

# **AGENDA**

## **PORTAGE COUNTY REGIONAL PLANNING COMMISSION**

**WEDNESDAY, JULY 8, 2020**

**4:30 P.M.**

### **VIA ZOOM VIDEO CONFERENCE/CONFERENCE CALL**

I. **CALL TO ORDER**

II. **PUBLIC HEARING – 2021 REGIONAL PLANNING COMMISSION BUDGET**

III. **\*APPROVAL OF JUNE 10, 2020 MEETING MINUTES**

IV. **SUBDIVISIONS**

- \*1. Replat of Sublot 43 and Part of Sublot 42 in the *"Atwater Station"* on Bank and Ash Street, Lot 97 in Atwater Township, P.C. Land Reutilization Corp., applicant.
- \*2. Replat of Sublots 5-R and 6-R in the *"Pauline Scholl's Allotment"* on Frost Road, Lot 20 in Mantua Township, Ralph Pratt, applicant.
- \*3. Replat of Sublots 33, 34, 35, Part of 36, 42, 43, 44 & 45 in the *"H.L. Spelman"* on Brady Lake Road, Lot 38 in Franklin Township, Matthew McMullen, applicant (**Approval of an extension of time until August 12, 2020**)
- \*4. Replat of Sublots 78 and 79 in the *"Ranch Club Estate Part 2"* on Bronco Road, Lot 37 in Charlestown Township, William & Tina Kemble, applicant (**Approval of an extension of time until August 12, 2020**)

V. **ZONING**

- \*1. Ravenna Township Rezoning From R-M to R-C on E. Lake Street and Route 5.
- \*2. Brimfield Township Text Amendment Re: Section 400.10(47), Flag Lots

VI. **EXECUTIVE COMMITTEE**

A. **WORK PROGRAM**

*\*Needs Action*

1. June 2020 Work Program Report
2. June 2020 CDBG Report

B. FINANCE

- \*1. June 2020 Financial Statements
- \*2. 2021 Budget for the Portage County Regional Planning Commission (Resolution No. 20-05)

VII. DIRECTOR'S REPORT

VIII. OTHER BUSINESS

Next Meeting – Wednesday, August 13, 2020

IX. ADJOURNMENT

**NOTE: An email will be sent to all board members with the link to participate via Zoom. If you wish to participate via conference call please contact our office at (330) 297-3613 by Noon, July 8, 2020 in order to accommodate your request**

## RPC REVENUE FOR 2021 BUDGET

Rental Income	\$	-
RPC Membership Dues	\$	229,228
Subdivisions	\$	18,000
Grantwriter	\$	62,500
Copies/Misc/Over Hours	\$	2,000
PCC Contracts	\$	97,000
Contracts	\$	38,000
Refunds/Reimbursements	\$	-
General Fund	\$	-
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>446,728</b>

### Breakdown of RPC Revenue

<b>Rental Income</b>		
128 N Prospect		-
		-
<b>Rentals</b>		-
		-
<b>Grantwriter (shared service)</b>	<b>\$</b>	<b>62,500</b>
<b>Dues</b>	<b>\$</b>	<b>229,228</b>
<b>Other Revenue</b>		
Subdivision Fees		18,000
IGR Fees		-
Copies/Misc/Overhours		2,000
<b>Total Other Misc Revenue</b>	<b>\$</b>	<b>20,000</b>
<b>Contracts</b>		
Neighborhood Revitalization Grant (RC)		30,000
PC Septic System Program		15,000
Brimfield Township LUP		6,000
CHIP Fair Housing		2,000
BF 20 Admin		72,000
BF 20 Fair Housing		10,000
		-
		-
<b>Total Contracts</b>	<b>\$</b>	<b>135,000</b>
<b>Reimbursement/Refunds</b>	<b>\$</b>	<b>-</b>
<b>General Fund</b>	<b>\$</b>	<b>-</b>
<b>TOTAL REVENUE</b>	<b>\$</b>	<b>446,728</b>
Estimated		
<b>Unencumbered Beginning Balance</b>		<b>15,000</b>
<b>TOTAL REVENUE PLUS BALANCE</b>	<b>\$</b>	<b>461,728</b>
	<b>\$</b>	<b>461,727.75</b>

**FUND 8500-906 - REGIONAL PLANNING  
2020 BUDGET**

**REVENUE**

8500 906 1 152000 Contracts	\$	38,000
8500 906 1 152200 Portage County	\$	97,000
8500 906 1 180000 Other Revenue	\$	20,000
8500 906 1 188000 Membership Dues	\$	229,228
8500 906 1 152300 Grantwriter	\$	62,500
8500 906 2 240000 Rental Income	\$	-
8500 906 2 25000 Refunds/Reimb.	\$	-
<b>TOTALS</b>	<b>\$</b>	<b>446,728</b>

### Certificate

January 1, 2021 Unencumbered Balance	\$	15,000.00
Estimated Revenue	\$	446,727.75
Estimated Certificate of Resources	\$	461,727.75
Estimated Expenditures	\$	427,283.00
DIFFERENCE	\$	<u>34,444.75</u>

January 1, 2021 Unencumbered Balance	\$	15,000.00
Current Estimated Revenue	\$	446,727.75
Additional Revenue		-
Total Estimated Revenue to be Certified	\$	<u>461,727.75</u>

## RPC Expenditure Worksheet for 2021 Budget

### **Salaries**

<b>Full Time</b>	
Director	\$ 90,584
GIS Specialist Planner	\$ -
CDBG Specialist	\$ 36,338
Office Manager	\$ 42,432
Community Planner	\$ 43,472
Grant Writer	\$ 40,498
<b>Total Full Time</b>	<b>\$ 253,323</b>
Part Time Administrative Assistant	\$ -
	\$ -
<b>Total Part Time</b>	<b>\$ -</b>
<b>Total Salaries</b>	<b>\$ 253,323</b>

**\$ 253,323**

### **Fringe Benefits**

PERS	\$ 35,465
Medicare	\$ 3,673
Workers Comp	\$ 4,306
Health Insurance	\$ 89,689
Retirement/Termination Payoff	\$ 10,000

**Total Fringe Benefits \$ 143,134**

**\$ 143,134**

**TOTAL SALARIES & FRINGES (300000)**

**\$ 396,457**

### **Contracted Services**

<b>Contracts</b>	
Legal Counsel	\$ 10,000
Indirect Cost Plan	\$ 2,000
	\$ -
<b>Total Contracts</b>	<b>\$ 12,000</b>
<b>Travel/Training</b>	<b>\$ 3,000</b>
<b>Dues</b>	<b>\$ 626</b>
<b>Utilities</b>	
Ohio Edison	\$ -
East Ohio Gas	\$ -
City of Ravenna (water/sewer)	\$ -
Snow Removal	\$ -
Lawn Care	\$ -
Water (Culligan's)	\$ -
Trash removal	\$ -
<b>Total Utilities</b>	<b>\$ -</b>
<b>Advertising</b>	<b>\$ 350</b>

Telephone	\$	1,600	
Postage	\$	1,600	
Repairs	\$	-	
Equipment Rental (copier, postage meter)	\$	4,000	
Prof & Tech Services			
	\$	-	
ESRI License x1	\$	1,700	
	\$	-	
Total Prof & Tech Services	\$	1,700	
Periodicals/Publications	\$	250	
Audit Services	\$	-	
Insurances (Bldg & Bonds)	\$	-	
Total Contracted Services (400000)			\$ 25,126
Supplies and Materials			
Supplies	\$	3,500	
Photocopying/Printing	\$	2,200	
Total Supplies and Materials (500000)	\$	5,700	
Equipment	\$	-	
Total Supplies/Equipment (500000)	\$	-	\$ 5,700
Total Building Improvements (600000)	\$	-	
Total Capital Reserve	\$	-	\$ -
Total Debt Service (800000) 12 payments	\$	-	\$ -
GRAND TOTALS	\$	427,283	\$ 427,283

**FUND 8500-906 - REGIONAL PLANNING  
2020 BUDGET**

<b>EXPENDITURES</b>	
<b>8500 906 3 300000 Salaries and Fringes</b>	<b>\$ 396,457</b>
<b>8500 906 4 400000 Contracted Services</b>	<b>\$ 25,126</b>
<b>8500 906 5 500000 Materials, Supplies, Equipment</b>	<b>\$ 5,700</b>
<b>8500 906 6 600000 Capital Outlay</b>	<b>\$ -</b>
<b>8500 906 8 800000 Debt Service</b>	<b>\$ -</b>
<b>Grand Totals</b>	<b>\$ 427,283</b>



**Minutes  
Portage County Regional Planning Commission  
June 10, 2020**

Portage County Regional Planning Commission dated June 10, 2020 at 4:30 p.m. The meeting was held through Zoom.

**Members Present:**

Brimfield Twp., Mike Hlad	Garrettsville Vill., Rick Patrick	Franklin Twp., Joe Cicozzi
Freedom, Jeffrey Derthick	Hiram Twp., Steve Pancost	Hiram Vill., Robert Dempsey
Mantua Vill., Paula Tubalkain	Nelson Twp., Mike Kortan	Palmyra Twp., Sandy Nutter
Ravenna City, Frank Seman	Ravenna Twp., Jim DiPaola	Rootstown Twp., Joe Paulus
Sugar Bush Knolls Vill., Jim Beal	Windham Twp., Rich Gano	Shalersville Twp., Ronald Kotkowski
PARTA, Clayton Popik	Water Resources, Tia Rutledge	Portage Park District, Allan Orashan
P.C. Commissioner, S. Christian-Bennett		

**Alternates Present:**

Ravenna City, Dennis West

**Staff Present:**

T. Peetz	E. Beeman	L. Reeves	G. Gifford
K. McMullen			

**Members Absent:**

Atwater Twp., John Kovacich	Mantua Twp., Sandy Engelhart	Paris Twp., Dave Kemble
Randolph Twp., Victoria Walker	Suffield Twp., Adam Bey	Windham Vill., Deb Blewit
Soil & Water, James Bierlair	County Engineer, Larry Jenkins	

**Public Present**

Ed Wurm	Diane Smith
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The Regional Planning Commission meeting was called to order by Chairman, Jim DiPaola at 4:30 p.m.

**APPROVAL OF MAY 13, 2020 MEETING MINUTES**

The May 13, 2020 minutes were presented. R. Patrick made a motion to approve the minutes as presented. Motion seconded by R. Dempsey. Motion carried with 19 Yeas and 1 Abstention (A. Orashan).

## **SUBDIVISIONS**

Replat of Sublots 391 – 395 in the “Lake Brady Allotment, Leonard Subdivision” on Leonard Avenue & Washington Street, Lot 35 in Franklin Township, Harold and Mary Lynn Sartain, applicant – Todd Peetz

A motion was made by F. Seman to approve an extension of time until August 12, 2020. Motion seconded by R. Gano. Motion carried with 19 Yeas and 1 Abstention (A. Orashan).

Replat of Sublots 51 & 52 in the “Kirkbride’s 3<sup>rd</sup> Addition” on Willis Drive, Lot 3 in Deerfield Township, Richard Barron, applicant – Report presented by Todd Peetz.

The applicant is requesting approval to combine two sublots into one for the purpose of constructing a garage.

The property is located in the Berlin Yacht Club just west of the corner of Willis Drive and Glendale Road.

There do not appear to be any wetlands or flood hazard areas on the site.

There is no zoning in Deerfield Township.

All items that were found to be in non-compliance with the P.C. Subdivision Regulations have been corrected therefore staff recommends approval of the Replat as corrected. A motion was made by R. Kotkowski to follow staff recommendation. Motion seconded by A. Orashan. Motion carried with 20 Yeas.

Replat of Sublots 38 & 39 in the “Kirkbride’s 2<sup>nd</sup> Addition” on Willis Drive and Eddy Lane, Lot 3 in Deerfield Township, Steven M. Herbert, applicant – Report presented by Todd Peetz.

The applicant is requesting approval to combine two sublots into one lot for the purpose of constructing a garage.

The property is located in the Berlin Yacht Club just southeast of the corner of Willis Drive and Glendale Road.

There do not appear to be any wetlands or flood hazard areas on the site.

There is no zoning in Deerfield Township.

All items that were found to be in non-compliance with the P.C. Subdivision Regulations have been corrected therefore staff recommends approval of the Replat as corrected. A motion was made by R. Kotkowski to follow staff recommendation. Motion seconded by R. Dempsey. Motion carried with 20 Yeas.

Replat of Sublot 41 in “Windham Heights” on Geneva Drive, Lot 77 in Windham Township, Dennis & Karen McManus, applicant – Report presented by Todd Peetz.

The applicant is requesting approval to add additional land that is outside the subdivision and combine it with Sublot 41 to create one lot (41-R) for the purpose of replacing their septic system.

No corrections were quired on the Replat, therefore staff recommends approval of the Replat. A motion was made by R. Patrick to follow staff recommendation. Motion seconded by R. Kotkowski. Motion carried with 20 Yeas.

Replat of Sublots 11, 12 & 16 in the "Crestwood Allotment" on Hillcrest & Fernway Drive, Lot 35 in Mantua Township, Edward Wurm, applicant – Report presented by Todd Peetz.

The applicant is adjusting the boundaries of Sublot 11, 12 and 16.

All items that were found to be in non-compliance with the P.C. Subdivision Regulations have been corrected therefore staff recommends approval of the Replat as corrected. A motion was made by R. Gano to follow staff recommendation. Motion seconded by S. Christian-Bennett. Motion carried with 20 Yeas.

## **ZONING**

Franklin Township Rezoning From C-1 and R-R 6689 State Route 43, Laura Ellsworth, applicant – Report presented by Todd Peetz

The applicant is requesting that Franklin Township rezone 7.499 acres from C-1, Commercial to R-R, residential. The amendment would leave a 2-acre piece as Commercial.

The existing properties are part of the former Oak Knolls Golf Course. The property is located on the west side of State Route 43, immediately north of the City of Kent boundary. The property appears to be a place where model air crafts could land based on the air photo.

The proposed zoning would allow for single-family use.

With only one or two single-family lots being proposed there will probably be minimal impacts to State Route 43.

Water and sewer should be adequate to service this area and at the time of site plan staff encourages the coordination between the applicant and the appropriate water and sewer provider(s).

There are no wetlands, hydric soils or flood plains on site.

The proposed zoning change should not have a significant impact on the surrounding character of the area as proposed.

Staff recommends approval of the proposed rezoning from C-1, Commercial to R-R, Rural Residential and encourages at the time of site plan appropriate coordination be made with water and sewer providers. A motion was made by A. Orashan to follow staff recommendation. Motion seconded by J. Cicozzi. Motion carried with 20 Yeas.

### Mantua Township Text Amendment – Report presented by Todd Peetz.

Mantua Township is proposing to add mini-storage to the commercial zoning districts as a Conditionally Permitted Use. The conditions are from allowing mini-storage in Light Industrial zoning. The concern is that mini storage in Mantua Township is more of a Light Industrial use or perception and was not included within the Commercial Zoning District. Staff suggests amending Section 500.108.52 Mini-Storage Facilities to include the following:

“I. Mini-Storage in Commercial zoned areas shall provide a front façade that is in keeping with the look and character of the existing commercial businesses, so not to be disruptive to the appearance of those neighboring or nearby commercial businesses.”

Staff recommends approval of the proposed text amendment as proposed in addition to amending Section 500.108.52 as suggested above. A motion was made by R. Gano to follow staff recommendation. Motion seconded by R. Kotkowski. Motion carried with 20 Yeas.

### Shalersville Township Text Amendment – Report presented by Todd Peetz.

Shalersville Township is proposing to add the following to the AR-R, Agricultural/Rural Residential District Section 315, Accessory Buildings:

- D. EACH RESIDENTIAL PROPERTY SHALL BE PERMITTED NON-PERMANENT FOUNDATION ACCESSORY BUILDINGS THAT ARE INCIDENTAL TO THE PRINCIPAL USE (NO ZONING CERTIFICATE REQUIRED) PROVIDING:
- a. THE ACCESSORY BUILDING IS NOT PLACED ON A PERMANENT FOUNDATION.
  - b. THE ACCESSORY BUILDING IS NO LARGER THAN 200 SQUARE FEET.
  - c. THE PLACEMENT OF THE ACCESSORY BUILDING COMPLIES WITH ALL SETBACK REQUIREMENTS (AS PER SECTION 312).

Shalersville Township is also proposing in the L-R (Low Density Residential District), Section 325 (Accessory Buildings); R-2 (Low Density Residential with Sewer District), Section 336 (Accessory Buildings); N-C (Neighborhood Commercial), Section 346 (Accessory Buildings); M-R-C (Mixed Residential Commercial), Section 356 (Accessory Buildings) and L-I (Light Industrial District), Section 367 (Accessory Buildings) that the 12 feet by 16 feet or 192 square feet requirement be removed and to allow for 200 square feet.

Staff recommends approval of the proposed amendment as proposed and recommends the County Prosecutor's Office reviews the proposed amendment before final approval. A motion was made by S. Christian-Bennet to follow staff recommendation. Motion seconded by R. Patrick. Motion carried with 20 Yeas.

### EXECUTIVE COMMITTEE

#### Work Program

#### May 2020 Work Program Report

Todd presented the May 2020 Work Program Report.

- Portage County Subdivision Regulations – The final draft and review has been completed and the next meeting is to be determined.
- Brimfield Township – Staff is looking at the zoning districts to create an opportunity to reduce or re-align them so they do not have so many zoning districts. Staff is working on the update to their Comprehensive Plan from 1988
- Freedom Township – Staff is helping residents with a potential CDBG Grant for their Township Hall and the Freedom Township Historical Society for a one-room schoolhouse related to handicap accessibility.
- Hiram Township – Staff is continuing to look into grant opportunities for Broadband.
- Mantua Township – Staff is finalizing a Historic Preservation District and an interactive structures map for the Township.
- Mantua Village – Staff has completed the LMI Village Income Survey and has determined the Village is 51% LMI.
- Randolph Township – Staff has been assisting the Township with zoning related questions.
- Ravenna City – The Critical Infrastructure Grant has been completed. Staff is assisting the City with a Neighborhood Revitalization Grant. Staff is also discussing the JEDD, Bike Plan, Landscape Plan, Wayfinding Plan and are scheduling a presentation on their Land Use Plan.
- Ravenna Township – Staff is discussing the JEDD as well as various zoning issues.
- Rootstown Township – Staff has been working with them on Subdivision Regulations changes.
- Shalersville Township – Staff is working with them to find grant funding for their community park.
- Windham Village – Staff finalized their Land Use Plan and are scheduling a presentation.
- Portage County Storm Water Program – Home Sewage Repair and Replacement Program – The contract is being circulated for signature for administration of the program.
- Quarterly Zoning Inspections (QZI) Meeting – The next meeting is to be determined. The topic will be about wedding barns and event center.
- Portage County Storm Water Program – Home Sewage Repair and Replacement Program – This program has turned into a Revolving Loan Program. Any money that is received will be used to replace another septic system.

