

PORTAGE COUNTY COMBINED GENERAL HEALTH DISTRICT

BOARD MEETING MINUTES

May 17, 2016

The Portage County Combined General Health District Board of Health met on Tuesday, May 17, 2016, at the Resources on Oakwood Campus (ROC), Room 204, 705 Oakwood Street, Ravenna, Ohio. The meeting was called to order at 7:00 P.M. by Board President, Robert Palmer.

Board Members in Attendance: Mr. Robert Palmer, President; Ms. Evelyn Cutlip, Vice-President; Ms. Bonnie Bailey, Member; Dr. Howard Minott, Member; Mr. James Bierlair, Member; Ms. Amy Hammar, Member; Mr. Robert Howard, Member; Mrs. Lucy Ribelin, Member

Board Members Absent: None

Staff in Attendance: Mr. Joseph Diorio, MPH, MS, RS Health Commissioner
Mrs. Rose Ferraro, MSN, RN Director of Nursing
Mrs. Mary Helen Smith, MPH, CPH, RS, REHS Director of Environmental Health
Mrs. Becky Lehman, MPH Director of Health Education
Mrs. Debra Stall Director of Finance
Mrs. Dorothy Filing Director of Administration & Personnel

Others: None

Advisory Council: James Deffenbaugh Palmyra Township

Media Present: None

I. APPROVAL OF BOARD OF HEALTH MEETING MINUTES:

Board of Health Meeting Minutes of April 19, 2016 - Board Member Howard presented a motion to approve the Regular Board of Health Meeting Minutes of April 19, 2016, seconded by Board Member Bailey. An "aye" vote was cast by all, motion carried.

II. ADVISORY COUNCIL - Mr. James Deffenbaugh - Mr. Deffenbaugh had no report.

III. PUBLIC COMMENT - Mr. Frank Hairston, Minority Community of Portage County, presented information on health disparities and needs of the minorities' community.

IV. DISCUSSION REPORTS:

A. Director of Administration & Personnel -
Mrs. Dorothy Filing

B. Accounting Report - Mrs. Debra Stall, Director of Finance

1. Resolution #16-23 - Amendment to the 2016 Portage
County Combined General Health District Annual
Appropriations for Revenue Previously Certified

M16-75

Board Member Hammar presented a motion to adopt
Resolution #16-23 as stated above, seconded by Board
Member Cutlip. Vote on the motion is as follows:

Poll:	Board Member Palmer	<u>Yes</u>	Board Member Howard	<u>Yes</u>
	Board Member Bailey	<u>Yes</u>	Board Member Minott	<u>Yes</u>
	Board Member Hammar	<u>Yes</u>	Board Member Bierlair	<u>Yes</u>
	Board Member Cutlip	<u>Yes</u>	Board Member Ribelin	<u>Yes</u>

Motion carried.

2. Resolution #16-24 - Acceptance of Then and Now
Certifications for Payment

M16-76

Board Member Minott presented a motion to adopt
Resolution #16-24 as stated above, seconded by Board
Member Howard. Vote on the motion is as follows:

Poll:	Board Member Palmer	<u>Yes</u>	Board Member Howard	<u>Yes</u>
	Board Member Bailey	<u>Yes</u>	Board Member Minott	<u>Yes</u>
	Board Member Hammar	<u>Yes</u>	Board Member Bierlair	<u>Yes</u>
	Board Member Cutlip	<u>Yes</u>	Board Member Ribelin	<u>Yes</u>

Motion carried.

