



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, September 23, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day County Administrator Michelle Crombie, Department of Budget and Financial Management Director Joe Harris, Diane Smith, Ed Dean, Brian Ames, Frank Voss, and Rebecca Armstrong from the State Treasurer's Office.

Recessed to Solid Waste Management District: 9:01 AM

Reconvened: 9:25 AM

HUMAN RESOURCES

Present: Director Janet Kovick

Journal Entries

1. In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, including Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:
 - A. Accept the resignation of Eric Metz, Clinical Services Manager for Portage County Job & Family Services, effective October 1, 2021 and to post the vacancy internally for three days and externally until filled.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Motion Carries

- B. Transfer Kirstie Clapper, Social Service Worker 3, to a part-time Social Service Worker 3 at the Group Home effective October 2, 2021 and to post the vacancy internally for three days and externally until filled, for Portage County Job & Family Services.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

- C. Accept the request for leave without pay for a Job & Family Services employee through December 31, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

- D. The Board of Commissioners agree to discontinue the JFS Agency-Wide Wages Policy #010-23 (longevity scale) due to the new wage scale adopted on September 16, 2021 for the Board of Commissioners' Departments. The JFS Agency-Wide Wages Policy was originally approved on March 21, 2019, Journal Entry III.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

JOB & FAMILY SERVICES

Present: Sue Brannon, Budget & Finance Administrator Job and Family Services

Resolutions

1. Transfer from Fund 1410, Public Assistance Fund to Fund 1415, Child Welfare Levy./Resolution No. 21-0706
 - Additional funding was secured from the State of Ohio.
2. Transfer from Fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./Resolution No. 21-0707
 - Regular Child Welfare shared fund transfer payment #3 for 2nd Quarter.
3. Transfer from Fund 1414, Child Support Administration, to 1410 Public Assistance Fund./Resolution No. 21-0708

- Regular shared cost transfer from Child Support to Public Assistance for August 2021.
- 4. Transfer from Fund 0001, General Fund to Fund 1414, Child Support Administration./Resolution No. 21-0709
 - Local share for 4-D contract for payments made in August for Domestic Court for May and Juvenile Court for June.
- 5. Advance Partial Repayment from Fund 1415, Child Welfare Special Levy Fund to Fund 001 General Fund./Resolution No. 21-0710
 - 3rd payment for the repayment plan for cash advances.

The remaining resolutions are cash donations:

- 6. Acceptance of Cash Donations from Organizations, and Businesses to support the Portage County Job and Family Services Annual Senior Forum Event./Resolution No. 21-0711
- 7. Acceptance of Cash Donations from Organizations and Businesses to support the Child Welfare Fund./Resolution No. 21-0712
- 8. Acceptance of Cash Donations from JFS Employees through the Pennies for Presents Child Welfare Campaign./Resolution No. 21-0713
- 9. Acceptance for Cash Donations from Organizations, Businesses, and Private Donors to Support Educations Needs for Youth Receiving Case Management Services from the Portage County Job and Family Services./Resolution No. 21-0714

DEPARTMENT OF BUDGET & FINANCE

Present: Director Joe Harris

Resolutions:

- 1. The Board of Commissioners approved the Thursday, September 23, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0715
- 2. The Board of Commissioners approved the Thursday, September 23, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0716
- 3. The Board of Commissioners approved the Thursday, September 23, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0717

4. The Board of Commissioners approved the Thursday, September 23, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0718
5. The Board of Commissioners amended the General Fund 2021 Annual Appropriation Resolution No. 20-0802, adopted December 17, 2020./Resolution No. 21-0719
6. The Board of Commissioners amended the Non-General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020./Resolution No. 21-0720
7. Transfer from Fund 4250 (Notman Road Bridge Replacement) to Fund 1201, Motor Vehicle Gas Tax./Resolution No. 21-0721
8. Agree to Enter into a FY22/23 Subsidy Grant Agreement between the Board of Portage County Commissioners (on behalf of Adult Probation) and the State of Ohio for Justice Reinvestment and Incentive funding./Resolution No. 21-0722

Director Harris noted the appropriation for the Sheriff and the Coroner will come before the Board next week.

