



Portage County Board of Commissioners  
Meeting Minutes

449 South Meridian Street  
Ravenna, OH 44266  
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk  
330-297-3600

Thursday, January 17, 2019

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; there is an audio recording available.  
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Kathleen Clyde	Vice President	Present
Sabrina Christian-Bennett	Board Member	Absent

Also attending throughout the day Record Courier Reporter Diane Smith, Barb Tittle, and Christopher Smeiles

Recessed to Solid Waste Management District: 9:01 AM  
Reconvened: 9:05 AM

#### **ADMIN TEAM**

Present: Human Resources Director Janet Kovick, Water Resources Director Gene Roberts, Department of Budget and Financial Management Director Todd Bragg, Internal Services, Director JoAnn Townend, and Job and Family Services Director Kellijo Jeffries

#### **HUMAN RESOURCES**

9:06 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Kathleen Clyde, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to discuss employee discipline. Also present: Job and Family Services Director Kellijo Jeffries and Human Resources Director Janet Kovick. Roll call vote: Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

9:11 AM Upon conclusion of the above referenced discussion, it was moved by Kathleen Clyde, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

After exiting executive session, the Board took no action.

Journal Entries - #'s 18-24

#### **Discussion:**

1. DRAFT - Compensation Plan Structure and Administration Manual

Director Kovick presented additional language for promotions and added a section on probationary periods for inclusion into the Compensation Plan Structure and Administration. The Board approved the additions as follows:

#### **PAY ADJUSTMENTS - MOVEMENT BETWEEN PAY GRADES**

##### Promotions

*A promotion is the act of placing an employee in a position which requires greater skills, knowledge, and abilities to perform more complex and responsible work than the employee was required to perform in his/her previous position. When an employee is promoted, he/she will be advanced up to the mid-point rate of pay established for his/her new position, at the discretion of the department head. If the department director determines a promotion probationary increase is warranted after the employee successfully completes a probationary period, the probationary increase shall not exceed the mid-point rate for the new position.*

#### **PROBATIONARY PERIODS**

##### **1) Original Appointments:**

- a. All original appointments in the classified service shall be for a probationary period of one hundred and twenty (120) calendar days at a minimum, or up to one (1) year at the discretion of the employer, established for a specific job classification upon agreement by the Board of Commissioners.*
- b. No appointment is final until the probationary appointee has satisfactorily completed the probationary period. If the service of a probationary employee is unsatisfactory, the employee may be removed or demoted at any time during the probationary period without recourse.*

##### **2) Promotional Appointments:**

- a. All promotional appointments to the classified service shall have a probationary period equal to that of an original appointment within that classification. If the service of the promotional probationary employee is unsatisfactory, the employee may be demoted to the original position or to a similar position at any time during the promotional probationary period.*

*If the department director determines a probationary increase is warranted after successfully completing an original appointment or a promotional appointment, the probationary increase shall not exceed the mid-point rate of pay established for the position.*

Commissioner Kline noted adding more responsibilities does not constitute a promotion and Director Kovick explained a promotion is if an employee changes jobs. Commissioner Kline asked if adding additional responsibilities to an employee would require a refactoring and Director Kovick agreed if the current job substantially changed essential job duties.

##### **2. DRAFT – Media Relations Policy**

Director Kovick presented a revised Communications Systems Media Relations Policy and the Board approved the following revisions:

#### **COMMUNICATIONS SYSTEMS SECTION 11 - MEDIA RELATIONS POLICY**

- 1) *Media relations is the term to describe the best practices to communicate effectively to the public through the local news media. Typically, this means working directly and cooperatively with the reporters, columnists, editors, broadcasters and independent bloggers who produce news stories and features in the local media.*
  - 2) *Effective communications with the media are critical to the Portage County Board of Commissioners' (BOC) departmental ability to carry out its mission and promote continued support for the county. This administrative policy establishes guidelines for responding to media inquiries. All county employees are required to comply with all provisions of this policy.*
  - 3) *The BOC shall designate the department director/designee to be the official spokesperson on issues or situations for his/her own department or area of expertise, as requested by the BOC or another department.*
3. Performance Evaluations

Director Kovick discussed Performance Evaluations (Section 19 of the Personnel Policy) and noted several departments are utilizing their own evaluations. Director Bragg mentioned in 2017 the Board changed evaluations to every other year (odd numbered years) and changed its pay scale removing perks from other departments and explained one possibility could be a pay scale tied to evaluations, but that's as far as it went at the end of 2018. He asked the Board to decide whether it wants a system of earned pay perks in the evaluation process or if every department should develop their own evaluation specific to that department's needs. The Board also discussed having Department Heads come together to discuss different evaluation ideas. The Board agreed to have Director Kovick bring back for further discussion.

Recessed back into Solid Waste Management District: 9:33 AM  
Reconvened back into Commissioners' session: 9:34 AM

### **EXTERNAL SERVICES**

9:36 AM In accordance with the Ohio Revised Code 121.22(G)(2), it was moved by Kathleen Clyde, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to discuss property acquisition.

Also present: Water Resources Director Gene Roberts, Attorney David Garnier and Human Resources Department Director Janet Kovick. Roll call vote: Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

9:57 AM Upon conclusion of the above referenced discussion, it was moved by Kathleen Clyde, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

After exiting executive session, the Board took no action.

9:58 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Kathleen Clyde, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to discuss dismissal of a public employee. Also present: Gene Roberts, Human

Resources Department Director Janet Kovick and Attorney David Garnier. Roll call vote: Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

10:05 AM Upon conclusion of the above referenced discussion, it was moved by Kathleen Clyde, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

After exiting executive session, the Board took action by adopting a Journal Entry to proceed with a dismissal of an employee at Water Resources Department.

## **HUMAN RESOURCES – CONT.**

### **1. 2018 BOC Turnover Report**

Director Kovick presented and discussed the 2018 Voluntary Turnover Report for the Commissioners' Departments.

In 2018, thirty-four (34) employees voluntarily resigned from the Portage County Board of Commissioners' Departments. The annual voluntary turnover percentage was approximately 9.6%. This percentage is slightly lower than the annual turnover percentage in 2017 which was 10.2% with thirty-six (36) employees.

The reasons provided by employees during their exit interviews for resigning are classified into six (6) categories:

**Work/Life:** Lifestyle issues, hours of work, relocation, retirement, medical, etc.

**Competitive Practices:** Less than favorable working conditions, salary, lack of recognition, etc.

**Career Potential:** Lack of career path, job growth opportunities, lack of interest for position/job fit or personal growth.

**Personal:** The reason provided by the employee is personal in nature.

**Unspecified:** No specific reason given by the employee.

**Management:** Employee specifically states their manager or supervisor as the reason for resignation. (Reporting this category in the data report will not validate or prove that management is responsible for the employee's resignation; it is simply just to state the primary reason that was given by the employee during the exit interview.)

During 2018, majority of the reasons provided by employees fell under the Work/Life category. Thirteen (13) employees, or 38%, resigned for reasons in this category. Within the Work/Life category, retirement was the number one reason provided by employees as the reason for their resignation. Out of the thirteen (13) employees, seven (7) employees retired in 2018.

Director Kovick will add an employee count by department to the next report.

2. DRAFT – Revised HR Generalist Job Description

Director Kovick reported the HR Generalist position is ready to expand and she presented a draft job description which included additional substantial job duties for Board consideration. The job has been re-factored from Pay Grade 9 to Pay Grade 11 and Director Kovick is requesting an increase of \$1.50/hour (\$4,000/year). Funding will need to be added to the Human Resources line to cover the expense. Director Bragg suggests the Board evaluate all funding requests and then decide where the funding should go. Director Kovick noted no new refactoring requests have been received by her office. The Board agreed Director Kovick will bring this item back for further discussion.

3. Promotional Items

The Human Resources Department has a need for promotional items to distribute during job fairs and the Board was also interested in items to distribute during speaking engagements. Director Kovick presented several ideas for consideration such as power clips, hand sanitizer, magnets, sticky notes, pens, and lip balm. The current expenditure for promotional items has been associated with Employee Recognition and nothing else has ever been established. The Board would like to know how much funding is available for separate promotions and agreed to review the information distributed by the Human Resources Department. Director Kovick will bring back for further discussion.

4. Human Resources Annual Report

Director Kovick mentioned the Human Resources Department is working on the first Annual Report, which is a snapshot of accomplishments for 2018. The report should be available in the very near future.

**EXTERNAL SERVICES**

Resolution - #35

Journal Entries - #'s 25 & 26

**Discussion:**

1. Village of Mantua Agreement Extension

On December 13<sup>th</sup> by Journal Entry III, the Board agreed to extend a Water and Wastewater Services Agreement between the Portage County Board of Commissioners and the Village of Mantua, which extended the contract from December 31, 2018 an additional three weeks. Today, Director Roberts explained it needs to be extended for an additional three months and the Board concurred./19-0053

Motion: by Kathleen Clyde, seconded by Vicki A. Kline to accept reinstatement and first amendment to Water and Wastewater Contract Services Agreement by and between Portage County Board of Commissioners and the Village of Mantua./19-0053

Roll call vote: Commissioner Clyde, Yea;  
Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Absent;

## 2. Bent Oak Trail Bill Adjustment

Director Roberts is asking the Board to authorize an adjustment of a water bill for homeowner Denese Schneckenburger at 3092 Bent Oak Trail, Ravenna, Ohio, to \$96.19 due to the needed excess flushing of the private water system during the 2018 public water system hydrant flushing program./Journal Entry #26

### **DBFM:**

Resolutions - #'s 1-12

Journal Entry - #'s 15-17

### **INTERNAL SERVICES:**

Resolutions - #'s 18-34

### **Discussion:**

#### 1. Ron Habowski

Mr. Habowski would like to renew his contract for attorney services for an additional three months at the same monthly rate (\$3,750) in order to complete outstanding projects for Solid Waste and the Building Department. Director Townend will prepare a resolution for consideration next week. Both Mr. Habowski and Water Resources Director Gene Roberts know attorneys that may be interested in providing the service. The Board agreed to request resumes from the attorneys for their review. Director Townend will contact the attorneys. Clemans Nelson is currently on retainer until the end of June and can be utilized in the interim if the Board so desires.

#### 2. Clemans Nelson

As discussed previously, Director Townend received an invoice for costs over and above the contracted amount of \$25,000. The Board agreed to have Director Kovick contact Clemans Nelson to ensure the County has their final invoice.

#### 3. Sock-It-To-Me Collection

Last year, the Board allowed boxes to be placed to collect socks for those in need and agreed to do it again this year. The collection boxes will be distributed shortly and picked up on Valentine's Day. Director Townend will coordinate the event.

10:47 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Kathleen Clyde, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider employment of a public employee. Also present: Internal Services Director JoAnn Townend. Roll call vote: Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

11:07 AM Upon conclusion of the above referenced discussion, it was moved by Kathleen Clyde, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

After exiting executive session, the Board took action by adopting two Journal Entries for Internal Services.

### **COMMISSIONERS**

### **Discussion:**

1. Does Board of Commissioners wish to interview Frank Horack for reappointment to the Board of Building Appeals? The Board does not wish to interview and agreed to bring back a resolution of appointment for Mr. Horack on Thursday.
2. December 31, 2018 correspondence from Charles Corcoran, Chief Building Official, regarding Portage County Board of Residential and Flood Plan Administration Appeals Resignation and replacement of Appeals Board Member Rick Porter.
  - a. Does Board of Commissioners wish to prepare a certificate for Mr. Porter years of service on the Board?/Yes.
  - b. Does Board of Commissioners wish to interview from a list of potential candidates presented by the Building Department for the position?/Commissioner Kline will contact Director Corcoran to advise if anyone is interested in the position, they can apply on-line at [www.co.portage.oh.us](http://www.co.portage.oh.us) or in person at the Commissioners' Office.
3. Board appointment resolution for year 2019./Bring back on Thursday when Commissioner Christian-Bennett returns.

11:13 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Kathleen Clyde, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to discuss employment and compensation of a public employee, official, licensee, or regulated individual. Also present: Department of Budget & Financial Management Director Todd Bragg. Roll call vote: Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

11:33 AM Upon conclusion of the above referenced discussion, it was moved by Kathleen Clyde, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

After exiting executive session, the Board took no action.

## **COMMISSIONERS' CONSENT AGENDA**

January 17, 2019

1. Approval of the December 13, 2018 regular meeting minutes, and special meeting of January 8, 2019, and the Organizational Day meeting minutes of January 14, 2019.