C. Financial and Expenditure Reports - Mrs. Debra Stall,
Director of Finance

1. Financial Report - Mrs. Stall reviewed the revenue and
expenditures for April, 2016.

PORTAGE COUNTY HEALTH DISTRICT FINANCIAL REPORT

DATE	DESCRIPTION	GENERAL 8900	GENERAL 6HIVP	GENERAL SOLW	GENERAL BODYA	GENERAL HB110	GENERAL IMMPR	GENERAL NURSE	GENERAL PLUMB	GENERAL POSAL	GENERAL STORM	PHEP 8901	PHEP EBOLA	POOLS 8902	FSC/FE 8903
3/31/16	Balance	\$ 1,450,797.48	\$ (638.88)	\$ 1,606.42	\$ 605.00	\$ 87,511.27	\$ 6,984.08	\$ 8,114.85	\$ 2,874.23	\$ 6,251.32	\$ 393,597.37	\$ 19,925.92	\$ (3,533.23)	\$ 9,377.28	\$ 216,291.85
	Revenue	\$ 6,482.52													
	RE Hmstd Rllbk	\$ 69,483.77			\$ 104.00	\$ 13,725.00		\$ 17,156.88	\$ 6,808.00	\$ 2,925.00				\$ 23,372.00	\$ 10,847.39
	Rev Correction	\$ (9,250.00)						\$ 9,250.00							
	Reso 16-14	\$ (57,904.00)										\$ 10,784.00			
	Reso 16-15			\$ (1,606.42)											
	Salaries	\$ (49,857.91)	\$ (460.80)		\$ (22.66)	\$ (6,513.35)		\$ (7,591.68)	\$ (3,248.84)	\$ (758.00)	\$ (12,335.64)	\$ (4,506.72)	\$ (865.73)	\$ (569.08)	\$ (13,717.06)
	PERS	\$ (6,945.47)	\$ (64.52)		\$ (3.16)	\$ (906.58)		\$ (1,057.40)	\$ (454.74)	\$ (106.12)	\$ (1,719.64)	\$ (628.47)	\$ (120.24)	\$ (78.96)	\$ (1,908.18)
	Medicare	\$ (692.04)	\$ (6.36)		\$ (0.30)	\$ (92.01)		\$ (106.02)	\$ (46.11)	\$ (10.68)	\$ (169.44)	\$ (65.63)	\$ (12.12)	\$ (7.87)	\$ (185.66)
	Health Benefits	\$ (11,307.83)	\$ (84.84)		\$ (7.83)	\$ (990.44)		\$ (1,808.20)	\$ (433.67)	\$ (132.56)	\$ (2,324.11)	\$ (851.51)	\$ (179.92)	\$ (108.01)	\$ (3,133.51)
	Appropriations	\$ (21,489.22)	\$ (55.00)			\$ (186.30)		\$ (8,263.49)	\$ (640.30)	\$ (21.00)	\$ (3,292.08)	\$ (84.34)		\$ (1,428.43)	\$ (6,955.41)
4/30/16	Month End Balance	\$ 1,369,317.30	\$ (1,320.40)	\$ -	\$ 675.05	\$ 92,547.59	\$ 6,984.08	\$ 15,694.94	\$ 4,858.57	\$ 8,147.96	\$ 373,756.46	\$ 24,593.25	\$ (4,711.24)	\$ 30,556.93	\$ 201,239.42