- **Celebrate Portage!** – The next meeting is scheduled for July 24, 2020. The committee will be issuing five \$500 community grants this year to help with community wide events. Most of the events have been cancelled. The Ravenna Cruise-In decision has not been cancelled however a decision will be made on or before July 15, 2020.

#### **Grant Report** – Report presented by Kailey McMullen

- A grant was submitted for the Portage County Water Resources Department through The Water Supply Revolving Loan Account (WRS LA) in the amount of \$7,300,466. The notice of potential awards is pending.
- A grant in the amount of \$125,000 was submitted for Job & Family Services however the Industry Sector Partnership Grant is no longer available.
- A Community Resilience Grant in the amount of \$2,000 was submitted however it is no longer available.
- Kailey noted the grant for the Adult Probation/Common Pleas Court/Municipal Court was awarded June 1, 2020.
- Kailey noted that she has been looking into grants relating to the COVID-19.

#### **May 2020 CDBG Report**

##### **2018 Community Development Allocation Grant**

All work has been completed under the grant except for the Fair Housing.

##### **Fair Housing**

There were two requests for assistance received in April. One call received was in the City of Ravenna and received one call from someone having trouble finding an apartment in Portage County due to a felony on their record from several years ago.

##### **2018 CDBG Critical Infrastructure Grant – Windham Village**

All work has been completed.

##### **2018 CDBG Critical Infrastructure Grant - Ravenna City**

All work has been completed.

##### **2020 Community Development Allocation Grant**

The Commissioners have recommended the following proposals for the Grant: (1) The Haven of Portage County; (2) Windham Village and (3) Freedom Township Historical Society/Freedom Township.

The Community Development Allocation Grant is due by June 17, 2020.

## **Finance**

### **May 2020 Financial Statement**

J. DiPaola stated that the Executive Committee reviewed the May 2020 financial statements and recommends acceptance.

R. Gano made a motion to approve the February 2020 financial statements as presented. Motion seconded by S Christian-Bennett Motion carried with 20 Yeas.

### **2020 Appropriations for the Operation of the Portage County Regional Planning Commission (Resolution No. 20-04 – Todd Peetz**

Todd presented Resolution No. 20-04, appropriations for the operation of the Portage County Regional Planning Commission.

The Budget Commission has certified and made available for appropriations \$378,098. The P.C. Regional Planning Commission finds it necessary to increase 2020 appropriations from \$355,198 to \$376,523.

A motion was made by R. Patrick to approve increasing and amending appropriations by an additional \$21,325 for the P.C. Regional Planning Commission operating expenses for 2020. Motion seconded by M. Kortan. Motion carried with 19 Yeas.

## **OTHER BUSINESS**

### **Next Meeting**

J. DiPaola announced the next Regional Planning Commission meeting will be held on July 13, 2020 at 4:30 p.m. via Zoom.

## **DIRECTORS REPORT**

### **Susanna Lebas – Part Time Employee**

Susanna has decided to take a full-time job elsewhere and therefore this week will be her last week working with Regional Planning.

### **RPC Board Packets**

One of things that was discussed in the Executive Committee was the option of emailing the board packets each month to board members rather than mailing out a packet to everyone. This would decrease the cost of postage being spent mailing out the packets as well as staff time and copy costs.

Todd asked the Board Members present if they had any concerns about emailing the board packets each month. Todd said we would need to make sure we have the correct email for everyone.

Diane Smith asked if there would be an option to opt in or out of it. Todd said that option would be available.

J. Beal thought it was a good idea and would get us into the 21<sup>st</sup> Century.

It was also recommended that during the Zoom meetings that we do split screen so that we can show the report being presented. Todd said it was a good suggestion and said he would look into it for the next RPC Meeting.

#### Regional Planning Commission Old Office

Todd reported that Dennis West has a potential client who is interested in the multi-purpose building. Todd met with Dennis, his client and Terry Montz. No decisions were made however, the client wanted time to talk to Terry Montz before making a decision.

#### ADJOURNMENT

A motion was made by R. Patrick to adjourn the meeting at 5:07 p.m. Motion seconded by R. Dempsey. Motion carried.

Minutes approved at the July 13, 2020 Meeting.

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Jim DiPaola, Chairman

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Todd Peetz, Secretary



**REPLAT OF SUBLOT 43 AND PART OF SUBLOT 42  
IN ATWATER STATION  
PART OF LOT 98  
IN ATWATER TOWNSHIP**

**Case No.** 20-16  
**Reviewed By:** Gail Gifford  
**Date Submitted:** 6-09-20  
**Due:** 7-09-20

**APPLICANTS:** Portage County Land Revitalization Corp.  
449 S. Meridian St.  
Ravenna, OH 44266

**REQUESTED ACTION & HISTORY:**

The applicant requests a review of the replat combining sublots 43 and 42 into one lot.

**LOCATION: Vicinity Map (Exhibit 1)**

The replat is in Atwater Station Allotment north of Waterloo Road on the east side of Bank Street in Atwater Township.

**SIZE & ZONING: (Exhibit 2)**

**Site zoning:** The lot has split zoning between the Business (B-1) and Residential (R-1) Districts. The majority of the lot is zoned Business.

	<u>Required</u>	<u>43-R</u>
Min. Lot Size	0.3444 acres	0.3634 acres
Min. Frontage	100 feet	251.57 feet
Min. Lot Width	100 feet	117.33 feet

**LAND USE:** **Site:** Sublots 43 and 42 are vacant.

**Surrounding:** The lots surrounding the site are a mix of single family residential and commercial.

**UTILITIES:** Centralized sewer is available on site.

**PHYSICAL LIMITATIONS TO DEVELOPMENT (Exhibit 3):**

**Soils:** The soil on the replat site is Mahoning silt loam, two to six percent slopes.

- Mahoning silt loam, 2-6% slopes (MgB): Erosion is a hazard if this soil is disturbed. Seasonal wetness and slow permeability are limitations for non-farm uses.

**Wetlands:** According to the National Wetland Inventory, there does not appear to be wetlands on the site.

07/02/20

**Flood Hazard:** The FEMA Flood Insurance Rate Map does not show any flood hazard areas on the site.

**COMMENTS FROM OTHER DEPARTMENTS & AGENCIES:**

	<b>Approval</b>	<b>Conditional approval</b>	<b>Disapproval</b>	<b>No comment</b>
<i>Chief Building Official:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>County Engineer:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Health Dept.:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Soil &amp; Water Conservation Dist.:</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Tax Map:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Water Resources Dept*:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Atwater Zoning Inspector:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\*Has sewer available, not water.

**COMPLIANCE WITH COUNTY SUBDIVISION REGULATIONS:**

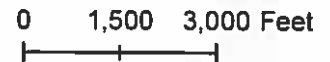
The replat is in compliance with County Subdivision Regulations.

**COMPLIANCE WITH TOWNSHIP ZONING REGULATIONS:**

**ANALYSIS:** There are no floodplain or wetland restrictions on site.

**RECOMMENDATIONS:** Staff recommends approval of the replat.

A map of the Waterloo area. A black line with cross-ticks runs diagonally from the top-left to the bottom-right. A horizontal line crosses it, labeled 'STROUP RD' on the left and 'BANK ST' on the right. Another horizontal line below it is labeled 'WATERLOO RD'. A vertical line between Stroup Rd and Bank St is labeled 'WILSON AVE'. A shield-shaped road marker with the number '224' is on Stroup Rd. A callout box with an arrow points to the intersection of Bank St and Waterloo Rd, labeled 'Replat Site'. A blue line representing a creek, labeled 'Deer Creek', flows from the top-right towards the bottom. At the bottom, a blue area is labeled 'Walborn Reservoir'. A circular road marker with the number '183' is in the bottom-right corner.








[illegible]

Sources: Railroads, ODOT, 2020; Roads, Jurisdictional Boundaries, Portage County GIS, 2019; Parcels, Portage County GIS, May 2020; Water & Streams, NHD USDA-NRCS, edited by PCRPC, 2012; Aerial, OGRIP, 2017

## Soils



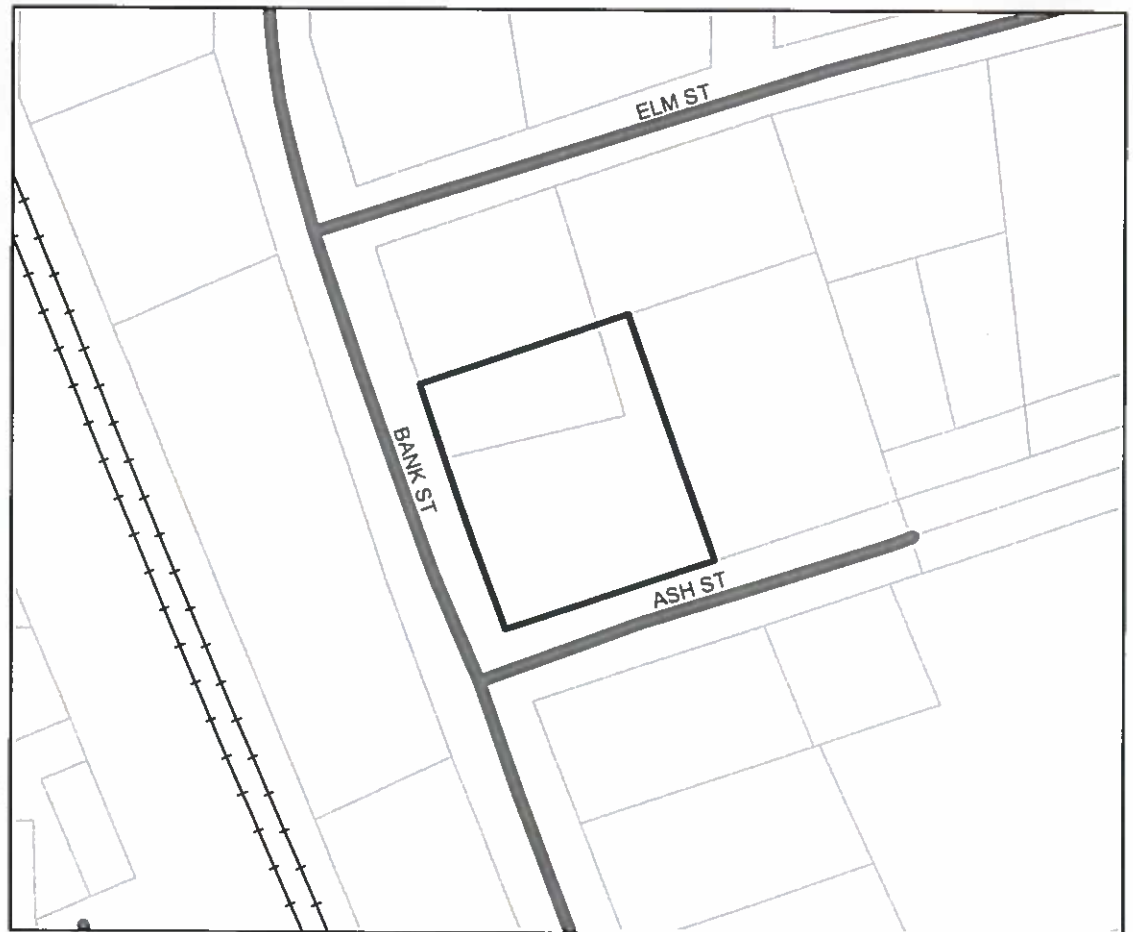
## Exhibit 3 Atwater Station Allotment Replat of Sublots 43 & 42 Atwater Township

-  Streams
-  Water
-  Wetlands
-  Flood Zone A
-  Flood Zone AE
-  Soils
-  Hydric Soils



0 50 100 Feet

## Wetlands & Floodplains



6/15/20

Sources: Roads, Portage County GIS, 2019; Parcels, Portage County GIS, May 2020; Soils, Portage County Soil Survey digital version, updated 2017; Wetlands, NWI USFWS, 2007; Floodplains, FEMA FIRM, 2013; Water, NHD USDA-NRCS, edited by PCRPC, 2012; Aerial, OGRIP, 2017; Railroads, ODOT, 2020

**REPLAT OF SUBLOTS 5-R and 6-R  
IN PAULINE SCHOLL'S ALLOTMENT  
PART OF LOT 20  
IN MANTUA TOWNSHIP**

**Case No.** 20-18  
**Reviewed By:** Gail Gifford  
**Date Submitted:** 6-16-20  
**Due:** 7-16-20

**APPLICANTS:** Ralph Pratt  
5866 State Route 82  
Hiram, OH 44234

**REQUESTED ACTION & HISTORY:**

The applicant requests a review of the replat combining sublots 5-R and 6-R into one lot.

**LOCATION: Vicinity Map (Exhibit 1)**

The replat is in Pauline Scholl's Allotment north of State Route 82 on the west side of Frost Road in Mantua Township.

**SIZE & ZONING: (Exhibit 2)**

**Site zoning:** The lots are zoned R-2 Residential District.

	<u>Required</u>	<u>6-RR</u>
Min. Lot Size	2 acres	15.8473 acres
Min. Frontage	200 feet	839.68 ft
Min. Lot Width	200 feet	839.68 ft

**LAND USE:** **Site:** Sublot 6-R has an existing garage on it.

**Surrounding:** The lots surrounding the site are single family residential.

**UTILITIES:** Centralized sewer and water are not available to the site.

**PHYSICAL LIMITATIONS TO DEVELOPMENT (Exhibit 3):**

**Soils:** In order from highest to lowest percentage, the soils on the replat site are Sebring silt loam, zero to two percent slopes; Bogart silt loam, two to six percent slopes; and Chili gravelly loam, six to twelve percent slopes.

- Sebring silt loam, 0 to 2% slope (Sb): This hydric soil is poorly drained. Frequent brief ponding occurs during periods of heavy rainfall or snowmelt. The surface layer is susceptible to crusting. Seasonal wetness and low bearing strength are limitations to non-farm uses.
- Bogart silt loam, 2 to 6 % slope (BgB): A seasonal high water table may be a limitation for some non-farm uses. Erosion can be a hazard if the soil is disturbed.



- Chili gravelly loam, 6 to 12% slope (CoC2): This is a moderately eroded soil, well-drained soil. Erosion can be severe if the soil is disturbed. Slope can be a limitation for non-farm uses.

**Wetlands:** According to the National Wetland Inventory, there does not appear to be wetlands on the site.

**Flood Hazard:** The FEMA Flood Insurance Rate Map does not show any flood hazard areas on the site.

#### COMMENTS FROM OTHER DEPARTMENTS & AGENCIES:

	Approval	Conditional approval	Disapproval	No comment
<i>Chief Building Official:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>County Engineer:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Health Dept.:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Soil &amp; Water Conservation Dist.:</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Tax Map:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Water Resources Dept.:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No central utilities
<i>Mantua Zoning Inspector:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

#### COMPLIANCE WITH COUNTY SUBDIVISION REGULATIONS:

The following corrections to the replat must be made for compliance with County Subdivision Regulations.

- Section 317.3 Location of existing buildings need to be shown.

#### COMPLIANCE WITH TOWNSHIP ZONING REGULATIONS:

Lot 6-RR complies with Mantua Township's zoning regulations.

**ANALYSIS:** There are no floodplain or wetland restrictions on site.

**RECOMMENDATIONS:** Staff recommends approval of the replat if the survey drawing can be corrected by the time of the Board meeting, otherwise we would then have to recommend denial or an extension of time.