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## **RESOLUTIONS**

January 17, 2019

### **Budget & Financial Management:**

1. Approve the Thursday, January 17, 2019 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0018 (None)
2. Approve the Thursday, January 17, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management. /19-0019

3. Approve the Tuesday, January 22, 2019 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0020
4. Approve the Tuesday, January 22, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0021
5. Approve the Tuesday, January 22, 2019 Then & Now Certification, as presented by the County Auditor./19-0022
6. Accept the grant award from the Ohio Department of Public Safety, Governor's Highway Safety Office for the Portage County Sheriff's Department, entitled Impaired Driving Enforcement Program/Selective Traffic Enforcement Program 2019, Portage County Sheriff's Office - 00046./19-0023
7. Authorize application to Ohio Pet Fund Grant Program./19-0024
8. Closing of Funds 4006 Vets Memorial, 4008 911 Upgrade, and 4239 2015 Culvert Replacement Project./19-0025
9. Create Fund 1031 Portage County Muni Court Special./19-0026
10. Create Fund 1267 Critical Infrastructure./19-0027
11. Amendment to the General Fund 2019 Annual Appropriation Resolution No. 18-0924, adopted December 13, 2018./19-0028
12. Amendment to the Non General Fund 2019 Annual Appropriation Resolution No. 18-0923, adopted December 13, 2018./19-0029

### **Commissioners**

13. Supporting the establishment of the Cuyahoga River Water Trail as a designated water trail by the Ohio Department of Natural Resources./19-0030
14. A resolution for the purpose of offering full support to the union and management employees and any other companies affected by the recent announcements of the idling of the Lordstown facility./19-0031

### **Job and Family Services**

15. Transfer from Fund 1415, Child Welfare special levy fund to Fund 1410 Public Assistance Fund (230,000.00)./19-0032
16. Transfer from Fund 0001, General Fund to Fund 1414 Child Support Administration (15,984.25)./19-0033
17. Transfer from Fund 0001, General Fund to Fund 1410, Public Assistance Fund (31,662.09)./19-0034



## **Internal Services**

18. Request that the State Director of Transportation reduce the speed limit on Lake Rockwell (CH154), beginning at the State Route 44 and ending at Peck Road (CH167), in Ravenna and Shalersville Townships, Portage County./19-0035
19. Reduce load limits 35% on all County and Township roads in Portage County effective January 31, 2019, or soon thereafter as signs are posted./19-0036
20. A resolution authorizing the use of force account and the issuance of highway permits for the Portage County Engineer Highway Department for the year 2019./19-0037
21. Declare obsolete and dispose of Portage County personal property located at the Portage County Board of Developmental Disabilities./19-0038
22. Enter into an agreement with Willis of Ohio, Inc. for provision of health benefit plan consulting services for 2019./19-0039
23. Enter into an agreement with Delta Dental of Ohio for voluntary group dental insurance for 2019./19-0040
24. Declare obsolete and dispose of Portage County personal property located at the Portage County Board of Developmental Disabilities./19-0041
25. Enter into amendment no. 2 for alcohol and drug screening services between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Townhall II./19-0042
26. Enter into an agreement between the Board of Commissioners and Smartbill LTD. for tax bill printing & mailing services for the Portage County Treasurer./19-0043
27. Agree to increase inmate, visitor and staff meal prices at the Portage County Jail with Aramark Correctional Services, Inc./19-0044
28. Enter into an amendment no. 5 between the Portage County Board of Commissioners and the Portage Development Board./19-0045
29. Enter into an agreement between the Board of Commissioners and DS Architecture, LLC, for a building feasibility study for the Board of Developmental Disabilities./19-0046
30. Enter into an agreement for Prevention, Retention and Contingency (PRC) Housing Assistance Services between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc./19-0047
31. Enter into an agreement for Prevention, Retention and Contingency (PRC) moral reconnection therapy (MRT) services between the Board of Commissioners on behalf of Portage County Job & Family Services and Coleman Professional Services, Inc./19-0048
32. Enter into real estate agreement for the property located at 213 South Chestnut Street, Ravenna, OH./19-0049

33. Enter into a real estate agreement for the property located at 215 South Chestnut Street, Ravenna, OH./19-0050

34. Enter into an agreement between the Portage County Board of Commissioners on behalf of the Portage County Job & Family Services and the Northeast Ohio Consortium Council of Governments./19-0051

### **External Services**

35. Acceptance of donations to the Portage County Dog Warden./19-0052

Motion: by Kathleen Clyde, seconded by Vicki A. Kline to approve the Consent Agenda for January 17, 2019

Roll call vote: Commissioner Clyde, Yea;  
Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Absent;

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### **RESOLUTION NO. 19-0018**

This resolution was inadvertently omitted. This is for numbering purposes only.

### **RESOLUTION NO. 19-0019 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and
- WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and
- WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it
- RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

01/17/19	342	\$ 810.00
Total		\$ 810.00

; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent; Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0020 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on January 22, 2019 in the total payment amount of **\$638,044.07** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Absent;

**RESOLUTION NO. 19-0021 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another

department and/or fund and thus are processed in lieu of issuing a warrant; and

**WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

**RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

01/22/19	403	\$ 28.00
01/22/19	401	643.24
Total		\$ 671.24

; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;                      Sabrina Christian-Bennett, Absent;                      Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0022       -       RE:    ACCEPTANCE OF THEN AND NOW  
CERTIFICATIONS FOR PAYMENT.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

**WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

**WHEREAS,** a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

**RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$459,608.47** as set forth in Exhibit "A" dated **January 22, 2019** shall be paid; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Absent;

Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0023       -       RE:    ACCEPT THE GRANT AWARD FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY, GOVERNOR'S HIGHWAY SAFETY OFFICE FOR THE PORTAGE COUNTY SHERIFF'S DEPARTMENT, ENTITLED IMPAIRED DRIVING ENFORCEMENT PROGRAM / SELECTIVE TRAFFIC ENFORCEMENT PROGRAM 2019, PORTAGE COUNTY SHERIFF'S OFFICE - 00046.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS,** the Portage County Board of Commissioners adopted Resolution 18-0326 on May 10, 2018 and authorized the grant application Governor's Highway Safety Office known as the Impaired Driving Enforcement and Selective Traffic Enforcement by the Portage County Sheriff's Office for funding in the amount of \$25,031.09 ***with no local match requirement***; and

**WHEREAS,** the Ohio Department of Public Safety, Office of Criminal Justice has approved the grant application for the Impaired Driving Enforcement and Selective Traffic Enforcement program in the amount of \$25,031.09; now therefore be it

**RESOLVED,** that the Portage County Board of Commissioners accepts the Ohio Department of Public Safety, Governor's Highway Safety Office 2019 Impaired Driving Enforcement and Selective Traffic Enforcement for the Portage County Sheriff's Office for funding in an amount of \$25,031.09 ***with no local match requirement***, for aggressive traffic enforcement by the Portage County Sheriff's Office to reduce the number of fatal crashes in Portage County. The Sheriff will enforce speed, safety belt, DUI and aggressive driving laws by issuing citations vs. warnings; and be it further

- RESOLVED,** that the Portage County Board of Commissioners notes that the "authorized to proceed" date is October 1, 2018 and the "agreement termination date" is September 30, 2019; and be it further
- RESOLVED,** that a copy of this resolution be forwarded to the Portage County Auditor, the Department of Budget and Financial Management, and to the Portage County Sheriff; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki Kline, Yea;                      Sabrina Christian-Bennett, Absent;                      Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0024       -       RE:    AUTHORIZE APPLICATION TO OHIO PET  
FUND GRANT PROGRAM**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted.

- WHEREAS,** our Portage County Dog Warden is seeking ways to address problems of overpopulation of stray domestic animals in Portage Co.; and
- WHEREAS,** Ohio Pet Fund has a grant program providing funds for spay/neuter projects to non-profit and government organizations; therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby support the application to the Ohio Pet Fund Program on behalf of the Portage County Dog Warden's office and the Portage County Animal Shelter; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Vicki Kline, Yea;                      Kathleen Clyde, Yea;                      Sabrina Christian-Bennett, Absent;

**RESOLUTION NO. 19-0025      -      RE:    CLOSING OF FUNDS 4006 Vets Memorial,  
4008 911 Upgrade, and 4239 2015 Culvert  
Replacement Project**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,**                fiscal activity has ceased in Funds 4006, 4008, and 4239, all payments have been made and the Treasurer's Cash Balance for each is \$0.00; now therefore be it
- RESOLVED,**            that Funds 4006 Vet Memorial, 4008 911 Upgrade, and 4239 2015 Culvert Rep., are hereby closed as recommended by the Director of Budget and Financial Management; and be it further
- RESOLVED,**            that a certified copy of this resolution be filed with the Portage County Auditor, and be it further
- RESOLVED,**            that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea;            Kathleen Clyde, Yea;            Sabrina Christian-Bennett, Absent;

**RESOLUTION NO. 19-0026      -      RE:    CREATE FUND 1031 PC MUNI COURT  
SPECIAL**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,**                Order 2019JE009 was received from the courts to create a new fee and fund under ORC 1901.26 (B)(1), therefore be it
- RESOLVED,**            that Fund 1031 PC Muni Court Special be created, to account for this new fee (\$10), and expenses associated with it for the specific purposes of hiring and training staff and the employment of magistrates, and be it further
- RESOLVED,**            that a certified copy of this resolution be filed with the Portage County Auditor, and be it further
- RESOLVED,**            that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Absent;

**RESOLUTION NO. 19-0027 - RE: CREATE FUND 1267 CRITICAL INFRASTRUCTURE**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Critical Infrastructure grants are now their own grants, separate from the main CDBG allocation, therefore be it
- RESOLVED,** that Fund 1267 Critical Infrastructure be created, to account for these grant revenues and expenses, and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Portage County Auditor, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Absent;



RESOLUTION NO. 19-0028

RE: AMENDMENT TO THE GENERAL FUND 2019 ANNUAL APPROPRIATION  
RESOLUTION NO. 18-0924 ADOPTED DECEMBER 13, 2018

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED**, that it has become necessary to amend the General Fund 2019 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

	<i>Increase</i>	<i>Decrease</i>
Fund: 0001 General Fund		
030 Juv Detention Center		
00304 Juv Dentention Center CS	14,846	-
MEMO TOTAL	<u>\$ 14,846</u>	<u>\$ -</u>
Note: Inc to actual		
TOTAL MEMO BALANCE ALL AMENDMENTS	<u>\$ 14,846</u>	<u>\$ -</u>

; and be it further

**RESOLVED**, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

**RESOLVED**, that a certified copy of this resolution be filed with the County Auditor; and be it further

**RESOLVED**, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Absent;

## RESOLUTION NO. 19-0029

**RE: AMENDMENT TO THE NON GENERAL FUND 2019 ANNUAL APPROPRIATION  
RESOLUTION NO 18-0923 ADOPTED DECEMBER 13, 2018**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that it has become necessary to amend the Non General Fund 2018 Annual Appropriation, from the unappropriated, certified fund balance in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

	<i>Increase</i>	<i>Decrease</i>
Fund: 1012 Mediation And Dispute 2303.201		
530 Common Pleas Court		
10123 Mediation & Disp Salary&Fringe	-	2,863
MEMO TOTAL	\$ -	\$ 2,863

Note: To Cert

Fund: 1105 Traffic Enforcement Program		
700 Sheriff's Department		
11053 Traffic Enforcem Salary&Fringes	-	6,599
MEMO TOTAL	\$ -	\$ 6,599

Note: To Cert

Fund: 1275 RLF CDBG Economic Develpmt		
001 Commissioners		
12758 RLF CDBG Economic Develpmt DE	-	99,700
MEMO TOTAL	\$ -	\$ 99,700

Note: To Cert

Fund: 1343 PCBDD Part B IDEA		
905 Developmental Disabilities Bd		
13433 PCBDD Part B IDEA Fringes	-	41,000
MEMO TOTAL	\$ -	\$ 41,000

Note: To Cert

Fund: 1412 JFS Help Me Grow Allocation  
 051 Job And Family Services  
 14124 JFS Help Me Grow CS

MEMO TOTAL

*Increase*      *Decrease*

-	69,616
<u>\$ -</u>	<u>\$ 69,616</u>

Note: To Cert

Fund: 1413 JFS WIA Allocation  
 051 Job And Family Services  
 14134 JFS WIA Allocation CS

MEMO TOTAL

-	160,692
<u>\$ -</u>	<u>\$ 160,692</u>

Note: To Cert

Fund: 3170 SA StS Bond 1999  
 010 Commissioners Other  
 31708 SA StS Bonds 1999 DS

MEMO TOTAL

-	307
<u>\$ -</u>	<u>\$ 307</u>

Note: To Cert

Fund: 4240 Center Rd Widen/Bridge Rplcm  
 800 Engineer's Department  
 42406 Center Rd Widening CO