DATE	DESCRIPTION	PRIV WTR 8904	IAP 8905	PARK/CAMP 8906	WAST WTR 8907	MRC 8908	BCM# 8910	CFHS 8911	MTR CYCLE 8913	SAFE COM 8914	SOLW 8915	LINE TOTALS	MONTHLY TOTALS	YTD TOTALS
3/31/16	Balance	\$ 20,419.10	\$ 6,257.02	\$ 1,063.69	\$ 33,556.05	\$ 1,974.94	\$ 50,625.24	\$ (2,779.33)		\$ 3,826.60	\$ 27,299.57			\$ 2,384,467.84
	Revenue	\$ 3,905.00		\$ 20,961.00	\$ 13,550.00		\$ 6,920.00		\$ 1,480.00	\$ 3,794.42		\$ 132,031.21		
	RE Hmstd Pllbk											\$ 69,483.77		
	Rev Correction											\$ -	\$ 201,514.98	
	Reso 16-14	\$ 6,120.00						\$ 11,000.00	\$ 10,000.00	\$ 20,000.00		\$ -		
	Reso 16-15										\$ 1,606.42	\$ -		
	Salaries	\$ (2,016.73)	\$ (1,520.07)	\$ (634.19)	\$ (5,924.48)		\$ (3,692.41)	\$ (3,296.86)			\$ (2,912.95)	\$ (120,445.16)		
	PERS	\$ (280.52)	\$ (211.42)	\$ (88.28)	\$ (822.72)		\$ (512.74)	\$ (459.46)			\$ (405.53)	\$ (16,774.15)		
	Medicare	\$ (28.62)	\$ (20.74)	\$ (8.71)	\$ (84.20)		\$ (52.29)	\$ (46.02)			\$ (39.91)	\$ (1,674.73)		
	Health Benefits	\$ (304.34)	\$ (569.89)	\$ (88.64)	\$ (848.44)		\$ (530.28)	\$ (689.27)			\$ (822.97)	\$ (25,196.26)		
	Appropriations	\$ (2,298.40)	\$ (580.36)	\$ (28.94)	\$ (1,097.98)		\$ (136.62)	\$ (3.16)			\$ (507.75)	\$ (47,078.78)		
4/30/16	Month End Balance	\$ 19,395.49	\$ 9,474.54	\$ 21,175.93	\$ 38,328.23	\$ 1,974.94	\$ 52,620.90	\$ 3,725.90	\$ 11,480.00	\$ 27,621.02	\$ 24,216.88		\$ (211,169.08)	\$ 2,374,843.74
			Total Revenue Monthly			\$201,514.98			Total Revenue YTD			\$1,228,476.13		
			Total Expense Monthly			(\$211,169.08)			Total Expense YTD			(\$797,641.11)		

2. Expenditure Report -

- a. Ratification of April Gasoline Payments and Batch 1764 for Hotel Expenses - Board Member Bierlair presented a motion to ratify the April Gasoline expenses in the amount of \$205.63 and Batch 1764 for Hotel Expenses in the amount of \$314.47 for a total amount of \$520.10, seconded by Board Member Cutlip. Vote on the motion is as follows:

Poll:	Board Member Palmer	<u>Yes</u>	Board Member Howard	<u>Yes</u>
	Board Member Bailey	<u>Yes</u>	Board Member Minott	<u>Yes</u>
	Board Member Hammar	<u>Yes</u>	Board Member Bierlair	<u>Yes</u>
	Board Member Cutlip	<u>Yes</u>	Board Member Ribelin	<u>Yes</u>
	Motion carried.			

- b. Expenditures - A motion was presented by Board Member Ribelin to pay Batch 1804 for \$57,063.47, Batch 1818 for \$3,100.54, and Batch 1905 for \$3,699.74 for a total amount of \$63,862.75, seconded by Board Member Hammar. Vote on the motion is as follows:

Poll:	Board Member Palmer	<u>Yes</u>	Board Member Howard	<u>Yes</u>
	Board Member Bailey	<u>Yes</u>	Board Member Minott	<u>Yes</u>
	Board Member Hammar	<u>Yes</u>	Board Member Bierlair	<u>Yes</u>
	Board Member Cutlip	<u>Yes</u>	Board Member Ribelin	<u>Yes</u>
	Motion carried.			

- c. Motorcycle Ohio Grant Contracts - Mrs. Stall asked to return to 2c after New Business.

3. Exhibit A - Travel and Expenditures that Occur After Board Meetings

- a. Mary Helen Smith will attend the Ohio Environmental Health Association meeting.

Date: May 19, 2016

Location: Licking County Health Department
675 Price Road
Newark, OH

Mileage: 232 miles @ 54¢ per miles = \$125.28

Meals: 1 meal @ \$10 = \$12 + 20% tip

Travel and expenditures not to exceed \$151.00.

