



Portage County Board of Commissioners

Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, April 4, 2019

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; there is an audio recording available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Kathleen Clyde	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also attending throughout the day Administrative Assistant Julie Gonzales and Record Courier Reporter Diane Smith.

Recessed to Solid Waste Management District: 9:00 AM
Reconvened: 9:26 AM

COMMISSIONERS' MEETING

1. Discussion:

a. Boards & Commission appointments resolution

The Board agreed to amend Resolution No. 19-0120, adopted February 14, 2019, Board Appointments for Year 2019 as follows:

- Removing alternate Jim Greener from NEFCO and replacing him with Amos Sarfo, Stormwater and Wastewater Supervisor at the Portage County Combined General Health Department.
- Removing all three Commissioners from the EMA Advisory Board and the LEPC Board and appointing Commissioner Kline as representative and Commissioner Christian-Bennett as alternate.

Motion: by Sabrina Christian-Bennett, seconded by Kathleen Clyde to amend Resolution No. 19-0120, adopted February 14, 2019, Portage County Commissioners Board Appointments for year 2019./19-0221

Roll call vote: Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;
Commissioner Kline, Yea;

b. Boards & Commission vacancies

The Board agreed to exempt any Elected Official from completing the County's application form for appointment to Boards and Commissions. The Clerk will prepare a resolution to amend Resolution No. 19-0204.

Community Corrections Board – Commissioner Clyde will reach out to Judge Poland to see if he is interested in being appointed. The Board agreed to hold the remaining appointments until all applications have been received.

- c. Update OptiPlex Tower for Commissioners' Office. Add to Consent Agenda next Thursday.
- d. Tuesday discussion items: Office of Homeland Security and Emergency Management Director Ryan Shackelford and two executive sessions for (G)(1) Employment.
- e. Sales and Use Tax Proposals: The Board agreed next Tuesday, April 16th, Director Bragg's budget discussion will be moved to 9:30 AM, and at 10:00 AM, the Board will discuss the sales and use tax proposals.

DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Todd Bragg

1. Discussion:

a. Budget Schedule

Director Bragg presented and discussed the following budget schedule:

- May 1 - Letters are sent instructing departments to begin entering requests into Munis. Departments are instructed to provide details on any changes compared to current year spending
- May 31 - Requests are due
- Early June – Forecasts are made and tax budget prepared
- Mid June – Commissioners review tax budget
- Late June – Tax budget goes on public display
- July 11th – Tax budget passed
- August – Departments revise requests with DBFM. Board provides guidance on priorities
- September – Recommended budgets are reviewed with Commissioners. In late September / early October recommended budgets are sent to departments
- Late October/Early November – Budget Hearings are held with those not satisfied with proposed budgets
- Mid November – Final budget is prepared with Commissioners

- Early/Mid Dec – passage of Next Year Appropriations budget

The Board agreed Director Bragg will prepare correspondence to Elected Officials and Department Heads advising them of the following:

- The Board will set aside time in June for Departments to make budget presentations and time in August to come before the Board with any revised requests.
- Director Bragg will send communications to each office/department asking they contact the Clerk to schedule an appointment regarding their budget.
- Director Bragg will prepare a weekly listing of outstanding budget requests, both for in house departments and outside agencies. Director Bragg will also create a second 'possible pending' list, for items the Board needs to keep in mind during the decision process.

The Board also asked Director Bragg and Director Townend to create a timeline and recommendation moving forward with the sales and use tax proposals. The Board agreed presentations may not be necessary, unless the Board is interested in a specific applicant.

The Board asked Director Bragg to contact Mental Health & Recovery Board Director John Garrity to assist with the process by going through the sales and use tax proposals before they are reviewed by the Board.

INTERNAL SERVICES

Present: JoAnn Townend

1. Discussion:

a. Motor Pool

Last week, Director Townend met with A&A Inventory Services, who viewed the Motor Pool facility and provided a proposal to inventory and tag items no longer necessary to the County in one of three ways: (1) serialized big items/fixed assets, (2) smaller controlled (hand tools), and (3) consumables (filters, windshield wipers). Director Townend would like to hire A&A Inventory Services for a cost not to exceed \$9,700, and the Board agreed.

Recessed: 10:27 AM

Reconvened: 10:56 AM

PUBLIC COMMENT

Present: David Paulat

Mr. Paulat explained his concerns with trailer park water coming from a pipe the County Engineer put in, that continues to flood his finished basement. The Board agreed Commissioner Kline will contact County Engineer Marozzi to discuss and she will respond back to Mr. Paulat.