## Exhibit 1

# Pauline Scholl's Allotment Replat of Sublots 5-R & 6-R

## Mantua Township



0 150 300 Feet



Township Boundary

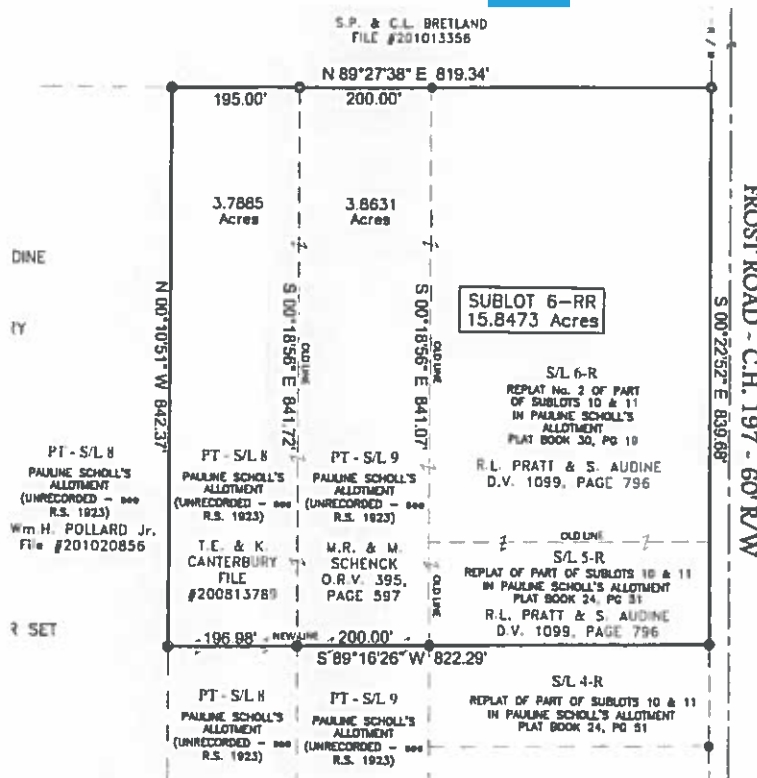
Streams

Water

0 2,000 4,000 Feet



## Exhibit 2 Replat



6/29/20



Sources: Railroads, ODOT, 2020; Roads, Jurisdictional Boundaries, Portage County GIS, 2019; Parcels, Portage County GIS, May 2020; Water & Streams, NHD USDA-NRCS, edited by PCRPC, 2012; Aerial, OGRIP, 2017

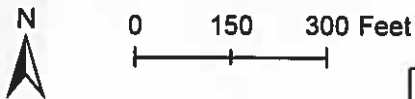


## Soils

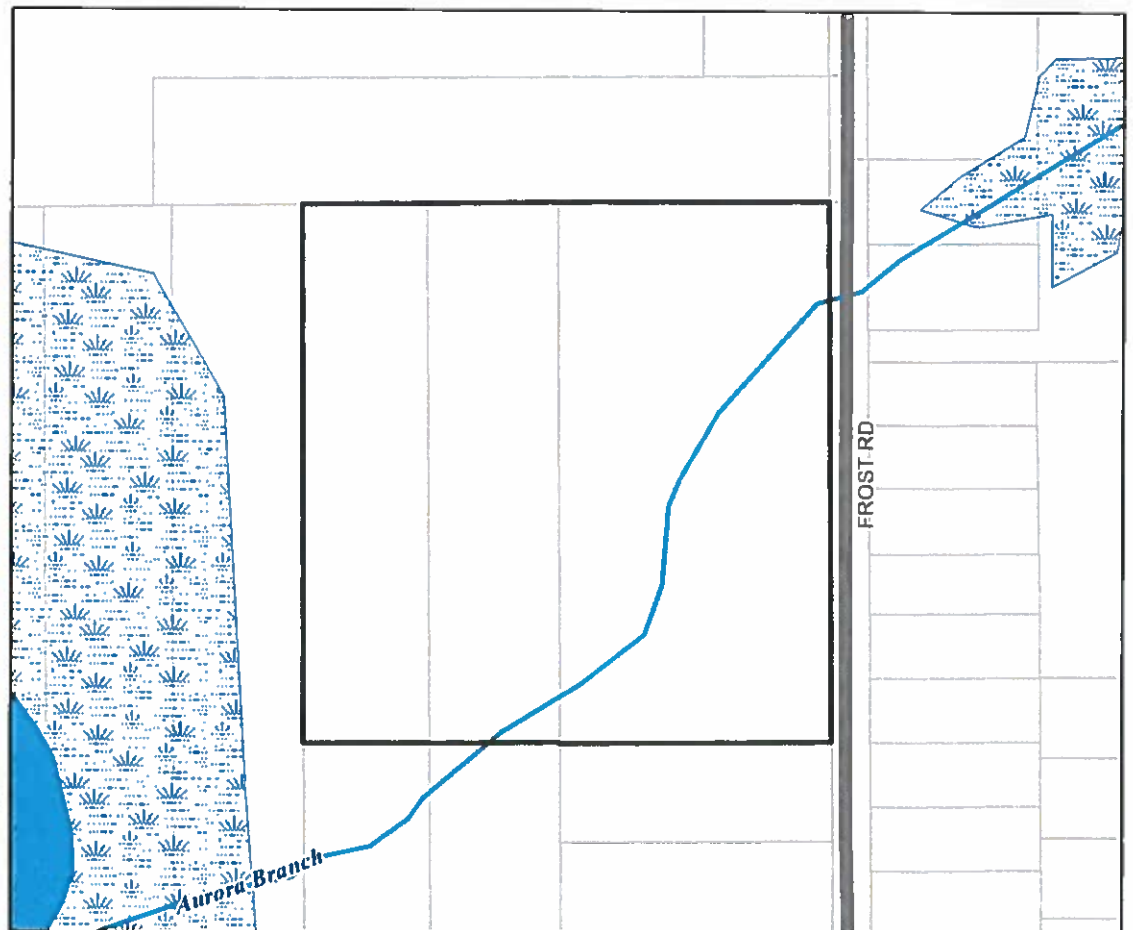


## Exhibit 3 Pauline Scholl's Allotment Replat of Sublots 5-R & 6-R Manuta Township

- Streams
- Water
- Wetlands
- Flood Zone A
- Flood Zone AE
- Soils
- Hydric Soils



## Wetlands & Floodplains



PCRPC  
6/29/20

Sources: Roads, Portage County GIS, 2019; Parcels, Portage County GIS, May 2020; Soils, Portage County Soil Survey digital version, updated 2017; Wetlands, NMI USFWS, 2007; Floodplains, FEMA FIRM, 2013; Water, NHD USDA-NRCS, edited by PCRPC, 2012; Aerial, OGRIP, 2017; Railroads, ODOT, 2020





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Meeting called to order on June 10, 2020 at: 3:30 p.m.

In Attendance:      S. Nutter      J. DiPaola      S. Bennett  
                             J. Beal      D. Blewitt      A. Orashan

Staff:                      T. Peetz      E. Beeman

Absent:                    F. Seman

J. DiPaola opened the meeting at 3:30 p.m. Due to Covid-19 the meeting was held via Zoom. The minutes of May 13, 2020 were presented. S. Bennett made a motion to approve the May 13th minutes as presented, seconded by S. Nutter. Motion carried with 3 abstentions J. Beal D. Blewitt and A. Orashan.

**WORK PROGRAM** as reported by T. Peetz

Todd reported the next meeting for the draft review of the Portage County Subdivisions will be held sometime in June. Date to be determined.

**Planning Administration**

A total of 13 subdivision applications were submitted during the months of May 2020 creating 5 new lots.

**Brimfield Township**

Todd stated staff is reviewing all zoning districts to create an opportunity to reduce or realign them so they do not have so many zoning districts. Work has begun to update their 1988 Comprehensive Plan.

**Franklin Township**

Staff processed a zoning map amendment from C-1 Commercial to R-R Residential. It is on today's full commission agenda for review.

**Freedom Township**

Staff helped residents with a potential CDBG grant for the Town Hall and Freedom Historical Society, related to handicap accessibility.

**Hiram Township**

Staff is continuing to look into grant opportunities for broadband grants.

**Mantua Township**

Todd reported staff will begin the process to develop a historic preservation district along with an interactive structures map for the township.



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### **Mantua Village**

Staff completed the income survey and it too was determined to be 51% LMI. Todd met with Water Resources to discuss grants that can be applied for to help residents.

### **Randolph Township**

Staff is assisting with zoning book questions.

### **Ravenna City**

The critical infrastructure grant is wrapping up. The Land Use Plan was recommended for approval by the Planning Commission. Staff is discussing JEDD, bike plan, landscape plan, and wayfinding plan with officials.

### **Ravenna Township**

Staff is assisting with the creation of a JEDD and various zoning issues.

### **Shalersville Township**

Staff has been helping the township on locating funding for their community park through a grant.

### **Windham Village**

Staff continues to implement the Windham Village Critical Infrastructure grant. The Land Use Plan that staff worked on during 2019 was finalized. Looking at setting a date to do a presentation to council.

### **Quarterly Zoning Inspector Meeting**

Todd stated the next meeting is to be determined due to the covid virus/pandemic.

### **Portage County Storm Water Program**

Todd reported there were a total of 9 liens filed in 2018 for septic system replacements for a total amount of \$50,657.33. Thus far 15 liens have been filed for 2019 for a total amount of \$120,454.60. There are an additional 8 homeowners that are in the process of having their septic systems replaced in 2020. Staff continues to take applications to help homeowners replace failing systems. Todd stated the health department secured another round of funds to help landowners with failing septic's, however they have more in need than available money. We look to pick up some of the people.

### **Celebrate Portage**

The committee continues to meet monthly. Discussion held on Cruise-In. The committee will be issuing (5) \$500 community grants this year to help with community wide events. The meeting is scheduled for July 2020. Most of the events have been cancelled. The car show has not been cancelled at this time.



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### **2018 CDBG Formula Grant**

#### **Water Facility Improvements – Ravenna Head Start Waterline**

Funds in the amount of \$81,000 are being used to run a waterline that will enable the Ravenna Head Start facility to tap into the City of Ravenna water system due to multiple issues with their current well including not having adequate water pressure and sufficient water to the facility.

Construction began on March 5, 2020 and is anticipated to be completed by the end of March. The waterline has been constructed and has been tied into the Ravenna City water system. As soon as the weather permits, the restoration will be completed. The Portage Learning Center will contribute the additional funds needed to cover the cost of construction. We are awaiting final invoices.

#### **Fair Housing**

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent. There were 3 requests for assistance received in May. Posters and brochures have been distributed to 9 agencies/organizations.

**Windham Village Critical Infrastructure Grant** was funded in the amount of \$200,000 in CDBG funds and \$85,700 in Revolving Loan Funds. Grant agreement has been received and signed by the Portage County Commissioners. The environmental review has been completed for all 3 activities and the Commissioners have signed the Request for Release of Funds. Contract is now in place and a notice to proceed issued. Construction began in October. Sidewalks were removed the week of October 14, 2019. It is anticipated the sidewalks will be installed by mid-November as well as 3 ADA ramps. The paving, signage and striping will be completed by mid-December providing temperatures stay above 40 degrees. Approximately 500 linear feet of waterline has been replaced and one fire hydrant has been installed. Installation of waterline and the remainder of the fire hydrants will be completed in November 2019. All work has been completed. Final close out and paying outstanding A/P invoices are in process. Final grant close out will follow.

#### **2018 Critical Infrastructure Grant for the City of Ravenna**

Grant agreement was received. The Portage County Commissioners signed the grant agreement. An environmental review has been completed for each activity. All funds have been released for all activities. Plans and specifications have been completed by the engineer. The advertisement for bid was published on June 16, 2019. The Commissioners awarded the project on August 1, 2019. Contract is in place and a notice to proceed has been issued. Pre-construction meeting is scheduled for November 14, 2019. A public meeting for the residents has been scheduled for 7:00 p.m. on November 14, 2019. Construction is anticipated to begin mid-November. Mobilization and construction started on December 3, 2019 and anticipated to be completed by May 17, 2020. Construction of sidewalks is nearing completion. Roadways will be completed as soon as temperature warms up and asphalt plant opens up.



#### 2020 Community Development Allocation Grant

Portage County will receive an allocation of \$480,000, The City of Streetsboro allocation amount will be \$150,000. The application is due June 17, 2020. Staff have received 6 proposals for CDBG funding which in total far exceeds the amount of available funds.

#### RPC GENERAL FUND

May 1, 2020 Cash Balance	\$150,161.85
Receipts:	\$ 4,592.01
Expenditures:	\$ 48,299.45
May 31, 2020 Cash Balance	\$106,454.41

#### B-X-18 Critical Infrastructure WV

May 1, 2020	\$ 6,063.42
Receipts:	\$ 0.00
Expenditures:	\$ 2,484.89
May 31, 2020 Cash Balance	\$ 3,578.53

#### LGIP Branding/Marketing

May 1, 2020	\$ 88.68
Receipts:	\$ 0.00
Expenditures:	\$ 0.00
May 31, 2020 Cash Balance	\$ 88.68

#### B-F-18 Formula Grant

May 1, 2020	\$17,714.85
Receipts:	\$ 0.00
Expenditures:	\$ 0.00
May 31, 2020 Cash Balance	\$17,714.85

#### B-X-18 Critical Infrastructure RC

May 1, 2020	\$23,533.58
Receipts:	\$ 0.00
Expenditures:	\$21,509.49
May 31, 2020 Cash Balance	\$ 2,024.09

#### May 2020 Financial Statements

T. Peetz presented and reviewed the May 2020 financial statements. A motion was made by J. Beal to approve the May 2020 financial statements as presented and reviewed and to



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recommend acceptance to the full Commission, motion seconded by S. Nutter. Motion carried unanimously.

Todd reported the grantwriter was given a 3-month probationary review. However, due to the fact that she had only been in the office for 1 month before the pandemic started and has worked from home since her probationary period has been extended. No one has had a chance to work with or interact with Kailey to get any feedback from the different departments.

**Resolution 20-04** Todd Peetz presented and reviewed Increasing 2020 appropriations for the operation of the Portage County Regional Planning Commission by an additional \$21,325.00 for fiscal year 2020. A. Orashan made a motion to increase 2020 appropriations by an additional \$21,325 as presented seconded by D. Blewitt. Motion carried unanimously.

Todd reported Dennis West has a potential client who is interested in the multi-purpose building. Todd met with Dennis, S. Bennett, his client. Last Todd heard was the investor and Terry Montz were to meet to discuss a possible partnership.

Todd reported Suzanna Lebas has given her notice to leave the Planning Commission. She accepted another job that was both full time and offered benefits. Todd reiterated he would be willing to utilize Davey Tree for GIS work if necessary, in lieu of hiring another person at this time.

J. DiPaola stated he would like to see electronic copies of the board mail outs instead of putting them in the mail. J. Beal agreed. Todd stated he will bring it up at the full commission meeting today to get their input. S. Bennett stated there probably will be some who will want a paper copy.

Todd stated the 2021 RPC Budget is due to be put in place at the July 2020 full commission meeting. We have worked up 3 scenarios and would like to meet with this committee to discuss them in a work session. Jim DiPaola stated he could meet with Todd on Monday, June 22 to talk about it. The work session for this committee would need to be held during the week of June 22, 2020. It was decided to meet on June 23, 2020 @ 1:00 p.m. via zoom for a work session.

There being no further business to come before the Committee a motion was made by S. Bennett to adjourn the meeting at 4:12 p.m. Seconded by A. Orashan. Motion carried unanimously.

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Chairman, Jim DiPaola

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Secretary, Todd Peetz, AICP

Minutes submitted for approval by Secretary on July 08, 2020



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Meeting called to order on June 23, 2020 at: 1:00 p.m.

In Attendance: J. DiPaola S. Bennett  
J. Beal D. Blewitt

Staff: T. Peetz E. Beeman

Absent: F. Seman S. Nutter A. Orashan

J. DiPaola opened the work session at 1:00 p.m. Due to Covid-19 the meeting was held via Zoom.

The reason for the work session is to view 3 different budget scenarios for 2021.

The first scenario is status quo. No new employees, no raises, nothing budgeted for Multi-Purpose building. J. Beal suggested going with this scenario but keeping in mind scenario #3 if resources become available staff would be given raises in 2021.

Scenario 2 shows a projection adding another staff member full time with benefits. S. Bennett stated she would not vote for this scenario as everyone else is under a hiring freeze.

Scenario 3 projects a 3%-5% salary increase for current staff. J. Beal stated this would be a good route to pursue especially if another person is not brought in. It gives an incentive to employees to pick up the slack. S. Bennett stated if the county is going to forgive the debt service loan balance and RPC gives its employees a raise it is not going to go well. D. Blewitt asked S. Bennett if county employees do without a raise every year. What other departments do without a raise over a period of 7 years? J. DiPaola suggested we revisit this in 6 months. D. Blewitt stated she is for scenario 3. S. Bennett suggested Todd offer other incentives to employees to appease them for now in lieu of raises.

Todd reviewed revenue and expenditure projections for 2021 for all 3 scenarios. Todd also reviewed other possible projects and grants that may come to fruition.

S. Bennett asked Todd what the hold up is on completing the chambers directory. Todd indicated he is waiting on the different chambers to provide information. A meeting was in place in March to go forward in the process, however, due to the Covid pandemic it was cancelled. A fee of \$25 was decided on however, everyone is wanting to do something different. J. Beal stated all chambers should move forward at the same time for uniformity. Everyone agreed. City of Aurora, City of Streetsboro and Ravenna City are complete.

Todd noted the member dues was not increased for 2021. J. Beal asked if the commission needed to pass a resolution to hold the dues increase for 2021. Todd stated sometime between now and when the budget goes into effect, we would need to do something.



S. Bennett asked if Dennis West has said anything about a potential buyer. Todd stated he was told by Dennis that the sale of the building is not going to happen. Todd suggested we begin the process to rent the building. USDA contract is done as of June 30, 2020. Dennis West stated he will market the Multi-Purpose Building on the Ravenna City website. S. Bennett suggested we also get ahold of Brad Erhardt to do the same. J. Beal asked if the Multi-Purpose building is still empty in 2021 would there be expenses that will need to be added in. Todd stated yes at a minimum the utilities would need to be added into the budget. S. Bennett asked if we should lower the price to \$100,000 and bid it back out. Todd stated we could do that however; the RPC is going to be responsible for the deficit. S. Bennett stated she will talk to Todd Bragg and report back. S. Bennett stated she would like the loan balances can be sent to her. J. DiPaola suggested using the Multi-Purpose building as an incubator. S. Bennett suggested this be brought to Dennis West attention. It was mentioned that Dennis West might be a good addition to the Executive Committee.

Todd stated Kailey and Gail are working from home. Lisa is off every other week. It seems to be going well. Once the building opens up, I will want them here at the office.

J. DiPaola, S. Bennett, and J. Beal agreed to presenting scenario #1 as the 2021 RPC budget.

The meeting ended at 2:00 p.m.

