



Portage County Board of Commissioners

Regular Meeting

~ Minutes ~

0144

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, September 20, 2018

9:01 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; there is an audio recording available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Kerrigan	Board Member	Present

Also attending throughout the day Deerfield Township Trustee Ed Dean, Tony Badalamenti and Record Courier Reporter Diane Smith.

Recessed to Solid Waste Management District: 9:01 AM
Reconvened: 9:04 AM

ADMIN TEAM

Present: Human Resources Director Janet Kovick, Water Resources Director Gene Roberts, Department of Budget and Financial Management Director Todd Bragg, Internal Services Director JoAnn Townend, Attorney Denise Smith and Attorney David Garnier

HUMAN RESOURCES:

Journal Entry - #5

Discussion:

1. Clemans Nelson Wage Survey
Clemans Nelson is asking if the Board would like to maintain the County's current step system or switch to another pay scale system. The Board agreed to discuss in more detail on Tuesday and Director Kovick will invite Clemans Nelson to attend the meeting.

EXTERNAL SERVICES

Resolution: # 17

DBFM:

Resolutions - #'s 1 to 6
Journal Entry - #6

Discussion:

1. Board of Elections Revenue Fund

Director Bragg indicated the proposed Election Fund resolution presented was reviewed by the Auditor's Office, who indicated the Board can limit the fund only to capital purchases and exclude operating type expenses, however, if the Board is going to exclude it to a capital fund level, their recommendation is that the Board follow capital fund regulations as listed in the ORC.

The Board agreed to have Director Bragg contact the Prosecutor's Office for an opinion on the parameters after Commissioner Kerrigan and Director Bragg meet with the Board of Elections Board tomorrow at 8:30.

2. 2019 Budget Timeline

Director Bragg explained the typical budget timeline as follows:

Mid to late September – Recommended budget is distributed

October to early November - Elected Officials review

Right before Thanksgiving – The Board holds budget hearings for anyone who disagrees with the recommended budget

After Thanksgiving – The Board deliberates for the next several weeks

Around the second week of December – The final resolution is adopted

The Board discussed the idea of modifying the process by distributing the proposed budgets by mid to late October, although Director Bragg is unsure how that can happen due to the outstanding wage study. The Commissioners agreed a proposed budget should be distributed and the Board will need time to discuss the Sheriff, Prosecutor and the Public Defender's request for additional funding.

The Board agreed Tuesday's agenda will include discussion on the wage study and the budget in more detail.

INTERNAL SERVICES:

Resolutions - # 9 to 16

COMMISSIONERS' CONSENT AGENDA

September 20, 2018

1. Approval of the September 13, 2018 regular meeting minutes.

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RESOLUTIONS

September 20, 2018

Budget & Financial Management:

1. Approve the Thursday, September 20, 2018 wire transfers for health benefits as presented by the

County Auditor and reviewed by the Department of Budget & Financial Management./18-0660

2. Approve the Thursday, September 20, 2018 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management. /18-0661
3. Approve the Tuesday, September 25, 2018 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0662
4. Approve the Tuesday, September 25, 2018 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0663
5. Approve the Tuesday, September 25, 2018 Then & Now Certification, as presented by the County Auditor./18-0664
6. Resolution authorizing the necessary property tax levies and certifying them to the County Auditor at rates estimated by the County Auditor and approved by the County Budget Commission-ORC 5705.35 for Fiscal 2019./18-0665

Job and Family Services

7. Transfer from Fund 0001, General Fund to Fund 1414, Child Support Administration./18-0666
8. Transfer from Fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./18-0667

Internal Services

9. Enter into collective bargaining agreements between the Portage County Board of Commissioners for the Portage County Sheriff's Department and the Ohio Patrolmen's Benevolent Association for the corrections, corporals and sergeants./18-0668
10. Enter into collective bargaining agreements between the Portage County Board of Commissioners for the Portage County Sheriff's Department and the Ohio Patrolmen's Benevolent Association for the Sergeants and Lieutenants./18-0669
11. Enter into collective bargaining agreements between the Portage County Board of Commissioners for the Portage County Sheriff's Department and the Ohio Patrolmen's Benevolent Association for the corrections officers./18-0670
12. Enter into collective agreements between the Portage County Board of Commissioners for the Portage County Sheriff's Department and the Ohio Patrolmen's Benevolent Association for the dispatch./18-0671
13. Enter into amendment no. 1 for Title XX Adult Day Services between the Board of Commissioners on behalf of the Portage County Job & Family Services and Coleman Professional Services d.b.a. Coleman Adult Day Services./18-0672

14. Enter into a cleaning services agreement between the Board of Commissioners on behalf of the Portage Columbian WIC Department and Quaker Cleaning Company./18-0673
15. Enter into an equipment lease agreement between the Portage County Board of Commissioners and US Bank Equipment Finance for the Portage County Prosecutor./18-0674
16. Establish and update "through roads" on the county system of highways in Portage County./18-0675

External Services

17. Approving a request for installment payments of connection charges for connection to the Waste Water in the Portage County Regional Sewer District and establishing the terms and conditions of the same (Sarah Jane Pilgrim)./18-0676

Motion To: Approve the Consent Agenda for September 20, 2018

RESULT: **ADOPTED [UNANIMOUS]**

MOVED: Mike Kerrigan

SECONDED: Sabrina Christian-Bennett

AYES: Mike Kerrigan, Sabrina Christian-Bennett, Vicki A. Kline

PROSECUTOR'S OFFICE

Present: David Garnier

There is a matter regarding a 1959 plat titled, "Map Showing Isolation Limits for Gill[i]e Special Sanitary Sewer District Sewer Treatment Plant," [Portage County Plat Record Vol. 14, Page 47], whereby this plat is imposing an apparent property restriction on certain land, which is interfering with a private land transaction. The matter is being raised for the Board to consider the release of the apparent restriction. The Board is in agreement with the release of the restriction, but would like to modify the draft resolution presented by Attorney Garnier.

The Board would also like to send notice of this action to current owners surrounding the property and Attorney Garnier will draft correspondence and provide addresses for the Board.

WILLIS TOWERS WATSON

Present: Human Resources Department Director Janet Kovick, Benefits Specialist Susan Lynn, Human Resources Department; Department of Budget & Financial Management Director Todd Bragg, Doug Brown and Kim George, Willis Towers Watson

Willis Towers Watson met with the Board to discuss the County's Medical, Dental, Vision and hearing renewal forecast for 2019.

