



Portage County Board of Commissioners

Regular Meeting

~ Minutes ~

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, August 16, 2018

9:01 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; there is an audio recording available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Kerrigan	Board Member	Present

Also attending throughout the day Record Courier Reporter Matt Merchant, Deerfield Township Trustee Ed Dean and Tony Badalamenti.

Recessed to Solid Waste Management District: 9:02 AM

Reconvened: 9:03 AM

ADMIN TEAM

Present: Human Resources Director Janet Kovick, Water Resources Director Gene Roberts, Department of Budget and Financial Management Director Todd Bragg and Internal Services Director JoAnn Townend

HUMAN RESOURCES:

Journal Entry(ies) - # 6-10

DBFM:

Resolution(s) - #'s 1-7

Director Bragg distributed and discussed information for the budget meetings later today. The handouts reflect Department 014 as Motor Pool, 200 as the County Treasurer, and 400 as the County Recorder.

Fund	OBJECT	DEP/	Dept	2014 ACTUA	2015 ACTUA	2016 ACTUA	2017 Actual	2018 Foreca	2019 Req
0001	150000	014	014 I	-6,393	-2,964	-252	-1,080		
0001	156000	014	014 I	-20,222	-6,126	-4,742	-18,473	1,613	
0001	250000	014	014 I	0	0	-160	0		
0001	251000	014	014 I	0	0	0	0	40	
0001	270000	014	014 I	0	0	-514	-1,757		
0001	311200	014	014 I	191,102	201,917	201,813	209,209	212,310	216,606
0001	312100	014	014 I	1,582	2,409	2,566	2,617		
0001	313000	014	014 I	0	985	0	0		
0001	321010	014	014 I	26,755	28,406	28,254	29,289	29,725	30,370
0001	321200	014	014 I	2,617	2,759	2,830	2,913	2,928	2,987
0001	321300	014	014 I	3,156	3,276	3,482	3,601	3,610	3,682
0001	321500	014	014 I	42,255	42,118	44,853	53,160	47,761	49,671
0001	331000	014	014 I	0	0	0	0		
0001	400000	014	014 I	3,250	1,682	8,755	5,499	24,612	24,612
0001	400170	014	014 I	0	3,860	0	0	3,982	1,900
0001	412100	014	014 I	1,701	1,779	1,465	1,696	1,001	1,001
0001	413000	014	014 I	3,665	42,279	894	110,107	78,000	78,000
0001	420000	014	014 I	4,572	34,589	5,864	2,512	27,285	15,000
0001	500000	014	014 I	87,700	172,428	285,786	143,785	132,500	132,500
0001	541000	014	014 I	17,851	16,255	21,145	21,932	35,000	35,000
0001	542000	014	014 I	3,311	1,920	1,745	2,964	5,000	5,000
0001	543000	014	014 I	4,761	3,421	2,847	0	1,500	1,500
0001	544000	014	014 I	17,176	20,117	0	3,259	10,000	10,000
0001	572200	014	014 I	4,876	2,275	0	11	500	500
0001	596300	014	014 I	18,437	5,579	0	12,596	0	0
0001	596410	014	014 I	31,227	5,950	9,230	4,964	26,995	26,995
0001	630000	014	014 I	0	37,544	28,572	0	0	0
0001	650000	014	014 I	0	12,334	57,678	105,267	0	0

Fund	OBJECT	DEP/ Dept	2014 ACTUA	2015 ACTUA	2016 ACTUA	2017 Actual	2018 Forec	2019 Req
0001	123100	200 200	0	0	0	0		
0001	131000	200 200	-6,400	-6,650	-6,025	-6,125	6,000	6,000
0001	142000	200 200	-1,667	0	0	0		
0001	150000	200 200	0	0	0	0		
0001	153000	200 200	0	0	0	0		
0001	155000	200 200	0	0	0	0		
0001	155100	200 200	-12,400	-5,921	-9,670	-4,498	8	0
0001	155200	200 200	-1,113	0	-531	-312		
0001	155400	200 200	-477,519	-479,339	-485,289	-483,844	485,000	494,000
0001	155500	200 200	-30,811	-32,448	-31,877	-32,221	36,000	33,000
0001	155700	200 200	-92	-84	-80	-82	80	80
0001	155800	200 200	-1,072	-948	-1,164	-1,226	1,500	1,000
0001	250000	200 200	0	0	0	0		
0001	251000	200 200	0	0	0	0		
0001	311000	200 200	61,247	61,247	61,247	63,294	67,525	67,525
0001	311200	200 200	177,013	169,901	176,120	180,820	183,758	187,434
0001	312100	200 200	330	1,504	0	0	0	
0001	313000	200 200	0	0	0	0	0	
0001	314000	200 200	11,779	0	0	0	0	
0001	321010	200 200	33,495	32,361	33,231	34,176	35,077	35,592
0001	321200	200 200	3,518	3,153	3,166	3,249	3,356	3,410
0001	321300	200 200	4,657	4,256	3,995	4,150	4,242	4,305
0001	321400	200 200	0	0	0	0	0	
0001	321500	200 200	53,230	57,170	59,211	68,824	72,387	75,282
0001	331000	200 200	0	0	0	0	0	
0001	400000	200 200	79,352	79,207	79,492	78,274	80,500	80,500
0001	400100	200 200	0	0	0	0	0	
0001	400104	200 200	0	0	0	0	0	
0001	400170	200 200	262	838	1,108	1,983	2,000	2,500
0001	400180	200 200	2,450	2,229	2,600	2,550	2,871	4,500
0001	412000	200 200	990	974	1,500	2,500	1,500	1,500
0001	412100	200 200	2,996	3,019	1,007	1,588	2,023	2,023
0001	412400	200 200	7,196	6,132	6,894	6,013	7,000	7,000
0001	413000	200 200	0	0	0	0	0	
0001	413100	200 200	0	0	0	0	0	
0001	420000	200 200	0	0	0	0	0	
0001	422000	200 200	0	0	0	0	0	
0001	500000	200 200	3,973	2,865	2,905	3,223	3,000	3,000
0001	510000	200 200	0	0	0	0	0	
0001	521100	200 200	2,829	2,850	2,991	2,975	3,000	3,000
0001	542000	200 200	120	163	205	275	300	300
0001	630000	200 200	0	0	0	0	0	
0001	640000	200 200	0	0	0	0	0	
0001	710000	200 200	0	0	0	0	0	

