



Portage County Board of Commissioners  
Meeting Minutes

449 South Meridian Street  
Ravenna, OH 44266  
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk  
330-297-3600

Tuesday, October 12, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.  
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Absent

Also attending throughout the day County Administrator Michelle Crombie, Department of Budget and Financial Management Director Joe Harris, Diane Smith, and Barb Tittle

Recess to Solid Waste Management District: 9:00 AM  
Reconvened: 9:04 AM

**HUMAN RESOURCES**

Present: Director Janet Kovick

**Journal Entries:**

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

- Accept the resignation of Karen Valentin, Social Service Worker 3 for Portage County Job & Family Services, effective October 1, 2021, and to use the current external posting to fill this vacancy.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

- Hire Alex Santiago as an Income Maintenance Aide II replacing the position previously held by Jennifer Lohr, for Portage County Job & Family Services. Anticipated start date is Monday, October 18, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

- Return John Vence, Interim Water Resources Director, to Engineering Manager, effective October 4, 2021.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

- Accept the resignation of David Sloan, Design Engineer for Portage County Water Resources, effective October 4, 2021 and to post the vacancy externally until filled.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

- Accept the resignation of Jenna Morgan, HR Generalist for Portage County Human Resources, effective October 29, 2021 and to post the vacancy externally until filled.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

- Approve the revisions to the HR Generalist job description for Portage County Human Resources.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

## Resolutions:

1. Establishing Employer and Employee Bi-Weekly Contribution Rates for the Portage County Employee Health Benefit Plan for Calendar Year 2022./Resolution No. 21-0750

## JOB & FAMILY SERVICES

Present: Director Kelli Jo Jeffries and Sue Brannon, Budget & Finance Administrator Job and Family Services

## Discussion:

1. Prevention Retention and Contingency (PRC) Plan (Resolution No. 6)

Director Jeffries explained the State of Ohio asked Counties if they were interested in implementing an Employment Incentive Program into the PRC Plan and Portage County elected to join and received a \$28,000 allocation. Director Jeffries met with the Community Planning Committee and if the Board approves the draft Resolution today, the following will be sent to the State of Ohio for formal and final approval:

Employment Incentive Program (EIP)	Services to establish an Employee Incentive Program for individuals who are employed or are starting a job. To enhance, achieve, or maintain self-sufficiency through employment and to stabilize their employment and long-term self-sufficiency.		200% of Federal Poverty Guidelines	TANF eligible employed or underemployed residents of Portage County
	<b>Car Savings Match for purchase of vehicle</b>	Client savings of \$1,200, provide match amount up to \$3,800; eligible once in a lifetime		
	<b>Car Repairs</b> – minor repairs to provide reliable transportation, not including engines, transmissions, etc.	Up to \$500; one application per client per month		
	<b>Cash Incentives</b> at onset of securing employment, at 90 days of continuous employment, and at 180 days of continuous employment	\$500 per payment; one application per client in a 12-month period		
	<b>Car Payments toward vehicle loan</b>	Up to \$500 per month for # months		TANF eligible residents of Portage County who are currently unemployed
	<b>Driver's License Reinstatement Fees</b>	Up to \$250		

These services will only be eligible for TANF eligible clients that are on or below the 200% poverty guideline and contingent upon the availability of funding.

Commissioner Christian-Bennett asked how Director Jeffries arrived at the \$250 rate for the Reinstatement Fees and Ms. Brannon replied Job and Family Services has another program (employment expenses) in the PRC Plan that is listed at \$250, as well. Commissioner Christian-Bennett noted they may have to tweak the amount at some point. Commissioner Badalamenti asked if anyone has utilized the funding and Ms. Brannon believes someone has used it through Legal Aide.

Director Jeffries pointed out that they are working with Kent State business students, and they will provide flyers and information to them for employment incentives.

### **Resolutions:**

1. Transfer from Fund 0001, General Fund to Fund 1414, Child Support Administration.  
/Resolution No. 21-0751
2. Transfer from Fund 0001, General Fund to Fund 1410, Public Assistance Fund./Resolution No. 21-0752
3. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 21-0753
4. Advance Partial Repayment from Fund 1415, Child Welfare Special Levy Fund to Fund 0001 General Fund./Resolution No. 21-0754
5. Transfer from Fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./Resolution No. 21-0755
6. Approve the Revised Prevention, Retention and Contingency Plan, Effective October 31, 2021 for Portage County Jobs & Family Services./Resolution No. 21-0760

### **INTERNAL SERVICES**

Present: Director JoAnn Townend

### **Resolutions:**

1. The Board of Commissioners agrees to approve a request from Robert & Carol Lisewski for installment payments of connection charges for connections to the Sanitary Sewerage System in the Portage County Regional Sewer District and establishing the terms and conditions of the same./Resolution No. 21-0757

2. The Board of Commissioners agrees to approve a request from John Mihavics for installment payments of connection charges for connections to the Sanitary Sewerage System in the Portage County Regional Sewer District and establishing the terms and conditions of the same./Resolution No. 21-0758
3. The Board of Commissioners agrees to enter into an agreement with Portage County Board of Commissioners on behalf of the Portage County Homeland Security & Emergency Management and Bad Day Training & Consulting./Resolution No. 21-0759
4. The Board of Commissioners approves the revised Prevention, Retention and Contingency Plan, effective October 31, 2021 for the Portage County Job & Family Services./Resolution No. 21-0760
5. The Board of Commissioners agrees to set the request for proposal date for Child and Adolescent needs and strengths assessment (CANS) Assessor Services for the Portage County Department of Job & Family Services./Resolution No. 21-0761
6. The Board of Commissioners agrees to authorize the Portage County Engineer to execute Local Public Agency (LPA) agreement no. 36700 (PID No.113740) with the Director of the Ohio Department of Transportation for the project known as the Replacement of Silica Sand Road Truss Bridge (SFN 6732860) over Eagle Creek, Portage County, Ohio./Resolution No. 21-0762

#### **Discussion:**

##### **1. Motor Pool**

Director Townend received correspondence from the State indicating they will allow the Motor Pool building closure so she will begin to compile the documents to see what finalization paperwork is necessary and then the building can go out for bid. The Board agreed to set the minimum bid amount equal to the recent appraisal.

##### **2. Shred It Survey**

- Director Townend noted the survey is still circulating with a due date of October 20<sup>th</sup>.
- Director Cooper needs additional room at the Records Center.
- The vacant position formerly held by Ramona Walker will stay vacant at this point as the money would be better spent outsourcing microfilm.
- Commissioner Christian-Bennett mentioned the Clerk of Courts is interested in having the County purchase microfilming equipment for their use because outsourcing in the past has returned incorrect information.
- Commissioner Christian-Bennett asked that Ms. Fankhauser put the request in writing so the Board can address the issue in session.
- There's still an abundance of records at the Center needing to be microfilmed so they can be destroyed. Director Townend will ask Director Cooper to contact Judge Smith to ascertain whether she is willing to shred the boxes that have already been microfilmed

and Director Townend will also contact Ms. Fankhauser as a follow up to today's meeting.

## **DEPARTMENT OF BUDGET & FINANCE**

Present: Director Joe Harris

### **Resolutions:**

1. The Board of Commissioners agrees to approve the Tuesday, October 12, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0763
2. The Board of Commissioners agrees to approve the Tuesday, October 12, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./N/A
3. The Board of Commissioners agrees to approve the Tuesday, October 12, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0765
4. The Board of Commissioners agrees to approve the Tuesday, October 12, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0766
5. The Board of Commissioners agrees to approve the Thursday, October 14, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0767
6. The Board of Commissioners agrees to approve the Thursday, October 14, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0768
7. The Board of Commissioners agrees to approve the Thursday, October 14, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0769
8. The Board of Commissioners agrees to approve the Thursday, October 14, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0770
9. The Board of Commissioners agrees to amend the General Fund 2021 Annual Appropriation Resolution No. 20-0802, adopted December 17, 2020./Resolution No. 21-0771
  - Juvenile Court is transferring \$5,000 for expenses
  - Sheriff's transfer to outfit 18 new vehicles \$41,403; 50 cruiser radios and 12 handheld

portable radios \$125,641.