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Chairman, Jim DiPaola

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Secretary, Todd Peetz, AICP

**RAVENNA TOWNSHIP**  
**ZONING MAP AMENDMENT**  
**JULY 2020**

**Received: June 18, 2020**

**Meeting Date: July 8, 2020**

**Reviewed by Todd Peetz**

**Applicant:      Ravenna Township**

**AMENDMENT 1**

**Amend Zoning Map from R-M Medium Density Residential District to G-C General Commercial**

**PROPOSED/RECOMMENDED CHANGES**

The proposed change is to change the Zoning Map from R-M Medium Density Residential to G-C General Commercial. The amendment consists of 15.16 acres. The twelve (12) parcel numbers are:

29-327-00-00-051-000

29-318-00-00-016-000

29-318-00-00-014-000

29-318-00-00-015-000

29-318-00-00-006-000

29-318-00-00-004-000

29-318-00-00-013-000

29-318-00-00-012-000

29-318-00-00-011-000

29-318-00-00-010-000

29-318-00-00-009-000

29-318-00-00-008-000

This proposed amendment is to recognize intense commercial activity on the north side of Lake Street. The existing properties have been utilized as heavy commercial/light industrial being made up of scrap and or junk yards. Of the 15.16 acres 6 of the parcels are being used as residential making up 2.11 acres of the amendment area. The subject property is on the southside of the railroad tracks, just west of the City of Ravenna Border on the west. On the east is SR 5 to the south is residential. The differences are shown in the following zoning comparison table:



Note: *Italics* depict differences between RM Residential to G-C General Commercial zoning

Requirements	RM Residential Medium Density Existing	G-C General Commercial Proposed
Use Type	Single Family	<i>Commercial and Office Uses</i>
Minimum Lot Size	21,780 – 65,340 S.F.	<i>1.5 Acres</i>
Minimum Lot Width	80 Feet	<i>100 Feet (residential) 60 Feet (Non-residential)</i>
Minimum Lot Frontage Depth	80 Feet	<i>100 Feet</i>
Minimum Front Yard Depth	35 Feet	<i>50 Feet</i>
Minimum Rear Yard Depth	20 Feet	<i>10 Feet, plus a landscape buffer when abutting a residential district.</i>
Minimum Side Yard Depth	10 Feet	<i>10 Feet, plus a landscape buffer when abutting a residential district.</i>
Maximum Building Height	35 Feet	35 Feet
Minimum Living Floor Area	1,100 Sq. Ft.	NA

**Surrounding Zoning:**

North	East	South	West
RM Residential	RM and RL Residential	RM Residential Zoning	City of Ravenna R-4 Residential and I-1 Industrial

**Surrounding Existing Land Uses:**

North	East	South	West
Vacant	Vacant and SR-5	Residential	Junk Yard Commercial

Currently the subject area has an active junk/scrap yards on 6 lots equaling 13+ acres and 6 lots totaling 2.1 acres, of which 4 have houses and 2 lots are vacant. The proposed zoning would address how the majority of the land is being utilized. However the houses would all be grandfathered as non-conforming uses and lots. Only 3 of the 12 lots meet the minimum 1.5 acres in size. The remaining lots under 1.5

acres will require variances to lot size and maybe “use” for the two vacant “residential” lots in the event that someone want to build a house on those two lots?

#### **TRANSPORTATION**

Being that there are not proposed plans currently and the proposed change is to address existing property use there is no immediate change to the transportation pattern projected at this time.

#### **WATER AND SEWER RESOURCES**

There is no water and sewer that services the subject area.

#### **NATURAL RESOURCES**

There appears to be some wetlands, with hydric and/or flood plain issues on the north end of the subject parcel, most of which is on ODOT or Railroad right of way.

#### **COMMENTS**

The proposed zoning change is primarily to address existing conditions in the subject area. The junk or scrap yards have been there for decades. Homes have been building the area too that are comparable to nearby uses. The zoning change addresses the larger area. Some additional coordination or work with the existing local residents should be acknowledged as they will now become a non-conforming use.

However, based on the existing uses in the subject area and the proximity to a major rail line, a change to non-residential would seem to be a more appropriate zoning district.

#### **RECOMMENDATION**

Staff would recommend approval of the proposed map amendment from R-M Medium Residential Density to G-C General Commercial District.



# Ravenna Township

2017 Aerial



- Proposed Rezoning from RM to GC
- Township Boundary
- Railroad
- Parcels



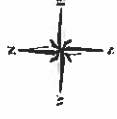
Sources: Roads & Jurisdictional Boundaries, Portage County GIS, 2019; Parcels, Portage County GIS, May 2020; Proposed Zoning, PCRPC, June 2020; Orthophoto, OGRIP, 2017; Railroad, ODOT, 2020 PCRPC.

Map Created June 2020



# Ravenna Township

## Existing Land Use



Proposed Rezoning  
from RM to GC

Land Use

Hospitals &  
Charities

Commercial

Government

Industrial

Park

Residential

Vacant

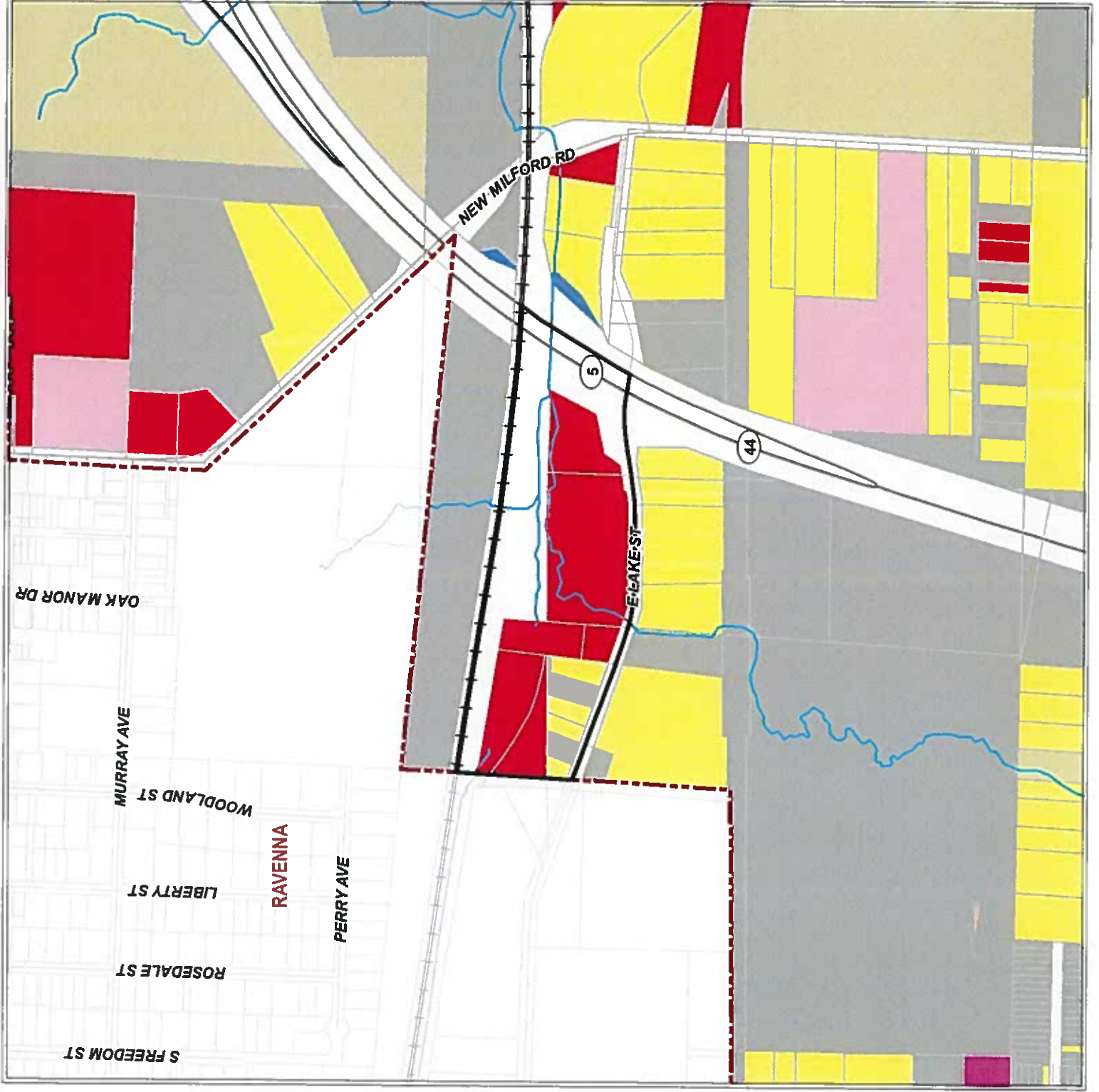
Agriculture

Right-of-Way

0 600 1,200 Ft

Source: Roads & Jurisdictional Boundaries,  
Portage County GIS, 2020; Proposed Zoning,  
PCRPC, 2020; Land Use, Portage County  
Auditor/PCRPC, 2020; Water, NHD USDA-  
NRCS, 2012; Railroad, ODOT  
2020

Map Created June 2020



# Ravenna Township

## Existing Zoning



Proposed Rezoning  
from RM to GC

Zoning Districts

Residential Low

Residential Medium

Residential High

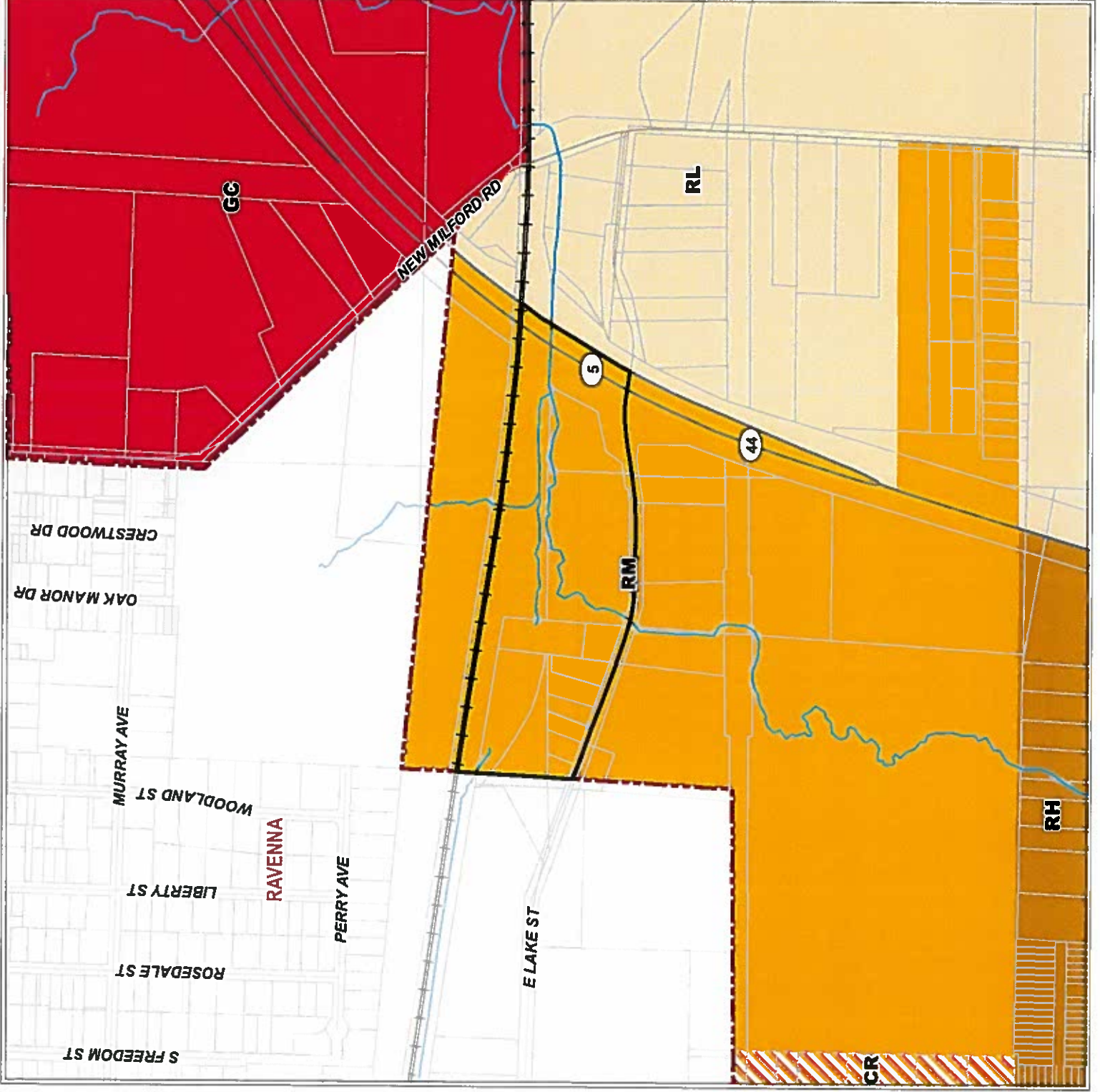
Commercial  
Residential

General Commercial

0 600 1,200 Ft

Sources: Roads & Jurisdictional Boundaries,  
Portage County GIS, 2019; Parcels, Portage  
County GIS, 2020; Water & Streams, NHD  
USDA-NRCS, 2012; Zoning, PCRPC, 2012;  
Proposed Zoning, PCRPC, 2020;  
Railroads, ODOT, 2020

Map Created June 2020





# Ravenna Township

## Proposed Zoning



Proposed Rezoning  
from RM to GC

Proposed Zoning

Residential Low

Residential Medium

Residential High

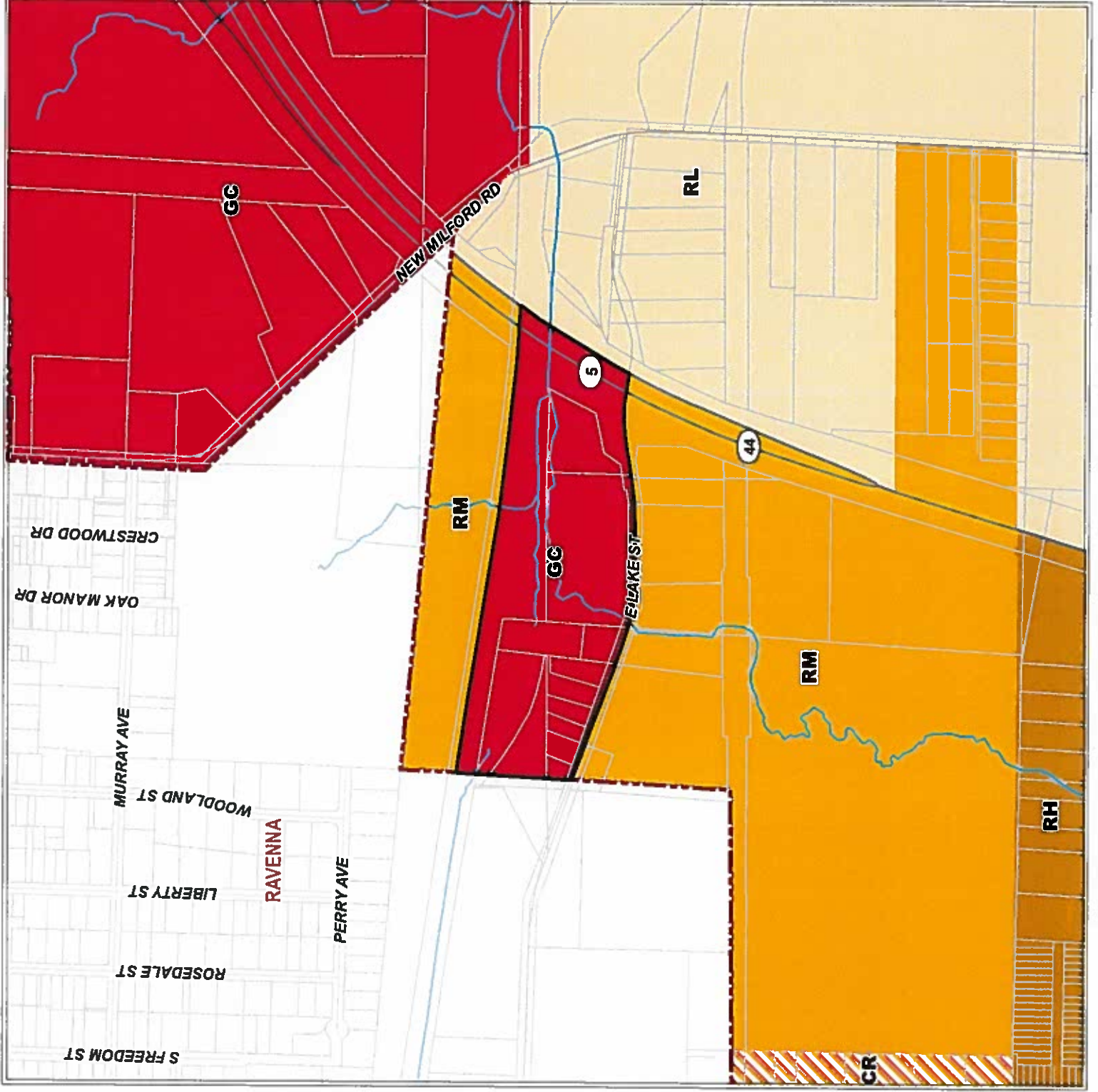
Commercial  
Residential

General Commercial

0 600 1,200 Ft

Sources: Roads & Jurisdictional Boundaries,  
Portage County GIS, 2019; Parcels, Portage  
County, 2020, Water & Streams, NHD  
USDA-NRCS, 2012; Proposed Zoning,  
PCRPC, 2020; Railroads, ODOT,  
2020