Fund	OBJECT	DEP/ Dept	2014 ACTUA	2015 ACTUA	2016 ACTUA	2017 Actual	2018 Forecs	2019 Req
0001	150100	400 400 I	0	0	-23,525	-30,964	25,000	25,000
0001	153000	400 400 I	-486,653	-525,838	-522,278	-527,018	525,000	525,000
0001	250000	400 400 I	0	0	-29	0		
0001	251000	400 400 I	0	0	-15	0		
0001	281000	400 400 I	0	0	0	0		
0001	311000	400 400 I	57,232	57,232	57,232	63,098	63,098	63,098
0001	311200	400 400 I	110,517	127,923	126,935	135,827	145,429	149,170
0001	313000	400 400 I	0	0	0	0		
0001	314000	400 400 I	458	0	0	0		
0001	321010	400 400 I	23,485	25,922	25,503	27,850	29,194	29,894
0001	321200	400 400 I	2,369	2,595	2,574	2,812	2,958	3,030
0001	321300	400 400 I	3,379	2,860	3,139	3,382	3,545	3,609
0001	321500	400 400 I	32,340	42,893	46,635	34,128	34,293	35,461
0001	400000	400 400 I	0	0	0	0	400	500
0001	400100	400 400 I	0	0	0	0		
0001	400170	400 400 I	0	0	0	0		
0001	400180	400 400 I	2,289	2,289	2,289	2,524	2,524	2,524
0001	412000	400 400 I	0	0	68	0	200	250
0001	412100	400 400 I	2,006	1,814	2	1,461	1,465	1,465
0001	412400	400 400 I	554	187	94	808	850	1,000
0001	413000	400 400 I	0	0	0	0	1,464	250
0001	426300	400 400 I	0	0	0	0		
0001	500000	400 400 I	909	1,481	776	6,513	4,200	4,500
0001	521000	400 400 I	0	0	0	0	0	0
0001	542000	400 400 I	0	0	0	0		2,500
0001	900000	400 400 I	290	0	0	157		0
0001	911000	400 400 I	0	0	0	0		0

Discussion:

1. 2019 Budget

- The Sheriff mentioned he would like the \$90,000 for Major Missimi's position returned.
- The Sheriff also requests the difference between the 1½% and 2¼% wage increase. At the time, the Commissioners were going to wait to see what the Sheriff was going to do to save money before the Board committed to anything.
- The Sheriff's deficit will be around \$300,000, depending on the layoffs. The Sheriff's bi-weekly payroll is \$430,000, so he will not go into the negative until the very last pay of the year.
- The Public Defender will go into deficit for the November 15th payroll. The Board is still waiting on correspondence from the Public Defender, but by mid October, the Board will need to have an answer on what it is going to doing.
- The Building Department will also go into deficit for the November 15th payroll.
- Commissioner Christian-Bennett will reach out to the Public Defender.
- Willis Towers Watson will be coming early to mid October about benefit changes and the Board will also need to discuss if it will increase the employee contributions to healthcare at that time.
- The Board will also need to discuss a general raise/cost of living adjustments for County employees.
- The Compensation Management Study should be ready at the end of September or the beginning of October so there will be a short time span for consideration.
- For the Sheriff's Office, the Building Department and Public Defender's shortfall, the Board should anticipate a shortage of \$490,000-\$500,000.

2. Board of Elections Revenue Fund

Director Bragg noted State law does not allow Counties to create any fund they want, and they do not allow for the creation of a fund in which you store funds and expend them on capital projects. The law does allow the County to set up a specific fund for capital project to be spent from and then that fund needs to be closed. Ohio Revised Code 3501.17 allows the Board of Elections to have a separate fund where they can make expenditures for the special election type items and then have outside agencies reimburse them, and this is exactly what the fund is being created for. The resolution language does not match what the law is allowing, so the County Auditor should weigh in on the wording of the resolution. The Board of Elections has written their intention to build up a fund, but the Ohio Revised Code does not allow for that type of provision.

Commissioner Christian Bennett is concerned with the requested ninety-day cancellation provision and feels that having the fund would not be beneficial with current budgetary concerns. Director Bragg and Commissioner Kerrigan will meet with the Board of Elections and County Auditor to discuss further and Director Bragg will rework the resolution and bring back for additional discussion after the County Auditor weighs in on the situation and before they meet with Board of Elections.

