PORTAGE COUNTY COMBINED GENERAL HEALTH DISTRICT BOARD MEETING MINUTES January 17, 2017

1

2

3

5

24

25

26 27

28

29

30

31

32

The Portage County Combined General Health District Board of Health met on Tuesday, January 17, 2017, at the Resources on Oakwood Campus (ROC), Room 204, 705 Oakwood Street, Ravenna, Ohio. The meeting was

called to order at 7:00	P.M. by Board President, Robert Palmer.	1
		8
Board Members in Attendance:	Mr. Robert Palmer, President; Ms. Evelyn Cutlip, Vice-	9
	President; Ms. Bonnie Bailey, Member; Mr. James Bierlair,	10
•	Member; Mrs. Lucy Ribelin, Member	ΤO
Board Members Absent:	Dr. Howard Minott, Member; Ms. Amy Hammar, Member;	11
•	Mr. Robert Howard, Member	12
Staff in Attendance:	Mr. Joseph J. Diorio, MPH, MS, RS Health Commissioner	
	Mrs. Rose Ferraro, MSN, RN Director of Nursing	13
**	Mrs. Mary Helen Smith, MPH, CPH, RS, REHS	14
	Director of Environmental Health	
	Mrs. Becky Lehman, MPH Director of Health Education	15
	Mrs. Debra Stall Director of Finance	16
	Mrs. Dorothy Filing Director of Administration & Personnel	17
Others:	Bridget Rinehart PCHD Clerk	17
Advisory Council:	James Deffenbaugh Palmyra Township	18
Media Present:	None	19
	OR HEATEN MEDETNO MINIMEC.	20
	OF HEALTH MEETING MINUTES:	
Board of Health	Meeting Minutes of December 20, 2016 - Board	21
Member Ribelin pı	resented a motion to approve the Regular Board	22
of Health Meetin	g Minutes of December 20, 2016, seconded by	23

- M17 01of Health Meeting Minutes of December 20, 2016, seconded by Board Member Cutlip.
 - ADVISORY COUNCIL Mr. James Deffenbaugh No report. II.
 - III. PUBLIC COMMENT None

IV. DISCUSSION REPORTS:

- A. Director of Administration & Personnel -Mrs. Dorothy Filing
 - 1. 2017 IRS Mileage Reimbursement Rate Mrs. Filing informed the Board that the IRS lowered the 2017 mileage reimbursement rate to 53.5¢ from 54¢ in 2016.

Janı	uary 17, 2017
M17-O2	Board Member Bierlair presented a motion to adopt the IRS 2017 Mileage Reimbursement Rate of 53.5¢, seconded by Board Member Bailey. An "aye" vote was cast by all, motion carried.
	 B. Accounting Report - Mrs. Debra Stall, Director of Finance 1. Resolution #17-01 - Acceptance of Then and Now Certifications for Payment
	2. Resolution #17-02 - Acceptance of Then and Now Certifications for Payment
M17-03	Board Member Ribelin presented a motion to adopt Resolutions #17-01 and #17-02 as stated above, seconded by Board Member Cutlip. Vote on the motion is as follows:
	Poll: Board Member Palmer Yes Board Member Cutlip Yes Board Member Bailey Yes Board Member Minott Absent Board Member Hammar Absent Board Member Bierlair Yes Board Member Howard Absent Board Member Ribelin Yes Motion carried.
	3. Resolution #17-03 - Amendment to the 2017 Portage County Combined General Health District Annual Appropriations for Revenue Previously Certified
M17-04	Board Member Cutlip presented a motion to adopt Resolution #17-03 as stated above, seconded by Board Member Howard. Vote on the motion is as follows:
	Poll: Board Member Palmer Yes Board Member Cutlip Yes Board Member Bailey Yes Board Member Minott Absent Board Member Hammar Board Member Howard Motion carried. Board Member Palmer Yes Board Member Minott Absent Yes Board Member Bierlair Yes Board Member Ribelin Yes
	4. Resolution #17-04 - A Journal Entry Reversal/Expense Correction for the Portage County Combined General

