

MEETING MINUTES

Meeting Date: July 16, 2019
Meeting Time: 1:30 pm-3:30 pm
Written By: Shawn Arden, PE
Client: Portage County

Location of Meeting: Portage County Engineer's Office

Purpose of Meeting: Portage County Storm Water District Steering Committee Meeting

Attendees: Mickey Marozzi, Larry Jenkins (Portage County Engineer); Joe Diorio, Mary Helen Smith, Amos Sarfo (Portage County Health District); James Bierlair, Eric Long (Portage County SWCD); David Garnier (Portage County Prosecutor's Office); Todd Peetz (Portage County Regional Planning); Jim Greener (Alternate for Portage County Board of Commissioners); Shawn Arden (EMH&T)

Copies:

Listed below are general discussion topics. Items noted in **bold** require follow-up discussions.

1. Steering Committee and Storm Water Task Force Meeting Minutes
 - a. April 2019 Steering Committee minutes - Approved
 - b. May 2019 SWTF notes – no comments
 - c. Mickey to post both items on the PCE website.
2. Proposed revisions to the Portage County IDDE and Construction Storm Water Rules:
 - a. Discussion to be held after the meeting on redline versions of the rules.
 - b. Mickey noted a meeting with BOC is scheduled for this Thursday to present the proposed rules for consideration. BOC will need to advertise the proposed rule revisions and hold two public hearings prior to voting on the updates.
3. Mickey noted he has three ERU appeals for parcels that contain only portions of the I-76 highway. Mickey will bring forward to the BOC for a refund on the stormwater user fee.
4. James noted he has four ERU appeals for review in Deerfield Township. The parcels may be eligible for the small secondary parcel exemption. James will review with Auditor's Office and communicate results to Mickey.
5. Todd discussed progress with the Portage County HSTS financial support program. Budget allocated by BOC may be fully utilized next year. Additional needs have been identified.
6. Mary Helen distributed financial summary of HSTS projects funded through the 2018-2019 WPCLF program. WPCLF funds are planned to be fully encumbered. To date, 69 units have been funded with \$950k leveraged from WPCLF. PCHD has 4 properties on wait list for next round of funds. 2020 WPCLF funds are expected to be advertised in August 2019 and awarded in January 2020. Funds subject to allocation from US EPA.
7. Jim discussed WEF stormwater needs survey.
8. Eric noted suggestion received from last SWTF meeting to tour CNG facility on Summit Road for Good Housekeeping training. Eric is in contact with the facility.
9. Eric discussed construction project status.
 - a. Menards and Meijer are in construction.

- b. Rootstown Community Park – First half is seeded and stabilized. Plans received for second half.
 - c. Brimfield Speedway – Construction to begin in near future.
10. All discussed former Brady Lake parcels have been assigned ERU's by the Auditor's office. Parcels will be on the books for September approval and stormwater assessment billing in 2020.
11. Amos provided PCHD update:
- a. 2nd Quarter report
 - i. 16 new outfall points identified
 - ii. 178 outfall points verified
 - iii. 198 outfall points dry weather screened. Progress was affected by rainfall.
 - iv. 4 illicit discharges were identified
 - v. Storm water system map updates
 - vi. Received 12 HSTS nuisance complaints; one HSTS was replaced; 11 complaints have been responded to and require further investigation
 - vii. Prior nuisance complaints
 - 1. 7 abated
 - 2. 3 found unjustified
 - b. Facility planning and IDDE inspection and enforcement
 - i. 5 public sanitary connection notices were issued.
 - ii. Oakwood Acres: New sanitary sewer has been constructed. Anticipate connections starting this fall.
 - iii. Chin Allotment remains under design.
12. James noted that a number of barren fields are expected this year due to the weather conditions in the first half of the year. Funding is available to plant cover crops on these fields to minimize erosion potential.
13. Next Meeting: August 20, 2019; 10:00 am; SWTF Meeting at PCSWCD Garden Room
14. Future Meetings:
- a. Steering Committee: October 15, 2019 at 1:30pm, PCE office.

The summary provided herein represents the preparer's best understanding of the items discussed during the subject meeting. Please review for accuracy and completeness and advise EMH&T of any errors or omissions within five (5) business days of issuance.

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