

PORTAGE COUNTY ADULT PROBATION DEPARTMENT
Municipal Division

RULES / REGULATIONS OF THE COUNSELING PROGRAM

Can you read, write and understand the English language? YES or NO (circle one)

According to the authority conferred by the Revised Code of the State of Ohio, this Court has placed you on the **Counseling Program to be monitored by the Adult Probation Department.**

1. You are required to reply promptly to any communication from the Court, its representative, the Adult Probation Department or any of its Probation Officers or staff.
2. You are required to report to the Adult Probation Department as directed. If you are unable to report as directed, you are required to notify the Probation Officer/Adult Probation Department immediately and within the period of reporting.
3. You are required to call and register for an assessment at the appropriate treatment agency within 7 days of your hearing, unless otherwise ordered by the Court. You must call the Probation Officer at the Adult Probation Department immediately and advise when the appointment is scheduled. You **MUST** report to all scheduled appointments at the treatment agency, unless you have been excused with a valid medical excuse prior to your appointment.
4. You are required to verify your attendance at all Court ordered programming (including AA meetings as directed) and follow all treatment recommendations. You must also notify the Probation Officer/Adult Probation Department of the following information: Your counseling agency's name, address, phone number, fax number and your counselor's name.
5. You are required to sign a Release of Information form at the counseling agency and/or the Adult Probation Department in order for the Adult Probation Department to correspond with your counselor and/or counseling agency.
6. You are required to immediately notify the Probation Officer/Adult Probation Department of any changes to your address or telephone number.
7. You shall not have, acquire, possess or consume drugs, except for those prescribed for you by a licensed physician and taken according to the physician's written instructions. This includes any mood altering type substance or dangerous drug including but not limited to: K2, Spice, Bath Salts, etc. In addition, if you are referred for a substance abuse assessment and/or treatment, you shall not consume any alcoholic beverages nor enter any places where alcohol is served and/or given away, unless specified otherwise by the Court.
8. You are subject to drug and/or alcohol testing (breath, urine and/or hair) upon the request of the Court, Adult Probation Department and/or any of its staff. If additional testing is required (lab, hospital, etc.), it will be at your expense.
9. **You are required to pay a one-time \$35.00 processing fee to the Adult Probation Department in the form of a MONEY ORDER made payable to the Portage County Treasurer.**

Failure to comply with the Rules and Regulations of Probation for Counseling Purposes will result in further disposition from the Court.

I have received and read a copy of these Rules/Regulations of the Counseling Program and have had them explained to me. I understand the Rules/Regulations of the Counseling Program and I agree to abide by them while I am being monitored by the Adult Probation Department.

Client's Signature

date

Probation Officer's Signature

date 9/16