

# **AGENDA**

## **PORTAGE COUNTY REGIONAL PLANNING COMMISSION**

**WEDNESDAY, AUGUST 8, 2018**

**REGIONAL PLANNING COMMISSION MEETING ROOM**

**124 NORTH PROSPECT STREET**

**RAVENNA**

**4:30 P.M.**

I. **CALL TO ORDER**

II. **\*APPROVAL OF JULY 11, 2018 MEETING MINUTES**

III. **SUBDIVISIONS**

- \*1. Replat of Sublots 19 – 22 in the "*Hazel Hartzell Allotment No. 2*" on Hartzell Road and Hazel Wood Drive, Lot 1, Deerfield Township, Amy Sligh, applicant.
- \*2. Replat of Sublots 17-AR, 17-BR, 17-CR & 17-DR in the "*Lakeview Gardens Subdivision*" on Summit Road and Hodgson Drive, Lot 41 S.D. in Ravenna Township, Hasna Noui, applicant.
- \*3. Replat of Blocks D-R and the Addition of the Speedway (Block Q" in the "*Brimfield Crossings Subdivision*" on State Route 43, Lots 32 and 33 in Brimfield Township, Speedway, LLC., applicant. (Approval of an Extension of Time Until November 14, 2018)

IV. **ZONING**

- \*1. Rootstown Township Text Amendment Re: Section 150.02.B; Definition of Trailer and Inoperable Trailer/Recreational Vehicle.

V. **EXECUTIVE COMMITTEE**

A. **WORK PROGRAM**

- 1. July 2018 Work Program Report
- 2. July 2018 CDBG Report

B. **FINANCE**

- \*1. July 2018 Financial Statements

*\*Needs Action*

VI. DIRECTOR'S REPORT

VII. OTHER BUSINESS

Next Meeting – Wednesday, September 12, 2018 – RPC Meeting Room at 124 North Prospect Street, Ravenna, Ohio 44266

VIII. ADJOURNMENT

**Minutes  
Portage County Regional Planning Commission  
July 11, 2018**

Portage County Regional Planning Commission dated July 11, 2018 at 4:35 p.m. The meeting was held in the Portage County Regional Planning Commission Meeting Room, 124 North Prospect Street, Ravenna.

**Members Present:**

Atwater Twp., John Kovacich	Franklin Twp., Sam Abell	Freedom, Jeffrey Derthick
Garrettsville Vill., Rick Patrick	Hiram Twp., Steve Pancost	Hiram Vill., Robert Dempsey
Mantua Twp., Sandy Engelhart	Mantua Vill., Paula Tubalkain	Paris Twp., Tom Smith
Ravenna City, Frank Seman	Suffield Twp., Adam Bey	Windham Twp., Rich Gano
Sugar Bush Knolls Vill., Jim Beal	Shalersville Twp., Ronald Kotkowski	PARTA, Clayton Popik
Windham Vill., Deborah Blewitt	Water Resources, Tia Rutledge	
Portage Park District, Allan Orashan		
P.C. Commissioner, Sabrina Christian-Bennett		
P.C. Commissioner, Vicki Kline		
P.C. Commissioner, Mike Kerrigan		

**Alternates Present:**

Shalersville Twp., Frank Ruehr, Jr.      P.C. Commissioner Kerrigan Alternate, Jim Greener

**Staff Present:**

T. Peetz	E. Beeman	L. Reeves	G. Miller
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**Members Absent:**

Brimfield Twp., Mike Hlad	Nelson Twp., Kevin Cihan	Palmyra Twp., Sandy Nutter
Randolph Twp., Victoria Walker	Ravenna Twp., Jim DiPaola	Rootstown Twp., Joe Paulus
Streetsboro City, Glenn Broska	County Engineer, Mickey Marozzi	
Soil & Water, James Bierlair		

**Public Present**

John Trew	Matthew Merchant
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The Regional Planning Commission meeting was called to order by Vice Chairman, Tom Smith.

**APPROVAL OF JUNE 13, 2018 MEETING MINUTES**

The June 13, 2018 minutes were presented. J. Kovacich made a motion to approve the minutes as presented. Motion seconded by R. Kotkowski. Motion carried with 19 Yeas

## **PUBLIC HEARING – 2019 REGIONAL PLANNING COMMISSION BUDGET**

T. Peetz presented the 2019 Regional Planning Commission Budget. The budget for 2019 is assuming that we would no longer be at 124 North Prospect Street and would be at the P.C. Administration Building.

The proposed *revenue* is as follows:

• Subdivision Fees	\$12,500
• RPC Membership Dues	\$22,413
• IGR Fees	\$100
• Copies/Misc./Over Hours	\$1,000
• Critical Infrastructure Grant	\$10,000
• P.C. Septic System Program	\$20,000
• Countywide Master Plan	\$40,000
• CHIP Fair Housing	\$2,000
• BF-18 (Admin.)	\$43,600
• BF-18 (Fair Housing)	\$5,000
• Unencumbered Beginning Balance	<u>\$12,500</u>
<b>Total</b>	<b>\$371,113</b>

The proposed *expenditures* are as follows:

• Salaries	\$206,752
• Fringe Benefits	\$102,426
• Legal Counsel	\$10,000
• Travel/Training	\$3,000
• Dues	\$590
• Advertising	\$300
• Telephone	\$1,600
• Postage	\$1,600
• Equipment Rental (Copier, Postage Meter)	\$3,500
• Computer Services	\$1,200
• ESRI License	\$2,528
• Periodicals/Publications	\$400
• Insurances (Bldg. & Bonds)	\$356
• Supplies	\$3,500
• Photocopying/Printing	<u>\$2,200</u>
<b>Total</b>	<b>\$371,113</b>

A motion was made by J. Beal to close the public hearing at 4:40 p.m. Motion seconded by A. Orashan. Motion carried with 19 Yeas.

## SUBDIVISIONS

Replat and Variance for the Replat in the "Nanway Airpark No. 1" on Nanway Blvd., Lot 59 in Shalersville Township, P.C. Regional Airport Authority, applicant – T. Peetz

A motion was made by R. Patrick to approve an extension of time until September 12, 2018. Motion seconded by R. Dempsey. Motion carried with 20 Yeas.

Replat of Sublot 17-R in the "Milford Estates" on New Milford Road, Lot 33 in Randolph Township, Larry and Nancy Francis, applicant

The applicant is requesting to combine two lots into one lot. The lots are located on the west side of New Milford Road and north of Dibble Road.

All items that were found to be in non-compliance with the Subdivision Regulations has been corrected therefore staff recommends approval of the replat. D. Blewitt made a motion to follow staff recommendation. Motion seconded by M. Kerrigan. Motion carried with 20 Yeas

Replat of Sublots 32 - 34 of Block "I" in the "McElrath Park Allotment" on Terrill Street, Lot 11 S.D. and 12 S.D. in Ravenna Township, Habitat for Humanity on behalf of Xylon Purkiss., applicant – Report presented by T. Peetz

The applicant is requesting to combine three sublots in order to create one buildable lot.

All items that were found to be in non-compliance with the Subdivision Regulations has been corrected therefore staff recommends approval of the replat. V. Kline made a motion to follow staff recommendation. Motion seconded by R. Patrick. Motion carried with 19 Yeas and 1 Abstention (S. Christian-Bennett)

Replat of Sublots 799 and 844 – 848 in the "Labelle Heights Allotment" on Newton Falls Road and Niles Avenue, Lots 14 and 21 in Paris Township, Diamond Title on behalf of James Davis, applicant – Report presented by T. Peetz

The applicant is requesting approval to enlarge their existing lot by adding 5 adjacent lots. The replat will allow them to put an accessory building on the adjacent lots that they are combining into their primary lot. The lots front on Niles Avenue.

Staff recommends approval of the replat as presented. J. Kovacich made a motion to follow staff recommendation. Motion seconded by D. Blewitt. Motion carried with 20 Yeas.

Replat of Sublots R-19 and R-20 of Block "C" in the "M. Tapper State Road Allotment N. 2" on Joshua Point, Lot 22 in Rootstown Township, Mike and Keri Hendrix, applicant – Report presented by T. Peetz

The applicant is requesting approval to enlarge their existing lot by adding an adjacent lot.

The lot is located near Tallmadge Road and State Route 44 in close proximity to the center of Rootstown Township.

Staff recommends approval of the replat as presented. R. Dempsey made a motion to follow staff recommendation. Motion seconded by J. Kovacich. Motion carried with 20 Yeas.

## **ZONING**

### **Freedom Township Text Amendment** – Report presented by T. Peetz

#### **Amendment No. 1**

Freedom Township is proposing to add Enforcement of Resolution to Article V: Zoning Inspector; Zoning Certificates; Consultation; Penalty.

The proposed changes are not currently in their zoning resolution and would help the zoning inspector enforce the zoning resolution.

Staff recommends approval of the proposed amendment.

#### **Amendment No. 2**

Freedom Township is proposing to add "Maximum building height to be 40 feet to each of the zoning districts with the exception of R-I (Residential Industrial) District.

Staff was not sure if we had the same section numbers and see to need to be adjusted. The height changes were all in the regulations with the exception of the R-I which had the height as a permitted use. For consistency staff recommends putting height with the regulations of the district rather than as a use.

Staff recommends approval with the adjustments to the Section numbers and location of the R-I to have height with the district regulations.

#### **Amendment No. 3**

Freedom Township is proposing to add the following to the Purpose – Planned Residential Development:

"PRD may be permitted as an overlay district in the RR, R-C and R-I Districts provided they are determined to meet the conditions contained in this section."

By adding the statement, it clarifies which district they can be considered in.

Staff recommends approval of the proposed amendment.

#### Amendment No. 4

Freedom Township is proposing add conditionally permitted uses to the Light-Industrial District. The Township may want to further evaluate some of these uses for distance requirements from residential and other aspects of development that may not be compatible with surrounding uses.

Staff recommends approval of the proposed amendment.

A motion was made by S. Christian-Bennett to follow staff recommendations for Amendments No. 1 – 4 as presented. Motion seconded by A. Orashan. Motion carried with 20 Yeas.

#### Shalersville Township Rezoning from LI-D, Light Industrial to R-2, Residential District on Infirmary Road – Report presented by T. Peetz

Prior to the meeting Todd discussed the proposed rezoning with a Township Trustee and the report as well as the recommendation needed to be corrected.

The Township completed their land use plan with this area as being light industrial as the most appropriate use near the airport. During the discussions of the land use plan the desire was to develop a balance of residential, commercial and light industry that made sense for the overall future development of the Township.

There have been discussions in the past and present about the potential for the airport to expand. Any expansion or increases to the operation of the airport may further impact the surrounding housing.

By allowing a new residential development within a half mile of the airport may set a precedence not only to the airport, but may set a precedence in other areas of the Township from converting light industrial to residential.

Staff recommended *disapproval* of the proposed rezoning from LI-D to R-2, Residential.

The applicant also requested the proposed rezoning be tabled. The Township has already advertised the public hearing as being on July 12, 2018. R. Kotkowski said the Trustees would not be open to tabling the request. R. Kotkowski recommended the Board act on the proposed rezoning today rather than tabling it. After further discussion the Board agreed that Todd present the report on the proposed rezoning and the Board to act on the proposed rezoning.

The proposed change is to change the zoning map from LI-D, Light Industrial to R-2, Residential. The proposed rezoning area is east of Infirmary Road north of Lake Rockwell Road and is part of the former Ravenswood Golf Course.

If rezoned the applicant is proposing to create 1 acre parcels along Infirmary Road. The remainder of the property would remain zoned Light Industrial.

The proposed rezoning is a quarter of a half mile from the airport runway and there is an existing house north of the proposed rezoning area. There are many existing homes that are within a half mile radius

of the airport. The concern has been raised that more housing may be undesirable due to the noise at that airport.

There do not appear to be any environmental impacts to the site.

Although this is not a plat review, the proposed lots would not meet zoning. The frontage requirements for the requested zoning change are 125 feet and at least 6 of the lots are shown at 120 feet which would not meet zoning.

Last year a previous proposed rezoning was proposed and the Portage County Airport Board was strongly opposed to the rezoning. The Airport Board felt that by adding any new housing would add to conflicts dealing with noise in the area.

M. Kerrigan made a motion to follow the staff's revised recommendation which was disapproval of the proposed rezoning from LI-D to R-2. Motion seconded by V. Kline. Motion carried with 21 Yeas.

## **EXECUTIVE COMMITTEE**

### **Work Program**

#### **June, 2018 Work Program Report**

Todd presented the June 2018 Work Program Report.

- Garrettsville Village – A Nature Works Grant was submitted was submitted in June.
- Mantua Township – Staff is continuing to help with coordination of the Mantua Center School development plan.
- Mantua Village – They are considering an income survey to be able to apply for grants.
- Palmyra Township – A Nature Works Grant was submitted in June.
- Ravenna City – A Critical Infrastructure Grant was submitted in June. Staff has continued to work on a Land Use Plan and is working with the City on the proposed JEDD. Staff will be attending their next meeting in July.
- Ravenna Township – Staff is will be meeting with their Planning Commission in July to talk about the changes proposed in the zoning resolution.
- City of Streetsboro –A Master Plan Community Meeting was held on June 28, 2018 for the update to their Master Plan. Staff will be meeting with them again in August.
- Suffield Township – Todd said the next meeting with the Planning Commission meeting will be held on July 11, 2018 related to their Land Use Plan.



- Portage County Land Reutilization Corporation (Land Bank) – A meeting was held on July 9, 2018. The next meeting will be held on October 10, 2018 at 1:00 p.m. at the Reed Memorial Library.
- Portage County Storm Water Program – Home Sewage Repair and Replacement Program – We have two new applicants.
- Local Government Innovation Fund – Countywide Parks and Recreation Collaboration and Coordination Plan – The only component left to complete is the website. We are combining financial resources from another grant for the creation of the website. The grant has been extended to December 31, 2018.
- Local Government Innovation Fund – Marketing and Branding (Planning) Grant – An open meeting to discuss with communities is being scheduled soon.
- Celebrate Portage!/Visioning in Portage (VIP) – The next meeting will be held on July 18, 2018.
  - August 29, 2018 – Ravenna Car Show
  - August 31, 2018 and September 1, 2018 – Runway Fest
  - September 6, 2018 – Dinner
  - September 13, 2018 – Volunteer Day (to be held in Windham Village)

#### **June, 2018 CDBG Report**

#### **2015 Community Development Allocation Grant**

##### **Neighborhood Facility/Community Center – Mantua Township Elevator**

Installation of the elevator has been completed by Canton Elevator; however, the Township needs to have the required fire alarm/elevator monitoring devices installed and the contractor will need to complete the punch list items for the lobby. Once the work is completed, the contractor will contact the State to request the inspection.

#### **2016 Community Development Allocation Grant**

##### **Neighborhood Facilities/Community Center (Windham Community Center)**

All work has been completed.

##### **Neighborhood Facilities/Community Center (Mantua Center School Elevator Lobby)**

Construction has been completed.

Neighborhood Facilities/Community Center (Adult Day Services)

The specifications are being prepared for the RFP.