External Services

Resolution(s) - # 14

Discussion:

1. Resignation and part time interim status – Terri Armstrong
Ms. Armstrong has volunteered to go from full time to part time employment in an interim status, which works well for the Department. The part time status would be capped at twenty hours per week with a flexible schedule. The paperwork will come back next week for Board consideration.
2. Windham FPA Boundary Changes - Camp Ravenna
Camp Ravenna Phase 4 is on hold as the Ohio EPA is not going to issue the permit to install until the Clean Water Plan (208 map) is amended to include portions of Camp Ravenna. If the Board has no objection, Director Roberts presents a Journal Entry for consideration today, which provides for the President of the Board to sign indicating no objection to the modification of the 208./Journal Entry II
3. Dog Warden Walking Path
Commissioner Christian-Bennett brought up the walking path at the Dog Warden's Office and Director Roberts said it's not as easy as putting a pipe in the ground and creating a walkway over a dry stream as an analysis will need to be completed to look at the volume of water coming through the area to ensure the correct size of piping. Once it rains, there's a lot of water going through the dry stream and is not safe for those walking dogs with no simple solution, but Director Roberts will investigate further. Commissioner Christian-Bennett asked for an e-mail from Director Roberts indicating same.

INTERNAL SERVICES:

Resolution(s) - # 11-13

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Commissioner Kerrigan motioned to pull Resolution No. 12 from the Consent Agenda as he requests to abstain from voting:

RESOLUTION:

12. Appointment to the Portage County Mental Health and Recovery Board – Albert Barber, for a term beginning July 1, 2018 through June 30, 2022./***PULLED FROM THE CONSENT AGENDA BUT ADOPTED UNDER SEPARATE MOTION.***

Motion To: Appointment to the Portage County Mental Health and Recovery Board, Albert Barber, for a term beginning July 1, 2018 through June 30, 2022./18-0584

RESULT:	ADOPTED [UNANIMOUS]
MOVED:	Vicki A. Kline
SECONDED:	Sabrina Christian-Bennett
AYES:	Vicki A. Kline, Sabrina Christian-Bennett
ABSTAINED:	Mike Kerrigan

COMMISSIONERS' CONSENT AGENDA

August 16, 2018

1. Approval of the August 9, 2018 and August 14, 2018 regular meeting minutes.

* * * * *

RESOLUTIONS

August 16, 2018

Budget & Financial Management:

1. Approve the Thursday, August 16, 2018 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0573
2. Approve the Thursday, August 16, 2018 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0574
3. Approve the Tuesday, August 21, 2018 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0575
4. Approve the Tuesday, August 21, 2018 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0576
5. Approve the Tuesday, August 21, 2018 Then & Now Certification, as presented by the County Auditor./18-0577
6. Amendment to the General Fund 2018 annual appropriation Resolution No. 17-0954, adopted December 19, 2017./18-0578
7. Amendment to the Non General Fund 2018 annual appropriation Resolution No. 17-0955, adopted December 19, 2017./18-0579

Job and Family Services

8. Transfer from Fund 1410 Public Assistance Fund to Fund 1414, Child Support Administration \$107,970.80./18-0580
9. Transfer from Fund 1410 Public Assistance Fund to Fund 1414, Child Support Administration \$40,154.61./18-0581
10. Transfer from Fund 1415 Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund \$ 292,766.13./18-0582

Internal Services

11. Acceptance of donations to the Office of the Portage/Columbiana Counties WIC program – AxessPoint Community Health Center, Inc. \$25.00 Walmart Gift Card./18-0583

12. Appointment to the Portage County Mental Health and Recovery Board – Albert Barber, for a term beginning July 1, 2018 through June 30, 2022./***PULLED FROM THE CONSENT AGENDA BUT ADOPTED UNDER SEPARATE MOTION/18-0584***

13. Appointment to the Portage County Regional Airport Authority Board of Trustees – William Burton, for a term commencing immediately through June 30, 2020./18-0585

External Services

14. Acceptance of donations to the Office of the Portage County Dog Warden./18-0586

Motion To: Approve the Consent Agenda as revised for August 16, 2018

RESULT:	ADOPTED [UNANIMOUS]
MOVED:	Mike Kerrigan
SECONDED:	Sabrina Christian-Bennett
AYES:	Mike Kerrigan, Sabrina Christian-Bennett, Vicki A. Kline

**RESOLUTION NO. 18-0573 - RE: WIRE TRANSFER APPROVED AND CERTIFIED
TO THE PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on August 16, 2018 in the total payment amount as follows:

1. \$197,640.28 to Medical Mutual Claims-Fund 7101; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, August 5, 2018 \$ 197,640.28

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken

in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-0574

This resolution was inadvertently omitted. This is for numbering purposes only.

**RESOLUTION NO. 18-0575 - RE: BILLS APPROVED AND CERTIFIED TO THE
PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on August 21, 2018 in the total payment amount of **\$1,059,201.06** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0576 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges

for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

08/21/18	838	\$ 60.00
08/21/18	839	202.77
08/21/18	840	26,251.43
Total		\$ 26,514.20

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0577 - RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

- WHEREAS,** a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$111,651,76** as set forth in Exhibit "A" dated **August 21, 2018** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-0578

RE: AMENDMENT TO THE GENERAL FUND 2018 ANNUAL APPROPRIATION RESOLUTION
NO. 17-0954 ADOPTED DECEMBER 19, 2017

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2018 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

	<u>Increase</u>	<u>Decrease</u>
Fund: 0001 General Fund		
300 Prosecutor		
03004 Prosecutor Contract Services	0	6,000
03005 Prosecutor Materials & Supplie	6,000	-
MEMO TOTAL	<u>\$ 6,000</u>	<u>\$ 6,000</u>