- Inmate Medical Contract \$415,708

10. The Board of Commissioners agrees to amend the Non-General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020./Resolution No. 21-0772
11. Cash Transfer from Fund 3133, SA PCS Bond 1997, Fund 3115, SA PCS Bonds 2004, Fund 3141, SA PCW Bonds 2011, & Fund 3214. SA PCS OWDA 2000 to Fund 3170, SA STS Bonds 1999 & Fund 3213 SA PCS OWDA 2000./Resolution No. 21-0773
12. Transfer from Fund 4247 (2018 Lakewood/Menough Resurfacing) to Fund 1202, Motor Vehicle Gas Tax./Resolution No. 21-0774

### **MISCELLANEOUS ITEMS**

1. The Board of Commissioners approves the September 30, 2021 regular meeting minutes.  
**Motion:** Commissioner Badalamenti  
**Seconded:** Commissioner Christian-Bennett  
All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;  
**Motion Carries**

### **Journal Entries:**

1. The Board of Commissioners approved the September 2021 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.  
**Motion:** Commissioner Badalamenti  
**Seconded:** Commissioner Christian-Bennett  
All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;  
**Motion Carries**
2. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for September 20, 2021 through September 26, 2021 as presented by Chief Dog Warden Dave McIntyre.  
**Motion:** Commissioner Badalamenti  
**Seconded:** Commissioner Christian-Bennett  
All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;  
**Motion Carries**

3. The Board of Commissioners acknowledged receipt of the September 28, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

**Motion Carries**

4. The Board of Commissioners acknowledged receipt of the Amended Certificate of Estimated Resources Dated September 28, 2021, as presented by the Portage County Budget Commission.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

**Motion Carries**

5. The Board of Commissioners acknowledged receipt of the October 4, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

**Motion Carries**

6. The Board of Commissioners authorized Portage County Water Resources to submit Residential Public Infrastructure Grant pre-applications for the Village of Mantua Distribution System Replacement Project and I/I Collection System Repairs Project through Portage County Regional Planning as all required documents are completed.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

**Motion Carries**



7. The Board of Commissioners acknowledged an outstanding cash advance balance of \$50,000 from the General Fund to Fund 1330 (Dog and Kennel), originally established in Resolution 07-1243, which indicated a remaining cash advance balance as of December 26, 2007 of \$274,401.34. The Board further authorized the current balance of \$50,000 waived effective October 12, 2021, as recommended by the County Administrator & Department of Budget and Financial Management, bringing Fund 1330 to good standing,

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;

**Motion Carries**

Recessed: 9:38 AM

Reconvened: 10:32 AM

### **COUNTY AUDITOR AND SUDSINA & ASSOCIATES LLC**

Present: Janet Esposito and Mike Sudsina, Sudsina and Associates LLC

#### **Discussion:**

##### **1. County Bonds**

Mr. Sudsina explained when you issue bonds, you are borrowing money from investors. The investment banks or other financial institution find the investors and their primary obligation is to them with a secondary obligation to the County. Mr. Sudsina's firm is interjected between the County and bankers, and they have a federal fiduciary duty to protect the County's best interest.

Sudsina & Associates uses Standard and Poors as the credit rating agency for the County and they assist the County Auditor's Office to prepare to discuss the County's economy and finances prior to doing the bond issuance.

For bond investors, Sudsina & Associates prepares an official statement that outlines everything that is important to an investor about the County and every year the information needs to be refreshed and sent to an oversight board. In September, the information was prepared and submitted.

Mr. Sudsina presented a tentative time schedule, and the target date of completion is Thursday, December 2, 2021.

**Portage County, Ohio**  
**Various Purpose Improvements Refunding Bonds, Series 2021**  
**Tentative Time Schedule**  
**Tuesday, October 12, 2021**



<u>Date</u>	<u>Activity</u>	<u>Lead Responsibility</u>	<u>Lead</u>
Friday, October 1, 2021	Distribute Updated Draft of POS & NOS	Bond Counsel	
Tuesday, October 12, 2021	Meet with Commissioners to Review Bond Process and Refunding Details	Municipal Advisor	
Wednesday, October 13, 2021	Return Comments on 1st Draft POS & NOS to Bond Counsel Distribute Draft Authorizing Bond Legislation	All Bond Counsel	
Thursday, October 21, 2021	Board of Commissioners Adopts Authorizing Resolutions	All	
Wednesday, October 27, 2021	Distribute Near Final Draft of POS Send Draft POS's & Financials to Rating Agency Distribute Draft Rating Call Preparation Materials	Bond Counsel Municipal Advisor Municipal Advisor	
Thursday, November 4, 2021	Rating Presentation Preparation Meeting	All	
Friday, November 5, 2021	Rating Conference Call	All	
Thursday, November 11, 2021	Receive Credit Rating Distribute NOS & POS to Market for 2021 Bonds	All Bond Counsel	
Thursday, November 18, 2021	Price 2021 Bonds (Set Interest Rates)	Municipal Advisor	
Thursday, December 2, 2021	Close 2021 Bonds (Escrow Account Funded)	All	

October						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

There are 3 ways to sell bond:

1. Contact a local bank and ask what's their best interest rate (Direct Placement) and then it's awarded to lowest bidder. The Direct Placement has limitations in that they do not like to go out past 15 years because they are the only investor.
2. Broaden the marketplace and try to get many investors involved by going through an investment bank and add competition to the process and let all bidders have the information and set a certain time to present the lowest and best price (lowest interest rate). This is the best way to get the lowest interest rate because all investors bid. The terms for investment banks can go as long as 100 years.
3. General Obligation Bond is ideal for competitive sale, and you would go through a selection process, pick an investment bank and work with that bank. Competitiveness is added by going through a selection process of the investment bank, but you lose the competitive nature for the marketing of the bonds because you are working with 1 issuer.

The County's process will be done through competitive sale and the timeline lays out the process.



There are 12 outstanding bond issues that will be worked into 1 refund. All notes have their own pay off dates and are callable with no restrictions for early payoff.

On December 2<sup>nd</sup>, the County will borrow new money with a lower interest rate to pay off the old bonds when they come due and rolling in the additional costs.

Commissioner Christian-Bennett asked if the County were to pay off its debt for sewer/water, would the Board still continue to collect the surcharge? Auditor Esposito noted it would need to be reconsidered.

Mike Sharb, bond counsel from Squire Patton Boggs, will be in next week to complete the paperwork.

### **PORTAGE DEVELOPMENT**

Present: Director Brad Ehrhart, Eddie Berichon Americana Development/Martin Wheel and Mike Hlad Brimfield Zoning.

**Community: Brimfield Township, Portage County**

**Business: Martin Wheel Co. / Americana Development Inc.**

**Project:** Martin Wheel has been located in the City of Tallmadge and completed several expansions on its current facility and can no longer expand at their current site. Martin Wheel plans to relocate from the City of Tallmadge to the Maplecrest Development in Brimfield Township which is in the Brimfield/Tallmadge JEDD. Americana Development plans to construct a new 192,500 square foot manufacturing/office facility and plans to purchase enough land for future development on 30 acres. Martin Wheel also plans to purchase new machinery, equipment, furniture, fixtures, and inventory. Although Martin Wheel is moving to a different Ohio taxing district to Brimfield Township, they will be in the Brimfield/Tallmadge JEDD and Mayor David Kline has given his full support for this project.

This tax incentive is for **real property only**.