- Effective January 1, 2017, Portage County entered into a 3 year administrative contract with Medical Mutual of Ohio (MMO) following a public market evaluation

- Stop Loss is an annual occurrence and is the biggest cost increase to Portage County.
- Portage County reviewed competitive proposals for the funding and administration of the County's Medical/Rx and Voluntary Dental benefit plans
- This process is completed every three years; Willis Towers Watson will work closely with Portage County to prepare and market all plans publically for the January 1, 2020 plan year
- **2017's Public Bid Summary:**
- Remained with MMO for Medical/Rx
- Moved from a dual plan design (Preferred Provider Organization (PPO) and Health Maintenance Organization (HMO)) to a single PPO plan offering
- Remained with Delta Dental with a rate decrease and 2 year rate guarantee
- **2018's Renewal Summary:**
- Remained with MMO and opted to make no plan design changes; the County shared the anticipated 4.8% increase with employees and increased their contributions proportionately
- No changes to Dental
- MMO agreed to hold the administration fees for 2017, 2018, and 2019
- Specific stop loss is set at \$175,000 and aggregate stop loss is set at 125% of expected claims
- Administrative fees includes the \$2.50 disease management fee introduced in 2018
- Medical Mutual used paid claim data for the period of June 1, 2017 through May 31, 2018
- MMO utilized a composite annual trend of 10.81% for all lines of coverage
- Willis Towers Watson uses experience from January 1, 2016 through May 31, 2018
- Willis Towers Watson uses a composite annual trend of 7%
- Willis Towers Watson used 25% weighting for 2016 claims, 55% weighting for 2017 claims and 20% weighting for 2018 claims
- There are 825 current employees that accept the County's insurance plan, 50 that waive coverage, 192 spouses on the plan and approximately 700 children.

INTERNAL SERVICES

Present: Department of Budget & Financial Management Director Todd Bragg and Internal Services Director JoAnn Townend, Mark (Mo) Smith

1. Security for Board of Elections Training October 6th and 13th
The Board of Elections is asking for security services to cover their elections training on 2 Saturdays for 4 hours each. The Board agreed to have Director Townend reach out to the current security company to provide the additional coverage. Director Townend will contact the Board of Elections to find out the security plan for training in the evenings.
2. Tavern 1888 (Former Bar 10 Restaurant)
Tavern 1888 is coming up for renewal and normally the County uses the Consumer Price Index and raises the rent 1.6% (or \$11.84/month) and the Board agreed. Director Townend will prepare a draft resolution for Board consideration next week.
3. Construction Management Team (CMT)

When Director Townend began meeting with the CMT, they offered to have a construction labor position from their business help watch the crews when working inside the jail. The Sheriff's Office did not want to spend the extra money, so \$131,000 was taken out of the line item and allotted for the purchase of the body scanner. Currently, they were relying on the engineers working from Grainger to watch the crews in the areas being renovated, but the bosses are not pleased with that arrangement. To keep the project on target, Director Townend will create the line item again with Grainger to provide the service of a construction labor position so the Corrections Officers will not be tied down with the task. The purchase order for the body scanner is ready, but has not been sent. Director Townend will contact Grainger for updated pricing and the Board agreed to take the body scanner purchase from the surplus.

4. Plywood at the Justice Center

Commissioner Kerrigan mentioned the plywood separating the areas being renovated from the working areas of the Justice Center is a safety concern for the Sheriff. Director Townend indicated the plywood was addressed during the last meeting and Grainger committed to remedy the Sheriff's concerns as soon as possible.

5. Regional Planning Commission building advertisement

Director Townend has made telephone calls to both the Akron Beacon Journal and the Plain Dealer for advertising pricing. The Board agreed to go with a 2"x4" advertisement in the commercial real estate classified section of both papers. The Akron Beacon Journal's cost is \$75.00/day.

Additionally, Director Townend would like to place a FOR SALE sign in front of the Regional Planning Commission building and the Board agreed.

PUBLIC COMMENT

Present: Mark (Moe) Smith

Mr. Smith met with the Board asking for support of his advocacy training program whereby Mr. Smith trains young men and women to respect authority figures.

Mr. Smith also touched on Ravenna's history of indigenous American culture and how the City could benefit from tourism.

AMERICAN RED CROSS OF SUMMIT, PORTAGE AND MEDINA

Present: Todd Peetz, Christina Givins, Lawrence Stepp, American Red Cross; Human Resources Department Director Janet Kovick

The American Red Cross would like to set up a blood drive during business hours at the Portage County Administration Building during the month of December from 9:00 AM-3:00 PM and the Board is in support of the event. Director Kovick will work with the Red Cross to coordinate and will send out an e-mail to employees for possible interest so the Red Cross knows approximately how many will be attending for staffing purposes.

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Commissioner Christian-Bennett noted on Thursday, October 18, 2018, at 10:00 AM there will be a ribbon cutting for the new headquarters at the Ravenna Arsenal and the renaming of Camp Ravenna.

Recessed: 11:37 AM

Reconvened: 11:44 AM

PROSECUTOR'S OFFICE

Present: Attorney David Garnier

Discussion:

1. Gillie Special Sanitary Sewer District

Attorney Garnier presented and discussed the final draft resolution of termination and release of real property interest created by plat known as "map showing isolation limits for Gillie Special Sanitary Sewer District Sewer Treatment Plant".

Motion To: Termination and release of real property interest created by plat known as map showing isolation limits for Gillie Special Sanitary Sewer District Sewer Treatment Plant./18-0677

RESULT:	ADOPTED [UNANIMOUS]
MOVED:	Sabrina Christian-Bennett
SECONDED:	Mike Kerrigan
AYES:	Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

Attorney Garnier will also draft correspondence and provide addresses for the surrounding property owners' notification.

2. Maplecrest Project, Brimfield Township

Attorney Garnier received a request from Maplecrest's attorney for funding allocated for estimated inspection costs and contingencies to be returned from the Escrow Account to them in the amount of \$512,294.00 as follows:

Public Road Inspections	\$ 182,723.00
Tallmadge Road Inspections	160,815.00
Pump Station Inspections	36,075.00
Hard Cost Contingency	<u>132,294.00</u>
Total	\$ 512,294.00

The \$36,075.00 was prepaid to Water Resources Department and was not actually included, although it was part of the TIF budget as an inspection cost, there was not an allocation in the Escrow for the

amount and it would not be proper to remove it from the Escrow. The Board is comfortable releasing \$476,219.00, leaving \$183,000 in Escrow plus interest. Attorney Garnier will advise the attorney and will present a resolution next week for Board consideration.

In regards to the Conditional Assignment, Attorney Garnier received approval from Maplecrest with the suggested changes and when finalized, it will be circulated for signatures.