MEMO TOTAL

-	50,054
<u>\$ -</u>	<u>\$ 50,054</u>

Note: To Cert

Fund: 4241 Brady Lake Rd (A&B) Resurface  
 800 Engineer's Department  
 42419 Brady Lake Rd Resurface ME

MEMO TOTAL

-	4,284
<u>\$ -</u>	<u>\$ 4,284</u>

Note: To Cert

Fund: 5241 PCS OWDA 1993 Summt  
 060 Water Resources  
 52418 PCS OWDA 1993 Summit DE

MEMO TOTAL

-	62,319
<u>\$ -</u>	<u>\$ 62,319</u>

Note: To Cert

		<i>Increase</i>	<i>Decrease</i>
Fund: 5276	PCS OPWC 2009 CG21I		
060	Water Resources		
52768	PCS OPWC 2009 CG21I DE	-	6,693
	MEMO TOTAL	\$ -	\$ 6,693

Note: To Cert

Fund: 5277	PCS OPWC 2010 CG04J		
060	Water Resources		
52778	PCS OPWC 2010 CG04J DE	-	4,440
	MEMO TOTAL	\$ -	\$ 4,440

Note: To Cert

Fund: 5642	StS OWDA 2000		
060	Water Resources		
56428	StS OWDA 2000 DS	-	1
	MEMO TOTAL	\$ -	\$ 1

Note: To Cert

Fund: 5674	StS OPWC 2009 CG21I		
060	Water Resources		
56748	StS OPWC 2009 CG21I DE	-	4,462
	MEMO TOTAL	\$ -	\$ 4,462

Note: To Cert

TOTAL MEMO BALANCE FOR ALL FUNDS	\$ -	\$ 513,030
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*Increase*

*Decrease*

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; and be it further

**RESOLVED**, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

**RESOLVED**, that a certified copy of this resolution be filed with the County Auditor; and be it further

**RESOLVED**, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Absent;

**RESOLUTION NO. 19-0030**

**RE: SUPPORTING THE ESTABLISHMENT OF  
THE CUYAHOGA RIVER WATER TRAIL AS A  
DESIGNATED WATER TRAIL BY THE OHIO  
DEPARTMENT OF NATURAL RESOURCES**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS**, the Cuyahoga River Water Trail Partners have proposed the establishment of the Cuyahoga River Water Trail as a means to encourage tourism, educational, historical, cultural, recreational, and eco-friendly activities on the Cuyahoga River; and

**WHEREAS**, said Water Trail designation must meet the criteria and guidelines for approval by the Ohio Department of Natural Resources; now therefore be it

**RESOLVED** that the Board of Commissioners of Portage County, Ohio declares its support for the establishment of the Cuyahoga River Water Trail as a means to encourage tourism, educational, historical, cultural, recreational, and eco-friendly activities on the Cuyahoga River.

**RESOLVED**, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all

deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Absent;

**RESOLUTION NO. 19-0031 - RE: A RESOLUTION FOR THE PURPOSE OF OFFERING FULL SUPPORT TO THE UNION AND MANAGEMENT EMPLOYEES AND ANY OTHER COMPANIES AFFECTED BY THE RECENT ANNOUNCEMENTS OF THE IDLING OF THE LORDSTOWN FACILITY.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** the General Motors Lordstown Complex located in the Youngstown-Warren Region was once home to the second largest steel producing region in the world. This region we refer to as the Mahoning Valley has shown great strength to overcome economic challenges since and with hard work and determination have diversified their economy and rebuilt their community; and
- WHEREAS,** since the opening of the General Motors Lordstown Complex in 1966, over 16.5 million vehicles have been manufactured including the brand's best-selling car around the world, the Chevrolet Cruze which officially launched in 2010. "The Cruze build in Lordstown, Ohio is the number one, quality-built vehicle in the General Motors family of vehicles" according to the Retirees of Local 1112 UAW; and
- WHEREAS,** GM announced that the Lordstown Assembly Plant will be idled by General Motors on March 11, 2019 and laying off approximately 1,600 employees which includes 1,200 UAW members. The Lordstown plant lost production in 2018 of both the 2<sup>nd</sup> and 3<sup>rd</sup> shifts, laying off approximately 2,400 auto workers; and
- WHEREAS,** The Lordstown Complex offers many amenities, including a talented workforce, prime geographical location, utilities and many other necessary components for development; and
- WHEREAS,** it is incumbent on us as elected officials to put aside our partisan differences and work together to take up this fight for our families, our communities and for our future generations; now therefore be it
- RESOLVED,** by the Board of Commissioners of Portage County, State of Ohio:

SECTION 1: The Board of Portage County Commissioners gives its full support to the Union and Management employees of the General Motors Lordstown Complex and any other companies affected by the recent announcements of the idling of the General Motors Lordstown Facility.

SECTION 2: The Board of Portage County Commissioners will remain committed to working with our local, state and federal leaders to outline and coordinate a plan for a viable economic solution to re-tool, re-develop/or expand the General Motors Lordstown Facility to keep our Mahoning Valley alive.

SECTION 3: The Board of Portage County Commissioners are committed to assisting the "Drive It Home Campaign" by educating all individuals involved of the importance of the General Motors Lordstown Facility to our community; and be it further

SECTION 4: That a certified copy of this resolution be sent to State, Local, and Federal Legislators; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

**RESOLUTION NO. 19-0032        -        RE:    TRANSFER FROM FUND 1415, CHILD WELFARE SPECIAL LEVY FUND TO FUND 1410 PUBLIC ASSISTANCE FUND**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

**WHEREAS,** it is necessary to do a transfer of funds to cover these costs; now therefore be it

**RESOLVED,** that the following transfer of funds be made in the amount of \$230,000.00 for the 1<sup>st</sup> Qtr SFY19 Est. #4 as reviewed and recommended by the Department of Job & Family Services:

**FROM:**  
FUND 1415, CHILD WELFARE SPECIAL LEVY FUND  
ORGCODE - 14150519

Debit Expense Account  
 Object: 912000 – JFS Shared  
 Project 5SHAR \$230,000.00

**TO:**  
FUND 1410, PUBLIC ASSISTANCE FUND  
 ORGCODE - 14100512  
 Revenue Account  
 Object: 282000 – JFS Shared  
 Project 5SHAR \$230,000.00

;and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Absent; Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0033 - RE: TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 1414, CHILD SUPPORT ADMINISTRATION**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the Portage County Board of Commissioners has agreed to provide the local match for Child Support IV-D contract payments; and

**WHEREAS,** it is necessary to do a transfer from the General Fund; now therefore be it

**RESOLVED,** that the following transfer of funds be made in the amount of \$15,984.25 for December 2018 IV-D contract payment local match for the CSEA Prosecutor for September 2018, Juvenile Court for Oct 2018, Clerk of Courts for October 2018, Domestic Court for August 2018 and Security Contract for 12/1/17-11/15/18 services as reviewed and recommended by the Department of Job & Family Services:



**FROM:**

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000- Transfer Out \$15,984.25

**TO:**

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140512

Revenue Account

Object: 280000 - Transfer In

Project NONE \$15,984.25

; and be it further

**RESOLVED,**

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

**RESOLVED,**

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Absent;

**RESOLUTION NO. 19-0034**

-

**RE: TRANSFER FROM FUND 0001, GENERAL  
FUND TO FUND 1410, PUBLIC ASSISTANCE  
FUND**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,**

the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

**WHEREAS,**

it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

**RESOLVED,**

that the following transfer of funds be made in the amount of \$31,662.09 for the month of January 2019 as reviewed and recommended by the Department of Job & Family Services:

**FROM:**FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 - Transfer Out

\$31,662.09

**TO:**FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 280000 - Transfer In

Project: NONE

\$31,662.09

; and be it further

**RESOLVED,**

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

**RESOLVED,**

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Absent;

Kathleen Clyde, Yea;

**RESOLUTION No. 19-0035**

-

**RE:**

**REQUEST THAT THE STATE DIRECTOR OF TRANSPORTATION REDUCE THE SPEED LIMIT ON LAKE ROCKWELL ROAD (CH 154), BEGINNING AT STATE ROUTE 44 AND ENDING AT PECK ROAD (CH 167), IN RAVENNA AND SHALERSVILLE TOWNSHIPS, PORTAGE COUNTY.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the Portage County Engineer's Department requests that the speed limit be reduced on **Lake Rockwell Road (CH 154)**; now therefore be it

**RESOLVED,** that the County Engineer, having completed the engineering studies by virtue of the provisions of Section 4511.21 of the Revised Code of Ohio, the Director of

Transportation of the State of Ohio be and is hereby requested to review the engineering and traffic investigations and determine and declare a reasonable speed limit and to consider the recommendation of speed limits of the Portage County Engineer and Board of Portage County Commissioners as follows:

***Reduce the speed limit from 55 to 45 mph on Lake Rockwell Road (CH 154), beginning at State Route 44 and ending at Peck Road (CH 167) in Ravenna and Shalersville Townships, Portage County; and be it further***

**RESOLVED**, that upon notification from the Director of Transportation of the State of Ohio of the speed limit declared reasonable and safe, standard signs be properly posted giving notice thereof, and be it further

**RESOLVED**, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;                      Sabrina Christian-Bennett, Absent;                      Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0036                      -                      RE:    REDUCE LOAD LIMITS 35% ON ALL  
COUNTY AND TOWNSHIP ROADS IN  
PORTAGE COUNTY EFFECTIVE JANUARY  
31, 2019, OR AS SOON THEREAFTER AS  
SIGNS ARE POSTED.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following Resolution be adopted.

**WHEREAS**, due to the traditional freeze-thaw cycle brought about by winter weather and the commencement of the break-up of roads, Mr. Michael A. Marozzi, Portage County Engineer, has requested this Board of Portage County Commissioners to reduce the load limits on all County and Township roads from **January 31, 2019 to May 1, 2019**; now therefore be it

**RESOLVED**, that in accordance with Section 5577.07 of the Revised Code of Ohio, the maximum weight of vehicles and axle loads for motor vehicles permitted by the law shall be reduced 35% on all County and Township roads in Portage County effective **January 31, 2019**, or as soon thereafter as the Portage County Engineer and/or Township Trustees can post the maximum weights. The reduced load limits will continue during the period of excessive moisture and freezing and thawing and end on **May 1, 2019**, and be it further

**RESOLVED**, that the Clerk of this Board be and is hereby directed to file certified copies of the above resolution with the Portage County Engineer, the Chairmen of all

Boards of Township Trustees in Portage County, the Brimfield Township Police, the Portage County Sheriff and the State Highway Patrol, and be it further

**RESOLVED**, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Absent;

Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0037      -      RE:    A RESOLUTION AUTHORIZING THE USE OF  
FORCE ACCOUNT AND THE ISSUANCE OF  
HIGHWAY PERMITS FOR THE PORTAGE  
COUNTY ENGINEER HIGHWAY  
DEPARTMENT FOR THE YEAR 2019.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following Resolution be adopted.