Map Created June 2020



# Ravenna Township Environmental Constraints



Proposed Rezoning  
from RM to GC



Streams



Hydric Soils



10-foot contours



Water Bodies



Wetlands



Parcels



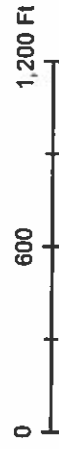
Flood Zone



A

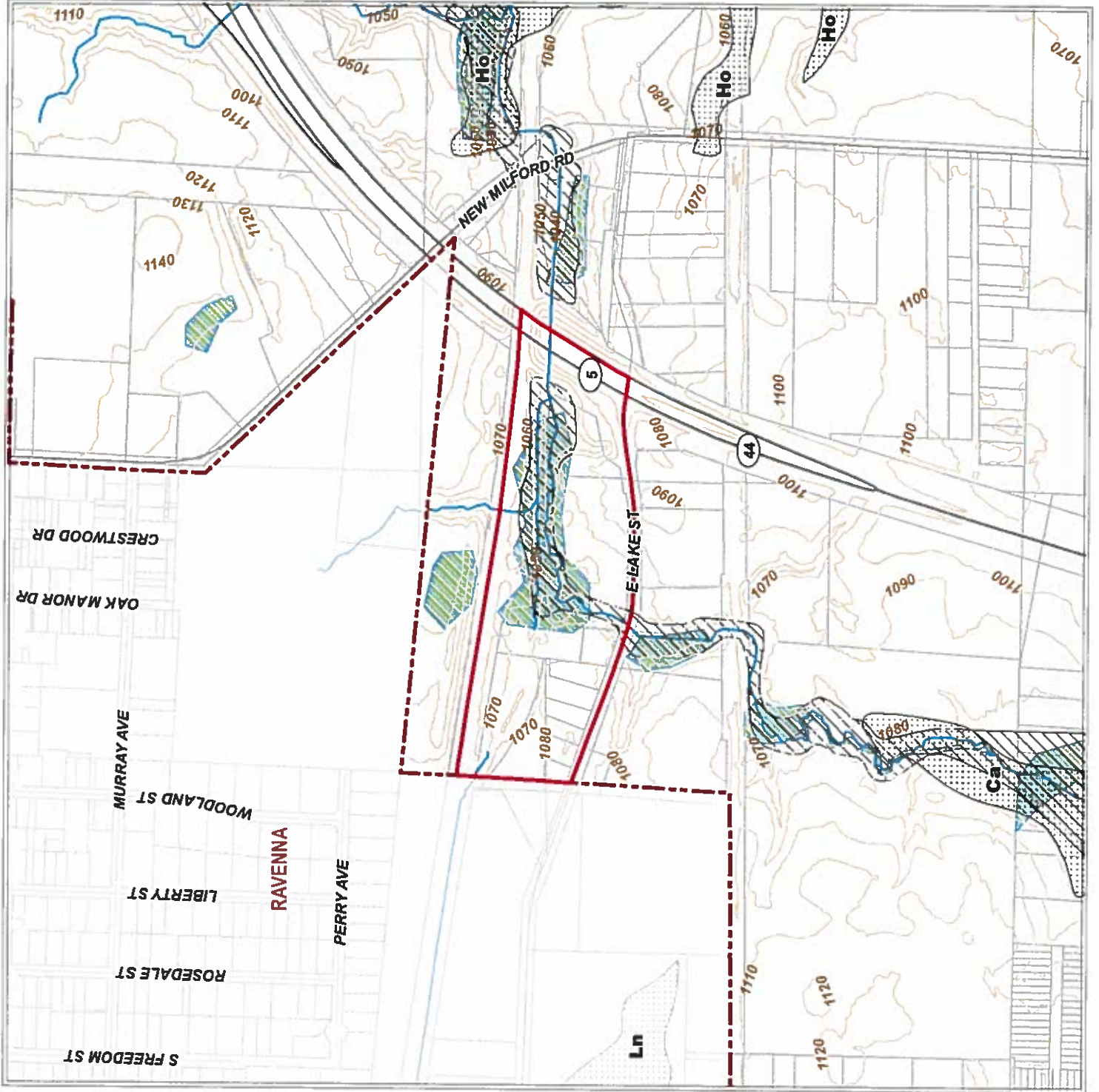


AE



Sources: Roads & Jurisdictional Boundaries, Portage County GIS, 2019; Parcels, Portage County GIS, 2020; Wetlands, NMI USFWS, 2007; Water & Streams, NHD USDA-NRCS, 2012; Flood Zones, FEMA FIRI, 2013; Soils, Portage County Soil Survey digital version 2006, updated 2017; Proposed Zoning, PCRPC, 2020

Map Created June 2020



**BRIMFIELD TOWNSHIP  
ZONING CODE UPDATE WITH AMENDMENTS  
July 2020**

Received: June 15, 2020

Meeting Date: July 8, 2020

Reviewed by Todd Peetz

**AMENDMENT 1  
Review Criteria for Conditional Uses  
Section 400.10(47) Flag Lots**

**Rationale:** The Township fire chief has stated that this is private property and does not have a right to access property in order to write a letter to support the proposed flag lot.

**Section 400.10(47) Review Criteria for Conditional Uses**

**47. Flag Shaped Lot**

- A. The flag portion of the lot must comply with the zoning district minimum acreage requirements and setback requirements.
- B. Lot must have a minimum of sixty (60) feet of continuous frontage at the road right-of-way.
- C. The pole portion of the lot must not be found narrower than sixty (60) feet of continuous frontage or at any point.
- D. The access-way or pole portion of the lot must be free of structures and accessory buildings.
- E. The pole portion of the lot cannot exceed an overall length of nine-hundred (900) feet from the road right-of-way.
- F. Lot must be of sufficient area to accommodate a residential dwelling and meet all of the district's setback requirements and this portion of the lot must equal or exceed the minimum lot width requirement.
- G. The flag section of the lot shall be considered the building section. The front yard setback for the dwelling must be equal to or greater than the required setback of the district and is to be measured from the point where the lot widens to equal the district's minimum lot width requirement.

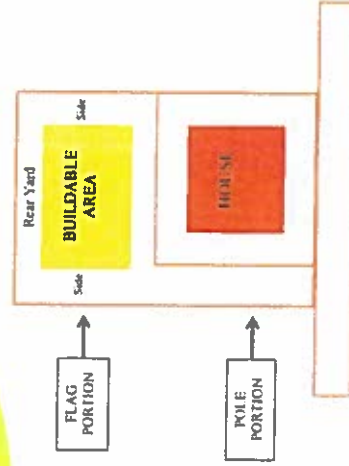


~~H. The fire chief shall provide a letter that states that fire apparatus and emergency vehicles can have safe access and that access can be reasonably constructed and maintained to the portion of the lot which is suitable for a residential dwelling.~~

**Staff Comment:** This amendment is to remove language from the criteria in order to support the creation of a Flag Lot. The purpose to remove the language is the Brimfield Township Fire Chief does not believe he should be accessing private property to make a determination if his fire/emergency equipment can access the site in cases of an emergency. Several other townships have this requirement. For example, Ravenna Township is one community that has this exact language in their conditional use provisions for flag lots. This language is in the zoning resolution to evaluate safety or ability to provide emergency services to the proposed flag lot.

**Staff Recommendation:** Staff would always side with safety. However, if the Township Fire Department would rather not make these determinations or provide support letters than we think that this is a Township determination. Staff would recommend approval as submitted.

- A. The flag portion of the lot must comply with the zoning district minimum acreage requirements and setback requirements.
- B. Lot must have a minimum of sixty (60) feet of continuous frontage at the road right-of-way.
- C. The pole portion of the lot must not be found narrower than sixty (60) feet of continuous frontage or at any point.
- D. The access-way or pole portion of the lot must be free of structures and accessory buildings.
- E. The pole portion of the lot cannot exceed an overall length of nine-hundred (900) feet from the road right-of-way.
- F. Lot must be of sufficient area to accommodate a residential dwelling and meet all of the district's setback requirements and this portion of the lot must equal or exceed the minimum lot width requirement.
- G. The flag section of the lot shall be considered the building section. The front yard setback for the dwelling must be equal to or greater than the required setback of the district and is to be measured from the point where the lot widens to equal the district's minimum lot width requirement.
- H. The fire chief shall provide a letter that states that fire apparatus and emergency vehicles can have safe access and that access can be reasonably constructed and maintained to the portion of the lot which is suitable for a residential dwelling.



(6/2/2014) (#2014-136)

#### 48. Funeral Home

- A. The building shall be designed so as to be harmonious with the setback and building design of existing uses in the neighborhood.
- B. Sites shall have a minimum of one (1) acre of land with a minimum lot width of one-hundred (100) feet, unless the district requires a greater area and/or lot width.
- C. The site and structure shall meet the applicable state and county code requirements, including licensing and operation requirements.

**PORTAGE COUNTY REGIONAL PLANNING COMMISSION  
WORK PROGRAM REPORT  
JUNE 2020**

**A. COMPREHENSIVE PLANNING**

**1. Portage County Comprehensive Economic Development Strategy Update (CEDS) 2020 CEDS**

- On behalf of the EDA, RPC is requesting the submission of economic development projects for EDA funding that are designed to create or retain jobs and to provide assistance to economically distressed communities.

**B. PLAN IMPLEMENTATION/SHORT TERM PLANNING**

**1. Update of Portage County Subdivision Regulations**

- We are in the process of merging subdivision regulations that work in surrounding communities. The idea is to implement good ideas that can also work here in Portage County.
- We completed our final draft reviews of the proposed Subdivision Regulations. We held a meeting June 30<sup>th</sup> and our next meeting is July 7<sup>th</sup>.

**C. INFORMATION SYSTEMS**

**1. Database Acquisition and Updates**

**2. Web Site**

Check out the website at [www.co.portage.oh.us](http://www.co.portage.oh.us). We have moved everything from our old website over to the County's website.

- Portage County Asset Mapping has been updated under special projects.

**D. PLANNING ADMINISTRATION**

**1. Subdivision Regulation Administration**

**a. Subdivisions of Land (Submitted) May**

Preliminary Plans	0 Applications	0 Lots
Plats	0 Applications	0 Lots
Replat	2 Applications	2 Lots
Exceptional Replats	2 Applications	0 Lots
Variances	0 Applications	
Minor Subdivisions	3 Applications	3 Lots

**b. Divisions of Land**

5+ Acre Lot Divisions	3 Applications	3 Lots
Transfers, To Adj. Prop.	1 Application	1 Transfers
	<b>11 Applications</b>	<b>8 Lots Created</b>

## **E. REGIONAL COORDINATION AND OTHER CONTINUING ACTIVITIES**

### **1. Other Member Services as Requested**

- Atwater Township
- Brimfield Township  
Reviewing all of the zoning districts to create an opportunity to reduce or realign them so they do not have so many zoning districts. Working on the update to their comprehensive plan from 1988. Met via Zoom to discuss progress and upcoming meetings.
- Franklin Township  
Processed a rezoning for the June RPC Board meeting.
- Freedom Township  
Helped residents with a potential CDBG grant for the Townhall and Freedom Historical Society, related to handicap accessibility.
- Garrettsville Village
- Hiram Township  
Continue to look into grant opportunities for Broadband grants, March 2021
- Hiram Village  
Looking into park grants
- Mantua Township  
We are preparing to finalize creating a historic preservation district and an interactive structures map for the township.
- Mantua Village  
We are looking into a variety of grants to help the Village.
- Nelson Township
- Palmyra Township
- Paris Township
- Randolph Township
- Ravenna City  
Discussing JEDD, bike plan, landscape plan, wayfinding plan, and scheduled a date to do a presentation on land use plan.

- **Ravenna Township**  
Discussing JEDD, various zoning issues
- **Rootstown Township**  
Working with them on Subdivision Regulations.
- **Shalersville Township**  
Helping to find grant funding for their community park.
- **Suffield Township**
- **Sugar Bush Knolls**
- **Windham Township**
- **Windham Village**  
Finalized land use plan; meeting is set for July 14<sup>th</sup>.

#### **Non-Member Technical Assistance**

#### **2. Intergovernmental Reviews-Applications Received**

Local-0  
Areawide-0  
Statewide-0

#### **3. Akron Metropolitan Transportation Study (AMATS)**

#### **4. Northeast Ohio Four County Regional Planning and Development Organization (NEFCO)**

- Attended the June meeting

#### **5. Portage County Housing Services Council**

#### **6. Data/Information/Graphics to Developers, Businesses, Private Sector upon Request**

- Topography maps, aerials, wetlands, zoning, census, floodplain and subdivision information for the general public, businesses, and organizations.

#### **7. Portage Development Board (PDB)**

#### **8. Quarterly Zoning Inspectors (QZI) Meeting**

- Held a meeting on January 23rd and discussed agricultural lot requirements. The next meeting is to be determined. Topic will be about wedding barns and event centers.

**9. Portage County Storm Water Program – Home Sewage Repair and Replacement Program**

- The Portage County Storm Water Program has set aside \$500,000 to repair and replace home sewer systems. This is part of a three-pronged program to help homeowners with the problem of high costs to repair and replace the home sewer system. The contract to extend the program is in place and 8 septic systems are in process.

**10. Brimfield Comprehensive Plan**

- We are updating the 1988 comprehensive plan. There is emphasis on the first 5 years of the plan. Economic development and land use considerations are also at the forefront of what the plan is directed to assist the Township with. There will be a broad use of interactive maps as part of the plan to be extremely user friendly and allow the public better access to the information.

**F. COMMISSION MANAGEMENT/ADMINISTRATION**

**1. Other**

- **Celebrate Portage! /Visioning In Portage (VIP)** - Celebrate Portage! is to keep the key elements of the vision alive. The core concept of Celebrate Portage! is to celebrate the good to great things happening in the County. Doing so will bring greater awareness of what the County has to offer and to inspire others to action. Held our Kick off meeting on January 31<sup>st</sup>. Next meeting is on July 24<sup>th</sup>. Events have been cancelled for 2020; however, the Ravenna Cruise-in decision will be on or before July 15<sup>th</sup>. We are planning on a kickoff to 2021 in January 2021.

Grant Submitted	Status	Grant Description	Amount Requested	Awarded	Date of Notice
ODNR Recreational Trails Program	FUNDED	Submitted by Atwater Township for Old School Park project	\$53,595	\$53,595	5-Feb-20
The Water Supply Revolving Loan Account (WSRLA)	PARTIALLY FUNDED	March 4 <sup>th</sup>	50% Principal Forgiveness \$7,300,466		
Industry Sector Partnership Grant	NO LONGER FUNDED	The State of Ohio is investing in a strong workforce to fill in-demand jobs and continues to diversify and grow a high quality, dynamic workforce. The state offers funding and support to local communities interested in starting or accelerating an industry sector partnership. Industry sector partnerships design and implement workforce strategies for specific sectors and individual regions.	\$125,000 2:1 Match	NONE	May 2020
Community Resilience	NOT FUNDED	To support these efforts, ServeOhio, in conjunction with its partners, the American Electric Power Foundation and the Corporation for National and Community Service, announces the availability of grants to support community resiliency initiatives that mobilize residents to address significant needs in their community as a result of the novel coronavirus. Grant awards will range between \$500 to \$2,000, and projects must take place prior to April 30, 2020.	\$2,000	NONE	8-Apr-20
Adult Drug Court and Veterans Treatment Court Discretionary Grant Program	Submitted June 1st	This program provides financial and technical assistance to states, state courts, local courts, units of local government, and federally recognized Indian tribal governments to enhance the operations of drug courts or to implement new veteran's treatment courts.	25% Match	Adult Probation/ Common Pleas Court	

SNAP Process and Technology Improvement Grants	Submitted June 15	Improve quality and efficiency of SNAP operations and processes	\$141,902		
Grant Title	Due Date	Current Grant Being Considered	Amount	Department	
Healthy Tomorrows Partnership for Children Program (HTPCP)	Estimated October 6	The purpose of this program is to promote access to health care for children, youth and their families nationwide, and employ preventive health strategies through innovative community-based programs. This program supports HRSA's goals to improve access to quality health care and services, to build healthy communities, and to improve health equity.	Estimated \$400,000	JFS	
Coronavirus Emergency Supplemental Funding Grant	Rolling	Applicants can use CESF funds for preparation and response to the Coronavirus for any one of the following Program Purpose Areas: Law Enforcement Programs, Adult and Juvenile Corrections, Community Corrections Probation and Parole Programs, Court Programs, and Victim Services Programs		Adult Probation	
Grant Title	Due Date	Grant Opportunities 30-120 Days Out	Amount	Match	



Ohio Humanities: Quarterly Grants	September 15, 2020 March 2021	Ohio Humanities has 2 special funding opportunities available at all times: 1) Towards A Beautiful Ohio: Ohio Humanities is a 3-year initiative focusing on the environment. As part of this initiative, they seek to strategically invest in public conversations that address environmental issues from a humanities perspective. 2) Humanities and the Experience of War: Standing Tall In recognition of the importance of the humanities both in helping Americans to understand the experiences of service members and in assisting veterans as they return to civilian life.	\$2,001-5,000	1:1	
Historic Preservation Tax Credit Program: Round 25	Pre-App Request Deadline: July 31, 2020	The Ohio Historic Preservation Tax Credit Program provides a tax credit in order to leverage the private redevelopment of historic buildings. The program is highly competitive and receives applications bi-annually in March and September. -SHPO Pre-App Request Deadline: July 31, 2020-Intent to Apply and SHPO Pre-Application Meeting Deadline: Aug. 14, 2020 -Historic Documentation (1 &2) deadline: Aug 31, 2020	25% of the qualified costs of a rehabilitation project up to \$5M	75% of project cost	
National Endowment for the Arts: OUR TOWN Grant Projects that Build Knowledge About Creative Placemaking and Arts Engagement, Cultural Planning, and Design Projects	6-Aug-20	Grant Program Description - This area of Our Town funding is to build and disseminate creative place making knowledge more broadly. These projects can be carried out by arts service or design service organizations, and/or other national or regional membership or university-based organizations that provide technical assistance to those doing place-based work, to expand the knowledge base about creative place making to their members and the field. These projects should expand the capacity of artists and arts organizations to be more effective entrepreneurs and to work more effectively with economic and community development practitioners, and vice versa, to improve the livability of the communities and create opportunities for all	Between \$25,000-200,000	100%	

National Endowment for the Humanities: Public Humanities Grants	12-Aug-20	Public Humanities Projects grants support projects that bring the ideas and insights of the humanities to life for general audiences. Projects must engage humanities scholarship to analyze significant themes in disciplines such as history, literature, ethics, and art, or to address challenging issues in contemporary life. NEH encourages projects that involve members of the public in collaboration with humanities scholars or that invite contributions from the community in the development and delivery of humanities programming. This grant program supports a variety of forms of audience engagement.	Maximum award amount Planning: \$75,000 Implementation: \$400,000 (+additional \$100,000 for Positions in the Public Humanities if you choose to apply for one)	No	
Portage Foundation	8/15/20 and February 2021	For community projects throughout Portage County. Main Street Ravenna?	\$500 to \$3,000	Depends on request type	
Water Resource Restoration Sponsor program (WRRSP)	August 15, 2020	The Water Resource Restoration Sponsor Program (WRRSP) was created to counter the loss of ecological function and biological diversity that jeopardizes the health of Ohio's water resources. This program funds both preservation and restoration of aquatic habitat to accomplish this goal. The WRRSP relies on having a sponsoring wastewater loan from the Water Pollution Control Loan Fund (WPCLF).	\$15M	Must have a WPCLF Sponsor	
Flood Mitigation Assistance Grant Program	Anticipate due September 2020	The Flood Mitigation Assistance program is authorized by Section 1366 of the National Flood Insurance Act of 1968, as amended with the goal of to reduce or eliminate flood risk of severe repetitive and repetitive flood damage to buildings insured by the National Flood Insurance Program (NFIP). The program provides funding to states, territories, federally-recognized tribes and local communities for projects and planning that reduces or eliminates long-term risk of flood damage to structures insured under the NFIP. Funding is also available for management costs.			
National endowment for the Humanities: Dialogues on the Experience of War	14-Oct-20	The program supports the study and discussion of important humanities sources about war, in the belief that these sources can help U.S. military veterans and others think more deeply about the issues raised by war and military service. Although the program is primarily designed to reach military veterans, men and women in active service, military	Up to \$100,000	No	

		families, and interested members of the public may also participate.			
State Farm Insurance	Oct. 2020	We make it our business to be like a good neighbor, helping to build safer, stronger and smarter communities across the United States. Through our company grants, we focus on three areas: safety, education, and community development.	\$5,000 and up	Unknown	
Grant Title	Due Date	Grants Opportunities 120+ Days	Amount	Match	
Ohio Department of Transportation and Ohio EPA -- Diesel Emission Reduction Grant (DERG)	Anticipated RFP November 2020	Supports proposals from public sector and private sector (with a public sponsor) diesel fleets that will undertake vehicle/equipment replacement, repower, or retrofit for the purpose of emissions reduction in eligible Ohio counties. Fleets may also apply for idle reduction equipment	\$50,000-\$2M	20%	
ODNR Division of Forestry: 2017 Volunteer Fire Assistance Grant	Next Cycle begins November 2020	The U.S. Department of Agriculture, Forest Service, through the Cooperative Forestry Assistance Act, has allocated funds to Ohio for the Volunteer Fire Assistance (VFA) Grant Program. These funds will be distributed to fire protection agencies based on the Act and the federal guidelines. The grants are 50/50 matching reimbursement grants. This means a fire department that receives a grant must purchase the equipment prior to receiving reimbursement for 50% of the total project amount.	TBD	50%	
Grant Title	Due Date	Ongoing Grant Opportunities	Amount	Match	