Public Facilities (Ravenna City Sidewalks)

All work has been completed.

2018 Community Development Allocation Grant

The 2018 Community Development Allocation Grant was submitted to the Office of Community Development on June 15, 2018.

Finance

June, 2018 Financial Statement

T. Smith stated that the Executive Committee reviewed the June, 2018 financial statements and recommends acceptance. V. Kline made a motion to approve the June, 2018 financial statements as presented. Motion seconded by J. Kovacich. Motion carried with 21 Yeas.

2016 – 2017 Regional Planning Commission Audit Report – T. Peetz

Todd presented the 2016 – 2017 Regional Planning Commission Audit Report. There were no findings. A. Orashan made a motion to accept the 2016 – 2017 Audit Report as presented. Motion seconded by M. Kerrigan. Motion carried with 21 Yeas.

2019 Budget for the Portage County Regional Planning Commission (Resolution No. 18-07)

Todd presented Resolution No. 18-07 which is the proposed 2019 budget for the Regional Planning Commission.

D. Blewitt made a motion to approve the Resolution No. 18-07 which is the 2019 budget for the Portage County Regional Planning Commission as presented. Motion seconded by R. Patrick. Motion carried with 21 Yeas.

Set Minimum Bid Price for 122, 124, 126 and 128 North Prospect Street, Ravenna (Resolution No. 18-08) – T. Peetz

Todd presented Resolution No. 18-08, which gives authorization to the Portage County Board of Commissioners to auction the building at 122, 124, 126 and 128 North Prospect Street, Ravenna with a minimum qualifying or acceptable bid of \$299,999.

M. Kerrigan questioned how much was still owed. Todd stated that currently we still owe USDA \$180,000. We also owe \$62,000 to the Portage County Commissioners and it is estimated that the move would cost \$3,500.

R. Dempsey made a motion to approve Resolution No. 18-08 as presented. Motion seconded by J. Kovacich. Motion carried with 20 Yeas and 1 Abstention (M. Kerrigan).

### **OTHER BUSINESS**

#### **Next Meeting**

T. Smith announced that the next Regional Planning Commission meeting will be held on August 8, 2018 at 4:30 p.m.

### **ADJOURNMENT**

Allan Orashan made a motion to adjourn the meeting at 5:32 p.m. Motion seconded by J. Beal.

Minutes approved at the August 8, 2018 Meeting.

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Jim DiPaola, Chairman

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Todd Peetz, Secretary



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Meeting called to order on July 11, 2018 at: 3:00 pm

In Attendance: J. Beal T. Smith A. Orashan  
D. Blewitt S. Bennett

Staff: T. Peetz E. Beeman

Absent: J. DiPaola S. Nutter

T. Smith opened the meeting at 3:00 p.m. The minutes of June 13, 2018 were presented. D. Blewitt made a motion to dispense with the reading of the minutes and made a motion to approve the minutes as presented seconded by T. Smith. Motion carried with 1 abstention (A. Orashan)

**WORK PROGRAM** as reported by T. Peetz

**Planning Administration**

A total of 8 subdivision applications were submitted during the month of June 2018 creating 6 new lots.

**Brimfield Township**

Staff has been working with the township on the Brimfield Crossing Replat. The Maplecrest Plat was finalized.

**Franklin Township**

Staff has been working with the township on creating new sections in their Resolution due to incorporating Brady Lake Village into their jurisdiction as well as updating the zoning map.

**Garrettsville Village**

Staff helped with the submission of a Nature Works Grant.

**Mantua Township**

Todd reported Mantua Township officials are moving forward to complete the elevator project.

**Mantua Village**

The village is considering conducting an income survey to be able to apply for Critical Infrastructure funds.

**Palmyra Township**

Staff submitted an AFG Grant for the township. Amy submitted a Nature Works Grant that was due on June 1, 2018.



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**Ravenna City**

T Peetz reported staff met with the planning commission on May 22<sup>nd</sup> to discuss the LUP. Staff finalized the future land use map and will continue working with them on finalizing the Bike Plan contract as well. The next LUP meeting is scheduled for July 31<sup>st</sup>. Staff submitted a Critical Infrastructure Grant for the City.

**Ravenna Township**

Staff is assisting the city and township officials with their newly established JEDD. Staff is assisting with potential zoning amendments. Their next meeting is July 18<sup>th</sup>.

**Shalersville Township**

Staff processed a zoning map amendment.

**Streetsboro City**

RPC staff held a MPRC meeting on June 28<sup>th</sup> for the update to their Master Plan. The next meeting will be held on August 9<sup>th</sup>.

**Suffield Township**

Todd reported a meeting is coming up on July 11<sup>th</sup> to discuss their LUP.

Todd reported he will be meeting next week with NDS staff as well as Sabrina Bennett to discuss how we can join forces in order to help the county and be more efficient.

**Portage County Land Reutilization Corporation (Land Bank)**

Todd reported staff is working on mapping requests from the land bank. Staff has been working on mapping properties the Land Bank owns, properties that have been demolished and properties that have been sold. This is a tool to be able to show the public accomplishments that have been made. A total of 141 active parcels have been completed to date for the mapping project. It will help with the marketing of the properties going forward. Their annual meeting was April 9, 2018. The next land bank meeting will be July 9, 2018 @ 1:00 at the offices of NDS. The next meeting will be sometime in October.

**Portage County Storm Water Program**

Todd reported there are a minimum of at least 15 more properties forthcoming in 2018. RPC staff met with the Health Department as well as the prosecutor's office to talk about streamlining the process on March 21, 2018. One determination that was brought forward is to have properties that have failing systems that are close to water/sewer transfer over. Staff continues to take applications to help homeowners replace failing systems. We are waiting for the Health Department to release more properties.



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### **LGIP County-wide Parks and Recreation Collaboration and Co-ordination Plan**

Todd reported talking to a web designer who is working with the Park District. This project is 90% complete. An extension has been requested and granted to December 31, 2018. A. Orashan stated he would like to see a Portage County bike trail and bikeways map generated. T. Peetz stated we are working towards that.

### **Celebrate Portage**

The car show will be August 29<sup>th</sup>; Runway Fest is August 31<sup>st</sup> and September 1 followed by the dinner on September 6<sup>th</sup>. Volunteer day is September 13<sup>th</sup>. If anyone has a project let Todd know.

### **2015 CDBG Formula Grant**

#### **Neighborhood Facility/Community Center – Mantua Township Elevator**

The elevator is operating at this time however it is not ready for state inspection. The township needs to purchase and install an air conditioning unit in the machine room and replace the flooring. Once all issues are addressed and the lobby is completed, the state will be contacted to complete an inspection. There are still punch list items that are being worked out. Todd updated everyone on the problems with finalizing the work on the elevator. The Mantua Township trustees will set up a meeting with the Portage County Commissioners to ask for revolving loan funds to finalize the project by June 30, 2018. J. DiPaola asked if RPC is getting reimbursed for all the additional problems with this project. Todd replied this project is over budget by approximately \$20,000 due to all the problems. J. Beal asked if language would reflect the needed changes from this point going forward. T. Peetz stated yes it will be in the new contract going forward. Todd also stated going forward since the architect is usually the project manager for most projects, the architect should be paid and not be able to just donate their time. The prosecutor's office stated the architect should be on the hook for some of the change orders because the proper information and/or drawings were not given to the contractor. J. DiPaola stated it may be a good time to cut the ties with this project instead of going further into the hole. T. Peetz asked if he should draft a letter to send to the township. J. DiPaola stated yes that would probably be a good idea. Todd reported the letter was sent. The township officials met with the Portage County Commissioners and requested RLF funds be utilized to finish the project. The Portage County Commissioners did grant RLF funds to the township to finish the project. Lisa continues to check with township officials to see if there is progress being made towards project completion.

### **2016 CDBG Formula Grant**

#### **Neighborhood Facility/Community Center (Mantua Center School)**

Phase 2 will construct a slightly inclined walkway that leads from the handicapped accessible parking spots to the elevator as well as an entrance lobby to the elevator. Without the walkway to the elevator, elderly and handicapped individuals will be prevented from entering the Mantua Township Administration and community building's main building.



S. Bennett stated this project has been ongoing for some time. T. Peetz stated there have been multiple issues with this project beginning with the BF 15 Formula Grant. Everything from increasing the elevator from a 4-5 person to one that would hold a gurney which not only changed the scope of the project but increased the cost as well. Then a trustee from Mantua Township bid on the project which had conflict issues and caused it to be rebid. Time was lost because of this. J. Beal stated errors found with the electrical system necessitated a change order as well as an increase in cost. The project basically was doubled in cost. J. Beal stated the RPC staff incurred all the extra cost for the changes and had to track and make sure everything was done correctly and to keep the project moving to the tune of \$17,000. Construction is nearing completion. It is anticipated that all construction will be completed by December 11, 2017. Todd reported a water pipe burst from the extreme cold and flooded the elevator shaft. The township is working on resolving the problems. The township must complete the fire suppression and install new wood flooring in the machine room utilizing township funds. An air conditioning unit must be installed to keep the temperature regulated. The architect has put together a punch list of items to be addressed by the contractor. The contractor has completed the punch list items. The architect will do a final walk through to confirm completion.

#### **Neighborhood Facilities/Community Center (Coleman Adult Day Services)**

CDBG funds will be used to replace 215 lights of 21 different types located throughout the building, exterior walkways and parking. The specifications are being prepared for the RFP and it is anticipated to go out by the end of June 2018.

#### **Fair Housing**

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent. There were 2 requests for assistance received in June.

We are still waiting to hear if either of the Critical Infrastructure grants for Windham Village or Ravenna City have been funded that were submitted in June.

#### **FINANCE**

##### **RPC GENERAL FUND**

June 1, 2018 Cash Balance	\$79,783.31
Receipts:	\$51,661.44
Expenditures:	\$44,093.93
June 30, 2018 Cash Balance	\$87,350.82



<b>LGIP Park Plan June 1, 2018 Cash Balance</b>	<b>\$164.88</b>
<b>Receipts:</b>	<b>\$ 0.00</b>
<b>Expenditures:</b>	<b>\$ 8.35</b>
<b>June 30, 2018 Cash Balance</b>	<b>\$156.53</b>

#### **B-F-16 Formula Grant**

<b>June 1, 2018</b>	<b>\$21,132.32</b>
<b>Receipts:</b>	<b>\$ 0.00</b>
<b>Expenditures:</b>	<b>\$14,001.32</b>
<b>June 30, 2018 Cash Balance</b>	<b>\$ 7,131.00</b>

#### **LGIP Branding/Marketing**

<b>June 1, 2018</b>	<b>\$ 12.88</b>
<b>Receipts:</b>	<b>\$6,500.00</b>
<b>Expenditures:</b>	<b>\$ 6,101.87</b>
<b>June 30, 2018 Cash Balance</b>	<b>\$ 411.01</b>

#### **June 2018 Financial Statements**

E. Beeman presented and reviewed the June 2018 financial statements. S. Bennett questioned why T. Montz was not paying his own utilities instead of reimbursing the RPC. E. Beeman stated when Terry started renting he was only renting 2 offices. The rest of the space was holding RPC storage boxes. After RPC moved the boxes to another site Terry took over the entire unit. The utilities were in our name and were never transferred. He agreed to reimburse the RPC for all utilities. A motion was made by D. Blewitt to approve the June 2018 financial statements as presented and to recommend acceptance to the full Commission, motion seconded by S. Bennett. Motion carried unanimously.

The Audit report for years ended December 31, 2017 and 2016 was presented. A short discussion followed with a motion by A. Orashan to accept the results of the audit seconded by S. Bennett. Motion carried unanimously.

The 2019 Regional Planning Commission budget was presented and reviewed by T. Peetz. Todd stated the budget was prepared with the assumption the Regional Planning Commission would be relocated to the County Administration building. Discussion held. D. Blewitt made a motion to accept Resolution 18-07 Adoption of the 2019 budget as presented and to recommend acceptance to the full commission seconded by J. Beal. Motion carried unanimously.

Resolution 18-08 To Authorize the Portage County Board of Commissioners to sell the building located at 122, 124, 126 and 128 North Prospect Street Ravenna, Ohio. The building shall be auctioned with the minimum acceptable bid of two hundred and ninety-nine thousand, nine





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hundred and ninety-nine dollars (\$299,999). Discussion held. The appraisal received by Cronbaugh Appraisal LLC was established at \$372,500. A. Orashan made a motion to authorize the Portage County Board of Commissioners to auction the building which houses the Portage County Regional Planning Commission for a minimum of \$299,999 seconded by J. Beal. Motion carried with 1 abstention (S. Bennett).

Todd questioned if the RPC should move before or after the auction. J. Beal stated he would not want the impending sale to influence the move. S. Bennett stated the offices will need to be painted and carpet will need laid. Todd stated he asked for a minimum of 1500 sq. ft. Sabrina stated it was discussed utilizing the center space on the 6<sup>th</sup> floor to put a counter top and built in map drawers for greeting the public. Discussion held. Todd reminded Sabrina about the USDA office lease agreement which is still in effect. We may need to relocate them long with RPC for a time.

Todd reported he is pleased with the new Community Planner, Gail Miller.

Todd stated the applicant's attorney for the Shalersville Township rezoning from LI-D, Light Industrial to R-2, Residential District on Infirmary Road called right before the meeting to say they were considering tabling their request. Todd recommended approval at the outset however, after discussing issues with the township officials and remembering the discussion about their LUP he changed his recommendation to disapproval. Although this issue could go either way with a good argument.

Todd reported he talked to a consulting firm out of Columbus regarding a housing survey for multi-family housing in communities surrounding the Ravenna Arsenal including Garrettsville Village, Charlestown Township, Windham Village, Drakesburg and Newton Falls. S. Bennett stated she has been attending meetings about the possibility of putting a missile defense system at the Ravenna Arsenal. D. Blewitt asked if they would be opening the north gate. S. Bennett stated it would be good for Portage County if they do. S. Bennett stated she felt Portage County has the best site. The other 2 sites being looked at are much smaller, they don't have the man power needed for all the new construction that will be needed and our access to major highways and rails, as well as hospitals puts us in a good position. Discussion held. S. Bennett stated Portage County was given a prestigious award for the restoration and environmental clean-up of the arsenal. Discussion held.

There being no further business to come before the Committee a motion was made by D. Blewitt to adjourn the meeting at 4:27 p.m. Seconded by S. Bennett. Motion carried unanimously.

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Vice Chairman, Thomas A. Smith

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Secretary, Todd Peetz, AICP

Minutes submitted for approval by Secretary on August 8, 2018

**REPLAT OF SUBLOTS 19 THRU 22 IN THE HAZEL HARTZELL ALLOTMENT  
DEERFIELD TOWNSHIP**

**Case No.** 18-35  
**Reviewed By:** Todd Peetz  
**Date Submitted:** 7-11-18  
**Due:** 8-10-18

**APPLICANT:** Amy Slish  
911 State Route 14  
Deerfield, OH 44411

**REQUESTED ACTION & HISTORY:**

The applicant requests approval to enlarge their existing lot by merging 4 adjacent lots. The new lot will be known as 19-R. This replat will allow them to put a home and other structures. By combining the four (4) lots into their primary lot helps to satisfy health department requirements. The lot fronts on Hartzell Road.

