



PORTAGE COUNTY HEALTH DISTRICT COVID-19 INVESTIGATION

Business Inspection Report ODH Amended Stay at Home (April 2, 2020)

Name of Establishment	Address
Name of Owner/Operator	Title
Phone Number	Email

TYPE OF BUSINESS

Office Type Building	Construction	Manufacture /Industrial	Car Dealerships
Grocery Store	FSO/RFE	Campground/Pool	Government / NP Entity
Retail Store	Retail (Box) Chain	Nursing Home Day Care	Housing / Apartment
Landscape/Nursery	Golf/Park/Outdoor	Service Ind. (Hair, tattoo)	Fair/Festival/Parade
Amusement / Sports Venues	Bowling, Movie, Concerts Venues	General Business (describe)	

OBSERVATIONS

Item	YES	NO	N/A	Comment
Occupancy posted				
<ul style="list-style-type: none"> Customer count preformed and accurate 				
Health Initiative Compliance (Section 19)				
<ul style="list-style-type: none"> Work from home provisions implemented when feasible (Telework / videoconference) 				
<ul style="list-style-type: none"> Temperature screening before working (State if Employer / Employee reporting) 				
<ul style="list-style-type: none"> Health Screening Initiatives & Policies 				
<ul style="list-style-type: none"> Key Messaging Signage & /or Notices: Stay home when sick, cough & sneeze etiquette, hand hygiene signs, employee information packet 				
<ul style="list-style-type: none"> Other, if applicable 				
Environmental Cleaning Requirements (Section 19)				
<ul style="list-style-type: none"> Cleaning: Hard/high touch surface (1 per day) 				

Date _____/_____/_____

• Cleaning: Disposal wipes available				
• Cleaning: Restrooms (2 per day)				
• Cleaning: Documentation provided / note if utilizing CDC and/or OSHA guidance				
• Other, if applicable				
Social Distancing Requirements (Section 15)				
• Signage				
• Designate six-foot distances (tape, lines, dots, queue lines, etc.)				
• Barriers (when social distancing unavailable such as plexiglas, other processes)				
• Hand sanitizer: available for employees				
• Hand sanitizer: available for customers				
• Handwashing: Signage				
• Handwashing: Soap / paper towels stocked / available				
• No touch trash receptacles for employees				
• Other, if applicable				
Social Distancing: Vulnerable Populations				
• Separate operating hours for elderly & vulnerable customers				
Social Distancing: Online & Remote Access				
• Posting hours and status online website				
• Providing remote access				
• Other, if applicable				
Personal Protective Equipment (PPE) & Measures (BMPs)				
• Masks provided or allowed for use				
• Gloves provided or allowed for use				
• Goggles provided or allowed for use				
• Other, if applicable				
Other voluntary items noted (describe)				
• Employee certification statement all information read and had ability to ask questions and clarifications				
• Employee reporting of situations or business practices when six- foot social distancing is not feasible				
• Other, if applicable				

LOCATIONS EVALUATED

Lobby	Reception Area	Administrative Area	Office / Cubicles
Production Floor	Manufacturing Area	Warehouse	Storage/ Shipping
Time clock areas	Sales / Show Room	Lunch / Vending areas	Break Rooms
Retail Sales Floor	FSO Dining Room	Grocery Display/Aisle	Stock Rooms
Personal Service (hair, barber, nails, tattoo)	Other (describe)		

OBSERVATIONS/COMMENTS

Photos Taken Yes ____ No ____

Having conducted an inspection, the following comments and /or recommendations are made as follows:

-

Date ____/____/____

NOTICE

There is a state of emergency in Ohio due to the prevalence of COVID-19. Pursuant to Ohio Revised Code 3701.13, the Ohio Department of Health Director has issued several public health orders. If a facility cannot comply with these orders, they must cease operation.

APPLICABLE PUBLIC HEALTH ORDER

- April 2, 2020 Ohio Department of Health (ODH) Amended Director's Stay At Home Order
- March 22, 2020 ODH Director's Stay At Home Order
- Other (specify) _____

FINDINGS

- This facility is **NOT** in violation of one or more public health orders.
- This facility **IS** in violation of one or more public health orders detailed above.

R.C. 3701.352 provides that no person shall violate any order the director or department of health issues to prevent a threat to the public health caused by a pandemic. R.C. 3701.56 authorizes boards of health to enforce public health orders. The continued operation of this facility in violation of the above ODH Director's order is a threat to the public health.

ORDER

You are hereby ordered to immediately cease and desist the above identified activity. Failure of an owner/operator to abide by public health orders issued pursuant to ORC 3701.13 is a misdemeanor of the second degree and punishable by a \$750 fine and 90-day jail sentence. A civil action may also commence to enforce the public health orders. If you do not immediately cease the activity, we will seek criminal and civil enforcement of the public health orders. You will not receive another warning letter.

Due to COVID-19, this notice is an emergency and is effective immediately.

Inspected by	RS /SIT #	Received by / Title

Date _____/_____/_____