Note:

920 Public Defender Commission		
09204 Public Defender Contract Svcs	0	2,086
09209 Public Defender Commission ME	2,086	-
MEMO TOTAL	<u>\$ 2,086</u>	<u>\$ 2,086</u>

Note:

TOTAL MEMO BALANCE ALL AMENDMENTS	<u>\$ 8,086</u>	<u>\$ 8,086</u>
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Fund: 0002 General Fund 5739.026		
012 Central Purchasing Services		
20124 GF Int Svcs 5739.026 CS	10,000	-
MEMO TOTAL	<u>\$ 10,000</u>	<u>\$ -</u>

Note: Approp. for contract svcs

TOTAL MEMO BALANCE ALL AMENDMENTS	<u>\$ 10,000</u>	<u>\$ -</u>
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Increase

Decrease

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0579

RE: AMENDMENT TO THE NON GENERAL FUND 2018 ANNUAL APPROPRIATION RESOLUTION NO. 17-0955 ADOPTED DECEMBER 19, 2017.

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2018 Annual Appropriation, from the unappropriated, certified fund balance in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

	<i>Increase</i>	<i>Decrease</i>
Fund: 1007 Comp Legal Research Common Pls		
530 <i>Common Pleas Court</i>		
10074 Comp Lgl Res Probate CS	3,135	-
MEMO TOTAL	<u>\$ 3,135</u>	<u>\$ -</u>

Note:

Fund: 1149 Felony Delinque Care & Custody		
570 <i>Juvenile Court</i>		
11493 Juv Feny Delnq Care Salary&Fri	41,211	-
11494 Juv Feny Delnq Care CS	-	68
MEMO TOTAL	<u>\$ 41,211</u>	<u>\$ 68</u>

Note: cover expense to yr end ADJUST TO ACTUAL cover negative
balance

Fund: 1310 Mental Health & Recovery Board		
904 <i>Mental Health & Recovery Board</i>		
13104 Mental Health & Recovery CS	1,000,000	-
MEMO TOTAL	<u>\$ 1,000,000</u>	<u>\$ -</u>

Note:

		<i>Increase</i>	<i>Decrease</i>
Fund: 6800	Storm Water Management		
800	Engineer's Department		
68004	Storm Water Mgmt CS	50,000	-
	MEMO TOTAL	<u>\$ 50,000</u>	<u>\$ -</u>

Note: SEE ADD'L

TOTAL MEMO BALANCE FOR ALL FUNDS	<u>\$ 1,094,346</u>	<u>\$ 68</u>
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; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0580 - RE: TRANSFER FROM FUND 1410, PUBLIC ASSISTANCE FUND TO FUND 1414, CHILD SUPPORT ADMINISTRATION

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, OAC 5101:9-6-12.4 provides the authority for a CDJFS to transfer all or a portion of its Child, Family & Adult Community Protective Services (533) allocation to CSEA to assist in meeting Title IV-D program match requirements, and

WHEREAS, it is necessary to do a transfer from the Public Assistance Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$107,970.80 for SFY18 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100519

Debit Expense Account

Object: 910000 – Transfers Out \$107,970.80

TO:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140512

Revenue Account

Object: 280000 – Transfer In \$107,970.80

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0581 - RE: TRANSFER FROM FUND 1410, PUBLIC ASSISTANCE FUND TO FUND 1414, CHILD SUPPORT ADMINISTRATION

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, OAC 5101:9-6-05 provides the authority for a CDJFS to transfer all or a portion of its IM allocation to CSEA to assist in meeting Title IV-D program match requirements, and

WHEREAS, it is necessary to do a transfer from the Public Assistance Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$40,154.61 for SFY18 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100519

Debit Expense Account

Object: 910000 – Transfers Out \$40,154.61

TO:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140512

Revenue Account

Object: 280000 – Transfer In \$40,154.61

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0582

-

**RE: TRANSFER FROM FUND 1415, CHILD
WELFARE SPECIAL LEVY FUND TO FUND 1410
PUBLIC ASSISTANCE FUND**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$292,766.13 for the balance due of 3rd quarter SFY18 costs as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 – JFS Shared

Project 5SHAR \$292,766.13

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$292,766.13

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0583**RE: ACCEPTANCE OF DONATIONS TO THE OFFICE
OF THE PORTAGE/COLUMBIANA COUNTIES
WIC PROGRAM.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage/Columbiana WIC Program received donations from the following for Breastfeeding Awareness Month Activities:

Name	Address	Donation
AxessPointe Community Health Center, Inc	P.O. Box 7695 Akron, OH 44306	\$25 Walmart Gift Card

; now therefore, be it

RESOLVED, the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1010, adopted on October 3, 2013, on behalf of the Portage/Columbiana WIC Program and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

RESOLUTION NO. 18-0584**RE: APPOINTMENT TO THE PORTAGE COUNTY
MENTAL HEALTH AND RECOVERY BOARD.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, Ohio Revised Code 340.02 indicates the members of the Mental Health and Recovery Board of Portage County will be residents of the district and shall be interested in mental health programs and facilities or in alcohol or drug addition programs; and

WHEREAS, each year each board member shall attend at least one in-service training session provided or approved by the department of mental health or the department of alcohol and drug addition; and

RESOLVED, that the Portage County Board of Commissioners does hereby appoint the following member to the first of a four year term beginning July 1, 2018 and expiring June 30, 2022:

Albert R. Barber
7531 Diagonal Rd.
Kent, OH 44240

; and be it further

RESOLVED, all appointments are subject to the result of a background check; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Abstained;

RESOLUTION NO. 18-0585 - RE: APPOINTMENT TO THE PORTAGE COUNTY REGIONAL AIRPORT AUTHORITY BOARD OF TRUSTEES

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, Ohio Revised Code Chapter 308 authorizes the creation of a regional airport authority. The Portage County Regional Airport Authority Board of Trustees has been established for the purpose of acquiring, establishing, constructing, operating and promoting the use of the Portage County Regional Airport; and

WHEREAS, there is one vacancy on the Board of Trustees due to the resignation of Les Smeach; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby appoint the following member to complete a 3 year term commencing immediately and ending June 30, 2020:

William A. Burton
1223 Ravenna Rd.
Kent, OH 44240

RESOLVED, all appointments are subject to the result of a background check;
and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0586 - RE: ACCEPTANCE OF DONATIONS TO THE OFFICE
OF THE PORTAGE COUNTY DOG WARDEN.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage County Dog Warden received a donation from the following for the
Spay/ Neuter / Medical fund program:

Name	Address	Donation
Carol Hughes	3077 ST RT 225 Diamond Oh 44412	\$80
Jerry McKeever	538 Tallmadge Rd Cuyahoga Falls Oh 44221	\$5
Kris Boyd	4916 Greenwood Rd Rootstown Oh 44272	\$25
Julie Mihaljevic	3535 ST RT 82 Mantua Oh 44255	\$5
Fur-Get Me Not Animal rescue	4040 Laubert Rd Atwater Oh 44201	\$67
Charlene Luke	5046 St Rt 59 Ravenna Oh 44266	\$6

; now therefore, be it

RESOLVED, the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1011, adopted on October 3, 2013, on behalf of the Office of the Portage County Dog Warden; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

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MOTOR POOL BUDGET DISCUSSION

Present: Director Joe Dillon; Internal Services Director JoAnn Townend; Department of Budget & Financial Management Director Todd Bragg

Director Dillon presented the following 2019 Budget requests:

1. Two Current Technician Pay Increase
 - A. Rich/Rick pay raise from \$18.64 to 21.00. \$14,726.00 Budget Increase.
2. Addition of a Parts/Data/Office Coordinator
 - A. Hire a Seasoned Parts/Data/Office Coordinator. \$18.50. \$57,720.00 Budget Increase (includes benefits).
3. Addition of One Motor Pool Technician 3
 - A. Hire a qualified/certified Technician. \$21.00. \$65,520.00 Budget increase.
4. \$137,966.00 Total Budget Increase
 - A. Only asking for a net \$40,000.00 Budget Increase (Over 2016/2017/2018 Year End Budgets.). The remaining will be saved from less outsourcing. Will look to save even more upon future years.
5. Tools/Equipment/Evolve with Fleet-Technology- \$30,000.00
 - A. Snap-On Light/Medium Duty Vehicle Scan Tool \$5,000.00. Current one obsolete.
 - B. Cordless Tools/Drill/Impact Driver \$1,500.00
 - C. Vendor Snap-On. See quote. Miscellaneous hand tools. Wrenches, pliers, air hammer vise, sockets, pry bars, torx, picks, etc. \$7,000.00
 - D. Vendor Heastands Carquest. Miscellaneous hand tools, tool cart, chassis washer, welding helmets, impact guns, cut off tool, grinder, pullers, spring compressor, hose reels, shop press accessories, testers, technician lights, jack, snap ring pliers, bearing splitter, etc. \$12,000.00.
 - E. Shelving \$2,000.00.
 - F. Snatch Blocks/Cable/Rigging \$500.00.
 - G. Battery Jump Boxes/Battery Chargers \$500.00

H. H/D Truck Tire Mount/Dismount Tools \$1,500.00.

6. GPS on all the remaining Portage County vehicles

- A. Become more LEAN. Our Fleet Software is designed to work with vehicle GPS and Fuel Software (Currently our Fuel Site is too outdated to be utilized, will need upgraded in near future/new facility.) GPS will enter a lot of the data our fleet software needs to manage maintenance reports and asset alerts.
- B. Currently- 95 General Fund vehicles without GPS. 34 Non-General Fund vehicles without GPS,
- C. If we install all these vehicles with GPS they will re-rate our account. Currently GPS Unit (1 time vehicle fee) \$419.65 Re-rate \$115.54. Monthly data usage fee currently \$27.51 Re-rate \$19.09.
- D. General Fund GPS Units $95 \times \$115.54 = \$10,976.30$ (1 Time Vehicle Fee). Monthly Usage Fee $95 \times \$19.09 = \$1,813.55$ (\$21,762.60).
- E. Non -General Fund GPS Units $34 \times \$115.54 = \$3,928.36$ (1 Time vehicle Fee). Monthly Usage Fee $34 \times \$19.09 = \649.00 (\$7,788.00)
- F. PCWR (51) after Re-Rate \$5,153.04 Annual Savings. If above additional GPS Units are purchased.
- G. Benefits of Vehicle GPS/Cost Savings/Upfront Costs-Offset by years of Cost Savings.
 - a) Known cost savings studies.
 - b) Accountability/Public Requests
 - c) Correcting Bad Habits.
 - d) Fewer Accidents
 - e) Better Fuel Mileage.
 - f) Reduced Speed/Public Requests.
 - g) Free/Pro-Rated Road Side Assistance/Tows. Average tow \$100.00. Especially out of area roadside assistance-Columbus.
 - h) Software Data Entry.
 - i) Maintenance Reminders. On Time Maintenance.
 - j) Vehicle Alerts. Preventing Costly repairs.
 - k) Vehicle locating/repairs.
 - l) Reduced Idle Time.
 - m) Theft.
 - n) Less Repairs. Correcting Hard Accelerations/Decelerations.
 - o) LEAN. Stop paper vehicle log sheets.