<b>Proposed investments include: Amount of Investments</b>		<b>Eligible Amounts</b>
	<u><b>Minimum - Maximum</b></u>	<u><b>Minimum - Maximum</b></u>
Land	\$ 2,000,000 - \$ 2,500,000	- 0 -
New Construction	\$10,000,000 - \$12,000,000	\$ 10,000,000 - \$12,000,000
Machinery & Equipment	\$ 400,000 - \$ 600,000	- 0 -
Furniture/Fixtures	\$ 50,000 - \$ 150,000	- 0 -
Inventory	\$1,000,000 - \$ 3,000,000	- 0 -
<b>Total</b>	<b>\$13,450,000 - \$18,250,000</b>	<b>\$10,000,000 - \$12,000,000</b>

<b>Jobs related to project include:</b>	<b><u>Full-Time Permanent</u></b>	<b><u>Full-Time Temporary</u></b>
New jobs (3 years)	24	6
Retained jobs	<u>101</u>	<u>16</u>
<b>Total positions</b>	<b>125</b>	<b>22</b>
 <b>Payroll related to the project:</b>	 <b><u>Full-time Permanent</u></b>	 <b><u>Full-Time Temporary</u></b>
New Payroll	\$ 900,000	\$225,000
Retained Payroll	<u>\$4,750,000</u>	
<b>Total Payroll</b>	<b>\$5,650,000</b>	
 <b>Proposed tax exemption:</b>	 <b><u>Percent</u></b>	 <b><u>Term</u></b>
Real Property	60%	10 years

The Enterprise Zone Agreement has been approved as to form by the Portage County Prosecutor's office.

The Board of Education of both the Field Local Schools and Maplewood Career Center have received their required notification.

City of Tallmadge received their required notice of the relocation and is in support of this project.

The Waiver of Relocation was approved by the Ohio Department of Development on September 20, 2021.

\* \* \* \* \*

Mr. Berichon presented an overview of the company and explained they've simply outgrown their facility and it cannot be expanded due to wetlands surrounding the area. The new area is more conducive to warehousing and distribution, with additional acreage to expand in the future.

Mr. Hlad stated the abatement is a 10-year 60% abatement and Tallmadge Mayor Kline and the Superintendent of the school are both on board with the agreement.

Commissioner Christian-Bennett explained the schools will still receive the tax revenue on the raw land and they will receive 40% abatement and after 10 years, they will receive the full amount.

The completion date will depend on the price of steel as it's increased 80%, but projections are expected in 2022 or early 2023.

1. Draft Resolution: Enter into an agreement within the rural enterprise zone of Brimfield Township, Ohio with Americana Development Inc., Americana Development Inc. dba Martin Wheel Tax Abatement Agreement for real property only./Resolution No. 21-0775

Commissioner Christian-Bennett noted there's no need for a meeting next Tuesday, so the Board will be back in session next Thursday, October 21, 2021.

\* \* \* \* \*

**RESOLUTION NO. 21-0750       -       RE:   ESTABLISHING EMPLOYER AND  
EMPLOYEE BI-WEEKLY CONTRIBUTION  
RATES FOR THE PORTAGE COUNTY  
EMPLOYEE HEALTH BENEFIT PLAN FOR  
CALENDAR YEAR 2022.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

- WHEREAS,** Ohio Revised Code ("R.C.") §§305.171 and 305.23 authorize the Portage County Board of Commissioners ("Board") to provide and manage group hospitalization, health, and dental insurance plans for the employees of Portage County, on a contract or self-insured basis; and
- WHEREAS,** the Board has entered into contract with Medical Mutual Services, LLC, and Delta Dental of Ohio to provide and administer group health care and dental plans for employees during calendar year 2022; and
- WHEREAS,** the Board has established the Employee Health Benefit Plan with the assumption that costs will be fairly apportioned between employer and employee for the purpose of ensuring a viable and properly funded plan; and
- WHEREAS,** Willis of Ohio, Inc., the county's Health Care Consultant, and the Human Resources Department staff have recommended revisions to the County's Employee Health Benefit Plan, as reflected herein and in the Plan, Addendum attached hereto as Exhibit A and the Spousal Certification attached hereto as Exhibit B, incorporating certain changes to the Portage County Employee Health Benefit Plan (PPO Plus), now therefore be it
- RESOLVED,** that the Board has previously established and affirms as a matter of policy that total employee contributions toward the cost of the Employee Health Benefit Plan should meet or exceed ten percent (10%) of such costs, and any previous expressions of Board policy in this regard (e.g., Resolution #20-0596) are hereby superseded; and be it further
- RESOLVED,** that the Board approves the employee contribution rates established hereinafter with the understanding that the rates are designed to be applied as payroll deductions on the 26 pay periods of 2022; and be it further
- RESOLVED,** that the bi-weekly employee/employer contribution rates for the Portage

County Employee Health Benefit Plan set forth hereinafter are hereby approved and adopted for payroll deduction applicable to pay days in calendar year 2022, as follows:

**Medical/ Rx**

**PPO Plus**

<b>Coverage</b>	<b>Employee</b>	<b>Employer</b>
Employee	\$40.32	\$380.59
Employee + Spouse	\$105.53	\$821.74
Employee + Child(ren)	\$72.16	\$684.23
Family = Spouse + children	\$143.89	\$1118.83

; and be it further

**RESOLVED,**

that the bi-weekly employee contribution rates for the Portage County Employee Vision/Hearing Plan set forth hereinafter are hereby approved and adopted for payroll deduction applicable to pay dates in calendar year 2022, as follows:

**Vision/Hearing**

	<b>Employee Rate</b>
Employee Only	\$2.16
Employee + Spouse	\$4.76
Employee + Child(ren)	\$3.89
Family	\$6.50

; and be it further

**RESOLVED,**

that the bi-weekly employee contribution rates for the Portage County Employee Dental Plan set forth hereinafter are hereby approved and adopted for payroll deduction applicable to pay dates in calendar year 2022, as follows:

**Dental**

**Delta Dental**

	<b>Employee Rate</b>
Employee Only	\$10.91
Employee + Spouse	\$20.14
Employee + Child(ren)	\$27.13
Family	\$40.44

; and be it further



**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call vote as follows:

Vicki A. Kline, Absent;	Sabrina Christian-Bennett, Yea;	Anthony J. Badalamenti, Yea;
*	*	*
		*
		*

**RESOLUTION NO. 21-0751      -      RE:    TRANSFER FROM FUND 0001, GENERAL  
FUND TO FUND 1414, CHILD SUPPORT  
ADMINISTRATION**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,** the Portage County Board of Commissioners has agreed to provide the local match for Child Support IV-D contract payments; and

**WHEREAS,** it is necessary to do a transfer from the General Fund; now therefore be it

**RESOLVED,** that the following transfer of funds be made in the amount of \$2,631.14 for September 2021 IV-D contract payments local match for Domestic Court June 2021 and Clerk of Courts June 2021 payments as reviewed and recommended by the Department of Job & Family Services:

**FROM:**

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000— Transfer Out

\$2,631.14

**TO:**

**FUND 1414, CHILD SUPPORT ADMINISTRATION**

ORGCODE - 14140512

Revenue Account

Object: 280000 – Transfer In

Project NONE

\$2,631.14

; and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer by



Project: NONE

\$31,425.42

; and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0753 - RE: TRANSFER FROM FUND 1413, WIA FUND TO FUND 1410 PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,** the JFS WIA Fund owes the Public Assistance Fund for the WIOA RMS staff costs paid out of the Public Assistance Fund; and

**WHEREAS,** it is necessary to do a transfer of funds to cover these costs; now therefore be it

**RESOLVED,** that the following transfer of funds be made in the amount of \$122,848.28 for July adj#2, August adj#1 and September 2021 as reviewed and recommended by the Department of Job & Family Services:

**FROM:**

FUND 1413, JFS WIA FUND

ORGCODE - 14130519

Debit Expense Account

Object: 912000 – JFS Shared

Project 3A258

\$ 13,449.00

Project 3B278

\$ 23,270.43

Project 3A259

\$ 3,640.43

Project 3B259	\$ 30,007.73
Project 3B277	\$ 33,582.86
Project 3D278	\$ 5,448.83
Project 3A225	\$ 13,449.00