See combined aerial of all the parcels together.

**LOCATION: Vicinity Map (Exhibit 1)**

The proposed lots are located in the southeast quadrant of Deerfield Township. The lot is located near the Berlin Reservoir and in relatively close proximity to SR 14.

**SIZE & ZONING: (Exhibit 2)**

	Minimum Required	19-R
Zoning	NA	NA
Min Acreage	NA	1.8 acre
Frontage	NA	205 Feet
Width	NA	200 Feet

**LAND USE:** **Site:** The parcel is vacant at this time.

**Surrounding:** The areas surrounding the proposed replat are residential lots. There are existing residential homes and undeveloped parcels in the area of the properties.

**UTILITIES:**

There is no water or sewer available to the property.

**PHYSICAL LIMITATIONS TO DEVELOPMENT (Exhibit 3):**

**Soils:** There are two soil types associated with this replat which are Mahoning Silt Loam 2 to 6 percent slopes and Ellsworth Silt Loam 6 to 12 percent slopes.

- Mahoning Silt Loam, 2 to 6 percent slope (MgB): This soil is gently sloping soil in upland areas. Slopes are generally less than 5%.
- Ellsworth Silt Loam, 6 to 12 percent slopes (EIC2): This is a sloping soil adjacent to drainage ways and on moraines. It is well drained.

**Wetlands:** According to the Portage County Wetland Inventory, there do not appear to be wetlands on any of these parcels.

**Flood Hazard:** The FEMA Flood Insurance Rate Map does not show any flood hazard areas on the site.

**COMMENTS FROM OTHER DEPARTMENTS & AGENCIES:**

Review Entity	
Building Official	Y
Engineering	Y
Health Department	D
Soil and Water	NC
Tax map	D
Water Resources	Y – Requires well and septic
Deerfield Zoning Inspector	NA

Y is acceptable; CA is Conditional Approval; D is not acceptable; NC is No Comment

08/01/18

**COMPLIANCE WITH COUNTY SUBDIVISION REGULATIONS:**

There is a map correction needed.

Health Department still needs additional information

**COMPLIANCE WITH TOWNSHIP ZONING REGULATIONS:**

Not applicable.

**ANALYSIS:** Primary issues for the replatted lots involve creating 1 new lot.

There were no physical limitations identified for this site.

**RECOMMENDATIONS:** Staff recommends approval once the plat is revised and can be approved by the Portage County Health Department. If these issues are not corrected or verified prior to the August 8<sup>th</sup> meeting, then staff would then recommend an extension of time to allow the applicant to address those concerns.

# Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

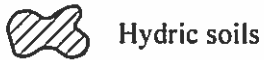
Hazel Hartzell Allotment Lot #2  
Lots 19 thru 22

Deerfield Township

Wetlands & Priority Conservation Areas



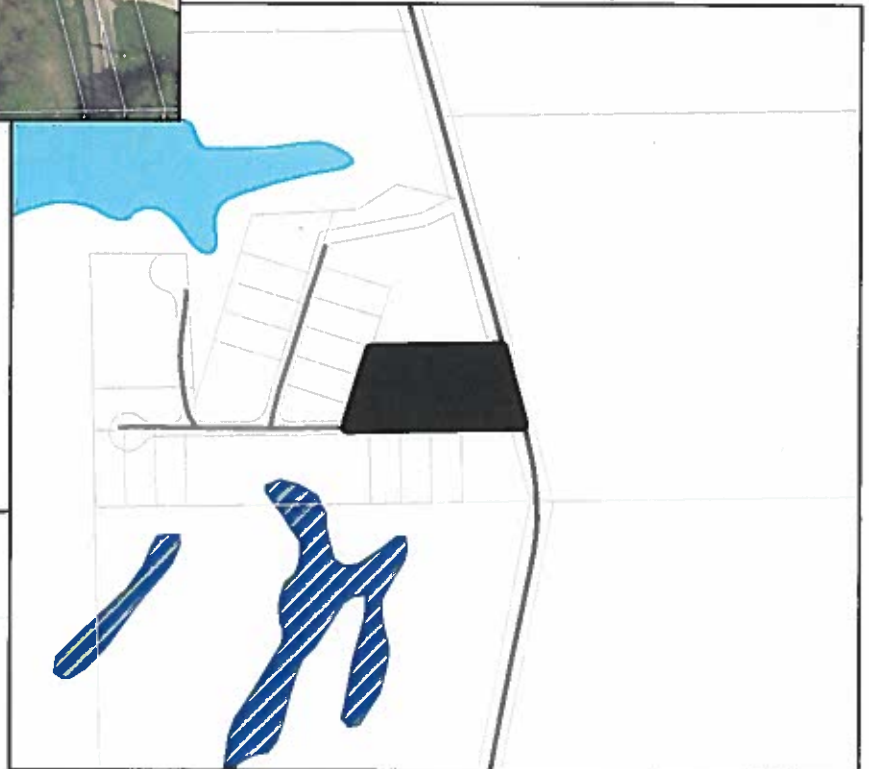
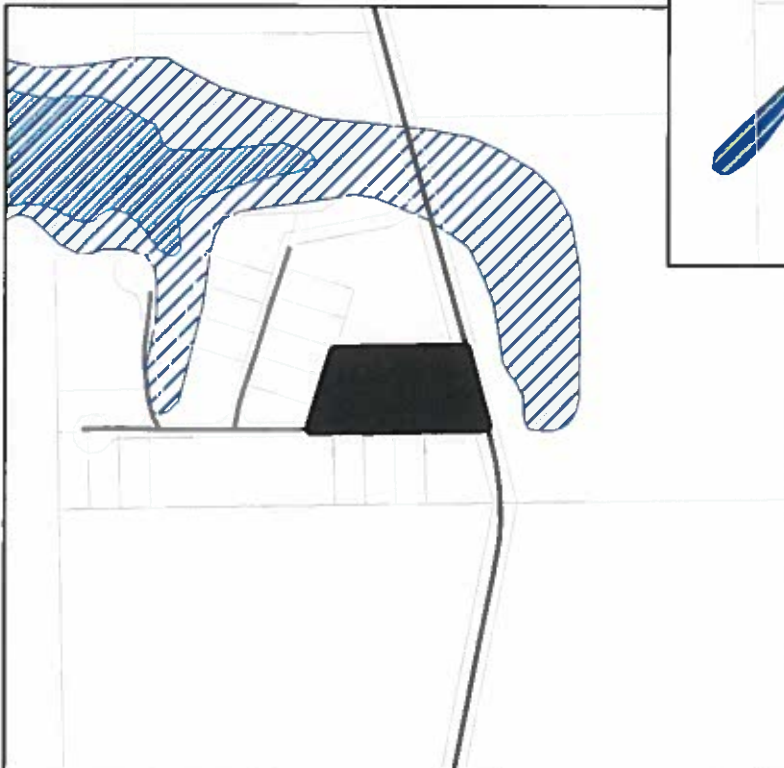
Portage County Soil Survey Digital version, 2006.



Hydric soils



0 250 500 Feet



Wetlands



Flood Zone A



Flood Zone AE

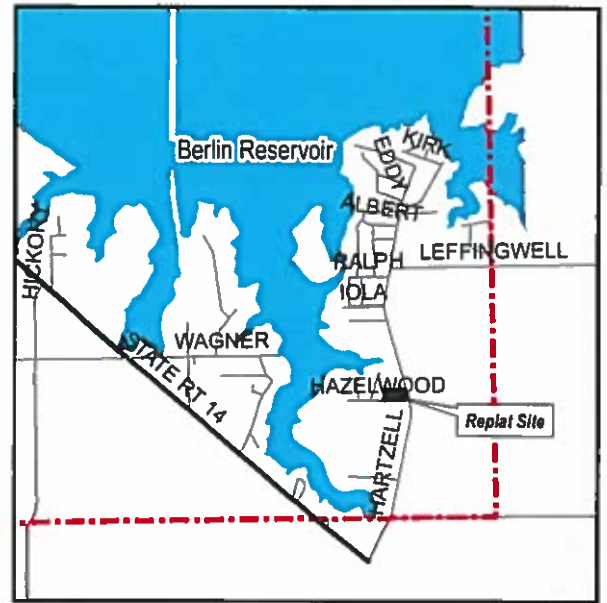
Exhibit 1



Feet  
0 75 150

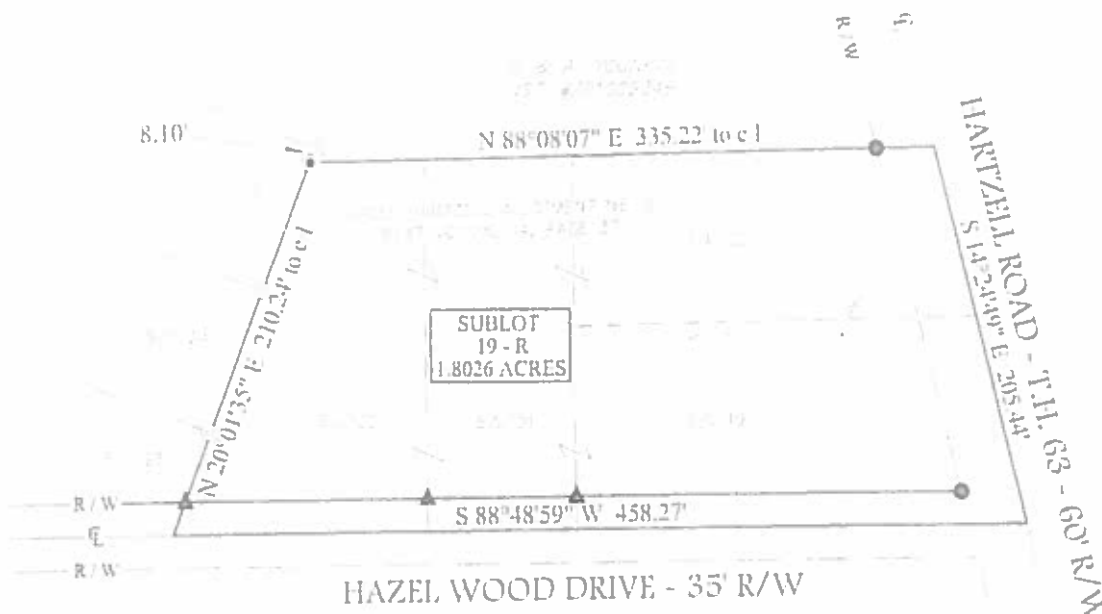


**Hazel Hartzell Allotment Lot #2**  
**Lots 19 thru 22**  
**Deerfield Township**



0 0.25 0.5 Miles

**Exhibit 2**  
**Replat**



**REPLAT OF LOTS 17AR, 17BR, 17CR and 17DR OF  
LAKEVIEW GARDENS SUBDIVISION  
RAVENNA TOWNSHIP**

**Case No.** 18-36  
**Reviewed By:** Todd Peetz  
**Date Submitted:** 7-12-18  
**Due:** 8-11-18

**APPLICANT:** Samar Nouri  
3104 Hodgson Road  
Ravenna, OH 44266

**REQUESTED ACTION & HISTORY:**

The applicant requests approval to enlarge their existing lot by merging 4 adjacent lots. The new lot will be known as lot 17-R. This replat will allow them to put a pool and other structures. By combining the four (4) lots into their primary lot helps to satisfy zoning requirements. The lot fronts on both Summit Road and Hodgson Drive.

See combined aerial of all the parcels together.

**LOCATION: Vicinity Map (Exhibit 1)**

The proposed lots are located in the southwest quadrant of Ravenna Township. The lot is located near Lake Hodgson and is on Summit Road.

**SIZE & ZONING: (Exhibit 2)**

	Minimum Required	17-R
Zoning	RL	
Min Acreage	1.5	4.99 acres
Frontage	100 Feet	444 Feet
Width	100 Feet	425 +/- Feet

The zoning is RL Residential Low.

**LAND USE:** **Site:** The parcel is has a house on it at this time.

**Surrounding:** The areas surrounding the proposed replat are residential lots. There are existing residential homes and undeveloped parcels in the area of the properties.

## UTILITIES:

There is both water and sewer available to the property.

## PHYSICAL LIMITATIONS TO DEVELOPMENT (Exhibit 3):

**Soils:** There are two soil types associated with this replat which are Canfield Silt Loam, 2 to 6 percent and Wooster Silt Loam 6 to 12 percent slopes.

- Canfield Silt Loam, 2 to 6 percent slope (CdB): Most of these areas are gently sloping and largely irregular shaped. Considered to be well drained.
- Wooster Silt Loam 6 to 12 percent slopes (WuC): This is a sloping soil that is mostly wooded. Areas of this soil are highly variable in size and shape. Runoff is medium and the hazard of erosion is severe.

**Wetlands:** According to the Portage County Wetland Inventory, there do not appear to be wetlands on any of these parcels.

**Flood Hazard:** The FEMA Flood Insurance Rate Map does not show any flood hazard areas on the site.

## COMMENTS FROM OTHER DEPARTMENTS & AGENCIES:

Review Entity	
Building Official	Y
Engineering	Y
Health Department	Y – Does not require a septic tank
Soil and Water	NC
Tax map	D
Water Resources	Y – water and sewer available
Ravenna Zoning Inspector	Y

Y is acceptable; CA is Conditional Approval; D is not acceptable; NC is No Comment



08/01/18

**COMPLIANCE WITH COUNTY SUBDIVISION REGULATIONS:**

There is a map correction needed.

**COMPLIANCE WITH TOWNSHIP ZONING REGULATIONS:**

Not applicable.

**ANALYSIS:** Primary issues for the replatted lots involve creating 1 new lot.

There were no physical limitations identified for this site.

**RECOMMENDATIONS:** Staff recommends approval once the plat is revised and can be approved. If these issues are not corrected or verified prior to the August 8<sup>th</sup> meeting, then staff would then recommend an extension of time to allow the applicant to address those concerns.