The Board talked about the return on investment from the fleet software. Before the software, the Motor Pool had a process, but believed fleet software would help, but the result is that the department needs to hire another employee. Director Dillon noted the department never entered data into the system prior to getting the software and the data is being entered by a Motor Pool Technician. If a Parts/Data/Office Coordinator was hired, that person would take care of entering the data, ordering parts, answering the phone calls, managing the loaner vehicles, and scheduling the maintenance services, etc.

The Board talked about a similar situation if the County purchases GPS units for County vehicles. The data doesn't do any good unless results are reviewed.

The Board discussed outsourcing all labor and part costs for non-general fund vehicles and only maintaining general fund vehicles. If that happens, the new Motor Pool Technician position would not be necessary. For outsourced vehicles, a list of approved vendors could be created.

Director Dillon will work on a new total budget increase figure for Board consideration.

Commissioner Kerrigan asked if Director Dillon would rather have Motor Pool tool allowance and Director Dillon responded he would rather separate Motor Pool tools from their personal tools.

Director Dillon is still waiting on vendor timelines and as soon as he receives them, he will let the Board know.

OSU EXTENSION BUDGET DISCUSSION

Present: Agriculture and Natural Resources Educator Robin Christensen, 4H Youth Development Educator Ashley Hughey; Department of Budget & Financial Management Director Todd Bragg

Impacts:


- There are 820 members in 4-H with forty-three different clubs and 180 volunteers.
- There were 115 kids in camp this year.
- OSU presents a school enrichment program such as ChickQuest and are in three different classrooms this year.

Agriculture and Natural Resources Highlights:

- Shiitake mushroom workshop this past spring.
- Annie's Project (provides women with tools to improve their risk management skills in the complex, dynamic world of agriculture), starting in October.
- Master Gardener with twenty-four new interns.
- Pesticide training this past spring with about thirty-five participants.
- Pesticide testing with about forty-five participants every other month coming to take exams.
- Raised \$6,000 for the new Windham Renaissance Community Garden and next year they are planning to do a lot of education and possibly a day camp.
- EFNEP Food and Nutrition Education Program, partnered with the Horizon House, Ohio Means Jobs-GED, PARC House and Root House.
- Supplemental Nutrition Assistance Education Program (SNAP-Ed) is a free nutrition education and obesity prevention program serving low-income adults and youth. This is a new grant funded position added a few months ago.
- 4-H CARTEENS is a traffic safety program conducted by 4-H teen leaders and their program partners for juvenile traffic offenders.

OSU has been restructured within the department and now there are area leaders such as Eric Barrett, who is the Agricultural and Natural Resources Educator in Mahoning County, and he will be providing guidance to the Extension Office.

Ms. Hughey explained the OSU 2019 County Budget Proposal as follows:

OHIO STATE UNIVERSITY EXTENSION				
 THE OHIO STATE UNIVERSITY COLLEGE OF FOOD, AGRICULTURAL AND ENVIRONMENTAL SCIENCES				
2019 Portage County Commissioner Budget Proposal				
	2018	2019	2019	
	<i>Expenses</i>	<i>Request</i>	<i>Request</i>	
Staffing	<i>Estimated</i>	<i>Current Staffing</i>	<i>ANR to 75%</i>	
Educator Cost-Share (1.5)	\$ 50,000.00	\$ 50,000.00	\$ 60,000.00	
Support/Program Salaries (24 hrs)	\$ 19,317.48	\$ 20,000.00	\$ 20,000.00	
Support/Program Benefits (24 hrs)	\$ 9,298.83	\$ 8,500.00	\$ 8,500.00	
Subtotal	\$ 78,616.31	\$ 78,500.00	\$ 88,500.00	
Office Operations				
Supplies	\$ 1,504.00	\$ 1,500.00	\$ 1,500.00	
Postage	\$ 300.00	\$ 300.00	\$ 300.00	
Phone, Internet	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	
Rent	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	
Copier Lease	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	
Technology/Networking	\$ 79.99	\$ 200.00	\$ 100.00	
Subtotal	\$ 11,583.99	\$ 11,700.00	\$ 11,600.00	
Program Development & Delivery				
Mileage & Travel	\$ 3,000.00	\$ 4,000.00	\$ 4,400.00	
Dues & Educational Materials	\$ 520.00	\$ 500.00	\$ 500.00	
Subtotal	\$ 3,520.00	\$ 4,500.00	\$ 4,900.00	
Total Basic Expenses	\$ 93,720.30	\$ 94,700.00	\$ 105,000.00	
Total Commissioner Funds	\$ 90,000.00	\$ 94,700.00	\$ 105,000.00	
Estimated OSU State and Federal Contributions	\$ 107,022.00	\$ 118,138.00	\$ 123,738.00	

The County has covered the OSU Extension Office with \$90,000 over the last two years, but the basic expenses are more in line with \$94,700-\$95,000. The 2019 request is for \$105,000.