**TO:**FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$122,848.28

; and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0754 - RE: ADVANCE PARTIAL REPAYMENT FROM FUND 1415, CHILD WELFARE SPECIAL LEVY FUND TO FUND 0001 GENERAL FUND,**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,** the Portage County Job & Family Services has entered into a repayment plan for cash advances provided 9/3/20 Resolution 20-0537, 1/28/21 Resolution 21-0078 and 5/27/21 Resolution 21-0394; and

**WHEREAS,** the fourth payment has come due to partially repay the cash advance given in Resolution 21-0078 on 1/28/21; now therefore be it

**RESOLVED,** that the following transfer be made in the amount of \$25,000.00 as requested by Portage County Job and Family Services

**CREDIT:**

FUND 0001, COUNTY GENERAL FUND

ORGCODE – 00100002

Expense Account

Object: 291000 – Cash Advance Out Returns \$25,000.00

**DEBIT:**

FUND 1415, CHILD WELFARE SPECIAL LEVY

ORGCODE - 14150519

Revenue Account

Object: 921000 – Advance Out Returns

Project NONE \$25,000.00

; and be it further

**RESOLVED,** that a certified copy of this resolution be filed with the County Auditor; and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0755                      -                      RE:    TRANSFER FROM FUND 1415, CHILD  
WELFARE SPECIAL LEVY FUND TO  
FUND 1410 PUBLIC ASSISTANCE  
FUND**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,**                      the Child Welfare Special Levy Fund owes the Public Assistance Fund for

Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

**WHEREAS,** it is necessary to do a transfer of funds to cover these costs; now therefore be it

**RESOLVED,** that the following transfer of funds be made in the amount of \$15,222.02 for final payment for SFY21 2<sup>nd</sup> Qtr and \$124,777.98 for SFY21 3<sup>rd</sup> Qtr payment #1 for a total transfer of \$140,000.00 as reviewed and recommended by the Department of Job & Family Services:

**FROM:**

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 – JFS Shared

Project 5SHAR

\$140,000.00

**TO:**

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR

\$140,000.00

; and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0756**

This resolution was omitted. This is for numbering purposes only.

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**RESOLUTION NO. 21-0757      -      RE:    APPROVING A REQUEST FOR  
INSTALLMENT PAYMENTS OF  
CONNECTION CHARGES FOR  
CONNECTIONS TO THE SANITARY  
SEWERAGE SYSTEM IN THE PORTAGE  
COUNTY REGIONAL SEWER DISTRICT AND  
ESTABLISHING THE TERMS AND  
CONDITIONS OF THE SAME.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,**            this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

**WHEREAS,**            the following named applicants, being the (OWNERS) of the property hereafter described applied for a sanitary sewer permit and has now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicant:            Robert Lisewski & Carol Lisewski (OWNERS)  
Service Address:    11056 State Route 44, Unit L  
                             Mantua, OH 44255

Parcel Number:     23-035-10-00-129-013

Property Description:    Situated in the Township of Mantua, County of Portage and State of Ohio: And known as being Unit L of the Benttree Commons Condominium, and an undivided 5.6% interest in the common areas and facilities, as the same is shown of record upon the drawing in Plat Book 32, Pages 1 to 9 inclusive of the Portage County Records of Plats and further declared in a condominium declarations and by-laws filed May 23, 1985, and recorded in Volume 1027, Pages 529 thru 575, of the Portage County Records.

Prior Instrument No. 200700616, Portage County Records.

**WHEREAS,** this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

**RESOLVED,** that this Board agrees to accept the request of the above-named OWNERS for installment payments of the sewer connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

- A. The total amount of such connection charges to be financed is \$4,743.00.
- B. The connection charges shall be payable in 40 quarterly installments beginning at the end of the first quarter that coincides with or follows the first regular sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNERS are delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.
- C. A carrying charge shall be paid equal to 1.67% percent per annum (based on the Ohio Water Development Authority for the month of September 2021), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.
- D. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.
- E. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.
- F. The OWNERS, prior to the issuance of the permit, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.
- G. The OWNERS or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the



unpaid balance.

- H. In the event the OWNERS or SUCCESSOR are delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNERS or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the OWNERS or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNERS or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNERS or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

**RESOLVED,**

the Sanitary Engineer acting on behalf of the Board, is hereby authorized, and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

**RESOLVED,**

the Sanitary Engineer shall present a certified copy of this Resolution to the OWNERS referred to herein. The OWNERS shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNERS and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNERS and the County. Upon the execution by the OWNERS of the approval of such terms and conditions, the OWNERS can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording

pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above-described property in the event of the failure of the OWNERS or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNERS and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNERS and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNERS the permit provided for in Section 1402 of Resolution No. 12-1138; and be it further

**RESOLVED,** that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

**RESOLVED,** Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

**RESOLVED,** it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0758**

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**RE: APPROVING A REQUEST FOR  
INSTALLMENT PAYMENTS OF  
CONNECTION CHARGES FOR  
CONNECTIONS TO THE SANITARY  
SEWERAGE SYSTEM IN THE PORTAGE  
COUNTY REGIONAL SEWER DISTRICT AND  
ESTABLISHING THE TERMS AND  
CONDITIONS OF THE SAME.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,** this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

**WHEREAS,** the following named applicant, being the (OWNER) of the property hereafter described applied for a sanitary sewer permit and has now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicant: John Mihavics (OWNER)  
Service Address: 4744 Loraine Drive  
Kent, OH 44240

Parcel Number: 04-017-10-00-045-000

Property Description: Situated in the Township of Brimfield, County of Portage, and State of Ohio, and known as being all of Lot Number Fifteen (15) in Oakwood Acres Allotment, as recorded in Volume 11, Page 16 of the Portage County Record of Plats. Prior Instrument Number 201912345 of the Portage County Records and Volume 921, Page 751, Portage County Records.

**WHEREAS,** this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

**RESOLVED,** that this Board agrees to accept the request of the above-named OWNER for installment payments of the sewer connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

- A. The total amount of such connection charges to be financed is \$5,580.00.
- B. The connection charges shall be payable in 100 quarterly installments beginning with the first sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNER is delinquent twice in consecutive quarters on paying quarterly installments

and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.

- C. A carrying charge shall be paid equal to 0.84% percent per annum (based on  $\frac{1}{2}$  of the Ohio Water Development Authority for the month of September 2021, for owner occupied homes), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.
- D. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.
- E. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.
- F. The OWNER, prior to the issuance of the permit, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.
- G. The OWNER or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.
- H. In the event the OWNER or SUCCESSOR is delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNER or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the OWNER or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNER or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNER or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration,

shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

**RESOLVED,**

the Sanitary Engineer acting on behalf of the Board, is hereby authorized, and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

**RESOLVED,**

the Sanitary Engineer shall present a certified copy of this Resolution to the OWNER referred to herein. The OWNER shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNER and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNER and the County. Upon the execution by the OWNER of the approval of such terms and conditions, the OWNER can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above-described property in the event of the failure of the OWNER or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNER and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNER and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNER the permit provided for in Section 1402 of Resolution No. 12-1138; and be it further

**RESOLVED,**

that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

**RESOLVED,** Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

**RESOLVED,** it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0759      -      RE:    ENTER INTO AN AGREEMENT WITH  
PORTAGE COUNTY BOARD OF  
COMMISSIONERS ON BEHALF OF THE  
PORTAGE COUNTY HOMELAND SECURITY  
AND EMERGENCY MANAGEMENT AND  
BAD DAY TRAINING & CONSULTING.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,** Portage County Homeland Security & Emergency Management is in need of a Confined Space Rescue Certification Course; and

**WHEREAS,** Bad Day Training & Consulting is able and willing to provide such training services related to Confined Space Rescue Certification Course; now, therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an agreement by and between the Board of Commissioners and Bad Day Training & Consulting, 3455 Boston Mills Rd., Richfield, OH 44286, for a Two-Day Confined Space Rescue Certification Course; up to 24 students; and be it further

**RESOLVED,** the certification course cost are not-to-exceed Nine Thousand Nine Hundred Eighty Dollars 00/100 (\$9,980.00); this training proposal is valid until December 31, 2021; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this

resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Voice vote as follows:

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0760      -      RE:    APPROVE THE REVISED PREVENTION, RETENTION AND CONTINGENCY PLAN, EFFECTIVE OCTOBER 31, 2021 FOR PORTAGE COUNTY JOB AND FAMILY SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,**      Chapter 5108 of the Ohio Revised Code and rules issued under the chapter require that Job & Family Services adopt a written statement of policies governing the prevention, retention, and contingency (PRC) program for Portage County; and,

**WHEREAS,**      there have been thirty-three (33) revisions since the inception of the PRC Plan with the last revision approved via Journal Entry on May 13, 2021 with an effective date of April 29, 2021; and

**WHEREAS,**      the Director of Portage County Job & Family Services presented the Board of Commissioners with the revised Prevention, Retention and Contingency Plan (see backup – Exhibit A) for Portage County Job & Family Services, Division of Family Employment & Support Services, advising the Board of Commissioners that the PRC Plan was revised in accordance with Chapter 5108 of the Ohio Revised and reviewed by the County Community Planning Committee; and,

**WHEREAS,**      the Portage County Prosecutor's Office reviewed the revised PRC Plan and advised that the proposed changes are consistent with the requirements of the applicable statutes and related regulations; now therefore be it

**RESOLVED,**      that the Board of Portage County Commissioners does hereby certify that Portage County Job & Family Services complied with Chapter 5108 of the Ohio Revised Code in adopting the statement of policies and agrees to adopt this revision of the Prevention, Retention and Contingency (PRC) Plan in its

entirety per state guidance, as presented by the Director of Portage County Job and Family Services, effective October 31, 2021; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;	Sabrina Christian-Bennett, Yea;	Anthony J. Badalamenti, Yea;
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**RESOLUTION NO. 21-0761      -      RE:    SET THE REQUEST FOR PROPOSAL DATE FOR CHILD AND ADOLESCENT NEEDS AND STRENGTHS ASSESSMENT (CANS) ASSESSOR SERVICES FOR THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**RESOLVED,** that the request for proposal specifications for child and adolescent needs and strengths assessment (CANS) assessor services for the Portage County Job & Family Services Department be and hereby are approved; and be it further

**RESOLVED,** that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor- room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 1:30 p.m., E.S.T. on October 27, 2021; and be it further

**RESOLVED,** that the notice of receiving proposals shall be published in the Record Courier on October 15, 2021 and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.



Roll call vote as follows:

Vicki A. Kline, Absent;                      Sabrina Christian-Bennett, Yea;                      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0762**

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**RE: A RESOLUTION TO AUTHORIZE THE  
PORTAGE COUNTY ENGINEER TO  
EXECUTE LOCAL PUBLIC AGENCY (LPA)  
AGREEMENT NO. 36700 (PID NO.113740)  
WITH THE DIRECTOR OF THE OHIO  
DEPARTMENT OF TRANSPORTATION FOR  
THE PROJECT KNOWN AS THE  
REPLACEMENT OF SILICA SAND ROAD  
TRUSS BRIDGE (SFN 6732860) OVER  
EAGLE CREEK, PORTAGE COUNTY, OHIO.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

**WHEREAS,** the Portage County Engineer has secured federal funding from the State of Ohio, Department of Transportation for eligible construction costs for the replacement of Silica Sand Road truss bridge (SFN 6732860) over Eagle Creek, in Portage County, Ohio, and

**WHEREAS,** the Portage County Engineer has received LPA Agreement No. 36700 (PID No. 113740) from the Director of the Ohio Department of Transportation for this project, and

**WHEREAS,** the LPA Agreement provides for 95% of the eligible construction costs (up to grant maximum) for appropriate work completed on the project, now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby authorize the Portage County Engineer to enter into LPA Agreement No. 36700 (PID No. 113740) with the Director of the Ohio Department of Transportation to access federal funds to pay on the project known as the **replacement of Silica Sand Road truss bridge (SFN 6732860) over Eagle Creek, in Portage County**, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION No. 21-0763**

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**RE: BILLS APPROVED AND CERTIFIED TO THE  
PORTAGE COUNTY AUDITOR FOR  
PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**RESOLVED,**      that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services, or other designee on October 12, 2021 in the total payment amount of **\$700,605.60**, for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,**      that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0764**

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**RE: WIRE TRANSFER APPROVED AND  
CERTIFIED TO THE PORTAGE COUNTY  
AUDITOR FOR PAYMENT.**

This resolution was omitted. No health benefit wires. This is for numbering purposes only.

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**RESOLUTION NO. 21-0765**

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**RE: APPROVAL OF JOURNAL  
VOUCHERS/ENTRIES.**

It was moved by, Anthony J. Badalamenti seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

**WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

**RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

10/12/21	597	7,677.47
10/12/21	599	41,342.58
10/12/21	600	8,086.89
10/12/21	601	253.09
10/12/21	602	25,701.20
10/12/21	603	17,986.98
10/12/21	604	264,840.55
10/12/21	605	2,884.00
Total		\$368,772.76

; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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PORTAGE COUNTY AUDITOR  
JANET ESPOSITO

JOURNAL VOUCHER ROUTING SLIP

DATE	SENT TO	RETURN TO	JV #	AMOUNT
10/12/21	COMMISSIONERS	AUDITOR	597	7,877.47
10/12/21	COMMISSIONERS	AUDITOR	599	41,342.58
10/12/21	COMMISSIONERS	AUDITOR	600	8,086.89
10/12/21	COMMISSIONERS	AUDITOR	601	253.09
10/12/21	COMMISSIONERS	AUDITOR	602	25,701.20
10/12/21	COMMISSIONERS	AUDITOR	603	17,986.98
10/12/21	COMMISSIONERS	AUDITOR	604	264,840.55
10/12/21	COMMISSIONERS	AUDITOR	605	2,894.00
			TOTAL	368,772.76
10/12/21			598	184.36
		SOLID WASTE	TOTAL	164.36

21 - 140

COUNTY AUDITOR

DATE

COMMISSIONERS RES # 210765

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**RESOLUTION NO. 21-0766**

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**RE: ACCEPTANCE OF THEN AND NOW  
CERTIFICATIONS FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed are properly certified by the County Auditor in the amount of **\$101,878.00** dated **October 12, 2021** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

JANET ESPOSITO, AUDITOR  
Portage County Auditor's Office  
449 S. Meridian Street, Ravenna, Ohio 44266

**EXHIBIT A**

Phone (330) 297-3561

DATE: 10-12-21**THEN AND NOW CERTIFICATE**

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Janet Esposito  
Portage County Auditor

10-8-21  
Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
ATV	8-2-21	9-28-21	Sheriff	210.00	
"	2-1-21	"	"	210.00	
"	9-24-21	"	"	210.00	
"	5-14-21	"	"	210.00	
Kline + Kaveli	9-17-21	9-29-21	"	210.00	
Wesco	9-10-21	9-24-21	Common Pl	2268.40	
Friends Office - 4	9-21-21	9-28-21	BOE	891.44	
PO Co Clerk	7-1-21	9-3-21	JPS	5222.50	
PO Co Juv	"	"	"	4312.54	
PO Co Pros	"	"	"	11543.04	
State Farm	9-9-21	10-4-21	Veris	108.75	

COMMISSIONERS RESOLUTION # 210766PAGE TOTAL 25,560.87DATE: 10/12/21

\*COMMISSIONERS

GRAND TOTAL: 101,878<sup>00</sup> n/a

JANET ESPOSITO, AUDITOR  
Portage County Auditor's Office  
449 S. Meridian Street, Ravenna, Ohio 44266

