

Portage County Board of Building Appeals

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Rick Porter
Chairman

Ted Manfrass
Vice-Chairman

Michelle Conner
Secretary

Minutes of Meeting

Date: August 9, 2017

Place: Portage County Administration Building
6th Floor, Room #605

Time: 9:00AM

Attended by:

Board Members:

Ted Manfrass (Vice Chair)	Architect
Frank Horack	Electrical Contractor
Audrey Kessler	Homeowner
Jeff Coffee	Fire Safety Inspector
Hal Stamm	Homeowner
Robert Blunk	Alternate

Others Present:

Charles Corcoran	Chief Building Official
Michelle Conner	Secretary
Alan Kainec/Correct Properties	Owner

Vice Chair called the meeting to order.

Roll call was taken and a Quorum was present.

Old Business:

Motion was made by Ted Manfrass to journalize the minutes from the April 12, 2017 meeting. Audrey Kessler moved to journalize the minutes and Frank Horack seconded.

New Business:

Appeals case #17-1051, Alan Kainec/Correct Properties, 9671 Ravine and parcel's 08-027-10-00-021-000, 08-027-10-00-022-000, 08-027-10-00-023-000, Deerfield

Township. Owner requesting to build an accessory structure on vacant land, no residence currently on the property. Alan Kainec and Charles Corcoran sworn in by Ted Manfrass. Charles Corcoran gave details on the application applied for and following a discussion by the board, including questions for Alan Kainec, a variance was granted, details will be worked out with the building department as far as codes for the new structure. Jeff Coffee made a motion to approve and Audrey Kessler seconded. Lots are going to be combined on this property and verification provided to the Building Department.

Charles gave an update on business in the building department. Ted Manfrass moved to cancel the September 13, 2017 meeting, pending no appeals are filed. Hal Stamm seconded, board approved. Meeting adjourned.

NOTES FROM THE BOARD OF BUILDING APPEALS ARE ELECTRONICALLY STORED IN THE BUILDING DEPARTMENT RECORDS. AUDIO TAPES ARE AVAILABLE UPON REQUEST AND AT A COST. A SUMMARY OF THE WRITTEN NOTES ARE AVAILABLE ON THE PORTAGE COUNTY BUILDING DEPARTMENT WEBSITE.