In lieu of a cash contribution, the Extension Office may be interested in an in-kind contribution to pay rent directly in the amount of \$300.00/month (which may be increased) and it could be deducted from the amount the Board provided yearly. The County may be able to find space within County owned property and they would be open to investigating. There are five employees at the Extension Office.

COUNTY TREASURER BUDGET DISCUSSION

Present: Brad Cromes and Department of Budget & Financial Management Director Todd Bragg

- Treasurer Cromes would like to have more training for his staff.
- There will be a dues increase from the County Treasurer's Association of Ohio.
- Commissioner Kline noted the Information Technology Director was in yesterday, and he explained that every five years he would like to see computers replaced.
- Treasurer Cromes talked about stand-up desks and Commissioner Kerrigan explained the Commissioners' Policy reads the County will only purchase desks for employees with medical documentation, but staff is welcome to purchase them on their own if it's one approved and specified by the County.

RECORDER

Present: Lori Calcei and Department of Budget and Financial Management Director Todd Bragg

- In 2017, the Recorder's budget was \$ 127,720.00.
- Since Recorder Calcei didn't take insurance, it increased the line by \$16,017, which she used some to provide 1.50% increases for staff.
- Total budget for 2018 should be \$ 145,893.05, but the actual budget is \$138,748.00.
- Requesting that next year's budget start out at \$145,893.05.
- Recorder Calcei discussed the possibility of needing map containers, but they are \$2,500 a piece.

RECORDER

2017 BUDGET

\$	127,720.00	2017 BUDGET
\$	16,017.00	INSURANCE
\$	143,737.00	
\$	2,156.05	1.50%
\$	145,893.05	TOTAL BUDGET FOR 2018 SHOULD BE
\$	138,748.00	ACTUAL 2018 BUDGET
\$	7,145.05	

Recessed: 10:36 AM

Reconvened: 11:02 AM

PUBLIC COMMENT – PRETTY GLEN DAM

John Yeargin, Pauline Pearson, County Auditor Janet Esposito, and County Recorder Lori Calcei

Mr. Yeargin reported the following:

- There is not a viable solution for fire hydrant in the allotment.
 - Commissioner Kerrigan noted the City of Akron agreed to a dry hydrant coming off the reservoir and he will follow up with Water Resources Director Roberts.
- Next to the dry hydrant is a second hydrant (unpressurized line) and that pipeline goes to Sonoco's tank farm for fire suppression. There needs to be fire suppression/fire support for the neighborhood.
- Wants to ensure the County has money in hand before the remediation and restoration project get started so that it can be completed.
- The Division of Wildlife should be involved because there's wildlife in and around the reservoir. Would like to see a study done.
- There's a pool of water after the dam by 532 where Mogadore has dry hydrant, which still has water in it. The water is there because there's an obstruction down by Robinson Clay Products on Gilcrest Road. Once that water is released, there will be a lot of water released

onto the obstruction. The County may want to contact the City of Akron and Summit County to let them know what's going on.

- The Board created a conservation easement , but how many residents does the Board expect to sign it?
- Make sure you are dealing with the correct landowners.
- Landowners are against taking the dam out because it's waterfront property.
- By deed, everyone has access to the water.
- There is no Home Owners Association for the area.
- The structure is sound, no erosion has happened.
- The County was going to do clean the dam internally, but he believes it was too expensive at \$35,000-\$40,000.
- An engineering firm came in and indicated it will be \$1.6 million to tear it down and do the remediation.
- Mr. Yeargin claims that another option would be to armor the dam with a concrete structure over the dam, and widen the abutment, which would be \$1.4 million.
- Mr. Yeargin claims that Ohio Department of Natural Resources doesn't care what the County does as long as it brings the dam into compliance.
- Mr. Yeargin claims that the County could use that money to maintain the dam vs. tearing it down.
- Mr. Yeargin claims that financially it doesn't make sense to tear it out.
- Commissioner Kerrigan noted it is not structurally sound so it needs to be fixed and that's why the engineering firm came back and listed the improvements necessary.
- Commissioner Christian-Bennett noted the cost was closer to \$1.5 million because there was very little difference in removing the dam, but the County could receive grant funding for restoration and remediation after the dam was removed.
- Commissioner Christian-Bennett said the BOC tried to collaborate with Testa, the tanker farm and the homeowners to share cost, but there was no interest.
- Mr Yeargin asked why would landowners pay for the County's asset?
- Commissioner Kerrigan noted the neighborhood wants to benefit from the County keeping it but doesn't want to pay for it.
- There are conservation districts for this type of situation (ie. Mantua Blackbrook), where homeowners are charged a fee to their property taxes and that money goes towards maintenance of a ditch, etc.
- Mr Yeargin: If I buy a car, I don't expect anyone else to maintain it.
- The last conversation with Mr. Testa said he tried to broker an easement with the City of Akron and Summit County and Portage County and he would help financially, but the Board was not interested.
 - Commissioner Christian-Bennett stated the Board reached out to Mr. Testa and he was not interested.
- The Board's options are limited, it can either spend the money to repair the dam, which is money the County doesn't have or to remove the dam and receive partial grant funding for restoration and remediation.
- The Board has agreed to remove the dam.