**WHEREAS**, Ohio Revised Code 5543.19 provides that when authorized by the Board of County Commissioners to do so, the County Engineer may undertake the maintenance, repair, construction, and reconstruction of Portage County roads, bridges, etc. by Force Account; and

**WHEREAS**, the Ohio Revised Code Section 153.64, 4931 and 4933 provides to the Board of County Commissioners the authority to control the installation and placement of any public utilities within the dedicated public right-of-ways of all County maintained highways; and

**WHEREAS**, Ohio Revised Code Section 5589 and 5543 provides to the Board of County Commissioners, the authority to control any digging and excavating on or along a County maintained highway and for the placement of a private driveway approach to a County maintained highway; and

**WHEREAS**, the Ohio Revised Code Section 4513.34 provides to the Board of County Commissioners, the authority to permit oversize and overweight vehicles using County maintained highways; now therefore be it

**RESOLVED**, the Portage County Board of Commissioners has determined that the health, welfare and safety of the people of Portage County can best and most efficiently be served by "Force Account" in matters pertaining to the maintenance, repair, construction, and reconstruction of Portage County roads, bridges, etc.; and be it further

**RESOLVED**, that the Portage County Board of Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to use the existing county employee forces

and proceed by "Force Account", as outlined in Section 5543.19 of the Ohio Revised Code, in the maintenance, repairs, construction of roads, bridges, and culverts in Portage County during the year 2019; and be it further

**RESOLVED**, that the Portage County Board of Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to develop and administer permits for the above described activities within County road right-of-ways, as outlined in Sections 153.64, 4931, 4933, 5589, 5543 and 4513.34 of the Ohio Revised Code, and to keep said permits with the permanent road records of the Portage County Engineer; and

**RESOLVED**, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Absent;

**RESOLUTION NO. 19-0038      -      RE:    DECLARE OBSOLETE AND DISPOSE OF  
PORTAGE COUNTY PERSONAL PROPERTY  
LOCATED AT THE PORTAGE COUNTY  
BOARD OF DEVELOPMENTAL  
DISABILITIES**

It was moved by Kathleen Clyde, seconded Vicki A. Kline by that the following resolution be adopted:

**WHEREAS**, the Portage County personal property located at the Portage County Board of Developmental Disabilities, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is ready for disposal; and

**WHEREAS**, the estimated fair market value of this personal property is valued below \$2,500.00; now therefore be it

**RESOLVED**, that, in accordance with the Ohio Revised Code Section 307.12, the Board of County Commissioners authorizes the request to dispose of the following inventory:

DD Tag#	Description
1176	Cabinet
2038	Heat Sealer
2057	Scale

2264 Chair, Office, Rolling, no arms  
2344 File Cabinet, 4 Drawer  
2347 Metal Cabinet, 2 Door/5 Shelves  
2410 Desk  
2417 Table, Round Office  
2439 File Cabinet, 4 Drawer  
2457 Metal Table, 6'  
2464 Metal Table  
2466 Scale  
2476 Metal Table, 6'  
2479 Table, 6' Folding  
2499 Table, Folding, Wood  
2527 Table, 6' Wood/Metal Legs  
2528 Scale  
2571 Scale  
2651 Bookcase, Metal, 3 Shelves  
2757 Basketball Hoop  
2882 Table, Round Office  
3191 Wood Top Metal Desk w/2 Drawers  
4144 Desk  
5040 Side Chair, Padded w/arms  
5054 Desk  
5080 Mat  
5136 Table, Trapezoid  
5145 Table, Wood  
5177 Chair  
5222 Computer Table  
5332 Chair, with wheels, no arms  
5417 Rolling Cart  
5421 Trapezoid Table  
5593 Metal Chair, Padded, no arms  
5604 Metal Chair, Padded, no arms  
5605 Metal Chair, Padded, no arms  
5607 Chair, Metal, Padded, no arms  
5803 Metal Table, 6'  
5890 Table, 6' Folding  
5892 Table, 6' Folding

5915 Chair, plastic bucket  
 5918 Plastic Bucket Chair  
 5919 Chair, plastic bucket  
 5962 Wheelchair (donated)  
 5964 Chair, plastic bucket  
 5968 Chair, plastic bucket  
 5970 Chair, plastic bucket  
 5978 Chair, plastic bucket  
 5980 Chair, plastic bucket  
 5986 Chair, plastic bucket  
 5987 2 Door Metal Cabinet w/5 Shelves  
 5994 Desk  
 6570 Desk  
 8281 Wood Top Metal Desk w/2 Drawers  
 9005 Padded Side Chair with Arms  
 9006 Padded Side Chair with Arms  
 9010 Padded Side Chair with Arms  
 9017 Padded Side Chair with Arms  
 9022 Padded Side Chair with Arms  
 9034 Padded Side Chair with Arms  
 9039 Handl-Move Arm (not using)  
 9042 Side Chair, Padded w/arms  
 9044 Side Chair, w/arms  
 9048 Padded Side Chair with Arms  
 9052 Laundry Cart  
 9053 Laundry Cart  
 9054 Laundry Cart  
 9055 Laundry Cart  
 9056 Chair, Office, Rolling no Arms  
 9066 Chair, Bariatric  
 9067 Chair, Bariatric  
 9070 Chair, Bariatric  
 9072 Stove  
 9099 Viking Lift (county tag #639)  
 9133 Table, Adjustable Mat  
 9137 Nu-Step (donated)  
 9139 Invacare Lift

9140 Nu-Step  
10028 Paper Shredder  
10059 Speed Queen Dryer  
10070 Speed Queen Washer  
10075 Divider, 9 Panel on Wheels  
21202 Rolling Cart  
21297 Chair, Padded Side with Arms  
21317 Chair, Office, Rolling w/Arms  
21349 Chair, Office, Rolling w/Arms  
21358 Scale  
21359 Scale  
21384 Table  
21391 Chair, Side, Padded w/arms  
21478 Metal Table w/Laminate Top  
21500 Chair, plastic bucket  
21501 Chair, plastic bucket  
21532 Chair, plastic bucket  
21548 Table, 8' Folding  
21555 Table, Folding  
21570 Metal Trash Can w/Lid  
21572 Metal Trash Can w/Lid  
21589 Metal Cabinet, 2 Door/3 Shelves  
21598 Chair, plastic bucket  
21631 Chair, Office, Rolling, w/arms  
21639 Handi-Move (not using)  
21642 Handi-Move (not using)  
21650 File Cabinet, 4 Drawer  
21664 Chair, Metal, Padded, no arms  
21702 Table, Folding  
21715 Table, 5' Folding  
21724 Refrigerator, Amana  
21733 Chair, Office, Rolling, no arms  
21741 Padded Side Chair with Arms  
21742 Side Chair, w/arms  
21743 Padded Side Chair with Arms  
21745 Side Chair, Padded w/arms  
21746 Padded Side Chair with Arms



9140	Nu-Stop
10028	Paper Shredder
10059	Speed Queen Dryer
10070	Speed Queen Washer
10075	Divider, 9 Panel on Wheels
21202	Rolling Cart
21297	Chair, Padded Side with Arms
21317	Chair, Office, Rolling w/Arms
21349	Chair, Office, Rolling w/Arms
21358	Scale
21359	Scale
21384	Table
21391	Chair, Side, Padded w/arms
21478	Metal Table w/Laminate Top
21500	Chair, plastic bucket
21501	Chair, plastic bucket
21532	Chair, plastic bucket
21548	Table, 6' Folding
21555	Table, Folding
21570	Metal Trash Can w/Lid
21572	Metal Trash Can w/Lid
21589	Metal Cabinet, 2 Door/3 Shelves
21598	Chair, plastic bucket
21631	Chair, Office, Rolling, w/arms
21639	Hand-Move (not using)
21642	Hand-Move (not using)
21650	File Cabinet, 4 Drawer
21664	Chair, Metal, Padded, no arms
21702	Table, Folding
21715	Table, 5' Folding
21724	Refrigerator, Amana
21733	Chair, Office, Rolling, no arms
21741	Padded Side Chair with Arms
21742	Side Chair, w/arms
21743	Padded Side Chair with Arms
21745	Side Chair, Padded w/arms
21746	Padded Side Chair with Arms

21775 Handi-Move  
21776 Handi-Move (not using)  
21779 Table  
21800 Handi-Move Arm (arm to 21775)  
21810 Wheelchair, folding  
21818 Privacy Curtain  
21826 Tumble Form  
21843 Handi-Move Arm (not using)  
21863 Table, Rollaway, 60" Round  
21864 Table, Rollaway, 60" Round  
21865 Table, Rollaway, 60" Round  
21868 Table, Rollaway, 60" Round  
21869 Table, Rollaway, 12' x 30"  
21871 Table, Rollaway, 12' x 30"  
21872 Table, Rollaway, 12' x 30"  
21879 Office Chair, Rolling w/Arms  
21893 Metal Chair, Padded, no arms  
21894 Metal Chair, Padded, no arms  
21898 Office Chair, Rolling no Arms  
21900 3 Door Metal Cabinet w/3 Shelves  
21910 Side Chair, Padded w/arms  
21911 Metal Chair, Padded, no arms  
21912 Padded Side Chair with Arms  
21923 Padded Side Chair with Arms  
21941 Response System (county tag#379)  
21945 Table  
21948 Paper Shredder  
21952 Side Chair, Padded w/arms  
21953 Side Chair, Padded w/arms  
21954 Padded Side Chair with Arms  
21957 Side Chair, Padded w/arms  
21969 Side Chair, w/arms  
21971 Side Chair, Padded w/arms  
24015 Wood Top Metal Desk w/2 Drawers  
Table, Wood Top, Metal Legs, 6' (17)  
Table, Wood Top, Metal Legs, 5' (2)  
Table, Folding, 6' (13)

Table, Folding, 8' (10)  
 Table, Folding, 5' (3)  
 Table, Folding, 4' (3)  
 Table, Metal, 5' (1)  
 Table, Metal, 8' (7)  
 Table, Metal, 6' (7)  
 Table, Metal, 4' (3)  
 Table, Computer (1)  
 Table, Cafeteria, Folding, Wheels (3)  
 Table, Conference Room 6' (1)  
 Table, Moon Shaped with cutout (2)  
 Table, Wood, Mat (2)  
 Table, Trapezoid (4)  
 Table, Round Office (1)  
 Table, Office 6' (1)  
 Desk, w/2 Drawers 5' (1)  
 Desk, Metal w/Wood Top, 4 Drawer (1)  
 Desk, Wood w/5 Drawers (1)  
 Desk, Metal 4 Drawers (2)  
 Desk (6)  
 Desk, Credenza (1)  
 Desk, Computer, Plastic (1)  
 Lockers (154 Doors)  
 File Cabinet, 2 Drawer (3)  
 File Cabinet, 4 Drawer, Locking (4)  
 File Cabinet, 4 Drawer (3)  
 File Cabinet, Rolling, 2 Door, 5 Shelf (2)  
 File Cabinet, Metal, 2 Door, 5 Shelf (3)  
 File Cabinet, Metal, 2 Door, 3 Shelf (4)  
 File Cabinet, Wood, 2 Door, 3 Shelf (1)  
 File Cabinet, Metal, 2 Door, 5 Shelf (3)

;and be it further,

**RESOLVED,**

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Absent;

Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0039      -      RE:    ENTER INTO AN AGREEMENT WITH WILLIS OF OHIO, INC. FOR PROVISION OF HEALTH BENEFIT PLAN CONSULTING SERVICES FOR 2019.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,**      the Portage County Board of Commissioners desires on-going consulting services regarding health benefit plan design services, review of provider services, evaluation of proposals submitted by vendors of voluntary benefit plans and development of wellness initiatives for the Portage County Employee Health Benefit Plan as required by the Ohio Revised Code, Section 307.86(F); now therefore be it
- RESOLVED,**      that the Portage County Commissioners agree to enter into an agreement, with **Willis of Ohio, Inc., 1001 Lakeside Avenue, Suite 1600, Cleveland, Ohio 44114**, to provide Health Care Consulting Services for the Portage County Employee Health Benefit Plan for a total cost not to exceed twenty-four thousand and 00/100 dollars (\$24,000.00), and be it further
- RESOLVED,**      that the term of this agreement is January 1, 2019 through December 31, 2019; and be it further
- RESOLVED,**      that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Absent;

Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0040      -      RE:    ENTER INTO AN AGREEMENT WITH DELTA DENTAL OF OHIO FOR VOLUNTARY GROUP DENTAL INSURANCE FOR 2019.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners is desirous to provide voluntary dental insurance coverage for County employees and their families who elect such coverage, the cost of which is paid by the employees; and
- WHEREAS,** Delta Dental of Ohio is both qualified and interested in providing said voluntary employee dental insurance coverage; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners enters into an agreement with Delta Dental of Ohio, 1300 East 9<sup>th</sup> St., Suite 1703, Cleveland, OH 44114, to provide voluntary dental insurance coverage for all permanent full-time County employees who elect such coverage for the period January 1, 2019 through December 31, 2019; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Absent; Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0041 - RE: DECLARE OBSOLETE AND DISPOSE OF PORTAGE COUNTY PERSONAL PROPERTY LOCATED AT THE PORTAGE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

It was moved by Kathleen Clyde, seconded Vicki A. Kline by that the following resolution be adopted:

- WHEREAS,** the Portage County personal property located at the Portage County Board of Developmental Disabilities, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is ready for disposal; and
- WHEREAS,** the estimated fair market value of this personal property is valued below \$2,500.00; now therefore be it
- RESOLVED,** that, in accordance with the Ohio Revised Code Section 307.12, the Board of County Commissioners authorizes the request to dispose of the following inventory:

<u>County Tag #</u>	<u>DD Tag #</u>	<u>Description</u>
	9705	Electric pencil sharpener

	008308	Prone stander board, 35"
	008058	Wagon, Wooden, Radio flyer
	10105	Winbook, Tablet 10.1"
	10103	Winbook, Tablet 10.1"
	10258	Microsoft Surface Tablet (broken)
00730	007010	Copier, Sharp
	002676	File Cabinet (brown)
	002604	Table, Metal
	006364	Hub, 4-port, 100-base
	006406	Mini-hub, 4-port
	002082	Table, lunchroom, round
	005751	Work surface w/ center drawer (desk)
000723	001505	Warming Cabinet
	021474	Table, 72x36 plastic top
	008598	Sony, Disc Walkman

