



Portage County Board of Commissioners

Regular Meeting

~ Minutes ~

0128

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Tuesday, March 27, 2018

9:30 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; there is an audio recording available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Kerrigan	Board Member	Absent

Also attending throughout the day Record Courier Reporter Matt Merchant.

1. Board Appointments Applications: The Board discussed the draft applications presented by Commissioner Kerrigan, Judge Berger and Director Townend. After some discussion, the Board agreed to use Judge Berger's application for Portage County Board of Developmental Disabilities and a second application for everyone else. Director Townend will prepare the Journal Entry for use of Judge Berger's application for Board consideration on Thursday.

The Board also agreed it would like to advertise all Board openings in one advertisement and to create a candidate chart of who applied, what Board(s) they are interested in serving on, etc. Director Townend will work with Clerical Specialist Judy Common to complete the chart and advertisement for all openings.

The Board agreed it needs to amend Resolution 18-0137 – Appointments to the various public boards made by the Portage County Board of Commissioners, in order to clarify that it is not necessary to do the Ohio Bureau of Criminal Investigation and Federal Bureau of Investigation background checks for County employees or the Board of Commissioners. Director Townend will bring back Resolution No. 18-0137 and Commissioner Kerrigan's version of the application for further discussion on April 3, 2018.

2. April 5, 2018 Regular Board Meeting: The Board will be attending Leadership Portage County at NEOCOM in Rootstown on April 5th, and agreed to hold regular session on Tuesday, April 3, 2018 instead.
3. Board Appendices for Board Appointments Application: Director Townend has created a spreadsheet and is pulling copies of the Ohio Revised Code and By Laws for each Board and Commission.

4. Veterans Day: The planning of this year's Veterans Day event is progressing and April 11, 2018 is next meeting for further discussion by the Committee.
5. Wage Study: Director Townend will provide Human Resources Director Janet Kovick with a copy of the information from Clemens Nelson and Director Townend will also contact Clemens Nelson to ascertain whether they will still honor the original pricing. The study is being done to bring the County's compensation plan to current prevailing wage.
6. Public Comment Request Form: The Board agreed to change the form to indicate speaking time for each person is limited to three minutes, as outlined in Commissioners' Resolution No. 18-005.
7. Sponsorship for the Portage County Senior Prom Celebration on May 8, 2018: The County has never sponsored this event in the past, so Director Townend will distribute the information to each Commissioner individually in case anyone is interested in personally contributing.
7. Jail Groundbreaking: Director Townend has received information from Granger Construction regarding the jail groundbreaking and the Board agreed to discuss once Commissioner Kerrigan returns.
8. Appointment with Attorney Smith, Prosecutor's Office: The Board agreed Attorney Smith should be scheduled this Thursday as she will be unavailable for several meetings in April.

10:14 AM In accordance with the Ohio Rev. Code 121.22(G)(6), it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to discuss details relative to the security arrangements and emergency response protocols for a public body or a public office. Also present: Internal Services Director JoAnn Townend. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Mike Kerrigan, Absent.

10:26 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Mike Kerrigan, Absent.

After exiting executive session, the Board took no action.

9. Freedom Secondary Line: Director Townend spoke with Herb Shanklin from Akron Barberton Cluster (ABC) Railway and he is unable to locate the Addendum that should be attached to the original agreement. Mr. Shanklin also recognized that the County hasn't been paid according to the terms of the agreement and will begin looking into the issue.

Director Townend inquired about the Board riding the rail line and Mr. Shanklin is in favor of the request and Director Townend will get a date scheduled on the Board's calendar.

The new Agreement with ABC Railway remains an issue due to some of the language, including the indemnification clause, so Director Townend is working on a new document for Prosecutor's review.

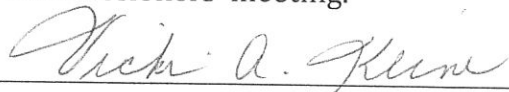
10. Microfilming: Director Townend received pricing on equipment and a contract, but has received information on a second company that provides the same type of service and she will inquire with them, as well.
11. Tours of the Buildings: Director Townend will begin scheduling time to tour County buildings starting with the Administration Building. The Board talked about having public meeting rooms on the first floor instead of storage for Board of Elections and Director Townend will investigate the possibility through the Ohio Revised Code and the Secretary of State's Office.

The next meeting is scheduled for Tuesday, April 10, 2018 and the discussion item will be Security for the Portage County Administration Building, along with discussion on the current In Progress and To Do Listings.

Motion To: Adjourn the Official Meeting of Tuesday, March 27, 2018 at 10:34 AM

RESULT:	ADOPTED
MOVED:	Sabrina Christian-Bennett
SECONDED:	Vicki A. Kline
AYES:	Sabrina Christian-Bennett, Vicki A. Kline
ABSENT:	Mike Kerrigan

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting.



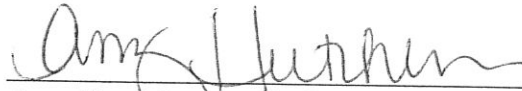
Vicki A. Kline, President



Sabrina Christian-Bennett, Vice President

----- ABSENT -----

Mike Kerrigan, Board Member



Amy Hutchinson, Clerk