**RESOLUTION NO. 18-0660 - RE: WIRE TRANSFER APPROVED AND CERTIFIED
TO THE PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on September 20, 2018 in the total payment amount as follows:

1. \$1,050.00 to Wage Works Admin-Fund 7101; and
2. \$7,585.67 to Wage Works-Contributions; and
3. \$89,859.44 to Medical Mutual-Claims; and
4. \$86,615.91 to Medical Mutual-Admin; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, September 21, 2018	\$ 1,050.00
Wire Transfer on Friday, September 21, 2018	\$ 7,585.67
Wire Transfer on Friday, September 21, 2018	\$ 89,859.44
Wire Transfer on Friday, September 21, 2018	\$ 86,615.91

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0661**RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

- WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and
- WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and
- WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it
- RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

09/20/18	853	\$ 140.00
09/20/18	856	84,425.99
Total		\$ 84,565.99

; and be it further

- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0662**RE: BILLS APPROVED AND ACH CERTIFIED TO
THE PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on September 25, 2018 in the total payment amount of **\$879,118.32** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the ACH payment is approved as certified to the County Auditor for payment on or after Friday, September 26, 2018, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on September 25, 2018 in the total payment amount of **\$2,299.05** to **Moneris** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0663 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal

Vouchers/Entries, as presented by the County Auditor's Office:

09/25/18	1065	\$ 23,591.81
09/25/18	1015	9,733.13
09/25/18	1011	1,711.00
09/25/18	891	150.00
09/25/18	862	18,938.61
09/25/18	861	4,380.50
Total		\$ 58,505.05

; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0664

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**RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS,

Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS,

the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS,

a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$110,866.46** as set forth in Exhibit "A" dated **September 25, 2018** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0665 - RE: RESOLUTION AUTHORIZING THE NECESSARY
PROPERTY TAX LEVIES AND CERTIFYING
THEM TO THE COUNTY AUDITOR AT RATES
ESTIMATED BY THE COUNTY AUDITOR AND
APPROVED BY THE COUNTY BUDGET
COMMISSION - ORC 5705.34 FOR FISCAL
2019.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, on July 12, 2018 the Portage County Board of Commissioners, in accordance with the provisions of law, adopted Resolution 18-493, the Fiscal 2019 Tax Budget, for the next succeeding fiscal year commencing January 1, 2019; and

WHEREAS, on August 6, 2018 the Budget Commission of Portage County, Ohio, certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without and within the ten mill tax limitation; now therefore it be

RESOLVED, by the Board of County Commissioners of Portage County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification for the fiscal year commencing January 1, 2019, are hereby accepted, and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said County, the rate of each tax necessary to be levied within and without the ten mill limitation as displayed at the end of this Resolution; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Budget Commission and the Department of Budget & Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES

Rev. Code Sec. 5705.34 & 5705.35

Office of Budget Commission, Portage County, Ravenna, Ohio

To the Taxing Authority of: Portage County

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED
BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	AMOUNT APPROVED BY BUDGET COM- MISSION INSIDE 10 M. LIMITATION	AMOUNT APPROVED BY BUDGET COM- MISSION OUTSIDE 10 M. LIMITATION	COUNTY AUDITOR'S ESTIMATE OF TAX RATE TO BE LEVIED	
			INSIDE 10 M. LIMIT	OUTSIDE 10 M. LIMIT
	Column I	Column II	III	IV
General	\$7,004,137		2.00	
Mental Health		\$5,009,233		1.80
Mental Retardation & DD		\$15,412,133		8.68
Child Welfare		\$2,891,983		1.24
TOTAL	\$7,004,137	\$23,313,349	2.00	11.82

\$30,317,486

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Tax Year Levy Begins	Tax Year Levy Ends	Maximum Rate Authorized to Be Levied	County Auditor's Estimate of Yield of Levy (Carry to Schedule A, Column II)
Levy authorized by voters on 11/08/16 not to exceed ten (10) years.				
Mental Health & Recovery	2017	2026	0.30	\$1,047,981
Levy authorized by voters on 11/04/08 not to exceed ten (10) years.				
Mental Health & Recovery	2009	2018	0.80	\$669,134
Levy authorized by voters on 11/05/13 not to exceed ten (10) years.				
Mental Health & Recovery	2014	2023	1.00	\$3,382,118
Levy authorized by voters on 11/08/88 for a Continuing Period of time.				
Mental R D Disabilities	1989	Cont	0.88	\$741,540
Levy authorized by voters on 06/08/84 for a Continuing Period of time.				
Mental R D Disabilities	1985	Cont	1.90	\$842,860
Levy authorized by voters on 05/07/85 for a Continuing Period of time.				
Mental R D Disabilities	1986	Cont	2.00	\$3,036,262
Levy authorized by voters on 11/05/13 not to exceed five (5) years.				
Mental R D Disabilities	2014	2018	2.00	\$3,568,726
Levy authorized by voters on 11/03/15 for a Continuing Period of time.				
Mental R D Disabilities	2016	Cont	1.80	\$4,198,040
Levy authorized by voters on 11/05/13 not to exceed ten (10) years.				
Mental R D Disabilities	2014	2023	0.90	\$3,025,907
Levy authorized by voters on 05/05/15 not to exceed five (5) years.				
Child Welfare	2016	2019	0.48	\$1,142,800
Levy authorized by voters on 11/04/14 not to exceed five (5) years.				
Child Welfare	2015	2018	0.75	\$1,749,183

**RESOLUTION NO. 18-0666 - RE: TRANSFER FROM FUND 0001, GENERAL FUND
TO FUND 1414, CHILD SUPPORT
ADMINISTRATION**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners has agreed to provide the local match for Child Support IV-D contract payments; and

WHEREAS, it is necessary to do a transfer from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$11,998.35 for August 2018 IV-D contract payment local match on the CSEA IV-D Domestic contract for service for May 2018 and CSEA Juvenile, Prosecutor & Clerk for June 2018 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000- Transfer Out \$11,998.35

TO:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140512

Revenue Account

Object: 280000 - Transfer In	
Project NONE	\$11,998.35

Project NONE

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0667

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**RE: TRANSFER FROM FUND 1415, CHILD
WELFARE SPECIAL LEVY FUND TO FUND 1410
PUBLIC ASSISTANCE FUND**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$175,000.00 for the 2nd estimate of 4th quarter SFY18 costs as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 - JFS Shared