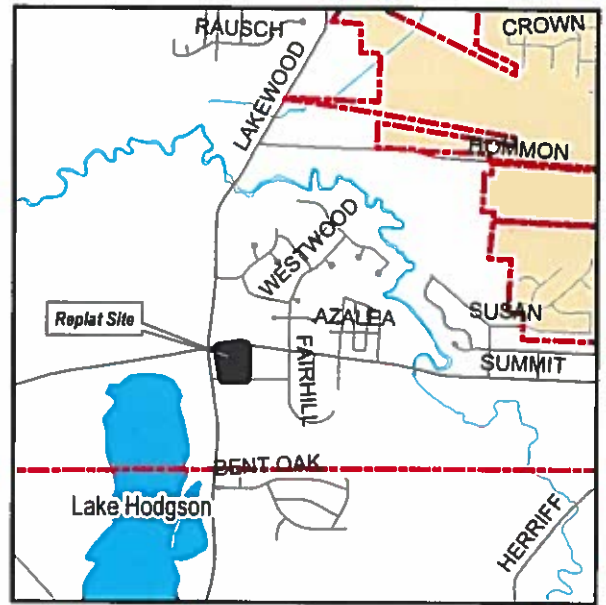
Exhibit 1



Feet  
0 100 200

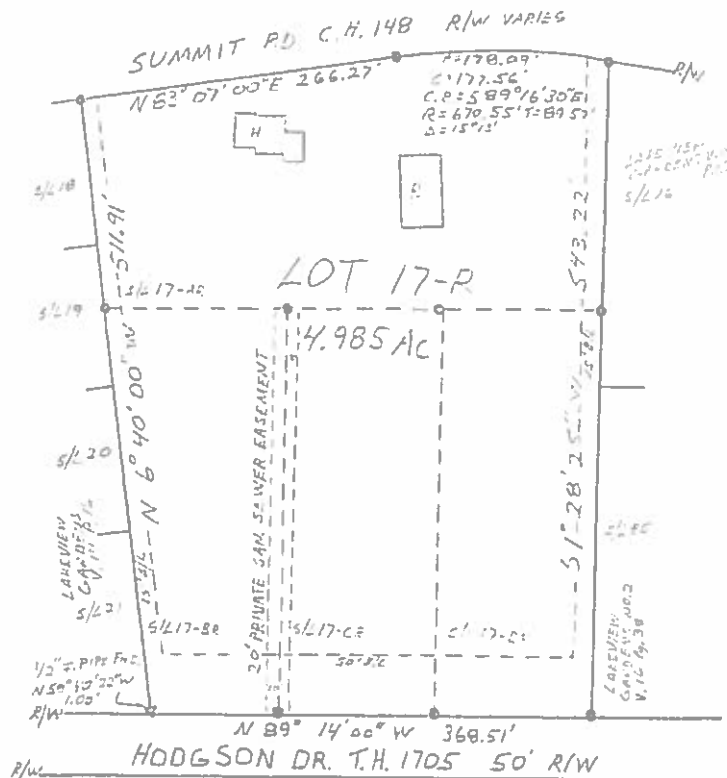


**Lakeview Gardens Sublot 17**  
**Lots 17AR, 17BR,**  
**17CR, & 17DR**  
**Ravenna Township**



0 0.25 0.5 Miles

Exhibit 2  
Replat



# Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

Lakeview Gardens Sublot 17  
Lots 17AR, 17BR,  
17CR, & 17DR

Ravenna Township

Wetlands & Priority Conservation Areas



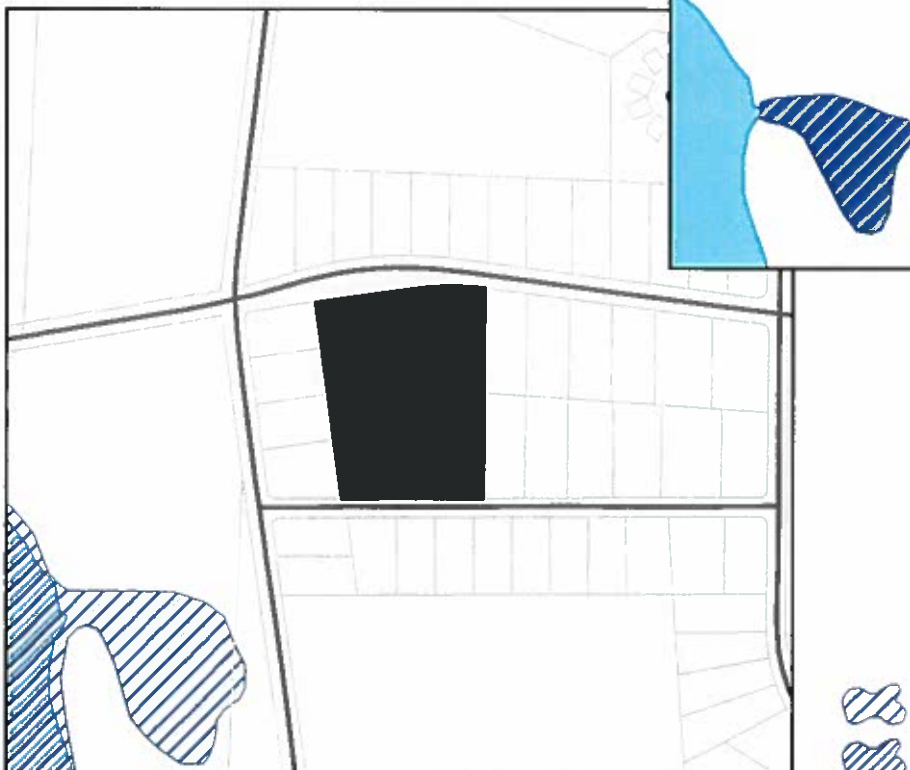
Portage County Soil Survey Digital version, 2006.



Hydric soils



0 250 500 Feet



Wetlands



Flood Zone A



Flood Zone AE

**ROOTSTOWN TOWNSHIP  
ZONING CODE UPDATE WITH AMENDMENTS  
August 2018**

Received: July 19, 2018  
Meeting Date: August 8th, 2018

Reviewed by Todd Peetz

At the July 17, 2018 Zoning Commission public hearing, a motion was passed unanimously to add the following definition to Section 150.02 B of the zoning resolution.

**AMENDMENT 1  
Section 150.02 B Definitions**

**Rationale:** To define trailers in a manner consistent with Section 4501.01M of the Ohio Revised Code.

**Proposed New Definition:**

**TRAILER:** Any vehicle without motive power that is designed or used for carrying property or persons wholly on its own structure and for being drawn by a motor vehicle, and includes any such vehicle that is formed by or operated as a combination of a semitrailer and a vehicle of the dolly type such as that commonly known as a trailer dolly, a vehicle used to transport agricultural produce or agricultural production materials between a local place of storage or supply and the farm when drawn or towed on a public road or highway at a speed greater than twenty-five miles per hour, and a vehicle that is designed and used exclusively to transport a boat between a place of storage and a marina, or in and around a marina, when drawn or towed on a public road or highway for a distance of more than ten miles or at a speed of more than twenty-five miles per hour. "Trailer" does not include a manufactured home or travel trailer. Trailers parked or stored on lots shall not be allowed to be in an inoperable condition.

**Staff Comments:**

Attached below is what is in ORC 4501.01. The last sentence of the proposed language is in addition to what is in the Ohio Revised Code. It would appear to set a minimum standard that would be consistent with the ORC definition and could be clearly understood by the owner of a trailer in question that trailer needs to be in an operable condition.

## **ORC 4501.01**

M) "Trailer" means any vehicle without motive power that is designed or used for carrying property or persons wholly on its own structure and for being drawn by a motor vehicle, and includes any such vehicle that is formed by or operated as a combination of a semitrailer and a vehicle of the dolly type such as that commonly known as a trailer dolly, a vehicle used to transport agricultural produce or agricultural production materials between a local place of storage or supply and the farm when drawn or towed on a public road or highway at a speed greater than twenty-five miles per hour, and a vehicle that is designed and used exclusively to transport a boat between a place of storage and a marina, or in and around a marina, when drawn or towed on a public road or highway for a distance of more than ten miles or at a speed of more than twenty-five miles per hour. "Trailer" does not include a manufactured home or travel trailer.

**Staff Recommendation:** Approve as submitted.

### **Amendment 2 Section 150.03 Definitions**

**Rationale:** To define inoperable trailers/recreational vehicles in a manner consistent with the Rootstown Township Zoning Resolution's existing definition of "inoperable motor vehicle".

#### **Proposed New Definition:**

**INOPERABLE TRAILER/RECREATIONAL VEHICLE:** Any trailer/recreational vehicle, licensed or unlicensed, without regard to its age or value, and which is apparently inoperable, or is in such condition that it could not be legally operated on the public streets, or is in an extensively damaged, dilapidated, or disassembled condition.

**Staff Comments:** This amendment further clarifies the intent found in the first amendment. The changes add information to make sure that there is very little subjectivity as to what an inoperable trailer or recreational vehicle is.

**Staff Recommendation:** We recommend approval of the text change.

**PORTAGE COUNTY REGIONAL PLANNING COMMISSION  
WORK PROGRAM REPORT  
JULY 2018**

**A. COMPREHENSIVE PLANNING**

**1. Farmland Preservation Plan Update**

- The State is looking for local government representatives. We have notified the Western Reserve Land Conservancy that we would like to partner with them as the local representative. Assisted Western Reserve with “Living the Dream” farm in Atwater.

**2. Portage County Parks, Trails, and Greenways Plan**

- Working with the Park District as needed.

**3. Portage County Comprehensive Economic Development Strategy Update (CEDS) 2018 CEDS**

- On behalf of the EDA, RPC is requesting the submission of economic development projects for EDA funding that are designed to create or retain jobs and to provide assistance to economically distressed communities.

**B. PLAN IMPLEMENTATION/SHORT TERM PLANNING**

**1. Update of Portage County Subdivision Regulations**

- We are in the process of merging subdivision regulations that work in surrounding communities. The idea is to implement good ideas that can also work here in Portage County.
- We completed our final draft reviews of the proposed Subdivision Regulations. We should have a steering committee meeting in August to review and finalize their comments.

**C. INFORMATION SYSTEMS**

**1. Database Acquisition and Updates**

**2. Web Site**

Check out the website at [www.pcrpc.org](http://www.pcrpc.org).

## **D. PLANNING ADMINISTRATION**

### **1. Subdivision Regulation Administration**

#### **a. Subdivisions of Land (Submitted)**

Preliminary Plan	0 Applications	0 Lots
Plats	0 Applications	0 Lots
Replats	1 Application	1 Lot
Exceptional Replats	1 Application	0 Lot
Variance	0 Applications	
Minor Subdivisions	1 Application	5 Lots

#### **b. Divisions of Land**

5+Acre Lots Divisions	9 Applications	9 Lots
Transfers to Adj Prop	<u>1 Application</u>	<u>1 Transfers</u>
<b>Total</b>	<b>13 Applications</b>	<b>15 Lots Created</b>

### **2. Zoning Text and Map Amendments**

- See community/member services

### **3. Community and Economic Development Administration and Implementation**

- See CDBG Report

## **E. REGIONAL COORDINATION AND OTHER CONTINUING ACTIVITIES**

### **1. Other Member Services as Requested**

- Atwater Township
- Brimfield Township  
We are working on a Brimfield Crossing Replat. Updated zoning map.
- Franklin Township  
We updated their zoning map.
- Freedom Township  
Processed zoning text amendments at July RPC Board meeting.
- Garrettsville Village
- Hiram Township  
Actively looking for grant opportunities to support projects they would like us to help find grant funding for.
- Hiram Village

- Mantua Township  
Continue to help coordinate the Mantua Center School development plan.
- Mantua Village  
They are considering an income survey to be able to apply for a Neighborhood or Downtown Revitalization funds.
- Nelson Township
- Palmyra Township
- Paris Township
- Randolph Township
- Ravenna City  
We continue to finalize their land use plan. We met with the Planning Commission on July 31st to discuss their Land Use Plan. The next meeting will be held with City Council and is to be determined..
- Ravenna Township  
We are assisting Ravenna Township and the City of Ravenna with their JEDD. We are assisting with potential zoning amendments and we met with the Township Zoning Commission in April. Their next meeting is August 15th.
- Rootstown Township  
Processed a zoning text amendment for August RPC Board meeting.
- Shalersville Township  
We processed a zoning map amendment for the July RPC Board meeting.
- City of Streetsboro  
RPC staff held a MPRC meeting on June 28th for the update to their Master Plan. The next meeting will be held on August 9th.
- Suffield Township  
Staff attended their July Planning Commission meeting, related to their land use plan. The next meeting is September 9<sup>th</sup>.
- Sugar Bush Knolls
- Windham Township
- Windham Village  
We have completed the first draft of their land use plan.



**2. Non-Member Technical Assistance**

**3. Intergovernmental Reviews-Applications Received**

Local-0

Areawide-0

Statewide-0

**4. Akron Metropolitan Transportation Study (AMATS)**

**5. Northeast Ohio Four County Regional Planning and Development Organization (NEFCO)**

- Attended the July Board meeting.

**6. Portage County Housing Services Council**

**7. Data/Information/Graphics to Developers, Businesses, Private Sector upon Request**

- Topography maps, aerials, wetlands, zoning, census, floodplain and subdivision information for the general public, businesses, and organizations.

**8. Portage Development Board (PDB)**

- Staff met to discuss a potential project in Portage County.

**9. Quarterly Zoning Inspectors (QZI) Meeting**

- The County Building Official and Water Resources Director presented their suggestions on how to coordinate with their offices. The last meeting was held on January 25<sup>th</sup>. The next meeting TBD.

**10. Portage County Land Reutilization Corporation (Land Bank)**

- Contracts for PCRPC to coordinate the meetings and assist in the preparation of any mapping and possibly some planning for the Land Bank. The land bank had a meeting on July 9th at NDS. The next meeting with the Land Bank is October 10th at Reed Memorial Library.

## **12. Portage County Storm Water Program – Home Sewage Repair and Replacement Program**

- The Portage County Storm Water Program has set aside \$500,000 to repair and replace home sewer systems. This is part of a three-pronged program to help homeowners with the problem of high costs to repair and replace the home sewer system. The contract for implementation is in place and we are taking applications. We have 2 new applicants and we anticipate up to 15 more from the Health Department later in June.

## **13. Ravenna City Land Use Plan**

- We are currently finalizing the land use plan. We held a community meeting on February 22<sup>nd</sup> at Reed Memorial Library and had a kick off meeting with the Ravenna Planning Commission on July 31st. The next meeting will be with the Ravenna City Council to be determined in August or September.

## **14. Local Government Innovation Fund County-wide Parks and Recreations Collaboration and Coordination Plan.**

- Portage County Regional Planning Commission received a \$50,000 grant to work with all the parks and park-related facilities in the County to do the following basic tasks:
  - 1) Foster Collaboration
  - 2) Inventory all park amenities/facilities in Portage County
  - 3) Discuss opportunities for resource sharing i.e. purchase of play equipment, maintenance of equipment
  - 4) Discuss opportunities to coordinate park services i.e. leagues, events, and other social activities,
  - 5) Compile facility and programming information to share with each community and a master list to be provided online for public use.
- A steering committee meeting was held on February 20th at the RPC office. Next meeting will be held in July.
- We are combining financial resources from another grant for the creation of an interactive website. The grant has been extended until December 31, 2018.

### **15. Local Government Innovation Fund Marketing and Branding (planning) Grant.**

- This is a planning grant for the purpose of Marketing and Branding Portage County. This is not an implementation grant.
- We hope to develop dozens of ideas that will help brand Portage County and the Cities, Villages, and Townships.
- We are exploring what other communities across the nation have done to market themselves and create a list of ideas that would be made available to everyone to utilize.
- We hope to add a Live/Work/Play section to the County's website
- We also are looking to better market our local schools regionally to establish more accurately the quality of our local schools.