- b. Kerry McKeen, R.N., will attend CMH North East PHN Sharing Day.

Date: May 20, 2016

Location: Goodwill Conference Center
408 Ninth Street, SW
Canton, OH

Mileage: 84 miles @ 54¢ per mile = \$45.36

Travel and expenditures not to exceed \$50.00.

- c. Sherry Halas, R.N., will attend LeanOhio Boot Camp.

Date: June 6-10, 2016

Location: University of Akron
495 Wolf Ledges Parkway
Akron, OH

Mileage: 200 miles @ 54¢ per mile = \$108.00

Travel and expenditures not to exceed \$130.00.

- d. Ali Mitchell, B.S.P.H., will attend LeanOhio Boot Camp.

Date: June 6-10, 2016

Location: University of Akron
495 Wolf Ledges Parkway
Akron, OH

Mileage: 226 miles @ 54¢ per mile = \$135.00

Travel and expenditures not to exceed \$130.00.

M16-79

A motion was presented by Board Member Bierlair to permit said stated expenditures, seconded by Board Member Cutlip. An "aye" vote was cast by all, motion carried.

4. Exhibit B - Ratification of Travel & Expenditures that
Occur Before the Board Meeting

- a. Mary Helen Smith, M.P.H., attended Ohio Department
of Health: Zika Vector Surveillance and Control
"How to Workshop".

Date: April 26, 2016

Location: Ohio Dept. of Transportation Bldg.
1980 Broad Street
Columbus, OH

Mileage: 300 miles @ 54¢ per mile = \$162.00

Meals: 1 meal @ \$10 = \$12 + 20% tip

Travel and expenditures not to exceed \$191.40.

- b. Kerry McKeen, R.N., attended SIDS Risk Reduction
and Infant Safe Sleep Educational Workshop.

Date: May 3, 2016

Location: State Library of Ohio
274 E. First Avenue
Columbus, OH

Mileage: 15 miles @ 54¢ per mile = \$8.10

Meals: 1 meal @ \$10.00 = \$10.00

Travel and expenditures not to exceed \$25.00.

- c. Ali Mitchell, B.S.P.H., picked up car seat tent.

Date: May 6, 2016

Location: UH Rainbow Babies & Childrens Hosp
2121 Adelbert Road
Cleveland, OH

Mileage: 55.6 miles @ 54¢ per mile = \$30.02

Travel and expenditures not to exceed \$31.00.

- d. Justin Rechicher, S.I.T., attended LeanOhio Boot
Camp.
Date: May 9-13, 2016
Location: University of Akron
495 Wolf Ledges Parkway
Akron, OH
Mileage: 207 miles @ 54¢ per miles = \$111.78
Travel and expenditures not to exceed \$124.57.
- e. Becky Lehman, M.P.H., attended HPV-Associated
Cancers & Vaccination in Ohio.
Date: May 11, 2016
Location: Nationwide & Ohio Farm Bureau
2201 Fred Taylor Drive
Columbus, OH
Mileage: (Riding with Sherry Halas)
Travel and expenditures not to exceed \$0.00.
- f. Sherry Halas, R.N., attended HPV-Associated
Cancers & Vaccination in Ohio.
Date: May 11, 2016
Location: Nationwide & Ohio Farm Bureau
2201 Fred Taylor Drive
Columbus, OHJ
Mileage: 290 Miles @ 54¢ per mile = \$156.60
Meals: 1 meal @ \$10.00 = \$10.00
Travel and expenditures not to exceed \$180.00.
- g. Kerry McKeen, R.N., attended Lunch'n Learn Series.
Date: May 11, 2016
Location: Akron Childrens Hospital
One Perkins Square
Akron, OH
Mileage: 44 miles @ 54¢ per miles = \$23.76
Registration \$35.00
CEUs: 3.0
Travel and expenditures not to exceed \$60.00.

h. Becky Lehman, M.P.H., attended Education on Branding Strategies.

