

AGENDA

PORTAGE COUNTY REGIONAL PLANNING COMMISSION

WEDNESDAY, APRIL 11, 2018

REGIONAL PLANNING COMMISSION MEETING ROOM

124 NORTH PROSPECT STREET

RAVENNA

4:30 P.M.

I. CALL TO ORDER

II. *APPROVAL OF MARCH 14, 2018 MEETING MINUTES

III. SUBDIVISIONS

- *1. Plat of "Maplecrest Parkway Subdivision No. 1" on Tallmadge Road, Lots 19 and 36 in Brimfield Township, Maplecrest, LLC., applicant (Approval of an Extension of Time Until May 9, 2018)**
- *2. Replat of Sublots 12 – 14 and Sublot 29 in "Towners 1st Addition" on Ravenna Road, Lot 37 in Franklin Township, Ann Hanna, applicant.**
- *3. Replat and Variance in the "Nanway Airpark No. 1" on Nanway Blvd., Lot 59 in Shalersville Township, P.C. Regional Airport Authority, applicant (Approval of an Extension of Time Until May 9, 2018)**
- *4. Replat of Sublots 1, 2, 3, 4 and 5, 6, 7, 8 of Block "G" in the "McElrath Park Allotment" on Hopkinson, Lot 11 S.D. in Ravenna Township, P.C. Land Reutilization Corporation, applicant (18-08)**
- *5. Replat of Sublots 8, 9 and 10 of Block "R" in the "McElrath Park Allotment" on Hopkinson, Lot 11 S.D. in Ravenna Township, P.C. Land Reutilization Corporation, applicant (18-09)**
- *6. Replat of Sublots 25, 26 and 27 of Block "O" in the "McElrath Park Allotment" on Richardson Avenue, Lot 11 S.D. in Ravenna Township, P.C. Land Reutilization Corporation, applicant (18-10)**

****Needs Action***

- *7. Replat of Sublots 9, 10 and 11 of Block "G" in the *"McElrath Park Allotment"* on Garfield Road and Hopkinson, Lot 11 S.D. in Ravenna Township, P.C. Land Reutilization Corporation, applicant (18-11)
- *8. Replat of Sublots 4, 5, 6 and 22, 23, 24 in Block "N" in the *"McElrath Park Allotment"* on Sumner Street and McElrath Avenue, Lot 11 S.D. and 12 S.D. in Ravenna Township, P.C. Land Reutilization Corporation, applicant (18-12)
- *9. Replat of Sublots 18, 19 and 20 of Block "H" in the *McElrath Park Allotment"* on Terrill Street, Lot 12 S.D. in Ravenna Township, P.C. Land Reutilization Corporation, applicant (18-13)
- *10. Replat of Sublots 170, 171, 213 and 210, 211, 212 in the *"Ravenna Building Company Allotment"* on Portage and Skeels Street, Lot 64 S.D. in Ravenna Township, P.C. Land Reutilization Corporation, applicant (18-14)
- *11. Replat of Sublots 365, 366, 367 and 368 in the *"Ravenna Building Company Allotment"* on Arbeco and Portage Street, P.C. Land Reutilization Corporation, applicant (18-15)
- *12. Replat of Sublots 72, 73, 74 and 98, 99, 100 in the *"Ravenna Building Company Allotment"* on Court Street and Wolforth Avenue, Lot 64 S.D. in Ravenna Township, P.C. Land Reutilization Corporation, applicant (18-16)
- *13. Replat of Sublots 159, 160 and 161R in the *"Ravenna Building Company Allotment"* on Wolforth Avenue, Lot 64 S.D. in Ravenna Township, P.C. Land Reutilization Corporation, applicant (18-17)
- *14. Replat of Sublots 322, 323 and 324 in the *"Ravenna Building Company Allotment"* on Skeels Street, Lot 64 S.D. in Ravenna Township, P.C. Land Reutilization Corporation, applicant (18-18)
- *15. Replat of Sublots 309, 310, 311 and 312 in the *"Ravenna Building Company Allotment"* on Skeels and Leasure Street, Lot 64 S.D. in Ravenna Township, P.C. Land Reutilization Corporation, applicant (18-19)
- *16. Replat of Sublots 16, 16RA & 17R in the *"Lakeview Allotment No. 2"* on Rootstown Road, Lot 43 in Rootstown Township, Thomas A. Pascarella, applicant.

IV. ZONING

- *1. Franklin Township Text Amendment Re: Shipping/Storage Containers
- *2. Rootstown Township Text and Map Amendment Re: Section 350.03; Rezoning From C2-C3 located on I-76 East of State Route 44

**Needs Action*

V. EXECUTIVE COMMITTEE

A. WORK PROGRAM

1. March 2018 Work Program Report
2. March 2018 CDBG Report

B. FINANCE

- *1. March 2018 Financial Statements

VI. DIRECTOR'S REPORT

VII. OTHER BUSINESS

Next Meeting – Wednesday, April 11, 2018 – RPC Meeting Room at 124 North Prospect Street, Ravenna, Ohio 44266

VIII. ADJOURNMENT

**Minutes
Portage County Regional Planning Commission
March 14, 2018**

Portage County Regional Planning Commission dated March 14, 2018 at 4:30 p.m. The meeting was held in the Portage County Regional Planning Commission Meeting Room, 124 North Prospect Street, Ravenna.

Members Present:

Atwater Twp., John Kovacich	Franklin Twp., Sam Abell	Freedom, Jeffrey Derthick
Garrettsville Vill., Rick Patrick	Hiram Twp., Steve Pancost	Hiram Vill., Robert Dempsey
Mantua Vill., Paula Tubalkain	Nelson Twp., Kevin Cihan	Palmyra Twp., Sandy Nutter
Paris Twp., Tom Smith	Ravenna City, Frank Seman	Ravenna Twp., Jim DiPaola
Rootstown Twp., Joe Paulus	Sugar Bush Knolls Vill., Jim Beal	Suffield Twp., Adam Bey
Windham Vill., Deborah Blewitt	Shalersville Twp., Ronald Kotkowski	PARTA, Frank Hairston
Water Resources, Gene Roberts	Portage Park District, Allan Orashan	
P.C. Commissioner, Sabrina Christian-Bennett		
P.C. Commissioner Kline Alternate, Terry Montz		
P.C. Commissioner Mike Kerrigan		

Alternates Present:

P.C. Commissioner Kerrigan Alternate, Jim Greener

Ex-Officio Members Present

NEOMED, Janet Coon

Staff Present:

T. Peetz	E. Beeman	L. Reeves	A. Craft
P. Holland			

Members Absent:

Brimfield Twp., Wendi O'Neal	Mantua Twp., Victor Grimm	Windham Twp., Rich Gano
Randolph Twp., Victoria Walker	Streetsboro City, Glenn Broska	Soil & Water, James Bierlair
County Engineer, Mickey Marozzi		

Public Present

R. Costin

The Regional Planning Commission meeting was called to order by Chairman, Jim DiPaola.

APPROVAL OF FEBRUARY 14, 2018 MEETING MINUTES

The February 14, 2018 minutes were presented. J. Paulus made a motion to approve the minutes as presented. Motion seconded by J. Kovacich. Motion carried with 21 Yeas

SUBDIVISIONS

Plat of "Maplecrest Parkway Subdivision No. 1" on Tallmadge Road, Lots 19 and 36 in Brimfield Township, Maplecrest, LLC.

The applicant is requesting approval of a commercial/industrial mix subdivision along the Western boundary of Brimfield Township. The property was the original location of the Maplecrest Golf Club and classified as Residential-Office (R-O) but changed in January 2017 to a combination of General Commercial (G-C) and Light Industrial (L-I) Seven sublots totaling 116.07 acres will be platted. A new road off of Cascade Road and Tallmadge Road will be platted in the subdivision by the name of Maplecrest Parkway.

According to the Portage County Wetland Inventory, there does not appear to be wetlands on the site. However, wetlands are in close proximity with areas identified as wetlands along the western and northern border of the property and several small spots to the east of the property.

According to the FEMA Flood Insurance Rate Map there do not appear to be any flood hazard areas on the site however, there is a creek that runs through the property along the boundary where a building is proposed. The creek could pose flooding issues for the building even though the creek is proposed to be re-routed.

To combat potential flooding issues, basins have been proposed to catch excess water off of the property and overflow to the stream to prevent flooding and control drainage.

The applicant still needs to submit the following:

1. Appropriate financial guarantee approved by the Portage County Board of Commissioners (Street, storm sewer and drainage improvements).
2. Guarantee for maintenance approved by the Portage County Board of Commissioners.
3. Approval by Water Resources of detailed plans with Resolution from the Portage County Board of Commissioners.
4. Appropriate financial guarantee approved by the Portage County Board of Commissioners. A Performance Bond/Escrow Agreement to assure payment of all engineering, administrative and inspection costs incurred by the Water Resources Department.

Staff recommends approval once all comments have been met. If all comments are addressed prior to the April 11, 2018 staff recommends holding a special Executive Committee Meeting to act on the Plat.

S. Christian-Bennett made a motion to follow staff recommendation and approve an extension of time until April 11, 2018. Motion seconded by J. Paulus. Motion carried with 21 Yeas.

Replat of Sublot 51 and Part of Sublot 21 in the "Fairlane Estates Allotment" on Summerset Drive, Lot 13 in Suffield Township, Doug and Alysha Moore, applicant

The applicant is requesting approval to combine two sublots into one lot. One of the lots has an existing residential structure on it.

Staff recommends approval of the replat as submitted. A motion was made by K. Cihan to follow staff recommendation. Motion seconded by R. Dempsey. Motion carried with 21 Yeas.

Replat of Sublots 11 – 14 and Sublots 15 – 17 in the "McElrath Park Allotment" on Winfield and Terrill Street, Lot 11 S.D. in Ravenna Township, Portage County Land Reutilization Corporation, applicant

The applicant is requesting approval to combine Sublots 11 – 14 to create Sublot 12-R and to combine Sublots 15 – 17 to create Sublot 16-R. Sublot 12-R is at the corner of Winfield and Terrill Street. Sublot 16-R is located on Terrill Street. The purpose is to create two buildable lots that meet zoning for future development.

All items that were found to be in non-compliance with the P.C. Subdivision Regulations has been corrected therefore staff recommends approval of the replat. A motion was made by R. Patrick. Motion seconded by J. Kovacich. Motion carried with 22 Yeas.

ZONING

Brimfield Township Text Amendment – Report presented by T. Peetz

At the February 14, 2018 RPC Meeting, the following amendments were tabled until March 14, 2018:

Amendment No. 5

Section 510.07, Driveways:

- A. A driveway may be constructed at least 2 feet from the property line, unless otherwise specified in the Resolution.
- B. A driveway shall have a ~~minimum~~ maximum apron width of ~~sixteen (16)~~ twenty (20) feet, a maximum width of eighteen (18) feet at the road right-of-way (ROW) and a minimum width of ten (10) feet the entire length, in order to accommodate fire apparatus and safety/emergency vehicles. Any culvert replacement saw-cut by Township Road Department will be replaced with asphalt or stone. Any new driveway beginning at the edge of road (EDGE) shall have a minimum of SIXTEEN ~~ten~~ linear (16 ~~10~~) feet pavement OR MATCH PAVEMENT WIDTH OF THE DRIVEWAY AT THE RIGHT-OF-WAY LINE. See Diagram 510.07.B.
- C. See Chapter 6, 600.05, Design Specifications and Standards.

The proposed language in "B" going from a minimum to a maximum really limits the property owner. A three car garage would not be able to comply and if someone wanted a little extra space in their

driveway it would not be permitted. Staff recommends not making the proposed changes in "B" that includes the maximum widths.

The second part of "B" deals with culvert replacement by the Township and new driveways. Staff believes the existing language is okay and recommends adding that where the private driveway and the right-of-way converge that their widths match at that point. Staff also recommends amending or deleting Diagram 510.07.B as the dimensions are simply too small for a typical residential home.

Amendment No. 8

Brimfield Township is proposing the following under Section 600.04, Location of Parking Areas:

- C. No parking ON THE SIDEWALK AND/OR closer than five (5) feet to any edge of pavement or any public road.
- D. Driveway requirements as specified in Section 510.07.

Staff recommends deleting "D" since it pertains to construction criteria and Part "C" should mention parking on the sidewalk. The concern with "C" is enforcement. Enforcement may be an issue especially with cars parking on the streets when there is no more parking in the driveway for a special event, holiday or family function.

The Brimfield Township Zoning Commission wrote a letter stating that "they were aware of many instances where people are parking their vehicles in the grass of their homes especially in subdivisions or allotments this becomes a problem if the cars are parked so close to the road that snow plows and/or fire trucks sometimes have to swerve to avoid hitting the vehicle. We are hoping to discourage on street parking as well in these areas. If you take the number of cul-de-sacs in these subdivisions, when cars are parked on the street or in the grass just off the road or in the right-of-way it becomes dangerous for snow plows or fire trucks and other emergency vehicles. It has at times been problems for neighbors pulling out of their driveway because they are unable to see around them."

After further discussion, a motion was made by R. Patrick to disapprove Amendment No. 5 and 8. Motion seconded by T. Smith. Motion carried with 22 Yeas.

Rootstown Township Text Amendment – Report presented by T. Peetz.

Amendment No. 1

Rootstown Township is proposing the following under Section 390.06.Z (Medical Marijuana Cultivation and Processing Facilities)

Medical Marijuana Cultivation and Processing Facilities shall comply with the following:

1. Only one facility SHALL BE PERMITTED in the township.

2. The ~~entity would~~ FACILITY SHALL provide training and equipment related to firefighting for medical marijuana CULTIVATION AND processing facilities.
3. THE FACILITY SHALL NOT BE LOCATED WITHIN 500 FEET OF ANY SCHOOL, PUBLIC PARK/PLAYGROUND OR CHURCH.
4. OPEN AIR GROWING OR DIRECT VENTING OF UNTREATED EFFLUENT SHALL NOT BE PERMITTED.
5. THE FACILITY SHALL BE DESCRIBED IN A WRITTEN PLAN CONTAINING INFORMATION FOR CONTROL OF:
 - a. LIQUID EFFLUENTS AND THEIR TREATMENT TO MEET STATE AND FEDERAL ENVIRONMENTAL PROTECTIVE AGENCY REGULATIONS.
 - b. PHYSICAL SECURITY FOR THE PROPERTY AND BUILDINGS CONTAINING MARIJUANA PLANTS.
 - c. PEST CONTROLS AND PLAN FOR MINIMIZING OPERATIONAL IMPACTS ON FERAL ANIMALS.
 - d. PERFORMANCE STANDARDS IN SECTION 370.10.
6. ALL CULTIVATION FACILITIES SHALL BE EQUIPPED WITH A PROPER VENTILATION SYSTEM THAT FILTERS OUT THE ODOR OF MARIJUANA SO THAT THE ODOR IS NOT CAPABLE OF BEING DETECTED BY A PERSON WITH A NORMAL SENSE OF SMELL AT THE EXTERIOR OF THE PREMISES.
7. STORAGE AND DISPOSAL OF FERTILIZERS, PESTICIDES, HERBICIDES AND ANY OTHER HAZARDOUS CHEMICALS ASSOCIATED WITH THE CULTIVATION OF MARIJUANA SHALL COMPLY WITH ALL LOCAL, STATE AND FEDERAL LAWS. AN APPLICATION FOR REVIEW OF ANY MARIJUANA BUSINESS THAT INCLUDES THE CULTIVATION OF MARIJUANA SHALL INCLUDE A FLOOR PLAN SHOWING THE LOCATION OF THE STORAGE OF SUCH CHEMICALS AND SHALL BE SUBJECT TO REVIEW AND APPROVAL BY THE FIRE AUTHORITY.

Staff agrees with the additional requirements especially the setbacks from schools, playgrounds, parks and churches since they are consistent with the requirement found in ORC 3796.30. The limitation to just one facility may allow someone to challenge at some future date. Staff recommends consulting with the Prosecutors Office regarding this limitation.

Staff recommends approval of the proposed amendment. A motion was made by J. Paulus to follow staff recommendation. Motions seconded by J. Kovacich. Motion carried with 21 Yeas and 1 Abstention (Tom Smith).

EXECUTIVE COMMITTEE

Work Program

February, 2018 Work Program Report

Todd presented the February 2018 Work Program Report.

- Franklin Township – Staff attended the Zoning Commission meeting in February to discuss comparing zoning from Brady Lake Village with Franklin Township and reviewed Village owned land for possible use. The next meeting will be held on March 12, 2018.
- Freedom Township – Staff worked on a parcel map that showed the non-residential areas in the Township.
- Mantua Township – Staff is continuing to help with coordination of the Mantua Center School development plan.
- Palmyra Township – Staff submitted an Emergency Management Grant and staff has been working with the Township on a Nature Works Park Grant.
- Randolph Township – Staff has been working with the Township on some amendments as well as a zoning map update.
- Ravenna City – Staff has continued to work on a Land Use Plan and is working with the City on the proposed JEDD. A community meeting was held on February 22, 2018 at Reed Memorial Library. Staff met with the Planning Commission on February 27, 2018 to go over the draft. A Critical Infrastructure Grant as well as an Opportunity Zone was submitted on the City of Ravenna's behalf.
- Ravenna Township – Staff is working with them on their JEDD as well as assisting them with some potential zoning amendments.
- Shalersville Township – Staff has been assisting with Project Erie and has discussed variance information related to a requested height increase on an industrial zoned parcel.
- City of Streetsboro – Staff held a kick off meeting on March 1, 2018 for the update to their Master Plan. The next meeting will be held on April 19, 2018.
- Suffield Township – Todd is attended their February Planning Commission meeting related to their Land Use Plan. The next meeting will be held on March 14, 2018. Surveys for their Land Use Plan are due by March 31, 2018.
- Windham Village – Staff has been working with the Village on a land use plan. A community meeting was held on February 12, 2018. Staff submitted a Critical Infrastructure Grant on their behalf.
- Portage County Land Reutilization Corporation (Land Bank) –A meeting was held on March 12, 2018 at Neighborhood Development Services and the next meeting will be held on April 9, 2018 at 1:00 p.m. at the Reed Memorial Library. The meetings will then be held quarterly going forward.

- Portage County Storm Water Program - We have a total of 7 households that have requested assistance with their septic system. A meeting has been scheduled for March 21, 2018 at Noon with the P.C. Health Department and the Portage County Prosecutor's Office to help streamline the contracts.
- Local Government Innovation Fund – Countywide Parks and Recreation Collaboration and Coordination Plan – A Steering Committee meeting was held on February 20, 2018 at the RPC offices. The only component left to complete is the website. We are combining financial resources from another grant for the creation of the website. The grant has been extended to December 31, 2018.
- Local Government Innovation Fund – Marketing and Branding (Planning) Grant – An open meeting to discuss the grant with communities is being scheduled for some time in April or May.
- Celebrate Portage!/Visioning in Portage (VIP) – A meeting was held on March 7, 2018. The events are scheduled as follows:
 - Car show - August 29, 2018
 - Dinner – September 6, 2018
 - Volunteer Day – September 13, 2018

February, 2018 CDBG Report

2015 Community Development Allocation Grant

Neighborhood Facility/Community Center – Mantua Township Elevator

Installation of the elevator has been completed however there is an issue with the elevator ceiling clearance. The Township still needs to install the air conditioning unit in the machine room and replace the flooring. The fire alarm and elevator monitoring drawings still need to be submitted to the Portage County Building Department and once a permit is issued then the Township can have the fire alarms, etc. to be installed. Once all issues are addressed and the lobby is completed the State will be contacted to complete the inspection.

2016 Community Development Allocation Grant

Neighborhood Facilities/Community Center (Windham Community Center)

Construction is nearing completion. Due to the weather delays all work is anticipated to be completed by March 23, 2018.

Neighborhood Facilities/Community Center (Mantua Center School Elevator Lobby)

Construction has been completed. The architect has inspected the work and the contractor is working on completing the items that were on the punch list.

Neighborhood Facilities/Community Center (Adult Day Services)

The specifications are being prepared for the RFP.

Public Facilities (Ravenna City Sidewalks)

All work has been completed.

2018 Community Development Allocation Grant

Notices will be going out mid-February 2018 for the next round of CDBG funding and inviting communities and agencies/organizations to attend a Community Development Implementation Strategy Meeting. The CDBG Allocation grant will be a two year cycle rather a one year cycle.

Finance

February, 2018 Financial Statement

J. DiPaola stated that the Executive Committee reviewed the February, 2018 financial statements and recommends acceptance. J. Paulus made a motion to approve the February, 2018 financial statements as presented. Motion seconded by J. Kovacich. Motion carried with 23 Yeas.

2018 Appropriation Increase for the Operation of the Portage County Regional Planning Commission (Resolution No. 18-06)

The Portage County Regional Planning Commission is amending appropriations by an additional \$9,875.00 for the operating expenses as follows:

Salaries	\$6,000
Utilities	\$2,000
Repairs	\$700
Other/Refunds	\$1,175
	<u>\$9,875</u>

A motion was made by K. Cihan to approve the appropriation increase as presented. Motion seconded by A. Orashan. Motion carried with 23 Yeas.

SET DATES FOR THE REGULAR MEETING OF THE PORTAGE COUNTY REGIONAL PLANNING COMMISSION (RESOLUTION NO. 18-05)

A motion was made by R. Patrick to set the 2nd Wednesday of each month at 4:30 p.m. for the Regional Planning Commission Meetings. Motion seconded by F. Hairston. Motion carried with 23 Yeas.

OTHER BUSINESS

Appointment of the Nominating Committee

J. DiPaola selected the following persons to be on the Nominating Committee:

1. A. Orashan
2. J. Beal
3. S. Nutter

The Nominating Committee will meet at 3:00 p.m. on April 11, 2018.

Next Meeting

J. DiPaola announced that the next Regional Planning Commission meeting will be held on April 11, 2018 at 4:30 p.m.

DIRECTOR'S REPORT

- The Executive Committee met on February 22, 2018 to discuss the Regional Planning Commission budget. The Executive Committee voted to look into the idea of moving back into the County Administration Building. Staff has contacted a couple appraisers to do a market analysis on the building. Staff also contacted a couple of moving companies to obtain a cost for moving. The Commissioners still need to decide what floor and how much rent will be paid or whether or not it would be free rent.
- A couple of months ago there was a discussion about political signs and signs in general and there were a number of questions that came up. Todd contacted the Portage County Prosecutor's Office and staff was provided with information pertaining to political signs.

ADJOURNMENT

S. Christian-Bennett made a motion to adjourn the meeting at 5:20 p.m. Motion seconded by J. Kovacich.

Minutes approved at the April 11, 2018 Meeting.

Jim DiPaola, Chairman

Todd Peetz, Secretary



Meeting called to order on March 14, 2018 at: 3:30 pm

In Attendance: J. Beal T. Smith A. Orashan D. Blewitt
S. Nutter J. DiPaola S. Bennett

Staff: T. Peetz E. Beeman

J. DiPaola opened the meeting at 3:30 p.m. The minutes of February 14, 2018 were presented. D. Blewitt made a motion to approve the minutes as presented seconded by T. Smith. A. Orashan noted some grammar corrections. Motion carried unanimously.

The minutes of February 27, 2018 were presented. T. Smith made a motion to accept the minutes as presented, seconded by A. Orashan.

WORK PROGRAM as reported by T. Peetz

Planning Administration

A total of 8 subdivision applications were submitted during the month of February 2018 creating 5 new lots.

Brimfield Township

Staff reviewed a text amendment re: Section 510.07, Driveways; Section 600.04, Location of Parking areas. It is on today's full commission agenda for review and discussion.

Franklin Township

Staff has been working with the township to incorporate Brady Lake zoning into their Zoning Resolution.

Freedom Township

Staff prepared a parcel map showing their non-residential zoning areas.

Mantua Township

Staff is continuing to help with coordination of the Mantua Center School development plan. Staff is working to reformat their zoning resolution.

Palmyra Township

The township is working with Amy in reference to Nature Works and fire protection grants for 2018. Staff submitted an AFG Grant for the township.

Randolph Township

Staff reviewed a text amendment re: Chapter 1 Title, Authorization, Purpose, Guidelines, Applications, Setbacks and Fees. New text amendments are forthcoming.



Ravenna City

Continue to help with newly established JEDD. P. Holland is working with the parks and recreation director as well as Bob Finney to produce a bike plan. Staff is in the process of finalizing their newly created Land Use Plan. A Critical Infrastructure Grant was submitted for possible funding for the city.

Ravenna Township

Staff is assisting the city and township officials with their newly established JEDD. Potential zoning amendments will be forthcoming.

Rootstown Township

Staff reviewed text amendments re: Section 390.06.2, supplemental regulations for medical marijuana cultivation and processing facilities. They are on today's agenda for review and discussion.

Shalersville Township

Staff assisted in granting a 45 foot to 50 foot height variance for the Erie Project due to the proximity to the Portage County Airport. Staff helped the Portage County Airport with the splitting of parcels that are nonconforming. They would like to purchase additional land to extent the width of their runway so they can meet FAA guidelines. They are working with township officials to get this done. The replat will be on the April agenda for review.

Suffield Township

Todd reported staff continues to work on their Land Use Plan. Staff attended the planning commission meeting in February. Surveys for their land use plan are due March 31st. Over 100 surveys have been returned at this point in time.

Streetsboro City

Todd reported staff held a kick off meeting on March 1st for the update to their Master Plan. The next meeting has been set for April 19th.

Windham Village

Todd reported staff attended a community meeting on February 12th. A total of 30 citizens attended the meeting. A lot of good comments/suggestions were noted. Staff submitted a Windham Village application for Critical Infrastructure funds.

Portage County Land Reutilization Corporation (Land Bank)

Todd reported staff is working on mapping requests from the land bank. Staff has been working on mapping properties the Land Bank owns, properties that have been demolished and properties that have been sold. This is a tool to be able to show the public accomplishments that have been made. A total of 141 active parcels have been completed to date for the mapping project. It will help with the marketing of the properties going forward. The land



bank met on February 12, 2018. The next land bank meeting has been set for March 12, 2018. Their annual meeting will be April 9, 2018.

Portage County Storm Water Program

Todd reported there are a minimum of at least 10 more properties forthcoming in 2018. RPC staff will meet with the Health Department as well as the prosecutor's office to streamline the process on March 21, 2018.