## **F. COMMISSION MANAGEMENT/ADMINISTRATION**

### **1. Marketing/Customer Service/Public Relations**

### **2. Other**

- **Celebrate Portage! /Visioning In Portage (VIP)** - Celebrate Portage! is to keep the key elements of the vision alive. The core concept of Celebrate Portage! is to celebrate the good to great things happening in the County. Doing so will bring greater awareness of what the County has to offer and to inspire others to action. The next meeting is July 18<sup>th</sup>. The car show is August 29<sup>th</sup>, Runway Fest is August 31<sup>st</sup> and September 1<sup>st</sup>, the Dinner is September 6<sup>th</sup>, and Volunteer day is September 13<sup>th</sup>.

Grant Submitted	Status	Grant Description	Amount	Adm. Revenue
Local Government Innovation Fund	FUNDED	To create comprehensive plan for parks	\$47,500	\$2,500
Local Government Innovation Program (LGIF/LGIP)	FUNDED	Submitted proposal for shared access to county website in effort to better market and brand Portage County.	\$50,000	\$22,500
JAG	PARTIALY FUNDED	Worked with Sheriff's Department to submit grant for 10 MDT computers	\$30,000 of \$74,401	None
Healthy Food for Ohio Program	Not Funded	Due to decreased availability of state funding, we are working with Windham on a different strategy that could gain a portion of financial support from this revenue stream. Met with Mayor Blewitt to conference call with Omar Elhagmusa, program officer for HFO and Elizabeth from Senator Eklund's office.	\$250,000	
Ohio Supreme Court Technology Grants	PARTIALY FUNDED	Worked with Gordon Fischer, Director of Technology for Courts writing proposal drafts for submission to the Supreme Court of Ohio Grants. The grants support technology improvements for the Common Pleas Court- General Division, Common Pleas Adult Probation, Probate Court, and Ohio Juvenile Court.	\$21,146.60 of \$43,483	None
ODNR: Recreational Trails	PENDING	Reviewing resubmission of the Recreational Trails grant for Atwater. This grant is for development of urban trail linkages, trail head and trailside facilities; maintenance of existing trails; restoration of trail areas damaged by usage; improving access for people with disabilities; acquisition of easements and property; development and construction of new trails; purchase and lease of recreational trail construction and maintenance equipment; environment and safety education programs related to trails	Request for \$73,595  \$6.25 million available statewide	
Fiscal Year 2017 Assistance to Firefighters Grant (AFG) Program	PENDING	Working with Palmyra Township on submission. This program assists first-responder organizations that need support to improve their capability to respond to fires and emergencies of all types under the AFG Program.	Request for \$57,450  \$310,500,000 Available for year	
Fiscal Year 2017 Assistance to Firefighters Grant (AFG) Program	Feb. 2, 2018	Worked with Windham Township on submission. This program assists first-responder organizations that need support to improve their capability to respond to fires and emergencies of all types under the AFG Program.	Request for \$281,000 \$310,500,000 Available for year	Withdrawn
Critical Infrastructure	NOT	Worked with Lisa Reeves on Critical Infrastructure re-submission for Windham. Developing	Request	

	FUNDED	comprehensive project to improve Bauer Street.	\$290,000	
Critical Infrastructure	NOT FUNDED	Worked with City of Ravenna on a Critical Infrastructure grant for Vine Street.	\$300,000	
Portage Foundation	Not submitted	Grants for community projects throughout Portage County. Worked on submission for MRS that was postponed to August submission	\$5,000	
NOPEC	FUNDED	Worked with Paris Township to submit first application to NOPEC for improvements to new building.	\$4,174	
ODNR: Nature Works	June 1, 2018	Palmyra submission for new playground equipment	\$21,591	None
ODNR: Nature Works	June 1, 2018	Garrettsville submission for new ADA compliant equipment, exercise equipment, safety light, and picnic tables	\$26,910	None
ODNR: Nature Works	Not submitted	Rootstown submission was postponed to next year.	Withdrawn	None
Critical Infrastructure	June 15, 2018	Working with Lisa Reeves on Critical Infrastructure re-submission for Windham. Developing comprehensive project to improve Bauer Street.	\$265,700	\$20,000 administration
Critical Infrastructure	June 15, 2018	Working with Lisa Reeves on City of Ravenna's Critical Infrastructure grant for Vine Street.	\$280,000	\$20,000 administration
<b>Grant Title</b>	<b>Due Date</b>	<b>Current Grant Being Considered</b>	<b>Amount</b>	
FEMA: State Homeland Security Program Grants (HSGP)	Full application due date June 20, 2018 Pre-application Due May 11, 2018;	Met with Ryan Shackelford, Director of Portage County Homeland Security, to discuss this program. He will help communities in anyway possible if they have a project that meets the eligibility. The purpose of HSGP is to support state, local and tribal efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. References to these priorities can be found throughout this document	TBD	
Ohio Development Services Agency: New Horizons Fair Housing Assistance Program	Rolling application	Reviewing grant application for Fair Housing and discussing project opportunities. The New Horizons Fair Housing Assistance Program provides funds to units of local government, or consortia of units of local government, to affirmatively further fair housing and eliminate impediments to fair housing.	Up to \$15K; \$5K for each additional jurisdiction for maximum of \$30K	
<b>Grant Title</b>	<b>Due Date</b>	<b>Grant Opportunities 30-120 Days Out</b>	<b>Amount</b>	

COPS Anti-Heroin Task Force (AHTF) Program	June 27, 2018	The COPS Anti-Heroin Task Force (AHTF) Program is a competitive grant solicitation, open to state law enforcement agencies with multijurisdictional reach and interdisciplinary team (e.g. task force) structures. Each grant is two years (24 months) in duration, and there is no local match. Each grant recipient may receive a maximum of \$3 million.	Approx. \$32 million is available	
COPS Anti-Methamphetamine Program (CAMP)	June 27, 2018	The COPS Anti-Methamphetamine Program (CAMP) is a competitive grant solicitation, open to state law enforcement agencies with multijurisdictional reach and interdisciplinary team (e.g. task force) structures. CAMP funds must be used to investigate illicit activities related to the manufacture and distribution of methamphetamine (including precursor diversion, laboratories, or methamphetamine traffickers). Each grant is two years (24 months) in duration, and there is no local match. Each grant recipient may receive a maximum of \$2 million.	Approx. 8 million is available	
Historical Marker Program	July 1, 2018	As part of the Ohio Historical Connection, this program offers support for markers.	\$750	
Ohio Environmental Education Fund General Grant Program	LOI- Due July 9 Application Due-July 16, 2018	The OEEF has five targeted areas of focus where Ohio EPA has determined an immediate need for more educational and awareness outreach effort due to significant environmental impacts in our state: <ul style="list-style-type: none"> <li>•projects that demonstrate and encourage best management practices for nutrients, including, but not limited to, targeted efforts to reduce nutrient loadings to rivers and streams from urban and rural areas;</li> <li>•projects that demonstrate and encourage the use of innovative storm water management practices;</li> <li>•projects that demonstrate and encourage the reduction of air emissions, including, but not limited to, promotion of alternative modes of transportation;</li> <li>•projects that encourage and explain the importance of habitat restoration efforts to increase biodiversity and improve air and water quality; and</li> <li>•projects that encourage pre-school through university students to explore careers in the environmental sciences and environmental engineering.</li> </ul>	Up to \$50,000  Mini-grants are for \$500-5,000	
Ohio Humanities: General Grant	July 13, 2018	Cultural program with clear focus on humanities Cultural programs involving humanities professionals Cultural Programs with public benefit Cultural Programs with balanced views Any project over \$2K must have outside	Max \$20,000	

		evaluator; all grants are a dollar for dollar match		
Water Resource Restoration Sponsor program (WRRSP)	Deadline of July 31, for the upcoming program year, which begins January 1.	The Water Resource Restoration Sponsor Program (WRRSP) was created to counter the loss of ecological function and biological diversity that jeopardizes the health of Ohio's water resources. This program funds both preservation and restoration of aquatic habitat to accomplish this goal. The WRRSP relies on having a sponsoring wastewater loan from the Water Pollution Control Loan Fund (WPCLF).	\$1,621,296	
Grant Title	Due Date	Ongoing Grant Opportunities	Amount	
Ohio Humanities: Tourism Planning Grant and Media Planning	1 <sup>st</sup> business day of each month	When humanities perspective is integrated from a project's inception, this provides coherence throughout the planning, implementation, and later evolutions of a cultural and heritage tourism initiative. Using Ohio Humanities grants, local community organizations have developed exhibits, walking and driving tours, digital tools, and lively historical experiences	Up to \$2K; implementation grants up to \$20K	
Rural Energy for America Program Renewable Energy Systems & Energy Efficiency Improvement Loans & Grants in Ohio	Ongoing	Provides guaranteed loan financing and grant funding to agricultural producers and rural small businesses to purchase or install renewable energy systems or make energy efficiency improvements. Applications for this program are accepted year round at your <u>local office</u> .	\$20,000 or less and up to \$500,000	
USDA Community Facilities Grant and Loan	Ongoing	Provides affordable funding to develop essential community facilities in rural areas	TBD	
Economic Development Administration (EDA) U.S. Department of Commerce  FY2016-2019 Planning Program and Local Technical Assistance Program	Ongoing	Through its Planning and Local Technical Assistance programs, EDA assists eligible recipients in developing economic development plans and studies designed to build capacity and guide the economic prosperity and resiliency of an area or region. The Planning program helps support organizations, including District Organizations, Indian Tribes, and other eligible recipients, with Short Term and State Planning investments designed to guide the eventual creation and retention of high-quality jobs, particularly for the unemployed and underemployed in the Nation's most economically distressed regions. Applications are accepted on a continuing basis and processed as received. This Planning and Local Technical Assistance opportunity will remain in effect until superseded by a future announcement.	\$300,000 ceiling	

Economic Development Administration (EDA) U.S. Department of Commerce	Ongoing	The Economic Development Administration's (EDA's) mission is to lead the Federal economic development agenda by promoting innovation and competitiveness, preparing American regions for economic growth and success in the worldwide economy. EDA fulfills this mission through strategic investments and partnerships that create the regional economic ecosystems required to foster globally competitive regions throughout the United States. EDA supports development in economically distressed areas of the United States by fostering job creation and attracting private investment	\$3,000,000 ceiling; \$100,000 floor	
Walgreens Community Grant Program	Ongoing	Areas of need and focus include: access to health and wellness in communities; pharmacy education and mentoring initiatives; civic and community outreach; emergency and disaster relief.	\$10,000	
Dominion Foundation	Monthly	The Dominion Foundation supports nonprofit organizations dedicated to improving the economic, physical, and social health of the communities served by Dominion's companies. The Foundation focuses its grant making in 5 general categories: <u>health and human services</u> , including hunger/homeless issues and youth and senior services; <u>education</u> , including K-12 education; <u>culture and the arts</u> , including visual arts, music, theater, dance, libraries, parks, public broadcasting, and museums; <u>civic and community development</u> ; and, <u>the environment</u> , including environmental education. The primary interest of the Foundation is to support programs. Support of capital campaigns is limited & provided on an exceptional basis.	\$1,000- \$15,000	
ODNR Division of Forestry: Dry Fire Hydrant Grant Program	No deadline; funds are available annually	The Ohio Department of Forestry Grant Program is focused on improving wildfire protection and fire department preparedness by providing funding assistance for dry hydrant installation.	\$2,250	
Grant Title	Due Date	Grants To Review Again in 2018	Amount	Adm. Revenue
Lake Erie Protection Fund	Quarterly Aug, Oct, Feb	Small grants for research and on the ground projects aimed at protecting, preserving, and restoring Lake Erie or its tributary watersheds in Ohio. Focuses on projects that lead to better management decisions for both environmental protection and economic development. Special grant projects considered. Support through donations or license plate.	\$15,000 available	



Ohio Civil Justice Grants	August 2018	The Supreme Court of Ohio is pleased to announce the availability of grant funds to support local court technology projects. The funds will be used to address a variety of issues and situations where the lack of sufficient technology is a barrier to the efficient and effective administration of justice. Any court of appeals, common pleas court (or any division therein), municipal court, or county court is eligible to apply.		
Portage Foundation	August 2018	For community projects throughout Portage County. Looking at grant for Main Street Ravenna	\$2000	
Water Pollution Control Loan Fund (WPCLF)	Need to reapply August 2018	Below market interest rate loans are awarded to eligible applicants for planning, design, and construction of wastewater treatment facilities and sewer systems. The standard below market interest rate is established monthly, and is 1.25% below the general obligation bond index rate. The program also offers a small community interest rate, as well as hardship interest rates of 0% and 1%. There are currently no minimum or maximum loan amounts. Approximately \$500 million is loaned out each year	\$1,621,296	
Diesel Emissions Reduction Grant	September 2018	Public and private sector diesel fleets (motor vehicle, marine, locomotive and highway construction equipment) that are eligible under the Federal Highway Congestion Mitigation and Air Quality (CMAQ) program and located in a. Private sector fleets must apply through a public sector partner. Administered jointly with Ohio Depart. Transportation.	10 million annually with up to \$350,000 given per grant	
Clean Water Act Section 319	September 2018	Local governments, nonprofit organizations, watershed groups and SWCDs and local parks can conduct stream restoration and nonpoint source pollution management projects. 20% total project cost are required to be provided as local match. About 2 million available annually	Between \$300,000-\$400,000	
Ohio Department of Transportation and Ohio EPA -- Diesel Emission Reduction Grant (DERG)	September 2018	Supports proposals from public sector and private sector (with a public sponsor) diesel fleets that will undertake vehicle/equipment replacement, repower, or retrofit for the purpose of emissions reduction in eligible Ohio counties. Fleets may also apply for idle reduction equipment		
Ohio Humanities: Quarterly Grants	September 2018	Ohio Humanities has 2 special funding opportunities available at all times: 1) Towards A Beautiful Ohio: Ohio Humanities is a 3 year initiative focusing on the environment. As part of this initiative, they seek to strategically invest in public conversations that address environmental issues from a humanities perspective. 2) Humanities and the Experience of War: Standing	\$2,001-5,000	