- Mr Yeargin: You cannot expect homeowners to split the cost of \$1.5 million dollars.
- Commissioner Kerrigan noted the Board is committed to investing in the dam and has decided to tear down because of the long-term maintenance and upkeep of the dam. He would be open to some type of funding mechanism for long term maintenance and upkeep of the dam by the homeowners, but it appears that the homeowners are not interested.
- Mr Yeargin: Saw nothing about deficiencies in the dam in the report.
- Mr Yeargin: Unsure how much experience the company has with this type of project.
- Mr Yeargin: It went from a reasonable maintenance cost to \$1.6 million.
- Commissioner Kline noted it's the structural portion of the dam.
- County Auditor Esposito noted the problem started from lowering the boards on the dam.
- Local residents would go out in a boat and put the boards back in to raise the water level because the boats were sitting in mud.
- The Ohio EPA and Ohio Division of Natural Resources are requiring that the Board do something.
- Mr Yeargin: When the Ohio Department of Natural Resources met with the Board, they didn't say anything about the structural integrity of the dam, he said to come up with a plan in writing.
 - Commissioner Christian-Bennett noted that is not the report the Board received.
- Mr. Yeargin: Wanted the Board to be aware of his concerns.

JOURNAL ENTRY

August 16, 2018

Commissioners

1. The Board of Commissioners signature requested on the August 16, 2018 correspondence to the Ohio Development Services Agency, Office of Community Development, requesting a four month extension of the 2016 CDBG Community Development Program, which is needed in order to complete the construction of one project which is the Coleman Adult Day Services Lighting Project (Neighborhood Facility/Community Center, Activity 6) as presented by the Regional Planning Commission.
2. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for July 2018, as presented by the Portage County Sheriff's Department.
3. The Board of Commissioners acknowledged receipt of the August 10, 2018 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2018 as presented by the Portage County Auditor's Office.
4. The Board of Commissioners authorized Commissioner Kline, President of the Board, to sign the Ohio Development Services Agency Local Government Innovation Fund Grant Program

payment request, Draw #3 for Grant #SBIG20170346 LGIP Branding/Marketing Grant for \$3,000.00 as presented by the Regional Planning Commission as follows:

Grant No.	Activity Name	Draw No.	Amt Requested
SBIG20170346	LGIP Branding/Marketing Grant	3	\$ 3,000.00
Total			\$ 3,000.00

5. The Board of Commissioners acknowledged receipt of the Portage County Investment Portfolio Report for July 2018 as presented by the County Treasurer.

Human Resources

6. The Board of Commissioners signed the Personnel Action Form accepting the resignation of Jaliah Neely, Social Service Worker 3, for Portage County Job & Family Services, effective August 17, 2018, presented by Janet Kovick, Human Resources Director.
7. The Board of Commissioners signed the Personnel Requisition authorizing the three-day internal posting of the full time permanent Social Service Worker 3, replacing Jaliah Neely, for Portage County Job & Family Services with external posting if no internal appointment is made, presented by Janet Kovick, Human Resources Director.
8. The Board of Commissioners signed the Personnel Action Form accepting the resignation of Lindsey Smith, Engineering Technician I, for Portage County Water Resources, effective August 17, 2018 presented by Janet Kovick, Human Resources Director.
9. The Board of Commissioners signed the Personnel Requisition authorizing the seven-day internal posting of the full time permanent Engineering Technician, replacing Lindsey Smith, for Portage County Water Resources Department with external posting if no internal appointment is made, presented by Janet Kovick, Human Resources Director.
10. The Board of Commissioners signed the Personnel Requisition authorizing the two-week external posting of the full time permanent Safety & Administrative Support Supervisor, replacing Terri Armstrong, for Portage County Water Resources Department, presented by Janet Kovick, Human Resources Director.

Motion To: Approve the Journal Entries for August 16, 2018

RESULT: ADOPTED [UNANIMOUS]
MOVED: Sabrina Christian-Bennett
SECONDED: Mike Kerrigan
AYES: Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

JOURNAL ENTRY II

August 16, 2018

1. The Board of Commissioners authorized Commissioner Vicki A. Kline, President of the Board, to sign the Windham Facilities Planning Area and Wastewater Response Form, as prepared by Portage County Water Resources selecting the option "No objection to the proposed revision."

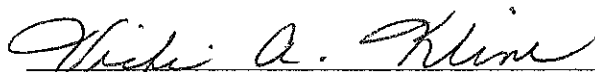
Motion To: Approve Journal Entry II for August 16, 2018

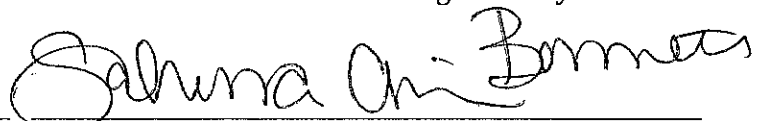
RESULT: ADOPTED [UNANIMOUS]
MOVED: Sabrina Christian-Bennett
SECONDED: Mike Kerrigan
AYES: Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

Motion To: Adjourn the Official Meeting of August 16, 2018 at 11:35 AM

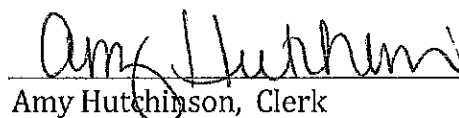
RESULT: ADOPTED [UNANIMOUS]
MOVED: Sabrina Christian-Bennett
SECONDED: Mike Kerrigan
AYES: Sabrina Christian-Bennett, Mike Kerrigan, Vicki A. Kline

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting.


Vicki A. Kline, President


Sabrina Christian-Bennett, Vice President


Mike Kerrigan, Board Member


Amy Hutchinson, Clerk