Ravenna City Land Use Plan

Staff met with city officials on December 11, 2017. We are working closely with the City's core group to develop goals, objectives and strategies. Feedback was received on the mapping and approximately 50 surveys have been returned. This project is 95% complete. A meeting has been set for Tuesday, February 27th to meet with the Planning Commission for their review. Staff will meet with the city planning commission on March 27, 2018 to get feedback before finalizing the plan.

LGIP County-wide Parks and Recreation Collaboration and Co-ordination Plan

A steering committee meeting was held on February 20, 2018 at the RPC offices. Todd reported talking to a web designer who is working with the Park District. This project is 90% complete. An extension has been requested and granted. March 20, 2018 has been set for the next steering committee meeting.

LGIP Marketing and Branding (planning) Grant

This is a planning grant for the purpose of Marketing and Branding Portage County. The contract is now in place to begin work. A letter will be drafted and sent to all communities to think about ideas for marketing/branding Portage County.

2015 CDBG Formula Grant

Neighborhood Facility/Community Center – Mantua Township Elevator

Ohio Edison has installed the electrical poles as requested by the township. All of the elevator parts have been manufactured. Canton Elevator will start to assemble and install the elevator the first week in August. It is estimated that it will take 5 weeks to complete the installation of the elevator and approximately a week for the general contractor to complete the final work. Due to the timing staff has asked for an additional 2 months to complete the work from the Ohio Department Services. Ohio Department Services approved the request for an additional 2 months to complete the project. The end date for construction will be October 31, 2017. The elevator is operating at this time however it is not ready for state inspection. The township needs to purchase and install an air conditioning unit in the machine room and replace the flooring. Once all issues are addressed and the lobby is completed, the state will be contacted to complete an inspection. There are still punch list items that are being worked out. Todd updated everyone on the problems with finalizing the work.



2016 CDBG Formula Grant

Neighborhood Facilities/Community Center (Windham Community Center)

The Windham Village Community Center needs the following repairs:

- Replace existing failing asphalt roof with a new metal roof system
- Replace all gutters and downspouts
- Replace existing siding and paint exterior
- Add 3 new ADA Compliant exterior decks for ingress and egress
- Add new security lighting

An RFP was sent out for architectural services on March 31, 2017. RFP's are due by 2:30 p.m. on April 19, 2017. A contract was awarded for architectural services on April 25, 2017. The contract is being circulated for signatures. Contract is in place for architectural services. The work specifications are nearing completion and it is anticipated that the project will go out to bid by mid-August. Bid opening was held on September 13. Project was awarded by the Portage County Commissioners on September 26, 2017. The contracts are being circulated for signatures. Additional funds are needed to cover the cost of the removal of the shingles. RPC staff and the mayor have been in contact with NDS regarding obtaining RLF Funds. The contract is in place and a notice to proceed issued. A pre-construction meeting was held on November 21, 2017. Construction will start week of December 11, 2017. It was anticipated all construction would be completed by the end of January 2018 however due to inclement weather construction will be completed sometime in March 2018.

Neighborhood Facility/Community Center (Mantua Center School)

Phase 2 will construct a slightly inclined walkway that leads from the handicapped accessible parking spots to the elevator as well as an entrance lobby to the elevator. Without the walkway to the elevator, elderly and handicapped individuals will be prevented from entering the Mantua Township Administration and community building's main building.

Drawings are being prepared and the project will go out to bid by mid-April. The project went out to bid on April 24, 2017. A pre-bid meeting was held on May 1, 2017. Bids are due by 2:30 p.m. on May 12, 2017. Contract was awarded. Construction is underway. The block color has been selected and is anticipated to take approximately 3 weeks for the block to be manufactured and delivered to the site. Construction is nearing completion. Once the installation of the elevator is completed the contractor will complete the interior work in the lobby.

S. Bennett stated this project has been ongoing for some time. T. Peetz stated there have been multiple issues with this project beginning with the BF 15 Formula Grant. Everything from increasing the elevator from a 4-5 person to one that would hold a gurney which not only changed the scope of the project but increased the cost as well. Then a trustee from Mantua Township bid on the project which had conflict issues and caused it to be rebid. Time was lost because of this. J. Beal stated errors found with the electrical system necessitated a change order as well as an increase in cost. The project basically was doubled in cost. J. Beal stated the RPC staff incurred all the extra cost for the changes and had to track and make sure



everything was done correctly and to keep the project moving to the tune of \$17,000. Construction is nearing completion. It is anticipated that all construction will be completed by December 11, 2017. Todd reported a water pipe burst from the extreme cold and flooded the elevator shaft. The township is working on resolving the problems. The township must complete the fire suppression and install new wood flooring in the machine room utilizing township funds. An air conditioning unit must be installed to keep the temperature regulated.

Neighborhood Facilities/Community Center (Coleman Adult Day Services)

CDBG funds will be used to replace 215 lights of 21 different types located throughout the building, exterior walkways and parking. The specifications are being prepared for the RFP and is anticipated to go out by the end of March 2018.

Public Facilities (City of Ravenna)

CDBG funds will be used to provide ADA handicap accessibility in LMI residential areas by installing and upgrading 45 curb ramps and 2,073 linear feet of sidewalks.

Drawings and specifications are being prepared. Project will go out to bid at the beginning of June 2017. Bid opening was held on July 5, 2017, the Commissioners have awarded the project. Contracts have been signed and are being circulated for signatures. A notice to proceed will be issued and a pre-construction meeting will be held once the contract has been signed by all parties. The pre-construction meeting was held on 9/22/17. Construction is anticipated to start on October 9, 2017 and is estimated that it will take approximately 3 weeks to complete the work. Construction started on October 16, 2017 and all work is anticipated to be complete by November 24th, 2017. **ALL WORK IS COMPLETE**

Fair Housing

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent. There was 1 request for assistance received in February.

FINANCE

RPC GENERAL FUND

February 1, 2018 Cash Balance	\$66,575.72
Receipts:	\$67,819.13
Expenditures:	\$33,364.55
February 28, 2018 Cash Balance	\$101,030.30



LGIP Park Plan

February 1, 2018 Cash Balance	\$298.69
Receipts:	\$ 0.00
Expenditures:	\$ 0.00
February 28, 2018 Cash Balance	\$298.69

B-F-16 Formula Grant

February 1, 2018	\$92,714.68
Receipts:	\$ 0.00
Expenditures:	\$77,399.60
February 28, 2018 Cash Balance	\$15,315.08

B-D-16 New Horizons

February 1, 2018	\$4,593.96
Receipts:	\$ 0.00
Expenditures:	\$3,641.16
February 28, 2018 Cash Balance	\$952.80

LGIP Branding/Marketing

February 1, 2018	\$0.00
Receipts:	\$0.00
Expenditures:	\$0.00
February 28, 2018 Cash Balance	\$0.00

February 2018 Financial Statements

E. Beeman presented and reviewed the February 2018 financial statements. A motion was made by J. Beal to approve the February 2018 financial statements as presented and to recommend acceptance to the full Commission, motion seconded by S. Nutter. Motion carried unanimously.

Resolution #18-06 RPC Budget Amendment to increase 2018 appropriations by an additional \$9,875. Todd reviewed expenditure increases needed for 2018. A motion was made by S. Bennett to approve the additional increase to expenses by an additional \$9,875, seconded by A. Orashan. Motion carried.

Allan Orashan stated he would like to get a compilation for potential rent for 124 N Prospect offices while we are trying to figure the value of the building.



Todd reported that Maplecrest has filed for an extension for the Maplecrest Parkway subdivision due to the financial guarantees/performance bonds not being in place.

Todd reported he is in the process of getting 3 quotes for moving the RPC offices to the administration building.

Todd reported he received 1 quote from Mac Biggar who is affiliated with Howard Hannah in the amount of \$750 to do a market analysis/appraisal for the Prospect Street building which houses the RPC offices. S. Bennett suggested talking to Clarence who is a commercial broker at CBRE in Akron. You can contact him at 330-670-4444. Todd asked if the Commissioners have prepared a proposed agreement for the relocation of the planning commission offices to the administration building.

Todd reported on several issues that have come up about the Mantua Township elevator project. Mantua Township is questioning the total cost of the elevator from the original estimate of \$130,000 To \$226,483. The township was required to restore the bell tower from Senator Ecklands monies. The township has not paid the general contractor in full or Kozma Electric the electrical contractor. The contractors want their money before they will finish the work. The township put in a public records request for all the documents for the project. Staff will be meeting with them on Tuesday, March 20th to go over everything. Discussion held.

Todd reported planner Patrick Holland interviewed for a position in Columbus and was given a job offer. We don't know how much longer we will have him. Todd reported Haley Wachholz will be done in March. Todd stated his long term goal is to hire a planner with GIS training.

Todd asked if he needed to prepare a presentation for the County Comprehensive Plan at this time. S. Bennett stated there are other priorities now however it is on the to do list for later this year. The County Commissioners would like not only land use but economic and demographics as well.

Nominating Committee will meet before the next meeting to present a list of nominations for the offices of the Chairman and Vice-Chairman.

There being no further business to come before the Committee a motion was made by S. Bennett to adjourn the meeting at 4:29 p.m. Seconded by J. Beal. Motion carried unanimously.

Chairman, Jim DiPaola

Secretary, Todd Peetz, AICP

Minutes submitted for approval by Secretary on April 11, 2018

**REPLAT of SUBLOTS 12-14 & 29
TOWNERS's 1st ADDITION CREATING LOT 13-R
FRANKLIN TOWNSHIP**

Case No. 18-07
Reviewed By: Todd Peetz
Date Submitted: 3-12-18
Due: 4-11-18

APPLICANT: Ann Hanna
2355 Ravenna Road
Ravenna, OH 44266

REQUESTED ACTION & HISTORY:

The applicant requests to combine lots 12-14 and 29 to create lot 13-R in the Towner's 1st Addition. Lot 13-R is at the corner of Ravenna Road and Tower Street. The replat's purpose is to combine pre-existing lots into 1 lot that will meet the zoning requirements. This will allow the properties to be fully utilized rather than be encumbered by the existing lot lines. The property is zoned Medium Density Residential (R-2).

The new lot 13-R will total .7491 of an acre.

LOCATION: Vicinity Map (Exhibit 1)

The proposed lots are located in the northeast quadrant of Franklin Township. The lot is located in the Towner's 1st Addition on Ravenna Road and Tower Street.

SIZE & ZONING: (Exhibit 2)

Size: Area .7491 of an acre

Site zoning: Medium Density Residential (R-2):

Medium Density Residential (R-2)

	<u>Required</u>	<u>Lot 13-R provided</u>
Min. lot size	.25 ac	.7491 ac.
Min. frontage	50 ft.	30 ft. ¹
Min. lot width	80 ft.	213 ft.

¹ The house was built in 1925 and is a non-conforming structure.

LAND USE: **Site:** There is a house on the lot at this time.

Surrounding: Land surrounding the replatted lots are zoned (R-2) Medium Density Residential and there are existing residential homes in the area of the property.

UTILITIES: There is sewer available and the home is on a well.

PHYSICAL LIMITATIONS TO DEVELOPMENT (Exhibit 3):

Soils: There are two soil types associated with this replat which are Damascus Loam, nearly level and Jimtown Loam 0-2 percent, nearly level.

- Damascus Loam (Da): This soil is nearly level soil in outwash terraces, very poorly drained in low depression areas and runoff is slow to ponded. Seasonal high water table is severe for non-cultivation uses.
- Jimtown Loam, 0-2 percent slope-JtA: This is a nearly level soil that has the profile described as representative of the series. Areas are mainly irregular in shape and range from 5 to 20 acres in size. This soil is also associated with seasonal wetness and has moderate limitations for agriculture.

Wetlands: According to the Portage County Wetland Inventory, there do not appear to be wetlands on the site. However the soils to the property are definitely hydric or wet.

Flood Hazard: The FEMA Flood Insurance Rate Map does not show any flood hazard areas on the site.

COMMENTS FROM OTHER DEPARTMENTS & AGENCIES:

	Approval/ Has facilities	Conditional approval	Disapproval/ No facilities	No comment
<i>Chief Building Official:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>County Engineer:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Health Dept.:</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Soil & Water Conservation Dist.:</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Tax Map:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>*Water Resources Dept.:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Franklin Township:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Sewer, no water

COMPLIANCE WITH COUNTY SUBDIVISION REGULATIONS:

The following changes must be made for the replat to meet Subdivision Regulations:

There are no corrections needed.

COMPLIANCE WITH TOWNSHIP ZONING REGULATIONS:

The replatted lots meet zoning requirements.

ANALYSIS: Primary issues for this replat involve combining the lots to better utilize the property with ability to meet setback requirements per the zoning.

Some Physical limitations are identified for this site.

RECOMMENDATIONS: Staff recommends approval.

**Towners 1st Addition
Sublots 12, 13, 14, & 29
Replat
Franklin Township**

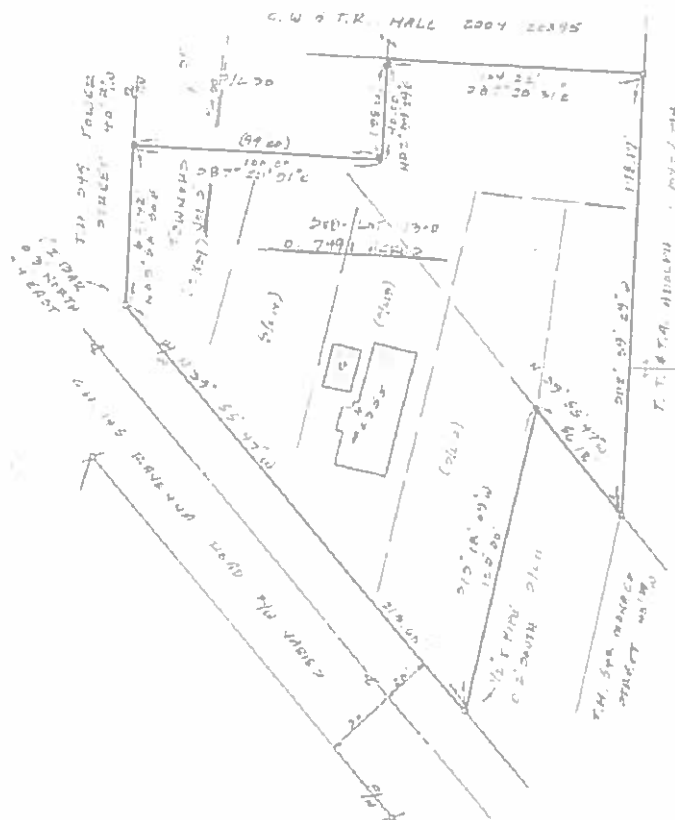
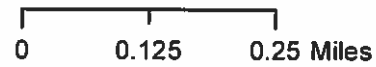


Exhibit 2
Replat

Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

Towners 1st Addition
Sublots 12, 13, 14, & 29
Replat



Portage County Soil Survey
Digital version, 2006.



Hydric soils



0 100 200 Feet

Wetlands &
Priority Conservation Areas



Wetlands



Flood Zone A



Flood Zone AE

**MULTI-REPLATS of SUBLOTS in McELRATH PARK ALLOTMENT
RAVENNA TOWNSHIP**

Case No. 18-08-18-13
Reviewed By: Todd Peetz
Date Submitted: 3-15-18
Due: 4-11-18

APPLICANT: Portage County Land Reutilization
c/o AMS Title
229 S. Chestnut St..
Ravenna, OH 44266

REQUESTED ACTION & HISTORY:

The applicant requests to combine lots in order to create buildable lots. We are going to review the 6 separate replat applications together, but information will be provided to separate them as necessary. The following replats are:

18-08 Replat of sublots 1, 2, 3, 4, & 5, 6, 7, 8 of Block "G" in the McElrath Park Allotment creating lots 7-R and 3-R.

18-09 Replat of sublots 8, 9, and 10 of Block "R" in the McElrath Park Allotment creating lot 9-R.

18-10 Replat of sublots 25, 26 and 27 of Block "O" in the McElrath Park Allotment creating lot 26-R.

18-11 Replat of sublots 9, 10, and 11 of Block "G" in the McElrath Park Allotment creating lot 10-R.

18-12 Replat of sublots 4, 5, 6 and 22, 23, 24 of Block "N" in the McElrath Park Allotment creating lots 5-R and 23-R.

18-13 Replats of sublots 18, 19, and 20 of Block "H" in the McElrath Park Allotment creating lot 19-R.

See combined aerial of all the parcels together.

LOCATION: Vicinity Map (Exhibit 1)

The proposed lots are located in the northwest quadrant of Ravenna Township. The lots are located in the McElrath Park Allotment in the McElrath community.

SIZE & ZONING: (Exhibit 2)

	Minimum	18-08	18-09	18-10	18-11	18-12	18-13
Zoning		RH	RH	RH	RH	RH	RH
Min Acreage	.2 of an acre	.43 of an acre	.27 of an acre	.27 of an acre	.32 of an acre	.28 of an acre	.27 of an acre
Frontage	60 feet	120 feet	90 feet	90 feet	90 feet	92 Feet	92 Feet
Width	60 feet	120 feet	90 feet	90 feet	90 feet	92 feet	92 Feet

Zoning is Residential High

LAND USE: **Site:** The parcels are all undeveloped at this time.

Surrounding: The area surrounding the replatted lots are zoned (RH) Residential High. There are existing residential homes and undeveloped parcels in the area of the properties.

UTILITIES:

Available	18-08	18-09	18-10	18-11	18-12	18-13
Water	N	Y	Y	N	Y*	N
Sewer	N*	Y	Y	N*	Y*	N*
Septic						

18-8* Closest Sewer on Terrill Street

18-11* Closest Sewer on Terrill Street

18-12* Water and sewer is available for lot 5-R, but is not available for lot 23-R

18-13* Sewer is in the vicinity

PHYSICAL LIMITATIONS TO DEVELOPMENT (Exhibit 3):

Soils: There are four soil types associated with these replats which are Canfield Loam 2 to 6 percent slopes, Canfield Urban Land Complex, Fitchville Urban Land Complex and Ravenna Silt Loam 0 to 2 percent slopes.

- Canfield Loam 2 to 6 percent slopes (CdB): Most areas of this gently sloping soil are large and irregular in shape. This soil includes small spots of poorly drained soil.
- Canfield Urban Land Complex, undulating (CfB): This soil is 20 to 60 percent undisturbed. Some parts are developed and some in small wooded areas.

- Fitchville Urban Land Complex, undulating (FnA): This soil is 20 to 60 percent undisturbed. Some parts are developed and some in small wooded areas. There may be up to 50 percent fill material.
- Ravenna Silt Loam 0 to 2 percent slopes (ReA): This soil is nearly level soil on upland flats. The size of these soil areas vary and may have small spots of poorly drained soil.

Soil Type	18-08	18-09	18-10	18-11	18-12	18-13
CdB	Y			Y		
CfB		Y				
FnA	Y					Y
ReA	Y		Y		Y	

Wetlands: According to the Portage County Wetland Inventory, there do not appear to be any wetlands on the parcels.

Flood Hazard: The FEMA Flood Insurance Rate Map does not show any flood hazard areas on any of the sites.

COMMENTS FROM OTHER DEPARTMENTS & AGENCIES:

Review Entity	18-08	18-09	18-10	18-11	18-12	18-13
Building Official	Y	Y	Y	Y	Y	Y
Engineering	Y	Y	Y	Y	Y	Y
Health Department						
Soil and Water	NC	NC	NC	NC	NC	NC
Tax map	CA	CA	Y	Y	CA	CA
Water Resources	*	Y	Y	*	*	*
Ravenna Zoning Inspector	Y	Y	Y	Y	Y	Y

Y is acceptable; CA is Conditional Approval; D is not acceptable; NC is No Comment

18-8* Closest Sewer on Terrill Street

18-11* Closest Sewer on Terrill Street

18-12* Water and sewer is available for lot 5-R, but is not available for lot 23-R

18-13* Sewer is in the vicinity

COMPLIANCE WITH COUNTY SUBDIVISION REGULATIONS:

The following changes must be made for the replat to meet Subdivision Regulations:
Tax map approval on file numbers 18-08, 18-09, 18-12 and 18-13
Need Health Department comments on 18-08 and 18-11-18-13.

COMPLIANCE WITH TOWNSHIP ZONING REGULATIONS:

The replatted lots meet zoning requirements.

ANALYSIS: Primary issues for these replatted lots involve combining 3 or more parcels to meet zoning requirements and to better utilize the property.

There were no physical limitations identified for this site.

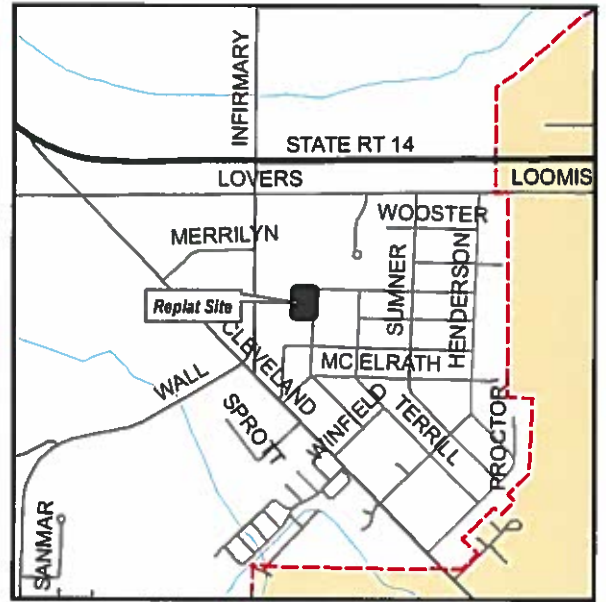
RECOMMENDATIONS: Staff recommends approval once all comments have been addressed.

Exhibit 1

McElrath Park Allotment Block G Sublots 1,2,3 and 4,5,6 Replat Ravenna Township



Feet
0 50 100



0 0.275 0.55 Miles

Exhibit 2 Replat

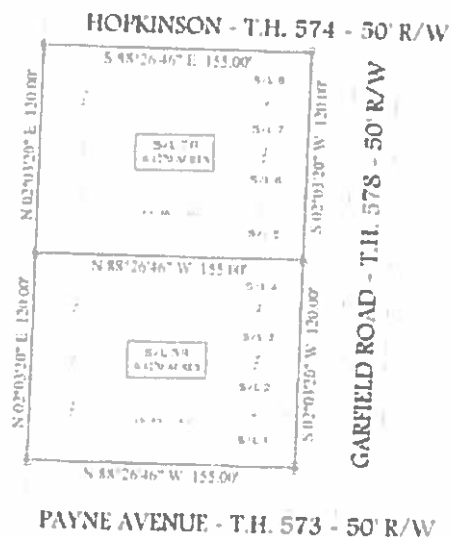
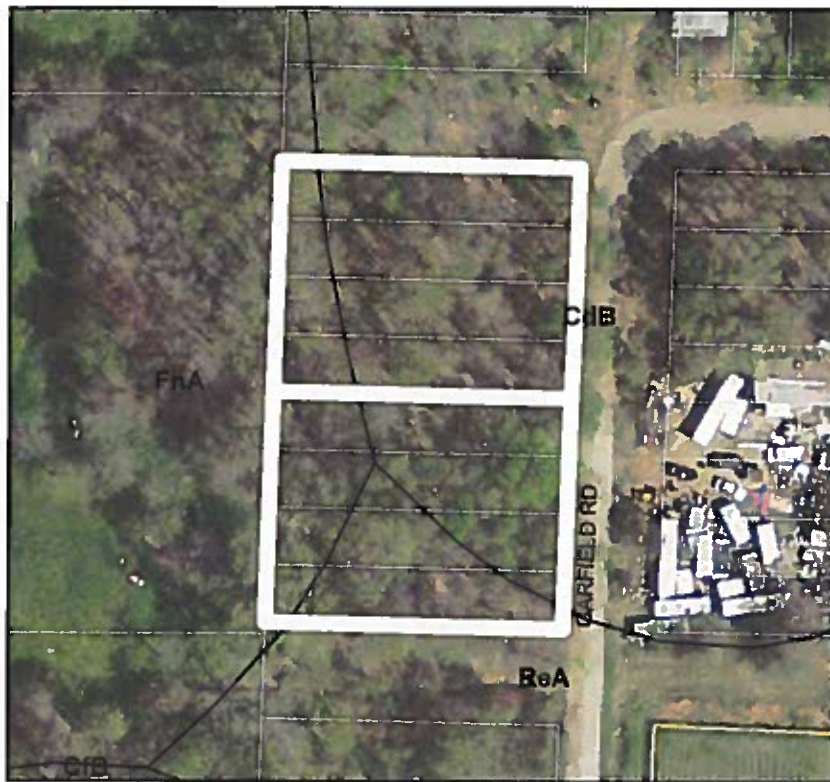


Exhibit 3

Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

McElrath Park Allotment Block G
Sublots 1,2,3 and 4,5,6
Replat
Ravenna Township



Portage County Soil Survey
Digital version, 2006.

 Hydric soils





0 500 1,000 Feet

Wetlands &
Priority Conservation Areas



 Wetlands

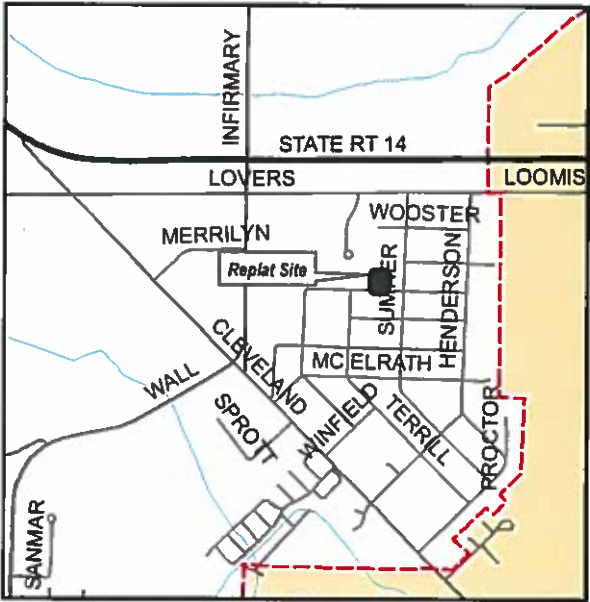


 Flood Zone A
 Flood Zone AE

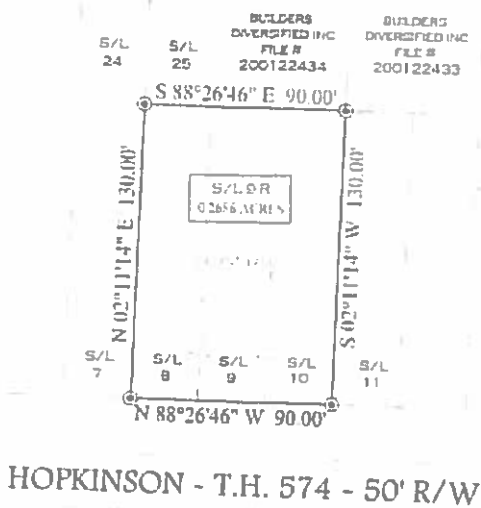
FEMA Flood Insurance Rate Map, 2013

Exhibit 1

**McElrath Park Allotment
Block R
Sublots 8,9, & 10 Replat
Ravenna Township**



**Exhibit 2
Replat**




Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

McElrath Park Allotment Block R
Sublots 8,9, & 10 Replat

Ravenna Township



Portage County Soil Survey
Digital version, 2006.