COMMISSIONERS' CONSENT AGENDA

April 4, 2019

1. Approval of the March 28, 2019 and April 2, 2019 regular meeting minutes.

RESOLUTIONS

April 4, 2019

Budget & Financial Management:

1. Approve the Thursday, April 4, 2019 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0207
2. Approve the Thursday, April 4, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management. /19-0208
3. Approve the Tuesday, April 9, 2019 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0209
4. Approve the Tuesday, April 9, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0210
5. Approve the Tuesday, April 9, 2019 Then & Now Certification, as presented by the County Auditor./19-0211
6. Entering into contract with the Portage County Regional Planning Commission for administration of the 2018 CDBG Community Development Grant Program funds for the City of Ravenna./19-0212

Job and Family Services

7. Transfer from Fund 0001, General Fund to Fund 1410, Public Assistance Fund./19-0213

Internal Services

8. Set time and place for annual meeting of county and township authorities as prescribed by Ohio Revised Code 5543.06./19-0214
9. Authorize execution of an agreement between the Portage County Board of Commissioners and the Portage County Combined General Health District for the purpose of cooperation and coordination as it relates to the execution of responsibilities of the Portage County Storm Water District./19-0215
10. Accept and award the bid of Ronyak Paving, Inc. for the resurfacing of Infirmary Road (CH164), part of Section A and all of Sections B, C, D & E) from State Route 14 to State Route 303 in Shalersville and Ravenna Townships, Portage County./19-0216
11. Enter into Amendment No. 4 between the Board of Commissioners and Correctional Healthcare Companies LLC for inmate health care services./19-0217

12. Enter into an equipment lease agreement between the Portage County Board of Commissioners and US Bank Equipment Finance for the Portage County Clerk of Courts./19-0218

Board of Commissioners

13. Appointment to the Portage County Public Defender Commission./19-0219
14. Accept and approve a collective bargaining agreement between the Portage County Board of Developmental Disabilities (PCBDD) and Ohio Association of Public-School Employees (OAPSE) Local 044./19-0220

Motion: by Sabrina Christian-Bennett, seconded by Kathleen Clyde to approve the Consent Agenda for April 4, 2019

Roll call vote: Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;
Commissioner Kline, Yea;

* * * * *

RESOLUTION NO. 19-0207 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on April 4, 2019 in the total payment amount as follows:

1. \$1,115.00 to Wage Works Admin-Fund 7101; and
2. \$8,822.50 to Wage Works Contributions; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Wednesday, April 5, 2019	\$ 1,115.00
Wire Transfer on Wednesday, April 5, 2019	\$ 8,822.50

;and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0208 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

04/04/19	230	\$ 1,463.17
04/04/19	232	10,049.19
04/04/19	233	10,674.00
04/04/19	234	74.92
04/04/19	235	74.92
04/04/19	236	124.69
04/04/19	242	373.54
04/04/19	243	74.92
04/04/19	244	124.69
04/04/19	245	65,708.71
Total		\$ 88,742.75

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this

resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0209 - RE: BILLS APPROVED AND ACH CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on April 9, 2019 in the total payment amount of **\$729,312.72 for Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the ACH payment is approved as certified to the County Auditor for payment on or after Tuesday, April 9, 2019, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on April 9, 2019 in the total payment amount of **\$45.30 to Neil Group and \$2,651.68 to Moneris** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0210 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

04/09/19	231	\$ 976.86
04/09/19	374	98.84
04/09/19	376	2,475.76
04/09/19	377	846.39
04/09/19	389	16,454.66
Total		\$ 20,852.51

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0211 - RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of

collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$147,424.56** as set forth in Exhibit "A" dated **April 9, 2019** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0212 - RE: ENTERING INTO CONTRACT WITH THE
PORTAGE COUNTY REGIONAL PLANNING
COMMISSION FOR ADMINISTRATION OF
THE 2018 CDBG COMMUNITY
DEVELOPMENT GRANT PROGRAM FUNDS
FOR THE CITY OF RAVENNA**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS: Portage County has received 2018 CDBG Critical Infrastructure Grant Program Funds; and

WHEREAS: Portage County desires to contract with the Portage County Regional Planning Commission to administer and implement this grant; now therefore be it

RESOLVED: that the Portage County Board of Commissioners desires to enter into contract with Portage County Regional Planning Commission to provide such services in the amount of \$30,000.00 to provide grant application preparation, administration as allowed in the 2018 CDBG Critical Infrastructure Grant Program.