Project 5SHAR

\$175,000.00

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 - JFS Shared

Project 5SHAR

\$175,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were

taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0668

-

RE: ENTER INTO COLLECTIVE BARGAINING AGREEMENTS BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS FOR THE PORTAGE COUNTY SHERIFF'S DEPARTMENT AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION FOR THE CORRECTIONS CORPORALS AND SERGEANTS

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the Board of Portage County Commissioners does agree to enter into collective bargaining agreements between the Portage County Commissioners, the Portage County Sheriff and the Ohio Patrolmen's Benevolent Association for the Sheriff's Department Corrections Corporals and Sergeants

RESOLVED, that these agreements shall become effective January 1, 2018 and shall continue in full force and effect until December 31, 2020; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0669

-

RE: ENTER INTO COLLECTIVE BARGAINING AGREEMENTS BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS FOR THE PORTAGE COUNTY SHERIFF'S DEPARTMENT AND THE OHIO PATROLMEN'S

**BENEVOLENT ASSOCIATION FOR THE
SERGEANTS AND LIEUTENANTS**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the Board of Portage County Commissioners does agree to enter into collective bargaining agreements between the Portage County Commissioners, the Portage County Sheriff and the Ohio Patrolmen's Benevolent Association for the Sheriff's Department Sergeants and Lieutenants; and be it further

RESOLVED, that these agreements shall become effective January 1, 2018 and shall continue in full force and effect until December 31, 2020; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0670 - RE: ENTER INTO COLLECTIVE BARGAINING
AGREEMENTS BETWEEN THE PORTAGE
COUNTY BOARD OF COMMISSIONERS FOR
THE PORTAGE COUNTY SHERIFF'S
DEPARTMENT AND THE OHIO PATROLMEN'S
BENEVOLENT ASSOCIATION FOR THE
CORRECTIONS OFFICERS**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the Board of Portage County Commissioners does agree to enter into collective bargaining agreements between the Portage County Commissioners, the Portage County Sheriff and the Ohio Patrolmen's Benevolent Association for the Sheriff's Department Corrections Officers; and be it further

RESOLVED, that these agreements shall become effective January 1, 2018 and shall continue in full force and effect until December 31, 2020; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-0671 - RE: ENTER INTO COLLECTIVE BARGAINING AGREEMENTS BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS FOR THE PORTAGE COUNTY SHERIFF'S DEPARTMENT AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION FOR THE DISPATCH

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the Board of Portage County Commissioners does agree to enter into collective bargaining agreements between the Portage County Commissioners, the Portage County Sheriff and the Ohio Patrolmen's Benevolent Association for the Sheriff's Department Dispatch; and be it further

RESOLVED, that these agreements shall become effective January 1, 2018 and shall continue in full force and effect until December 31, 2020; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-0672 - RE: ENTER INTO AMENDMENT NO. 1 FOR TITLE XX ADULT DAY SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES AND COLEMAN

**PROFESSIONAL SERVICES d.b.a. COLEMAN
ADULT DAY SERVICES.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20170447 (the "Original Contract") on November 7, 2017 by Resolution No. 17-0839 to provide Title XX Adult Day Services for eligible Portage County adults (age 60 and over) who have moderate to severe disabilities in order to increase their opportunities to participate in physical, cultural, creative, cognitive and social development activities to help improve or maintain functioning as well as support increased opportunities for caregivers to engage in physical, social or work-related activities knowing their loved one is in a safe and supportive environment; and

WHEREAS, the parties desire to amend the Original Contract to increase the budget by Eight Thousand dollars (\$8,000.00) to cover the cost of expansion of participation by eligible Portage County residents; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Coleman Professional Services d.b.a. Coleman Adult Day Services to increase the agreement by Eight Thousand 00/100 dollars (\$8,000.00) for the time period beginning October 1, 2017 through September 30, 2018; and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Seventy-four thousand eight hundred ten and 00/100 dollars (\$74,810.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0673

-

**RE: ENTER INTO A CLEANING SERVICES
AGREEMENT BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF THE**

**PORTAGE COLUMBIANA COUNTY WIC
DEPARTMENT AND QUAKER CLEANING
COMPANY.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,** the Portage Columbiana County WIC Department has the need for cleaning services at the Columbiana County WIC office; and
- WHEREAS,** the Quaker Cleaning Company has considerable experience and expertise in cleaning services and is willing and able to provide these services; and
- WHEREAS,** the Agreement form attached hereto as Exhibit A will be used to detail the terms of the relationship between Portage Columbiana County WIC and Quaker Cleaning Company; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into a cleaning services agreement on behalf of the Portage Columbiana County WIC Department with Quaker Cleaning Company, with its principal place of business located at P.O. Box 554, Salem, OH 44460, for the period October 1, 2018 through September 30, 2019; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Three thousand one hundred twenty and 00/100 dollars (\$3,120.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0674

-

**RE: ENTER INTO AN EQUIPMENT LEASE
AGREEMENT BETWEEN THE PORTAGE
COUNTY BOARD OF COMMISSIONERS AND US
BANK EQUIPMENT FINANCE FOR THE
PORTAGE COUNTY PROSECUTOR.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage County Prosecutor is in need of replacing three copiers and one fax/printer; and

WHEREAS, US Bank Equipment Finance desires to lease the equipment to the Portage County Prosecutor at the amount of Six hundred eighty-six and 19/100 dollars (\$686.19) per month for sixty-three (63) months; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an equipment lease purchase between the Board and US Bank Equipment Finance, 1310 Madrid St, Suite 101, Marshall MN 56258 to provide such equipment; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0675 - RE: ESTABLISH AND UPDATE "THROUGH ROADS"
ON THE COUNTY SYSTEM OF HIGHWAYS IN
PORTAGE COUNTY**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted

WHEREAS, pursuant to Section 4511.65 of the Ohio Revised Code, Resolution No. 05-0039 "Establish and Update Through Roads on the County System of Highways in Portage County" was duly adopted on January 18, 2005 and amended by Resolution No. 06-0522 on June 22, 2006 and Resolution No. 16-0141 on February 11, 2016; and

WHEREAS, the Portage County Engineer has conducted an extensive review of the "Through Roads" on the Portage County System of Highways and recommends that the Board of Portage County Commissioners establish and update "Through Roads" in Portage County, necessary for the safety of the traveling public; now therefore be it

RESOLVED, that under authority of Ohio Revised Code Section 4511.65, all Highways on the County System shall be Through Highways except where they intersect a State Highway, and certain other specific designations, and be it further

RESOLVED, that all traffic entering upon a Through Highway shall come to a complete stop before entering upon a Through Highway; and be it further