 Hydric soils



0 500 1,000 Feet

Wetlands &
Priority Conservation Areas



 Wetlands


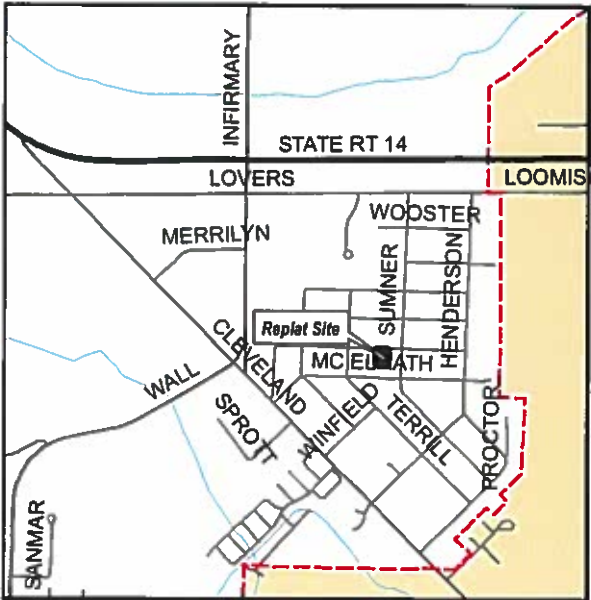
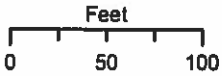
 Flood Zone A
 Flood Zone AE

Exhibit 1

**McElrath Park Allotment
Block O
Sublots 25, 26, & 27 Replat
Ravenna Township**



**Exhibit 2
Replat**

RICHARDSON AVENUE - T.H. 572 - 50' R/W

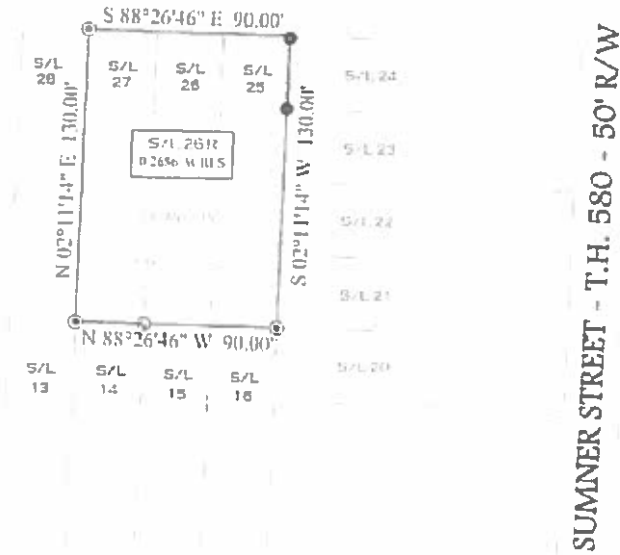


Exhibit 3

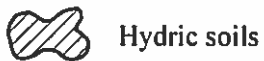
Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

McElrath Park Allotment Block O
Sublots 25, 26, & 27 Replat

Ravenna Township



Portage County Soil Survey
Digital version, 2006.



0 250 500 Feet

Wetlands &
Priority Conservation Areas



Wetlands



Flood Zone A
Flood Zone AE

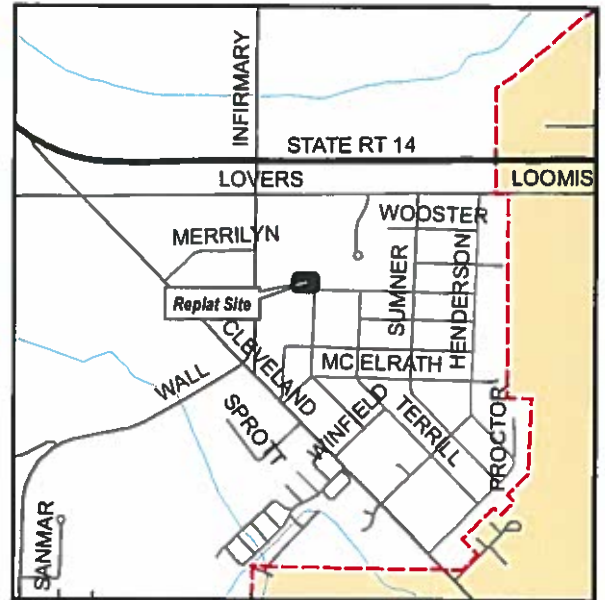
FEMA Flood Insurance Rate Map, 2013

Exhibit 1

**McElrath Park Allotment
Block G
Sublots 9, 10, & 11 Replat
Ravenna Township**



Feet
0 50 100



0 0.25 0.5 Miles

**Exhibit 2
Replat**

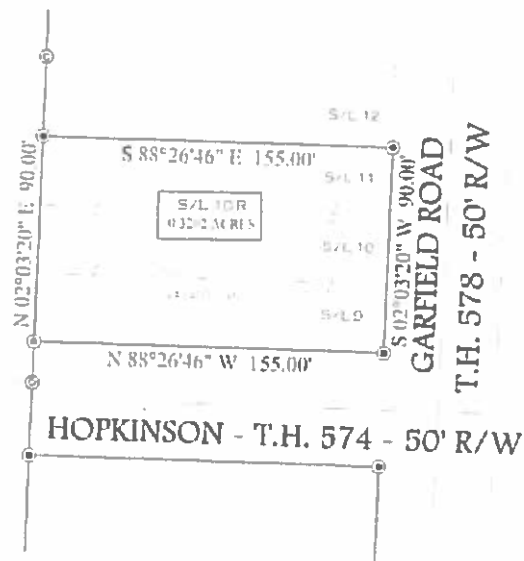


Exhibit 3

Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

McElrath Park Allotment Block G
Sublots 9, 10, & 11 Replat

Ravenna Township



Portage County Soil Survey
Digital version, 2006.

 Hydric soils



0 250 500 Feet

Wetlands &
Priority Conservation Areas



 Wetlands



 Flood Zone A
 Flood Zone AE

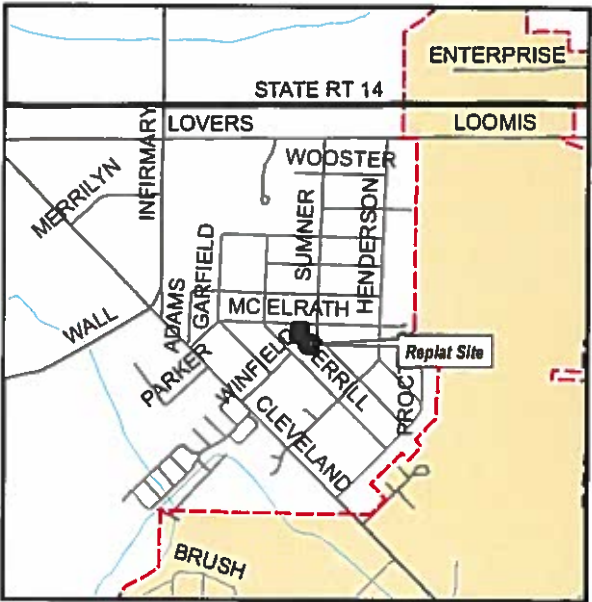
FEMA Flood Insurance Rate Map, 2013

Exhibit 1

**McElrath Park Allotment
Block N
Sublots 4, 5, 6, & 22, 23, 24
Replat
Ravenna Township**



Feet
0 50 100



0 0.25 0.5 Miles

**Exhibit 2
Replat**

McELRATH AVENUE - T.H. 571 - 50' R/W

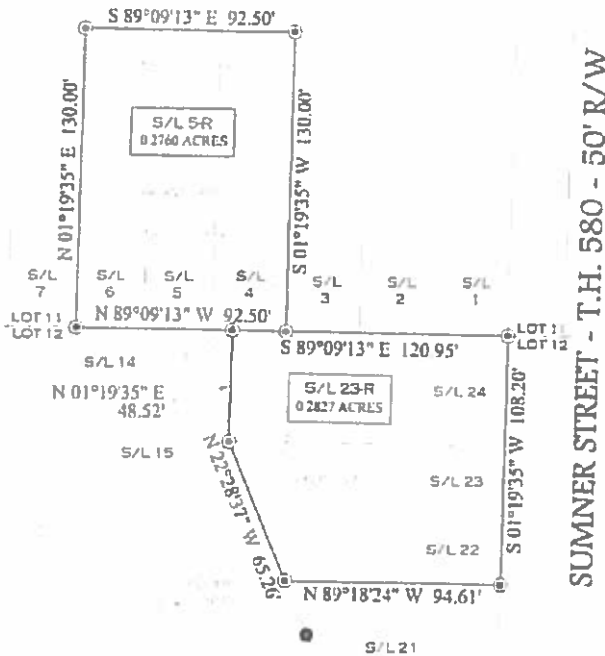


Exhibit 3

Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

McElrath Park Allotment Block N
Sublots 4, 5, 6, & 22, 23, 24
Replat

Ravenna Township

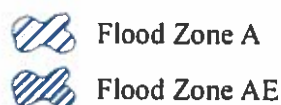
Wetlands & Priority Conservation Areas



Portage County Soil Survey
Digital version, 2006.



0 250 500 Feet



FEMA Flood Insurance Rate Map, 2013

Exhibit 1

McElrath Park Allotment
Block H
Sublots 18, 19, & 20
Replat
Ravenna Township

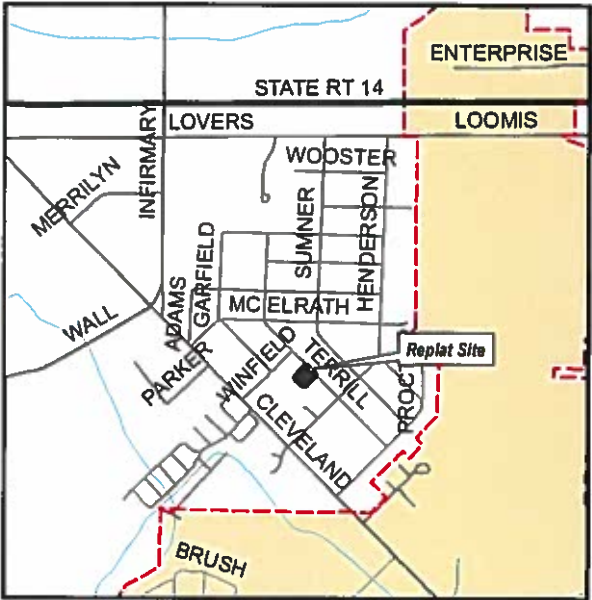
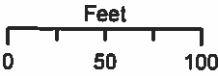


Exhibit 2
Replat

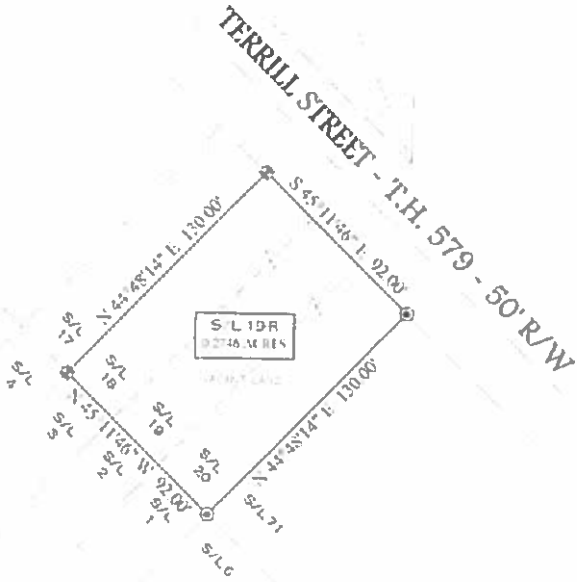


Exhibit 3

Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

McElrath Park Allotment Block H
Sublots 18, 19, & 20
Replat

Ravenna Township

Wetlands & Priority Conservation Areas



Portage County Soil Survey
Digital version, 2006.



Hydric soils



0 250 500 Feet



Wetlands



Flood Zone A



Flood Zone AE

FEMA Flood Insurance Rate Map, 2013

**MULTI-REPLATS of SUBLOTS in RAVENNA BUILDING
COMPANY ALLOTMENT (SKEELS)
RAVENNA TOWNSHIP**

Case No. 18-14-18-19
Reviewed By: Todd Peetz
Date Submitted: 3-15-18
Due: 4-11-18

APPLICANT: Portage County Land Reutilization
c/o AMS Title
229 S. Chestnut St..
Ravenna, OH 44266

REQUESTED ACTION & HISTORY:

The applicant requests to combine lots in order to create buildable lots. We are going to review the 6 separate replat applications together, but information will be provided to separate them as necessary. The following replats are:

18-14 Replat of sublots 170, 171, 213 & 210, 211 and 212 in the Ravenna Building Company Allotment creating lots 171-R and 211-R.

18-15 Replat of sublots 365, 366, 367 and 368 in the Ravenna Building Company Allotment creating lot 366-R.

18-16 Replat of sublots 72, 73, 74 and 98, 99, 100 in the Ravenna Building Company Allotment creating lots 73-R and 99-R.

18-17 Replat of sublots 159, 160 and 161R in the Ravenna Building Company Allotment creating lot 160-R.

18-18 Replat of sublots 322, 323, and 324 in the Ravenna Building Company Allotment creating lot 323-R.

18-19 Replat of sublots 309, 310, 311, and 312 in the Ravenna Building Company Allotment creating lot 310-R.

See combined aerial of all the parcels together.

LOCATION: Vicinity Map (Exhibit 1)

The proposed lots are located in the Southeast quadrant of Ravenna Township. The lot is located in the Ravenna Building Company Allotment in the Skeels community.

SIZE & ZONING: (Exhibit 2)

	Minimum	18-14	18-15	18-16	18-17	18-18	18-19
Zoning		RH	RH	RH	RH	RH	RH
Min Acreage	.2 of an acre	.24 of an acre	.37 of an acre	.29 of an acre	.39 of an acre	.29 of an acre	.34 of an acre
Frontage	60 feet	93 feet	124 feet	90 feet	120 feet	90 Feet	120 Feet
Width	60 feet	93 feet	124 feet	90 feet	120 feet	90 feet	120 Feet

Zoning is Residential High

LAND USE: **Site:** The parcels are all undeveloped at this time.

Surrounding: The area surrounding the replatted lots are zoned (RH) Residential High. There are existing residential homes and undeveloped parcels in the area of the properties.

UTILITIES:

Available	18-14	18-15	18-16	18-17	18-18	18-19
Water	Y	Y	Y	Y	Y	Y
Sewer	Y	Y	Y	Y	Y	Y
Septic						

PHYSICAL LIMITATIONS TO DEVELOPMENT (Exhibit 3):

Soils: There are seven soil types associated with these replats which are Canfield Loam 2 to 6 percent slopes, Geeburg Silt Loam 2 to 6 percent slope, Geeburg silt Loam 12 to 18 percent slope, Remsen Silt Loam, 0 to 2 percent slope, Remsen silt Loam 2 to 6 percent slope, Wooster Silt Loam 2 to 6 percent slope, Wooster Silt Loam 12 to 18 percent slope.

- Canfield Loam 2 to 6 percent slopes (CdB): Most areas of this gently sloping soil are large and irregular in shape. This soil includes small spots of poorly drained soil.
- Geeburg Silt Loam, 2 to 6 percent slopes (GbB): This is a gently sloping soil on side slopes of broad undulating plains. Runoff is a medium hazard for erosion.

- Geeburg Silt Loam, 12 to 18 percent slopes (GbD2): This soil is moderately steep on hillsides along drainage ways. Runoff is very rapid and hazards of erosion are severe.
- Remsen Silt Loam 0 to 2 percent slopes (RmA): This soil is nearly level soil on upland flats. The size of these soil areas vary and may have small spots of poorly drained soil.
- Remsen Silt Loam 2 to 6 percent slopes (RmB): This soil is gently sloping. Runoff is moderate for erosion.
- Wooster Silt Loam, 2 to 6 percent slopes (WuB): This soil is gently sloping and undulating uplands. Runoff is medium for this soil type.
- Wooster Silt Loam 12 to 18 percent slopes (WuD2): This soil is moderately steep on hillsides along drainage ways. Runoff is very rapid and hazards of erosion are severe.

Soil Type	18-14	18-15	18-16	18-17	18-18	18-19
CdB		Y				Y
GbB	Y	Y	Y	Y	Y	
GbD2			Y			
RmA			Y	Y		
RmB					Y	
WuB	Y					Y
WuD2	Y					

Wetlands: According to the Portage County Wetland Inventory, there do not appear to be any wetlands on any of the parcels.

Flood Hazard: The FEMA Flood Insurance Rate Map does not show any flood hazard areas on any of the parcels.

COMMENTS FROM OTHER DEPARTMENTS & AGENCIES:

Review Entity	18-14	18-15	18-16	18-17	18-18	18-19
Building Official	Y	Y	Y	Y	Y	Y
Engineering	Y	Y	Y	Y	Y	Y
Health Department	NC	NC	NC	NC	NC	NC
Soil and Water	NC	NC	NC	NC	NC	NC
Tax map	Y	Y	Y	Y	Y	Y
Water Resources	Y	Y	Y	Y	Y	Y
Ravenna Zoning Inspector	Y	Y	Y	Y	Y	Y

Y is acceptable; CA is Conditional Approval; D is not acceptable; NC is No Comment

COMPLIANCE WITH COUNTY SUBDIVISION REGULATIONS:

The following changes must be made for the replat to meet Subdivision Regulations:

There are no remaining corrections.

COMPLIANCE WITH TOWNSHIP ZONING REGULATIONS:

The replatted lots meet zoning requirements.

ANALYSIS: Primary issues for these replatted lots involve combining 3 or more parcels to meet zoning requirements and to better utilize the property.

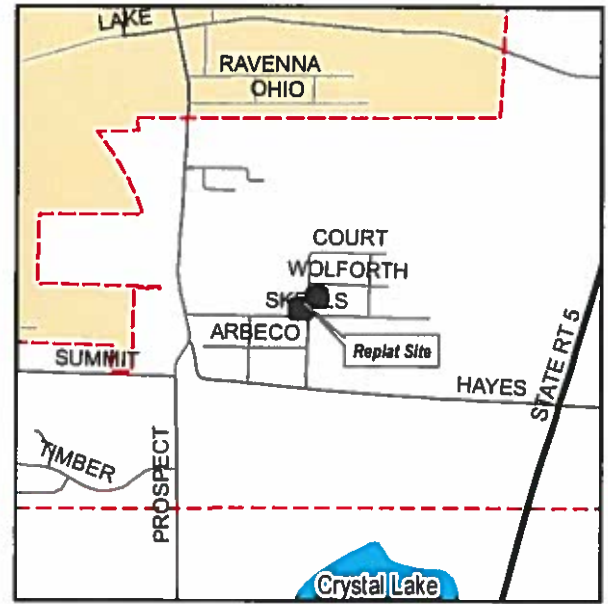
There were no physical limitations identified for this site.

RECOMMENDATIONS: Staff recommends approval.

Exhibit 1

**Ravenna Building Company Allotment
Sublots 170, 171, 213, & 210, 211, 212
Replat**

Ravenna Township



**Exhibit 2
Replat**

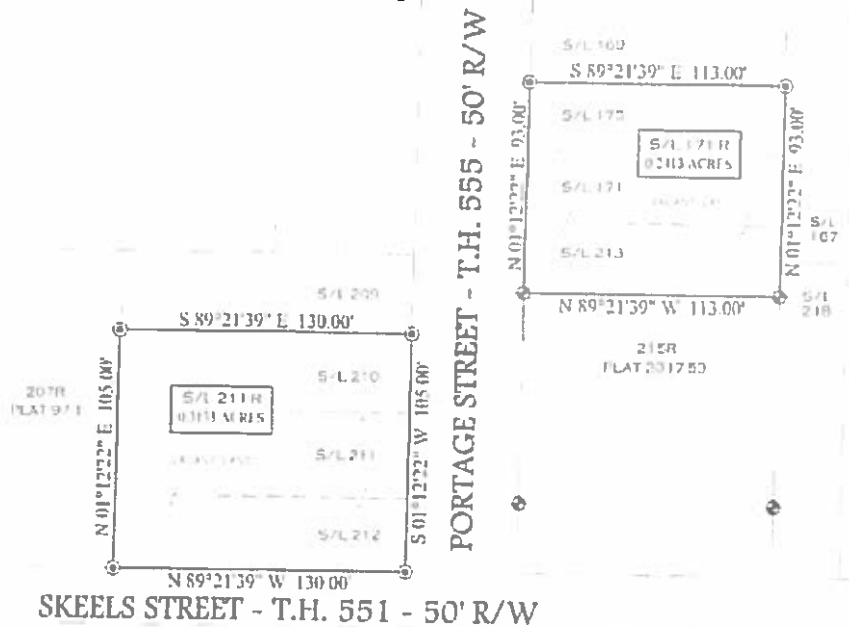


Exhibit 3

Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

Ravenna Building Company Allotment
Sublots 170, 171, 213,
& 210, 211, 212
Replat

Ravenna Township

Wetlands & Priority Conservation Areas



Portage County Soil Survey
Digital version, 2006.



Hydric soils



0 250 500 Feet



Wetlands



Flood Zone A

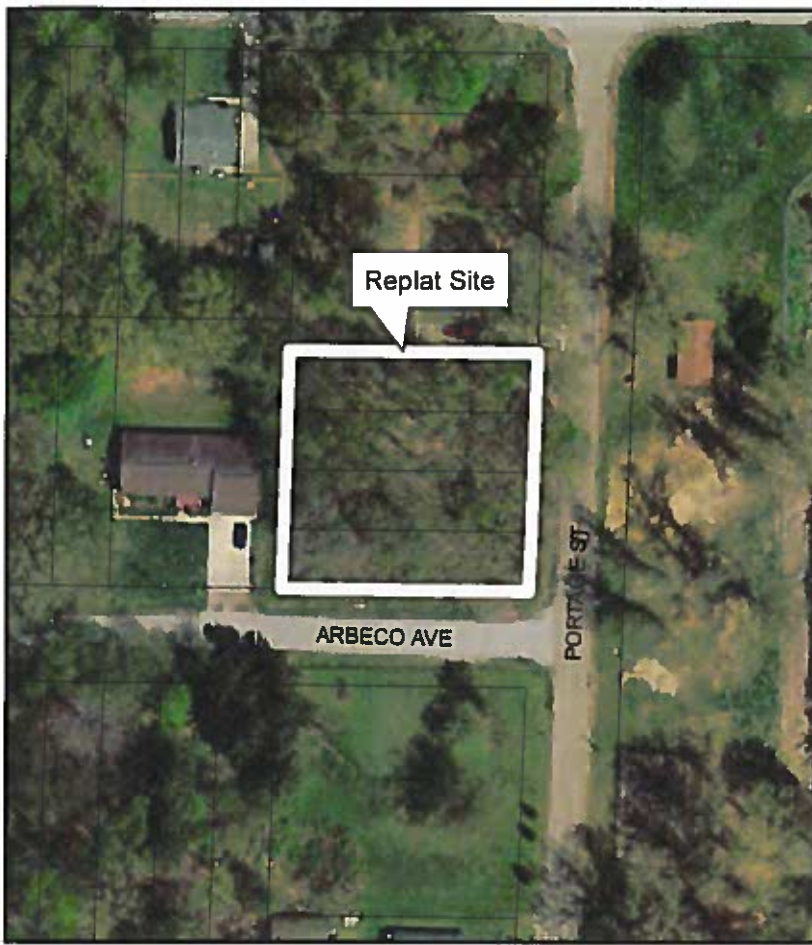


Flood Zone AE

FEMA Flood Insurance Rate Map, 2013

Exhibit 1

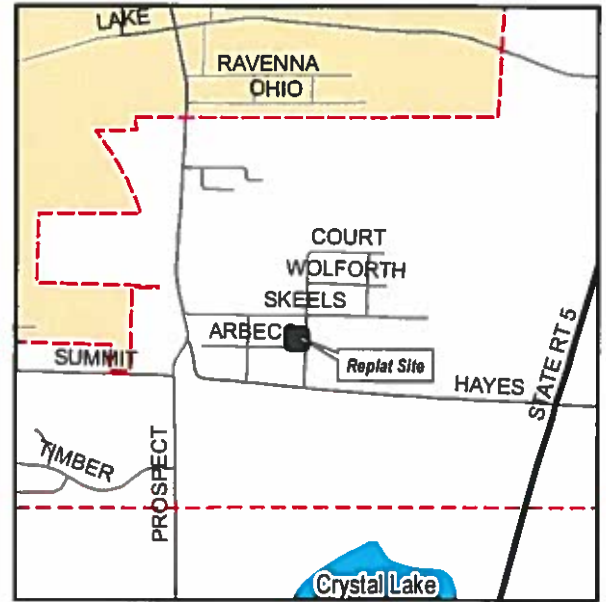
Ravenna Building Company Allotment Sublots 365, 366, 367, & 368 Replat



Feet
0 50 100



Ravenna Township



0 0.25 0.5 Miles

Exhibit 2 Replat

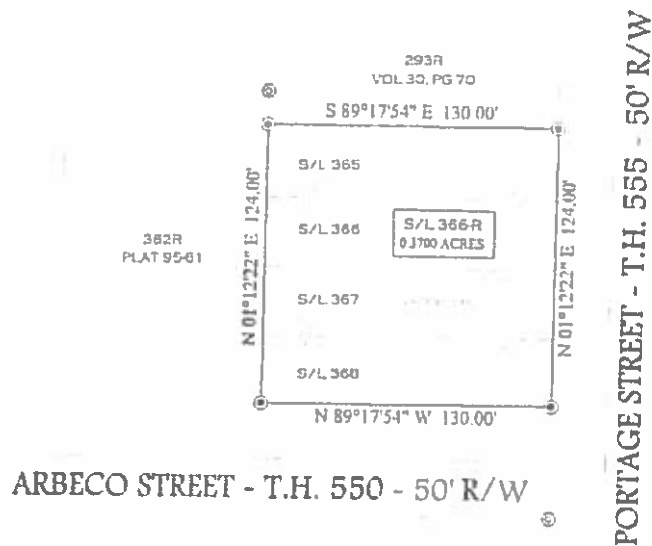


Exhibit 3

Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

Ravenna Building Company Allotment
Sublots 365, 366, 367, & 368
Replat

Ravenna Township

Wetlands & Priority Conservation Areas



Portage County Soil Survey
Digital version, 2006.