RESOLVED: that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken

in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0213 - RE: TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 1410, PUBLIC ASSISTANCE FUND

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

WHEREAS, it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$31,662.09 for the month of April 2019 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 - Transfer Out

\$31,662.09

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 280000 - Transfer In

Project: NONE

\$31,662.09

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION No. 19-0214 - RE: SET TIME AND PLACE FOR ANNUAL MEETING OF COUNTY AND TOWNSHIP AUTHORITIES AS PRESCRIBED BY OHIO REVISED CODE 5543.06.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, Ohio Revised Code 5543.06 requires that the County Engineer annually call a meeting, within the County, of all the Township and County authorities having directly to do with the construction and repair of roads and bridges within the County, and

WHEREAS, Michael A. Marozzi, Portage County Engineer, recommends that said meeting be held on **Saturday, May 18, 2019** at the **Portage County Engineer Central Facility** in Ravenna, Ohio, beginning at **6:00 P.M.**; now therefore be it

RESOLVED, that the annual meeting of County and Township authorities, as prescribed by Ohio Revised Code 5543.06, be held on **Saturday, May 18, 2019** at the **Portage County Engineer Central Facility** in Ravenna, Ohio, beginning at **6:00 P.M.**, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION No. 19-0215 - RE: AUTHORIZE EXECUTION OF AN AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND THE PORTAGE COUNTY COMBINED GENERAL HEALTH DISTRICT FOR THE PURPOSE OF COOPERATION AND COORDINATION AS IT RELATES TO THE

**EXECUTION OF RESPONSIBILITIES OF
THE PORTAGE COUNTY STORM WATER
DISTRICT**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, the Portage County Board of Commissioners intends to engage the Portage County Combined General Health District to perform certain monitoring, investigating, inspection and testing services required by Portage County's Ohio Environmental Protection Agency (OPEA) National Pollution Discharge Elimination System (NPDES) Phase II permit at a cost not to exceed \$350,000.00 for the period of January 1, 2019 through December 31, 2019; now therefore be it

RESOLVED, that the Portage County Board of Commissioners hereby authorize the execution of an agreement with the Portage County Combined General Health District for the purpose of cooperation and coordination as it relates to the execution of the responsibilities of the Portage County Storm Water District; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

**RESOLUTION No. 19-0216 - RE: ACCEPT AND AWARD THE BID OF RONYAK
PAVING, INC. FOR THE RESURFACING OF
INFIRMARY ROAD (CH 164, PART OF
SECTION A AND ALL OF SECTIONS B, C, D
& E), FROM STATE ROUTE 14 TO STATE
ROUTE 303 IN SHALERSVILLE AND
RAVENNA TOWNSHIPS, PORTAGE COUNTY.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, notice of Receiving Bids for the resurfacing of **Infirmary Road** (CH 164, Part of Section A and all of Sections B, C, D & E), from State Route 14 to State Route 303 in Shalersville and Ravenna Townships, was published in the Record Courier on March 1, 2019, March 8, 2019 and March 15, 2019, and

WHEREAS, seven (7) sealed bids were received and grand totals were tabulated and recorded on March 27, 2019 for furnishing all labor, materials and equipment necessary to complete the project known as **Infirmity Road Resurfacing (CH 164)**; and

WHEREAS, after reviewing said bids, it is the recommendation of the Portage County Engineer that the bid of **Ronyak Paving, Inc.** be accepted as the lowest and best bid received; now therefore be it

RESOLVED, that the bid of **Ronyak Paving, Inc., 14376 N. Cheshire, Burton, Ohio 44021**, be accepted and awarded as the lowest and best bid received in accordance with specifications and plans prepared for the resurfacing of **Infirmity Road (CH 164, Part of Section A and all of Sections B, C, D & E)**, from State Route 14 to State Route 303 in Shalersville and Ravenna Townships, and be it further

