

# PORTAGE COUNTY MUNICIPAL COURT

Ravenna Division  
203 W. Main St.  
P.O. Box 958  
Ravenna, OH 44266

Kent Division  
303 East Main Street  
Kent, OH 44240

Case No: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Judgment Creditor (Phone)

VS

## Instructions to Issue Execution Upon Personal Property

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Judgment Debtor

Please list any information that you may have that would help the Sheriff's office in locating the property, or any description of the property you may have that might help in determining ownership of the property by the judgment debtor.

Name of Judgment Debtor the property belongs to: \_\_\_\_\_

Address of Judgment Debtor: \_\_\_\_\_  
\_\_\_\_\_

Amount remaining unpaid on judgment: \_\_\_\_\_

With interest at \_\_\_\_\_ From: \_\_\_\_\_

Description of property to be seized: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date