Date: May 13, 2016

Location: Cuyahoga County Board of Health
5550 Venture Drive
Parma, OH

Mileage: (Riding with Joe Diorio)

Travel and expenditures not to exceed \$0.00.

i. Kat Holtz, B.S., attended TransOhio 8th Annual Transgender and Ally Symposium.

Date: May 13-15, 2016

Location: OSU Student Union
1739 N. High Street
Columbus, OH

Mileage: 325 miles @ 54¢ per mile = \$175.50

Meals: 3 meals @ \$10.00 = \$30.00

4 meals @ \$15.00 = \$60.00

Parking: \$28.00

Lodging: Red Roof Inn

441 Ackerman Road

Columbus, OH

Lodging Cost: 3 nights @ \$104.82 = \$314.47

Travel and expenditures not to exceed \$650.00.

M16-80

A motion was presented by Board Member Ribelin to permit said stated approved expenditures, seconded by Board Member Hammar. Vote on the motion is as follows:

Poll:	Board Member Palmer	<u>Yes</u>	Board Member Howard	<u>Yes</u>
	Board Member Bailey	<u>Yes</u>	Board Member Minott	<u>Yes</u>
	Board Member Hammar	<u>Yes</u>	Board Member Bierlair	<u>Yes</u>
	Board Member Cutlip	<u>Yes</u>	Board Member Ribelin	<u>Yes</u>

Motion carried.

5. CFHS Grant Funds - Mrs. Stall updated the Board on the lack of funds received for the CFHS grant. We have not received money since October 15, 2015, although this past week funds are in the system to be sent.

M16-81

Mrs. Stall asked the Board for permission to transfer \$750 to the CFHS Fund to pay expenditures if the expected distribution is not received in time. Board Member Ribelin presented a motion to permit a transfer of \$750 to the CFHS Grant if needed, seconded by Board Member Hammar. Vote on the motion is as follows:

Poll:	Board Member Palmer	<u>Yes</u>	Board Member Howard	<u>Yes</u>
	Board Member Bailey	<u>Yes</u>	Board Member Minott	<u>Yes</u>
	Board Member Hammar	<u>Yes</u>	Board Member Bierlair	<u>Yes</u>
	Board Member Cutlip	<u>Yes</u>	Board Member Ribelin	<u>Yes</u>

Motion carried.

D. Nursing/Medical Director Report - Presented by
Rosemary Ferraro, R.N., M.S.N., Director of Nursing

1. Communicable Disease Report - Mrs. Ferraro updated the Board about the seven Shigella cases in Windham Township. They are on antibiotics.

2. Nursing Division Monthly Report - Mrs. Ferraro spoke about the Medicaid Waiver, Legal Aid in Windham, and the Showcase of Excellence Award given by Kent State University.

E. Health Education and Promotion Report -
Becky Lehman, M.P.H., Director

1. Health Education and Promotion Report - Mrs. Lehman reported that Karen Towne, Grant Coordinator, had a baby girl. The family is doing well. Karen will return around mid-June.

Mrs. Lehman also informed the Health Department that \$2000 for car seats was received by the Ravenna Elks, Project Dawn is on-going, and the HIV testing and counseling services are busy as usual.

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- F. Environmental Reports - Mary Helen Smith, M.P.H., C.P.H.,
R.S., R.E.H.S
Director of Environment Health
1. Solid Waste Report - The Solid Waste Report was
accepted as submitted.
 2. Environmental Report - The Environmental Report was
accepted as submitted.
 3. Stormwater Report - The Stormwater Report was accepted
as submitted.
 4. Food Safety Program Report - The Food Safety Program
Report was accepted as submitted.
 5. Plumbing Inspections Report - The Plumbing Inspections
Report was accepted as submitted.
 6. Environmental Monthly Report - Mrs. Smith updated the
Board on Environmental activities.
 - a. Zika Vector Surveillance Workshop.
 - b. A Coordinated Response to Food Emergencies.
 - c. OEHA Educational Seminar.
 7. Mosquito Control Grant Application - The application
for \$28,000 was submitted to the Ohio EPA.
- VI. HEALTH COMMISSIONER: Joseph Diorio, M.P.H., M.S., R.S.
Health Commissioner
- A. Strategic Plan - The next Strategic Plan Committee meeting
will be May 26th in Room 204 from 9:00am through 11:00am.
 - B. Staff Meeting Minutes April 21, 2016 - The Minutes were
included in the Board packet for the Board's review.