Hydric soils



0 250 500 Feet



Wetlands



Flood Zone A



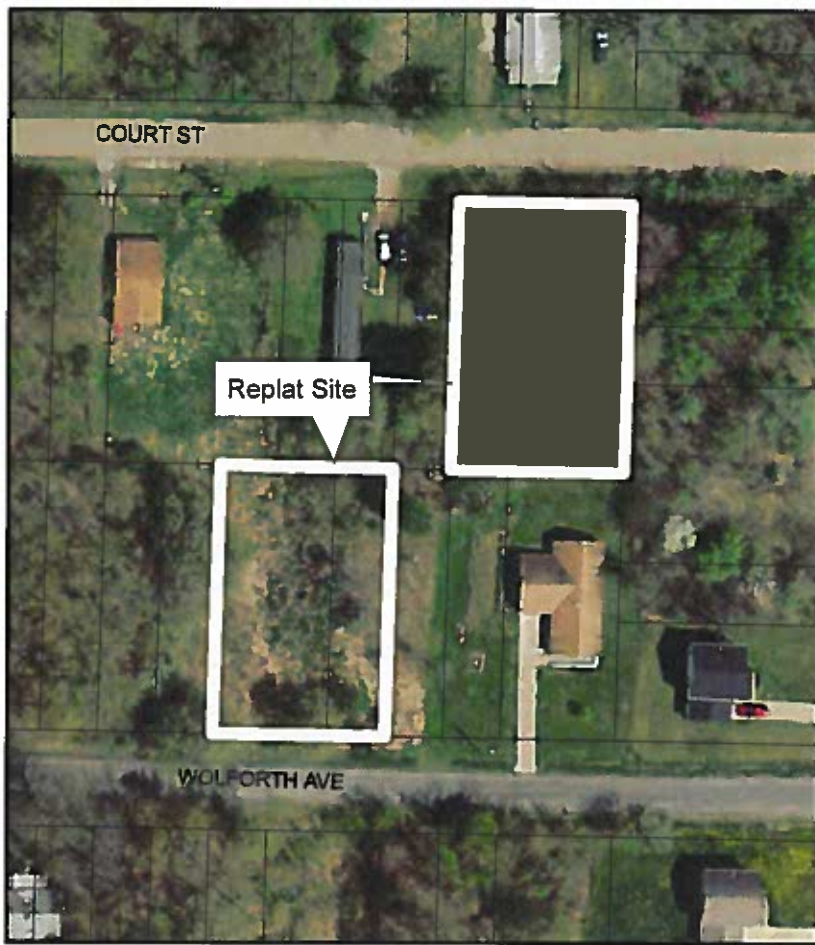
Flood Zone AE

FEMA Flood Insurance Rate Map, 2013

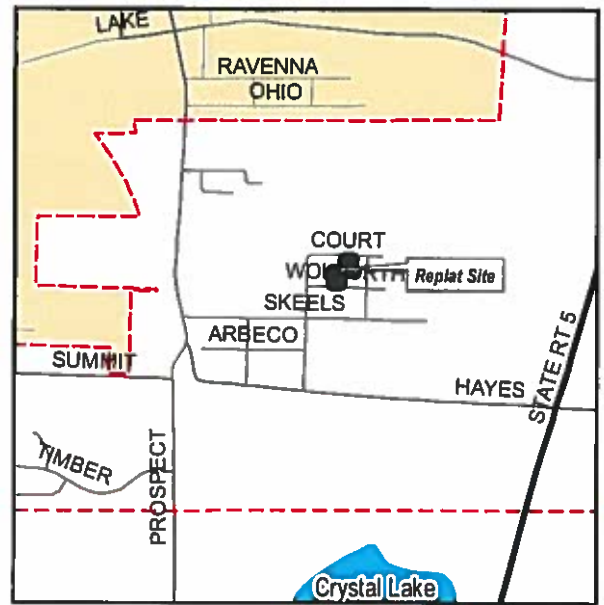
Exhibit 1

Ravenna Building Company Allotment Sublots 72, 73, 74, & 98, 99, 100 Replat

Ravenna Township



Feet
0 50 100



0 0.25 0.5 Miles

Exhibit 2 Replat

COURT STREET - 50' R/W

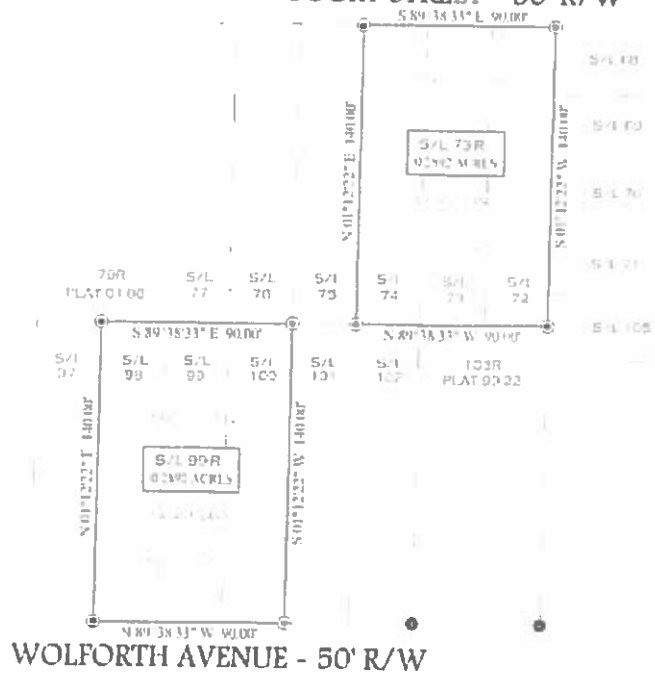


Exhibit 3

Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

Ravenna Building Company Allotment
Sublots 72, 73, 74, & 98, 99, 100
Replat

Ravenna Township

Wetlands & Priority Conservation Areas



Portage County Soil Survey
Digital version, 2006.



Hydric soils



0 250 500 Feet



Wetlands



Flood Zone A



Flood Zone AE

FEMA Flood Insurance Rate Map, 2013

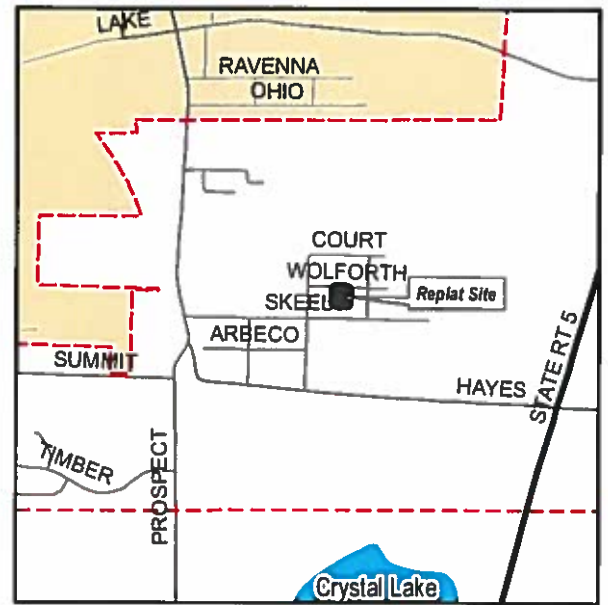
Exhibit 1

**Ravenna Building Company Allotment
Sublots 159, 160, & 161R
Replat**

Ravenna Township



Feet
0 50 100



0 0.25 0.5 Miles

**Exhibit 2
Replat**

WOLFORTH AVENUE - 50' R/W

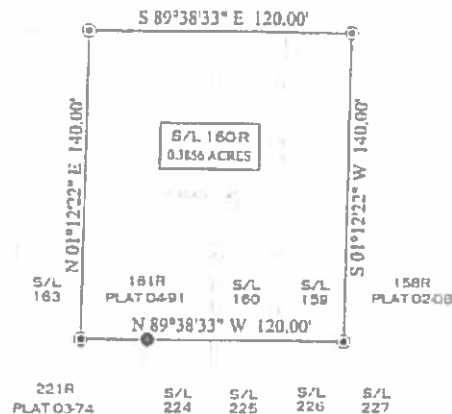




Exhibit 3

Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

Ravenna Building Company Allotment
Sublots 159, 160, & 161R
Replat

Ravenna Township

Wetlands & Priority Conservation Areas

Portage County Soil Survey
Digital version, 2006.



Hydric soils



0 250 500 Feet



Wetlands



Flood Zone A



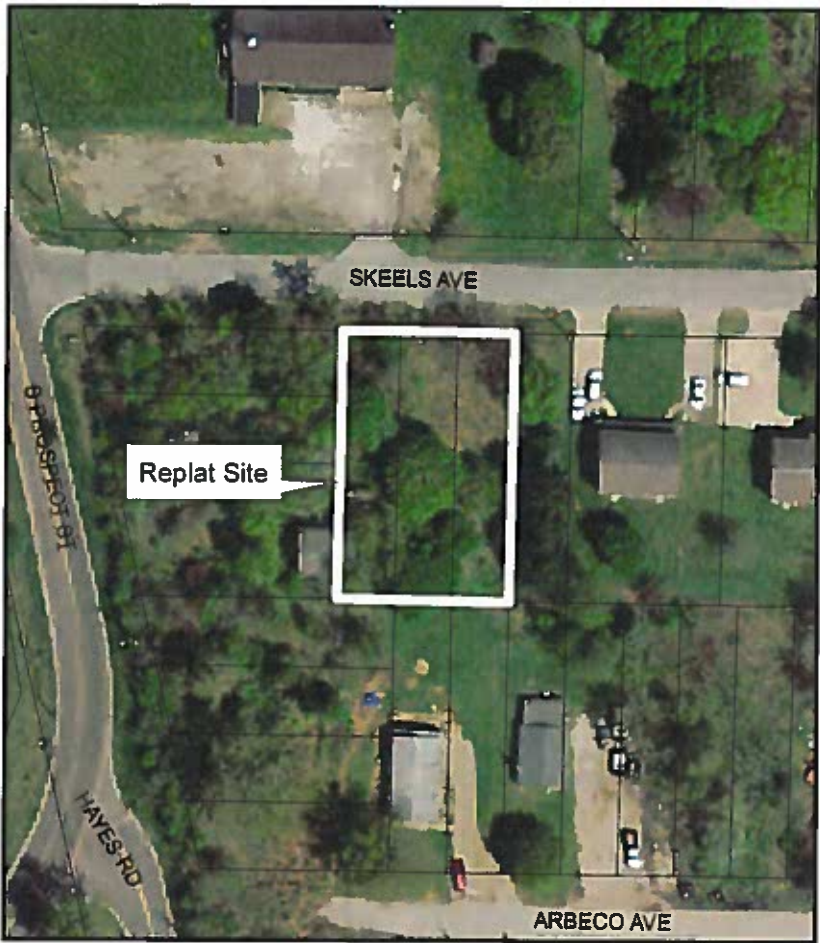
Flood Zone AE

FEMA Flood Insurance Rate Map, 2013

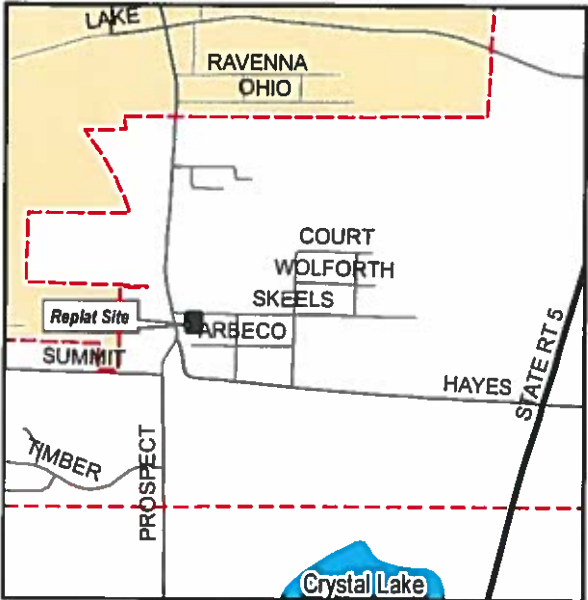
Exhibit 1

Ravenna Building Company Allotment
Sublots 322, 323, & 324
Replat

Ravenna Township



Feet
0 50 100



0 0.25 0.5 Miles

Exhibit 2
Replat

PROSPECT STREET - C.H. 74 - 66' R/W

SKEELS STREET - T.I.L. 551 - 50' R/W

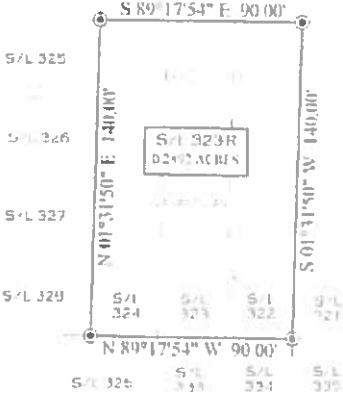


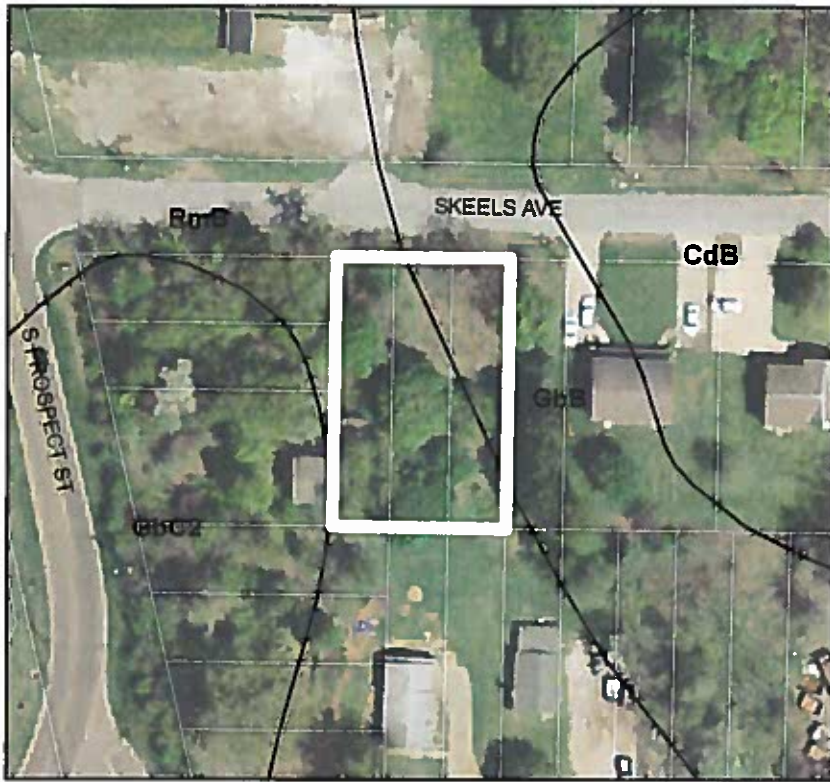
Exhibit 3

Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

Ravenna Building Company Allotment
Sublots 322, 323, & 324
Replat

Ravenna Township

Wetlands & Priority Conservation Areas



Portage County Soil Survey
Digital version, 2006.



Hydric soils



0 250 500 Feet



Wetlands



Flood Zone A



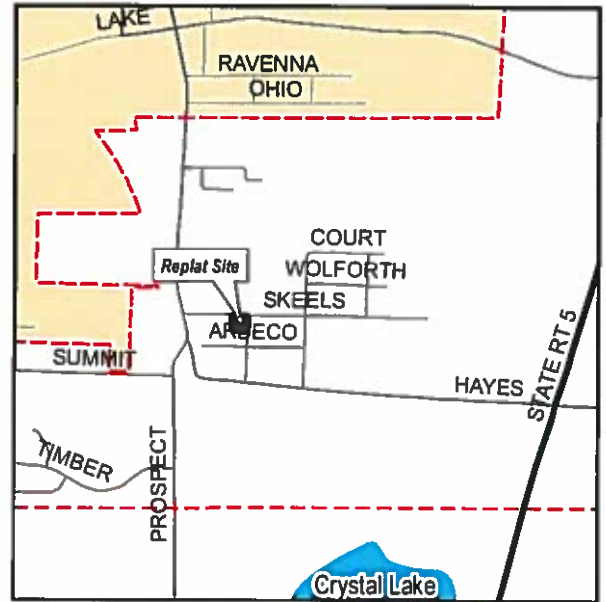
Flood Zone AE

FEMA Flood Insurance Rate Map, 2013

Exhibit 1

**Ravenna Building Company Allotment
Sublots 309, 310, 311, & 312
Replat**

Ravenna Township



**Exhibit 2
Replat**





Exhibit 3

Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

Ravenna Building Company Allotment
Sublots 309, 310, 311, & 312
Replat

Ravenna Township

Wetlands & Priority Conservation Areas

Portage County Soil Survey
Digital version, 2006.



Hydric soils



0 250 500 Feet



Wetlands



Flood Zone A



Flood Zone AE

FEMA Flood Insurance Rate Map, 2013

**REPLAT of SUBLOTS 16R, 16RA, & 17R
LAKEVIEW ALLOTMENT NO. 2
ROOTSTOWN TOWNSHIP**

Case No. 18-07
Reviewed By: Todd Peetz
Date Submitted: 3-16-18
Due: 4-11-18

APPLICANT: Thomas Pascarella
1400 River Trail Dr.
Kent, OH 44240

REQUESTED ACTION & HISTORY:

The applicant requests to combine lots 16R, 16RA & 17R to create lot 16R1 and 17R1 in the Lakeview Allotment No. 2 located on Rootstown Road north of Sandy Lake Road. The replat's purpose is to combine pre-existing lots into 2 lots. This will allow the properties to be fully utilized rather than be encumbered by the existing lot lines. The property is zoned Single-Family Residential (R-2).

The new lots 16R1 and 17R1 will total 3.2 acres.

LOCATION: Vicinity Map (Exhibit 1)

The proposed lots are located in the northwest quadrant of Rootstown Township. The lot is located in the Lakeview Allotment No.2 on Rootstown Road.

SIZE & ZONING: (Exhibit 2)

Size: Area 3.2 acres

Site zoning: Single-Family Residential (R-2):

Single-Family Residential (R-2)

	<u>Required</u>	<u>Lot 13-R provided</u>
Min. lot size	.31 ac	1.495 ac.
Min. frontage	60 ft.	100 ft.
Min. lot width	80 ft.	147 ft.

LAND USE: **Site:** The site is undeveloped at this time.

Surrounding: Land surrounding the replatted lots are zoned (R-2) Single-Family Residential and there are existing residential homes in the area of the property.

UTILITIES: There is sewer available and the home is on a well.

PHYSICAL LIMITATIONS TO DEVELOPMENT (Exhibit 3):

Soils: There are three soil types associated with this replat which are Chili-Ostemo Complex, Rittman Silt Loam and Wadsworth Silt Loam.

- Chili-Ostemo Complex 12 to 18 percent slopes (CtD): Moderately steep slope soils on hilly kames. The surface layer is loam, sandy loam and gravelly loam. Gravel makes up 40-70% of the sublayer and is prone to erosion.
- Rittman Silt Loam, 6 to 12 percent slopes moderately eroded (RsC2): This soil is on a hillside along drainage ways and on moraines on the uplands. Due to erosion the surface layer contains little vegetation.
- Wadsworth Silt Loam 2 to 6 percent slopes (WaB): This soil is gently sloping layer near the heads of drainage ways on long gently upland slopes. It is better drained than Rittman solis and may have seasonal wetness as a limitation.

Wetlands: According to the Portage County Wetland Inventory, there do not appear to be any wetlands on the site.

Flood Hazard: The FEMA Flood Insurance Rate Map does not show any flood hazard areas on the site.

COMMENTS FROM OTHER DEPARTMENTS & AGENCIES:

	Approval/ Has facilities	Conditional approval	Disapproval/ No facilities	No comment
<i>Chief Building Official:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>County Engineer:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Health Dept.:</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Soil & Water Conservation Dist.:</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<i>Tax Map:</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>*Water Resources Dept.:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Franklin Township:</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Sewer, no water

COMPLIANCE WITH COUNTY SUBDIVISION REGULATIONS:

The following changes must be made for the replat to meet Subdivision Regulations:

There is a minor map correction needed.

COMPLIANCE WITH TOWNSHIP ZONING REGULATIONS:

The replatted lots meet zoning requirements.

ANALYSIS: Primary issues for this replat involve combining the lots to better utilize the property with ability to meet setback requirements per the zoning.

Some Physical limitations are identified for this site.

RECOMMENDATIONS: Staff recommends approval after the minor map correction.

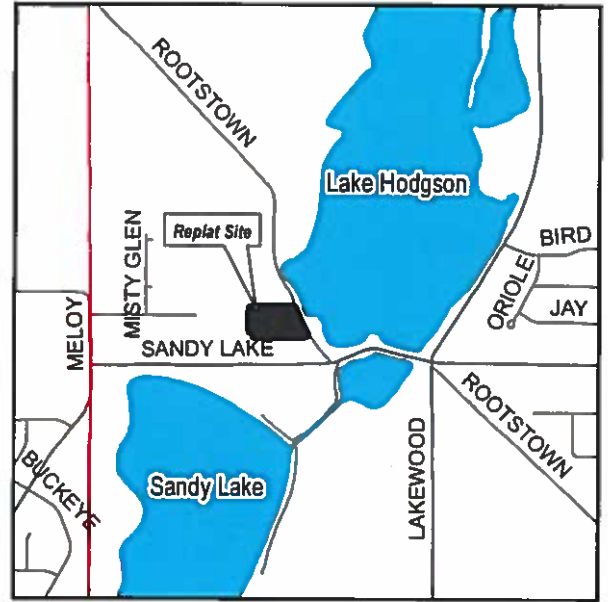
Exhibit 1

Lakeview Allotment No. 2 Sublots 16R, 16RA & 17R Replat

Ravenna Township



Feet
0 100 200



0 0.25 0.5 Miles

Exhibit 2 Replat

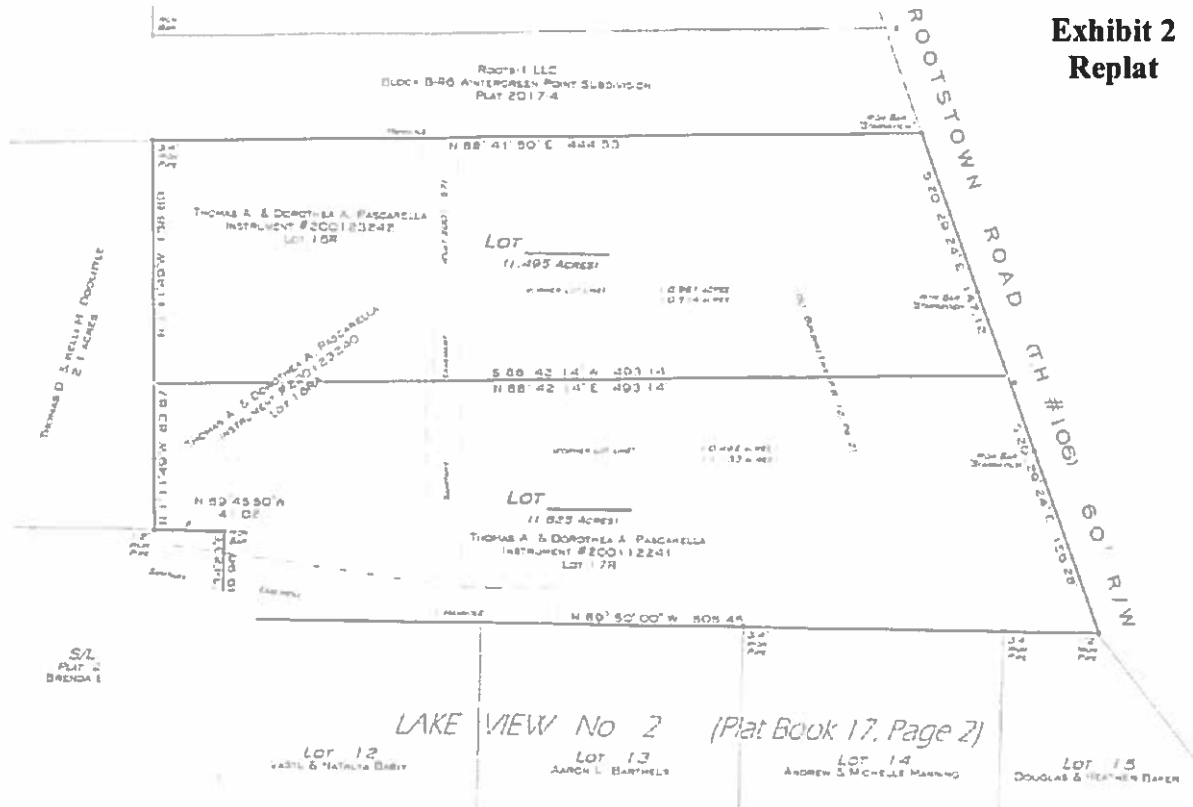


Exhibit 3

Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

Lakeview Allotment No. 2
Sublots 16R, 16RA & 17R
Replat

Ravenna Township

Wetlands & Priority Conservation Areas



Portage County Soil Survey
Digital version, 2006.