RESOLVED, that where two County Highways intersect and/or where certain County and Township Highways intersect, the following listed designations shall govern:

ATWATER TOWNSHIP

Northbound traffic on C.H. 50 shall stop at C.H. 116
 Northbound traffic on C.H. 47 shall stop at C.H. 87
 Northbound and Southbound traffic on C.H. 50 shall stop at C.H. 87
 Southbound traffic on C.H. 50 shall stop at T.H. 49
 Southbound traffic on C.H. 54 shall stop at T.H. 49
 Eastbound traffic on C.H. 55 shall stop at C.H. 125
 Eastbound and Westbound traffic on C.H. 87 shall stop at C.H. 47

BRIMFIELD TOWNSHIP

Northbound traffic on C.H. 11 shall stop at C.H. 18
 Northbound traffic on C.H. 88 shall stop at C.H. 18
 Northbound and Southbound traffic on C.H. 11 shall stop at C.H. 82
 Northbound and Southbound traffic on C.H. 81 shall stop at C.H. 82
 Northbound and Southbound traffic on C.H. 89 shall stop at C.H. 18
 Northbound traffic on C.H. 81 shall yield at I-76 Eastbound exit ramp
 Southbound traffic on C.H. 89 shall stop at C.H. 88
 Southbound traffic on C.H. 88 shall stop at C.H. 82
 Eastbound traffic on C.H. 82 shall stop at C.H. 89
 Eastbound and Westbound traffic on C.H. 82 shall stop at C.H. 88
 Westbound traffic on C.H. 82 shall stop at C.H. 88

Traffic Signals

Northbound and Southbound traffic on C.H. 81 and Eastbound and Westbound traffic on T.H. 83 shall be a *signalized* intersection
 Southbound traffic on C.H. 81 and Eastbound and Westbound traffic on C.H. 18 shall be a *signalized* intersection (*signal operated and maintained by ODOT*)
 Eastbound and Westbound traffic on C.H. 18 and I-76 Eastbound and Westbound exit and entrance ramp traffic shall be *signalized* (*signal operated and maintained by ODOT*)
 Eastbound and Westbound traffic on C.H. 18 and Northbound traffic on T.H. 1194 shall be *signalized*
 Eastbound and Westbound traffic on C.H. 18 and Northbound traffic on Private Drive shall be *signalized*

CHARLESTOWN TOWNSHIP

Northbound traffic on C.H. 986 shall stop at C.H. 168

Northbound traffic on C.H. 1736 shall stop at C.H. 168
Northbound traffic on C.H. 987 shall stop at C.H. 989
Northbound traffic on C.H. 180 shall stop at C.H. 177
Northbound and Southbound traffic on C.H. 52 shall stop at C.H. 177
Southbound traffic on C.H. 173 shall stop at C.H. 168
Eastbound traffic on C.H. 988 shall stop at C.H. 987
Eastbound traffic on C.H. 989 shall stop at T.H. 172
Eastbound traffic on C.H. 1735 shall stop at C.H. 986
Westbound traffic on C.H. 989 shall stop at C.H. 986
Westbound traffic on C.H. 988 shall stop at C.H. 986
Westbound traffic on C.H. 987 shall stop at C.H. 986

DEERFIELD TOWNSHIP

Northbound traffic on C.H. 135 shall stop at C.H. 55
Northbound traffic on C.H. 75 shall stop at C.H. 73
Northbound traffic on C.H. 125 shall stop at C.H. 55
Southbound traffic on C.H. 135 shall stop at C.H. 71
Eastbound traffic on C.H. 55 shall stop at C.H. 132

DEERFIELD TOWNSHIP (Cont'd)

Eastbound traffic on C.H. 55 shall stop at C.H. 73
Eastbound traffic on C.H. 71 shall stop at C.H. 73
Westbound traffic on C.H. 70 shall stop at C.H. 73
Westbound traffic on C.H. 459 shall stop at C.H. 75
Westbound traffic on C.H. 903 shall stop at C.H. 75

EDINBURG TOWNSHIP

Northbound traffic on C.H. 47 shall stop at C.H. 18
Northbound and Southbound traffic on C.H. 52 shall stop at C.H. 18
Southbound traffic on C.H. 125 shall stop at C.H. 18
Southbound traffic on C.H. 125 shall stop at C.H. 55
Eastbound traffic on C.H. 120 shall stop at C.H. 52
Eastbound traffic on C.H. 119 shall stop at C.H. 52
Eastbound traffic on C.H. 122 shall stop at C.H. 54
Eastbound traffic on C.H. 124 shall stop at C.H. 125
Westbound traffic on C.H. 122 shall stop at C.H. 52
Westbound traffic on C.H. 124 shall stop at C.H. 54
Westbound traffic on C.H. 116 shall stop at C.H. 47

FRANKLIN TOWNSHIP

Northbound traffic on C.H. 85 shall stop at T.H. 142
Northbound and Southbound traffic on C.H. 154 shall stop at C.H. 145
Southbound traffic on C.H. 156 shall stop at C.H. 145
Southbound traffic on C.H. 154 shall stop at C.H. 162
Eastbound traffic on C.H. 133 shall stop at C.H. 155

Eastbound traffic on C.H. 145 shall stop at C.H. 162
 Eastbound and Westbound traffic on C.H. 145 shall stop at C.H. 156
 Westbound traffic on C.H. 165 shall stop at C.H. 154
 Westbound traffic on C.H. 158 shall stop at C.H. 154

Roundabout

Northbound and Southbound traffic on T.H. 98 and Eastbound
 and Westbound traffic on C.H. 148 shall yield at Roundabout

4-Way Stop

Eastbound and Westbound traffic on C.H. 145 and Northbound and
 Southbound traffic on C.H. 155 shall be a 4-way stop

FREEDOM TOWNSHIP

Northbound traffic on C.H. 223 shall stop at C.H. 219
 Northbound traffic on C.H. 225 shall stop at C.H. 224
 Eastbound traffic on C.H. 220 shall stop at C.H. 222
 Eastbound traffic on C.H. 219 shall stop at C.H. 225
 Eastbound and Westbound traffic on C.H. 219 shall stop at C.H. 222

HIRAM TOWNSHIP

Northbound traffic on C.H. 276 shall stop at C.H. 264
 Northbound traffic on C.H. 276 shall stop at T.H. 277
 Northbound traffic on C.H. 222 shall stop at C.H. 254
 Southbound traffic on C.H. 278 shall stop at C.H. 264
 Eastbound traffic on C.H. 281 shall stop at C.H. 264
 Westbound traffic on C.H. 281 shall stop at C.H. 276