C. Dr. Daniel Raub, Medical Director, plans to take vacation from May 20th to May 28th. In his absence, the Medical Director from Summit County will be available if needed.

D. Quality Improvement Plan - The Plan was mailed before the Board meeting so Members had the opportunity to review it. Board Member Howard presented a motion to Adopt the Quality Improvement Plan, seconded by Board Member Minott. An "aye" vote was cast by all, motion carried.

E. Permission to Hire Registered Sanitarian - The recommendation of the Interview Committee is Lindsey Smith, B.S. She has a Bachelors of Science in Geology and has hands-on experience with core sampling and GIS. She will be a Sanitarian-in-Training at an hourly rate of \$18.95.

Board Member Bierlair presented a motion to Hire Lindsey Smith, B.S. as a Sanitarian-in-Training at an hourly rate of \$18.95, seconded by Board Member Cutlip. An "aye" vote was cast by all, motion carried.

F. Permission to Hire a Supervisor for the Survey Programs (Food Safety, Camps, and Pools) - Interviews were held and the recommendation is to hire Jessica Offineer as Survey Program Supervisor at an hourly rate of \$24.60.

Board Member Hammar presented a motion to Hire Jessica Offineer as Survey Programs Supervisor at a rate of \$24.60 per hour, seconded by Board Member Cutlip. An "aye" vote was cast by all, motion carried.

G. Resignation of Jennifer Schassar, Nursing Clerk - Board Member Howard presented a motion to Accept Jennifer Schassar's resignation with regret, seconded by Board Member Ribelin. An "aye" vote was cast by all, motion carried.

VII. OLD BUSINESS:

- A. Resolution #16-19 - The Portage County Combined General Health District Acceptance to Enter into Contract with the Portage County Solid Waste Management District to Perform Professional Services for the Year 2016 and Permit Health Commissioner, Joseph J. Diorio, to Sign the Contract Pending Completion (Tabled from April 19, 2016 meeting)

VIII. NEW BUSINESS:

- A. Resolution #16-25 - The Portage County Board of Health Acceptance of the Agreement for Independent Contractor Services Between the Portage County Combined General Health District and Christopher Woolverton, PhD

M16-86

Board Member Minott presented a motion to Adopt Resolution #16-25 as stated above, seconded by Board Member Bierlair.
Vote on the motion is as follows:

Poll:	Board Member Palmer	<u>Yes</u>	Board Member Howard	<u>Yes</u>
	Board Member Bailey	<u>Yes</u>	Board Member Minott	<u>Yes</u>
	Board Member Hammar	<u>Yes</u>	Board Member Bierlair	<u>Yes</u>
	Board Member Cutlip	<u>Yes</u>	Board Member Ribelin	<u>Yes</u>
	Motion carried.			

- B. Resolution #16-26 - The Portage County Board of Health Acceptance of the Addendum to the Agreement for Services Between the Portage County Combined General Health District and Kent State University, School of Health Science, Center of Nutrition Outreach Program

M16-87

Board Member Bierlair presented a motion to Adopt Resolution #16-26 as stated above, seconded by Board Member Minott. Vote on the motion is as follows:

Poll:	Board Member Palmer	<u>Yes</u>	Board Member Howard	<u>Yes</u>
	Board Member Bailey	<u>Yes</u>	Board Member Minott	<u>Yes</u>
	Board Member Hammar	<u>Yes</u>	Board Member Bierlair	<u>Yes</u>
	Board Member Cutlip	<u>Yes</u>	Board Member Ribelin	<u>Yes</u>
	Motion carried.			