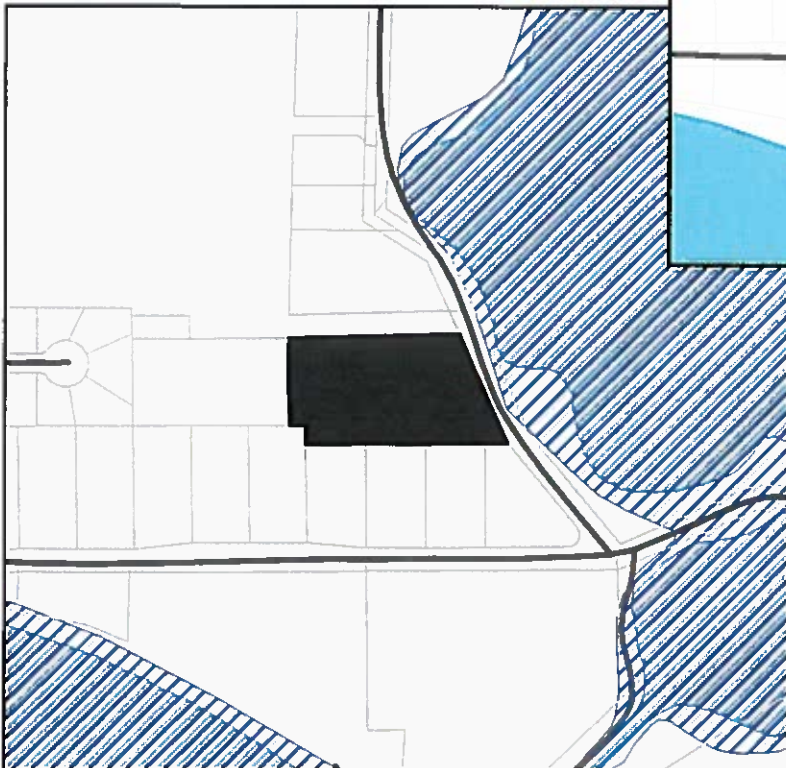
Hydric soils



0 250 500 Feet



Wetlands



Flood Zone A



Flood Zone AE

FEMA Flood Insurance Rate Map, 2013

**FRANKLIN TOWNSHIP
ZONING CODE UPDATE WITH AMENDMENTS
April 2018**

Received: March 9, 2018
Meeting Date: April 11, 2018

Reviewed by: Todd Peetz

The rationale provided by the township is below and applies to all three amendments.

Rationale: Used shipping containers are getting very popular and are affordable. Their use as structures could adversely affect property values. Another concern is for the long term health, safety, and welfare of the neighborhood with a storage container because of what may have been previously stored in the container.

**Amendment 1
Section 403.00 - Prohibited Uses**

Section 403.00 Prohibited Uses

No use shall be permitted or authorized to be established which, when conducted in compliance with the provisions of this Resolution, and any additional conditions or requirements prescribed, is or may become hazardous, unsanitary, noxious, or offensive due to, but not limited to, the emission of odor, dust, smoke, cinders, gas, fumes, noise, vibration, electrical interference, refuse matter, or water carried wastes.

In addition, the following uses are prohibited in all zoning districts:

- A. Any vehicle used for residential purposes, as opposed to recreational purposes;
- B. Tents or cabins used for residential purposes, as opposed to recreational purposes;
- C. Boarding houses;
- D. Recreational vehicle parks;
- E. Junk yards;
- F. Automobile wrecking yards;
- G. Manufactured Home Parks;

H. Unless exempt as an agricultural use in compliance with all applicable state and federal regulations, the keeping, or maintaining of a wild and dangerous animal by any person shall be deemed a public nuisance due to the health and safety risk to the public and domesticated animals, and such use shall not be considered an accessory use within any zoning district.

I. No person shall harbor, maintain or control a wild animal, a dangerous domesticated animal, or an undomesticated animal, except for an exotic animal, as defined in this Resolution.

J. PERMANENT Storage/Shipping containers. However, TEMPORARY storage/shipping containers may be temporarily allowed for a maximum of 60 days in all zoning districts.

Staff Comments: The term prohibited may get a bit confused here only because they are only prohibited if they are intended to be permanent storage. Allowing storage related containers for short-term use is appropriate because for the most part that is how they were intended to be used. The Township may want to add a definition of a temporary storage unit in the definitions so that it is clear they are allowed just not over 60 days.

The second part of this is the 60-day limit. In residential and probably in most commercial areas this would not be difficult to track, but in industrial and heavy commercial areas this may not be so easy to track. Just from an enforcement stand point a clear policy or procedure should be in place so that enforcement doesn't become too overbearing.

Staff Recommendation: Staff would recommend approval with adding a definition of temporary storage containers and a process, policy or procedure for enforcement should be determined by the Township.

Amendment 2

Section 405.06 – Regulations of Accessory Buildings and Structures

Section 405.06G Shipping/Storage Containers as Accessory Buildings

See “Prohibited Uses” in Section 403.00

Staff Comment: Section 405.06 is regulating accessory structures. Accessory structures are considered permanent or at least more than temporary and thus storage containers would be prohibited per Section 403 and the definitions.

Staff recommendation: We would recommend approval as submitted.

Amendment 3

Chapter 13 - Definitions

Shipping/Storage Container (PERMANENT): *These vessels are such as were originally designed for or used in the packing, shipping, movement or transportation of freight, articles, goods or commodities AND STORED LONGER THAN 60-DAYS. These include, but are not limited to standardized reusable containers such as: cargo containers, transport containers, shipping containers, portable site storage containers, Portable On-Demand Storage units (PODS), railroad cars, and titled vehicles.*

SHIPPING/STORAGE CONTAINER (TEMPORARY): THESE VESSELS ARE SUCH AS WERE ORIGINALLY DESIGNED FOR OR USED IN THE PACKING, SHIPPING, MOVEMENT OR TRANSPORTATION OF FREIGHT, ARTICLES, GOODS OR COMMODITIES AND STORED 60-DAYS OR LESS. THESE INCLUDE, BUT ARE NOT LIMITED TO STANDARDIZED REUSABLE CONTAINERS SUCH AS: CARGO CONTAINERS, TRANSPORT CONTAINERS, SHIPPING CONTAINERS, PORTABLE SITE STORAGE CONTAINERS, PORTABLE ON-DEMAND STORAGE UNITS (PODS), RAILROAD CARS, AND TITLED VEHICLES.

Staff Comments: The Township should clearly define what is permanent and what is considered temporary. The Township can further modify the temporary language as appropriate, but want to be sure that portable on demand storage is fairly common and should be allowed with some flexibility. For example they are frequently used for cross country moves and your new residents may not be aware of the zoning rules until they actually arrive in Franklin Township. This clarification will give them time to remove them before code action would be necessary.

Staff Recommendations: Staff would recommend approval as amended.

**ROOTSTOWN TOWNSHIP
ZONING CODE UPDATE WITH AMENDMENTS
December 2017**

Received: November 27 and December 5, 2017

Meeting Date: December 13, 2017

Reviewed by Todd Peetz

At the March 20, 2017 Zoning Commission special meeting, a motion was passed unanimously to amend the Rootstown Zoning map.

AMENDMENT 1

Applicant: Rootstown Township

Amend Zoning Map from C-2 to C-3 Highway Commercial

PROPOSED/RECOMMENDED CHANGES

The proposed change is to change the Zoning Map from C-2 to C-3 Highway Commercial District. The proposed rezoning area is just east of State Route 44, along Lynn Road. The amendment consists of 21 parcels totaling approximately 71.53 acres. The parcels numbers are:

32-021-00-00-028-000 (1.01)	32-021-00-00-034-002 (2.32)	32-021-00-00-034-001 (13.89)
32-021-00-00-034-005 (2.37)	32-021-00-00-034-003 (1.34)	32-021-00-00-034-008 (1.66)
32-021-00-00-034-004 (4.60)	32-021-00-00-034-007 (1.62)	32-020-00-00-048-001 (2.36)
32-020-00-00-049-000 (.98)	32-020-00-00-050-000 (.21)	32-020-00-00-051-000 (.63)
32-020-00-00-048-002 (1.15)	32-020-00-00-048-000 (4.50)	32-020-00-00-057-000 (.36)
32-020-00-00-058-000 (.36)	32-020-00-00-059-000 (.36)	32-020-00-00-060-000 (.36)
32-020-00-00-061-001 (10.5)	32-020-00-00-061-002 (10.5)	32-020-00-00-061-000 (10.45)

The information provided by the Township is included in the report as appendix 1.

This proposed amendment is half developed as commercial non-residential and the other half a combination of residential and undeveloped land. The Township is making the change for consistency with their Comprehensive Plan. This area is mostly free of wetlands and flood plains. While not contained in that map data it does appear that the larger parcels in the northeast area have hydric soils on them.

Note: *Italics* depict differences between C-2 Commercial and C-3 Highway Commercial District zoning

Requirements	C-2 Existing	C-3 Proposed
Use Type	General Commercial	Highway Commercial
Minimum Lot Size	1 acre	1 acre
Minimum Lot Width	100 feet	100 feet
Minimum Lot Frontage	100 feet	<i>60 feet</i>
Minimum Front Yard Depth	70 feet	<i>50 feet</i>
Minimum Rear Yard Depth	20 / 35 feet abutting Comm. / Res.	20 / 35 feet abutting Comm. / Res.
Minimum Side Yard Depth	20 / 35 feet abutting Comm. / Res.	20 / 35 feet abutting Comm. / Res.
Maximum Building Height	35 feet	35 feet
Minimum Living Floor Area	n/a	n/a.
Minimum Open Space	None	None

Surrounding Zoning:

North	East	South	West
R-2 Residential	C-2 General Commercial	C-3 highway Commercial	C_3 Highway Commercial

Surrounding Existing Land Uses:

North	East	South	West
Residential	Rural Residential	I-76	Gas Station.

The proposed zoning would allow for more highway related commercial uses and with the other proposed change to the uses will conditionally allow single family residential and would be consistent with the development pattern of the area. The lack of natural barriers to this area makes it more ideal for development.

TRANSPORTATION

The Township would like the zoning to be consistent with the Comprehensive Plan. This is an important interchange in the central part of Portage County and accommodating travelers will add to the local economy. As far as the additional trips generated by this amendment will be on a case by case basis, but the Township should keep an eye out for transportation congestion that can occur this close to the interchange.

WATER AND SEWER RESOURCES

Water and Sewer are available at the site.

NATURAL RESOURCES

As mentioned there are minimal environmental limitations on site. An environmental survey and analysis may be necessary for any built improvements based on some of the soil types being considered hydric. The majority of the site does not appear to be impacted by wetlands or floodplains.

COMMENTS

The proposed zoning change appears to be consistent with the character of the area.

RECOMMENDATION

Staff would recommend approval of the proposed map amendment from C-2 to C-3 Highway Commercial.

Amendment 2 Amend Zoning Map from C-1 to C-3 Highway Commercial

PROPOSED/RECOMMENDED CHANGES

The proposed change is to change the Zoning Map from C-1 to C-3 Highway Commercial District. The proposed rezoning area is just east of State Route 44, south of I-76. The amendment consists of 3 parcels totaling approximately 13.39 acres. The parcels numbers are:

32-021-00-00-035-000 (.89) 32-021-00-00-036-001 (4.4) 32-021-00-00-036-002 (8.1)

The information provided by the Township is included in the report as appendix 1.

This proposed amendment is half developed as commercial non-residential and the other half a combination of residential and undeveloped land. The Township is making the change for consistency with their Comprehensive Plan. This area may have wetlands on the north parcel otherwise it is free of wetlands and flood plains.

Note: *Italics* depict differences between C-1 and C-3 Highway Commercial District zoning

Requirements	C-1 Existing	C-3 Proposed
Use Type	Retail Commercial	Highway Commercial
Minimum Lot Size	.69 acres (30,000 sf)	1 acre
Minimum Lot Width	100 feet	100 feet
Minimum Lot Frontage	100 feet	<i>60 feet</i>
Minimum Front Yard Depth	70 feet	<i>50 feet</i>
Minimum Rear Yard Depth	10 / 35 feet abutting Comm. / Res	20 / 35 feet abutting Comm. / Res.
Minimum Side Yard Depth	10 / 35 feet abutting Comm. / Res	20 / 35 feet abutting Comm. / Res.
Maximum Building Height	35 feet	35 feet
Minimum Living Floor Area	n/a	n/a.
Minimum Open Space	None	None

Surrounding Zoning:

North	East	South	West
C-3 Highway Commercial	R-2 and R-3 Residential	V-C Village Commercial	C-2 Commercial Proposed: C-3 Highway Commercial

Surrounding Existing Land Uses:

North	East	South	West
Vacant Undeveloped/ Commercial	Undeveloped and multi-family	Commercial and School(s)	Commercial and NEOMED

The proposed zoning would allow for more highway related commercial uses. Giant Eagle is already sitting on half of the proposed amendment area. The proposed amendment would be consistent with the development pattern of the area. There may be some environmental impacts on the undeveloped portion of this project. This may be an impediment for future development no matter what the use.

TRANSPORTATION

The Township would like the zoning to be consistent with the Comprehensive Plan. This is an important interchange in the central part of Portage County and accommodating travelers will add to the local economy. As far as the additional trips generated by this amendment will be on a case by case basis, but the Township should keep an eye out for transportation congestion that can occur this close to the interchange.

WATER AND SEWER RESOURCES

Water and Sewer are available at the site.

NATURAL RESOURCES

As mentioned there is a moderate environmental limitation on site. An environmental survey and analysis may be necessary for any built improvements based on some of the soil types being considered hydric. The majority of the site does not appear to be impacted by wetlands or floodplains.

COMMENTS

The proposed zoning change appears to be consistent with the character of the area.

RECOMMENDATION

Staff would recommend approval of the proposed map amendment from C-1 to C-3 Highway Commercial.

Amendment 3
Amend Zoning Map from C-2 to C-3 Highway Commercial

PROPOSED/RECOMMENDED CHANGES

The proposed change is to change the Zoning Map from C-2 to C-3 Highway Commercial District. The proposed rezoning area is just west of State Route 44, south of I-76. The amendment consists of 14 parcels totaling approximately 132.82 acres. The parcels numbers are:

32-021-00-00-003-000 (47.75)	32-021-00-00-007-007 (1.11)
32-021-00-00-004-000 (49.32)	32-021-00-00-007-006 (7.69)
32-021-00-00-005-001 (1.19)	32-021-00-00-007-003 (2.54)
32-028-00-00-020-001 (2.35)	32-021-00-00-007-002 (1.32)
32-028-00-00-020-002 (1.26)	32-021-00-00-007-004 (1.0)
32-021-00-00-006-000 (6.6)	32-021-00-00-007-005 (6.88)
32-021-00-00-007-000 (2.38)	32-021-00-00-013-001 (1.43)

The information provided by the Township is included in the report as appendix 1.

This proposed amendment is mostly developed as NEOMED campus and retail commercial and undeveloped land. The Township is making the change for consistency with their Comprehensive Plan. This area is mostly free of wetlands and flood plains. The map data depicts parcels in the northwest area have hydric soils and possibly wetlands on them.

Note: *Italics* depict differences between C-2 Commercial and C-3 Highway Commercial District zoning

Requirements	C-2 Existing	C-3 Proposed
Use Type	General Commercial	Highway Commercial
Minimum Lot Size	1 acre	1 acre
Minimum Lot Width	100 feet	100 feet
Minimum Lot Frontage	100 feet	<i>60 feet</i>
Minimum Front Yard Depth	70 feet	<i>50 feet</i>
Minimum Rear Yard Depth	20 / 35 feet abutting Comm. / Res.	20 / 35 feet abutting Comm. / Res.
Minimum Side Yard Depth	20 / 35 feet abutting Comm. / Res.	20 / 35 feet abutting Comm. / Res.
Maximum Building Height	35 feet	35 feet
Minimum Living Floor Area	n/a	n/a.
Minimum Open Space	None	None

Surrounding Zoning:

North	East	South	West
I-76 R-O residential Office and R-3 Highway Commercial	C-3 Highway Commercial C-1 Commercial Retail (proposed change to C-3) and V-C Village Commercial	V-C Village Commercial and R-3 Residential	O-C Open Space Conservation and R-3 Residential

Surrounding Existing Land Uses:

North	East	South	West
I-76 and Vacant Undeveloped	Vacant, Retail Commercial and Rootstown Schools	Residential and retail commercial	Undeveloped and Single family homes.

The proposed zoning would allow for more highway related commercial uses. The NEOMED Campus composes more than half the area, there are other highway related business in this area with a gas station and Cracker Barrel already located there. There have been discussions of one maybe two hotels possibly locating there. The proposed amendment would be consistent with the development pattern of the area. There may be some environmental impacts on the undeveloped portion of this project. This may be an impediment for future development no matter what the use.

TRANSPORTATION

The Township would like the zoning to be consistent with the Comprehensive Plan. This is an important interchange in the central part of Portage County and accommodating travelers will add to the local economy. As far as the additional trips generated by this amendment will be on a case by case basis, but the Township should keep an eye out for transportation congestion that can occur this close to the interchange.

WATER AND SEWER RESOURCES

Water and Sewer are available at the site.

NATURAL RESOURCES

As mentioned there is a moderate environmental limitation on the northwest side of the proposed rezoning area. An environmental survey and analysis may be necessary for any built improvements based on some of the soil types being considered hydric. The majority of the site does not appear to be impacted by wetlands or floodplains.

COMMENTS

The proposed zoning change appears to be consistent with the character of the area.

RECOMMENDATION

Staff would recommend approval of the proposed map amendment from C-2 to C-3 Highway Commercial.

Amendment 4
Amend Zoning Map from R-2 to C-3 Highway Commercial

PROPOSED/RECOMMENDED CHANGES

The proposed change is to change the Zoning Map from R-2 to C-3 Highway Commercial District. The proposed rezoning area is west of State Route 44, just north of Lynn Road. The amendment consists of 2 parcels totaling approximately 11.96 acres. The parcels numbers are:

32-020-00-00-014-001 (1.46) 32-020-00-00-016-000 (10.5)

The information provided by the Township is included in the report as appendix 1.

This proposed amendment has a house on the south parcel and on the north parcel is a barn and lean to frame structure. There is no residence and this appears to be an agricultural property. The Township is making the change for consistency with their Comprehensive Plan. This area does not show any flood plains or wetlands on site.

Note: *Italics* depict differences between C-1 and C-3 Highway Commercial District zoning

Requirements	R-2 Existing	C-3 Proposed
Use Type	Residential	Highway Commercial
Minimum Lot Size	.31 acres (13,500 sf)	1 acre
Minimum Lot Width	80 feet	100 feet
Minimum Lot Frontage	60 feet	60 feet
Minimum Front Yard Depth	70 feet	<i>50 feet</i>
Minimum Rear Yard Depth	8 / 20 feet total	20 / 35 feet abutting Comm. / Res.
Minimum Side Yard Depth	8 / 20 feet total	20 / 35 feet abutting Comm. / Res.
Maximum Building Height	35 feet	35 feet
Minimum Living Floor Area	1,400 sf	n/a.
Minimum Open Space	None	None

Surrounding Zoning:

North	East	South	West
R-2 Residential	R-2 Residential	R-2 Residential and C-3 Highway Commercial	R-2 Residential

Surrounding Existing Land Uses:

North	East	South	West
Vacant Undeveloped	SR 44 and Residential	Commercial and Residential	Undeveloped

The proposed zoning would allow for more highway related commercial uses. The subject area has a house and agricultural use, but being located on this portion of SR 44 would make highway commercial a very realistic option or opportunity. If the north parcel were to develop then some consideration needs to be given to the existing residential to the south. Depending on the use that locates here compatibility and buffering should be strongly considered. The north parcel also sets back much further than the C-3 on the Westside of SR 44 north of I-76. However the depth of highway commercial is consistent with the depth of highway commercial found on the south side of I-76. There are no environmental impacts on the undeveloped portion of this project.

TRANSPORTATION

The Township would like the zoning to be consistent with the Comprehensive Plan. This is an important interchange in the central part of Portage County and accommodating travelers will add to the local economy. As far as the additional trips generated by this amendment will be on a case by case basis, but the Township should keep an eye out for transportation congestion that can occur this close to the interchange.

WATER AND SEWER RESOURCES

Water and Sewer are available at the site.

NATURAL RESOURCES

As mentioned no environmental impacts are shown in the subject area. However, an environmental survey and analysis may be necessary for any built improvements based on some

of the soil types being considered hydric. The majority of the site does not appear to be impacted by wetlands or floodplains.

COMMENTS

The proposed zoning change appears to be consistent with the character of the area. However development of the north parcel should be done with compatibility in mind for those home owners to the south.

RECOMMENDATION

Staff would recommend approval of the proposed map amendment from R-2 to C-3 Highway Commercial.

Amendment 5

At our regular meeting on March 20, 2018, a motion was passed unanimously to amend Section 350.03 of the Zoning Resolution.

Section 350.03 Existing:

	R-O Residential Office	V-C Village Center	C-1 Retail Comm.	C-2 General Comm.	C-3 Highway Interchange
A. Residential Uses					
1. Single-family dwelling in compliance with R-2 district regulations for dwelling units set forth in Chapter 310	P	P			
2. Two-family dwelling	C	C			
3. Residential units on second floor of existing commercial building		C			
4. Congregate care facility	C			C	
B. Offices					
1. Professional, administrative, executive offices	P	P	P	P	
2. Medical offices	C	P	P	P	
3. Medical clinics		C	P	P	
4. Sales office with only samples of products	P	P	P	P	
C. Retail/Services					

	R-O Residential Office	V-C Village Center	C-1 Retail Comm.	C-2 General Comm.	C-3 Highway Interchange
1. Retail in completely enclosed buildings		P	P	P	C in assoc. w/ another principal use
2. Personal services in completely enclosed buildings		P	P	P	
3. Automated teller machines		C	C	P	
4. Bank, financial institution		P	P	P	
5. Drive-through facilities in association with a principal use		C		C	P
6. Outdoor display			C	C	C
7. Outdoor storage				C	C
8. Restaurants/banquet facilities		P	P	P	P
9. Studios for artist, photography, etc. which may include retail sales	P	P	P	P	
D. Lodging Establishments					
1. Bed-n-breakfast home		P			
2. Hotel, motel				P	P
E. Automotive Uses					
1. Gasoline stations				P	P
2. Auto service station				P	P
3. Car wash				P	P
4. Auto repair garage				C	
5. Auto, motor vehicle sales				C	
F. General Commercial					
1. Farm implement sales				C	
2. Building material sales				C	
3. Carpenter, cabinet shop				P	
4. Mini/ self-storage				C	
G. Community Facilities					
1. Adult day care center	C	C	C	C	
2. Assembly hall, meeting place	C	C	C	C	
3. Child day care center	C	C	C	C	
4. Indoor recreation facilities				C	

	R-O Residential Office	V-C Village Center	C-1 Retail Comm.	C-2 General Comm.	C-3 Highway Interchange
5. Membership/sports fitness center				C	
6. Indoor theater			C	C	
7. Outdoor recreation facilities				C	
8. Places of Worship	C	C	C		
9. Public maintenance facility				C	
10. Public safety facilities	P	C	P	P	P
H. Telecommunication Towers	See Chapter 460				
I. Wind/Solar Energy Systems	See Chapter 480				
J. Planned Commercial Development ^(a)	P	P	P	P	P
P = Principal use permitted by right C = Conditional use ^(a) Are regulated pursuant to the requirements in Chapter 360					

Section 350.03 Proposed (shown in bold):

	R-O Residential Office	V-C Village Center	C-1 Retail Comm.	C-2 General Comm.	C-3 Highway Interchange
A. Residential Uses					
1. Single-family dwelling in compliance with R-2 district regulations for dwelling units set forth in Chapter 310	P	P		C	
2. Two-family dwelling	C	C			
3. Residential units on second floor of existing commercial building		C		C	
4. Congregate care facility	C			C	P
B. Offices					
1. Professional, administrative, executive offices	P	P	P	P	P
2. Medical offices	C	P	P	P	P
3. Medical clinics		C	P	P	P
4. Sales office with only samples of products	P	P	P	P	P
C. Retail/Services					
1. Retail in completely enclosed buildings		P	P	P	P

	R-O Residential Office	V-C Village Center	C-1 Retail Comm.	C-2 General Comm.	C-3 Highway Interchange
2. Personal services in completely enclosed buildings		P	P	P	P
3. Automated teller machines		C	C	C	P
4. Bank, financial institution		P	P	C	P
5. Drive-through facilities in association with a principal use		C		C	P
6. Outdoor display			C	C	P
7. Outdoor storage				C	C
8. Restaurants/banquet facilities		P	P	P	P
9. Studios for artist, photography, etc. which may include retail sales	P	P	P	P	P
D. Lodging Establishments					
1. Bed-n-breakfast home		P		C	
2. Hotel, motel				C	C
E. Automotive Uses					
1. Gasoline stations				C	P
2. Auto service station				C	P
3. Car wash				C	P
4. Auto repair garage				C	P
5. Auto, motor vehicle sales				C	P
F. General Commercial					
1. Farm implement sales				C	P
2. Building material sales				C	P
3. Carpenter, cabinet shop				P	P
4. Mini/ self-storage				C	
G. Community Facilities					
1. Adult day care center	C	C	C	C	
2. Assembly hall, meeting place	C	C	C	C	
3. Child day care center	C	C	C	C	
4. Indoor recreation facilities				C	
5. Membership/sports fitness center				C	
6. Indoor theater			C	C	P
7. Outdoor recreation facilities				C	
8. Places of Worship	C	C	C		

	R-O Residential Office	V-C Village Center	C-1 Retail Comm.	C-2 General Comm.	C-3 Highway Interchange
9. Public maintenance facility				C	
10. Public safety facilities	P	C	P	P	P
H. Telecommunication Towers	See Chapter 460				
I. Wind/Solar Energy Systems	See Chapter 480				
J. Planned Commercial Development ^(a)	P	P	P	P	P
P = Principal use permitted by right C = Conditional use ^(a) Are regulated pursuant to the requirements in Chapter 360					

Rationale: To allow for more permitted uses in the C-3 district, which is intended to be the highest-intensity commercial district in the township's zoning resolution and comprehensive land use plan.

Staff Comment: It would appear with the revamp zoning districts that they re-evaluate the permitted uses in the C-2 and C-3 zoning districts. The Rootstown Planning Commission mostly added office, retail and automotive in the C-3 districts which are all uses associated with more utilized interchanges. They also recommended conditionally allowing residential in the C-2 district which before residential was not permitted. This made several existing residential homes non-conforming that we already located in the C-2 District.