Health District

Board of Health Meeting Minutes (Cont'd) January 17, 2017

M17-08

					2
C.	Fir	anci	al and Expendi	ture Reports - Mrs. Debra Stall,	-
				Director of Finance	,
	1.	Fin	ancial Report	- Mrs. Stall presented the revenue and	Ľ,
		exp	enditures for	December, 2016. The carryover for	-
		201	6 is \$2,243,41	2.30.	(
-	•	•		•	7
	2.	Exp	enditure Repor	t -	8
	٠	a.	Ratification	of January Expenditures - Board Member	9
			Cutlip preser	ted a motion to ratify Batch 74 for	10
			\$1,666.42 and	Batch 75 for \$22,289.48 for a total	
			amount of \$2	23,955.90, seconded by Board Member	11
-		•	Bierlair. Vo	te on the motion is as follows:	12
Poll	:	Boar	d Member Palmer	Yes Board Member Cutlip Yes	13
			d Member Bailey d Member Hammar	Yes Board Member Minott Absent Absent Board Member Bierlair Yes	14
	:	Boar	d Member Howard	Absent Board Member Ribelin Yes	15
		Moti	on carried.		16
		mesh	ihit A - Trav	el and Expenditures that Occur After	17
	3.		rd Meetings	CI and imponditions	18
		воа а.		n, M.P.H., will attend Community	19
		a.		nning & Preparing for Normal & Crisis.	
			Date:	January 20, 2017	20
			Location:	Franklin County	21
			досистоп.	855 W. Mound Street	22
			·	Columbus, OH	23
			Mileage:	265 miles @ 53.5¢ per mile = \$141.78	24
			Registration:		25
	٠,		-	penditure not to exceed \$230.00.	26
					27
		b.	Debra Stall,	will attend the Fiscal Officers	28
	•		meeting.		
			Date:	January 27, 2017	29
			Location:	Stark County Health District	30
				3951 Convenience Circle NW	31
				Canton, OH	32
			Mileage:	71 miles @ 53.5¢ per mile = \$37.99	

Travel and expenditures not to exceed \$45.00.