		Tall In recognition of the importance of the humanities both in helping Americans to understand the experiences of service members and in assisting veterans as they return to civilian life.		
Ohio Humanities	September 2018	As a part of its current initiative, Standing Together: The Humanities and the Experience of War, the National Endowment for the Humanities offers a new grant opportunity: the Dialogues on the Experience of War program. The program supports the study and discussion of important humanities sources about war, in the belief that these sources can help U.S. military veterans and others to think more deeply about the issues raised by war and military service. The humanities sources can be drawn from history, philosophy, literature, and film—and they may and should be supplemented by testimonials from those who have served. The discussions are intended to promote serious exploration of important questions about the nature of duty, heroism, suffering, loyalty, and patriotism The discussion groups can take place on college and university campuses, in veterans' centers, at public libraries and museums, and at other community venues. Most of the participants in the discussion groups should be military veterans; others, such as men and women in active service, military families, and interested members of the public, may participate as well.	Up to \$100,000 which includes support for recruitment and training of facilitator	
National Endowment for the Arts:  OUR TOWN Grant  Projects that Build Knowledge About Creative Placemaking and Arts Engagement, Cultural Planning, and Design Projects	September 2018	Grant Program Description - This area of Our Town funding is to build and disseminate creative place making knowledge more broadly. These projects can be carried out by arts service or design service organizations, and/or other national or regional membership or university-based organizations that provide technical assistance to those doing place-based work, to expand the knowledge base about creative place making to their members and the field. These projects should expand the capacity of artists and arts organizations to be more effective entrepreneurs and to work more effectively with economic and community development practitioners, and vice versa, to improve the livability of the communities and create opportunities for all	Between \$25,000-100,000 matching	
Lake Erie Commission: Lake Erie Protection Fund (LEPF)	October 2018	The Ohio Lake Erie Commission administers Ohio's Lake Erie Protection Fund, which was established to finance research and on-the-ground projects aimed at protecting, preserving and restoring Lake Erie and its watershed. Projects focus on critical	Up to 50K with 25% match required	

		issues facing Lake Erie, including: water quality protection, fisheries management, wetlands restoration, watershed planning, invasive species, algal bloom research, Lake Erie ecological shifts, and environmental measurements.		
Office of Criminal Justice Services (OCJS) Justice Assistance Grant Law Enforcement (JAGLE)	October 31, 2018	Justice Assistance Grants for Law Enforcement for hiring, training, and employing law enforcement officers and support staff on regular basis, paying overtime for the above, and procuring equipment and technology.	Up to \$20,000	
State Farm Insurance	Oct. 2018	We make it our business to be like a good neighbor, helping to build safer, stronger and smarter communities across the United States. Through our company grants, we focus on three areas: safety, education, and community development.	\$5,000 and up	
National endowment for the Humanities: Dialogues on the Experience of War	November 2018	The program supports the study and discussion of important humanities sources about war, in the belief that these sources can help U.S. military veterans and others think more deeply about the issues raised by war and military service. Although the program is primarily designed to reach military veterans, men and women in active service, military families, and interested members of the public may also participate.	Up to \$100,000	
Robert Wood Johnson Foundations	November 2018	The Robert Wood Johnson Foundation (RWJF) Culture of Health Prize (the Prize) recognizes communities that have placed a priority on health and are creating powerful partnerships and deep commitments that will enable everyone, especially those facing the greatest barriers to good health, the opportunity to live well. A Culture of Health recognizes that health and well-being are greatly influenced by where we live, learn, work, and play; the safety of our surroundings; and the relationships we have in our families and communities. The Prize elevates the compelling stories of local leaders and community members who together are transforming neighborhoods, schools, businesses, and more—so that better health flourishes everywhere.	\$25,000	
Capital Planning Grants	November 2018	Preparing capital grant ideas from local government (Commissioners) that can be reviewed for the upcoming next 2 years state budgeting process. Requires 6 year planning document.		
MARCS (Multi-Agency Radio Communication System)	November 2018	Working with Windham Township to determine if the MARCS grant is going to be applied for by deadline. MARCS is dedicated to providing Ohio's first responders and public safety providers with		

		state-of-the-art wireless digital communications, and to promote interoperability, in order to save lives and maximize effectiveness in both normal operations and emergency situations.		
Ohio Drug Law Enforcement Fund	December 1, 2018			
National Institute of Food and Agriculture-Community Food Projects Competitive Grant Program (CFPCGP)	December 2018	CFP intends to solicit applications and fund two types of grants. The types are entitled (1) Community Food Projects (CFP) and (2) Planning Projects (PP). The primary goals of the CFP are to: Meet the food needs of low-income individuals through food distribution, community outreach to assist in participation in Federally assisted nutrition programs, or improving access to food as part of a comprehensive service; Increase the self-reliance of communities in providing for the food needs of the communities; Promote comprehensive responses to local food access, farm, and nutrition issues; and Meet specific state, local or neighborhood food and agricultural needs including needs relating to: Equipment necessary for the efficient operation of a project; Planning for long-term solutions; or The creation of innovative marketing activities that mutually benefit agricultural producers and low-income consumers.	\$8,640,000 is available	
Food Insecurity Nutrition Incentive (FINI)	December 2018	Grant program supports project that increased the purchase of fruits and vegetables among low-income consumers participating in the supplemental Nutrition Assistance Program (SNAP) by providing incentives at the point of purchase.	21 million available	
Office of Criminal Justice Services (OCJS)	Dec. 2018	Family Violence Prevention and Services grants funds projects that assist units of local government develop and strengthen effective law enforcement and prosecution strategies and services to combat crimes against women.		
Ohio Environmental Education Fund	Electronic LOI due January 9; Applications due January 17, 2019	Local subdivisions of government, local schools, and school boards, non-profit organizations, for profit- organizations, and state agencies can apply for mini grants and general grants. Education projects targeting pre-school through university students and teachers, the general public, and the regulated community. 10% cash or in-kind match required.	\$500	
Public Humanities Grants	January 2019	Public Humanities Projects grants support projects that bring the ideas and insights of the humanities to life for general audiences. Projects must engage humanities scholarship to analyze significant themes in disciplines such as history,	Planning grants up to \$40,000	

		literature, ethics, and art, or to address challenging issues in contemporary life. NEH encourages projects that involve members of the public in collaboration with humanities scholars or that invite contributions from the community in the development and delivery of humanities programming. This grant program supports a variety of forms of audience engagement.	Implementations grants \$50,000-\$400,000	
OCJS: Ohio Drug Law Enforcement Fund Grant	January 2019	The Ohio Drug Law Enforcement Fund will provide funding to defray expenses that a drug task force organization incurs in performing its functions related to the enforcement of the state's drug laws and other state laws related to illegal drug activity. Each applicant will need to demonstrate how their application meets the stated purpose of the fund.		
Distance Learning and Telemedicine Grant Program	TBD	Through The US Department of Agriculture, the Distance Learning and Telemedicine program helps rural communities use the unique capabilities of telecommunications to connect to each other and to the world, overcoming the effects of remoteness and low population density. For example, this program can link teachers and medical service providers in one area to students and patients in another.		
ODNR Division of Forestry: 2017 Volunteer Fire Assistance Grant	January 2019	The U.S. Department of Agriculture, Forest Service, through the Cooperative Forestry Assistance Act, has allocated funds to Ohio for the Volunteer Fire Assistance (VFA) Grant Program. These funds will be distributed to fire protection agencies on the basis of the Act and the federal guidelines. The grants are 50/50 matching reimbursement grants. This means a fire department that receives a grant must purchase the equipment prior to receiving reimbursement for 50% of the total project amount.	Up to \$10K	
Ohio Public Works Commission	Jan. 2019.	The OPWC provides financing for local public infrastructure improvements through both the State Capital Improvement Program (SCIP) and the Local Transportation Improvement Program (LTIP). SCIP is a grant/loan program for roads, bridges, water supply, wastewater treatment, storm water collection, and solid waste disposal. LTIP is a grant program for roads and bridges only.		

National Endowment for Humanities:  Creating Humanities Communities	Feb, 2019	The Creating Humanities Communities program provides matching grants to help stimulate and proliferate meaningful humanities activities in states and U.S. territories underserved by NEH's grant making divisions and offices. Grantees will use the funds to establish and undertake new humanities program		
ODNR: Clean Ohio Trails Fund	February 2019	The Clean Ohio Trails Fund works to improve outdoor recreational opportunities for Ohioans by funding trails for outdoor pursuits of all kinds. Local governments, park and joint recreation districts, conservancy districts, soil and water conservation districts, and non-profit organizations are eligible. Eligible projects include: Land acquisition for a trail, trail development, trailhead facilities, engineering and design		
Ohio EPA Grants Litter and Prevention Grants: <i>Community Development</i>	February 2019	Community Development Grants allow Ohio communities to support and expand community recycling and litter prevention efforts. Grants provide funding for equipment to support recycling collection and materials processing. Those eligible to apply include municipal corporations, counties, townships, villages, state colleges or universities, solid waste management districts and authorities, park districts, health districts, statewide recycling and litter prevention trade associations, non-profit organizations and state agencies. The grant requires 50 percent matching funds to be available and spent on the approved project. The grant period is 12 months in duration	\$3,000-\$250,000	
Ohio EPA Grants Ohio EPA Grants Litter and Prevention Grants: : <i>Litter Management</i>	February 2010	Litter Management Grants allow Ohio communities, local government agencies and non-profit organizations to support litter and tire amnesty collection projects. Additionally, grant funding is available to support Keep Ohio beautiful (KOB) Communities and KOB activities. Grant proposals must include an actual clean-up activity to take place on public land or public waterways. The applicant must include a commitment to provide 10 percent matching funds. The grant period is 12 months in duration.	Grants are provided from \$500 to up to \$90,000	
Ohio EPA Grants Litter and Prevent Grants: <i>Scrap Tire Grants</i>	February 2019	Scrap Tire Grants provide financial assistance to Ohio's businesses, communities and non-profit organizations to convert manufacturing operations to accept scrap tire material, expand tire processing operations or utilize scrap tire material in civil engineering construction projects or manufactured products. Businesses or non-profit organizations must secure a local	Grants are provided from \$350,000-\$200,000	

		government sponsor to serve as the grant applicant. Applicants must commit to providing 100 percent matching funds. The grant has a maximum duration of 24 months.		
Ohio EPA Grants Liter and Prevention Grants: <i>Recycling Market Development Grants</i>	February 2019	Market Development Grants are offered to Ohio businesses and non-profit organizations that propose to create equipment infrastructure for successful markets of recyclable materials and related products. Applicants must be sponsored by an eligible governmental agency who will serve as the grant applicant and a pass-through agency for documenting and receiving funds. The applicant must include a commitment to provide 100 percent matching funds. The grant has a maximum duration of 24 months.	\$250,000 awarded per project category	
NEA Art Works-Design	SF-424 due February 2019 Proposal due February 2019	Reviewing form for RPC for submission of the planning, development, printing of Architectural guidelines for Portage County	\$10,000-\$100,000 matching funds	
FEMA Fire Prevention and Safety Grants	March 2019	The Fire Prevention and Safety (FP&S) Grants are part of the Assistance to Firefighters Grants (AFG) and support projects that enhance the safety of the public and firefighters from fire and related hazards. The primary goal is to reduce injury and prevent death among high-risk populations. In 2005, Congress reauthorized funding for FP&S and expanded the eligible uses of funds to include Firefighter Safety Research and Development.	TBD	
LOWES Charitable and Educational Foundation Grants	March Based on last year	Grants used to help build better communities by providing monetary assistance to nonprofits and municipalities looking for support of high-need projects such as: building renovations/upgrades, grounds improvements, technology upgrades and safety.	\$2,000-\$100,000 with most falling between \$10K-\$25K	
US Department of Health and Human Services Drug Free Communities Support Program	March 2019	Eligibility applicants are community-based coalitions addressing youth substance use that have previously received a DFC grant but experienced a lapse in funding or have concluded the first five-year funding cycle and are applying for a second five-year funding cycle.	\$125,000	
Alternative Fuel Vehicle Conversion Program	March 2019	Ohio General Assembly in June 2016 created a new Alternative Fuel Vehicle Conversion Grant program and set aside \$5 million to be awarded for converting or replacing diesel- and gasoline-powered large vehicles to run on alternative fuels. Grants would reimburse business owners of large	Up to \$400,000	

		diesel or gasoline vehicles weighing 26,000 pounds or more (class 7 and 8) for a portion of the cost of replacing or converting the vehicle to run on compressed natural gas (CNG), liquefied natural gas (LNG) or propane autogas (LPG), including bi-fueled or dual-fueled trucks that can run on both an alternative fuel and on gasoline or diesel fuel. Grants can also cover the cost of converting one or more eligible traditional fuel vehicles into alternative fuel vehicles. This is a reimbursement program and applicants must provide their own funding to cover expenses as they are incurred.		
Historic Preservation Tax Credit Program:  Round 20	*Historic Documentation, (Part 1 & 2) Feb. 2019 by 5:00 *Application /Fee Submission Deadline: March 2019 by 5:00	The Ohio Historic Preservation Tax Credit Program provides a tax credit in order to leverage the private redevelopment of historic buildings. The program is highly competitive and receives applications bi-annually in March and September. <ul style="list-style-type: none"> <li>▪ SHPO Pre-App Request Deadline: February 1, 2018</li> <li>▪ Intent to Apply and SHPO Pre-Application Meeting Deadline: Feb. 15, 2018</li> </ul>	TBD	
CLG Grant-Ohio Historic Preservation Tax Credit  Round 20	Requires a LOI by Feb. 2019 Application Submission Deadline: March 2019	The Ohio Historic Preservation Tax Credit Program provides a tax credit in order to leverage the private redevelopment of historic buildings. The program is highly competitive and receives applications bi-annually in March and September.		None
The Ohio Department of Public Safety Division of Emergency Medical Services	Due: April 1, 2018	Priority applications are for training of personnel and purchase of equipment; priority for paramedic training programs and those seeking accreditation. The EMS grant award year begins on July 1 and runs through June 30. There are six types of grants (Priorities 1 - 6) available. The amount awarded for each priority is determined by the State Board of Emergency Medical, Fire, and Transportation Services and by the amount of funds available during the award year. Grant applications are available by February 1st	TBD	
SFY 2018-2019 EMS Priority One and Supplemental Grants	Due by April 1, 2018	Grant recipients are required to meet all Ohio Administrative Code requirements to be eligible to receive funds from the State Board of Emergency Medical, Fire, and Transportation Services Grant Program.	TBD	
Ohio Emergency		The Division of EMS administers the Board Priority and Economic Hardship Grants Program under the		