Staff recommendation: Approve as submitted.



Portage County 2016 Aerial Photograph
Map Created March 2018.

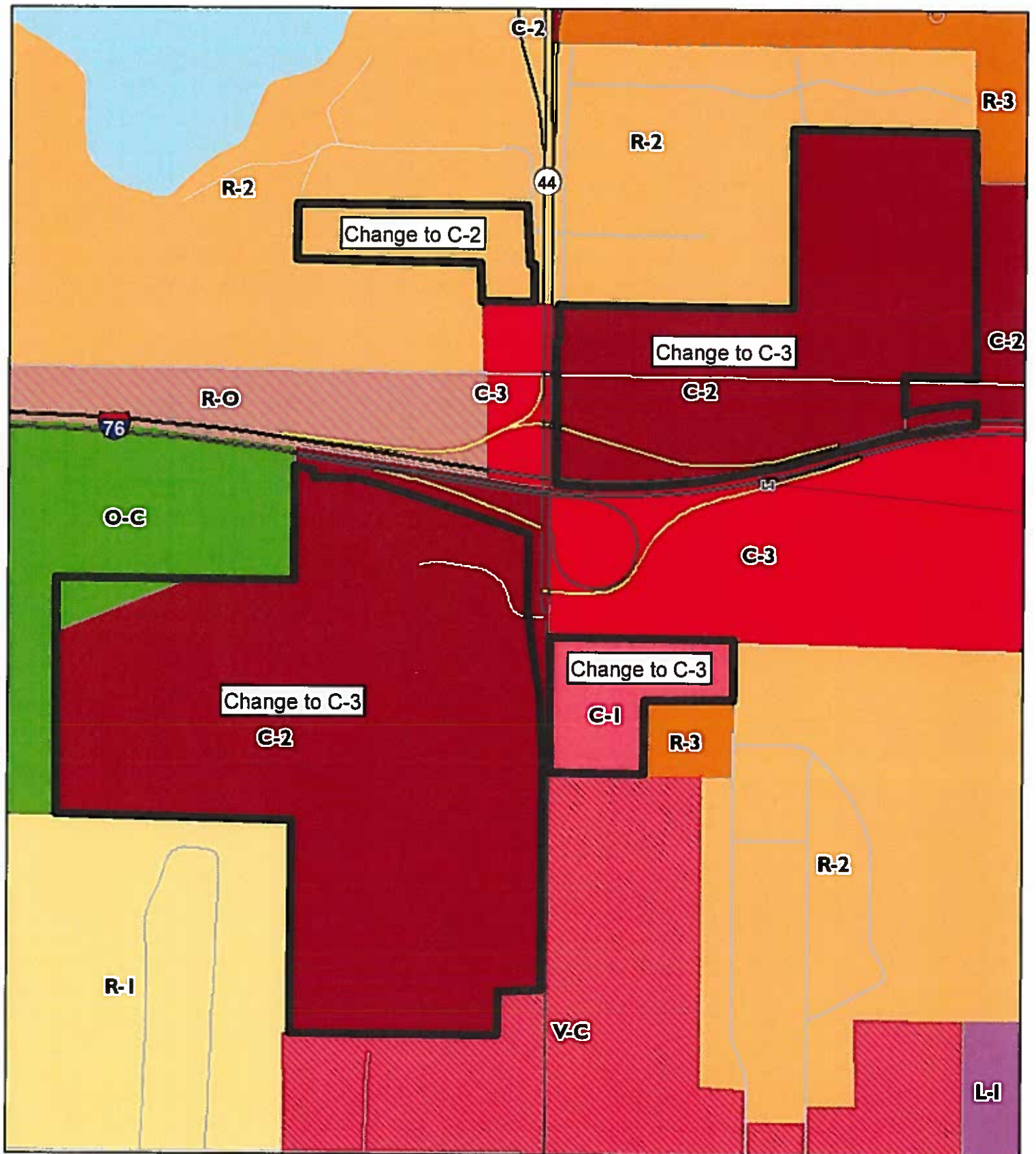
0 700 Feet



**Portage
County
Regional
Planning
Commission**

**Existing Land Use
Rootstown Township
March 2018**





0 700 Feet



Proposed Zoning Changes **Rootstown Township** **March 2018**



Soils, Wetlands, Flood Hazard Areas & Priority Conservation Areas

Rootstown Township Proposed Rezoning

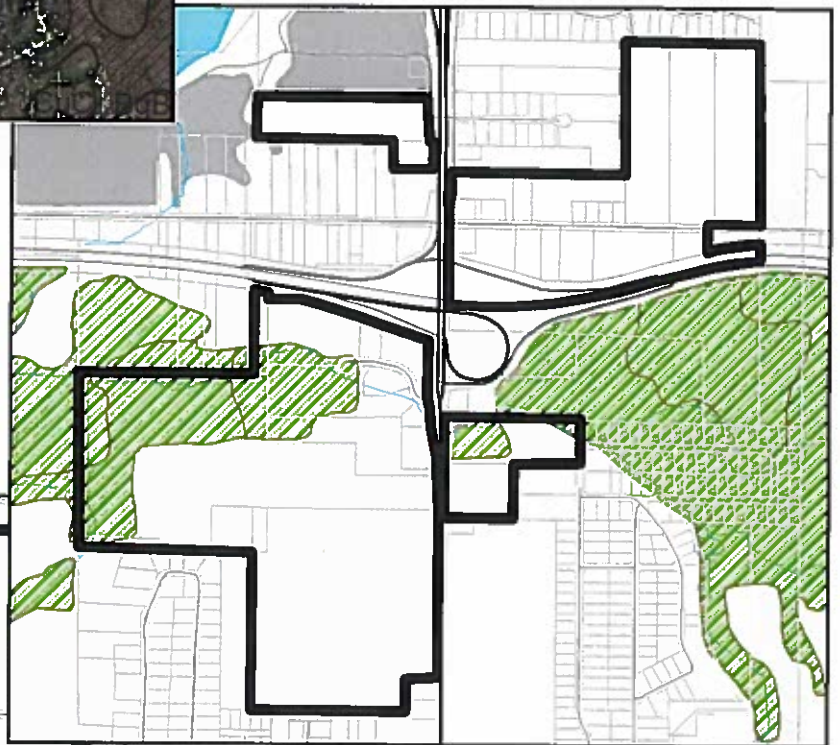


Portage County Soil Survey, 2006.

 Hydric soils

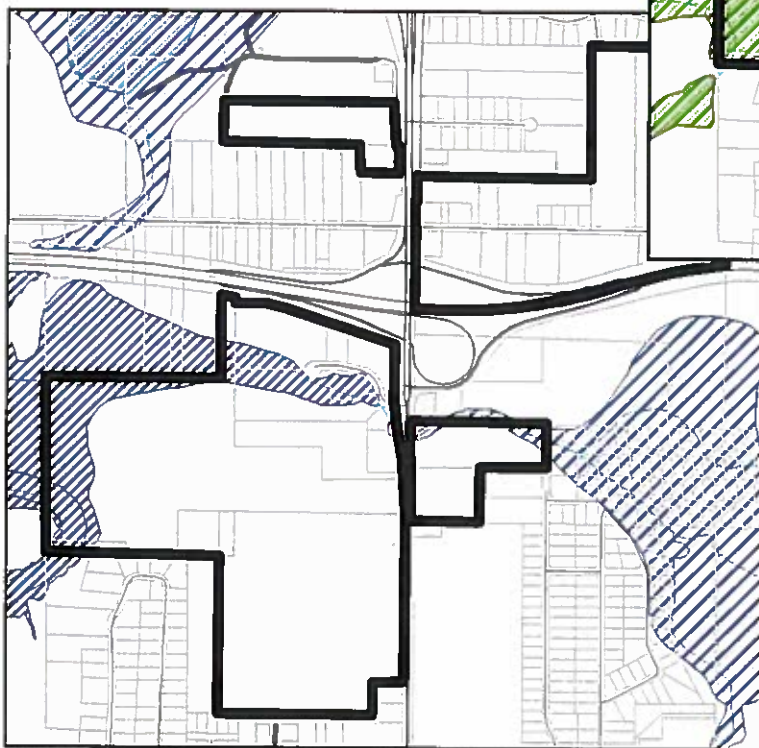


0 700 1,400 Feet



Wetlands & Priority Conservation Areas

 Wetlands



FEMA Flood Insurance Rate Map, 2013

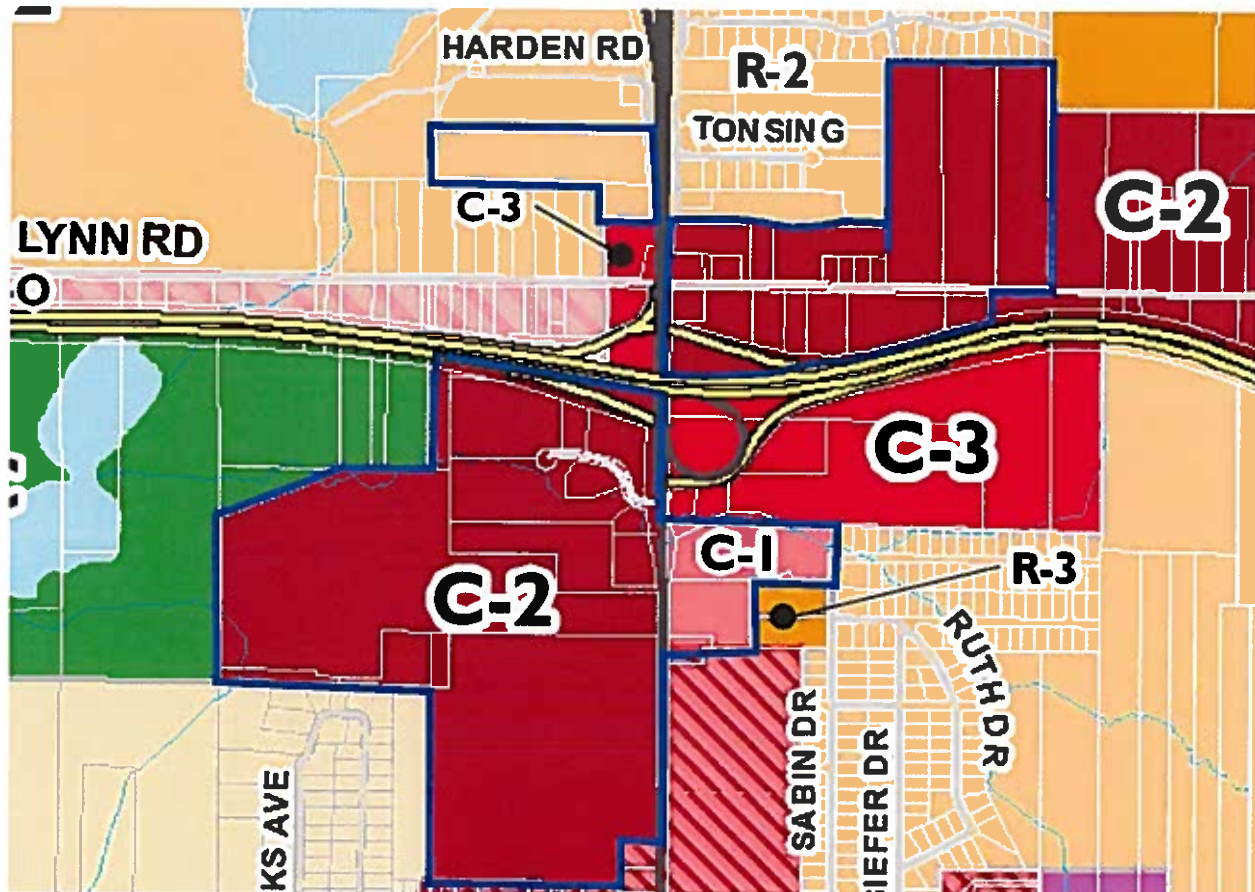
 Flood Zone A
 Flood Zone AE



TO: Portage County Regional Planning Commission
 FROM: Rootstown Township Zoning Commission
 DATE: March 23, 2018
 RE: Proposed Amendment to Zoning Resolution – 2018-003

At the March 20, 2018 Zoning Commission meeting, a motion was passed unanimously to amend the Rootstown Township zoning map.

EXISTING: See attached map



PROPOSED: Re-zone the following parcels north of I-76, east of SR 44, from C-2 to C-3:

32-021-00-00-028-000	32-021-00-00-034-002	32-021-00-00-034-001
32-021-00-00-034-005	32-021-00-00-034-003	32-021-00-00-034-008
32-021-00-00-034-004	32-021-00-00-034-007	32-020-00-00-048-001
32-020-00-00-049-000	32-020-00-00-050-000	32-020-00-00-051-000

**PORTAGE COUNTY REGIONAL PLANNING COMMISSION
WORK PROGRAM REPORT
MARCH 2018**

A. COMPREHENSIVE PLANNING

1. Farmland Preservation Plan Update

- The State is looking for local government representatives. We have notified the Western Reserve Land Conservancy that we would like to partner with them as the local representative. Assisted Western Reserve with “Living the Dream” farm in Atwater.

2. Portage County Parks, Trails, and Greenways Plan

- Working with the Park District as needed.

3. Portage County Comprehensive Economic Development Strategy Update (CEDS) 2018 CEDS

- On behalf of the EDA, RPC is requesting the submission of economic development projects for EDA funding that are designed to create or retain jobs and to provide assistance to economically distressed communities.

B. PLAN IMPLEMENTATION/SHORT TERM PLANNING

1. Update of Portage County Subdivision Regulations

- We are in the process of merging subdivision regulations that work in surrounding communities. The idea is to implement good ideas that can also work here in Portage County.
- We completed our final draft reviews of the proposed Subdivision Regulations and are being reviewed by the Prosecutor’s office before we announce public meetings to discuss the proposed changes and eventually bring them to the County Commissioners for consideration and approval. Schedule to be announced soon. Met with Assistant Prosecutor’s Office on October 9th to address legal questions posed by the Steering Committee. We should have a steering committee meeting in January to review and finalize their comments.

C. INFORMATION SYSTEMS

1. Database Acquisition and Updates

2. Web Site

Check out the website at www.pcrpc.org.

D. PLANNING ADMINISTRATION

1. Subdivision Regulation Administration

a. Subdivisions of Land (Submitted)

Preliminary Plan	0 Applications	0 Lots
Plats	0 Applications	0 Lots
Replats	13 Applications	18 Lots
Exceptional Replats	2 Applications	0 Lots
Variance	1 Application	
Minor Subdivisions	0 Applications	0 Lots

b. Divisions of Land

5+Acre Lots Divisions	3 Applications	3 Lots
Transfers to Adj Prop	<u>3 Application</u>	<u>3 Transfer</u>
Total	22 Applications	21 Lots Created

2. Zoning Text and Map Amendments

- See community/member services

3. Community and Economic Development Administration and Implementation

- See CDBG Report

E. REGIONAL COORDINATION AND OTHER CONTINUING ACTIVITIES

1. Other Member Services as Requested

- Atwater Township
- Brimfield Township
We processed text amendments and discussion on Maple Crest.
- Franklin Township
Text amendments for February and March and to help update their zoning book to include Brady Lake Zoning
- Freedom Township
We prepared a parcel map showing their non-residential zoning areas. We also are working on language for a proposed text amendment.
- Garrettsville Village
- Hiram Township
- Hiram Village

- Mantua Township
Continue to help coordinate the Mantua Center School development plan. We held a couple meetings to discuss process, change orders and additional funding options.
- Mantua Village
- Nelson Township
- Palmyra Township
We met with Township representatives about an emergency management grant and Nature Works Park grant.
- Paris Township
- Randolph Township
- Ravenna City
We met to discuss their proposed JEDD. We continue to finalize their land use plan. We meet with the Planning Commission on March 27th to discuss their Land Use Plan. Finalized draft contract agreement to do a bike plan for the City.
- Ravenna Township
We are assisting Ravenna Township and the City of Ravenna with their JEDD. Staff prepared potential zoning amendments and will be meeting with the Township Zoning Commission on April 18th. We submitted a Target of Opportunities designation and sent it to Governor Kasich.
- Rootstown Township
RPC Board considered text language at the March meeting and we prepared another amendment for April.
- Shalersville Township
- City of Streetsboro
RPC staff held a kick off meeting on March 1st for the update to their Master Plan. The next meeting will be April 19th.
- Suffield Township
Staff attended their March Planning Commission meeting, related to their land use plan. Surveys for their land use plan are due March 31st. Suffield residents returned just less than 300 electronic surveys.
- Sugar Bush Knolls
- Windham Township

- **Windham Village**
We are moving forward with the land use plan. We assisted with applying for a Target of Opportunities Designation. Governor Kasich accepted Windham Village and Township as a Target of Opportunity and submitted that to the US Treasury to make the designation official.

2. Non-Member Technical Assistance

3. Intergovernmental Reviews-Applications Received

Local-0
Areawide-0
Statewide-0

4. Akron Metropolitan Transportation Study (AMATS)

5. Northeast Ohio Four County Regional Planning and Development Organization (NEFCO)

6. Portage County Housing Services Council

7. Data/Information/Graphics to Developers, Businesses, Private Sector upon Request

- Topography maps, aerials, wetlands, zoning, census, floodplain and subdivision information for the general public, businesses, and organizations.

8. Portage Development Board (PDB)

- Staff met to discuss a potential project in Portage County.

9. Quarterly Zoning Inspectors (QZI) Meeting

- The County Building Official and Water Resources Director presented their suggestions on how to coordinate with their offices. The last meeting was held on January 25th. The next meeting will be in May.

10. Streetsboro Subdivision Regulations

- RPC staff is working with Streetsboro staff on their comments and recommended changes. We last met with staff on to discuss changes on March 29th 2017.

11. Portage County Land Reutilization Corporation (Land Bank)

- Contracts for PCRPC to coordinate the meetings and assist in the preparation of any mapping and possibly some planning for the Land Bank. The land bank had a meeting on March 12th. The next land bank meeting is scheduled for April 9th at Reed Memorial Library NDS at 1:00 pm.

12. Portage County Storm Water Program – Home Sewage Repair and Replacement Program

- The Portage County Storm Water Program has set aside \$500,000 to repair and replace home sewer systems. This is part of a three-pronged program to help homeowners with the problem of high costs to repair and replace the home sewer system. The contract for implementation is in place and we are taking applications. We have 2 new applicants and we anticipate up to 10 more from the Health Department later in April.

13. Ravenna City Land Use Plan

- We are currently finalizing the land use plan. We held a community meeting on February 22nd at Reed Memorial Library and had a kick off meeting with the Ravenna Planning Commission on March 27th. The next meeting with the Planning Commission is set for April 24th.

14. Local Government Innovation Fund County-wide Parks and Recreations Collaboration and Coordination Plan.

- Portage County Regional Planning Commission received a \$50,000 grant to work with all the parks and park-related facilities in the County to do the following basic tasks:
 - 1) Foster Collaboration
 - 2) Inventory all park amenities/facilities in Portage County
 - 3) Discuss opportunities for resource sharing i.e. purchase of play equipment, maintenance of equipment
 - 4) Discuss opportunities to coordinate park services i.e. leagues, events, and other social activities,
 - 5) Compile facility and programming information to share with each community and a master list to be provided online for public use.
- A steering committee meeting was held on February 20th at the RPC office. Next meeting will be held in May.
- We are combining financial resources from another grant for the creation of an interactive website. The grant has been extended until December 31, 2018.

15. Local Government Innovation Fund Marketing and Branding (planning) Grant.

- This is a planning grant for the purpose of Marketing and Branding Portage County. This is not an implementation grant.
- We hope to develop dozens of ideas that will help brand Portage County and the Cities, Villages, and Townships.
- We are exploring what other communities across the nation have done to market themselves and create a list of ideas that would be made available to everyone to utilize.
- We hope to add a Live/Work/Play section to the County's website
- We also are looking to better market our local schools regionally to establish more accurately the quality of our local schools.
- We plan on having an open meeting to discuss grant details with communities in early May.

F. COMMISSION MANAGEMENT/ADMINISTRATION

1. Marketing/Customer Service/Public Relations

2. Other

- **Celebrate Portage! /Visioning In Portage (VIP)** - Celebrate Portage! is to keep the key elements of the vision alive. The core concept of Celebrate Portage! is to celebrate the good to great things happening in the County. Doing so will bring greater awareness of what the County has to offer and to inspire others to action. The next meeting is March 7th. The car show is August 29th, Runway Fest August 31st and September 1st, the Dinner September 6th, Volunteer day is September 13th. The community grants are still to be determined.

Grant Submitted	Status	Grant Description	Amount	Adm. Revenue
Local Government Innovation Fund	FUNDED	To create comprehensive plan for parks	\$47,500	\$2,500
Local Government Innovation Program (LGIF/LGIP)	FUNDED	Submitted proposal for shared access to county website in effort to better market and brand Portage County.	\$50,000	\$22,500
JAG	PARTIAL FUNDING	Worked with Sheriff's Department to submit grant for 10 MDT computers	\$30,00 of \$74,401	None
Healthy Food for Ohio Program	Not Funded	Due to decreased availability of state funding, we are working with Windham on a different strategy that could gain a portion of financial support from this revenue stream. Met with Mayor Blewitt to conference call with Omar Elhagmusa, program officer for HFO and Elizabeth from Senator Eklund's office.	\$250,000	
Ohio Supreme Court Technology Grants	December 22, 2017	Worked with Gordon Fischer, Director of Technology for Courts writing proposal drafts for submission to the Supreme Court of Ohio Grants. The grants support technology improvements for the Common Pleas Court- General Division, Common Pleas Adult Probation, Probate Court, and Ohio Juvenile Court.	\$43,483 in total grant submission	
ODNR: Recreational Trails	Feb. 1, 2018	Reviewing resubmission of the Recreational Trails grant for Atwater. This grant is for development of urban trail linkages, trail head and trailside facilities; maintenance of existing trails; restoration of trail areas damaged by usage; improving access for people with disabilities; acquisition of easements and property; development and construction of new trails; purchase and lease of recreational trail construction and maintenance equipment; environment and safety education programs related to trails	Request for \$73,595 \$6.25 million available statewide	
Fiscal Year 2017 Assistance to Firefighters Grant (AFG) Program	Feb. 2, 2018	Working with Palmyra Township on submission. This program assists first-responder organizations that need support to improve their capability to respond to fires and emergencies of all types under the AFG Program.	Request for \$57,450 \$310,500,000 Available for year	

Fiscal Year 2017 Assistance to Firefighters Grant (AFG) Program	Feb. 2, 2018	Worked with Windham Township on submission. This program assists first-responder organizations that need support to improve their capability to respond to fires and emergencies of all types under the AFG Program.	Request for \$281,000 \$310,500,000 Available for year	Withdrawn
Critical Infrastructure	February 28, 2018	Worked with Lisa Reeves on Critical Infrastructure re-submission for Windham. Developing comprehensive project to improve Bauer Street.	Request \$290,000	
Critical Infrastructure	Feb. 28, 2018	Worked with City of Ravenna on a Critical Infrastructure grant for Vine Street.	\$300,000	
Portage Foundation	February 15, 2018	Grants for community projects throughout Portage County. Worked on submission for MRS that was postponed to August submission	\$5000	
Grant Title	Due Date	Current Grant Being Considered	Amount	
ODNR: Nature Works	June 1, 2018	Working on grant narrative for Garrettsville and Palmyra. Need to photograph project areas. Met with Rootstown to discuss NW grant opportunity. Rootstown plans to apply to NW in May.	TBD	
TBD		Researching grant opportunities for Paris Township. The township is in need of a generator that will help during weather emergency at their community center.		
Ohio Development Services Agency: New Horizons Fair Housing Assistance Program	Rolling application	Reviewing grant application for Fair Housing and discussing project opportunities. The New Horizons Fair Housing Assistance Program provides funds to units of local government, or consortia of units of local government, to affirmatively further fair housing and eliminate impediments to fair housing.	Up to \$15K; \$5K for each additional jurisdiction for maximum of \$30K	
FEMA SAFER grants	Opens March 26, 2018 Due: April 27, 2018	The Staffing for Adequate Fire and Emergency Response Grants (SAFER) was created to provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained, "front line" firefighters available in their communities. The goal of SAFER is to enhance the local fire departments' abilities to comply with staffing, response and operational standards established by the NFPA (NFPA 1710 and/or NFPA 1720).	TBD	
Ohio Emergency Medical Grants 2018-2019 EMS Priority 2-5 Research RFP Opportunities	Grants Due by April 16, 2018	First priority shall be given to emergency medical service organizations for the training of personnel, for the purchase of equipment and vehicles, and to improve the availability, accessibility, and quality of emergency medical services in this state. In this category, the board shall give priority to grants that fund training and equipping of	TBD	