POOLS	8902	\$19.437.90	201 (2014)			(\$1,003.20)	(\$140.46)	(\$13.92)	(\$8.55)	(\$198.06)	(\$57.57)		\$18,016.14	Ę		TOTALS	\$2,274,130.47						-	-				\$2,243,412.30			
PHEP	EBOLA	(\$2.327.10)	(2000)			(\$1,288.25)	(\$180.36)	(\$18.03)	(\$10.95)	(\$269.88)			(\$4,094.57)	VILITINOPA	INIOINTHE	IOIALS			\$262,841.21							(\$293,559.34)	(\$293,559.34)				· ·
PHEP	8901	\$20,963.66		-		(\$8,405.95)	(\$1,176.81)	(\$118.47)	(\$71.46)	(\$1,881.66)	(\$68.31)	11111	\$9,241.00	11/15	TOTO	IOIALS		\$262.841.21		10000	(\$184,819.29)	(\$25,874.79)	(\$2,567.24)	(\$1,571.11)	(\$39,034.17)	(\$39,692.74)				81.96	358.53)
GENERAL	STORM	\$413,480.41		\$175,000.00		(\$18,736.19)	(\$2,623.09)	(\$256.65)	(\$159.29)	(\$3,561.35)	(\$553.33)		\$562,590.51	WIOS	200.00	8913	\$37,543.35	\$15,606,00		000000000000000000000000000000000000000	(54,338.20)	(\$604.58)	(\$59.18)	(\$36.69)	(\$1,222.41)	(\$87.06)		\$46,821.23		\$3,148,281.96	(\$2,806,358.53)
GENERAL	POSAL	\$14,748.53		\$985.00		(\$1,137.00)	(\$1.59.18)	(\$16.50)	(\$9.65)		(\$82.46)		\$14,328.73	NOU HER	200	09.14	\$22,261.32	\$2,748.77		100 000 04/	(55,803.80)	(\$532.54)	. (\$53.86)	(\$32.34)	(\$551.00)			\$20,036.51			
GENERAL	PLUMB	\$23,449.94		\$7,499.00		(\$5,310.04)	(\$743.40)	(\$75.21)	(\$45.12)	(\$830.76)	(\$459.54)		\$23,484.87	MTR CYCLE	2012	CTEO	\$36,279.59									(\$1,348.00)		\$34,931.59		YTD	YTD
GENERAL	NURSE	(\$18,432.94)		\$9,565.73		(\$14,631.39)	(\$2,048.43)	(\$203.76)	(\$124.37)	(\$3,251.28)	(\$12,568.13)	- International Property of the Inte	(\$41,694.57) \$23,484.87	MCH	2011	1100	\$31,648.99	\$7,392.89		(64 759 00)	(77,730,00)	(\$1/6.13)	(\$18.25)	(\$10.70)				\$37,578.80		Total Revenue YTD	Total Expense YTD
GENERAL	IMMPR	\$6,984.08											\$6,984.08	CMH	8910	2	\$55,394.01	\$4,030.00		(¢5 /03 51)	(40,403.01)	(TT:69/4)	(5///5)	(\$46.71)	(\$795.42)	(\$161.35)		\$52,080.02			
GENERAL	HTHED	\$25,664.27											\$25,664.27	MRC	8008	2	\$16,901.53											\$16,901.53		2,841.21	59.34)
GENERAL	HB110	\$73,806.59			164 200 141	(10.605(46)	(\$611,75)	(\$60.17)	(\$37.17)	(\$1,234.26)			\$67,493.73	WAST WTR			\$73,824.28	\$30,800.00	,	(\$12,453,13)	161 745 451	(517CF2)	(57.0.27)	(\$105.84)	(\$1,908.99)	(\$3,044.14)		\$85,192.21		262,84	(293,559.34)
GENERAL	BODYA	\$419.03		\$750.00	 (625 70)	(0).000)	(54.74)	(50.45)	(\$0.30)	(\$11.76)			\$1,118.00	PARK/CAMP	8906		\$12,935.91	\$135.00		(\$1,627,72)		ĺ	ĺ		9,5	(\$20.74)	040	\$10,845.24			
GENERAL	SOLW													IAP	8905		\$17,621.55			(\$1,812.08)		(\$7.0.31)			(\$/21.64)	(\$258.96)		574,535.49	1 2 7 1 1 1 1	ie iviontiniy	e Monthly
GENERAL	6HIVP	(\$957.52)			(4691 20)	(07.004)	(550.70)			2	(nn:cae)		(\$1,953.18)	PRIV WTR	8904		\$30,658.83	\$6,204.00		(\$4,215.91)	_	L				(\$161.02)	\$21 0EA 20		1040	וסנפו הפעפוות פיוטתנתוץ	Total Expense Monthly
GENERAL	Sano	\$1,325,409.89			(\$70.748 59)	(45 00 05)	(43,304,7)	(5004.03)	(\$50T.36)	(510,/20.38)	(17.00,133.17)		\$1,206,299.77	FSO/FE	8903		\$36,414.37	\$2,124.82		(\$23,481.74)	(\$3,287,43)	(\$320.67)	(\$400 65)	(\$4 700 JE)	(5000 00)	(a6.50a5)	\$5 9A5 57	10.0+0,04			
DESCRIPTION				revenue	Salaries	PFRS	Medicare	J/W	Hoolth Bonofitz	Appropriations	Sinch principal data	1 !	12/31/16 Month End Balance	DESCRIPTION			Balance	Revenue		Salaries	PERS	Medicare	W/C	Health Banafite	Anaromistions	April optilations	12/31/16 Month End Balance	3			
DATE		11/30/16 Balance										100	12/31/16	DATE			11/30/16 Balance										12/31/16				

4.