;and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;                      Sabrina Christian-Bennett, Absent;                      Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0042                      -                      RE:    ENTER INTO AMENDMENT NO. 2 FOR  
ALCOHOL    AND    DRUG    SCREENING  
SERVICES    BETWEEN    THE    BOARD    OF  
COMMISSIONERS    ON    BEHALF    OF    THE  
PORTAGE COUNTY DEPARTMENT OF JOB  
& FAMILY SERVICES AND TOWNHALL II.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20160461 (the "Original Contract") on December 8, 2016 by Resolution No. 16-0985 to provide alcohol and drug screening services for clients being served by Portage County Children Services; and

**WHEREAS,** an Amendment No. 1 was entered into on December 5, 2017 through Resolution No. 17-0860 to renew the agreement for one (1) additional year from October 1, 2017 through September 30, 2018; and

**WHEREAS,** the parties desire to amend the Original Contract; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Amendment No. 2 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Townhall II to renew the agreement for one (1) additional year from October 1, 2018 through September 30, 2019; and be it further

**RESOLVED,** that the total amount of this Agreement is not to exceed Thirteen thousand eighty-six and 50/100 dollars (\$13,086.50); and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;                      Sabrina Christian-Bennett, Absent;                      Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0043                      -                      RE:    ENTER INTO AN AGREEMENT BETWEEN  
THE BOARD OF COMMISSIONERS AND  
SMARTBILL LTD. FOR TAX BILL PRINTING  
& MAILING SERVICES FOR THE PORTAGE  
COUNTY TREASURER**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the Portage County Treasurer desires to obtain tax bill printing & mailing services; and

**WHEREAS,** SMARTBILL LTD is a provider of such services and desires to provide such service to the Portage County Treasurer now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and SMART BILL LTD., 1050 O'Neill Dr., P.O. Box 105, Hebron, OH 43025-0105 to provide tax bill printing & mailing services for an initial period of three years beginning on January 1, 2019; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Absent;

Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0044 - RE: AGREE TO INCREASE INMATE, VISITOR AND STAFF MEAL PRICES AT THE PORTAGE COUNTY JAIL WITH ARAMARK CORRECTIONAL SERVICES, INC.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the Portage County Board of Commissioners accepted the bid and entered into a contract with Aramark Correction Services, Inc. on December 19, 2014; and

**WHEREAS,** the agreement is for five (5) years with the pricing quoted in the bid as being fixed for the first year and the allowance of adjustments to the first year pricing renegotiated sixty (60) days prior the contracts' anniversary date; and

**WHEREAS,** the current pricing is as follows:

<b>Inmate 176-200</b>	<b>\$1.177</b>
<b>Inmate 201-225</b>	<b>\$1.100</b>
<b>Visitor &amp; Staff</b>	<b>\$1.00 and;</b>

**WHEREAS,** the increase effective December 1, 2018 through November 30, 2019 is as follows:

<b>Inmate 176-200</b>	<b>\$1.208</b>
<b>Inmate 201-225</b>	<b>\$1.129</b>
<b>Visitor &amp; Staff</b>	<b>\$1.00 (unchanged); now therefore be it</b>

**RESOLVED,** that the Board of Portage County Commissioners does hereby agree to increase inmate meal prices at the above rates for the period December 1, 2018 through November 30, 2019; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Absent;

Kathleen Clyde, Yea;



**RESOLUTION NO. 19-0045**

**RE: ENTER INTO AN AMENDMENT NO. 5  
BETWEEN THE PORTAGE COUNTY BOARD  
OF COMMISSIONERS AND THE PORTAGE  
DEVELOPMENT BOARD.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS,** an agreement between the parties was entered into on April 17, 2014 through resolution 14-0201 and known as Portage County Contract 20140251 to implement programming for economic development by and through Portage Development; and

**WHEREAS,** an amendment no. 1 between the parties was entered into on March 31, 2015 through resolution 15-0190 and known as Portage County contract 20150227; and

**WHEREAS,** an amendment no. 2 between the parties was entered into on June 7, 2016 through resolution 16-0423 and known as Portage County contract 20160288; and

**WHEREAS,** an amendment no. 3 between the parties was entered into on April 25, 2017 through resolution 17-0273 and known as Portage County contract 20170274; and

**WHEREAS,** an amendment no. 4 between the parties was entered into on March 1, 2018 through resolution 18-0111 and known as Portage County contract 20180261; and

**WHEREAS,** the parties wish to extend said agreement for an additional one year, to commence on January 1, 2019 and terminate on December 31, 2019; and

**WHEREAS,** in consideration of the services to be provided by Portage Development the County shall pay Portage Development the amount not to exceed Fifty thousand and 00/100 dollars (\$50,000.00) from the general fund; and

**WHEREAS,** all other terms and conditions remain the same as the previous amendment; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby enter into amendment no. 5 with the Portage Development Board in the amount not to exceed Fifty thousand and 00/100 dollars (\$50,000.00) for the term of January 1, 2019 through December 31, 2019; and be it further

**RESOLVED,** that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a

meeting opened to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;                      Sabrina Christian-Bennett, Absent;                      Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0046                      -                      RE:    ENTER INTO AN AGREEMENT BETWEEN  
THE BOARD OF COMMISSIONERS AND DS  
ARCHITECTURE LLC, FOR A BUILDING  
FEASIBILITY STUDY FOR THE BOARD OF  
DEVELOPMENTAL DISABILITIES.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,**                      the Portage County Board of Developmental Disabilities has established the need for a building feasibility study of the 2500 Brady Lake Road, 2606 Brady Lake Road and 7008 St. Rt. 88, Ravenna OH buildings; and
- WHEREAS,**                      DS Architecture LLC, is experienced and professionally capable to perform these services; and
- WHEREAS,**                      the Portage County Board of Developmental Disabilities recommends to the Portage County Board of Commissioners the acceptance of a contractual agreement for the building feasibility study; it is hereby
- RESOLVED,**                      that the Board of Portage County Commissioners does hereby approve the Agreement with **DS Architecture LLC, 315 Gouglar Ave., Kent OH 44240** to provide services as stipulated in this Agreement at the rate not to exceed Eleven thousand, eight hundred dollars and 00/100 dollars (\$11,800.00); and be it further
- RESOLVED,**                      that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;                      Sabrina Christian-Bennett, Absent;                      Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0047                      -                      RE:    ENTER INTO AN AGREEMENT FOR  
PREVENTION,                      RETENTION                      AND  
CONTINGENCY                      (PRC)                      HOUSING  
ASSISTANCE SERVICES BETWEEN THE  
BOARD OF COMMISSIONERS ON BEHALF**

**OF PORTAGE COUNTY JOB & FAMILY  
SERVICES AND FAMILY & COMMUNITY  
SERVICES, INC.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Housing Assistance Services for eligible Portage County residents; and
- WHEREAS,** Requests for Proposals were sent to nine (9) potential service providers; and
- WHEREAS,** Two (2) proposals were received, opened and tabulated for Housing Assistance Services on September 19, 2018; and
- WHEREAS,** Family & Community Services, Inc., is willing and able to provide these services; and
- WHEREAS,** the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Family & Community Services, Inc.; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Suite 221, Ravenna, Ohio, 44266, for the period October 1, 2018 through September 30, 2019, with the option to renew two (2) additional years; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed One Hundred Thousand and 00/100 dollars (\$100,000.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;                      Sabrina Christian-Bennett, Absent;                      Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0048        -        RE:   ENTER INTO AN AGREEMENT FOR  
PREVENTION, RETENTION AND  
CONTINGENCY (PRC) MORAL RECONATION**

**THERAPY (MRT) SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND COLEMAN PROFESSIONAL SERVICES, INC.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** Portage County Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Moral Reconnection Therapy Services for eligible Portage County residents; and

**WHEREAS,** Requests for Proposals were sent to nine (9) potential service providers;  
and

**WHEREAS,** One (1) proposal was received, opened and tabulated for Moral Reconation Services on September 19, 2018; and

**WHEREAS,** Coleman Professional Services, Inc. is willing and able to provide these services; and

**WHEREAS,** the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Coleman Professional Services, Inc.; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Coleman Professional Services, Inc. with its principal place of business located at 5982 Rhodes Road, Kent, Ohio, 44240, for the period October 1, 2018 through September 30, 2019, with the option to renew two (2) additional years; and be it further

**RESOLVED,** that the total amount of this Agreement is not to exceed Ten thousand and 00/100 dollars (\$10,000.00); and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Absent; Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0049      -      RE:    ENTER INTO REAL ESTATE LEASE  
AGREEMENT FOR THE PROPERTY**

**LOCATED AT 213 SOUTH CHESTNUT  
STREET, RAVENNA, OHIO.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Board of Commissioners wishes to lease real estate property situated in the County of Portage, known for street numbering purposes as 213 South Chestnut Street, Ravenna, Ohio; and
- WHEREAS,** Attorneys Thomas J. Sicuro and William G. Simon have an interest in leasing said property; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into a Lease Agreement for the property listed above with Attorneys Thomas J. Sicuro and William G. Simon for a term of one (1) year, beginning January 1<sup>st</sup>, 2019 and ending December 31<sup>st</sup>, 2019; and be it further
- RESOLVED,** that the amount of rent shall be Nine hundred seventy five and 66/100 dollars (\$975.66) per month; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;                      Sabrina Christian-Bennett, Absent;                      Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0050      -      RE:    ENTER INTO REAL ESTATE LEASE  
AGREEMENT FOR THE PROPERTY  
LOCATED AT 215 SOUTH CHESTNUT  
STREET, RAVENNA, OHIO.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Board of Commissioners wishes to lease real estate property situated in the County of Portage, known for street numbering purposes as 215 South Chestnut Street, Ravenna, Ohio; and
- WHEREAS,** Attorney Mark Heisa has an interest in leasing said property; now therefore be it

- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into a Lease Agreement for the property listed above with Attorney Mark Heisa for a term of one (1) year, beginning January 1, 2019 and ending December 31, 2019 ; and be it further
- RESOLVED,** that the amount of rent shall be Nine hundred sixteen and 27/100 dollars (\$916.27) per month; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;                      Sabrina Christian-Bennett, Absent;                      Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0051                      -                      RE:      ENTER INTO AN AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES, AND THE NORTHEAST OHIO CONSORTIUM COUNCIL OF GOVERNMENTS.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Northeast Ohio Consortium Council of Governments (NOC COG) has been designated as the Fiscal and Administrative Agent for Title I WIA funds, WIOA funds and other workforce development activity funding sources by Geauga, Ashtabula and Portage Counties pursuant to a Governing Agreement entered into by those counties; and
- WHEREAS,** on September 5, 2018, the Area 19 Workforce Development Board(WDB), and the NOC COG Board, as defined under the Intergovernmental Agreement, each voted to enter into an Agreement with Portage County Job & Family Services for the provision of CCMEP WIOA Youth Services for a term commencing October 1, 2018 and ending September 30, 2019; and
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement with the Northeast Ohio Consortium Council of Governments on behalf of Portage County Job & Family Services for the provision of CCMEP WIOA Youth Services for the period October 1, 2018 through September 30, 2019, in the amount of Three Hundred Fifty-Six

Thousand One Hundred Forty-Seven and 66/100 Dollars (\$356,147.66);  
and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;                      Sabrina Christian-Bennett, Absent;                      Kathleen Clyde, Yea;

**RESOLUTION NO. 19-0052       -       RE:   ACCEPTANCE OF DONATIONS TO THE  
OFFICE OF THE PORTAGE COUNTY DOG  
WARDEN.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the Portage County Dog Warden received a donation from the following for the Spay/ Neuter / Medical fund program:

Name		Address
Jodie Coia	8699 Newton Falls Ravenna Oh 44266	\$20
Pamela Valentine	6421 Peck Rd Ravenna Oh 44266	\$100
John Albaneze	1551 Sidney Dr Streetsboro Oh 44241	\$20
Carol Hughes	3077 St Rt 225 Diamond Oh 44412	\$150
Terri Ulrich	1872 Tallmadge Rd Kent Oh 44240	\$10
Wayne Reed	4655 Estes Dr Kent Oh 44240	\$200
Walter Hensley Sr	7183 Trillium Ct Ravenna Oh 44266	\$10.00
Patricia Miller	1618 Morris Rd Kent Oh 44240	\$50
Carl Keller	3756 Herriff Rd Ravenna Oh 44266	\$50
Dave & Lynda McIntyre	3756 Herriff Rd Ravenna Oh 44266	\$50
Judith McDowell	8051 Crestwood Dr Garrettsville Oh 44231	\$20
Alan Mail	521 Pioneer Ave Kent Oh 44240	\$100
Laura Lach	3778 Willowbrook Dr Ravenna Oh 44266	\$20
Dawn Burkholder	305 N. Diamond St. Ravenna Oh 44266	\$20
Shelia McDaniel	8845 S. Main St Windham Oh 44288	\$20
Carol Hughes	3077 St Rt 225 Diamond Oh 44412	\$110
Georgia Vincent	1787 Honeychuck La Kent Oh 44240	\$50
Kay Repasky	3586 Sunnybrook Rd Kent Oh 44240	\$500