COUNTY ADMINISTRATOR

Present: Michelle Crombie

Discussion

1. Relocation of the Department and Budget Finance Offices.
Administrator Crombie explained an employee of the Department of Budget and Financial Management has an office located Room 709, which also houses the server box and it's loud and disruptive. A relocation plan is to move the Department of Budget and Financial Management Director and employee into JoAnn Townend's old office and solicit quotes to have a wall constructed to accommodate both offices. The wall will be removed between Room 709/709A, and that area will be transformed into a training room. The server box cannot be enclosed because it needs an adequate air supply.

The Board agreed to move forward with the request.

MISCELLANEOUS ITEMS

1. The Board of Commissioners approves the September 16, 2021 regular meeting minutes.

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for September 6, 2021 through September 12, 2021 as presented by Chief Dog Warden Dave McIntyre.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

2. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for September 13, 2021 September 19, 2021 as presented by Chief Dog Warden Dave McIntyre.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

3. The Board of Commissioners acknowledged receipt of the September 17, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

4. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the month of August 2021 as presented by the County Treasurer.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

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The Board discussed the need for its regular Tuesday meeting next week and decided to cancel the meeting and the Clerk will send the required notices.

Commissioner Christian-Bennett noted the CCMEP program in Job and Family Services received an award for their youth program and Administrator Crombie suggested Director Jeffries and support staff come before the Board for recognition of a job well done.

INTERNAL SERVICES

Present: JoAnn Townend

Discussion:

1. Request for Qualifications – Professional Architectural & Engineering Services

Back in June, Director Townend received Qualification statements for architectural services for various County projects and both she and Administrator Crombie reviewed the submissions and American Structure Point out of Cleveland specializes in roof replacements. The Board authorized Director Townend to contact them for pricing to replace the Riddle Block roof.

2. Neighborhood Development Services building swap

Director Townend spoke with Stacy Brown at Neighborhood Development Services, who noted their building on Main Street in Ravenna is for sale, but there's still debt owed on the facility. If Adult Probation moved, the Board would still need to find a location to house the Public Defender.

Director Townend is working on Capital Improvements Plan and Maintenance Plan and once it gets approval by the Board, funding will be set aside for the projects.

The paving of the Courthouse parking lot could be pushed until next year and the Board was concerned with the greenspace project, in regard to losing parking spaces, and Director Townend explained David Dix and the County Engineer from Ravenna, both reconfigured the area and it will be great information to pass along once an architect is hired.

Resolutions:

1. The Board of Commissioners designates and authorizes an official to submit an Ohio Public Works Commission (OPWC) Infrastructure Program Round 36 RY-23 grant application and executive contracts for the Portage County Engineer for the Newton Falls Bridge 135 Replacement Project./Resolution No. 21-0723
2. The Board of Commissioners designates and authorizes an official to submit an Ohio Public Works Commission (OPWC) Infrastructure Program Round 36 RY-23 grant application and executive contracts for the Portage County Engineer for the Tallmadge Road Sections M-N Resurfacing. /Resolution No. 21-0724