- 1	•		1			
			2			
ċ.		Plumbing Inspector, will attend Ohio	3			
	Association o	f Plumbing Inspectors.	4			
	Date:	March 5-8, 2017				
	Location:	Embassy Suites	5			
		5100 Upper Metro Place	6			
		Dublin, OH	7			
•	Mileage:	284 miles @ 53.5¢ per mile = \$151.94	8			
	Meals:	3 meals @ \$20.00 = \$60.00	9			
	Registration:	\$250.00	10			
	Lodging:	Embassy Suites	11			
		5100 Upper Metro Place	12			
		Dublin, OH				
•	Lodging Cost:	2 nights @ \$122 per might = \$244.00	13			
	CEUs:	15.0	14			
	Travel and ex	penditures not to exceed \$776.53.	15			
			16			
		esented by Board Member Bierlair to	17			
permit said stated expenditures, seconded by Board						
Member Cutlip. An "aye" vote was cast by all, motion						
car	ried.		19 20			
			21			
		fication of Travel & Expenditures that				
0cc	ur Before the	Board Meeting	22			
a.		neer, R.S., attended Food Safety	23			
	Roundtable-Et	hnic Food Training.	24			
	Date:	December 15, 2016	25			
	Location:	Medina County Board of Health	26			
		4800 Ledgewood Drive	27			
	•	Medina, OH	28			
	Mileage:	85 miles @ 54¢ per mile = \$45.90				
	Meal:	1 meal @ \$15.00 = \$15.00	29			
	CEUs:	2.5	30			
	Travel and exp	penditures not to exceed \$70.00.	31			

M17-09

Board of Health Meeting Minutes (Cont'd) January 17, 2017

M17 - 10

1 b. Justin Rechichar, M.P.H., attended Food 2 Roundtable-Ethnic Food Training. 3 Date: December 15, 2016 4 Location: Medina County Board of Health 5 4800 Ledgewood Drive 6 Medina, OH Meal: 1 meal @ \$15.00 = \$15.007 CEUs: 2.5 8 Travel and expenditures not to exceed \$15.00. 9 10 Ali Mitchell returned car seat tent to Rainbow 11 Babies Hospital. 12 Date: January 6, 2017 13 Location: UH Rainbow Babies Hospital 14 2121 Adelbert Road Cleveland, OH 1.5 59.6 miles @ 54¢ per mile = \$32.18Mileage: 16 Travel and expenditures not to exceed \$35.00. 17 18 A motion was presented by Board Member Ribelin to 19 permit said stated approved expenditures, seconded by 20 Board Member Bierlair. Vote on the motion is 21 follows: 22 Poll: Board Member Palmer Yes Board Member Cutlip Yes Board Member Bailey Yes Board Member Minott Absent 23 Board Member Hammar Absent Board Member Bierlair Yes Board Member Howard Absent Board Member Ribelin 24 Yes Motion carried. 25 Nursing/Medical Director Report - Rosemary Ferraro, M.S.N., 26 R.N., Nursing Director 27 1. Communicable Disease Report - Mrs. Ferraro presented 28 the monthly Report. There has been an increase in flu 29 cases. 30 31 2. Nursing Division Monthly Report - Mrs. Ferraro gave 32 updates on meetings and presentations especially the Introduction to Descriptive Epidemiology and Outbreak

Investigation Report which follows.

- e 2 ne 3

- 3. Introduction to Descriptive Epidemiology Marguerite Erme, Summit County Public Health Included in the Board packet for their review.
- 4. Outbreak Investigation Report Included in the Board packet for their review.
- 5. OPHA Public Health Nurse Conference December 12 & 13, 2016 Rose Ferraro, M.S.N., R.N., and Susie Forgacs, B.S.N., R.N. Included in the Board packet for their review.
- E. Health Education and Promotion Report Becky Lehman, M.P.H., Director
 - Health Education and Promotion Report Mrs. Lehman informed the Board of activities for the month of December highlighting Project Dawn, the car seat program, HTV, Access to Care, and Safe Communities.
 - 2. Health Education New Employee Update We received 104 applications for the position. Interviews were held the first two weeks of January. Mrs. Lehman recommended Elissa Praser to be offered the Health Educator position.

Board Member Ribelin presented a motion to accept Elissa Praser as the candidate to be offered the Health Educator position, seconded by Board Member Cutlip. An "aye" vote was cast by all, motion carried.

At this time, Board Member Ribelin asked questions about an Epidemiologist and Food Inspections. Discussion regarding the topics followed.