		<p>emergency medical service personnel. Priority 2-5 Research RFP Opportunities</p> <ul style="list-style-type: none"> -Ohio Trauma System Assessment-Project 1 RFP -Ohio Trauma System Assessment-Project 2 RFP -Ohio Trauma System Assessment-Project 3 RFP -Comprehensive Assessment of Post-Acute -Care Resources for Trauma Patients RFP Assessment of Trauma Specific Education & Certification Resources RFP 		
Ohio Traffic Safety Office	FFY 2019 Traffic Safety Grant Proposals due May 2018.	Competitive grants will be directed toward those state and local community traffic safety activities that will have the greatest impact toward fatal crash reduction. Each proposal should focus on one or more of these issues: alcohol/drug-impaired driving, occupant protection, and/or speed management. Grant proposals must show a clear correlation between the state-identified goals and the countermeasure activities that are proposed. Proposals are expected to be problem identification driven.	TBD	
Grant Title	Due Date	Grant Opportunities 30-120 Days Out	Amount	
Ohio Environmental Science and Engineering Scholarships	April 15, 2018	FT students majoring in environmental science, environmental engineering or related fields at Ohio colleges/universities can apply. Administered by the Ohio Academy of Science.	\$1250 for students in 2nd year of 2 yr. program; \$2,500 for students in 4/5 th years.	
Ohio Public Works Small Government Program	All applicants are required to have a Small Government Engineer's Plan Status Certification 2018 funding year due date is March 30, 2018. Next meeting May 10, 2018	The Small Government Commission provides grants and loans to villages and townships with populations in the unincorporated areas of less than 5,000 in population. Project applications are selected from those not funded through the District Integrating Committees for funding and are submitted by the Districts to compete on a statewide basis. The Commission meets at least once annually to review and approve the methodology, and to vote on the Program Administrator's recommended slate of projects. Additional meetings are held as necessary. Meetings are held at the offices of the <u>Ohio Water Development Authority</u>	The current annual allocation is \$17.5 million.	
Preservation Assistance Grants or Smaller Institutions	May 5, 2018	Help small and mid-sized institutions—such as libraries, museums, historical societies, archival repositories, cultural organizations, town and county records offices, and colleges and universities—improve their ability to preserve and	Up to \$6,000	

		care for their significant humanities collections. These may include special collections of books and journals, archives and manuscripts, prints and photographs, moving images, sound recordings, architectural and cartographic records, decorative and fine art objects, textiles, archaeological and ethnographic artifacts, furniture, historical objects, and digital materials. Applicants must draw on the knowledge of consultants whose preservation skills and experiences are related to the types of collections and the nature of the activities on which their projects focus. Within the conservation field, for example, conservators usually specialize in the care of specific types of collections, such as objects, paper, or paintings.		
Ohio Public Works Commission	May 2018 meeting	OPWC administer the State Capital Improvement Program. Through the State Capital Improvement Program (SCIP) the State uses its general revenues as debt support to issue general obligation bonds up to \$175 million in fiscal years 2017 to 2021 and \$200 million in fiscal years 2022 to 2026. Eligible applicants are counties, cities, villages, townships, and water and sanitary districts. Eligible projects are for improvements to roads, bridges, culverts, water supply systems, wastewater systems, storm water collection systems, and solid waste disposal facilities. Funding is provided through grants, loans, and loan assistance or local debt support. Grants are available for up to 90% of the total project costs for repair/replacement, and up to 50% for new/expansion. Loans can be provided for up to 100% of the project costs. Grant/loan combinations are also available. There is no minimum or maximum loan amount.	Up to \$175 million for all programs \$17.5 million for SGP \$3.5 million for EP \$65 million for LTP	
Small Government Program (SGP)				
Emergency Program (EP)				
Local Transportation Program (LTP)				
Lake Erie Protection Fund	May 9, 2018	Small grants for research and on the ground projects aimed at protecting, preserving, and restoring Lake Erie or its tributary watersheds in Ohio. Focuses on projects that lead to better management decisions for both environmental protection and economic development. Special grant projects considered. Support through donations or license plate.	Up to 50,00- with most grants averaging about \$15,000	
Development Services Agency-Alternative Fuel Transportation Program		The Alternative Fuels Transportation Program provides financial assistance to businesses, nonprofit organizations, school districts, or local governments for the purchase and installation of alternative fuel refueling, blending, or distribution facilities and terminals.	Loan Amounts from \$250,000 up to \$750,00	
NEH- Common Heritage	May 31, 2018	America's cultural heritage is preserved not only in libraries, museums, archives, and other community organizations, but also in all of our homes, family histories, and life stories. The	\$20,000 Max	

		Common Heritage program aims to capture this vitally important part of our country's heritage and preserve it for future generations. Common Heritage will support both the digitization of cultural heritage materials and the organization of public programming at community events that explore these materials as a window on a community's history and culture. NEH especially welcomes applications from small and medium-sized institutions not previously supported.		
Edward Byrne memorial Justice Assistance Grant (JAG)	May 31, 2018	Proposed to streamline justice funding and grant administration, the Edward Byrne Memorial Justice Assistance Grant Program allows states and local governments to support a broad range of activities to prevent and control crime based on their own local needs and conditions. Areas of support include: Multi-Jurisdictional Drug Task Forces • Law Enforcement • Crime Prevention Programs • Adult & Juvenile Corrections, Community Corrections & Reentry Program • Courts, Defense, Prosecution, and Victim Services Programs • Cross-Agency & Cross-system Collaboration & Training Programs	TBD	
Violence Against Women	May 31, 2018	The Violence Against Women Act (VAWA) Program funds projects that assist units of local government develop and strengthen effective law enforcement and prosecution strategies and services to combat crimes against women.	TBD	
NEH: Division of Public Programs, Digital Projects for the Public	June 6, 2018	Digital Projects for the Public-grants support projects that significantly contribute to the public's engagement with the humanities. Digital platforms—such as websites, mobile applications and tours, interactive touch screens and kiosks, games, and virtual environments—can reach diverse audiences and bring the humanities to life for the American people. The program offers three levels of support for digital projects: grants for Discovery projects (early-stage planning work), Prototyping projects (proof-of-concept development work), and Production projects (end-stage production and distribution work). While projects can take many forms, shapes, and sizes, your request should be for an exclusively digital project or for a digital component of a larger project.	between \$30,000-\$100,000	
Ohio Humanities: Quarterly Grants	Draft due May 15, 2018 Proposal	Ohio Humanities has 2 special funding opportunities available at all times: 1) Towards A Beautiful Ohio: Ohio Humanities is a 3 year initiative focusing on the environment. As part of this initiative, they seek to strategically invest in public conversations that address environmental	\$2,001-5,000	

	due June15, 2018	issues from a humanities perspective. 2) Humanities and the Experience of War: Standing Tall In recognition of the importance of the humanities both in helping Americans to understand the experiences of service members and in assisting veterans as they return to civilian life		
FEMA: State Homeland Security Program Grants (HSGP)	June 2018 Anticipated due date	The purpose of HSGP is to support state, local and tribal efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. References to these priorities can be found throughout this document		
FEMA: State Homeland Security Program Grants SHSP	June 2018 Anticipated due date	The SHSP assists state, tribal and local preparedness activities that address high-priority preparedness gaps across all core capabilities and mission areas where a nexus to terrorism exists. SHSP supports the implementation of risk driven, capabilities-based approaches to address capability targets set in urban area, state, and regional Threat and Hazard Identification and Risk Assessments (THIRAs). The capability targets are established during the THIRA process, and assessed in the State Preparedness Report (SPR) and inform planning, organization, equipment, training, and exercise needs to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other catastrophic events.	TBD	
Cops-community- policing-development- 2017	Anticipated date June 2018	USDOJ-COPS-This solicitation is open to all public governmental agencies, profit and nonprofit institutions, institutions of higher education, community groups and faith-based organizations. Proposals should be responsive to the topic selected, significantly advance the field of community policing, and demonstrate an understanding of community policing as it pertains to the application topic. Applications that represent partnerships between law enforcement agencies and institution of higher education and nonprofit institutions are encouraged. Except where otherwise indicated, initiatives that primarily or solely benefit one or a limited number of law enforcement agencies or other entities will not be considered for funding.	\$25,000	
Grant Title	Due Date	Ongoing Grant Opportunities	Amount	
Ohio Humanities: Tourism Planning Grant and Media Planning	1 st business day of each month	When humanities perspective is integrated from a project's inception, this provides coherence throughout the planning, implementation, and later evolutions of a cultural and heritage tourism	Up to \$2K; implement ation	

		initiative. Using Ohio Humanities grants, local community organizations have developed exhibits, walking and driving tours, digital tools, and lively historical experiences	grants up to \$20K	
Rural Energy for America Program Renewable Energy Systems & Energy Efficiency Improvement Loans & Grants in Ohio	Ongoing	Provides guaranteed loan financing and grant funding to agricultural producers and rural small businesses to purchase or install renewable energy systems or make energy efficiency improvements. Applications for this program are accepted year round at your <u>local office</u> .	\$20,000 or less and up to \$500,000	
USDA Community Facilities Grant and Loan	Ongoing	Provides affordable funding to develop essential community facilities in rural areas	TBD	
Economic Development Administration (EDA) U.S. Department of Commerce FY2016-2019 Planning Program and Local Technical Assistance Program	Ongoing	Through its Planning and Local Technical Assistance programs, EDA assists eligible recipients in developing economic development plans and studies designed to build capacity and guide the economic prosperity and resiliency of an area or region. The Planning program helps support organizations, including District Organizations, Indian Tribes, and other eligible recipients, with Short Term and State Planning investments designed to guide the eventual creation and retention of high-quality jobs, particularly for the unemployed and underemployed in the Nation's most economically distressed regions. Applications are accepted on a continuing basis and processed as received. This Planning and Local Technical Assistance opportunity will remain in effect until superseded by a future announcement.	\$300,000 ceiling	
Economic Development Administration (EDA) U.S. Department of Commerce	Ongoing	The Economic Development Administration's (EDA's) mission is to lead the Federal economic development agenda by promoting innovation and competitiveness, preparing American regions for economic growth and success in the worldwide economy. EDA fulfills this mission through strategic investments and partnerships that create the regional economic ecosystems required to foster globally competitive regions throughout the United States. EDA supports development in economically distressed areas of the United States by fostering job creation and attracting private investment	\$3,000,000 ceiling; \$100,000 floor	
Walgreens Community Grant Program	Ongoing	Areas of need and focus include: access to health and wellness in communities; pharmacy education and mentoring initiatives; civic and community outreach; emergency and disaster	\$10,000	

		relief.		
Dominion Foundation	Monthly	The Dominion Foundation supports nonprofit organizations dedicated to improving the economic, physical, and social health of the communities served by Dominion's companies. The Foundation focuses its grant making in 5 general categories: <u>health and human services</u> , including hunger/homeless issues and youth and senior services; <u>education</u> , including K-12 education; <u>culture and the arts</u> , including visual arts, music, theater, dance, libraries, parks, public broadcasting, and museums; <u>civic and community development</u> ; and, <u>the environment</u> , including environmental education. The primary interest of the Foundation is to support programs. Support of capital campaigns is limited & provided on an exceptional basis.	\$1,000-\$15,000	
ODNR Division of Forestry: Dry Fire Hydrant Grant Program	No deadline; funds are available annually	The Ohio Department of Forestry Grant Program is focused on improving wildfire protection and fire department preparedness by providing funding assistance for dry hydrant installation.	\$2,250	
Grant Title	Due Date	Grants To Review Again in 2018	Amount	Adm. Revenue
Historical Marker Program	July 1, 2018	As part of the Ohio Historical Connection, this program offers support for markers.	\$750	
Ohio Environmental Education Fund General Grant Program	LOI- Due July 9 Application Due-July 16, 2018	The OEEF has five targeted areas of focus where Ohio EPA has determined an immediate need for more educational and awareness outreach effort due to significant environmental impacts in our state: <ul style="list-style-type: none"> •projects that demonstrate and encourage best management practices for nutrients, including, but not limited to, targeted efforts to reduce nutrient loadings to rivers and streams from urban and rural areas; •projects that demonstrate and encourage the use of innovative storm water management practices; •projects that demonstrate and encourage the reduction of air emissions, including, but not limited to, promotion of alternative modes of transportation; •projects that encourage and explain the importance of habitat restoration efforts to increase biodiversity and improve air and water quality; and 	Up to \$50,000 Mini-grants are for \$500-5,000	

		<ul style="list-style-type: none"> • projects that encourage pre-school through university students to explore careers in the environmental sciences and environmental engineering. 		
COPS-HIRING-PROGRAM-APPLICATION-2017	Anticipated date July 2018	USDOJ-COPS-The COPS Hiring Program (CHP) is an open solicitation. All state, local, and tribal law enforcement agencies that have primary law enforcement authority are eligible to apply. CHP applicants must have a police department that is operational as of July 10, 2017, which is the close of this application, or receive services through a new or existing contract for law enforcement service. If funds under this program are to be used as part of a written contracting agreement for law enforcement services (e.g., a town that contracts with a neighboring sheriff's department to receive services), the agency wishing to receive law enforcement services must be the legal applicant in this application	\$3,125,000 available	
COPS-AHTF-APPLICATION-2017	Anticipated date July 2018	USDOJ-COPS-This solicitation is being announced as an open competition targeted at state law enforcement agencies authorized by law or by a state agency to engage in or to supervise anti-heroin investigative activities. Funding is limited and this solicitation is expected to be very competitive. Strong applications should demonstrate a multijurisdictional reach and participation in interdisciplinary team structures (i.e., task forces). Strong applications should also include multi-year state level primary treatment admissions data for heroin and other opioids to support their proposal. The goals for this program are to increase efforts to investigate illicit activities related to the distribution of heroin or unlawful distribution of prescription opioids, or unlawful heroin and prescription opioid traffickers through statewide collaboration. The COPS Office reserves the right to limit awards to one per state at the time of award announcement.	\$1,500,000	
Ohio Humanities: General Grant	July 13, 2018	<p>Cultural program with clear focus on humanities</p> <p>Cultural programs involving humanities professionals</p> <p>Cultural Programs with public benefit</p> <p>Cultural Programs with balanced views</p> <p>Any project over \$2K must have outside evaluator; all grants are a dollar for dollar match</p>	Max \$20,000	
Water Resource Restoration Sponsor program (WRRSP)	Deadline of July 31, for the upcoming program year, which	Reviewing this grant details for eligibility of the Hills Pond Dam Project for the Commissioners. The Water Resource Restoration Sponsor Program (WRRSP) was created to counter the loss of ecological function and biological diversity that jeopardizes the health of Ohio's water resources.	\$1,621,296	

	begins January 1.	This program funds both preservation and restoration of aquatic habitat to accomplish this goal. The WRRSP relies on having a sponsoring wastewater loan from the Water Pollution Control Loan Fund (WPCLF).		
Lake Erie Protection Fund	Quarterly Aug, Oct, Feb	Small grants for research and on the ground projects aimed at protecting, preserving, and restoring Lake Erie or its tributary watersheds in Ohio. Focuses on projects that lead to better management decisions for both environmental protection and economic development. Special grant projects considered. Support through donations or license plate.	\$15,000 available	
Ohio Civil Justice Grants	August 2018	The Supreme Court of Ohio is pleased to announce the availability of grant funds to support local court technology projects. The funds will be used to address a variety of issues and situations where the lack of sufficient technology is a barrier to the efficient and effective administration of justice. Any court of appeals, common pleas court (or any division therein), municipal court, or county court is eligible to apply.		
Portage Foundation	August 2018	For community projects throughout Portage County. Looking at grant for Main Street Ravenna	\$2000	
Water Pollution Control Loan Fund (WPCLF)	Need to reapply August 2018	Below market interest rate loans are awarded to eligible applicants for planning, design, and construction of wastewater treatment facilities and sewer systems. The standard below market interest rate is established monthly, and is 1.25% below the general obligation bond index rate. The program also offers a small community interest rate, as well as hardship interest rates of 0% and 1%. There are currently no minimum or maximum loan amounts. Approximately \$500 million is loaned out each year	\$1,621,296	
Diesel Emissions Reduction Grant	September 2018	Public and private sector diesel fleets (motor vehicle, marine, locomotive and highway construction equipment) that are eligible under the Federal Highway Congestion Mitigation and Air Quality (CMAQ) program and located in a. Private sector fleets must apply through a public sector partner. Administered jointly with Ohio Depart. Transportation.	10 million annually with up to \$350,000 given per grant	
Clean Water Act Section 319	September 2018	Local governments, nonprofit organizations, watershed groups and SWCDs and local parks can conduct stream restoration and nonpoint source pollution management projects. 20% total project cost are required to be provided as local match. About 2 million available annually	Between \$300,000-\$400,000	

Ohio Department of Transportation and Ohio EPA -- Diesel Emission Reduction Grant (DERG)	September 2018	Supports proposals from public sector and private sector (with a public sponsor) diesel fleets that will undertake vehicle/equipment replacement, repower, or retrofit for the purpose of emissions reduction in eligible Ohio counties. Fleets may also apply for idle reduction equipment		
Ohio Humanities: Quarterly Grants	September 2018	Ohio Humanities has 2 special funding opportunities available at all times: 1) Towards A Beautiful Ohio: Ohio Humanities is a 3 year initiative focusing on the environment. As part of this initiative, they seek to strategically invest in public conversations that address environmental issues from a humanities perspective. 2) Humanities and the Experience of War: Standing Tall In recognition of the importance of the humanities both in helping Americans to understand the experiences of service members and in assisting veterans as they return to civilian life.	\$2,001-5,000	
Ohio Humanities	September 2018	As a part of its current initiative, Standing Together: The Humanities and the Experience of War, the National Endowment for the Humanities offers a new grant opportunity: the Dialogues on the Experience of War program. The program supports the study and discussion of important humanities sources about war, in the belief that these sources can help U.S. military veterans and others to think more deeply about the issues raised by war and military service. The humanities sources can be drawn from history, philosophy, literature, and film—and they may and should be supplemented by testimonials from those who have served. The discussions are intended to promote serious exploration of important questions about the nature of duty, heroism, suffering, loyalty, and patriotism The discussion groups can take place on college and university campuses, in veterans' centers, at public libraries and museums, and at other community venues. Most of the participants in the discussion groups should be military veterans; others, such as men and women in active service, military families, and interested members of the public, may participate as well.	Up to \$100,000 which includes support for recruitment and training of facilitator	
National Endowment for the Arts: OUR TOWN Grant Projects that Build Knowledge About Creative Placemaking and Arts Engagement,	September 2018	Grant Program Description - This area of Our Town funding is to build and disseminate creative place making knowledge more broadly. These projects can be carried out by arts service or design service organizations, and/or other national or regional membership or university-based organizations that provide technical assistance to those doing place-based work, to expand the knowledge base about creative place	Between \$25,000-100,000	

Cultural Planning, and Design Projects		making to their members and the field. These projects should expand the capacity of artists and arts organizations to be more effective entrepreneurs and to work more effectively with economic and community development practitioners, and vice versa, to improve the livability of the communities and create opportunities for all	matching	
Lake Erie Commission: Lake Erie Protection Fund (LEPF)	October 2018	The Ohio Lake Erie Commission administers Ohio's Lake Erie Protection Fund, which was established to finance research and on-the-ground projects aimed at protecting, preserving and restoring Lake Erie and its watershed. Projects focus on critical issues facing Lake Erie, including: water quality protection, fisheries management, wetlands restoration, watershed planning, invasive species, algal bloom research, Lake Erie ecological shifts, and environmental measurements.	Up to 50K with 25% match required	
Office of Criminal Justice Services (OCJS) Justice Assistance Grant Law Enforcement (JAGLE)	October 31, 2018	Justice Assistance Grants for Law Enforcement for hiring, training, and employing law enforcement officers and support staff on regular basis, paying overtime for the above, and procuring equipment and technology.	Up to \$20,000	
State Farm Insurance	Oct. 2018	We make it our business to be like a good neighbor, helping to build safer, stronger and smarter communities across the United States. Through our company grants, we focus on three areas: safety, education, and community development.	\$5,000 and up	
National endowment for the Humanities: Dialogues on the Experience of War	November 2018	The program supports the study and discussion of important humanities sources about war, in the belief that these sources can help U.S. military veterans and others think more deeply about the issues raised by war and military service. Although the program is primarily designed to reach military veterans, men and women in active service, military families, and interested members of the public may also participate.	Up to \$100,000	
Robert Wood Johnson Foundations	November 2018	The Robert Wood Johnson Foundation (RWJF) Culture of Health Prize (the Prize) recognizes communities that have placed a priority on health and are creating powerful partnerships and deep commitments that will enable everyone, especially those facing the greatest barriers to good health, the opportunity to live well. A Culture of Health recognizes that health and well-being are greatly influenced by where we live, learn, work, and play; the safety of our surroundings; and the relationships we have in our families and communities. The Prize elevates the compelling stories of local leaders and community members who together are	\$25,000	

		transforming neighborhoods, schools, businesses, and more—so that better health flourishes everywhere.		
Capital Planning Grants	November 2018	Preparing capital grant ideas from local government (Commissioners) that can be reviewed for the upcoming next 2 years state budgeting process. Requires 6 year planning document.		
MARCS (Multi-Agency Radio Communication System)	November 2018	Working with Windham Township to determine if the MARCS grant is going to be applied for by deadline. MARCS is dedicated to providing Ohio's first responders and public safety providers with state-of-the-art wireless digital communications, and to promote interoperability, in order to save lives and maximize effectiveness in both normal operations and emergency situations.		
Ohio Drug Law Enforcement Fund	December 1, 2018			
National Institute of Food and Agriculture-Community Food Projects Competitive Grant Program (CFPCGP)	December 2018	CFP intends to solicit applications and fund two types of grants. The types are entitled (1) Community Food Projects (CFP) and (2) Planning Projects (PP). The primary goals of the CFP are to: Meet the food needs of low-income individuals through food distribution, community outreach to assist in participation in Federally assisted nutrition programs, or improving access to food as part of a comprehensive service; Increase the self-reliance of communities in providing for the food needs of the communities; Promote comprehensive responses to local food access, farm, and nutrition issues; and Meet specific state, local or neighborhood food and agricultural needs including needs relating to: Equipment necessary for the efficient operation of a project; Planning for long-term solutions; or The creation of innovative marketing activities that mutually benefit agricultural producers and low-income consumers.	\$8,640,000 is available	
Food Insecurity Nutrition Incentive (FINI)	December 2018	Grant program supports project that increased the purchase of fruits and vegetables among low-income consumers participating in the supplemental Nutrition Assistance Program (SNAP) by providing incentives at the point of purchase.	21 million available	
Office of Criminal Justice Services (OCJS)	Dec. 2018	Family Violence Prevention and Services grants funds projects that assist units of local government develop and strengthen effective law enforcement and prosecution strategies and services to combat crimes against women.		

Ohio Environmental Education Fund	Electronic LOI due January 9; Applications due January 17, 2019	Local subdivisions of government, local schools, and school boards, non-profit organizations, for profit- organizations, and state agencies can apply for mini grants and general grants. Education projects targeting pre-school through university students and teachers, the general public, and the regulated community. 10% cash or in-kind match required.	\$500	
Public Humanities Grants	January 2019	Public Humanities Projects grants support projects that bring the ideas and insights of the humanities to life for general audiences. Projects must engage humanities scholarship to analyze significant themes in disciplines such as history, literature, ethics, and art, or to address challenging issues in contemporary life. NEH encourages projects that involve members of the public in collaboration with humanities scholars or that invite contributions from the community in the development and delivery of humanities programming. This grant program supports a variety of forms of audience engagement.	Planning grants up to \$40,000 Implementations grants \$50,000-\$400,000	
OCJS: Ohio Drug Law Enforcement Fund Grant	January 2019	The Ohio Drug Law Enforcement Fund will provide funding to defray expenses that a drug task force organization incurs in performing its functions related to the enforcement of the state's drug laws and other state laws related to illegal drug activity. Each applicant will need to demonstrate how their application meets the stated purpose of the fund.		
Distance Learning and Telemedicine Grant Program	TBD	Through The US Department of Agriculture, the Distance Learning and Telemedicine program helps rural communities use the unique capabilities of telecommunications to connect to each other and to the world, overcoming the effects of remoteness and low population density. For example, this program can link teachers and medical service providers in one area to students and patients in another.		
ODNR Division of Forestry: 2017 Volunteer Fire Assistance Grant	January 2019	The U.S. Department of Agriculture, Forest Service, through the Cooperative Forestry Assistance Act, has allocated funds to Ohio for the Volunteer Fire Assistance (VFA) Grant Program. These funds will be distributed to fire protection agencies on the basis of the Act and the federal guidelines. The grants are 50/50 matching reimbursement grants. This means a fire department that receives a grant must purchase the equipment prior to receiving reimbursement for 50% of the total project amount.	Up to \$10K	

Ohio Public Works Commission	Jan. 2019.	The OPWC provides financing for local public infrastructure improvements through both the State Capital Improvement Program (SCIP) and the Local Transportation Improvement Program (LTIP). SCIP is a grant/loan program for roads, bridges, water supply, wastewater treatment, storm water collection, and solid waste disposal. LTIP is a grant program for roads and bridges only.		
National Endowment for Humanities: Creating Humanities Communities	Feb, 2019	The Creating Humanities Communities program provides matching grants to help stimulate and proliferate meaningful humanities activities in states and U.S. territories underserved by NEH's grant making divisions and offices. Grantees will use the funds to establish and undertake new humanities program		
ODNR: Clean Ohio Trails Fund	February 2019	The Clean Ohio Trails Fund works to improve outdoor recreational opportunities for Ohioans by funding trails for outdoor pursuits of all kinds. Local governments, park and joint recreation districts, conservancy districts, soil and water conservation districts, and non-profit organizations are eligible. Eligible projects include: Land acquisition for a trail, trail development, trailhead facilities, engineering and design		
Ohio EPA Grants Liter and Prevention Grants: <i>Community Development</i>	February 2019	Community Development Grants allow Ohio communities to support and expand community recycling and litter prevention efforts. Grants provide funding for equipment to support recycling collection and materials processing. Those eligible to apply include municipal corporations, counties, townships, villages, state colleges or universities, solid waste management districts and authorities, park districts, health districts, statewide recycling and litter prevention trade associations, non-profit organizations and state agencies. The grant requires 50 percent matching funds to be available and spent on the approved project. The grant period is 12 months in duration	\$3,000-\$250,000	
Ohio EPA Grants Ohio EPA Grants Liter and Prevention Grants: : <i>Liter Management</i>	February 2010	Litter Management Grants allow Ohio communities, local government agencies and non-profit organizations to support litter and tire amnesty collection projects. Additionally, grant funding is available to support Keep Ohio beautiful (KOB) Communities and KOB activities. Grant proposals must include an actual clean-up activity to take place on public land or public waterways. The applicant must include a commitment to provide 10 percent matching funds. The grant period is 12 months in duration.	Grants are provided from \$500 to up to \$90,000	

Ohio EPA Grants Liter and Prevent Grants: <i>Scrap Tire Grants</i>	February 2019	Scrap Tire Grants provide financial assistance to Ohio's businesses, communities and non-profit organizations to convert manufacturing operations to accept scrap tire material, expand tire processing operations or utilize scrap tire material in civil engineering construction projects or manufactured products. Businesses or non-profit organizations must secure a local government sponsor to serve as the grant applicant. Applicants must commit to providing 100 percent matching funds. The grant has a maximum duration of 24 months.	Grants are provided from \$350,000-\$200,000	
Ohio EPA Grants Liter and Prevention Grants: <i>Recycling Market Development Grants</i>	February 2019	Market Development Grants are offered to Ohio businesses and non-profit organizations that propose to create equipment infrastructure for successful markets of recyclable materials and related products. Applicants must be sponsored by an eligible governmental agency who will serve as the grant applicant and a pass-through agency for documenting and receiving funds. The applicant must include a commitment to provide 100 percent matching funds. The grant has a maximum duration of 24 months.	\$250,000 awarded per project category	
NEA Art Works-Design	SF-424 due February 2019 Proposal due February 2019	Reviewing form for RPC for submission of the planning, development, printing of Architectural guidelines for Portage County	\$10,000-\$100,000 matching funds	
FEMA Fire Prevention and Safety Grants	March 2019	The Fire Prevention and Safety (FP&S) Grants are part of the Assistance to Firefighters Grants (AFG) and support projects that enhance the safety of the public and firefighters from fire and related hazards. The primary goal is to reduce injury and prevent death among high-risk populations. In 2005, Congress reauthorized funding for FP&S and expanded the eligible uses of funds to include Firefighter Safety Research and Development.	TBD	
LOWES Charitable and Educational Foundation Grants	March Based on last year	Grants used to help build better communities by providing monetary assistance to nonprofits and municipalities looking for support of high-need projects such as: building renovations/upgrades, grounds improvements, technology upgrades and safety.	\$2,000-\$100,000 with most falling between \$10K-\$25K	
US Department of Health and Human Services Drug Free Communities Support	March 2019	Eligibility applicants are community-based coalitions addressing youth substance use that have previously received a DFC grant but experienced a lapse in funding or have concluded the first five-year funding cycle and are applying	\$125,000	