MANTUA TOWNSHIP

Northbound traffic on C.H. 155 shall stop at T.H. 247
 Northbound traffic on C.H. 164 shall stop at C.H. 256
 Northbound traffic on C.H. 167 shall stop at C.H. 254
 Northbound and Southbound traffic on C.H. 167 shall stop at T.H. 256
 Northbound and Southbound traffic on C.H. 197 shall stop at T.H. 264
 Northbound and Southbound traffic on C.H. 155 shall stop at C.H. 256
 Southbound traffic on C.H. 265 shall stop at C.H. 256
 Westbound traffic on C.H. 264 shall stop at C.H. 273

NELSON TOWNSHIP

Northbound traffic on C.H. 293 shall stop at C.H. 299
 Northbound traffic on C.H. 297 shall stop at T.H. 295
 Southbound traffic on C.H. 289 shall stop at C.H. 293
 Southbound traffic on C.H. 297 shall stop at C.H. 253
 Eastbound traffic on C.H. 288 shall stop at C.H. 299
 Eastbound and Westbound traffic on C.H. 288 shall stop at C.H. 289
 Westbound traffic on C.H. 253 shall stop at C.H. 299

PALMYRA TOWNSHIP

Northbound traffic on C.H. 137 shall stop at C.H. 120
Northbound traffic on C.H. 132 shall stop at C.H. 120
Northbound traffic on C.H. 135 shall stop at C.H. 120
Northbound traffic on C.H. 125 shall stop at C.H. 18
Northbound traffic on C.H. 136 shall stop at C.H. 18
Northbound and Southbound traffic on C.H. 132 shall stop at C.H. 18
Northbound and Southbound traffic on C.H. 135 shall stop at C.H. 18
Northbound and Southbound traffic on C.H. 73 shall stop at C.H. 18
Northbound and Southbound traffic on S.R. 225 shall stop at C.H. 18
Southbound traffic on C.H. 136 shall stop at C.H. 131
Southbound traffic on C.H. 135 shall stop at C.H. 55
Southbound traffic on C.H. 137 shall stop at C.H. 18
Westbound traffic on C.H. 55 shall stop at C.H. 125
Westbound traffic on C.H. 55 shall stop at C.H. 132
Westbound traffic on C.H. 131 shall stop at C.H. 135

5-Corner Stop

Northbound and Southbound traffic on C.H. 73 shall stop at C.H. 131
Eastbound and Westbound traffic on C.H. 131 shall stop at C.H. 73
Southbound traffic on T.H. 134 shall stop at C.H. 131

PARIS TOWNSHIP

Northbound traffic on C.H. 135 shall stop at C.H. 177
Southbound traffic on C.H. 132 shall stop at C.H. 120
Southbound traffic on C.H. 135 shall stop at C.H. 120
Southbound traffic on C.H. 187 shall stop at C.H. 177
Southbound traffic on C.H. 187 shall stop at C.H. 187
at the B&O Railroad underpass
Eastbound traffic on C.H. 191 shall stop at C.H. 135
Eastbound traffic on C.H. 177 shall stop at C.H. 135
Eastbound and Westbound traffic on C.H. 177 shall stop at C.H. 132

RANDOLPH TOWNSHIP

Northbound traffic on C.H. 41 shall stop at C.H. 79
Northbound traffic on C.H. 25 shall stop at C.H. 10
Northbound and Southbound traffic on C.H. 69 shall stop at C.H. 87
Northbound and Southbound traffic on C.H. 31 shall stop at C.H. 87
Northwesterly bound traffic on C.H. 88 shall stop at C.H. 79
Northbound traffic on C.H. 26 shall stop at C.H. 25
Southbound traffic on C.H. 41 shall stop at C.H. 88
Southbound traffic on C.H. 88 shall stop at C.H. 10
Southbound traffic on C.H. 10 shall stop at C.H. 87
Southbound traffic on C.H. 47 shall stop at C.H. 87
Southbound traffic on C.H. 72 shall stop at C.H. 69

Eastbound traffic on C.H. 79 shall stop at C.H. 88
 Eastbound traffic on C.H. 42 shall stop at C.H. 69
 Eastbound traffic on C.H. 87 shall stop at C.H. 47
 Eastbound and Westbound traffic on C.H. 10 shall stop at C.H. 69
 Eastbound and Westbound traffic on C.H. 29 shall stop at C.H. 31
 Eastbound traffic on C.H. 29 shall stop at C. H. 47
 Westbound traffic on C.H. 29 shall stop at C.H. 69

RAVENNA TOWNSHIP

Northbound traffic on C.H. 138 shall stop at C.H. 74
 Northbound traffic on C.H. 1736 shall stop at C.H. 168
 Northbound and Southbound traffic on C.H. 31 shall stop at C.H. 138
 Southbound traffic on C.H. 158 shall stop at C.H. 162
 Southbound traffic on C.H. 159 shall stop at C.H. 162
 Southbound traffic on C.H. 173 shall stop at C.H. 168
 Eastbound traffic on C.H. 154 shall stop at C.H. 164
 Eastbound traffic on C.H. 154 shall stop at C.H. 167
 Eastbound traffic on C.H. 163 shall stop at C.H. 167
 Eastbound and Westbound traffic on C.H. 163 shall stop at C.H. 171
 Eastbound and Westbound traffic on C.H. 163 shall stop at C.H. 164
 Eastbound and Westbound traffic on C.H. 163 shall stop at C.H. 324
 Westbound traffic on C.H. 163 shall stop at C.H. 158
 Westbound traffic on C.H. 168 shall stop at C.H. 167
 Westbound and Eastbound traffic on C.H. 177 shall stop at C.H. 167

RAVENNA TOWNSHIP (Cont'd)

Traffic Signals

Northwesterly and Southeasterly bound traffic on C.H. 171 and
 Northbound traffic on C.H. 159 and Southbound traffic on C.H.
 164 shall be a *signalized* intersection
 Eastbound traffic on C.H. 148 and southbound and Northbound traffic
 on C.H. 74 shall be *signalized*

4-Way Stop

Eastbound and Westbound traffic on C.H. 148 – and Northbound and
 Southbound traffic on C.H. 151 shall be a 4-way stop

ROOTSTOWN TOWNSHIP

Northbound traffic on C.H. 107 shall stop at C.H. 18
 Northbound traffic on C.H. 72 shall stop at C.H. 82
 Northbound and Southbound traffic on C.H. 31 shall stop at C.H. 18
 Southbound traffic on C.H. 151 shall stop at C.H. 18
 Southbound traffic on C.H. 110 shall stop at C.H. 18
 Southbound traffic on C.H. 47 shall stop at C.H. 18