Medical Services: Board Priorities and Economic Hardship	April 1, 2018	direction of the State Board of Emergency Medical Fire, and Transportation Services, for the improvement and enhancement of EMS patient care in Ohio. Funding for the EMS grants program comes from fines levied in the State of Ohio for seatbelt violations.	TBD	
Ohio Emergency Medical Services: Training and Equipment Grants	April 1, 2018	The purpose of the State Board of Emergency Medical, Fire, and Transportation Services Grant Program, administered by the Ohio Department of Public Safety, Division of Emergency Medical Services, is to improve and enhance EMS and trauma patient care in Ohio through the provision of grant funding for equipment, training, and research. The funding source for the grant program is fines levied in the State of Ohio for seat belt violations.	TBD	
Ohio Department Of Public Safety Division Of Emergency Medical Services Emergency, Medical, Fire, & Transportation Services Board Research Grant Application Priority 2-5	April 1, 2018	<p>Priority 2: Second priority shall be given to entities that research, test, and evaluate medical procedures and systems related to adult and pediatric trauma care.</p> <p>Priority 3: Third priority shall be given to entities that research the causes, nature, and effects of traumatic injuries, educate the public about injury prevention, and implement, test, and evaluate injury prevention strategies.</p> <p>Priority 4: Fourth priority shall be given to entities that research, test, and evaluate procedures that promote the rehabilitation, retraining, and reemployment of adult or pediatric trauma victims and social service support mechanisms for adult or pediatric trauma victims and their families.</p> <p>Priority 5: Fifth priority shall be given to entities that conduct research on, test, or evaluate one or more of the following: procedures governing the performance of emergency medical services in this state; the training of emergency medical service personnel; the staffing of emergency medical service organizations.</p>	TBD	
Office of Criminal Justice Services:  Residential Substance abuse Treatment Funding	April 2019	The goal of the RSAT Program is to break The cycle of drugs and violence by reducing the Demand for, use, and trafficking of illegal drugs. RSAT enhances the capability of states and units of local government to provide residential substance abuse treatment for incarcerated inmates; prepares offenders for their reintegration into the communities from which they came by incorporating reentry planning activities into treatment programs and assists offenders and their communities through		

		the reentry process through the delivery of community-based treatment and other broad-based aftercare services. OCJS recommends applicants target high-risk offenders as program participants.		
Ohio Environmental Science and Engineering Scholarships	April 15, 2018	FT students majoring in environmental science, environmental engineering or related fields at Ohio colleges/universities can apply. Administered by the Ohio Academy of Science.	\$1250 for students in 2nd year of 2 yr. program; \$2,500 for students in 4/5 <sup>th</sup> years.	
FEMA SAFER grants	Opens March 26, 2018  Due: April 27, 2018	The Staffing for Adequate Fire and Emergency Response Grants (SAFER) was created to provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, "front line" firefighters available in their communities. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response and operational standards established by the NFPA (NFPA 1710 and/or NFPA 1720).	TBD	
Ohio Emergency Medical Grants  2018-2019 EMS Priority 2-5 Research RFP Opportunities	Grants Due by April 16, 2018	First priority shall be given to emergency medical service organizations for the training of personnel, for the purchase of equipment and vehicles, and to improve the availability, accessibility, and quality of emergency medical services in this state. In this category, the board shall give priority to grants that fund training and equipping of emergency medical service personnel. Priority 2-5 Research RFP Opportunities -Ohio Trauma System Assessment-Project 1 RFP -Ohio Trauma System Assessment-Project 2 RFP -Ohio Trauma System Assessment-Project 3 RFP -Comprehensive Assessment of Post-Acute Care Resources for Trauma Patients RFP Assessment of Trauma Specific Education & Certification Resources RFP	TBD	
Preservation Assistance Grants or Smaller Institutions	May 5, 2018	Help small and mid-sized institutions—such as libraries, museums, historical societies, archival repositories, cultural organizations, town and county records offices, and colleges and universities—improve their ability to preserve and care for their significant humanities collections. These may include special collections of books and journals, archives and manuscripts, prints and photographs, moving images, sound recordings, architectural and cartographic records, decorative and fine art objects, textiles, archaeological and ethnographic artifacts, furniture, historical objects, and digital materials. Applicants must	Up to \$6,000	

		draw on the knowledge of consultants whose preservation skills and experiences are related to the types of collections and the nature of the activities on which their projects focus. Within the conservation field, for example, conservators usually specialize in the care of specific types of collections, such as objects, paper, or paintings.		
Ohio Humanities: Quarterly Grants	Draft due May 15, 2018  Proposal due June 15, 2018	Ohio Humanities has 2 special funding opportunities available at all times: 1) Towards A Beautiful Ohio: Ohio Humanities is a 3 year initiative focusing on the environment. As part of this initiative, they seek to strategically invest in public conversations that address environmental issues from a humanities perspective. 2) Humanities and the Experience of War: Standing Tall In recognition of the importance of the humanities both in helping Americans to understand the experiences of service members and in assisting veterans as they return to civilian life	\$2,001- 5,000	
NEH- Common Heritage	May 31, 2018	America's cultural heritage is preserved not only in libraries, museums, archives, and other community organizations, but also in all of our homes, family histories, and life stories. The Common Heritage program aims to capture this vitally important part of our country's heritage and preserve it for future generations. Common Heritage will support both the digitization of cultural heritage materials and the organization of public programming at community events that explore these materials as a window on a community's history and culture. NEH especially welcomes applications from small and medium-sized institutions not previously supported.	\$20,000 Max	
Edward Byrne Memorial Justice Assistance Grant (JAG)	May 31, 2018	Proposed to streamline justice funding and grant administration, the Edward Byrne Memorial Justice Assistance Grant Program allows states and local governments to support a broad range of activities to prevent and control crime based on their own local needs and conditions. Areas of support include: Multi-Jurisdictional Drug Task Forces • Law Enforcement • Crime Prevention Programs • Adult & Juvenile Corrections, Community Corrections & Reentry Program • Courts, Defense, Prosecution, and Victim Services Programs • Cross-Agency & Cross-system Collaboration & Training Programs	TBD	
Violence Against Women	May 31, 2018	The Violence Against Women Act (VAWA) Program funds projects that assist units of local government develop and strengthen effective law enforcement and prosecution strategies and	TBD	

		services to combat crimes against women.		
Ohio Public Works Small Government Program	2018 funding year due date is March 30, 2018.  Next meeting May 10, 2018	The Small Government Commission provides grants and loans to villages and townships with populations in the unincorporated areas of less than 5,000 in population. Project applications are selected from those not funded through the District Integrating Committees for funding and are submitted by the Districts to compete on a statewide basis. The Commission meets at least once annually to review and approve the methodology, and to vote on the Program Administrator's recommended slate of projects. Additional meetings are held as necessary. Meetings are held at the offices of the <u>Ohio Water Development Authority</u> .***All applicants are required to have a Small Government Engineer's Plan Status Certification	The current annual allocation is \$17.5 million.	
Ohio Public Works Commission  Small Government Program (SGP)  Emergency Program (EP)  Local Transportation Program (LTP)	May 2018 meeting	OPWC administer the State Capital Improvement Program. Through the State Capital Improvement Program (SCIP) the State uses its general revenues as debt support to issue general obligation bonds up to \$175 million in fiscal years 2017 to 2021 and \$200 million in fiscal years 2022 to 2026. Eligible applicants are counties, cities, villages, townships, and water and sanitary districts. Eligible projects are for improvements to roads, bridges, culverts, water supply systems, wastewater systems, storm water collection systems, and solid waste disposal facilities. Funding is provided through grants, loans, and loan assistance or local debt support. Grants are available for up to 90% of the total project costs for repair/replacement, and up to 50% for new/expansion. Loans can be provided for up to 100% of the project costs. Grant/loan combinations are also available. There is no minimum or maximum loan amount.	Up to \$175 million for all programs  \$17.5 million for SGP  \$3.5 million for EP  \$65 million for LTP	
Lake Erie Protection Fund	May 9, 2018	Small grants for research and on the ground projects aimed at protecting, preserving, and restoring Lake Erie or its tributary watersheds in Ohio. Focuses on projects that lead to better management decisions for both environmental protection and economic development. Special grant projects considered. Support through donations or license plate.	Up to 50,00- with most grants averaging about \$15,000	
Ohio Traffic Safety Office	FFY 2019 Traffic Safety Grant Proposals due May 21, 2018.	Competitive grants will be directed toward those state and local community traffic safety activities that will have the greatest impact toward fatal crash reduction. Each proposal should focus on one or more of these issues: alcohol/drug-impaired driving, occupant protection, and/or speed management. Grant proposals must show a clear correlation between the state-identified goals	TBD	

		and the countermeasure activities that are proposed.		
Development Services Agency-Alternative Fuel Transportation Program		The Alternative Fuels Transportation Program provides financial assistance to businesses, nonprofit organizations, school districts, or local governments for the purchase and installation of alternative fuel refueling, blending, or distribution facilities and terminals.	Loan Amounts from \$250,000 up to \$750,00	
NEH: Division of Public Programs, Digital Projects for the Public	June 6, 2018	Digital Projects for the Public-grants support projects that significantly contribute to the public's engagement with the humanities. Digital platforms—such as websites, mobile applications and tours, interactive touch screens and kiosks, games, and virtual environments—can reach diverse audiences and bring the humanities to life for the American people. The program offers three levels of support for digital projects: grants for Discovery projects (early-stage planning work), Prototyping projects (proof-of-concept development work), and Production projects (end-stage production and distribution work). While projects can take many forms, shapes, and sizes, your request should be for an exclusively digital project or for a digital component of a larger project.	between \$30,000-\$100,000	
Cops-community-policing-development-2018	Anticipated date June 7, 2018	USDOJ-COPS-This solicitation is open to all public governmental agencies, profit and nonprofit institutions, institutions of higher education, community groups and faith-based organizations. Proposals should be responsive to the topic selected, significantly advance the field of community policing, and demonstrate an understanding of community policing as it pertains to the application topic. Applications that represent partnerships between law enforcement agencies and institution of higher education and nonprofit institutions are encouraged. Except where otherwise indicated, initiatives that primarily or solely benefit one or a limited number of law enforcement agencies or other entities will not be considered for funding.	Up to \$10M available for program	

**CDBG REPORT**  
**August, 2018**  
**Work Through July, 2018**

**2015 COMMUNITY DEVELOPMENT ALLOCATION GRANT - \$304,000** - (September 1, 2015 – October 31, 2017)

**Neighborhood Facility/Community Center – Mantua Township Elevator – \$75,000**

The Mantua Restoration Society, Inc. mission is to seek and develop funding to preserve historic buildings and sites in order for them to be vibrant, integral parts of Township government and civic life.

The 2-1/2 story building located at 11741 Mantua Center Road (formerly the Mantua Center School) was constructed in 1914 and was recently placed on the National Register of Historic Places. The building is currently being occupied by the Township Zoning Inspector and the Fiscal Officer. The annex portion (former gym/cafeteria) of the building is rented out almost every night to agencies/organizations.

At this time, persons who rely on wheelchairs to get around are only able to access the annex portion of the building. Funds are being requested to remove the barriers that exist for elderly and handicapped individuals that prevent them from entering the Mantua Township Administration and the Community Building's main building. In an effort to remove the barriers to the elderly and handicapped individuals in the Mantua Township Community, funds will be used to place an elevator in the building, which would provide access to all floors. By removing the barriers to all of the levels of the historic building the entire community can use it and it would be more attractive too for profit and non-profit entities that are looking for a place to set up their business.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$130,000. Mantua Township Trustees, Mantua Restoration Society, Inc. has agreed to leverage \$55,000 of their funds to complete the project.

*Installation of the elevator has been completed by Canton Elevator; however, the Township needs to have the required fire alarm/elevator monitoring devices installed. The contractor has completed the punch list items for the lobby. The contractor will contact the State to request the inspection once the Township completes the required fire alarm/elevator monitoring devices is installed.*

**Neighborhood Facility/Community Center – Franklin Township Hall ADA - \$35,000**

Franklin Township took ownership of the building (formerly the Franklin Silk Company) located at 218 Gougler Avenue, Kent in 1840. The building has been the site of the township government since that time. The building was placed on the National Register of Historic Places in 1975.

The meeting room is nearly the entire second floor of the building and is accessible only by a spiral staircase or the fire escape on the outside of the building. Unfortunately, this makes the meeting room inaccessible to the elderly or handicapped. For this reason, meetings are held in a small conference room downstairs that only holds about 20 chairs for citizens or interested parties. This is rarely enough and people must stand in the hallway outside of the room and try to hear what is going on in the meeting.

The Zoning Commission, the Board of Zoning Appeals as well as the Board of Trustees meet for major concerns several times each month. Although the building is located in the City of Kent, the meetings are attended by the residents who live in Franklin Township. The Zoning Commission, Board of Zoning Appeals and Trustees meetings all have a large audience of interested senior citizens that are interested in the township happenings and many cannot attend because there is not enough room.

In an effort to remove the barriers to the elderly and handicapped individuals, funds will be used to place a lift type of elevator in the downstairs corner by the parking lot in order to not disturb the historical status of the building.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$73,000. Franklin Township Trustees has agreed to leverage \$38,000 of their funds to complete the project.  
**WORK COMPLETED**

#### **Historic Preservation/Phoenix II Roof Replacement - \$44,200**

The second phase (111 & 113 East Main Street) of the Phoenix Building is estimated to cost 1.3 million dollars. Interior work including the construction of six new apartments on two floors cannot move forward until the 6,000 square foot roof has been replaced. The roof has been found to be structurally unsound. Some temporary patches have been applied to address major leaks, but are not expected to hold for long. Even with treatment, water filtration is affecting the interior spaces.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$133,963. Coleman Professional Services has agreed to leverage \$89,963 of their funds to complete the project.  
**WORK COMPLETED**

#### **Parks and Recreation Facilities/McElrath Neighborhood Ballfield - \$39,000**

The McElrath Improvement Corporation (MIC) has been in existence for over 40 years with the mission to improve the living conditions and to expand economic opportunities in the McElrath Community. Over the years MIC has been involved with countless projects and activities to assist McElrath residents and improve the neighborhood image.

In 2002-2003, with assistance of the Portage County Commissioners, Leadership Portage County, Community Action Council, the Baseball Tomorrow Fund and others MIC was able to build neighborhood baseball fields for use by all residents on property located at 3770 Richardson Street owned by or donated by to MIC for such uses. Since that time using

volunteers and community organizations, MIC has struggled to maintain the concession stands and baseball fields so that they can be utilized to the maximum capacity.

All funding is generated by small fundraisers, revenues from concession stand sales and donations from the community.

Funding is requested to make needed repairs to the concession stands and restrooms and to repair the actual baseball fields through the purchase of screened top soil.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$39,000. **WORK COMPLETED**

**Parking Facilities/Garrettsville Parking Lot - \$50,000**

A fire in the historical, commercial district of the Village of Garrettsville destroyed an entire block of buildings on March 22, 2014. The fire has left the entire block in rubble creating a blight to the area. Thirteen businesses were displaced by the fire and more than 15 other businesses in the Village are believed to have been harmed from the decrease in customer traffic.

Funds are being requested to remove and pave the existing parking lot and to create an entrance to the parking lot located parallel to Main Street in the historic, commercial district in the Village of Garrettsville in order to eliminate a blight to the area to benefit 1,410 persons.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$156,688. The Village of Garrettsville has agreed to leverage \$109,688 of their own funds to complete the project.

**WORK COMPLETED**

**Fair Housing - \$7,000**

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent. **WORK COMPLETED**

**Administration and Implementation of the CDBG Grant - \$53,800**

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

**2016 COMMUNITY DEVELOPMENT ALLOCATION GRANT - \$330,000** - (September 1, 2016 – October 31, 2018)

**Neighborhood Facilities/Community Center (Windham Community Center) - \$121,400**



The Windham Village Community Center is in need of repairs. The following repairs are proposed:

- Replace the existing failing asphalt roof with a new metal roof system.
- Replace the gutter and downspouts.
- Paint the exterior and replace the existing siding.
- Add 3 new ADA compliant exterior decks for ingress and egress.
- Add new security lighting.