Dennis Corso	266 Martinel Dr. Kent Oh 44240	\$50
Peg & Bill Wiery	10295 Wagner Rd North Benton Oh 44449	\$100
Roxie Ann Rossiter	6356 Pioneer Tr Hiram Oh 44234	\$15
Terri Richards	1031 Orchard Ave. Aurora Oh 44202	\$50
Elizabeth Siman	6939 Wakefield Rd Hiram Oh 44234	\$15
Tom & Cathy Monaco	8480 Center St Garrettsville Oh 44231	\$10
Carolyn Miller	9348 St Rt 82 Garrettsville Oh 44231	\$10
Linda Salaman	4790 Lake Rockwell Rd Ravenna Oh 44266	\$15
Judi Loshark	7420 Virginia Rd Atwater Oh 44201	\$25
John Zlocki	1556 Mitchell Dr Streetsboro Oh 44241	\$11
Jodie Coia	8699 Newton Falls Ravenna Oh 44266	\$20
Pamela Valentine	6421 Peck Rd Ravenna Oh 44266	\$100
John Albaneze	1551 Sidney Dr Streetsboro Oh 44241	\$20
Carol Hughes	3077 St Rt 225 Diamond Oh 44412	\$150
Terri Ulrich	1872 Tallmadge Rd Kent Oh 44240	\$10
Wayne Reed	4655 Estes Dr Kent Oh 44240	\$200
Walter Hensley Sr	7183 Trillium Ct Ravenna Oh 44266	\$10.00
Phylis Baker	707 Crain Ave Kent Oh 44240	\$100
Jill Colleen McElvenny	2570 Meloy Rd Ravenna Oh 44266	\$20
Sherry Gedeon	619 Tallmadge Ave Kent Oh 44240	\$50
Roberta Ciccone	1344 Pine St Kent Oh 44240	\$20
Martha Lou Conner	505 Johnson Rd Kent Oh 44240	\$100
Jerry L. Craver Jr.	1880 Randolph Rd Mogadore Oh 44260	\$200
Elizabeth Phelan	124 Deerfield La Aurora Oh 44202	\$10.00
Patricia Dorron	641 Woodside Kent Oh 44240	\$25
Mary Jo Keptner	3893 Portaer Rd Rootstown Oh 44272	\$25
Patricia Akers	502 Dodge St Kent Oh 44240	\$20
Monica Hilliard	4212 Clover Dr Ravenna Oh 44266	\$10
James O'Connor	4984 Sherman Wood Dr Kent Oh 44240	\$15
Edward & Dorthy Skvarka	776 Randolph Rd Mogadore Oh 44260	\$50
Patricia J. McLoughlin	6492 West Shore Dr Kent Oh 44240	\$15
Diane E. Stresing	1375 Nicholas Dr Kent Oh 44240	\$25
Christal Baker	1564 Saxe Rd Moradore Oh 44260	\$100
John & Connie Wells	165 Beaumont Tr Aurora Oh 44202	\$25
Dianna Orsburn	5528 Wilkes Rd Atwater Oh 44201	\$15
Judith M. Zala	9839 St Rt 43 Streetsboro Oh 44241	\$20
Connie J. Weber	4975 Skinner Rd Mantua Oh 44255	\$25
John Gunstad	1310 Mockingbird Dr Kent Oh 44240	\$250
Robin Lewis	712 E. Riddle Ave Ravenna Oh 44266	\$5



Claude Custer	443 Porter Rd Atwater Oh 44201	\$5
Paul Floyd	2035 Hartville Rd Mogadore Oh 44260	\$100
Mary Ellen Moore	2615 St Rt 59 Lot # 15 Ravenna Oh 44266	\$15
Doris Mullins	275 Parkview Dr. Aurora Oh 44202	\$45
Phylis Baker	707 Crain Ave Kent Oh 44240	\$100
Jill Colleen McElvenny	2570 Meloy Rd Ravenna Oh 44266	\$20
Sherry Gedeon	619 Tallmadge Ave Kent Oh 44240	\$50
Robertta Ciccone	1344 Pine St Kent Oh 44240	\$20
Martha Lou Conner	505 Johnson Rd Kent Oh 44240	\$100
Jerry L. Craver Jr.	1880 Randolph Rd Mogadore Oh 44260	\$200
Elizabeth Phelan	124 Deerfield La Aurora Oh 44202	\$10.00
Patricia Dorron	641 Woodside Kent Oh 44240	\$25
Mary Jo Keptner	3893 Portaer Rd Rootstown Oh 44272	\$25
Janis Osborne	336 Kehner Rd Mogadore Oh 44260	\$25
Jusy Pudloski	406 Ivan Dr. Kent Oh 44240	\$100
Caleigh & Charles Ellis	4063 Chapman Dr. Kent Oh 44240	\$100
Anna Wright	355 N Chestnut St Ravenna Oh 44266	\$10
Karen Piwonka	1130 Crackel Rd Aurora Oh 44202	\$50
William Moors	1472 Brimfield Dr Kent Oh 44240	\$10
Clifford Ochsenbine	4103 Reiss Rd Rootstown Oh 44272	\$150.00
Rovert Hoover	10846 Vaughn Rd Hiram Oh 44234	\$100
Lavella Fronek	996 Frost Rd Streetsboro Oh 44141	\$50
Linda Winkler	1003 Etter Rd Mogadore Oh 44260	\$15
Frank Vasarhely	6306 Roselawn Ave. Ravenna Oh 44266	\$30
Mitch & Treasa Gough	12845 Chalker Rd W. Farmington Oh 44491	\$30
Carol McDonald	1761 Crock Dr Streetsboro Oh 44241	\$25
Tracy & Tina Alarcon	2860 St Rt 225 Diamond Oh 44412	\$50
Mary Ann Heiss	3049 Tallmadge Rd Kent Oh 44240	\$100
Linda Mansfield	4107 Lynn Rd Ravenna Oh 44266	\$20
Jodi Stanley	9770 SR 82 Windham Oh 44288	\$50
Duane Flowers	4374 Laubert Rd Atwater Oh 44201	\$100
Robert Arbuthnot	3451 Alliance Rd Rootstown Oh 44272	\$150
Gary & Laura Vargo	2848 Pioneer Tr Aurora Oh 44202	\$25
Mary Louise Marshall	955 E Riddle Ave. Ravenna Oh 44266	\$100
Bill O'Malley	3010 Sunnybrook Rd Mogadore Oh 44260	\$100
Betty Jankovich	8449 Center St Garrettsville Oh 44231	\$20
Robert Kisner	3501 Jameson Dr Kent Oh 44240	\$27
Steve & Lori Babbey	10524 Newton Falls Rd Newton Falls Oh 44444	\$25
Kenneth W. Meffert	792 Griggy Rd Mogadore Oh 44260	\$20

Margo Jarvis	1678 Congress Lake Rd Mogadore Oh 44260	\$20
David Stewart	8685 Tallmadge rd Diamond Oh 44412	\$100
Paul Mason	9931 Bancroft Rd Garrettsville Oh 44231	\$25
Loretta Whitacre	251 Tinkers Tr Aurors Oh 44202	\$25
Wendy Hoffert	1171 Eaver St Mogadore Oh 44260	\$20
Elizabeth Culotta	338 Woodard Ave. Kent Oh 44240	\$50
Barbara E. Manthe	3261 Alexander Rd Atwater Oh 44201	\$100.00
Genie Young	9928 Meldon Dr. Streetsboro Oh 44241	\$10
Janette D. Hill	3987 St Rt 225 Diamond Oh 44412	\$5
Carol McCauley	5357 Pioneer Tr Mantua Oh 44255	\$20
David Stewart	8685 Tallmadge Rd Diamond Oh 44412	\$50
Karen Hazelett	6380 Morgan Rd Ravenna Oh 44266	\$25
Michael Greenwood	267 Licoln Ave. Ravenna Oh 44266	\$25
Lisa Trombo	12664 Sheldon Rd Mantua Oh 44255	\$50
Wayne Rogers	5476 Beechwood Rd Ravenna Oh 44266	\$10
Susan Lesuerer	957 Edgewater Cir. Kent Oh 44240	\$25
Laureen Grund	3596 Elmhurst Ct Kent Oh 44240	\$10
Valerie Hall	525 N. Chestnut St Ravenna Oh 44266	\$100
Cynthia Didado	1243 Portage Line rd Akron Oh 44321	\$20
Bill & Eddye White	3339 Charleston Plc Ravenna Oh 44266	\$100
Karen E. Henry	4812 S. Prospect St. Ravenna Oh 44266	\$15
Rod Summerlin	4847 Glenwood Dr. Mantua Oh 44255	\$20
Sally Nitz	1975 Auten Dr Akron Oh 44320	\$400
Sherri A. McNamee	1093 Sagamore Dr North Streetsboro Oh 44241	\$10
John A. Buonpane	8872 Peck Rd Ravenna Oh 44266	\$20
Patty Adsit	520-18 Willow Cir Aurora Oh 44202	\$75
Bonnie Wonn	2723 Tallmadge Rd Ravenna Oh 44266	\$30
Cathy Thompson	5931 Stone Rd Streetsboro Oh 44241	\$25
Ron Gavanditti	299 Birchbark Tr Aurora Oh 44202	\$25.00
Janet Decardnas	7348 Sylvan Dr Kent Oh 44240	\$50
Aaron & Amie Curtiss	5253 Bassett Rd Atwater Oh 44201	\$5
Ingrid Wenger	554 Bowman Dr Kent Oh 44240	\$5
Vicky E. Grumman	5760 Unger Rd Atwater Oh 44201	\$500
Joe & Susan Miller	4832 Alexander Rd Atwater Oh 44201	\$200
Mike & Lanna Omlor	500 Allen Dr Kent Oh 44240	\$20
Barb & Don Ochinsky	P.O. Box 76 Garrettsville Oh 44231	\$25
William Moors	1472 Brimfield Dr Kent Oh 44240	\$20
Lillian & Mary Koval	11118 St Rt 88 Garrettsville Oh 44231	\$20
Cass Mayfield	1314 N. Mantua St Kent Oh 44240	\$5

Linda Summers	124 Watson Rd N. Benton Oh 44449	\$15
Scott & Jean Chrzanowski	4142 Porter Rd Rootstown Oh 44272	\$30
James Doefler	8641 St Rt 43 Streetsboro Oh 44241	\$10
Chris Blair & Pat Berner	1035 E. Pioneer Tr Aurora Oh 44202	\$25
Holly Delaney	4667 St Rt 14 Ravenna Oh 44266	\$25
Nancy Sabol	9441 Coit Rd Mantua Oh 44255	\$25
Dan & Linda Raub	460 Woodview Tr Aurora Oh 44202	\$100
Kim Hagan	9549 Bear Hollow Deerfield Oh 44411	\$100
Jerry McIntyre	335 E. Central Ave Ravenna Oh 44266	\$20
Bob & Katherine Brewer	4342 Eberly Rd Atwater Oh 44201	\$50
Gary & Marjorie Biro	662 Frost Rd Streetsboro Oh 44241	\$15
Lou Ann Metz	515 E. Main St Ravenna Oh 44266	\$55.00
Robin Lipson	234 Winchester Cir Aurora Oh 44202	\$100
Mike Bush	6434 Garrett Rd Ravenna Oh 44266	\$20
Jess & Teresa Camera	11151 Wheeler Rd Garrettsville Oh 44231	\$150
Bertis Eve Baird	1982 Palm Rd Mogadore Oh 44260	\$30
Jane Palmstrom	709 Midland Ave Ravenna Oh 44266	\$25
Sandra Fargo	6202 Ramona St Atwater Oh 44201	\$10
Marilyn & Amaris McLatt	1665 St Rt 183 Atwater Oh 44201	\$20
Rteri Eirmann	8232 Park Ave Garrettsville Oh 44231	\$150

; now therefore, be it

**RESOLVED,** the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1011, adopted on October 3, 2013, on behalf of the Office of the Portage County Dog Warden; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent; Kathleen Clyde, Yea;  
 Recessed: 11:34 AM

**RESOLUTION NO. 19-0053      -      RE:    REINSTATEMENT AND FIRST AMENDMENT  
 TO WATER AND WASTEWATER CONTRACT  
 SERVICES AGREEMENT BY AND BETWEEN**

**PORTAGE COUNTY BOARD OF  
COMMISSIONERS AND VILLAGE OF  
MANTUA**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS**, the County and the Village entered a Water and Wastewater Contract Services Agreement, ("Agreement"), effective July 1, 2018, whereby the Parties agreed the County would act as Operator of Record for the Village of Mantua's Water Treatment Plant and Wastewater Treatment Plant, providing necessary services to the Village in accordance with the mutually agreed-upon terms described therein; and
- WHEREAS**, the Agreement would have terminated in accordance with its terms on December 31, 2018; and
- WHEREAS**, the Village and the County mutually desire to reinstate the Agreement and the amend the Agreement as provided below; and
- WHEREAS**, this Reinstatement and First Amendment, ("First Amendment"), is the first amendment to the Agreement, which has not been previously amended; now therefore be it
- RESOLVED**, based upon the foregoing premises and promises contained herein, the Parties agree as follows:

**I. Reinstatement of Agreement**

The termination of the Agreement is hereby revoked and, except as expressly modified by this First Amendment, the Agreement shall be, and hereby is, reinstated in its entirety and shall be in full force and effect as if the same had never been terminated.