Eastbound traffic on C.H. 89 shall stop at C.H. 31
Eastbound traffic on C.H. 107 shall stop at C.H. 47
Eastbound traffic on C.H. 82 shall stop at C.H. 69
Eastbound traffic on C.H. 79 shall stop at C.H. 72
Eastbound and Westbound traffic on C.H. 107 shall stop at C.H. 31
Westbound traffic on C.H. 89 shall stop at T.H. 92
Westbound traffic on C.H. 79 shall stop at C.H. 88

Traffic Signal

Eastbound and Westbound traffic on C.H. 89 and Northbound and Southbound traffic on C.H. 74 shall be a *signalized* intersection

4-Way Stop

Eastbound and Westbound traffic on C.H. 89 and Northbound and Southbound traffic on C.H. 151 shall be a 4-way stop

SHALERSVILLE TOWNSHIP

Northbound traffic on C.H. 1811 shall stop at C.H. 208
Northbound traffic on C.H. 1813 shall stop at C.H. 208
Northbound traffic on C.H. 1812 shall stop at C.H. 1800
Southbound traffic on C.H. 1811 shall stop at C.H. 1806
Southbound traffic on C.H. 1812 shall stop at C.H. 1806
Southbound traffic on C.H. 1813 shall stop at C.H. 1806
Southbound traffic on C.H. 210 shall stop at C.H. 164
Southbound traffic on C.H. 206 shall stop at C.H. 204
Eastbound traffic on C.H. 1801 shall stop at C.H. 1811
Eastbound traffic on C.H. 1802 shall stop at C.H. 1811
Eastbound traffic on C.H. 1804 shall stop at C.H. 1811

SHALERSVILLE TOWNSHIP (Cont'd)

Eastbound traffic on C.H. 1805 shall stop at C.H. 1811
Eastbound traffic on C.H. 208 shall stop at C.H. 155
Eastbound and Westbound traffic on C.H. 1800 shall stop at C.H. 1811
Eastbound and Westbound traffic on C.H. 1803 shall stop at C.H. 1811
Eastbound and Westbound traffic on C.H. 1800 shall stop at C.H. 1813
Eastbound and Westbound traffic on C.H. 1803 shall stop at C.H. 1813
Eastbound and Westbound traffic on C.H. 1803 shall stop at C.H. 1812
Eastbound and Westbound traffic on C.H. 220 shall stop at C.H. 167
Eastbound and Westbound traffic on C.H. 219 shall stop at C.H. 167
Eastbound and Westbound traffic on C.H. 204 shall stop at C.H. 164
Westbound traffic on C.H. 1807 shall stop at C.H. 1813
Westbound traffic on C.H. 1808 shall stop at C.H. 1813
Westbound traffic on C.H. 1809 shall stop at C.H. 1813
Westbound traffic on C.H. 1810 shall stop at C.H. 1813
Westbound traffic on C.H. 154 shall stop at C.H. 164

SUFFIELD TOWNSHIP

Northbound traffic on C.H. 17 shall stop at C.H. 87
 Northbound traffic on C.H. 4 shall stop at C.H. 87
 Southbound traffic on C.H. 11 shall stop at C.H. 10
 Southbound traffic on C.H. 20 shall stop at C.H. 42
 Southbound traffic on C.H. 26 shall stop at C.H. 87
 Eastbound traffic on C.H. 79 shall stop at T.H. 17
 Eastbound traffic on C.H. 16 shall stop at C.H. 20
 Eastbound traffic on C.H. 1 shall stop at C.H. 4
 Eastbound traffic on C.H. 93 shall stop at C.H. 11, Section A
 Westbound traffic on C.H. 11, Section B, shall stop at T.H. 8
 Westbound traffic on C.H. 10, North Leg, shall stop at C.H. 10,
 South leg
 Westbound traffic on C.H. 16 shall stop at C.H. 17
 Westbound traffic on C.H. 6 shall stop at C.H. 4
 Westbound traffic on C.H. 93 shall stop at T.H. 8

Traffic Signal

Northbound and Southbound traffic on C.H. 7 and Eastbound and
 Westbound traffic on C.H. 87 shall be a *signalized* intersection
 (*signal operated and maintained by Summit County*)

WINDHAM TOWNSHIP

No Exceptions;

;and be it further

- RESOLVED,** that the Portage County Engineer shall erect, or cause to be erected, and continue to maintain, stop signs, yield signs and traffic signals at all intersections on the County System of Highways in accordance with the provisions of this Resolution and this Resolution shall become effective immediately; and be it further
- RESOLVED,** that Resolution No. 05-0039 and all subsequent Resolutions amending said Resolution be and are hereby rescinded; and be it further
- RESOLVED,** that the Clerk of this Board be and is hereby directed to file certified copies of this resolution with the County Engineer and the Portage County Municipal Court, Ravenna Branch and Kent Branch.
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0676

-

**RE: APPROVING A REQUEST FOR INSTALLMENT
PAYMENTS OF CONNECTION CHARGES FOR
CONNECTION TO THE WATER SYSTEM IN THE
PORTAGE COUNTY REGIONAL SEWER
DISTRICT AND ESTABLISHING THE TERMS AND
CONDITIONS OF THE SAME.**

It was moved by Mike Kerrigan, and seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the water system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicant (OWNER), being the owner of the property hereafter described applied for a water permit and has now requested in writing the option of paying the connection charges, applicable to the following described property, in installments; and

Applicant: Sarah Jane Pilgrim (OWNER)

Service Address: 3611 Centennial Trail
Ravenna, OH 44266

Parcel Numbers: 33-077-10-00-022-000

Property Deed Description: Situated in the Township of Shalersville, County of Portage, and State of Ohio: And known as being a 2.069 acre parcel, platted as part of the Centennial Homestead Allotment, plat 2008-38, sub-lot 4, located in Original Lot 77.

Instrument recorded under File Number 201811359, of the Portage County Records of Deeds.