**EXHIBIT A**

Phone (330) 297-3561

DATE: 10-12-21**THEN AND NOW CERTIFICATE**

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
PO Co Prosecutor	9-1-21	9-15-21	Engineer	1666.67	
Leonard, Dorelaine	9-26-20	1-15-21	BOE	559.00	
Ohio Chapter PBI	9-19-21	9-20-21	Sheriff	250.00	
James Kovelman	12-22-20	1-15-21	BOE	492.00	
McFarland et al	5-26-20	"	"	572.00	
Donald Spears	2-19-21	9-8-21	"	306.00	
"	2-9-21	"	"	318.00	
PO Co Engineer	10-24-21	7-2-21	Engineer	883.69	
Ohio Supreme Ct	6-3-20	9-29-21	Dorm Ct	1374.00	
Grand Jury Sys	9-13-21	10-4-21	"	720.50	
Ohio Dept JPS	8-1-21	10-1-21	Shenell/Pur	4219.93	
McFarland et al	10-9-2020	9-29-21	Coltonet	5900.00	

COMMISSIONERS RESOLUTION # 210766PAGE TOTAL 17,161.78DATE: 10/12/21

\*COMMISSIONERS

GRAND TOTAL

JANET ESPOSITO, AUDITOR  
Portage County Auditor's Office  
449 S. Meridian Street, Ravenna, Ohio 44266

**EXHIBIT A**

Phone (330) 297-3561

**THEN AND NOW CERTIFICATE**

DATE: 10-7-21

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Whelan's Additions	8-31-21	9-14-21	Juv. Ct.	240.00	
PC Co Permits	8-1-21	8-2-21	JPS	10,448.17	
Verity	9-1-21	9-3-21	Muni Ct.	5922.74	
Hughes Grass	10-22-21	7-2-21	Maint	1160.00	
Coleman	7-1-21	8-13-21	JPS	4310.57	
Fidlar Truck	9-27-21	10-1-21	Recorder	8500.00	

COMMISSIONERS RESOLUTION # 210766

PAGE TOTAL 32,581.48

DATE: 10/12/21

\*COMMISSIONERS

GRAND TOTAL

JANET ESPOSITO, AUDITOR  
Portage County Auditor's Office  
449 S. Meridian Street, Ravenna, Ohio 44266

**EXHIBIT A**

Phone (330) 297-3561

**THEN AND NOW CERTIFICATE**

DATE: 10/12/21

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Alexis Forensic	7-8-21	10-5-21	Sheriff	380.00	
Axon Ent.	9-1-21	10-1-21	"	13,095.00	
F4S Auto	8-7-21	9-30-21	"	225.00	
Onco Calibration	9-28-21	10-3-21	"	400.00	
"	"	"	"	1205.00	
West Va Law Ent.	10-4-21	"	"	6227.10	
"	"	"	"	5136.00	
Supreme Ct Onco	7-7-20	4-3-21	Muni Ct	558.77	

COMMISSIONERS RESOLUTION # 210766

PAGE TOTAL 26,573.87

DATE: 10/12/21

\*COMMISSIONERS

GRAND TOTAL

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**RESOLUTION No. 21-0767      -      RE:    BILLS APPROVED AND CERTIFIED TO THE  
PORTAGE COUNTY AUDITOR FOR  
PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**RESOLVED,**      that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on September 2, 2021 in the total payment amount of **\$414,891.56, including late fees finance charges, interest & penalties amounting to \$5.52 for Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,**      that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0768      -      RE:    WIRE TRANSFER APPROVED AND  
CERTIFIED TO THE PORTAGE COUNTY  
AUDITOR FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**RESOLVED,**      that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services, or other designee on October 12, 2021 in the total payment amount as follows:



1. \$414,985.86 to Medical Mutual - Claims
2. \$1,043.40 to Medical Mutual – Flex Admin
3. \$2,928.11 to Medical Mutual – Flex Claims; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,**

that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, October 15, 2021	\$ 414,985.86
Wire Transfer on Friday, October 15, 2021	\$ 1,043.40
Wire Transfer on Friday, October 15, 2021	\$ 2,928.11

and be it further

**RESOLVED,**

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

WI101521

10/13/2021 13:59 PORTAGE COUNTY  
Kchulich INVOICE ENTRY PROOF LISTP 2  
apinvent

CLERK: slynn BATCH: 4010 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE CHK/WIRE
APPROVED PAID INVOICES							
7727 00001 NATIONAL CITY BA 554404	20211004PC	20210220 648465	WI101521		2,928.11	.00	171,919.90 1003219
CASH 9999 2021/10 INV 10/04/2021	SSP-CHK: N	DISC: .00					
ACCT 010900 DEPT 010 DUE 10/04/2021	DESC: INSURANCE, ALL TYPES					71020184 425320	2,928.11 1099:W
1 APPROVED PAID INVOICES					TOTAL		2,928.11
1 INVOICE(S)					REPORT POST TOTAL		2,928.11

Wire-Medical Mutual  
Flex Claims

210768

WI101521

10/13/2021 14:01 PORTAGE COUNTY  
Kchulich INVOICE ENTRY PROOF LISTP 2  
apinvent

CLERK: slynn BATCH: 4011 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE CHK/WIRE
APPROVED PAID INVOICES							
7727 00001 NATIONAL CITY BA 550405	34517	20210220 648466	WI101521		1,043.40	.00	171,919.90 1003219
CASH 9999 2021/10 INV 10/04/2021	SSP-CHK: N	DISC: .00					
ACCT 010900 DEPT 010 DUE 10/04/2021	DESC: INSURANCE, ALL TYPES					71020184 425310	1,043.40 1099:W
1 APPROVED PAID INVOICES					TOTAL		1,043.40
1 INVOICE(S)					REPORT POST TOTAL		1,043.40

Wire-Medical Mutual  
Flex Admin

210768

10/13/2021 14:04 PORTAGE COUNTY  
kchurch INVOICE ENTRY PROOF LIST

WI101921

P  
apinvent 2

CLERK: elynn BATCH: 4012 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE CHK/WIRE
APPROVED PAID INVOICES							
7727 00004 MEDICAL MUTUAL S 550406	20210365 648467	WI101521	414,985.86	.00	1,903,629.01	1003220	
CASH 3999 2021/10 JNY 10/04/2021 SEP-CHK: B DISC: .00 71010189 901000 226,314.24 1099:M							
ACCT 010900 DEPT 018 DUB 10/04/2021 DESC: INSURANCE, ALA TYPES 71010189 903000 188,671.62 1099:M							
1 APPROVED PAID INVOICES TOTAL					414,985.86		
1 INVOICE(S) REPORT POST TOTAL					414,985.86		

Wire - Medical Mutual  
Medical Claims

210768

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**RESOLUTION NO. 21-0769      -      RE:    APPROVAL OF JOURNAL  
VOUCHERS/ENTRIES.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

**WHEREAS,**            the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

**WHEREAS,**            there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

**WHEREAS,**            the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

**RESOLVED,**            that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

10/14/21	774	8,829.64
10/14/21	775	36,725.29
10/14/21	777	40,774.89
10/14/21	778	4,018.40
10/14/21	782	5,545.03
Total		\$ 95,893.25

; and be it further

**RESOLVED,**            that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

PORTAGE COUNTY AUDITOR  
JANET ESPOSITO

JOURNAL VOUCHER ROUTING SLIP

DATE	SENT TO	RETURN TO	JV #	AMOUNT
10/14/21	COMMISSIONERS	AUDITOR	774	8,829.64
10/14/21	COMMISSIONERS	AUDITOR	775	38,725.29
10/14/21	COMMISSIONERS	AUDITOR	777	40,774.89
10/14/21	COMMISSIONERS	AUDITOR	778	4,018.40
10/14/21	COMMISSIONERS	AUDITOR	782	5,545.03
			TOTAL	95,893.25
10/14/21			772	432.40
10/14/21			773	34.69
10/14/21			781	3,142.38
10/14/21			790	516.95
		SOLID WASTE	TOTAL	4,126.42

COUNTY AUDITOR

10/12/21  
DATE

COMMISSIONERS RES # 210769

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**RESOLUTION NO. 21-0770       -       RE:   ACCEPTANCE OF THEN AND NOW  
CERTIFICATIONS FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,**       Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,**       the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,**       a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,**       that the expenditures listed are properly certified by the County Auditor in the amount of **\$116,562.75** dated **October 12, 2021** shall be paid; and be it further
- RESOLVED,**       that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;       Sabrina Christian-Bennett, Yea;       Anthony J. Badalamenti, Yea;