**II. Modification to Subsection III.1**

Subsection III.1 of the Agreement is removed in its entirety and replaced with the following:

1. The Village will be invoiced by the County for services of Licensed Operators, having the minimum requirements of a Class I Drinking Water and a Class II Wastewater Operator certification.
  - a. For the period from July 1, 2018 to December 31, 2018, the maximum rate for services will be One Thousand Four Hundred Sixty-Eight Dollars and Thirty-Two Cents (\$1,468.32) per week including truck and hand tools. Rate shall be set based on actual cost which could be lower based on County staff assigned, in accordance with Exhibit C, attached hereto and made a part hereof.

- b. For the period commencing January 1, 2019, the maximum rate for services will be One Thousand Nine Hundred Sixteen Dollars and Sixty Seven Cents (\$1,916.67) per week including truck and hand tools. Rate shall be set based on actual cost which could be lower based on County staff assigned, in accordance with Exhibit C\*, attached hereto and made a part hereof.

### **III. Modification to Subsection III.3**

Subsection III.3 of the Agreement is removed in its entirety and replaced with the following:

3. Additional Services requested by the Village will be provided at an hourly rate in accordance with the sub-paragraphs hereto. In the event that the work effort requires overtime the Village agrees to accept the increased cost.
  - a. For the period from July 1, 2018 to December 31, 2018, the hourly rate for Additional Services will be as provided in Exhibits D and E, attached hereto and made a part hereof.
  - b. For the period commencing January 1, 2019, the hourly rate for Additional Services will be as provided in Exhibits D\* and E\*, attached hereto and made a part hereof.

### **IV. Modification to Section IV**

In Section IV of the Agreement, the phrase, "until December 31, 2018," is removed in its entirety and replaced with the phrase, "until March 31, 2019."

### **V. Modification to Section VIII**

To the end of Section VIII of the Agreement is added the following paragraph:

"The end date of the Agreement as described in Section IV of this Agreement shall only be extended further in the event of an emergency, where by mutual understanding of the Parties immediate action is required to prevent serious injury or harm to persons or property or as necessary to address and/or prevent a serious and immediate risk of harm to the public health, safety and welfare, for so long as the Parties shall mutually agree and pursuant to the terms of this Section VIII of the Agreement."

### **VI. Other Terms to Remain in Force**

All other terms of the Agreement between the Parties shall remain in force and in effect unless otherwise agreed to in this Reinstatement and First Amendment. To the extent that any provisions of this First Amendment are inconsistent with any of the provisions set forth in the Agreement, the provisions of this First Amendment shall govern and control.

**RESOLVED**, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;                      Sabrina Christian-Bennett, Absent;                      Kathleen Clyde, Yea;

**RESOLUTION No. 19-0054                      -                      RE:    A RESOLUTION APPROVING, SOLELY FOR THE PURPOSE OF SECTION 147(f) OF THE INTERNAL REVENUE CODE OF 1986, THE ISSUANCE BY THE ARIZONA INDUSTRIAL DEVELOPMENT AUTHORITY OF NOT TO EXCEED \$365,000,000 SENIOR LIVING REVENUE BONDS (GREAT LAKES SENIOR LIVING COMMUNITIES LLC)**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS**, the Arizona Industrial Development Authority, an Arizona nonprofit corporation designated as a political subdivision of the State of Arizona and incorporated with the approval of the Arizona Finance Authority under the laws of the State of Arizona (the "Issuer") proposes to issue its Senior Living Revenue Bonds (Great Lakes Senior Living Communities LLC Project) pursuant to the Industrial Development Financing Act, Title 35, Chapter 5, Articles 1 through 5 of the Arizona Revised Statutes, as amended (the "Act"), in one or more series in an aggregate principal amount not to exceed \$365,000,000 (the "Bonds").

**WHEREAS**, the Issuer will loan the proceeds of the sale of the Bonds to Great Lakes Senior Living Communities LLC, a Delaware single member limited liability company, an affiliate, subsidiary or a to-be-formed limited liability company related thereto (the "Borrower") and used to finance all or a portion of the "Projects," which consist of: (i) financing or refinancing the costs of the acquisition, improvement, equipping, renovation or other expenditures with respect to qualified residential rental facilities constituting supportive living facilities to be comprised of (a) an anticipated 126 units located at 505 S. Chillicothe Road, Aurora, Ohio 44202 (the "Aurora Project"), (b) an anticipated 189 units located at 345 Lear Road, Avon Lake, Ohio 44012, (c) an anticipated 166 units located at 4775 Village Drive, Grand Ledge, Michigan 48837, (d) an anticipated 115 units located at 2325 Rockwell Drive, Midland, Michigan 48642, (e) an anticipated 119 units located at 965 Hager Drive, Petoskey, Michigan 49770, (f) an anticipated 209 units located at 14707 Northville Road, Plymouth, Michigan 48170, (g) an anticipated 145 units located at 701 Market Street, Oxford, Michigan 48371 and (h) an anticipated 185 units located at 935 Union Lake Road, White Lake, Michigan 48386, (ii) funding any required reserve

funds; (iii) paying capitalized interest on the Bonds, if any, (iv) funding working capital, if any, and (v) paying costs of issuance of the Bonds;

**WHEREAS,** it is anticipated that all or a substantial portion of the Bonds are expected to be issued as qualified "501(c)(3) Bonds" pursuant to Section 145 of the Internal Revenue Code of 1986, as amended, the "Code."

**WHEREAS,** the Aurora Project is located within the County and approximately \$36,400,000 of the proceeds of the Bonds will be allocated to the purchase of the Aurora Project;

**WHEREAS,** the Bonds will be special obligations of the Issuer and will not constitute a debt or pledge of the faith and credit or the taxing power of the Issuer or the County, and the Board of Directors of the Issuer adopted on December 20, 2018 a resolution approving the issuance of the Bonds (the "Issuer Resolution");

**WHEREAS,** the Board of County Commissioners, after prior public notice published in the Record-Courier held a public hearing concerning the issuance of the Bonds on January 17, 2019 all in accordance with Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code"), and prior to such public hearing and during such public hearing no comments were received by Board opposed to the Project or the Bonds;

**WHEREAS,** Section 147(f) of the Code requires, as a prerequisite to the issuance of the Bonds, that this Board approve the issuance of the Bonds as the "applicable elected representative" of the County, and solely for the purpose of satisfying, the host jurisdiction approval requirements of Section 147(f) of the Code; and now therefore be it

**RESOLVED,** by the Board of County Commissioners of the County of Portage, Ohio, that:

Section 1. Public Approval. This Board, as the "applicable elected representative" with respect to the County for purposes of Section 147(f) of the Code, and in reliance on the findings and determinations of the Issuer, as evidenced in the Issuer Resolution, hereby approves the issuance of the Bonds in an aggregate principal amount not to exceed \$365,000,000, for purposes of assisting the Borrower in financing costs of the Project, as more particularly described in the notice of public hearing, a copy of which is attached as Exhibit A. The foregoing approval is given in accordance with and solely to satisfy the requirements of Section 147(f) of the Code and does not obligate the County in any way with respect to the Bonds or the Project.

Section 2. Legal Requirements. This Board hereby ratifies and approves the actions taken by any member of this Board or officer or employee of the County with respect to the Bonds and the public hearing of this Board conducted in relation to those Bonds. This resolution does not constitute a finding of this Board as to the compliance or noncompliance by the Issuer or the Borrower with respect to any legal requirements imposed upon them in connection with the issuance of the Bonds.

Section 3. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. Effective Date. This Resolution will take effect and be in force immediately upon its adoption.

**RESOLVED**, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Absent;

Kathleen Clyde, Yea;

### **EXHIBIT A**

#### **NOTICE OF PUBLIC HEARING NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY given that a public hearing pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended (the "Code") will be held by the Board of Commissioners of the County of Portage, Ohio (the "County") on January 17, 2019, at 11:30 a.m. in the Commissioner's Boardroom, located on the Seventh Floor of the County Administration Building, 449 South Meridian Street, Ravenna, Ohio, 44266 regarding the issuance by the Arizona Industrial Development Authority (the "Issuer") of several series of its revenue notes, bonds or other obligations from time to time pursuant to a plan of financing (the "Bonds"), in an aggregate principal amount not to exceed \$365,000,000

The Bonds are expected to be issued pursuant to the Industrial Development Financing Act, Title 35, Chapter 5, Articles 1 through 5 of the Arizona Revised Statutes, as amended (the "Act"), by the Issuer, an Arizona nonprofit corporation designated as a political subdivision of the State of Arizona (the "State"), incorporated with the approval of the Arizona Finance Authority (the "Arizona Finance Authority"), pursuant to the provisions of the Constitution and laws of the State and the Act. The proceeds from the sale of the Bonds will be loaned to Great Lakes Senior Living Communities LLC, a Delaware single member limited liability company, an affiliate, subsidiary or a to-be-formed limited liability company related thereto (the "Borrower") and used to finance all or a portion of the "Projects," which consist of: (i) financing or refinancing the costs of the acquisition, improvement, equipping, renovation or other expenditures with respect to qualified residential rental facilities constituting supportive living facilities to be comprised of (a) an anticipated 126 units located within Portage County at 505 S. Chillicothe Road, Aurora, Ohio 44202, (b) an anticipated 189 units located at 345 Lear Road, Avon Lake, Ohio 44012, (c) an anticipated 166 units located at 4775 Village Drive, Grand Ledge, Michigan 48837, (d) an anticipated 115 units located at 2325 Rockwell Drive, Midland, Michigan 48642, (e) an anticipated 119



units located at 965 Hager Drive, Petoskey, Michigan 49770, (f) an anticipated 209 units located at 14707 Northville Road, Plymouth, Michigan 48170, (g) an anticipated 145 units located at 701 Market Street, Oxford, Michigan 48371 and (h) an anticipated 185 units located at 935 Union Lake Road, White Lake, Michigan 48386, (ii) funding any required reserve funds; (iii) paying capitalized interest on the Bonds, if any, (iv) funding working capital, if any, and (v) paying costs of issuance of the Bonds. All or a substantial portion of the Bonds are expected to be issued as qualified "501(c)(3) bonds" pursuant to Section 145 of the Code. The Borrower will own the Projects and Senior Village Management LLC will manage the Projects. The single member of the Borrower is Provident Resources Group, Inc., a nonprofit corporation organized and existing under the laws of the State of Georgia.

\$36,400,000 of the Bond proceeds will be allocated to projects within Portage County.

The principal of, premium (if any), and interest on the Bonds shall never constitute the debt or indebtedness, or a loan of credit or a pledge of the full faith and credit or taxing power of the County, the Issuer, the Arizona Finance Authority or the State or any political subdivision of the State within the meaning of any provision of the Constitution of the State or statutory limitation and shall not constitute nor give rise to a pecuniary liability of the County, Issuer, the Arizona Finance Authority or the State or any political subdivision of the State. The Bonds shall not constitute, directly or indirectly, or contingently obligate or otherwise constitute a general obligation of or a charge against the general credit of the County, the Issuer, the Arizona Finance Authority, the State, or any political subdivision thereof, but shall be special limited obligations of the Issuer payable solely from the sources provided for in the proceedings for the issuance of the Bonds. The Issuer has no taxing power.

At the time and place set for the public hearing, interested persons will be given the opportunity to express their views, both orally and in writing, on the proposed issue of Bonds, the Projects, the location and nature of the Projects to be financed, and the plan of financing. Written comments may also be submitted to the County at the following address: Board of County Commissioners of Portage County, Ohio, 449 South Meridian Street, Ravenna, Ohio 44266 Attention: Clerk, until the time and date of the hearing.

