



Portage County Board of Commissioners

Regular Meeting

~ Minutes ~

0226

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Tuesday, April 10, 2018

9:30 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; there is an audio recording available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Absent
Mike Kerrigan	Board Member	Present

Also attending throughout the day Record Courier Reporter Matt Merchant and Deerfield Township Trustee Ed Dean.

ONGOING PROJECTS TO REVIEW

April 10, 2018

1. Appendices for Board Appointments Application:

- Commissioner Kline will contact Mental Health & Recovery Board Executive Director Joel Mowrey asking if there's anything he would like to add in addition to the application.
- Next week, Director Townend will bring back a draft resolution for board appointments and a resolution to amend Resolution No. 18-005 (for the purpose of setting regular and special meetings and establishing rules for the meetings of the Board of Portage County Commissioners.)
- The board appointments resolution should be posted.
- The Board agreed it would like one advertisement, listing all the Boards the Commissioners appoint to, whether there are current vacancies or not.
- Clerical Specialist Judy Common is working on compiling a Board president listing and Director Townend is pulling the Ohio Revised Code By-Laws for each Board.
- Commissioner Kerrigan suggests Director Townend reach out to Job and Family Services' PIO as they have fill able forms samples and Director Townend will also ask the IT Department.

2. County Toll Free Number:

- The total cost to the County for use of the 1-800 number is \$1,335.19 over a sixteen month period.
- There are more local people using the 1-800 number than people who would have to pay long distance charges.
- There are several areas within the County that are long distance to the 297 exchange (Aurora, parts of Randolph, parts of Suffield, and parts of Paris Township, etc.).
- Commissioner Kerrigan investigated and could not identify another surrounding County with an 800 number.
- Director Townend noted the 1-800 number is on the County decal, so the next time the Motor Pool orders decals, she will have it removed.
- Currently, the 1-800 number is listed on business cards, letterhead, websites and decals on County vehicles.

The Board agreed it would like to stop advertising the 1-800 number and phase it out over the next six months.

3. Freedom Secondary Rail:

- Commissioner Kerrigan spoke with Neighborhood Development Services yesterday and they are still interested in the railroad if anything falls through with ABC Railway.

4. Prosecutor correspondence:

- Hold for further discussion on Thursday.
- Commissioner Kerrigan sent an e-mail (April 5, 2018 re: 2018 Budget Update) to Elected Officials and received two responses, so he will set up follow up meetings with the Sheriff and the Muni Court judges.
- Commissioner Kerrigan will reach out to the Prosecutor's Office before Thursday's meeting.

5. County Building Tours:

Commissioner Kline and Commissioner Kerrigan noted they both have visited the areas in question and will ask Commissioner Christian-Bennett how strongly she feels about touring the buildings. Commissioner Kerrigan suggests the Board speak with everyone in question about their current needs to determine the best possible placement within existing facilities.

The Board asked for an update on the Riddle Block elevator and Director Townend will report back on Thursday.

To Do

1. Building Department Fee Schedule – Director Roberts will provide update on April 19, 2018.

2. Comprehensive Economic Development Plan – Commissioner Christian-Bennett will be in touch with Portage Development Director Brad Ehrhart.
3. County Administrator/Review 2017 Reorganization – Discussion item in an upcoming weeks' meeting.
4. Employee Evaluations – No Update.
5. Microfilming Process – No Update.
6. New / Renovate Facilities (Comprehensive Space Planning) – Waiting to start tours.
 - 6th Floor Admin Bldg
 - Airport
 - Board of Elections / Shared Conference Room
 - Combined Motor Pool / Solid Waste / Water Resources Facility
 - JFS / One-Stop
7. Regional Planning Move (Admin Bldg Floors 3, 6 & 7?)

Next Week's Discussion items: Wage Study and Board Appointments.

Motion To: Adjourn the Official Meeting of Tuesday, April 10, 2018 at 10:06 AM

RESULT:	ADOPTED
MOVED:	Mike Kerrigan
SECONDED:	Vicki A. Kline
AYES:	Mike Kerrigan, Vicki A. Kline
ABSENT:	Sabrina Christian-Bennett

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting.



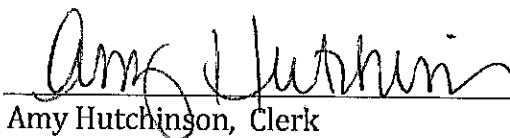
Vicki A. Kline, President

-----ABSENT-----

Sabrina Christian-Bennett, Vice President



Mike Kerrigan, Board Member



Amy Hutchinson, Clerk