- C. Resolution #16-27 - The Portage County Board of Health
Acceptance of the Agreement for Independent Contractor
Services Between the Portage County Combined General
Health District and James Taylor to Provide Motorcycle
Classes
- D. Resolution #16-28- The Portage County Board of Health
Acceptance of the Agreement for Independent Contractor
Services Between the Portage County Combined General
Health District and Sheri Richards to Provide Motorcycle
Classes
- E. Resolution #16-29 - The Portage County Board of Health
Acceptance of the Agreement for Independent Contractor
Services Between the Portage County Combined General
Health District and Joseph Boal to Provide Motorcycle
Classes
- F. Resolution #16-30 - The Portage County Board of Health
Acceptance of the Agreement for Independent Contractor
Services Between the Portage County Combined General
Health District and Kenneth Brown to Provide Motorcycle
Classes
- G. Resolution #16-31 - The Portage County Board of Health
Acceptance of the Agreement for Independent Contractor
Services Between the Portage County Combined General
Health District and Michael G. Costello to Provide
Motorcycle Classes
- H. Resolution #16-32 - The Portage County Board of Health
Acceptance of the Agreement for Independent Contractor
Services Between the Portage County Combined General
Health District and James Dawson to Provide Motorcycle
Classes

- I. Resolution #16-33 - The Portage County Board of Health
Acceptance of the Agreement for Independent Contractor
Services Between the Portage County Combined General
Health District and Kestel Enterprises LLC to Provide
Motorcycle Classes
- J. Resolution #16-34 - The Portage County Board of Health
Acceptance of the Agreement for Independent Contractor
Services Between the Portage County Combined General
Health District and Cathy Gustafson to Provide Motorcycle
Classes
- K. Resolution #16-35 - The Portage County Board of Health
Acceptance of the Agreement for Independent Contractor
Services Between the Portage County Combined General
Health District and Gregory J. Hohloch to Provide
Motorcycle Classes
- L. Resolution #16-36 - The Portage County Board of Health
Acceptance of the Agreement for Independent Contractor
Services Between the Portage County Combined General
Health District and Kenneth Hudnall to Provide Motorcycle
Classes
- M. Resolution #16-37 - The Portage County Board of Health
Acceptance of the Agreement for Independent Contractor
Services Between the Portage County Combined General
Health District and Matthew Noll to Provide Motorcycle
Classes
- N. Resolution #16-38 - The Portage County Board of Health
Acceptance of the Agreement for Independent Contractor
Services Between the Portage County Combined General
Health District and Jossi Boel to Provide Motorcycle
Classes

M16-88 Board Member Minott presented a motion to Adopt the
Motorcycle Resolutions #16-27 through #16-38 as stated
above, seconded by Board Member Howard. Vote on the
motion is as follows:

Poll:	Board Member Palmer	<u>Yes</u>	Board Member Howard	<u>Yes</u>
	Board Member Bailey	<u>Yes</u>	Board Member Minott	<u>Yes</u>
	Board Member Hammar	<u>Yes</u>	Board Member Bierlair	<u>Yes</u>
	Board Member Cutlip	<u>Yes</u>	Board Member Ribelin	<u>Yes</u>
	Motion carried.			

IX. BOARD ISSUES AND DISCUSSION: None

X. EXECUTIVE SESSION:

M16-89 ADJOURNMENT - A motion was presented by Board Member Howard at
8:43 P.M. to adjourn the May 17, 2016 Regular Board of Health
Meeting. An "aye" vote was cast by all, motion carried.



Robert Palmer
Board President



Joseph J. Diorio, M.P.H.,
Health Commissioner

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