Dated: January 3, 2019

COUNTY OF PORTAGE, OHIO

By: Clerk, Board of County Commissioners

**TAX EQUITY AND FISCAL RESPONSIBILITY ACT (TEFRA) OF 1982  
PUBLIC HEARING MEETING MINUTES**

Great Lakes Senior Living Communities LLC

Thursday, January 17, 2019

Portage County Commissioners' Boardroom

11:30 AM

Present: Commissioner Vicki A. Kline, Commissioner Kathleen Clyde, Clerk Amy Hutchinson, Portage County Attorney Chris Meduri, Attorney Kip Wahlers, Ice Miller, LLP and Record Courier Reporter Diane Smith

Absent: Commissioner Sabrina Christian-Bennett

**I. CALL TO ORDER**

Commissioner Kline called the Public Hearing to order at 11:34 AM.

## **II. PURPOSE OF THE HEARING**

To approve the issuance of the Bonds in an aggregate principal amount not to exceed \$365,000,000, for purposes of assisting Great Lakes Senior Living Communities LLC in financing costs of the Project as more particularly described in the attached notice of public hearing – Exhibit A to the resolution. The foregoing approval is given in accordance with and solely to satisfy the requirements of Section 147(f) of the Code and does not obligate the County in any way with respect to the Bonds or the Project.

## **III. SWEARING IN OF THOSE WHO ARE SPEAKING**

Do you solemnly affirm under the penalties of the law of perjury of the State of Ohio that the testimony you are about to give shall be the truth, the whole truth and nothing but the truth? **Please respond:** I do.

## **IV. EXPLANATION OF THE PROJECT** – Kip Wahlers, Ice Miller LLP, Legal Counsel

Mr. Wahlers explained Great Lakes Senior Living Communities is purchasing assets listed on the Public Hearing Notice, including 126 units located at 505 South Chillicothe Road in Aurora, Ohio.

- The present operator is 'for profit' and they are financing this with the issuance of tax exempt bonds.
- There are six projects in Michigan and two in Ohio.
- The bonds are being issued by the Arizona Industrial Development Authority (AZIDA), which has multi-state issuing power.
- The Internal Revenue Code, through the TEFRA Act of 1982, requires a local level Public Hearing by the local jurisdiction and applicable elected representatives' approval, which is considered host approval, and this is the purpose of today's Public Hearing.
- The Bonds will be issued by AZIDA, the Arizona Issuer, and the County is not participating in the issuance in any way.
- The bonds will be issued at a maximum principal amount estimated to be about \$365 million.
- \$36,400,000 will be allocated to purchase price of the independent village property in Aurora.
- The Operator is Provident Resources Group, Inc., a non-profit corporation.

## **V. PORTAGE COUNTY PROSECUTOR'S COMMENT** – Attorney Chris Meduri

- Attorney Meduri has reviewed the Internal Revenue Code section and has spoken with Mr. Wahlers, and Brad Ehrhart (Portage Development Board). Since the Arizona Groups is the political subdivision that is issuing the bond, and the County is merely a host jurisdiction, everything appears to be proper and correct.

## **VI. COMMENTS**

1. Commissioner Kline noted in an e-mail, it lists \$36 million and the document lists \$36,400,000. Mr. Wahlers explained it should be \$36,400,000 in both cases.
2. Commissioner Clyde asked if Mr. Wahlers has to complete the same procedure with the City of Aurora and Mr. Wahlers indicated he does not because the City is not the host jurisdiction.
3. Commissioner Clyde asked if the political entity could be either the City or the County and Mr. Wahlers responded yes, it needs to be a concurrent jurisdiction.
4. Commissioner Kline pointed out in the first WHEREAS of the Resolution reads as follows:

“the Issuer will loan the of the sale of the bonds to....” and Mr. Wahlers replied the word ‘proceeds’ should be inserted into the document between the wording the and of.

## **VII. ADJOURNMENT**

There being no further discussion,

Motion: by Kathleen Clyde, seconded by Vicki A. Kline to adjourn the Public Hearing for the TEFRA for Great Lakes Senior Living Communities, LLC at 11:43 AM

Roll call vote: Commissioner Clyde, Yea;  
Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Absent;

\* \* \* \* \*

Reconvened into Regular Session: 11:43 AM

Motion: by Kathleen Clyde, seconded by Vicki A. Kline to approve solely for the purpose of Section 147(f) of the Internal Revenue Code of 1986, the issuance by the Arizona Industrial Development Authority not to exceed \$365,000,000 Senior Living Revenue Bonds (Great Lakes Senior Living Communities LLC)./19-0054

Roll call vote: Commissioner Clyde, Yea;  
Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Absent;

## **Additional Discussion:**

1. Sunshine Law Training – The Board agreed to sign up for the on-line training instead of attending a class – <https://sunshinelaw.ohioattorneygeneral.gov>.
2. MUNIS training – The Board would like to schedule training on MUNIS and the Clerk will coordinate through the 5<sup>th</sup> floor.

3. Letterhead – The Board agreed it prefers the Commissioners' names and titles on one line for the 2019 letterhead.
4. Tuesday, January 22, 2019 meeting – The Board agreed to cancel Tuesday's meeting.

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## **JOURNAL ENTRY**

January 17, 2019

### **Commissioners**

1. The Board of Commissioners acknowledged receipt of the December 14, 2018 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2018, as presented by the Portage County Auditor's Office.
2. In accordance with ORC 321.261, the Board of Commissioners acknowledged receipt of the Portage County Treasurer's DETAC report through December 17, 2018.
3. The Board of Commissioners acknowledged receipt of the December 18, 2018 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2019, as presented by the Portage County Auditor's Office.
4. The Board of Commissioners signed the Ohio Department of Transportation Office of Technical Services 2018 County Highway System Mileage Certification, as presented by Mickey Marozzi, County Engineer. The County was responsible for maintaining 368.276 miles of public roads.
5. The Board of Commissioners acknowledged receipt of the December 20, 2018 Amended Certificate of Estimated Resources for the year beginning January 1, 2018 as submitted by the Portage County Budget Commission.
6. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for October and November 2018, as presented by the Portage County Sheriff's Department.
7. The Board of Commissioners acknowledged receipt of the December 27, 2018 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2018, as presented by the Portage County Auditor's Office.
8. The Board of Commissioners approved the December 2018 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

9. The Board of Commissioners acknowledged receipt of the Portage County Investment Portfolio Report for December 2018 as presented by the Portage County Treasurer.
10. The Board of Commissioners signed the January 17, 2019 correspondence to the Ohio History Connection, regarding activities determined to be exempt from the Resource Protection and Review Office, as presented by the Regional Planning Commission.
11. The Board of Commissioners authorized Commissioner Vicki A. Kline, President of the Board, to sign the State of Ohio Development Services Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project form for F&CS Chiller System/Neighborhood Facility/Community Center, 705 Oakwood Street, Ravenna, OH 44266, in the amount of \$85,000 from the CDBG Allocation Grant No. BF-18-1CJ-1 and authorized the Board of Commissioners to sign the Finding of Categorical Excluded Projects form for the 2018 CDBG Allocation Grant, as presented by Regional Planning Commission.
12. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the Month of December 2018, received on January 8, 2019, as presented by the County Auditor and County Treasurer.
13. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for December 2018, as presented by the Portage County Sheriff's Department.
14. The Board of Commissioners authorized Commissioner Vicki A. Kline, President of the Board, to sign the State of Ohio Development Services Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project form for Ravenna Head Start Waterline/Water Facility Improvements, 4833 Harding Avenue, Ravenna Township, in the amount of \$81,000 from the CDBG Allocation Grant No. BF-18-1CJ-1 and authorized the Board of Commissioners to sign the Finding of Categorical Excluded Projects form for the 2018 CDBG Allocation Grant, as presented by Regional Planning Commission.

**Department of Budget & Financial Management**

15. The Board of Commissioners signed the Satisfaction of Mortgage form for Marc and Heather Stephen of 762 Fawn Ct, Streetsboro, OH 44241 to secure payment of \$23,695.00. The original document will be recorded by Neighborhood Development Services, Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
16. The Board of Commissioners signed the Satisfaction of Mortgage form for Neighborhood Development Services to secure payment of \$66,200.00. The original document will be recorded by Neighborhood Development Services, Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
17. The Board of Commissioners signed the Satisfaction of Mortgage form for Michael & Lisa Swartout of 3254 Hommon, Ravenna, OH 44266 to secure payment of \$14,099.00. The original document will be recorded by Neighborhood Development Services, Inc.

Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

### **Human Resources**

18. The Board of Commissioners signed the Personnel Requisition authorizing the three-day internal posting of the full time permanent Social Service Worker 3, replacing Lisa Wright, for Portage County Job & Family Services with external posting if no internal appointment is made, presented by Janet Kovick, Human Resources Director.
19. The Board of Commissioners signed the Personnel Requisition authorizing the three-day internal posting of the full time permanent Eligibility Specialist, replacing Marcy Cohen, for Portage County Job & Family Services with external posting if no internal appointment is made, presented by Janet Kovick, Human Resources Director.
20. The Board of Commissioners signed the Personnel Action Form authorizing the full-time hire of Phillip Hines as a Social Service Worker 3, replacing Holly Bargerstock for Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director. Anticipated start date is February 11, 2019. The Board of Commissioners agreed that this hire is contingent upon the applicant passing the required pre-employment testing.
21. The Board of Commissioners signed the Personnel Action Form authorizing the full-time hire of Lindsey Davis as a Social Service Worker 3, replacing David Duncan for Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director. Anticipated start date is February 11, 2019. The Board of Commissioners agreed that this hire is contingent upon the applicant passing the required pre-employment testing.
22. The Board of Commissioners signed the Personnel Action Form authorizing the full-time hire of Anthony Burwell as a Social Service Worker 3, replacing Kristen Pawcio for Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director. Anticipated start date is February 11, 2019. The Board of Commissioners agreed that this hire is contingent upon the applicant passing the required pre-employment testing.
23. The Board of Commissioners signed the Personnel Action Form accepting the resignation of Terri Armstrong, Part-time Safety & Administrative Support Supervisor, for Portage County Water Resources, effective December 28, 2018, presented by Janet Kovick, Human Resources Director.
24. The Board of Commissioners approved the new job description for the Chief Operations Supervisor position within Portage County Water Resources Department, as presented by Janet Kovick, Human Resources Director.

### **External Services**

25. The Board of Commissioners authorized Commissioner Vicki A. Kline, President of the Board, to sign the Fifth Quarter Cash Reimbursement Request in the amount of \$72,744.32 for the EMPG FY18 Q-5 Grant, as prepared by the Homeland Security and Emergency Management Office and reviewed by the Department of Budget & Financial Management, with no exceptions noted. Copies of this request will be kept on file at the

Homeland Security and Emergency Management Office.

26. The Board of Commissioners approved the adjustment to the Portage County Water customer Denese Schneckenburger, 3092 Bent Oak Trail, Ravenna, Ohio, in the amount of \$96.19 as requested by the Water Superintendent due to the needed excess flushing of the private water system during the 2018 public water system hydrant flushing program.
27. After exiting Executive Session, the Board of Commissioners agreed to proceed with a dismissal of an employee at the Water Resources Department.
28. After exiting Executive Session, the Board of Commissioners accepted the retirement resignation of Internal Services Supervisory, Thomas Medzie effective as of February 1, 2019, as presented by Internal Services Director JoAnn Townend.
29. After exiting Executive Session, the Board of Commissioners authorized the relocation of the Internal Services Department to the first floor effective immediately as presented by Internal Services Director JoAnn Townend.

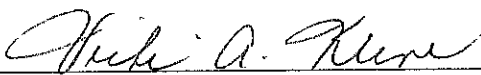
Motion: by Kathleen Clyde, seconded by Vicki A. Kline to approve the Journal Entries for January 17, 2019

Roll call vote: Commissioner Clyde, Yea;  
Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Absent;

Motion: by Kathleen Clyde, seconded by Vicki A. Kline to adjourn the Official Meeting of January 17, 2019 at 11:48 AM

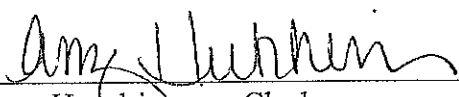
Roll call vote: Commissioner Clyde, Yea;  
Commissioner Kline, Yea;  
Commissioner Christian-Bennett, Absent;

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting.

  
Vicki A. Kline, President

  
Kathleen Clyde, Vice President

-----ABSENT-----  
Sabrina Christian-Bennett, Board Member

  
Amy Hutchinson, Clerk