

MEETING MINUTES

Meeting Date: April 19, 2022
Meeting Time: 1:30 pm-2:30 pm
Written By: Shawn Arden, PE
Client: Portage County

Location of Meeting: Portage County Engineer's Office

Purpose of Meeting: Portage County Storm Water District Steering Committee Meeting

Attendees: Mickey Marozzi, Larry Jenkins, John Trew, Mike Collins (Portage County Engineer's Office); Joe Diorio, Amos Sarfo (Portage County Health District); Eric Long (Portage County SWCD); Zach Battaglia (Portage County Auditor's Office); David Garnier (Portage County Prosecutor's Office); Shawn Arden (EMH&T)

Copies: Mary Helen Smith (Portage County Health District); Todd Peetz (Portage County Regional Planning); Joe Reichlin (Portage County Auditor's Office)

Listed below are general discussion topics. Items noted in **bold** require follow-up discussions.

1. Steering Committee and Storm Water Task Force Meeting Minutes
 - a. January 2022 Steering Committee minutes – approved
 - b. February 2022 Storm Water Task Force minutes – accepted
2. Group Updates:
 - a. MCM 1 & 2 (SWCD):
 - i. Proposed education grants
 1. **Ravenna HS & Rootstown HS stormwater proposals were approved by BOC in March.**
 - a. Lynn received Rootstown Board signature today. Document needs to be signed by the Prosecutor's office.
 - b. MCM 3 (PCHD):
 - i. 2021 IDDE Report was provided to SWCD in March for attachment to County Annual Report to Ohio EPA.
 - ii. Outfall screening Q1 2022 activities:
 1. 15 file reviews, 12 office research investigations, 22 consultations, and 11 GIS/IDDE data collection events.
 2. 40 new outfall points were identified
 3. 228 outfalls were verified, 90 were dry weather screened.
 - iii. HSTS Assistance
 1. WPCLF
 - a. 100% of 2021 \$150k funds are encumbered
 - b. 12 households received funding to replace/repair HSTS or connect to sanitary sewer. Two of the homes are covered under the 2022 Program Year funds.
 - c. PC received \$150,000 WPCLF funding for 2022 disbursement year.
 2. Nuisance complaint inspections
 - a. Four new complaints received in Q1.
 - b. Four HSTS replacements are pending
 - c. 2 existing nuisance complaints were abated
 - iv. PCHD continues to coordinate with PCWR for Oakwood Acres project in Brimfield Township. Very few (1 or 2) homes remain to connect.

- c. MCM 4 (SWCD):
 - i. Brimfield self-storage
 - ii. New Maplecrest outlot.
 - iii. Rootstown – new large development off SR 44 north of I-80. Includes improvements to Beck Rd (also under review with PCE). Initial development is 1M+ square foot facility.
 - d. MCM 5 (SWCD):
 - i. EMH&T to move forward with updating the post-construction BMP spreadsheet. The spreadsheet was last updated in 2016. EMH&T to coordinate with SWCD.
 - e. MCM 6 (SWCD/PCE):
 - i. No additional response received from OhioEPA for the MCM6 audit.
 - ii. Larry and Eric to develop a plan to move forward with facility SWPPP updates. Approach to be discussed at the July meeting.
3. Storm Water Management Program (SWMP) Update
- a. Eric confirmed the SWMP was submitted to Ohio EPA with the Annual Report.
4. PCWR
- a. Larry to invite new PCWR Director to attend the next Steering Committee meeting.
5. Legal:
- a. Discussion regarding stormwater discharge regulatory authority for mining sites.
 - b. Discussion regarding maintaining meeting minutes per the records retention policy. Only minutes from the latest meeting will be maintained on the County Engineer website.
6. PCE Stormwater Basin Maintenance Program:
- a. John discussed moving forward with the RFP template project and basin maintenance programming project with EMH&T.
7. ERU Appeal
- a. Approved appeal for parcel 29-312-12-00-110-000 based on small contiguous parcel exemption rule.
8. GIS ERU Review
- a. Zach noted the review is currently in the 400 parcels series.
 - b. Approved appeal for parcel 29-312-12-00-110-000 based on small contiguous parcel exemption rule.
9. Next Steering Committee Meeting: July 19, 2022 at 1:30pm, Meeting at PCE Facility.
10. Future Meetings:
- a. Storm Water Task Force: May 17, 2022 at 10:00am, Meeting at TBD.

The summary provided herein represents the preparer's best understanding of the items discussed during the subject meeting. Please review for accuracy and completeness and advise EMH&T of any errors or omissions within five (5) business days of issuance.

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