Ohio Humanities: Special Grants (Cultural Heritage Tourism Planning and Media Planning)	1st business day of each month	Ohio Humanities reviews cultural heritage tourism planning grant proposals on a monthly basis. These planning grants support convening stakeholders to assess potential project ideas, consulting with humanities professionals, identifying interpretive themes, and building regional cultural heritage infrastructure. Drafts submitted online are recommended but not required.	Up to 2K	1:1	
Ohio Humanities: Monthly Grants	1st business day of each month	When humanities perspective is integrated from a project's inception, this provides coherence throughout the planning, implementation, and later evolutions of a cultural and heritage tourism initiative. Using Ohio Humanities grants, local community organizations have developed exhibits, walking and driving tours, digital tools, and lively historical experiences	Up to \$2K	1:1	
USDA Community Facilities Grant and Loan	Ongoing	Provides affordable funding to develop essential community facilities in rural areas <a href="https://www.rd.usda.gov/programs-services/community-facilities-direct-loan-grant-program/oh">https://www.rd.usda.gov/programs-services/community-facilities-direct-loan-grant-program/oh</a>	Rates set by Rural Development Must be eligible for grants		
EDA Public Works and Economic Adjustment Assistance Programs	Ongoing	Under this NOFO, EDA solicits applications from applicants in order to provide investments that support construction, non-construction, planning, technical assistance, and revolving loan fund projects under EDA's Public Works program and EAA program (which includes Assistance to Coal Communities). Grants and cooperative agreements made under these programs are designed to leverage existing regional assets and support the implementation of economic development strategies that advance new ideas and creative approaches to advance economic prosperity in distressed communities, including those negatively impacted by changes to the coal economy.	\$3,000,000 ceiling; \$100,000 floor	Yes, but unknown	

WSRLA	Ongoing	The Water Supply Revolving Loan Account (WSRLA), Ohio's Drinking Water SRF program, is a part of the larger Drinking Water Assistance Fund (DWAF). Beginning in 1998, its focus is to address human health and failing water treatment and supply needs of private and public entities, with almost \$1.2 billion having been loaned as of 2016. DEFA and DDAGW jointly administer this program, also with the assistance of OWDA	Loan forgiveness		
Abandoned Gas Station Cleanup Grant	Ongoing	Ohio Development Services Agency, in partnership with Ohio EPA and the Department of Commerce, Bureau of Underground Storage Tank Regulations (BUSTR), has a resource to help clean up abandoned gas and service stations throughout Ohio.	up to \$500,000 or \$100,000 for property assessment activities	no	
ODNR Division of Forestry: Dry Fire Hydrant Grant Program	No deadline; funds are available annually	The Ohio Department of Forestry Grant Program is focused on improving wildfire protection and fire department preparedness by providing funding assistance for dry hydrant installation.	\$2,250	100%	
Grant Title	Due Date	Grants To Review in 2021	Amount	Adm. Revenue	
OCJS: Ohio Drug Law Enforcement Fund Grant	January 2021	The Ohio Drug Law Enforcement Fund will provide funding to defray expenses that a drug task force organization incurs in performing its functions related to the enforcement of the state's drug laws and other state laws related to illegal drug activity. Each applicant will need to demonstrate how their application meets the stated purpose of the fund.	\$250,000	25%	



Ohio Civil Justice Grants	Early 2021	The Supreme Court of Ohio is pleased to announce the availability of grant funds to support local court technology projects. The funds will be used to address a variety of issues and situations where the lack of sufficient technology is a barrier to the efficient and effective administration of justice. Any court of appeals, common pleas court (or any division therein), municipal court, or county court is eligible to apply. <a href="http://www.supremecourt.ohio.gov/grants/">http://www.supremecourt.ohio.gov/grants/</a>			
NEH Preservation Assistance Grants for Smaller Institutions	Available: November 13, 2020 Due: January 14, 2021	Help small and mid-sized institutions—such as libraries, museums, historical societies, archival repositories, cultural organizations, town and county records offices, and colleges and universities—improve their ability to preserve and care for their significant humanities collections.	Up to \$10,000	No	
Ohio EPA Grants Litter and Prevention Grants: Recycling Market Development Grants	Annually due February 1	Market Development Grants are offered to Ohio businesses and non-profit organizations that propose to create equipment infrastructure for successful markets of recyclable materials and related products. Applicants must be sponsored by an eligible governmental agency who will serve as the grant applicant and a pass-through agency for documenting and receiving funds. The applicant must include a commitment to provide 100 percent matching funds. The grant has a maximum duration of 24 months.	Up to \$200,000	100%	
Ohio EPA Grants Litter and Prevention Grants: Scrap Tire Grants	Annually due February 1	Scrap Tire Grants provide financial assistance to Ohio's businesses, communities and non-profit organizations to convert manufacturing operations to accept scrap tire material, expand tire processing operations or utilize scrap tire material in civil engineering construction projects or manufactured products. Businesses or non-profit organizations must secure a local government sponsor to serve as the grant applicant. Applicants must commit to providing 100 percent matching funds. The grant has a maximum duration of 24 months.	Up to \$200,000	100%	
Ohio EPA Grants Litter and Prevention Grants: Community and Litter	Annually due February 1	Community Development Grants allow Ohio communities to support and expand community recycling and litter prevention efforts. Grants provide funding for equipment to support recycling collection and materials processing. Those eligible to apply include municipal corporations, counties, townships, villages, state colleges or universities, solid waste	Up to \$200,000	25%	

		management districts and authorities, park districts, health districts, statewide recycling and litter prevention trade associations, non-profit organizations and state agencies. The grant requires 50 percent matching funds to be available and spent on the approved project. The grant period is 12 months in duration			
NEA Art Works-Design	February 2021	Reviewing form for RPC for submission of the planning, development, printing of Architectural guidelines for Portage County	\$10,000-\$100,000	Yes, unsure how much	NEA Art Works-Design
Violence Against Women	Anticipated Feb 2021	The Violence Against Women Act (VAWA) Program funds projects that assist units of local government develop and strengthen effective law enforcement and prosecution strategies and services to combat crimes against women.	\$4M	No	
Rural Energy for America Program Renewable Energy Systems & Energy Efficiency Improvement Loans & Grants in Ohio	March 2021	<u>Provides guaranteed loan financing and grant funding to agricultural producers and rural small businesses to purchase or install renewable energy systems or make energy efficiency improvements. Applications for this program are accepted year-round at your local office.</u>	\$20,000 or less and up to \$500,000	75% of project cost -Grant only 25% for loan or loan/grant	
Cops Community Policing Development	March 2021	USDOJ-COPS-This solicitation is open to all public governmental agencies, profit and nonprofit institutions, institutions of higher education, community groups and faith-based organizations.	Up to \$5.6M available for program	No	
ODNR: Clean Ohio Trails Fund	March 2021	The Clean Ohio Trails Fund works to improve outdoor recreational opportunities for Ohioans by funding trails for outdoor pursuits of all kinds. Local governments, park and joint recreation districts, conservancy districts, soil and water conservation districts, and non-profit organizations are eligible. Eligible projects include: Land acquisition for a trail, trail development, trailhead facilities, engineering and design. a reimbursement program that provides up-to-75 percent project funding. This grant program is state funded and is administered by the ODNR.	\$1,677,851 million allocated to state	25%	

Nonprofit Security Grant Program (NSGP)	April 2021	NSGP provides funding for physical security enhancements and other security-related activities to nonprofit organizations that are at high risk of a terrorist attack. The NSGP also seeks to integrate the preparedness activities of nonprofit organizations with broader state and local preparedness efforts	\$100,000	No	
COPS Anti-Methamphetamine Program (CAMP)	April 2021	The COPS Anti-Methamphetamine Program (CAMP) is a competitive grant solicitation, open to state law enforcement agencies with multijurisdictional reach and interdisciplinary team (e.g. task force) structures. CAMP funds must be used to investigate illicit activities related to the manufacture and distribution of methamphetamine (including precursor diversion, laboratories, or methamphetamine traffickers). Each grant is two years (24 months) in duration, and there is no local match. Each grant recipient may receive a maximum of \$2 million.	Min request 1 million Max request 2 million	No	
COPS Anti-Heroin Task Force (AHTF) Program	April 2021	The COPS Office Anti-Heroin Task Force (AHTF) Program is a competitive grant solicitation, open to state law enforcement agencies with multijurisdictional reach and interdisciplinary team (e.g. task force) structures, in states with high per capita rates of primary treatment admissions.  Approximately \$35 million in funding is available for FY 2020 AHTF. Each grant is <b>three years (36 months)</b> in duration, and there is <b>no local match</b> . Each grant recipient may receive a maximum of <b>\$4 million</b> . <a href="https://cops.usdoj.gov/ahtf">https://cops.usdoj.gov/ahtf</a>	\$4M	No	



FEMA: State Homeland Security Program Grants (HSGP)	April 2021	In FY 2020, there are three components of HSGP: State Homeland Security Program (SHSP), Urban Area Security Initiative (UASI), and Operation Stonegarden (OPSG)	\$5,384,800 - \$6,731,000 allocated for Ohio	TBD	
Office of Criminal Justice Services: Residential Substance abuse Treatment Funding	April 2021	The goal of the RSAT Program is to break the cycle of drugs and violence by reducing the demand for, use, and trafficking of illegal drugs. <a href="https://www.ojp.gov/funding/explore/current-funding-opportunities">https://www.ojp.gov/funding/explore/current-funding-opportunities</a>	estimated total of \$27,000,000	25%	
FEMA SAFER grants	May 2021	The Staffing for Adequate Fire and Emergency Response Grants (SAFER) was created to provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, "front line" firefighters available in their communities. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response and operational standards established by the NFPA (NFPA 1710 and/or NFPA 1720).	2,500 awards for an estimated total of 315,000,000	75% for first and second year 35% for third year	
Diesel Emissions Reduction Grant	May 2021	Public and private sector diesel fleets (motor vehicle, marine, locomotive and highway construction equipment) that are eligible under the Federal Highway Congestion Mitigation and Air Quality (CMAQ) program and located in a. Private sector fleets must apply through a public sector partner. Administered jointly with Ohio Depart. Transportation.	\$350,000	No	

EMS Priority One and Supplemental Grants	May 2021	Priority applications are for training of personnel and purchase of equipment; priority for paramedic training programs and those seeking accreditation. The EMS grant award year begins on July 1 and runs through June 30. There are six types of grants (Priorities 1 - 6) available. The amount awarded for each priority is determined by the State Board of Emergency Medical, Fire, and Transportation Services and by the amount of funds available during the award year. Grant applications are available by February 1st	TBD	Unknown	
Lake Erie Commission: Lake Erie Protection Fund (LEPF)	May 2021	Projects focus on critical issues facing Lake Erie, including water quality protection, fisheries management, wetlands restoration, watershed planning, invasive species, algal bloom research, Lake Erie ecological shifts, and environmental measurements. <b>Applications that include match will receive bonus scoring during the grant review.</b>	Up to 50,000	No	
Edward Byrne Memorial Justice Assistance Grant (JAG)	May 2021	Proposed to streamline justice funding and grant administration, the Edward Byrne Memorial Justice Assistance Grant Program allows states and local governments to support a broad range of activities to prevent and control crime based on their own local needs and conditions.	TBD	TBD	

OVC FY 2020 Improving Community Preparedness to Assist Victims of Mass Violence or Domestic Terrorism: Training and Technical Assistance Project	May	This project will provide training, technical assistance, and support to enable communities to augment their existing emergency response plans to ensure that they include effective protocols and strategies to address the immediate and long-term needs of victims, families, first responders, and communities after criminal mass violence or domestic terrorism incidents. The project will target training and technical assistance for law enforcement and other first responders; state, local, or tribal units of government; and victim service providers who are central in coordinating responses to criminal mass violence incidents. OVC anticipates making one award of up to \$3 million for a 36-month period of performance, to begin on October 1, 2020.	\$3,000,000	No	
Lake Erie Protection Fund	May	Established to finance research and on-the-ground projects aimed at protecting, preserving and restoring Lake Erie and its watershed. Projects focus on critical issues facing Lake Erie, including nutrient reduction, beneficial use of dredged material, water quality protection, fisheries management, wetlands restoration, watershed planning, invasive species, algal bloom research, Lake Erie ecological shifts, and environmental measurements.	50,000		

Ohio Traffic Safety Office	May 2021	Each proposal should focus on one or more of these issues: alcohol/drug-impaired driving, occupant protection, and/or speed management. Grant proposals must show a clear correlation between the state-identified goals and the countermeasure activities that are proposed.	TBD	TBD	
National Institute of Food and Agriculture-Community Food Projects Competitive Grant Program (CFPCGP)	May 4, 2021	CFP intends to solicit applications and fund two types of grants. The types are entitled (1) Community Food Projects (CFP) and (2) Planning Projects (PP). The primary goals of the CFP are to: Meet the food needs of low-income individuals through food distribution, community outreach to assist in participation in Federally assisted nutrition programs, or improving access to food as part of a comprehensive service; Increase the self-reliance of communities in providing for the food needs of the communities; Promote comprehensive responses to local food access, farm, and nutrition issues; and Meet specific state, local or neighborhood food and agricultural needs including needs relating to: Equipment necessary for the efficient operation of a project; Planning for long-term solutions; or The creation of innovative marketing activities that mutually benefit agricultural producers and low-income consumers.	\$ 4,800,000 available	100%	
NatureWorks	1-Jun-21	The NatureWorks grant program provides up to 75% reimbursement assistance for local government subdivisions (townships, villages, cities, counties, park districts, joint recreation districts, and conservancy districts) to for the acquisition, development, and rehabilitation of recreational areas.	County allocation, up to \$150,000	25%	

EPA CHILDREN'S HEALTHY LEARNING ENVIRONMENTS	June 2021	The purpose of the Children's Healthy Learning Environments Grant Initiative is to provide capacity building to address children's environmental health in school and childcare settings. The Children's Healthy Learning Environments Grant Initiative provides funding directly to organizations to support school- and/or childcare center-based capacity building projects that help school communities understand and address local environmental and public health issues that affect children.	\$315,000	No	
Department of Justice Reducing Risk for Girls in the Juvenile Justice System	June 2021	<a href="https://www.ojp.gov/funding/explore/current-funding-opportunities">https://www.ojp.gov/funding/explore/current-funding-opportunities</a>	\$425,000	No	
The Paradox Prize	TBD	The mission of this inaugural challenge for The Paradox Prize is to inspire innovations through an open call for ideas aimed at generating sustainable solutions that will eradicate the 'no car, no job; no job, no car' paradox in Northeast Ohio.	\$20,000-100,000	TBD	
US Department of Health and Human Services Drug Free Communities Support Program	8-Jun-20	Eligibility applicants are community-based coalitions addressing youth substance use that have previously received a DFC grant but experienced a lapse in funding or have concluded the first five-year funding cycle and are applying for a second five-year funding cycle.	\$125,000	100-150% depending on number of years requested	
EPA Removal Emergency Response Program	June 2021	This notice announces the availability of funds and solicits applications from eligible entities to promote the participation of individual State and territorial programs in research activities with the mission of advocating for and supporting State emergency response readiness and removal program planning and preparedness.	\$100,000	5%	

NEH: Division of Public Programs, Digital Projects for the Public	June 2021	Digital Projects for the Public-grants support projects that significantly contribute to the public's engagement with the humanities.	Maximum award amount \$30,000 (Discovery grants) \$100,000 (Prototyping grants) \$300,000 (Production grants)	No	
Strengthening the Medical Examiner-Coroner System Program	June 2021	With this solicitation, BJA seeks proposals to strengthen the medical examiner/coroner (ME/C) system in the United States. Through this program, BJA will support grants in two focus areas by: (1) Supporting forensic pathology fellowships (2) Providing resources necessary for medical examiner and coroner offices to achieve accreditation	\$125,000	No	
Ohio Humanities: Special Grants Program (Educator Enrichment Grants)	July 2021 — Draft submitted by June 2021	Educator enrichment grants are designed to enhance teachers' understanding and appreciation of the humanities. Projects should provide a rich humanities experience that enhances success in the K-12 classroom. Educator enrichment projects provide opportunities to build partnerships and leverage external funding.	\$5,000-20,001	1:1	
Ohio Humanities: General Grant	July 2021 — Draft submitted by June 2021	Cultural program with clear focus on humanities Cultural programs involving humanities professionals. Cultural Programs with public benefit Cultural Programs with balanced views Any project over \$2K must have outside evaluator; all grants are a dollar for dollar match Quarterly and monthly grants available also <a href="http://www.ohiohumanities.org/grants-2/">http://www.ohiohumanities.org/grants-2/</a>	Max \$20,000	1:1	

Historical Marker Program	July	As part of the Ohio Historical Connection, this program offers support for markers. Other grants available for markers. <a href="https://www.wgpfoundation.org/apply-for-grant/">https://www.wgpfoundation.org/apply-for-grant/</a>	\$1,000	No	
Ohio Environmental Education Fund General Grant Program	July?	The OEEF has five targeted areas of focus where Ohio EPA has determined an immediate need for more educational and awareness outreach effort due to significant environmental impacts in our state	Up to \$50,000 Mini-grants are for \$500-5,000	10%	
Ohio Humanities: Special Grants Program (Cultural Heritage Tourism Grants)	July 2021 — Draft submitted by June 2020	Ohio Humanities reviews cultural heritage tourism implementation grant proposals twice times each year. Proposed projects should work toward enhancing community life and focus on tourism as a learning opportunity for travelers and local residents.	\$5,000-20,000	1:1	
Ohio Humanities: Special Grants Program (Media Grants)	July 2021 — Draft submitted by June 2021.	Ohio Humanities reviews media grant proposals twice each year. Successful projects will have an Ohio connection, humanities perspectives, and a plan for broad distribution. Radio and television documentaries should be targeted for public broadcast. Applicants should submit a full draft online before the deadline.	Up to 20K	1:1	

Distance Learning and Telemedicine Grant Program	July 2021?	Through the US Department of Agriculture, the Distance Learning and Telemedicine program helps rural communities use the unique capabilities of telecommunications to connect to each other and to the world, overcoming the effects of remoteness and low population density. For example, this program can link teachers and medical service providers in one area to students and patients in another.	\$50,000 to \$1,000,000	15%	
Ohio Public Works Commission	TBD	The OPWC provides financing for local public infrastructure improvements through both the State Capital Improvement Program (SCIP) and the Local Transportation Improvement Program (LTIP). SCIP is a grant/loan program for roads, bridges, water supply, wastewater treatment, storm water collection, and solid waste disposal. LTIP is a grant program for roads and bridges only.	Up to 100% loan		



**CDBG REPORT**  
**July 2020**  
**Work Through June 2020**

**2018 COMMUNITY DEVELOPMENT ALLOCATION GRANT - \$486,000** (September 1, 2018 – October 31, 2020)

**Water Facility Improvements – Ravenna Head Start Waterline - \$108,480 (CDBG) + \$16,923 (Portage Private Industry Council) + \$3,685 (Ravenna City)**

Portage Learning Center serves 240 Head Start children and 84 Early Head Start children and pregnant women.