3. The Board of Commissioners amended Resolution No. 21-0260, adopted April 15, 2021 to declare the necessity to purchase two vehicles for use by the Portage County Engineer's Department. /Resolution No. 21-0725
4. The Board of Commissioners approved plans and specifications and set date for accepting bids for the replacement of the Johnson Road Bridge (FRA 107, TH 141), located in Franklin Township and the New Milford Road Bridge (ROO214, CH31), located in Rootstown Township, Portage County. /Resolution No. 21-0726
5. The Board of Commissioners amended Resolution No. 21-0603, adopted August 26, 2021 to enter into a septic assistance program agreement between the Regional Planning Commission and Pag's Excavating, Inc. for a septic system replacement. /Resolution No. 21-0727
6. The Board of Commissioners agrees to enter into amendment no. 1 for Title XX Adult Protective Case Management Services on behalf of the Portage County Job & Family Services and Family & Community Services, Inc. /Resolution No. 21-0728
7. The Board of Commissioners agrees to enter into amendment no. 1 for Title XX Senior Recreation Services with Portage County Job & Family Services and Family & Community Services. /Resolution No. 21-0729
8. The Board of Commissioners agrees to enter into amendment no. 1 for Title XX Geriatric Mental Health Counseling Services with Portage County Job & Family Services and Family & Community Services, Inc. /Resolution No. 21-0730
9. The Board of Commissioners agrees to enter into amendment no. 1 for Title XX Home Based Chore Services with the Portage County Job & Family Services and Vantage Aging. /Resolution No. 21-0731
10. The Board of Commissioners agrees to enter into an agreement with the Portage County Job & Family Services and Scenic View Transportation, Inc. to provide supplemental transportation services. /Resolution No. 21-0732
11. The Board of Commissioners declares the necessity to purchase a vehicle for use by the Portage County Veteran's Department. /Resolution No. 21-0733
12. The Board of Commissioners agrees to enter into an agreement for radio frequency analysis and population metrics with Portage County Emergency Management Agency and Flatwireless. /Resolution No. 21-0734
13. The Board of Commissioners approves a request from Michael & June Zamecnik for installment payments of connection charges for connections to the Sanitary Sewerage System in the Portage County Regional Sewer District and establishing the terms and conditions of the same (Parcel # 23-035-10-00-129-005). /Resolution No. 21-0735

14. The Board of Commissioners approves a request from Michael & June Zamecnik for installment payments of connection charges for connections to the Sanitary Sewerage System in the Portage County Regional Sewer District and establishing the terms and conditions of the same (Parcel # 23-035-10-00-129-011). /Resolution No. 21-0736
15. The Board of Commissioners agrees to enter into an agreement with the Portage County Water Resources and MS Consultants, Inc for engineering services. /Resolution No. 21-0737
16. The Board of Commissioners declares obsolete and dispose of Portage County Personal Property. /Resolution No. 21-0738
17. The Board of Commissioners approves specifications and set date for the rebid of the Freedom Township ADA Project in Freedom Township, Ohio. /Resolution No. 21-0739

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OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT/PORTAGE COUNTY WATER RESCUE TEAM

Present: Director Ryan Shackelford, Commander Scott Simmons, Kent Fire Chief Bill Myers, Suffield Fire Chief Bob Rasnick, Deerfield Fire Chief Brian Allison, and Assistant Commander Shawn Baynes

Discussion

1. Water Rescue

- The Water Rescue Team has been in operation for 20 years.
- Before 1991, it was run by Sheriff's Office.
- In 2001, there were 7 Fire Departments and 30 members that were full time, part time and volunteer firefighters.
- As of 2021, membership is up to 60 and include departments that adjoin Portage County such as Marlboro, Berlin, and Hartville.
- There are 5 Teams in the County and the 3 largest are the Urban Search and Rescue Team, The Hazmat Team, and the Water Rescue Team.
- Over a 20-year average, the average hazmat calls: 5 (funded: County (per capita), (EMA budget)), State and Federal funding; USAR calls: 3 (funded: County (per capita), (EMA budget)), State, Federal funding; Water Rescue calls: 11 (funded: member department budgets, fundraising and donations).
- Most of Urban Search and Rescue and some specialty responses were build off State Homeland Security Grants. For the Dive Team to be funded, as well as Urban Search & Rescue and Hazmat from the grant, they have to meet a certain 'typing' requirement (ie. Type 2 or greater) for the region. Additionally, a lot of the dollars are no longer available.