Board of Health Meeting Minutes (Cont'd) January 17, 2017

raarj	y ' j	2017	
	F.	Environmental Reports - Mary Helen Smith, M.P.H., C.P.H.,	
		R.S., R.E.H.S	
		Director of Environment Health	
		1. Solid Waste Report - The Solid Waste Report was	
		accepted as submitted.	
	•		
		2. Environmental Report - The Environmental Report was	
		accepted as submitted. Mrs. Smith commented that the	
		sanitarians have received positive feedback from the	1
		Customer Feedback Survey.	1
		3. Stormwater Report - The Stormwater Report was accepted	1
		as submitted.	1
			-
		4. Food Safety Program Report - The Food Safety Program	
		Report was accepted as submitted.	-
		5. Plumbing Inspections Report - The Plumbing Inspections	
		Report was accepted as submitted.	-
I.	HEA	LTH COMMISSIONER: Joseph Diorio, M.P.H., M.S., R.S.	,
		Health Commissioner	2
	Α.	Staff Meeting Minutes December 22, 2016 - Minutes were	4
	•	included in the Board packet for the Board's review.	2
		C Day Madigal Director -	2
	В.	Retirement Letter of Dr. Raub, Medical Director -	4
		Mr. Diorio informed the Board that three resumes had been received, with the deadline being January 20 th . All	,
		resumes will be transmitted to the Board members for their	
		review. Dr. Raub has expressed his willingness to be	
		available for Medical Director consultation pending the	
		new Medical Director placement.	
		Board Member Ribelin presented a motion to accept with	
			3
		seconded by Board Member Cutlip. An "aye" vote was cast	3

by all, motion carried.

M17-12

VII. OLD BUSINESS:

M17 - 13

M17 - 14

Third and Final Reading - Resolution #16-64B - Revising Food Establishment Operations and Service Food the Operation Fees to Comply with Changes Required by Chapter 3717 of the Ohio Revised Code and Chapters 3701-21 and 901:3-4 of the Ohio Administrative Code. be Fees to

4 5

6

3

Effective February 1, 2017

7 8

Board Member Cutlip presented a motion to Accept the Third #16-64B Resolution adopt and Final Reading and presented above, seconded by Board Member Bailey. the motion is as follows:

9 10

Board Member Cutlip Yes Board Member Palmer Poll: Absent Board Member Minott Board Member Bailey Yes Yes Absent Board Member Bierlair Board Member Hammar Board Member Ribelin Yes Board Member Howard Absent Motion carried.

13 14

15

16

17

1.1

12

B. Resolution #17-07 - A Resolution Authorizing the Portage County Combined General Health District to Enter into the 2017 Water Pollution Control Loan Fund Agreement for the Repair and/or Replacement of Household Sewage Treatment

18 19

Systems

21 22

20

Board Member Cutlip presented a motion to adopt Resolution #17-07 as stated above, seconded by Board Member Bierlair. Vote on the motion is as follows:

23 24

Poll:	Board Member Palmer	Yes	Board Member Cutlip	Yes
	Board Member Bailey	Yes	Board Member Minott	Absent
	Board Member Hammar	Absent	Board Member Bierlair	<u>Yes</u>
	Board Member Howard Motion carried.	Absent	Board Member Ribelin	<u>Yes</u>

25 26

VIII. NEW BUSINESS:

28

27

A. Resolution #17-08 - The Portage County Board of Health Acceptance to Enter into a Service Agreement Between the County Combined General Health District Richardson Animal Hospital for the Purpose of Preparation of Animals for Rabies Testing

29 30

31

Board of Health Meeting Minutes (Cont'd) January 17, 2017

M17-15

Board Member Bierlair presented a motion to adopt Resolution #17-08 as stated above, seconded by Board Member Ribelin. Vote on the motion is as follows:

Poll:	Board Member Palmer	Yes	Board Member Cutlip	Yes
	Board Member Bailey	Yes	Board Member Minott	Absent
**	Board Member Hammar	Absent	Board Member Bierlair	<u>Yes</u>
	Board Member Howard	Absent	Board Member Ribelin	<u>Yes</u>
	Motion carried.			