Portage Learning Center owns this facility and currently the water to the facility is provided via a well. Over the past few years Portage Learning Center has experienced many issues with their well, including not having adequate water pressure and sufficient water to the facility. According to a well contractor the well isn't deep enough and a new well would need to be drilled or they need to tap into the City of Ravenna's water system. In addition, in order to operate a well, Portage Learning Center must maintain a Certified Class "A" Operator and abide by the Ohio EPA as it relates to water testing.

Funds will be used to run a water line that will enable the Ravenna Head Start facility, located at 4833 Harding Avenue in Ravenna Township to tap into the City of Ravenna water system. Portage Learning Center will contribute the additional funds needed to cover the cost of construction.

At least 121 Head Start children and their families will benefit. Eighty-five children attend pre-school at the facility on a daily basis and 36 children attend socializations at the facility.

**WORK COMPLETED.**

**Demolition/Clearance – Windham Township Demolition - \$24,520**

Currently at 10352 Silica Sand Road in Windham Township there is a residential structure and a former church located on one piece of property that is zoned residential. The residential structure on the site is being occupied by one household.

The former church also located on the property was constructed in the early 1900's and has started to decay, is now to the point of collapse and now is a blight to the neighborhood. Due to the unsafe nature of the structure the entire structure must be considered Regulated Asbestos Containing Material (RACM) as an environmental survey cannot be performed given the state of the structure.

The Township Trustees has also declared the building on the site a blight.

Funds will be used to dismantle and haul-off the building's structural components to an approved landfill, pump, crush and fill the septic system and fill, grade and seed the site in order to eliminate a blight to the neighborhood.

**WORK COMPLETED**

### **Neighborhood Facility/Community Center – Coleman Rehab - \$37,500**

The supportive living site (Edinburg House) located at 4155 State Route 14 in Edinburg Township is home to five aging adults with severe and persistent mental illness and may have other disabilities, including mobility or medical concerns. The other supportive living facility (Rhodes House) located at 5974 Rhodes Road in Franklin Township has 6 individuals with similar demographics.

Both supportive living sites are residential and clinical service sites and must be maintained in a healthful and safe manner. Residents receive multiple visits each day by both clinicians and housing technicians. The funds will be used as follows:

#### **Edinburg House**

1. Remove all carpeting from the living area and bedrooms. Install new plank flooring and new base trim all over.
2. Replace kitchen sink and faucet.
3. Replace dishwasher.
4. Replace front porch decking surface, install new hangers and repair hand rail.
5. Replace hot water tank with 50 gallon electric and install new sub panel for power.
6. Replace tub/shower and faucet in both bathrooms.
7. Replace bathroom sink with new sink and vanity, faucets and shut-off valves.
8. Replace supply lines, toilets, grab bars, new fans and paint both bathrooms.
9. Replace upper bath sink with new handicap wall sink and faucet.
10. Install grab bars in showers.

#### **Rhodes Road House**

1. Demo decking and ramp and dispose of the old wood.
2. Install new decking, ramp and steps using existing post and joist.

At the Edinburg house this request would serve five adults with severe and persistent mental illness and at the Rhodes Road house the request would serve six adults with mental health disabilities and are low to very low-income.

### **WORK COMPLETED**

### **Neighborhood Facility/Community Center – F&CS Chiller System - \$85,000**

The facility located at 705 Oakwood Street; Ravenna City has a number of major repairs that are imminent. The largest of the repairs is an 80-ton Trane Chiller system that is over 50 years old that provides air conditioning to 40,000 square foot building. The current system is built to function with two compressors; of these two required compressors, one is completely inoperable. Therefore, the whole load of the chiller system is running off of one side of the completely inoperable. As a result, the functioning compressor gets overheated from being overworked, which increases the risk of it completely breaking down. For nearly four years, the functioning compressor has been held together by bungee straps to keep it running. Two years ago, an additional bungee strap was added for further support; however it is on the brink of complete failure which could happen any time. Once it breaks, the entire unit will become inoperable. Furthermore, because of its age, the chiller unit cannot be repaired. To make matters worse, most of the windows do not open at

the building and it gets very hot and humid inside the building with no circulating air. If the system fails, the building will be without air conditioning or air flow, affecting hundreds of staff and visitors that occupy the building on a daily basis.

Funds will be used to replace the 80-ton chiller system to prevent the inevitable unit failure and replace it before it breaks down completely, leaving the building without air conditioning.

The estimated project costs include:

- a. Drain the water from the existing 80-ton TRANE Chiller split system
- b. Reclaim the refrigerant from the system as per EPA guidelines
- c. Remove the outdoor condensing unit
- d. Place an 80-ton CARRIER packaged air-cooled chiller on the old condensing unit's pad
- e. Install 4" piping and fittings to connect to the existing supply and return pipes
- f. Insulate the necessary piping
- g. Re-use the existing chiller pump(s)
- h. Fill the system with water containing 20% glycol
- i. Power and control wiring
- j. Crane
- k. Permit
- l. Start/Check

## **WORK COMPLETED**

### **Street Improvements – Highland Avenue Concrete Replacement - \$133,300 (CDBG) + \$5,565 (Ravenna City)**

Funds in the amount of \$133,300 will be used to replace approximately 565 linear feet of deteriorated concrete roadway on West Highland Avenue between North Diamond Street and Franklin Street. The concrete is approximately 49 years old, well exceeding its 30 year design life.

The project will involve removal of the existing concrete roadway and aprons and replacement with 7" thick concrete with dowel bars to tie the concrete slabs together and maintain roadway integrity. The existing concrete drive aprons will be replaced with 6" thick concrete.

The estimated cost of the project is \$138,865 and the City of Ravenna will contribute \$5,665.

This project will increase the safety of the neighborhood by providing a smooth, safe concrete roadway and aprons that have a design life of 30+ years.

This project will serve an area that is 60.76% LMI and will directly benefit 16 households.

## **WORK COMPLETED**

### **Fair Housing - \$10,000**

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent.

Over the course of two years presentations will be made to 12 agencies/organizations targeted for CDBG assistance and/or special populations affected by CDBG assisted project.

Also, staff will be required to distribute to a minimum of ten public events, agencies or organizations each quarter through the grant program period.

In addition to the above, all grantees will be required to complete a new, comprehensive Analysis of Impediments (AI) by July 2019.

*There were three requests for assistance received in June. One call received was in the City of Ravenna and two calls were in the City of Streetsboro. Brochures were placed on the 1<sup>st</sup> floor of the Administration Building as well as distributed to the Veteran's Office on the 3<sup>rd</sup> floor of the Administration Building.*

*All work must be completed by August 31, 2020.*

### **Administration - \$87,200**

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

*All drawdown requests must be submitted by September 30, 2020. All funds must be expended prior to October 31, 2020 and the final report is due to OCD by October 31, 2020.*

### **2018 CDBG CRITICAL INFRASTRUCTURE GRANT (WINDHAM VILLAGE) - \$200,000 (CDBG) + \$85,700 (RLF) + \$30,000 (Windham Village) - (September 1, 2018 – October 31, 2020)**

#### **Sidewalk Improvements - \$30,500 (CDBG)**

It is anticipated that 752 LF of sidewalks will be replaced and 3 ADA ramps will be replaced and spot curb repairs will be completed, which provide ADA access along Bauer Avenue.

#### **WORK COMPLETED**

#### **Street Improvements - \$124,600 (CDBG) + \$30,000 (Windham Village)**

It is anticipated that 752 LF of roadway base will be rebuilt up to the subgrade and the roadway rebuilt with 6" of stone and 6" of asphalt.

#### **WORK COMPLETED**

#### **Water Facility Improvements - \$110,600 (CDBG)**

Approximately 752 LF of waterline will be replaced including service and fire hydrants along Bauer Avenue.

## **WORK COMPLETED**

### **Administration - \$20,000**

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

*The final report and Certificate of Completion will be submitted to OCD once invoices for Administration of the grant have been paid.*

## **2018 CDBG CRITICAL INFRASTRUCTURE GRANT (RAVENNA CITY) - \$495,300 (CDBG) + \$83,500 (Ravenna City) (February 1, 2019 – March 31, 2021)**

### **Flood and Drainage Facilities - \$8,400 (CDBG) + \$3,915.00 (Ravenna City)**

It is anticipated that 6 catch basins will be installed and 3 manholes will be replaced along Vine and Gill Street in the City of Ravenna.

## **WORK COMPLETED**

### **Water Facility Improvements - \$369,500 (CDBG)**

The waterlines along Vine and Gill Street have experienced 14 breaks in the last 25 years. These breaks are mostly due to corrosion of the cast iron with which the lines were constructed. It is anticipated that 1,560 linear feet of waterlines will be replaced. The 1 fire hydrant is insufficient for fire protection and the low pressure is likely due to the corrosion. One fire hydrant will be removed and 3 fire hydrants will be installed.

*The cost of construction is lower than estimated. \$290,061.50 will be used to cover the cost of construction. A change order in the amount of \$10,135.21 is being circulated for signatures. A change order was needed as a result of the following:*

- Trees and roots interfered with the installation of three water services.*
- A plug was required to properly abandon the old 2" waterline.*
- Hydrant had to be raised to meet elevation of the new sidewalk.*
- Unknown service to the paint store was not found until after the water main had been installed.*
- Unknown abandoned gas line interfered with the new waterline excavation and had to be removed.*

## **WORK COMPLETED**

### **Sidewalk Improvements - \$18,800 (CDBG)**

There are numerous deteriorated and uneven sidewalk sections along Vine and Gill Street that exceed the threshold for ADA accessibility. Two of the curb ramps do not meet ADA accessible guidelines and need upgrading. It is anticipated that 575 LF of 4" sidewalk and 150 LF of 6" sidewalk will be replaced.

## **WORK COMPLETED**

**Street Improvements - \$68,600 (CDBG) + \$53,500 (Ravenna City)**

The roadways were last resurfaced in 2006 and thus have met their 12-year anticipated lifespan. It is anticipated that 1,750 linear feet of concrete curb will be replaced and 882 LF of asphalt resurfacing will be done on Vine Street and 622 LF of chip and seal resurfacing will be done on Gill Street.

**WORK COMPLETED****Administration - \$30,000 (CDBG)**

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

*Final change order is being prepared to increase the contractor's contract. Once completed the final invoice will be processed for payment to the contractor. The final report and Certificate of Completion will be submitted to OCD once invoices for Administration of the grant and to the contractor have been paid.*

**2020 COMMUNITY DEVELOPMENT ALLOCATION GRANT - \$630,000.00 (Portage County - \$480,000 + City of Streetsboro - \$150,000) – Application Pending – Application Submitted on June 17, 2020**

The following projects were submitted in the application:

#	Community/Agency/Organization	Grant Request	Other Funds	Project
1	Haven of Portage County	\$225,200	\$335,540 (Haven of PC)  \$24,763 (RLF)	Funds will be used to construct a waterline and tie-in fees for water, sanitation and sewer for a building located at 2645 S.R. 59 in Ravenna Township that will be used as a shelter to the homeless, LMI persons in Portage County.
2	Windham Community Center	\$148,000	0	The funds will be used to provide needed repairs to the Community Center and Hall located at 9621 East Center Street in the Village of Windham.
3	Freedom Township/Freedom Township Historical Society	\$24,800	0	<u>Freedom Township Hall</u> – The funds will be used to remove the barriers that exist for the elderly and handicapped individuals that prevent them entering the Township Hall located at 8966 State Route 700 by providing 2 ADA accessible parking spaces; 2 ADA compliant restrooms and replace the deteriorating ramp and railings to be compliant with ADA Standards to



benefit 2,825 persons. One Room School House – The funds will be used to remove the barriers that exist for the elderly and handicapped individuals that prevent them from entering an historic building located at 7276 S.R. 303 in Freedom Township and serves the community as a museum and is open to small groups for tours by providing an ADA compliant sidewalk and lift area; 1 ADA compliant unisex restroom and 2 handicapped accessible parking spaces.

<b>4</b>	Administration - County	\$72,000	0	RPC Administration of the Grant
<b>5</b>	Fair Housing	\$10,000	0	Fair Housing
	<b>SUBTOTAL</b>	<b>\$480,000</b>	<b>\$60,303</b>	
<b>6</b>	City of Streetsboro – Public Service Activity	\$45,000	0	Provide snow removal/yard mowing/leaf removal to benefit elderly/handicapped LMI residents in the City of Streetsboro.
<b>7</b>	City of Streetsboro – Home Repair Program Activity	\$82,500	0	Provide home repairs, including electric, furnace and roofs for 8 LMI households located in the City of Streetsboro.
<b>8</b>	Administration – City	\$22,500	0	RPC Administration of the City of Streetsboro activities.
	<b>SUBTOTAL</b>	<b>\$150,000</b>	<b>0</b>	
	<b>TOTAL CDBG ALLOCATION</b>	<b>\$630,000</b>	<b>\$60,303</b>	

*The public hearing for the 2020 Community Development Allocation Grant was held on June 11, 2020.*

*The grant application was submitted on June 17, 2020.*

**2020 NEIGHBORHOOD REVITALIZATION GRANT - \$309,772.00 (CDBG) + City of Ravenna - \$284,000 – Application Pending – Application submitted on June 17, 2020**

**Water/Sewer Facility Improvements – \$71,700 (CDBG) + \$24,000 (Ravenna City)**

The funds will be used to replace 15 fire hydrants, adjust 43 manhole castings and adjust 31 valves or monument boxes in the Wichterman's Jones Allotment located in the North West quadrant of the City of Ravenna to serve an area that is 60% LMI and will serve 1,400 LMI persons.

**Flood & Drainage Facilities - \$16,000 (CDBG) + \$10,000 (Ravenna City)**

The funds will be used to repair 6 storm catch basins, extend 400 LF of storm line and improvements to an abandoned canal way in the Wichterman's Jones Allotment located in the North West quadrant of the City of Ravenna to serve an area that is 60% LMI and will serve 1,400 LMI persons.

**Sidewalk Improvements - \$4,800 (CDBG)**

The funds will be used to replace 800 SF of sidewalks in the Wichterman's Jones Allotment located in the North West quadrant of the City of Ravenna to serve an area that is 60% LMI and will serve 1,400 LMI persons.

**Street Improvements - \$187,222 (CDBG) + \$250,000 (Ravenna City)**

The funds will be used for needed improvements which includes: 27,768 SY of asphalt plaining (1.5" – 2"); 1,600 SY of surface asphalt paving (1.5" – 2"); Replacement of 500 LF of curb; School marking; Stop bar; Cross-walk and improve 17 street lights in the Wichterman's Jones Allotment located in the North West quadrant of the City of Ravenna to serve an area that is 60% LMI and will serve 1,400 LMI persons.