Program		for a second five-year funding cycle.		
Alternative Fuel Vehicle Conversion Program	March 2019	Ohio General Assembly in June 2016 created a new Alternative Fuel Vehicle Conversion Grant program and set aside \$5 million to be awarded for converting or replacing diesel- and gasoline-powered large vehicles to run on alternative fuels. Grants would reimburse business owners of large diesel or gasoline vehicles weighing 26,000 pounds or more (class 7 and 8) for a portion of the cost of replacing or converting the vehicle to run on compressed natural gas (CNG), liquefied natural gas (LNG) or propane autogas (LPG), including bi-fueled or dual-fueled trucks that can run on both an alternative fuel and on gasoline or diesel fuel. Grants can also cover the cost of converting one or more eligible traditional fuel vehicles into alternative fuel vehicles. This is a reimbursement program and applicants must provide their own funding to cover expenses as they are incurred.	Up to \$400,000	
Historic Preservation Tax Credit Program: Round 20	*Historic Documentation, (Part 1 & 2) Feb. 2019 by 5:00 *Application /Fee Submission Deadline: March 2019 by 5:00	The Ohio Historic Preservation Tax Credit Program provides a tax credit in order to leverage the private redevelopment of historic buildings. The program is highly competitive and receives applications bi-annually in March and September. <ul style="list-style-type: none"> ▪ SHPO Pre-App Request Deadline: February 1, 2018 ▪ Intent to Apply and SHPO Pre-Application Meeting Deadline: Feb. 15, 2018 	TBD	
CLG Grant-Ohio Historic Preservation Tax Credit Round 20	Requires a LOI by Feb. 2019 Application Submission Deadline: March 2019	The Ohio Historic Preservation Tax Credit Program provides a tax credit in order to leverage the private redevelopment of historic buildings. The program is highly competitive and receives applications bi-annually in March and September.		None
The Ohio Department of Public Safety Division of Emergency Medical Services	Due: April 1, 2018	Priority applications are for training of personnel and purchase of equipment; priority for paramedic training programs and those seeking accreditation. The EMS grant award year begins on July 1 and runs through June 30. There are six types of grants (Priorities 1 - 6) available. The amount awarded for each priority is determined by the State Board of Emergency Medical, Fire, and Transportation Services and by the amount of funds available during the award year. Grant	TBD	

		applications are available by February 1st		
SFY 2018-2019 EMS Priority One and Supplemental Grants	Due by April 1, 2018	Grant recipients are required to meet all Ohio Administrative Code requirements to be eligible to receive funds from the State Board of Emergency Medical, Fire, and Transportation Services Grant Program.	TBD	
Ohio Emergency Medical Services: Board Priorities and Economic Hardship	April 1, 2018	The Division of EMS administers the Board Priority and Economic Hardship Grants Program under the direction of the State Board of Emergency Medical Fire, and Transportation Services, for the improvement and enhancement of EMS patient care in Ohio. Funding for the EMS grants program comes from fines levied in the State of Ohio for seatbelt violations.	TBD	
Ohio Emergency Medical Services: Training and Equipment Grants	April 1, 2018	The purpose of the State Board of Emergency Medical, Fire, and Transportation Services Grant Program, administered by the Ohio Department of Public Safety, Division of Emergency Medical Services, is to improve and enhance EMS and trauma patient care in Ohio through the provision of grant funding for equipment, training, and research. The funding source for the grant program is fines levied in the State of Ohio for seat belt violations.	TBD	
Ohio Department Of Public Safety Division Of Emergency Medical Services Emergency, Medical, Fire, & Transportation Services Board Research Grant Application Priority 2-5	April 1, 2018	<p>Priority 2: Second priority shall be given to entities that research, test, and evaluate medical procedures and systems related to adult and pediatric trauma care.</p> <p>Priority 3: Third priority shall be given to entities that research the causes, nature, and effects of traumatic injuries, educate the public about injury prevention, and implement, test, and evaluate injury prevention strategies.</p> <p>Priority 4: Fourth priority shall be given to entities that research, test, and evaluate procedures that promote the rehabilitation, retraining, and reemployment of adult or pediatric trauma victims and social service support mechanisms for adult or pediatric trauma victims and their families.</p> <p>Priority 5: Fifth priority shall be given to entities that conduct research on, test, or evaluate one or more of the following: procedures governing the performance of emergency medical services in this state; the training of emergency medical service personnel; the staffing of emergency medical service organizations.</p>	TBD	

Office of Criminal Justice Services: Residential Substance abuse Treatment Funding	April 2019	The goal of the RSAT Program is to break The cycle of drugs and violence by reducing the Demand for, use, and trafficking of illegal drugs. RSAT enhances the capability of states and units of local government to provide residential substance abuse treatment for incarcerated inmates; prepares offenders for their reintegration into the communities from which they came by incorporating reentry planning activities into treatment programs and assists offenders and their communities through the reentry process through the delivery of community-based treatment and other broad-based aftercare services. OCJS recommends applicants target high-risk offenders as program participants.		
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CDBG REPORT
April, 2018
Work Through March, 2018

2015 COMMUNITY DEVELOPMENT ALLOCATION GRANT - \$304,000 - (September 1, 2015 – October 31, 2017)

Neighborhood Facility/Community Center – Mantua Township Elevator – \$75,000

The Mantua Restoration Society, Inc. mission is to seek and develop funding to preserve historic buildings and sites in order for them to be vibrant, integral parts of Township government and civic life.

The 2-1/2 story building located at 11741 Mantua Center Road (formerly the Mantua Center School) was constructed in 1914 and was recently placed on the National Register of Historic Places. The building is currently being occupied by the Township Zoning Inspector and the Fiscal Officer. The annex portion (former gym/cafeteria) of the building is rented out almost every night to agencies/organizations.

At this time, persons who rely on wheelchairs to get around are only able to access the annex portion of the building. Funds are being requested to remove the barriers that exist for elderly and handicapped individuals that prevent them from entering the Mantua Township Administration and the Community Building's main building. In an effort to remove the barriers to the elderly and handicapped individuals in the Mantua Township Community, funds will be used to place an elevator in the building, which would provide access to all floors. By removing the barriers to all of the levels of the historic building the entire community can use it and it would be more attractive too for profit and non-profit entities that are looking for a place to set up their business.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$130,000. Mantua Township Trustees, Mantua Restoration Society, Inc. has agreed to leverage \$55,000 of their funds to complete the project.

Installation of the elevator has been completed by Canton Elevator; however, the Township needs to have the required fire alarm/elevator monitoring devices installed and the contractor will need to complete the punch list items for the lobby. Once the work is completed, the contractor will contact the Stated to request the inspection.

Met with township officials and legal counsel to discuss completion of the project and the amount owed to the electrical and the general contractor by the Township. Also, met with Neighborhood Development Services about obtaining RLF funds to cover what is owed by the Township.

Neighborhood Facility/Community Center – Franklin Township Hall ADA - \$35,000

Franklin Township took ownership of the building (formerly the Franklin Silk Company) located at 218 Gougler Avenue, Kent in 1840. The building has been the site of the township government since that time. The building was placed on the National Register of Historic Places in 1975.

The meeting room is nearly the entire second floor of the building and is accessible only by a spiral staircase or the fire escape on the outside of the building. Unfortunately, this makes the meeting room inaccessible to the elderly or handicapped. For this reason, meetings are held in a small conference room downstairs that only holds about 20 chairs for citizens or interested parties. This is rarely enough and people must stand in the hallway outside of the room and try to hear what is going on in the meeting.

The Zoning Commission, the Board of Zoning Appeals as well as the Board of Trustees meet for major concerns several times each month. Although the building is located in the City of Kent, the meetings are attended by the residents who live in Franklin Township. The Zoning Commission, Board of Zoning Appeals and Trustees meetings all have a large audience of interested senior citizens that are interested in the township happenings and many cannot attend because there is not enough room.

In an effort to remove the barriers to the elderly and handicapped individuals, funds will be used to place a lift type of elevator in the downstairs corner by the parking lot in order to not disturb the historical status of the building.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$73,000. Franklin Township Trustees has agreed to leverage \$38,000 of their funds to complete the project. **WORK COMPLETED**

Historic Preservation/Phoenix II Roof Replacement - \$44,200

The second phase (111 & 113 East Main Street) of the Phoenix Building is estimated to cost 1.3 million dollars. Interior work including the construction of six new apartments on two floors cannot move forward until the 6,000 square foot roof has been replaced. The roof has been found to be structurally unsound. Some temporary patches have been applied to address major leaks, but are not expected to hold for long. Even with treatment, water filtration is affecting the interior spaces.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$133,963. Coleman Professional Services has agreed to leverage \$89,963 of their funds to complete the project. **WORK COMPLETED**

Parks and Recreation Facilities/McElrath Neighborhood Ballfield - \$39,000

The McElrath Improvement Corporation (MIC) has been in existence for over 40 years with the mission to improve the living conditions and to expand economic opportunities in the McElrath Community. Over the years MIC has been involved with countless projects and activities to assist McElrath residents and improve the neighborhood image.

In 2002-2003, with assistance of the Portage County Commissioners, Leadership Portage County, Community Action Council, the Baseball Tomorrow Fund and others MIC was able to build neighborhood baseball fields for use by all residents on property located at 3770 Richardson Street owned by or donated by to MIC for such uses. Since that time using volunteers and community organizations, MIC has struggled to maintain the concession stands and baseball fields so that they can be utilized to the maximum capacity.

All funding is generated by small fundraisers, revenues from concession stand sales and donations from the community.

Funding is requested to make needed repairs to the concession stands and restrooms and to repair the actual baseball fields through the purchase of screened top soil.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$39,000. **WORK COMPLETED**

Parking Facilities/Garrettsville Parking Lot - \$50,000

A fire in the historical, commercial district of the Village of Garrettsville destroyed an entire block of buildings on March 22, 2014. The fire has left the entire block in rubble creating a blight to the area. Thirteen businesses were displaced by the fire and more than 15 other businesses in the Village are believed to have been harmed from the decrease in customer traffic.

Funds are being requested to remove and pave the existing parking lot and to create an entrance to the parking lot located parallel to Main Street in the historic, commercial district in the Village of Garrettsville in order to eliminate a blight to the area to benefit 1,410 persons.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$156,688. The Village of Garrettsville has agreed to leverage \$109,688 of their own funds to complete the project.

WORK COMPLETED

Fair Housing - \$7,000

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent. **WORK COMPLETED**

Administration and Implementation of the CDBG Grant - \$53,800

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

OCD monitored the grant on January 11, 2018 and we received the monitoring report on March 26, 2018. Portage County received five findings and two advisories due to the administration of the Critical Infrastructure Grant by Neighborhood Development Services. A response will be required by the County CEO within 30 days.

2016 COMMUNITY DEVELOPMENT ALLOCATION GRANT - \$330,000 - (September 1, 2016 – October 31, 2018)

Neighborhood Facilities/Community Center (Windham Community Center) - \$121,400

The Windham Village Community Center is in need of repairs. The following repairs are proposed:

- Replace the existing failing asphalt roof with a new metal roof system.

- Replace the gutter and downspouts.
- Paint the exterior and replace the existing siding.
- Add 3 new ADA compliant exterior decks for ingress and egress.
- Add new security lighting.

The Community Center is located at 9647 East Center Street and is in an area considered to be 65% Low-Moderate Income.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$121,400.

Construction has been completed. However, there are a few punch list items that either the Village or the owner have to complete and are delayed due to weather limitations.

Neighborhood Facilities/Community Center (Mantua Center School) - \$36,800

Phase 1 consisted of the purchase and installation of an elevator to remove the barriers to elderly and handicapped individuals using the Mantua Township Administration and Community Building (former Mantua Center School). At this time persons who rely on wheelchairs to get around are only able to access the annex portion of the building.

Phase 2 will construct a slightly inclined walkway that leads from the handicapped accessible parking spots to the elevator as well as an entrance lobby to the elevator. One edge of the walkway will abut the building and other will abut a brick retaining wall. Without the walkway to the elevator, elderly and handicapped individuals will be prevented from entering the Mantua Township Administration and Community Building's main building. The entrance lobby will serve to keep people out of the elements as they are entering or leaving the elevator.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$36,800.

The architect has put together a punch list of items to be addressed by the contractor. The contractor is waiting for the weather to warm up before completing the punch list items. Once the work is completed the architect will do a final walk through.

Neighborhood Facilities/Community Center (Coleman Adult Day Services) - \$26,700

Coleman Adult Day Services has high lighting needs. This helps to ensure safety at the facility, including minimizing the risk of falls for older clients with failing eyesight. Nurses need to be able to read instructions on medication and make careful observations of clients.

CDBG funds will be used to replace 215 lights of 21 different types located throughout the building, exterior walkways and parking. The Adult Day Services is located at 6695 North Chestnut Street in the City of Ravenna. Replacement of both incandescent and fluorescent lighting with LED lighting can greatly reduce both electricity bills and a buildings carbon footprint.

The request would serve a population comprised of approximately 130 adults with physical, cognitive or development disabilities and their care givers annually.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$26,735.

The specifications are being prepared for the RFP and it is anticipated that it will be go out by the end of April.

Public Facilities - \$63,100 + the City of Ravenna will contribute \$6,816

CDBG funds will be used to provide ADA handicap accessibility in LMI residential areas by installing and upgrading 45 curb ramps and 2073 linear feet of sidewalk to ADA Standards along Highland Avenue to Central Avenue as well as along Prospect Street to Summit Street in the City of Ravenna.

The project is located in Census Tract 6008, Block Group 3 which is considered to be 54% LMI and will benefit 34 persons.

The total cost based on Davis Bacon Prevailing Wages is estimated at \$69,916. The City of Ravenna will contribute \$6,816. **WORK COMPLETED**

Fair Housing - \$7,000

Fair housing services including landlord/tenant information, discrimination complaints, training, posters and brochures will be provided for the residents of Portage County, excluding the City of Kent.

There were two request for assistance received in March.

Administration - \$55,000

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

2018 COMMUNITY DEVELOPMENT ALLOCATION GRANT - \$486,000 (September 1, 2018 – October 31, 2020)

Proposals forms were mailed out to all communities and to various agencies/organizations. Proposal forms are due by 4:30 p.m. on April 20, 2018. Grant application is due to OCD by June 15, 2018.

2017 CDBG CRITICAL INFRASTRUCTURE GRANT (RAVENNA CITY) - \$300,000
(APPLICATION PENDING)

Flood and Drainage Facilities - \$18,400 (CDBG) + \$50,000 (Ravenna City Storm Water Funds)

It is anticipated that 1,750 LF of curb will be replaced, 6 catch basin and 3 manholes replaced along Vine and Gill Street in the City of Ravenna.

Water Facility Improvements - \$230,700 (CDBG) + \$150,000 (Ravenna City)

The waterlines along Vine and Gill Street have experienced 14 breaks in the last 25 years. These breaks are mostly due to corrosion of the cast iron with which the lines were constructed. It is anticipated that 1,550 LF of waterlines will be replaced. The 1 fire hydrant is insufficient for fire protection and the low pressure is likely due to the corrosion. One fire hydrant will be removed and 3 fire hydrants will be installed.

Sidewalk Improvements - \$18,800 (CDBG)

There are numerous deteriorated and uneven sidewalk sections along Vine and Gill Street that exceed the threshold for ADA accessibility. Two of the curb ramps do not meet ADA accessible guidelines and need upgrading. It is anticipated that 575 LF of 4" sidewalk and 150 LF of 6" sidewalk will be replaced.

Street Improvements - \$12,100 (CDBG) + \$50,000 (Ravenna City Paving Funds)

The roadways were last resurfaced in 2006 and thus have met their 12 year anticipated lifespan. It is anticipated that 882 LF of asphalt resurfacing will be done on Vine Street and 622 LF of chip and seal resurfacing will be done on Gill Street.

Administration - \$20,000

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

2017 CDBG CRITICAL INFRASTRUCTURE GRANT (WINDHAM VILLAGE) - \$281,000 (APPLICATION PENDING)

Sidewalk Improvements - \$30,500 (CDBG)

It is anticipated that 752 LF of sidewalks will be replaced and 3 ADA ramps will be replaced and spot curb repairs will be completed, which provide ADA access along Bauer Avenue.

Street Improvements - \$119,900 (CDBG) + \$29,000 (Windham Village)

It is anticipated that 752 LF of roadway base will be rebuilt up to the subgrade and the roadway rebuilt with 6" of stone and 6" of asphalt.

Water Facility Improvements - \$110,600 (CDBG)

Approximately 752 LF of waterline will be replaced including service and fire hydrants along Bauer Avenue.

Administration - \$20,000

Administration and Implementation of the grant includes grant preparation, project management and bidding, completion of reports and day-to-day oversight of the projects.

**PORTAGE COUNTY RPC
FINANCIAL STATEMENT
March 31, 2018**

	Month to Date		Year to Date	
Beginning Cash Balance	\$ 101,030.30	<-- Mar 1st-->	\$ 34,861.79	<-- Jan. 1st
Total All Receipts	\$ 53,765.10		\$ 188,104.08	
Total All Expenditures	\$ 34,714.27		\$ 102,884.74	
Ending Cash Balance	\$ 120,081.13	<--Mar 31st-->	\$ 120,081.13	

REVENUES	Budget	M-T-D	Y-T-D	Accts Recvble	Balance	% recvd
RPC Membership Dues	230,775.00	39,384.95	102,793.48	5,007.07	127,981.52	45%
Subdivisions	11,000.00	6,830.00	8,335.00	-	2,665.00	76%
IGR's	100.00	-	-	-	100.00	0%
Copies/Misc.(community over hrs)	1,000.00	58.95	77.05	1,103.66	922.95	8%
Publications	-	-	-	-	-	0%
Grant (State)	-	-	-	-	-	0%
Rental Income	20,400.00	325.00	5,100.00	600.00	15,300.00	25%
Contracts	28,000.00	5,819.08	9,621.50	8,098.95	18,378.50	34%
Contract Portage County	37,500.00	1,329.73	6,183.82	10,778.20	31,316.18	16%
Annual Contribution	70,000.00	-	55,000.00	-	15,000.00	79%
Refund/Reimbursement	2,000.00	17.39	993.23	273.89	1,006.77	50%
Donation	-	-	-	-	-	-
TOTAL REVENUE	400,775.00	53,765.10	188,104.08	25,861.77	212,670.92	47%
January 1, 2018 Unencumbered						
Cash Balance	34,861.79					
TOTAL CERTIFICATE OF RESOURCES	435,636.79					

EXPENDITURES	Budget	M-T-D	Y-T-D	Encumbered	Balance	% expend
3 Salaries	243,760.00	20,582.72	63,310.73	-	180,449.27	26%
3 PERS	38,616.00	2,881.60	8,863.56	-	29,752.44	23%
3 Medicare	3,999.00	283.75	874.45	-	3,124.55	22%
3 Workers Comp	5,517.00	349.92	1,076.31	-	4,440.69	20%
3 Health Insurance	73,700.00	5,802.28	17,273.15	-	56,426.85	23%
4 Contract Services	2,364.00	199.99	600.96	599.04	1,164.00	51%
4 Travel/Training	3,000.00	15.04	31.86	58.14	2,910.00	3%
4 Dues	590.00	137.50	447.50	-	142.50	76%
4 Publications	400.00	-	195.00	-	205.00	49%
4 Utilities	10,350.00	1,245.38	3,014.88	3,163.62	4,171.50	60%
4 Advertising	300.00	-	10.55	89.45	200.00	33%
4 Telephone	1,500.00	274.97	274.97	-	1,225.03	18%
4 Postage	1,601.00	400.00	400.00	500.00	701.00	56%
4 Repairs	2,200.00	350.00	935.00	925.00	340.00	85%
4 Maint/Custodial Contract	2,600.00	157.50	577.50	722.50	1,300.00	50%
4 Equip/Copier Rental	3,550.00	242.86	1,097.36	802.64	1,650.00	54%
4 Professional & Technical Services	2,528.00	-	-	-	2,528.00	0%
4 Audit Services	5,000.00	-	-	5,000.00	-	0%
4 Computer Services	1,200.00	257.27	257.27	200.00	742.73	38%
4 Legal Services	10,000.00	833.33	2,500.03	-	7,499.97	25%
4 Insurances (Bldg & Bonds)	-	-	-	-	-	0%
5 Supplies	3,500.00	479.95	692.68	637.76	2,169.56	38%
5 Photocopying/Printing	2,200.00	220.21	450.98	258.52	1,490.50	32%
5 Equipment/Software	-	-	-	-	-	0%
5 Furniture	-	-	-	-	-	0%
6 Building Improvements	-	-	-	-	-	0%
7 Refund/Reimbursement	1,175.00	-	-	-	1,175.00	0%
8 Debt Service (Loan)	-	-	-	-	-	0%
TOTAL 2017 EXPENDITURES	419,650.00	34,714.27	102,884.74	12,956.67	303,808.59	28%
2017 Carryover Encumbrances						
4 Custodial Contract	-	-	-	-	-	0%
Total 2016 Encumbrances	-	-	-	-	-	-
GRAND TOTAL	419,650.00	34,714.27	102,884.74	12,956.67	303,808.59	

CDBG FUNDS
03/31/18

FUND	BEGINNING CASH BALANCE	RECEIPTS	EXPENDITURES	ENDING CASH BALANCE
Formula 2016 Grant (BF-16)	15,315.08	-	2,226.93	13,088.15
New Horizons Grant (BD-16)	952.80	-	952.80	-
TOTAL	16,267.88	-	3,179.73	13,088.15

FINAL

03/31/18

2016 Formula Grant

Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
BF16 Windham Community Center Rehab	\$ 121,400.00	\$ 1,850.00	\$ 114,215.58	\$ 7,184.42	\$ -	\$ 121,400.00	\$ -
(01) Fair Housing Program (County)	\$ 7,000.00	\$ 376.93	\$ 6,109.02	\$ 890.98	\$ -	\$ 7,000.00	\$ -
(02-1) General Administration	\$ 55,000.00	\$ -	\$ 53,408.61	\$ 1,591.39	\$ -	\$ 55,000.00	\$ -
(02-2) Ravenna City Sidewalk replacement	\$ 63,100.00	\$ -	\$ 63,100.00	\$ -	\$ -	\$ 63,100.00	\$ -
(03) Mantua Center School	\$ 36,800.00	\$ -	\$ 28,478.64	\$ 8,321.36	\$ -	\$ 31,900.00	\$ 4,900.00
(04) Coleman Adult Day Svcs. Lights	\$ 26,700.00	\$ -	\$ -	\$ 26,700.00	\$ -	\$ -	\$ 26,700.00
(05) Return to Grantor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 310,000.00	\$ 2,226.93	\$ 265,311.85	\$ 44,688.15	\$ -	\$ 278,400.00	\$ 31,600.00

Grant Period 09-01-16/10-31-18

2016 New Horizons Grant

Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
Fair Housing Program	\$ 12,800.00	\$ 952.80	\$ 11,847.20	\$ 952.80	\$ -	\$ 12,800.00	\$ -
(01) General Administration	\$ 2,200.00	\$ -	\$ 2,200.00	\$ -	\$ -	\$ 2,200.00	\$ -
(02)							
TOTALS	\$ 15,000.00	\$ 952.80	\$ 14,047.20	\$ 952.80	\$ -	\$ 15,000.00	\$ -

Grant Period 10-01-16/09-30-17
Extension granted 01-31-18

LGIP Fund 8520
03/31/18

FUND	BEGINNING CASH BALANCE	RECEIPTS	EXPENDITURES	ENDING CASH BALANCE
LGIP Parks & Rec/Plan	5,298.69	-	5,068.37	230.32
				-
TOTAL	5,298.69	-	5,068.37	230.32

Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
Administration RPC	\$ 44,500.00	\$ 5,010.64	\$ 44,500.00	\$ -	\$ -	\$ 44,500.00	\$ -
Administration Park District	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
Copies/Printed Materials	\$ 500.00	\$ 57.73	\$ 269.68	\$ 230.32	\$ -	\$ 500.00	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 50,000.00	\$ 5,068.37	\$ 44,769.68	\$ 5,230.32	\$ -	\$ 45,000.00	\$ 5,000.00

SBIG
20160609

Grant period 5-19-16/5-19-18
Extension requested 1-31-18
Extension granted 12-31-18

LGIP Fund 1266
03/31/18

FUND	BEGINNING CASH BALANCE	RECEIPTS	EXPENDITURES	ENDING CASH BALANCE
LGIP Marketing/Branding	10,000.00	-	5,600.00	4,400.00
TOTAL	10,000.00	-	5,600.00	4,400.00

Activity	Budget	M-T-D Expenditures	Accum Exp	Left to Spend in Grant	M-T-D Draws	Accum Draws	Left to Draw in Grant
Administration RPC	\$ 22,500.00	\$ -	\$ -	\$ 22,500.00	\$ -	\$ 9,987.00	\$ 12,513.00
Consulting Contract	\$ 25,000.00	\$ 5,600.00	\$ 5,600.00	\$ 19,400.00	\$ -	\$ -	\$ 25,000.00
Copies/Printed Materials/Prep	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ -	\$ 13.00	\$ 2,487.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -		\$ -	\$ -	
Totals	\$ 50,000.00	\$ 5,600.00	\$ 5,600.00	\$ 44,400.00	\$ -	\$ 10,000.00	\$ 40,000.00

SBIG
20170346

Grant period 11-17-16/11-17-18