JANET ESPOSITO, AUDITOR  
Portage County Auditor's Office  
449 S. Meridian Street, Ravenna, Ohio 44266

**EXHIBIT A**

Phone (330) 297-3561

**THEN AND NOW CERTIFICATE**

DATE: 10-14-21

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

J. Esposito  
Portage County Auditor

10-13-21  
Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Miller Garage Door	9-22-21	9-28-21	Dep Warren	135.00	
Amazon	9-23-21	10-5-21	Purch	1573.82	
Amazon	9-23-21	10-5-21	Purch	1760.00	
Klemmenschneider G&E	10-1-21	10-4-21	"	250.00	
Reconnect Inc	10-1-21	10-5-21	Adapt Prob.	110.00	
Pittsford Office	9-24-21	10-5-21	BOE	123.01	
"	9-24-21	10-5-21	BOE	1499.12	
New Directions	4-28-21	6-4-21	JFS	5376.00	

COMMISSIONERS RESOLUTION # 210770

PAGE TOTAL 16,830.95

DATE: 10/14/21

\*COMMISSIONERS

GRAND TOTAL 116,962.75

JANET ESPOSITO, AUDITOR  
Portage County Auditor's Office  
449 S. Meridian Street, Ravenna, Ohio 44266

**EXHIBIT A**

Phone (330) 297-3561

**THEN AND NOW CERTIFICATE**

DATE: 10-14-21

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Uncle Sam's Bell	8-10-21	8-30-21	JFS	6067.94	
National Background	5-3-21	5-17-21	"	6249.00	
PO CO Clerk, etc	1-1-21	10-5-21	"	1405.70	
Frica Gorman	8-2-21	10-5-21	"	199.00	
Notasay Jacobs	9-2-21	8-27-21	"	2348.73	
Lynn & Lynn Svc's	7-1-21	9-3-21	"	797.23	
"	7-1-21	9-3-21	"	22,268.09	
Emerald Trans	5-1-21	5-3-21	"	10,268.70	
PO CO Comm's	6-1-21	6-22-21	"	32,478.74	
"	6-1-21	8-2-21	"	18,448.17	

COMMISSIONERS RESOLUTION # 210770

PAGE TOTAL 109,731.80

DATE: 10/14/21

\*COMMISSIONERS

GRAND TOTAL

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**RESOLUTION NO. 21-0771 - RE: AMENDMENT TO THE GENERAL FUND  
2021 ANNUAL APPROPRIATION  
RESOLUTION NO. 20-0802 ADOPTED  
DECEMBER 17, 2020**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**RESOLVED,** that it has become necessary to amend the General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

						<u>Increase</u>	<u>Decrease</u>
0570	Juvenile Court						
05704	Contract Services						\$ 5,000
05705	Materials & Supplies				\$ 5,000		
					\$ 5,000	\$ 5,000	
<i>Memo: To Cover Expenses</i>							
0700	Sheriff's Department						
07004	Contract Services				\$ 415,708		
07005	Materials & Supplies				\$ 167,044		
07006	Capital Outlay						\$ 167,044
					\$ 582,752	\$ 167,044	
<i>Memo: to outfit the 18 new cars/ inmate medical contract for rest of yr.</i>							
	50 Cruiser Radios & 12 Handheld Portable Radios						
Total:					\$ 587,752	\$ 172,044	

; and be it further

**RESOLVED,** that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

**RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, and be it further



**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0772      -      RE:    AMENDMENT TO THE NON-GENERAL  
FUND 2021 ANNUAL APPROPRIATION  
RESOLUTION NO. 20-0803 ADOPTED  
DECEMBER 17, 2020**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**RESOLVED,** that it has become necessary to amend the Non-General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

						Increase	Decrease
<b>1166</b>	<b>EMPG Homeland Security Grant</b>						
11663	Personal Services				\$	28,650	
11664	Contract Services				\$	1,003	\$ 5,457
11665	Materials & Supplies				\$	4,454	
					\$	34,107	\$ 5,457
<i>Memo: Increase Appropriation, Decrease for Cleanup</i>							
<b>1201</b>	<b>Motor Vehicle and Gas Tax</b>						
12016	Capital Outlay						\$ 200,000
12019	Misc. Expenses				\$	305,756	
					\$	305,756	\$ 200,000
<i>Memo: Sml Brdg Rplc - Local Share</i>							
<b>1271</b>	<b>RLF CDBG Housing</b>						
12718	Debt Service				\$	123,942	
					\$	123,942	\$ -
<i>Memo: King Community Center Loan</i>							
<b>1301</b>	<b>Marriage Licenses</b>						
13014	Contract Services				\$	3,000	
					\$	3,000	\$ -
<i>Memo: To cover expenses for rest of the year</i>							
<b>1310</b>	<b>Mental Health &amp; Recovery Board</b>						
13103	Personal Services				\$	30,000	
13104	Contract Services				\$	3,500,000	
					\$	3,530,000	\$ -
<i>Memo: Increase available funding and fulltime salaries</i>							

<b>1410</b>	<b>Job and Family Services</b>				
14103	Personal Services				\$ 23,749
14105	Materials & Supplies			\$ 25,000	
14106	Capital Outlay				\$ 1,251
				\$ 25,000	\$ 25,000
<i>Memo: Projected Need</i>					
<b>1415</b>	<b>Child Welfare - Special Levy</b>				
14154	Contract Services			\$ 352,612	
14159	Misc. Expenses			\$ 165,000	
				\$ 517,612	\$ -
<i>Memo: Projected Need</i>					
<b>3113</b>	<b>SA PCS Bonds 1997</b>				
31139	Misc. Expenses			\$ 3	
				\$ 3	\$ -
<i>Memo: Residual Equity Trnsf to close</i>					
<b>3115</b>	<b>SA PCS Bonds 2004</b>				
31158	Debt Service				\$ 11
31159	Misc. Expenses			\$ 2,600	
				\$ 2,600	\$ 11
<i>Memo: Residual Equity Trnsf to close</i>					
<b>3141</b>	<b>SA PCW Bonds 1997</b>				
31419	Misc Expenses			\$ 2	
				\$ 2	\$ -
<i>Memo: Residual Equity Trnsf to close</i>					
<b>3214</b>	<b>SA PCS OWDA 2000</b>				
32149	Misc. Expenses			\$ 2,220	
				\$ 2,220	\$ -
<i>Memo: Residual Equity Trnsf to close</i>					

<b>4247</b>	<b>Lakewood &amp; Menough Resurfacing</b>				
42479	Misc. Expenses				\$ 1
				\$ -	\$ 1
	<i>Memo: Over appropriated</i>				
<b>6200</b>	<b>Electronic Fingerprinting</b>				
62003	Personal Services			\$ 4,300	
62004	Contract Services			\$ 5,700	
				\$ 10,000	\$ -
	<i>Memo: For wages, BCI processing</i>				
<b>7040</b>	<b>Central Accounting Services</b>				
7403	Personal Services			\$ 32,274	
				\$ 32,274	\$ -
	<i>Memo: Payroll for rest of the year/ retirement-term payoff</i>				
<b>8106</b>	<b>Sheriff Gifts and Donations K-9</b>				
81064	Contract Services			\$ 2,000	
81065	Materials & Supplies			\$ 10,000	
				\$ 12,000	\$ -
	<i>Memo: \$ needed: vet bills, T-shirts</i>				
<b>TOTAL MEMO BALANCE ALL AMENDMENTS:</b>				<b>\$ 4,598,516</b>	<b>\$ 230,469</b>