RESOLVED, that a contract be entered into with **Ronyak Paving, Inc.** in the total amount of **\$646,456.00**, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0217 - RE: ENTER INTO AMENDMENT NO. 4 BETWEEN
THE BOARD OF COMMISSIONERS AND
CORRECTIONAL HEALTHCARE COMPANIES
LLC FOR INMATE HEALTH CARE
SERVICES.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, an agreement between the Board of Commissioners and Correctional Healthcare Companies was entered into on January 23, 2014 through resolution 13-0321 known as Portage County Contract No. 20140101 for inmate health care services for all detainees of the Portage County Justice Center; and

WHEREAS, an amendment no. 1 between the parties was entered into on May 12, 2016 through resolution 16-0145 and known as Portage County Contract 20160279; and

- WHEREAS,** an amendment no. 2 between the parties was entered into on May 2, 2017 through resolution 17-0025 and known as Portage County Contract 20170291; and
- WHEREAS,** an amendment no. 3 between the parties was entered into on June 12, 2018 through resolution 18-0330 and known as Portage County Contract 20180312; and
- WHEREAS,** the parties desire to amend the Original Contract for one (1) additional year; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an Amendment No. 4 between the Board and Correctional healthcare Companies for inmate health care services in the monthly amount not to exceed Eighty thousand, nine hundred thirty-one and 20/100 dollars (\$80,931.20); and be it further
- RESOLVED,** that the term begins April 1, 2019 at 12:01 a.m. and ends March 31, 2020 at 11:59 p.m.; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0218 - RE: ENTER INTO AN EQUIPMENT LEASE AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND US BANK EQUIPMENT FINANCE FOR THE PORTAGE COUNTY CLERK OF COURTS.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

- WHEREAS,** the Portage County Clerk of Courts is in need of a multi-functional copier to scan and print to; and
- WHEREAS,** US Bank Equipment Finance desires to lease the equipment to the Portage County Clerk of Courts at the amount of One hundred forty-four and 02/100 dollars (\$144.02) per month for sixty (60) months; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an equipment lease purchase between the Board and US Bank

Equipment Finance, 1310 Madrid St., Suite 101, Marshall MN 56258 to provide such equipment; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0219 - RE: APPOINTMENT TO THE PORTAGE COUNTY PUBLIC DEFENDER COMMISSION

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, Ohio Revised Code 120.13 establishes the County Public Defender Commission for the purpose of providing for the defense counsel for indigent persons; and

WHEREAS, the Commission shall be comprised of five members, of whom two shall be appointed by the Common Pleas Judge and three shall be appointed the Board of Commissioners; now therefore be it

RESOLVED, the Board of Commissioners appoints the following to complete an existing four year term as a member of the Portage County Public Defender Commission effective immediately and concluding February 27, 2020.

David A. Sed
4825 Forest Glen Trail
Ravenna, Oh 44266

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0220

**RE: ACCEPT AND APPROVE A COLLECTIVE
BARGAINING AGREEMENT BETWEEN THE
PORTAGE COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES (PCBDD)
AND THE OHIO ASSOCIATION OF PUBLIC
SCHOOL EMPLOYEES (OAPSE) LOCAL 044.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

RESOLVED, that the Board of Portage County Commissioners does hereby accept and approve the Collective Bargaining Agreement between the Portage County Board of Developmental Disabilities (PCBDD) and the Ohio Association of Public School Employees (OAPSE) Local 044, as negotiated and accepted by vote of the Bargaining Unit; and be it further

RESOLVED, that this agreement is in effect from January 1, 2019 and shall continue in full force and effect until December 31, 2020; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0221

**RE: AMEND RESOLUTION NO. 19-0120,
ADOPTED FEBRUARY 14, 2019, PORTAGE
COUNTY COMMISSIONERS BOARD
APPOINTMENTS FOR YEAR 2019.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, the Board of Commissioners adopted Resolution No. 19-0120 on February 14, 2019, making various board appointments for the year 2019; and

WHEREAS, said Resolution appointed Jim Greener as alternate for James Bierlair on the Northeast Ohio Four County Regional Planning and Development Organization (NEFCO); and

WHEREAS, Jim Greener would like to resign his position on the Board, and Amos Sarfo, Stormwater and Wastewater Supervisor for the Portage County Combined General Health District is interested in being appointed as his replacement; and

WHEREAS, Resolution No. 19-0120 also appointed three Commissioners to the Local Emergency Planning Commission and the Emergency Management Agency

Advisory Council, but it was determined only one Commissioner needs to be appointed to each Board; now therefore be it