WHEREAS, this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED, that this Board agrees to accept the request of the above named OWNER for installment payments of the connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

- A. The total amount of such connection charges is \$2,099.00 for connection charges.
- B. The connection charges shall be payable in 40 quarterly installments beginning with the first billing after connection to the water system, unless pursuant to Paragraph H of this section, the OWNER is delinquent on any (2) consecutive occasions of paying quarterly installments and carrying charges thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.
- C. A carrying charge shall be paid equal to 1.69 percent per annum (based on the Ohio Water Development Authority market rate program for the month of September 2018, for an owner occupied home), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.
- D. The quarterly installment and the carrying charges thereon shall be included as a separate quarterly bill.
- E. In the event any installment or the carrying charges thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.
- F. The OWNER, prior to the issuance of the permit, may be required by the Board to give security, which may include the requirement of a Surety Bond sufficient to assure the payment of all such installments.
- G. The OWNER or their successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.
- H. In the event the OWNER or SUCCESSOR are delinquent on any (2) consecutive occasions of paying quarterly installments and the carrying charges thereon, the Board may by notice in writing to the OWNER or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such

declaration such installment shall become due and payable, provided that the OWNER or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNER or successors, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNER or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charges shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

RESOLVED, the Sanitary Engineer acting on behalf of the Board, is hereby authorized and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the water improvement record provided for in Section 6103.16, Ohio Revised Code, for the Portage County Regional Sewer District and maintain such record until the connection charges are paid in full; and be it further

RESOLVED, the Sanitary Engineer shall present a certified copy of this Resolution to the OWNER referred to herein. The OWNER shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNER and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNER and the County. Upon the execution by the OWNER of the approval of such terms and conditions, the OWNER can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above described property in the event of the failure of the OWNER or successors, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNER and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNER and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNER the permit provided for in Section 2 of Resolution No. 12-1138; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant to Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

RESOLVED, all terms of this Resolution shall become void if the water line is not connected on or before the expiration of the permit. Permits re-issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

**RESOLUTION No. 18-0677 - RE: TERMINATION AND RELEASE OF REAL
PROPERTY INTEREST CREATED BY PLAT
KNOWN AS MAP SHOWING ISOLATION LIMITS
FOR GILLE SPECIAL SANITARY SEWER
DISTRICT SEWER TREATMENT PLANT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Kerrigan that the following resolution be adopted:

WHEREAS, the County is the owner of the real property having permanent parcel number 35-045-00-00-062-000, part of Original Streetsboro Township Lot 46, City of Streetsboro, Portage County, Ohio, as recorded in the Portage County, Ohio Record of Deeds, Vol. 739, Page 482; and

WHEREAS, said real property is the former site of the Gillie Special Sanitary Sewer District Sewage Treatment Plant, a/k/a the Gille Special Sanitary Sewer District Sewage Treatment Plant ("Plant"); and

WHEREAS, the Plant has been demolished and has not been rebuilt; and

WHEREAS, certain parties established a Map Showing Isolation Limits for Gille Special Sanitary Sewer District Sewage Treatment Plant pursuant to a Plat recorded at Plat Book 14, Page 47 of Portage County Records (the "Plat"), Original Streetsboro Township Lot 46, City of Streetsboro, Portage County, Ohio; and

- WHEREAS,** certain real property interests in isolation distance and building restrictions benefiting Portage County, Ohio were created on, by or through said Plat, in relation to the Plant; and
- WHEREAS,** the interests in isolation distance and building restrictions benefiting Portage County, Ohio, created on, by or through the above-referenced Plat, and in relation to the Plant, are no longer needed; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby resolve that the interests in isolation distance and building restrictions created on, by or through the said Plat are no longer necessary; and be it further
- RESOLVED,** that, effective immediately, the Portage County Board of Commissioners does hereby terminate and release its interests in isolation distance and building restrictions created on, by or through said Plat; and be it further
- RESOLVED,** that the Portage County Board of Commissioners does hereby resolve to sign an Affidavit pursuant to Revised Code 5301.252, to attach by exhibit a certified copy of this Resolution, and directs that the same be recorded in the Records of this County; and be it further
- RESOLVED,** that the Portage County Board of Commissioners shall send notice of this action by regular mail to the current owners of record of lots other than those owned by the County that are located within or touched by the isolation distances indicated on the Plat; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

JOURNAL ENTRY

September 20, 2018

Commissioners

1. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the Month of August 2018, received on September 13, 2018 as presented by the County Auditor and County Treasurer.
2. The Board of Commissioners acknowledged receipt of the 2015, 2016 and 2017 annual minutes for the Portage County Law Library Resources Board and the 2017 annual minutes for the Portage

County Library Association Board of Trustees, as presented by Colleen Hainen, Portage County Law Library.

3. The Board of Commissioners acknowledged receipt of the September 17, 2018 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2018, as presented by the Portage County Auditor's Office.
4. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for August 2018, as presented by the Portage County Sheriff's Department.

Human Resources

5. The Board of Commissioners signed the Personnel Action Form accepting the resignation of James Greener, Project Engineer, for Portage County Water Resources, effective September 20, 2018, presented by Janet Kovick, Human Resources Director.

Department of Budget & Financial Management

6. The Board of Commissioners authorized the electronic submission of the Ohio Office of Criminal Justice Services Quarterly Subgrant Report for Domestic Violence Intervention Project, Grant No. 2017-WF-VA2-8222 for the period ending June 30, 2018, as presented by Donya Buchanan, Family & Community Services. Documents reviewed by the Department of Budget & Finance with no exceptions noted.

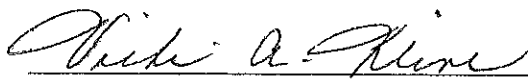
Motion To: Approve the Journal Entries for September 20, 2018

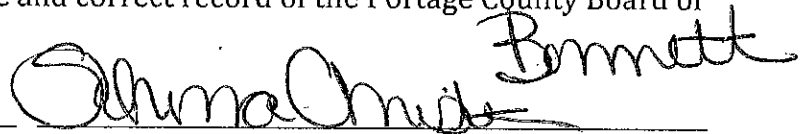
RESULT:	ADOPTED [UNANIMOUS]
MOVED:	Mike Kerrigan
SECONDED:	Sabrina Christian-Bennett
AYES:	Mike Kerrigan, Sabrina Christian-Bennett, Vicki A. Kline

Motion To: Adjourn the Official Meeting of September 20, 2018 at 12:03 PM

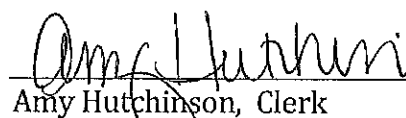
RESULT:	ADOPTED [UNANIMOUS]
MOVED:	Mike Kerrigan
SECONDED:	Sabrina Christian-Bennett
AYES:	Mike Kerrigan, Sabrina Christian-Bennett, Vicki A. Kline

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting.


Vicki A. Kline, President


Sabrina Christian-Bennett, Vice President


Mike Kerrigan, Board Member


Amy Hutchinson, Clerk