

MEETING MINUTES

Meeting Date: January 15, 2019
Meeting Time: 1:30 pm-3:30 pm
Written By: Shawn Arden, PE
Client: Portage County

Location of Meeting: Portage County Engineer's Office

Purpose of Meeting: Portage County Storm Water District Steering Committee Meeting

Attendees: Mickey Marozzi, Mike Collins (Portage County Engineer); Joe Diorio, Amos Sarfo (Portage County Health District); James Bierlair, Eric Long (Portage County SWCD); David Garnier (Portage County Prosecutor's Office); Todd Peetz (Portage County Regional Planning); Jim Greener (Alternate for Portage County BOC); Shawn Arden (EMH&T)

Copies:

Listed below are general discussion topics. Items noted in **bold** require follow-up discussions.

1. Steering Committee and Storm Water Task Force Meeting Minutes
 - a. October 2018 Steering Committee minutes - Approved
 - b. November 2018 STWF notes – no comments
 - c. Mickey to post both items on the PCE website.
2. Eric presented proposed revisions to Portage County Erosion and Sediment Control Rules. (Not all proposed revisions are presented in these minutes).
 - a. Delete second paragraph under Section V. David to provide input regarding the source of the original text.
 - b. Add Critical Storm text in Section I.
 - c. Require structural post-construction BMPs for sites that disturb more than 2 acres of land. This threshold was formerly set at 5 acres.
 - d. **Eric to work with David on "catchall" language affirming BOC ability to delegate responsibilities to other subcontracted agencies.**
 - e. SWPPP signage: remove text
 - f. Leave Pre-Winter Stabilization Meeting requirement in the document.
 - g. Revised Final Stabilization text to match Ohio EPA permit.
 - h. Easements: Leave as 30 feet in width as written. Consider reduction for hardships on case by case basis.
 - i. Construction and Maintenance Guarantee: Label as "Applies to Residential Subdivisions Only". Incorporate Jim Greener's edits.
 - j. Application Procedures: submit to Portage County review agency, 1 hard copy and 1 digital file of SWPPP.
3. Mike noted meeting dates and minutes are posted on the website.
4. Amos provided PCHD update:
 - a. 4th Quarter report
 - i. 41 outfall points identified
 - ii. 456 outfall points inspected, verified, and screened.
 - iii. Received 15 HSTS nuisance complaints; 25 complaints abated
 - iv. 6 public sanitary connections completed and abated.
 - b. 2019 goals
 - c. Facility planning and IDDE inspection and enforcement

5. Todd reviewed expenditures for PC HSTS program 2015 to present.
 - a. **Discussed repaid expenses should be returned to the HSTS program for reallocation. Todd to discuss with Tina.**
6. Next Meeting: February 19, 2019; 10:00 am; SWTF Meeting at PCSWCD Garden Room
7. Future Meetings:
 - a. Steering Committee: April 16, 2019 at 1:30pm, PCE office.

The summary provided herein represents the preparer's best understanding of the items discussed during the subject meeting. Please review for accuracy and completeness and advise EMH&T of any errors or omissions within five (5) business days of issuance.

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