RESOLVED, that the Board of Commissioners agrees to amend Resolution 19-0120, adopted February 14, 2019, Board Appointments for 2019 as follows:

1. Remove Jim Greener as alternate for James Bierlair on the Northeast Ohio Four County Regional Planning and Development Organization;
2. Replace Jim Greener's vacant position with Amos Sarfo, Stormwater and Wastewater Supervisor, Portage County Health Department, 705 Oakwood Street, 2nd Floor, Ravenna, Ohio;
3. Remove all three Commissioners from the Local Emergency Planning Commission and the Emergency Management Agency Advisory Council;
4. Appoint Commissioner Vicki A. Kline as its representative and Sabrina Christian-Bennett as its alternate to the Local Emergency Planning Commission;
5. Appoint Commissioner Vicki A. Kline as its representative and Sabrina Christian-Bennett as its alternate to the Emergency Management Agency Advisory Council; and be it further

RESOLVED, that the above mentioned appointments are effective immediately through the next organizational meeting of the Board or passage of said Board appointment Resolution; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Commissioners' Clerk, Portage County Office of Homeland Security and Emergency Management, NEFCO, Jim Greener, James Bierlair, and Amos Sarfo; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote was as follows:

2019 BOARD APPOINTMENTS
Revised April 2019

BOARD	REPRESENTATIVE	ALTERNATE
911 Planning Committee	Vicki A. Kline	Kathleen Clyde
Presiding Officer		
AMATS Policy Committee	Vicki A. Kline	Melissa Long
Three Board of Commissioners	Kathleen Clyde	Frank Hairston
	Sabrina Christian-Bennett	Michael Hlad
AMATS Citizen Involvement Committee	Audrey Kessler	N/A
AMATS Technical Advisory Committee (TAC)		
Portage County Small Villages	Rick Patrick	N/A
Portage County Township Association	John Kovacich	Jim Greener
Board of Revisions	Vicki A. Kline	JoAnn Townend
President		
Combined General Health District Advisory Council	Vicki A. Kline	N/A
President		
Community Corrections Board	Kathleen Clyde	Sabrina Christian-Bennett
Designee		
Community Improvement Corporation of Summit, Medina and Portage Counties (CIC) (Greater Akron Chamber)	Brad Ehrhart	N/A
Representative and Voting Member		
County Commissioners Assoc. Service Corp of Ohio (CCAOSC)	Michelle Crombie	JoAnn Townend
Appointing Representative & Alt to Natural Gas Purchase Program		
CCAO Membership Meetings for 2019	Kathleen Clyde	Sabrina Christian-Bennett
Representative and Alternate		

Data Processing Board	Vicki A. Kline	Kathleen Clyde

BOARD	REPRESENTATIVE	ALTERNATE
Emergency Food and Shelter Board of Portage County (Federal Board)	Vicki A. Kline	Kellijo Jeffries
President	Ryan Shackelford	Cody Brookover
Required Aptm.		
Emergency Management Agency Advisory Council	Vicki A. Kline	Sabrina Christian-Bennett
One Commissioners and One Alternate		
Family and Children's First Council	Kathleen Clyde	Vicki A. Kline
Investment Advisory Committee	Vicki A. Kline	N/A
President & Vice President	Kathleen Clyde	N/A
Landbank Board of Directors	Vicki A. Kline	Sabrina Christian-Bennett
Two Commissioners and One Alternate	Kathleen Clyde	
Local Emergency Planning Commission	Vicki A. Kline	Sabrina Christian-Bennett
One Commissioners and One Alternate		
Northeast Consortium Council of Government (NOC COG)	Sabrina Christian-Bennett	Kathleen Clyde
Local Elected Official (LEO)		
Northeast Ohio Four County Regional Planning and Development Org. (NEFCO)	Gene Roberts	Tia Rutledge
Board of Commissioners has 6 reps.	Todd Peetz	Patrick Holland
	Joseph Diorio	Mary Helen Smith
	Vicki A. Kline	Kathleen Clyde
	John Zizka	N/A
	James Bierlair	Amos Sarfo
NEFCO Environmental Technical Advisory Committee (ERTAC)	Ron Etling	N/A
Ongoing term (16-0106)		