- B. Resolution #17-09 The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Don Calvert to Provide Motorcycle Classes.
- C. Resolution #17-10 The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Sheri Richards to Provide Motorcycle Classes.
- D. Resolution #17-11 The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Joseph Boal to Provide Motorcycle Classes.
- E. Resolution #17-12 The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Ken Rayl to Provide Motorcycle Classes.
- F. Resolution #17-13 The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Mike Costello to Provide Motorcycle Classes.
- G. Resolution #17-14 The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and James D. Dawson to Provide Motorcycle Classes.

3

H. Resolution #17-15 - The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Jim Kestel to Provide Motorcycle Classes.

5 6

7

8

I. Resolution #17-16 - The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Cathy Gustafson to Provide Motorcycle Classes.

9

10

11

12

13

14

J. Resolution #17-17 - The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Marybeth Sullivan to Provide Motorcycle Classes.

15

16

17

18

K. Resolution #17-18 - The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Kenneth Hudnall to Provide Motorcycle Classes.

19 20

L. Resolution #17-19 - The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Matt Noll to Provide Motorcycle Classes.

22 23

24

21

M. Resolution #17-20 - The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Josee Boal to Provide Motorcycle Classes.

2526

27

28

N. Resolution #17-21 - The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Dale Crutchman to Provide Motorcycle Classes. 2930

31

M17 - 16

- O. Resolution #17-22 The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Sherry L. Hill to Provide Motorcycle Classes.

P. Resolution #17-23 - The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Tim Graichen to Provide Motorcycle Classes.

Q. Resolution #17-24 - The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and MaryKaye Speckhart to Provide Motorcycle Classes.

R. Resolution #17-25 - The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Nicole Waldren to Provide Motorcycle Classes.

Board Member Cutlip presented a motion to adopt Resolution #17-09-#17-25 as stated above, seconded by Board Member Bailey. Vote on the motion is as follows:

			Hammar Howard	Absent	Board		Bierlair	Absen Yes Yes
--	--	--	------------------	--------	-------	--	----------	---------------------

S. Resolution #17-26 - The Portage County Board of Health Acceptance of the Services Agreement Between Kent State University Nutrition Outreach Program/Natalie Caine-Bish, Ph.D., Associate Professor, and the Portage County Combined General Health District

Board	of	Hea	alth	
Meetin	g l	Minu	ıtes	(Cont'd)
Januar				

		Minutes (Cont'd)	
	January	17, 2017	1
		Baard Mombor Bierlair presented a motion to adopt	2
M17-17		Board Member Prefrair Prepared a	3
		Resolution #17-20 as stated above, become	4
		Member Cutlip. Vote on the motion is as follows:	5
		Board Member Bailey Yes Board Member Minott Absent	6
		Board Member Hammar Absent Board Member Bierlair Yes Board Member Howard Absent Board Member Ribelin Yes	. 7
		Motion carried.	8
		Doubty Board of Health	9
		T. Resolution #17-27 - The Portage County Board of Health	
		Acceptance to Enter into Agreement for Consulting Services	10
		for the Child and Family Health Services Grant Between Summit County Health District and the Portage County	11
		Health District	12
		Health District	13
M17-18		Board Member Ribelin presented a motion to adopt	14
M17 10		Resolution #17-27 as stated above, seconded by Board	15
		Member Bierlair. Vote on the motion is as follows:	16
		Poll: Board Member Palmer Yes Board Member Cutlip Yes	17
		Board Member Bailey Yes Board Member Minott Absent Board Member Hammar Absent Board Member Bierlair Yes	18
		Board Member Howard Absent Board Member Ribelin Yes	19
		Motion carried.	20
	IX.	BOARD ISSUES AND DISCUSSION: None	21
			22
		EXECUTIVE SESSION:	23
M17-19		ADJOURNMENT - A motion was presented by Board Member Cutlip at	24
		8:30 P.M. to adjourn the January 17, 2017 Regular Board of	25
		Health Meeting. An "aye" vote was cast by all, motion	26
		carried.	27
		, and an analysis of the second secon	
			28
	-1)	1 t 1 1 (los 1) 1) 101 w	29

Robert Palmer Board President

Joseph J. Diorio, M.P.H., M.S., R.S. Health Commissioner

Df

31 32