**Administration of the Grant - \$30,000 (CDBG)**

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

***The public hearing for the 2020 Neighborhood Revitalization Grant was held on June 11, 2020.***

***The grant application was submitted on June 17, 2020. Grant awards are expected to be announced August 15, 2020.***

**PORTAGE COUNTY RPC  
FINANCIAL STATEMENT  
June 30, 2020**

	Month to Date		Year to Date	
Beginning Cash Balance	\$ 106,454.41	<-- June 1st-->	\$ 56,588.68	<-- Jan. 1st
Total All Receipts	\$ 14,103.88		\$ 236,134.71	
Total All Expenditures	\$ 32,524.18		\$ 204,689.28	
Ending Cash Balance	\$ 88,034.11	<--June 30th -->	\$ 88,034.11	

REVENUES	Budget	M-T-D	Y-T-D	Accts Recvble	Balance	% recvd
RPC Membership Dues	227,598.00	1,564.08	179,130.39	8,208.50	48,467.61	79%
Subdivisions	18,000.00	1,965.00	7,110.00	-	10,890.00	40%
IGR's	100.00	-	-	-	100.00	0%
Copies/Misc.(community over hrs)	2,000.00	-	428.85	396.91	1,571.15	21%
Publications	-	-	-	-	-	0%
Grant (State)	-	-	-	-	-	0%
Rental Income	-	650.00	3,150.00	600.00	(3,150.00)	
Contracts	52,000.00	433.33	16,412.96	148.67	35,587.04	32%
Contract Portage County	30,500.00	6,405.31	23,749.52	15,229.23	6,750.48	78%
Other (Grantwriter)	-	3,086.16	6,152.99	1,598.44	(6,152.99)	0%
Refund/Reimbursement	-	-	-	-	-	0%
Donation	-	-	-	-	-	
<b>TOTAL REVENUE</b>	<b>330,198.00</b>	<b>14,103.88</b>	<b>236,134.71</b>	<b>26,181.75</b>	<b>94,063.29</b>	<b>72%</b>
January 1, 2020 Unencumbered						
Cash Balance	47,899.69					
<b>TOTAL CERTIFICATE OF RESOURCES</b>	<b>378,097.69</b>					

EXPENDITURES	Budget	M-T-D	Y-T-D	Encumbered	Balance	% expend
3 Salaries	227,826.00	20,508.00	122,950.24	-	104,875.76	54%
3 PERS	31,296.00	2,871.12	17,213.01	-	14,082.99	55%
3 Medicare	3,336.00	281.61	1,688.85	-	1,647.15	51%
3 Workers Comp	3,993.00	348.62	2,090.12	-	1,902.88	52%
3 Unemployment	-	-	126.40	-	(126.40)	0%
3 Health Insurance	64,627.00	6,492.32	37,427.51	-	27,199.49	58%
4 Travel/Training	2,500.00	-	-	-	2,500.00	0%
4 Dues	626.00	-	387.50	-	238.50	62%
4 Publications	249.00	-	-	-	249.00	0%
4 Utilities	11,220.00	386.68	4,412.56	3,211.44	3,596.00	68%
4 Advertising	300.00	26.95	46.70	153.30	100.00	67%
4 Telephone	1,600.00	183.68	556.19	-	1,043.81	35%
4 Postage	1,600.00	-	400.00	1,000.00	200.00	88%
4 Repairs	1,600.00	240.00	240.00	360.00	1,000.00	38%
4 Equip/Copier/Postage meter Leases	4,150.00	242.86	1,457.16	314.84	2,378.00	43%
4 Professional & Technical Services	500.00	-	500.00	-	-	0%
4 Audit Services	3,700.00	-	-	3,400.00	300.00	0%
4 Legal Services	10,000.00	833.33	5,000.02	-	4,999.98	50%
4 Insurances (Bldg & Bonds)	-	-	-	-	-	0%
5 Supplies	3,500.00	-	575.47	674.53	2,250.00	36%
5 Photocopying/Printing	2,200.00	109.01	1,133.24	662.76	404.00	82%
5 Equipment/Software	1,700.00	-	-	-	1,700.00	0%
5 Food Supplies	-	-	-	-	-	0%
5 Furniture	-	-	-	-	-	0%
6 Building Improvements	-	-	-	-	-	0%
7 Refund/Reimbursement	-	-	-	-	-	0%
8 Debt Service (Loan)	-	-	-	-	-	0%
<b>TOTAL 2020 EXPENDITURES</b>	<b>376,523.00</b>	<b>32,524.18</b>	<b>196,204.97</b>	<b>9,776.87</b>	<b>170,541.16</b>	<b>55%</b>
2019 Carryover Encumbrances						
Dell	215.00	-	10.31	-	204.68	5%
Independence Business Supply	8,474.00	-	8,474.00	-	-	100%
<b>Total 2019 Encumbrances</b>	<b>8,689.00</b>	<b>-</b>	<b>8,474.00</b>	<b>-</b>	<b>204.68</b>	
<b>GRAND TOTAL</b>	<b>385,212.00</b>	<b>32,524.18</b>	<b>204,689.28</b>	<b>9,776.87</b>	<b>170,745.84</b>	

**CDBG FUNDS**  
**06/30/20**

<b>FUND</b>	<b>BEGINNING CASH BALANCE</b>	<b>RECEIPTS</b>	<b>EXPENDITURES</b>	<b>ENDING CASH BALANCE</b>
Critical Infrastructure RC	2,024.09	99,800.00	910.36	100,913.73
Critical Infrastructure WV	3,578.53	-	289.55	3,288.98
Formula 2018 Grant (BF-18)	17,714.85	9,800.00	12,039.54	15,475.31
<b>TOTAL</b>	<b>23,317.47</b>	<b>109,600.00</b>	<b>13,239.45</b>	<b>119,678.02</b>

06/30/20

2018 Formula Grant

Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
Portage Private Industry waterline	\$ 108,480.00	\$ 6,608.14	\$ 97,670.49	\$ 10,809.51	\$ -	\$ 108,480.00	\$ -
City of Ravenna concrete removal	\$ 133,300.00	\$ -	\$ 133,300.00	\$ -	\$ -	\$ 133,300.00	\$ -
Replace 80-ton Trane Chiller Syst	\$ 85,000.00	\$ -	\$ 83,499.15	\$ 1,500.85	\$ -	\$ 85,000.00	\$ -
Housing Repairs	\$ 37,500.00	\$ -	\$ 42,495.76	\$ (4,995.76)	\$ -	\$ 37,500.00	\$ -
Demolition of church Winham Twp	\$ 24,520.00	\$ -	\$ 21,025.30	\$ 3,494.70	\$ -	\$ 24,520.00	\$ -
Fair Housing	\$ 10,000.00	\$ -	\$ 9,303.81	\$ 696.19	\$ 600.00	\$ 10,000.00	\$ -
Administration	\$ 87,200.00	\$ 5,431.40	\$ 59,610.18	\$ 27,589.82	\$ 9,200.00	\$ 63,400.00	\$ 23,800.00
<b>TOTALS</b>	<b>\$ 486,000.00</b>	<b>\$ 12,039.54</b>	<b>\$ 446,904.69</b>	<b>\$ 39,095.31</b>	<b>\$ 9,800.00</b>	<b>\$ 462,200.00</b>	<b>\$ 23,800.00</b>

Grant Period 09-01-18/09-30-20

**2018 CRITICAL INFRASTRUCTURE GRANT (WV) B-X-18-1CJ-1**

	Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
02-1	Bauer Street Improv sidewalks	\$ 30,500.00	\$ -	\$ 30,500.00	\$ -	\$ -	\$ 30,500.00	\$ -
02-2	Bauer Street Improvements	\$ 38,900.00	\$ -	\$ 59,430.46	\$ (20,530.46)	\$ -	\$ 38,900.00	\$ -
02-3	Bauer Street Improv Water Facility	\$ 110,600.00	\$ -	\$ 56,391.18	\$ 54,208.82	\$ -	\$ 79,700.00	\$ 30,900.00
1-1	General Administration	\$ 20,000.00	\$ 289.55	\$ 12,989.38	\$ 7,010.62	\$ -	\$ 13,500.00	\$ 6,500.00
	RLF Match	\$ 85,700.00		\$ 85,700.00	\$ -	\$ -	\$ 85,700.00	\$ -
	<b>TOTALS</b>	<b>\$ 285,700.00</b>	<b>\$ 289.55</b>	<b>\$ 245,011.02</b>	<b>\$ 40,688.98</b>	<b>\$ -</b>	<b>\$ 248,300.00</b>	<b>\$ 37,400.00</b>

Grant period 9-1-18/10-31-2020



**2018 CRITICAL INFRASTRUCTURE GRANT (RC) B-X-18-1CJ-2**

	Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
02-1	Vine & Gill Street flood & drainage facilities	\$ 8,400.00	\$ -	\$ 8,400.00	\$ -	\$ -	\$ 8,400.00	\$ -
02-2	Vine & Gill Street sidewalk improvements	\$ 18,800.00	\$ -	\$ 11,424.00	\$ 7,376.00	\$ 6,300.00	\$ 17,800.00	\$ 1,000.00
02-3	Vine & Gill Street street improvements	\$ 68,600.00	\$ -	\$ -	\$ 68,600.00	\$ 68,600.00	\$ 68,600.00	\$ -
02-4	Vine & Gill Street Water facility improvements	\$ 369,500.00	\$ -	\$ 261,291.27	\$ 108,208.73	\$ 22,900.00	\$ 284,200.00	\$ 85,300.00
1-1	General Administration	\$ 30,000.00	\$ 910.36	\$ 9,471.00	\$ 20,529.00	\$ 2,000.00	\$ 12,500.00	\$ 17,500.00
	<b>TOTALS</b>	<b>\$ 495,300.00</b>	<b>\$ 910.36</b>	<b>\$ 290,586.27</b>	<b>\$ 204,713.73</b>	<b>\$ 99,800.00</b>	<b>\$ 391,500.00</b>	<b>\$ 103,800.00</b>

Grant period 2-1-19/03-31-2021

**LGIP Fund 1266**  
06/30/20

FUND	BEGINNING CASH BALANCE	RECEIPTS	EXPENDITURES	ENDING CASH BALANCE
LGIP Marketing/Branding	88.68	8,549.44	-	8,638.12
<b>TOTAL</b>	<b>88.68</b>	<b>8,549.44</b>	<b>-</b>	<b>8,638.12</b>

SBIG  
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Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
Administration RPC	\$ 22,500.00	\$ -	\$ 21,623.33	\$ 876.67	\$ 813.14	\$ 22,500.00	\$ -
Consulting Contract	\$ 25,000.00	\$ -	\$ 16,770.37	\$ 8,229.63	\$ 7,713.95	\$ 24,521.82	\$ 478.18
Copies/Printed Materials/Prep	\$ 2,500.00	\$ -	\$ 162.25	\$ 2,337.75	\$ 22.35	\$ 172.25	\$ 2,327.75
Refund from Virtual Town Holdings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ 38,555.95</b>	<b>\$ 11,444.05</b>	<b>\$ 8,549.44</b>	<b>\$ 47,194.07</b>	<b>\$ 2,805.93</b>

Grant period 11-17-16/11-17-18  
Extension #1 granted until 6/17/19  
Extension #2 granted until 12/31/19

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Funds refunded from Virtual Town Hall Holdings 5/1/19  
Portage Park District paid same invoice

Description	Draw	RPC Admin	Stormwater Funds	ADDRESS	Recorder Fees	Admin Fees
budget amount -->		50,000.00	\$ 450,000.00			
Draw	1	6,372.71	\$ 10,776.00	5666 Unger Road, Atwater	\$ 76.00	\$ -
Draw	2	4,465.73	\$ -			
Draw	3	1,985.79	\$ -			
Draw	4	4,269.31	\$ -			
Draw	5		\$2,755.11	1088 Waterloo Road, Mogadore	\$ 92.00	\$ 250.47
Draw	6		\$ 6,589.55	6753 Berry Road, Ravenna	\$ 76.00	\$ 599.05
Draw	7		\$ 2,285.69	2083 Pontius Road, Mogadore	\$ 84.00	\$ 207.79
Draw	8		\$ 2,481.60	6764 Sprott Avenue, Ravenna	\$ -	\$ 225.60
Draw	9		\$ 2,343.67	10720 Woodard, Deerfield	\$ 76.00	\$ 213.07
Draw	10		\$ 2,651.06	328 Industry Road, Atwater	\$ 76.00	\$ 241.06
Draw	11		\$ 7,651.60	1367 Laura Lane, Mogadore	\$ 76.00	\$ 695.60
Draw	12	2,912.29	\$ -			
Draw	13	6,082.43	\$ -			
Draw	14		\$ 1,969.00	6601 St. Rt. 225, Ravenna	\$ 92.00	\$ 179.00
Draw	15		\$ 15,757.50	11054 Center Road, Garrettsville	\$ 76.00	\$ 1,432.50
Draw	16		\$ 13,530.00	3859 Industry Road, Rootstown	\$ 76.00	\$ 1,230.00
Draw	17		\$ 9,230.00	2296 Bixler Drive, Mogadore	\$ 84.00	\$ 830.00
Draw	18		\$ 2,304.40	1331 Martin Road, Mogadore	\$ 76.00	\$ 200.40
Draw	19		\$ 12,371.05	4271 Mahoning Road, Diamond	\$ 76.00	\$ 1,115.55
Draw	20		\$ 8,654.15	2111 Meloy Road, Kent	\$ 76.00	\$ 777.65
Draw	21		\$ 7,335.80	4157 Lynwood Drive, Kent	\$ 76.00	\$ 657.80
Draw	22		\$ 32.00	Lien release	\$ 32.00	\$ -
Draw	23		\$ 7,558.00	81 Pontius Road, Mogadore	\$ 76.00	\$ 678.00
Draw	24	3,324.69	\$ -			
Draw	25	1,244.70				
Draw	26		\$ 15,052.00	1341 Laura Lane, Mogadore	\$ 92.00	\$ 1,360.00
Draw	27	3,341.72				
Draw	28		\$ 2,518.00	3073 Spring Valley, Mogadore	\$ 76.00	\$ 222.00
Draw	29		\$ 12,374.00	7615 Hudson Road, Kent	\$ 76.00	\$ 1,118.00
Draw	30		\$ 7,258.75	6585 Wayland Road, Ravenna	\$ 84.00	\$ 652.25
Draw	31		\$ 2,493.25	6701 St Rt 303, Ravenna	\$ 76.00	\$ 219.75
Draw	32		\$ 7,880.50	8021 Hewlins Road, Garrettsville	\$ 76.00	\$ 709.50
Draw	33		\$ 8,106.00	195 Heartwood Dr, Mogadore	\$ 76.00	\$ 730.00
Draw	34		\$ 8,161.00	1195 Ravenna Road, Kent	\$ 76.00	\$ 735.00
Draw	35		\$ 2,451.75	4088 Lynwood Drive, Kent	\$ 84.00	\$ 215.25
Draw	36		\$ 4,134.50	4518 Rock Spring Road, Ravenna	\$ 92.00	\$ 367.50
Draw	37	2,017.60				
Draw	38		\$ 2,264.40	2241 Alliance Road, Deerfield	\$ 82.00	\$ 198.40
Draw	39		\$ 38.00	2241 Alliance Road, Deerfield	\$ 38.00	
Draw	40	2,703.71				
			\$ 2,590.00	5303 Pioneer Trail, Mantua	\$ 82.00	\$ 228.00
			\$ 4,323.10	3849 Cook Road, Rootstown	\$ 76.00	\$ 386.10
			\$ 18,782.00	3802 Herrliff Road, Ravenna	\$ 82.00	\$ 1,700.00
			\$ 12,725.00	495 Hartzell Road, Deerfield	\$ 82.00	\$ 1,272.50
			\$ 15,592.00	594 Kaplity Drive, Suffield	\$ 82.00	\$ 1,410.00
			\$ 14,008.00	7388 Peck Road, Ravenna		
				2244 New Millford Road, Atwater		
				1536 Porter Road, Atwater		
			\$ -			
			\$ 257,028.43		\$ 2,628.00	\$ 21,057.79
		38,720.88	\$ 192,971.57			
		11,279.32				
TOTAL						

\$	204,250.89
GRAND TOTAL RECVD	
\$	295,749.11

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Address	Program income received	Date	Accumulated Revenue
6764 Sprott Avenue	\$ 2,481.60	4/12/2018	\$ 2,481.60
5666 Unger Road	\$ 10,776.00	10/30/2018	\$ 13,257.60
4271 Mahoning Road	\$ 206.00	2/21/2019	\$ 13,463.60
4271 Mahoning Road	\$ 206.00	4/3/2019	\$ 13,669.60
4271 Mahoning Road	\$ 206.00	4/18/2019	\$ 13,875.60
4271 Mahoning Road	\$ 207.05	5/20/2019	\$ 14,082.65
4271 Mahoning Road	\$ 206.00	6/17/2019	\$ 14,288.65
4271 Mahoning Road	\$ 206.00	7/19/2019	\$ 14,494.65
4271 Mahoning Road	\$ 206.00	8/20/2019	\$ 14,700.65
4271 Mahoning Road	\$ 206.00	9/17/2019	\$ 14,906.65
4271 Mahoning Road	\$ 206.00	10/17/2019	\$ 15,112.65
4271 Mahoning Road	\$ 206.00	11/19/2019	\$ 15,318.65
4271 Mahoning Road	\$ 412.00	12/18/2019	\$ 15,730.65
1331 Martin Road	\$ 2,318.40	12/23/2019	\$ 18,049.05
4271 Mahoning Road	\$ 206.00	1/15/2020	\$ 18,255.05
4271 Mahoning Road	\$ 206.00	2/20/2020	\$ 18,461.05
2241 Alliance Road	\$ 2,302.40	2/27/2020	\$ 20,763.45
4271 Mahoning Road	\$ 206.00	3/19/2020	\$ 20,969.45
4271 Mahoning Road	\$ 206.00	4/21/2020	\$ 21,175.45
4271 Mahoning Road	\$ 206.00	5/15/2020	\$ 21,381.45
2111 Meloy Road	\$ 8,668.15	6/23/2020	\$ 30,049.60
4271 Mahoning Road	\$ 309.00	6/23/2020	\$ 30,358.60

## RESOLUTION

No. 20-05

RE: 2021 BUDGET FOR THE PORTAGE COUNTY REGIONAL  
PLANNING COMMISSION

It was moved by \_\_\_\_\_ and seconded by  
\_\_\_\_\_ the following Resolution be adopted:

**WHEREAS:** The Portage County Regional Planning Commission proposed budget for 2021 was on display for public viewing at the offices of the Portage County Regional Planning Commission and the Portage County Auditor on June 26, 2020 prior to the date of the public hearing; and

**WHEREAS:** A public hearing on the Portage County Regional Planning Commission proposed budget for 2021, as required by ORC 5705.30, was held on July 08, 2020 after being duly publicized on June 29, 2020 in a newspaper of general circulation; NOW THEREFORE BE IT

**RESOLVED:** That the Portage County Regional Planning Commission proposed budget for 2021 be and hereby is adopted and that 2 copies of this Resolution and 2 copies of the Portage County Regional Planning Commission proposed budget for 2021 be forwarded to the County Auditor; AND BE IT FURTHER

**RESOLVED:** That the Portage County Regional Planning Commission finds and determines that all formal actions of this Commission concerning and relating to the adoption of this Resolution were taken in an open meeting of this Commission and that all deliberations of this Commission that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

UPON CALL FOR VOTE BY J. DIPOLA THE VOTE WAS AS  
FOLLOWS:

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_ ABSTENTIONS \_\_\_\_\_

I certify the foregoing is a true copy of a Resolution passed and action taken on July 08, 2020.

\_\_\_\_\_  
CHAIRMAN, RPC

\_\_\_\_\_  
SECRETARY