The Community Center is located at 9647 East Center Street and is in an area considered to be 65% Low-Moderate Income.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$121,400. **WORK COMPLETED**

**Neighborhood Facilities/Community Center (Mantua Center School) - \$36,800**

Phase 1 consisted of the purchase and installation of an elevator to remove the barriers to elderly and handicapped individuals using the Mantua Township Administration and Community Building (former Mantua Center School). At this time persons who rely on wheelchairs to get around are only able to access the annex portion of the building.

Phase 2 will construct a slightly inclined walkway that leads from the handicapped accessible parking spots to the elevator as well as an entrance lobby to the elevator. One edge of the walkway will abut the building and other will abut a brick retaining wall. Without the walkway to the elevator, elderly and handicapped individuals will be prevented from entering the Mantua Township Administration and Community Building's main building. The entrance lobby will serve to keep people out of the elements as they are entering or leaving the elevator.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$36,800. **WORK COMPLETED**

**Neighborhood Facilities/Community Center (Coleman Adult Day Services) - \$26,700**

Coleman Adult Day Services has high lighting needs. This helps to ensure safety at the facility, including minimizing the risk of falls for older clients with failing eyesight. Nurses need to be able to read instructions on medication and make careful observations of clients.

CDBG funds will be used to replace 215 lights of 21 different types located throughout the building, exterior walkways and parking. The Adult Day Services is located at 6695 North Chestnut Street in the City of Ravenna. Replacement of both incandescent and fluorescent lighting with LED lighting can greatly reduce both electricity bills and a buildings carbon footprint.

The request would serve a population comprised of approximately 130 adults with physical, cognitive or development disabilities and their care givers annually.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$26,735.

*A detailed on-site study was completed by YESCO Electrical Supply on July 23, 2018. The specifications have been completed for the RFP and the RFP will be sent out to various electrical contractors by August 3, 2018. The RFP will be due by 2:00 p.m. on August 22, 2018.*

**Public Facilities - \$63,100 + the City of Ravenna will contribute \$6,816**

CDBG funds will be used to provide ADA handicap accessibility in LMI residential areas by installing and upgrading 45 curb ramps and 2073 linear feet of sidewalk to ADA Standards along Highland Avenue to Central Avenue as well as along Prospect Street to Summit Street in the City of Ravenna.

The project is located in Census Tract 6008, Block Group 3 which is considered to be 54% LMI and will benefit 34 persons.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$69,916. The City of Ravenna will contribute \$6,816. **WORK COMPLETED**

**Fair Housing - \$7,000**

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent.

*There were 5 requests for assistance received in July.*

**Administration - \$55,000**

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

**2018 COMMUNITY DEVELOPMENT ALLOCATION GRANT - \$486,000** (September 1, 2018 – October 31, 2020) – Application Pending

The Commissioners recommended the following projects to be submitted to the State:

#	Agency/Organization			Grant Request	Other Funds	Project
1	Portage Council	Private	Industry	\$77,400	\$41,100	Run a waterline that will enable the Ravenna Head Start Facility to provide services to children and families in both Head Start and Early Head Start.
2	City of Ravenna			\$133,300	\$6,710	Replace 565 linear feet of 49-year old deteriorated concrete

					roadway between Franklin Street and North Diamond Street.
3	Family & Community Services		\$85,000	\$5,000	Replace 80-ton Trane Chiller system that provides air conditioning at 705 Oakwood Street, Ravenna.
4	Coleman Professional Services		\$38,100	0	<b>4155 State Route 14, Edinburg:</b> Replace dishwasher, hot water tank, kitchen sink/faucet, Replace tub/shower, sinks and faucets in both bathrooms, Install grab bars in showers, Remove flooring and install plank flooring in the living area and bedrooms, Install new plywood decking on the ramp/porch. <b>5982 Rhodes Road, Franklin Township:</b> Ramp/ Deck repairs
5	Windham Township		\$55,000	0	Demolition and asbestos abatement of an old church located at 10352 Silica Sand Road, Windham Township.
<b>TOTAL</b>			<b>\$388,800</b>	<b>\$15,810</b>	

Total Allocation: \$486,000

RPC Administration: Up to \$87,200

Fair Housing: \$10,000

Left to Allocate (Up to 6 Projects): \$388,800

### **2018 CDBG CRITICAL INFRASTRUCTURE GRANT (RAVENNA CITY) - \$500,000 – Application Pending**

#### **Flood and Drainage Facilities - \$68,400 (CDBG)**

It is anticipated that 1,750 LF of curb will be replaced, 6 catch basin and 3 manholes replaced along Vine and Gill Street in the City of Ravenna.

#### **Water Facility Improvements - \$369,500 (CDBG) + \$30,000 (Ravenna City)**

The waterlines along Vine and Gill Street have experienced 14 breaks in the last 25 years. These breaks are mostly due to corrosion of the cast iron with which the lines were constructed. It is anticipated that 1,550 LF of waterlines will be replaced. The 1 fire hydrant is

insufficient for fire protection and the low pressure is likely due to the corrosion. One fire hydrant will be removed and 3 fire hydrants will be installed.

**Sidewalk Improvements - \$18,800 (CDBG)**

There are numerous deteriorated and uneven sidewalk sections along Vine and Gill Street that exceed the threshold for ADA accessibility. Two of the curb ramps do not meet ADA accessible guidelines and need upgrading. It is anticipated that 575 LF of 4" sidewalk and 150 LF of 6" sidewalk will be replaced.

**Street Improvements - \$13,300 (CDBG) + \$48,800 (Ravenna City Paving Funds)**

The roadways were last resurfaced in 2006 and thus have met their 12 year anticipated lifespan. It is anticipated that 882 LF of asphalt resurfacing will be done on Vine Street and 622 LF of chip and seal resurfacing will be done on Gill Street.

**Administration - \$30,000**

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

**2017 CDBG CRITICAL INFRASTRUCTURE GRANT (WINDHAM VILLAGE) - \$285,700 (Application Pending)**

**Sidewalk Improvements - \$30,500 (CDBG)**

It is anticipated that 752 LF of sidewalks will be replaced and 3 ADA ramps will be replaced and spot curb repairs will be completed, which provide ADA access along Bauer Avenue.

**Street Improvements - \$124,600 (CDBG) + \$30,000 (Windham Village)**

It is anticipated that 752 LF of roadway base will be rebuilt up to the subgrade and the roadway rebuilt with 6" of stone and 6" of asphalt.

**Water Facility Improvements - \$110,600 (CDBG)**

Approximately 752 LF of waterline will be replaced including service and fire hydrants along Bauer Avenue.

**Administration - \$20,000**

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

**PORTAGE COUNTY RPC  
FINANCIAL STATEMENT  
July 31, 2018**

	Month to Date		Year to Date	
Beginning Cash Balance	\$ 87,350.82	<-- July 1st -->	\$ 34,861.79	<-- Jan. 1st
Total All Receipts	\$ 11,267.76		\$ 274,981.48	
Total All Expenditures	\$ 28,325.33		\$ 239,550.02	
Ending Cash Balance	\$ 70,293.25	<-- July 31st -->	\$ 70,293.25	

REVENUES	Budget	M-T-D	Y-T-D	Accts Recvble	Balance	% recvd
RPC Membership Dues	230,775.00	-	150,982.59	1,494.31	79,792.41	65%
Subdivisions	11,000.00	1,535.00	14,955.00	-	(3,955.00)	136%
IGR's	100.00	-	-	-	100.00	0%
Copies/Misc.(community over hrs)	1,000.00	45.50	2,299.33	57.15	(1,299.33)	230%
Publications	-	-	-	-	-	0%
Grant (State)	-	-	-	-	-	0%
Rental Income	20,400.00	-	7,000.00	600.00	13,400.00	34%
Contracts	28,000.00	9,687.26	27,348.01	2,199.12	651.99	98%
Contract Portage County	37,500.00	-	15,662.95	3,843.49	21,837.05	42%
Annual Contribution	70,000.00	-	55,000.00	-	15,000.00	79%
Refund/Reimbursement	2,000.00	-	1,733.60	264.17	266.40	87%
Donation	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>400,775.00</b>	<b>11,267.76</b>	<b>274,981.48</b>	<b>8,458.24</b>	<b>125,793.52</b>	<b>69%</b>
January 1, 2018 Unencumbered						
Cash Balance	34,861.79					
<b>TOTAL CERTIFICATE OF RESOURCES</b>	<b>435,636.79</b>					

EXPENDITURES	Budget	M-T-D	Y-T-D	Encumbered	Balance	% expend
3 Salaries	243,760.00	17,390.75	146,691.95	-	97,068.05	60%
3 PERS	38,616.00	2,429.73	20,425.67	-	18,190.33	53%
3 Medicare	3,999.00	238.78	2,020.61	-	1,978.39	51%
3 Workers Comp	5,517.00	295.65	2,493.82	-	3,023.18	45%
3 Health Insurance	73,700.00	5,263.97	41,946.84	-	31,753.16	57%
4 Contract Services	2,364.00	199.99	1,400.92	399.08	564.00	76%
4 Travel/Training	3,000.00	-	63.26	61.78	2,874.96	4%
4 Dues	590.00	-	625.99	-	(35.99)	106%
4 Publications	400.00	-	195.00	-	205.00	49%
4 Utilities	10,350.00	760.04	5,940.35	2,633.15	1,776.50	83%
4 Advertising	300.00	18.55	29.10	70.90	200.00	33%
4 Telephone	1,500.00	-	550.05	-	949.95	37%
4 Postage	1,601.00	-	750.00	500.00	351.00	78%
4 Repairs	2,200.00	-	1,501.00	359.00	340.00	85%
4 Maint/Custodial Contract	2,600.00	210.00	1,417.50	512.50	670.00	74%
4 Equip/Copier Rental	3,550.00	242.86	2,068.80	581.20	900.00	75%
4 Professional & Technical Services	2,528.00	-	1,500.00	-	1,028.00	59%
4 Audit Services	5,000.00	-	41.00	4,959.00	-	0%
4 Computer Services	1,200.00	60.08	317.35	389.92	492.73	59%
4 Legal Services	10,000.00	833.33	5,833.35	-	4,166.65	58%
4 Insurances (Bldg & Bonds)	-	-	-	-	-	0%
5 Supplies	3,500.00	273.69	1,414.11	601.33	1,484.56	58%
5 Photocopying/Printing	2,200.00	107.91	1,148.35	178.65	873.00	60%
5 Equipment/Software	-	-	-	-	-	0%
5 Furniture	-	-	-	-	-	0%
6 Building Improvements	-	-	-	-	-	0%
7 Refund/Reimbursement	1,175.00	-	1,175.00	-	-	0%
8 Debt Service (Loan)	-	-	-	-	-	0%
<b>TOTAL 2017 EXPENDITURES</b>	<b>419,650.00</b>	<b>28,325.33</b>	<b>239,550.02</b>	<b>11,246.51</b>	<b>168,853.47</b>	<b>60%</b>
2017 Carryover Encumbrances						
4 Custodial Contract	-	-	-	-	-	0%
<b>Total 2016 Encumbrances</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>419,650.00</b>	<b>28,325.33</b>	<b>239,550.02</b>	<b>11,246.51</b>	<b>168,853.47</b>	

**CDBG FUNDS**  
**07/31/18**

<b>FUND</b>	<b>BEGINNING CASH BALANCE</b>	<b>RECEIPTS</b>	<b>EXPENDITURES</b>	<b>ENDING CASH BALANCE</b>
Formula 2016 Grant (BF-16)	7,131.00	-	385.54	6,745.46
	-	-	-	-
<b>TOTAL</b>	<b>7,131.00</b>	<b>-</b>	<b>385.54</b>	<b>6,745.46</b>

07/31/18

# 2016 Formula Grant

Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
Windham Community Center Rehab	\$ 121,400.00	\$ 385.54	\$ 126,300.00	\$ (4,900.00)	\$ -	\$ 121,400.00	\$ -
(01) Fair Housing Program (County)	\$ 7,000.00	\$ -	\$ 6,573.99	\$ 426.01	\$ -	\$ 7,000.00	\$ -
(02-1) General Administration	\$ 55,000.00	\$ -	\$ 53,969.91	\$ 1,030.09	\$ -	\$ 55,000.00	\$ -
(02-2) Ravenna City Sidewalk replacement	\$ 63,100.00	\$ -	\$ 63,100.00	\$ -	\$ -	\$ 63,100.00	\$ -
(03) Mantua Center School	\$ 36,800.00	\$ -	\$ 31,610.64	\$ 5,189.36	\$ -	\$ 36,800.00	\$ -
(04) Coleman Adult Day Svcs. Lights	\$ 26,700.00	\$ -	\$ -	\$ 26,700.00	\$ -	\$ 5,000.00	\$ 21,700.00
(05) Return to Grantor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	<b>\$ 310,000.00</b>	<b>\$ 385.54</b>	<b>\$ 281,554.54</b>	<b>\$ 28,445.46</b>	<b>\$ -</b>	<b>\$ 288,300.00</b>	<b>\$ 21,700.00</b>

Grant Period 09-01-16/10-31-18

**LGIP Fund 8520**  
07/31/18

FUND	BEGINNING CASH BALANCE	RECEIPTS	EXPENDITURES	ENDING CASH BALANCE
LGIP Parks & Rec/Plan	156.53	-	-	156.53
				-
<b>TOTAL</b>	<b>156.53</b>	<b>-</b>	<b>-</b>	<b>156.53</b>

Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
Administration RPC	\$ 44,500.00	\$ -	\$ 44,500.00	\$ -	\$ -	\$ 44,500.00	\$ -
Administration Park District	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
Copies/Printed Materials	\$ 500.00	\$ -	\$ 343.47	\$ 156.53	\$ -	\$ 500.00	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -		\$ -	\$ -	
<b>Totals</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ 44,843.47</b>	<b>\$ 5,156.53</b>	<b>\$ -</b>	<b>\$ 45,000.00</b>	<b>\$ 5,000.00</b>

SBIG  
20160609

Grant period 5-19-16/5-19-18  
Extension requested 1-31-18  
Extension granted 12-31-18



**LGIP Fund 1266**  
07/31/18

FUND	BEGINNING CASH BALANCE	RECEIPTS	EXPENDITURES	ENDING CASH BALANCE
LGIP Marketing/Branding	411.01	-	-	411.01
<b>TOTAL</b>	<b>411.01</b>	<b>-</b>	<b>-</b>	<b>411.01</b>

SBIG  
20170346

Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
Administration RPC	\$ 22,500.00	\$ -	\$ 10,437.84	\$ 12,062.16	\$ -	\$ 10,847.00	\$ 11,653.00
Consulting Contract	\$ 25,000.00	\$ -	\$ 5,600.00	\$ 19,400.00	\$ -	\$ 5,600.00	\$ 19,400.00
Copies/Printed Materials/Prep	\$ 2,500.00	\$ -	\$ 51.15	\$ 2,448.85	\$ -	\$ 53.00	\$ 2,447.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>	<b>\$ 50,000.00</b>	<b>\$ -</b>	<b>\$ 16,088.99</b>	<b>\$ 33,911.01</b>	<b>\$ -</b>	<b>\$ 16,500.00</b>	<b>\$ 33,500.00</b>

Grant period 11-17-16/11-17-18