; and be it further

**RESOLVED,** that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

**RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea

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**RESOLUTION NO. 21-0773      -      RE:    CASH TRANSFER FROM FUND 3113, SA  
PCS BONDS 1997, FUND 3115, SA PCS  
BONDS 2004, FUND 3141, SA PCW BONDS  
2001, & FUND 3214, SA PCS OWDA 2000  
TO FUND 3170, SA STS BONDS 1999 &  
FUND 3213 SA PCS OWDA 2000**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,**      Funds 3113, 3115, 3141, and 3214 no longer have any liabilities and,

**WHEREAS,**      currently have residual cash balances and

**WHEREAS,**      are in need to be transferred out to similar like debt funds, in anticipation  
of the closing of respective funds; now therefore be it

**RESOLVED,**      that the following cash transfer be made in the amount of \$ 4,823.15

**FROM:**

3113, SA PCS BONDS 1997

ORGCODE- 31130109

Debit Expense Account

Object 910000 – Transfers Out      \$ 2.29

**FROM:**

3115, SA PCS BONDS 2004

ORGCODE- 31150109

Debit Expense Account

Object 910000 – Transfers Out      \$ 2,599.72

**FROM:**

3141, SA PCW BONDS 2001

ORGCODE- 31410109

Debit Expense Account

Object 910000 – Transfers Out      \$ 1.32

**FROM:**

3214, SA PCS OWDA 2000

ORGCODE- 32140109

Debit Expense Account  
Object 910000 – Transfers Out \$ 2,219.82

**TO:**

3170, SA STS BONDS 1999

ORGCODE -31700102

Credit Revenue Account

Revenue Source 280000 - Transfers-In \$ 889.57

**TO:**

FUND 3213, SA PCS OWDA 2000

ORGCODE -32130102

Credit Revenue Account

Revenue Source 280000 - Transfers-In \$ 3,933.58

;and be it further

**RESOLVED,**

that the County Auditor is hereby requested to make said cash transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, and the Department of Budget & Financial Management, and be it further

**RESOLVED,**

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0774**

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**RE: TRANSFER FROM FUND 4247 (2018  
LAKEWOOD/MENOUGH RESURFACING)  
TO FUND 1201, MOTOR VEHICLE GAS TAX**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

**WHEREAS,**

the **2018 Lakewood/Menough Resurfacing Project** has been completed, all payments have been made on behalf of said project and all costs have been booked, and

**WHEREAS,** the Portage County Engineer has requested a transfer of residual equity for the purpose of closing out Fund 4247, **2018 Lakewood/Menough Resurfacing Project**, due to project completion and crediting Fund 1201, Motor Vehicle and Gas Tax; and

**WHEREAS,** the Portage County Board of Commissioners approved the transfer of residual equity for the purpose of closing out said fund due to project completion; now therefore be it

**RESOLVED,** that the following transfer of funds be made in the amount of \$8,673.43...

**FROM:**

**FUND 4247, Lakewood/Menough Resurfacing**

ORGCODE – 42478109

Debit Expense Account

Object: 910000 – Transfers Out

\$8,673.43

**TO:**

**FUND 1201, Motor Vehicle Gas Tax Fund**

ORGCODE- 12018102

Credit Revenue Account

Object: 280000 - Transfer In

\$8,673.43

;and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;      Sabrina Christian-Bennett, Yea;      Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21 – 0775**

-      **RE:   ENTER INTO AN AGREEMENT  
         WITHIN THE RURAL ENTERPRISE  
         ZONE OF BRIMFIELD TOWNSHIP,  
         OHIO WITH AMERICANA  
         DEVELOPMENT INC., AMERICANA  
         DEVELOPMENT INC. DBA MARTIN  
         WHEEL TAX ABATEMENT  
         AGREEMENT FOR REAL PROPERTY  
         ONLY**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,**      a Rural Enterprise Zone within the corporate boundaries of Brimfield Township was certified by the Ohio Department of Development on October 18, 1990; and
- WHEREAS,**      in accordance with Section 5709.63(C) of the Ohio Revised Code, the Portage County Board of Commissioners appointed the Chairman of the Township Trustees as Administrator of the Enterprise Zone; and
- WHEREAS,**      in accordance with Section 5709.61 to 5709.63 of the Ohio Revised Code, Brimfield Township and the County of Portage must approve all agreements with enterprises wishing to establish, occupy, and renovate or expand businesses within the Zone; and
- WHEREAS,**      Brimfield Township is in receipt of an agreement which contains all information required under Rule 122:4-3-02 of the Administrative Code from Americana Development Inc. with its main offices at 7095 Americana Parkway, Reynoldsburg, Ohio 43068-4118, and Americana Development Inc. dba Martin Wheel with its main offices located at 342 West Avenue, Tallmadge, Ohio 44278, and
- WHEREAS,**      the agreement between Brimfield Township, Portage County and Americana Development Inc., and American Development Inc. dba Martin Wheel is upon the expressed conditions herein and in the event of any substantial default by any party in the performance of those conditions, this agreement shall terminate, at the option of either party, upon thirty days written notice from the non-defaulting party without correction; now therefore be it
- RESOLVED,**      that the Portage County Board of Commissioners does hereby approve the Enterprise Zone Agreement as agreed to by and between the parties herein included; now therefore be it further



that the Board of Portage County Commissioners finds and determines that all formal actions of the Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Vicki A. Kline, Absent;	Sabrina Christian-Bennett, Yea;	Anthony J. Badalamenti, Yea;
*	* *	* *

1. In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

- All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;  
**Motion Carries**

- Accept the resignation of David Sloan, Design Engineer for Portage County Water Resources, effective October 4, 2021 and to post the vacancy externally until filled.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

**Motion Carries**

- Accept the resignation of Jenna Morgan, HR Generalist for Portage County Human Resources, effective October 29, 2021 and to post the vacancy externally until filled.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

**Motion Carries**

- Approve the revisions to the HR Generalist job description for Portage County Human Resources.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

**Motion Carries**

2. The Board of Commissioners approved the September 2021 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

**Motion Carries**

3. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for September 20, 2021 through September 26, 2021 as presented by Chief Dog Warden Dave McIntyre.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

**Motion Carries**

4. The Board of Commissioners acknowledged receipt of the September 28, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official

Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;  
**Motion Carries**

5. The Board of Commissioners acknowledged receipt of the Amended Certificate of Estimated Resources Dated September 28, 2021, as presented by the Portage County Budget Commission.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;  
**Motion Carries**

6. The Board of Commissioners acknowledged receipt of the October 4, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;  
**Motion Carries**

7. The Board of Commissioners authorized Portage County Water Resources to submit Residential Public Infrastructure Grant pre-applications for the Village of Mantua Distribution System Replacement Project and I/I Collection System Repairs Project through Portage County Regional Planning as all required documents are completed.

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;  
**Motion Carries**

8. The Board of Commissioners acknowledged an outstanding cash advance balance of \$50,000 from the General Fund to Fund 1330 (Dog and Kennel), originally established in Resolution 07-1243, which indicated a remaining cash advance balance as of December 26, 2007 of \$274,401.34. The Board further authorized the current balance of \$50,000 waived effective October 12, 2021, as recommended by the County Administrator & Department of Budget and Financial Management, bringing Fund 1330 to good standing,

**Motion:** Commissioner Badalamenti

**Seconded:** Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;  
Commissioner Kline, Absent;  
**Motion Carries**

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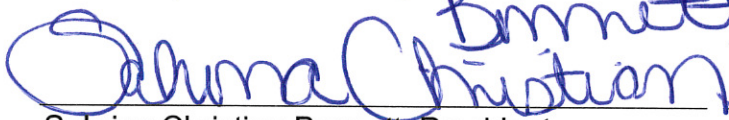
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**Motion:** by Commissioner Christian-Bennett, seconded by Commissioner Badalamenti  
that the Board adjourn the Meeting **of October 12, 2021 at 11:12 AM.**  
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;  
Commissioner Kline, Absent;  
**Motion Carries**

We do hereby certify that the foregoing is a true and correct record of the Portage County  
Board of Commissioners' meeting of October 12, 2021.



Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President

---- ABSENT ----

Vicki A. Kline, Board Member



Amy Hutchinson, Clerk