NEFCO Comprehensive Economic Development Strategy (CEDS) Committee	Brad Ehrhart	Diana Fierle
Ohio Public Works District 7 Integrating Committee	Sabrina Christian-Bennett	Vicki A. Kline
See Res. No. 18-0347, dated 5/15/18; 3 yr term 5-31-18 to 5-30-2021	Mickey Marozzi	Mike Collins
BOARD	REPRESENTATIVE	ALTERNATE
Portage Development Board	Kathleen Clyde	Sabrina Christian-Bennett
Portage-Geauga Joint BOC	Vicki A. Kline	N/A
Three Board of Commissioners	Kathleen Clyde	N/A
	Sabrina Christian-Bennett	N/A
PMHA Housing Services Council	Audrey Kessler	N/A
See Res. No. 13-0450 with no term expiration date		
Ravenna Arsenal Restoration Board	Ryan Shackelford	N/A
Records Commission	Vicki A. Kline	N/A
President		
Regional Planning Commission	Vicki A. Kline	Terry Montz
Three Board of Commissioners	Sabrina Christian-Bennett	Matt Adelman
	Kathleen Clyde	
	Gene Roberts	Tia Rutledge
	Mickey Marozzi	Dan Jendrisak
	James Bierlair	Eric Long
Regional Planning Commission Executive Committee	Sabrina Christian-Bennett	N/A
April apmt. by Executive Committee		
Solid Waste Management District Policy Committee	Kathleen Clyde	N/A
As designated by the Board President		
Storm Water Task Force	Vicki A. Kline	Jim Greener

JOURNAL ENTRY

April 4, 2019

Commissioners

1. The Board of Commissioners authorized Commissioner Vicki A. Kline, President of the Board, to sign the State of Ohio Development Services Agency Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project form for the following: Flood & drainage improvements (Project 1) at Vine & Gill Street, Ravenna City; Sidewalk improvements (Project 2) at Vine & Gill Street, Ravenna City; Street improvements (Project 3) at Vine & Gill Street, Ravenna City; Water Facility Improvements (Project 4) at Vine & Gill Street, Ravenna City; Total of \$465,300 from the CDBG Grant No. BX-18-1CJ-2, as presented by the Regional Planning Commission.

The Board of Commissioners signed the Finding of Exemption form for the 2018 Critical Infrastructure Grant as presented by the Regional Planning Commission.

The Board of Commissioners signed the Finding of Categorical Excluded Projects form for the 2018 Critical Infrastructure Grant as presented by the Regional Planning Commission.

2. The Board of Commissioners acknowledged receipt of the March 29, 2019 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2019, as presented by the Portage County Auditor's Office.

Department of Budget & Financial Management

3. The Board of Commissioners authorized Commissioner Kline, President of the Board to sign and have Neighborhood Development Services submit the partial release of mortgage for Portage Housing II Limited Partnership, 1630 Artemis Dr., Kent, OH, as presented by Neighborhood Development Services, Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
4. The Board of Commissioners authorized Commissioner Kline, President of the Board to sign and have Neighborhood Development Services submit the Ohio Development Services Agency Office of Community Development Job Certification Summary for the Ravenna 7 Movies Project as per the grant agreement - Revolving Loan Fund, as presented by Neighborhood Development Services, Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
5. The Board of Commissioners approved the March 2019 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: by Sabrina Christian-Bennett, seconded by Kathleen Clyde to approve the Journal Entries for April 4, 2019

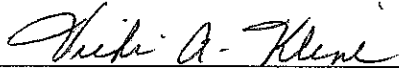
Roll call vote: Commissioner Christian-Bennett, Yea;

Commissioner Clyde, Yea;
Commissioner Kline, Yea;

Motion: by Sabrina Christian-Bennett, seconded by Kathleen Clyde to adjourn the
Official Meeting of April 4, 2019 at 11:03 AM

Roll call vote: Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;
Commissioner Kline, Yea;

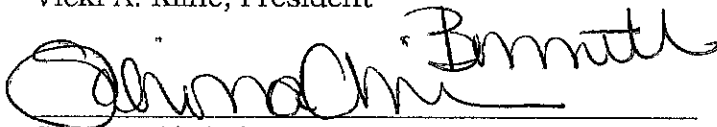
We do hereby certify that the foregoing is a true and correct record of the Portage County
Board of Commissioners' meeting.



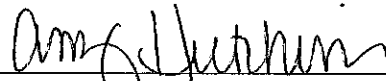
Vicki A. Kline, President



Kathleen Clyde, Vice President



Sabrina Christian-Bennett, Board Member



Amy Hutchinson, Clerk