- Commissioner Badalamenti asked if the state recognizes the water around the area and Director Shackelford indicated there's not a lot of support from the State and Federal side for swift water as there's no County body of water, there's municipal for drinking sources and state, Ohio Department of National Resources or Corps of Engineers who own the dams.
- The Team receives gifts and donation over the years, but all dive equipment needs to be identical.
- Commissioner Christian-Bennett asked where they store their equipment and Commander Simmons replied it's stored by each individual department, but an enclosed trailer would be an asset to the team and could be located on the east side of the County for a quicker response to West Branch and Berlin. Kent has the dive truck, but it takes 20 minutes to get on-site.
- The team members work for individual departments and each entity provides funding towards the Team.
- The structure of the team includes Kent, Ravenna, and Streetsboro with full time fire departments, and they get paid to go on Team calls and their stations are staffed 24/7, however the volunteer Fire Departments such as Deerfield and Charlestown have very tight budgets and it's difficult to purchase equipment. Kent provides the most funding towards equipment, including 4 dive sets (at \$6,000/each) and yearly maintenance.
- Commissioner Christian-Bennett asked if it's part of the mutual aid and Commander Simmons strives to get different types of departments on the Team.
- The Team has no budget, they are funded by individual fire departments, fundraiser, and donations.
- Some of the equipment was obtained through federal grants from 2010 or before and there may be funding available through the state Homeland Security grant, but the 'Typing' will need to be completed and that's a 5-year project before they would be anywhere close to being called a Type 2 Team.
- They brought in 24 new shore support members and by next summer they will have 14 new divers ready to go in rescue mode.
- Commissioner Christian-Bennett inquired about ARPA funding and Chief Rasnick noted it's not an allowable expense for the Team.
- Commissioner Badalamenti has been talking to Chief Allison and it sounds like \$10,000 to \$15,000 in funding would be a good starting place with the funding being channeled through the Office of Homeland Security and Emergency Management.
- Chief Rasnick noted the department needs to have the equipment inspected frequently and it's the sustainment costs and overtime costs that are a big part of the problem.
- Director Shackelford indicated EMA could create a Swift Water or Dive Fund similar to the Hazmat Fund or USAR Fund and money is funneled there, and Director Shackelford works with the Oversight Chiefs and Team Commander directly to create a budget and surplus funding.
- Commissioner Badalamenti asked where the Dive Team could be dispatched and Commander Simmons explained there's water all over the County and people don't realize creeks, farm ponds, cesspools, Cuyahoga River, West Branch, Berlin, Wingfoot Lake, Jackson Hilton, Walborn Reservoir, Holiday Sands, golf course ponds,

retention ponds, along with mutual aid agreements with Summit and Mahoning Counties for both private and public rescues/recovery.

- Administrator Crombie noted a stipulation should be added that the \$15,000 comes in the form of donated items versus cash from a Workers Compensation standpoint so the County is not liable to cover any type of claim. Commander Simmons noted the Team is structured in a way that covers that aspect as you cannot be a member of the Portage County Water Rescue Team unless you are a member of the public service department in the County, so everyone is covered under Workers Compensation.
- Commissioner Christian-Bennett doesn't want this funding to set a precedent and Director Shackelford noted they are an identified specialty response teams of the County.
- Commander Simmons explained the funding could be earmarked specifically for the Rescue Team and Commissioner Badalamenti noted it's for the Dive Team, no one else and Director Shackelford stated once the fund is created, it has to go for the identified items.
- Commissioner Badalamenti would like a yearly report indicating what the funding specifically purchased.
- Director Shackelford asked if the equipment would be specific to Portage County and Commissioner Badalamenti noted it would be specific to whoever's on the team and the areas adjacent to Portage County.
- Director Shackelford will work with Department of Budget and Financial Management Director Harris and Administrator Crombie to create the fund and move it forward.

JOURNAL ENTRY: The Board of Commissioners agreed to fund a yearly budget of \$15,000 to the Office of Homeland Security and Emergency Management earmarked for the Portage County Water Rescue Team.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Yea;

Motion Carries

COMMUNITY DEVELOPMENT RESPONSE COMMITTEE

Present: Jen Davis, Neighborhood Development Services, Director Todd Peetz and CDBG Specialist Regional Planning Commission

Discussion

1. Approval of Recommended Revolving Loan Project.

Ms. Davis noted they received another round of funding and 7 applications applied for that funding and the projects were scored. If a company is requesting Community Development Block Grant (CDBG) funding, there's a national objective that needs to be met and it's either a removal of slum and blight or some form of low to moderate income (LMI) benefit (direct funding (CHIP funding) or areawide (51% or more LMI total or an income survey can be done)). Two of the projects met national objectives and are shovel ready. There's a little

less than \$73,000 shortage in the housing CDBG money, but funding can be moved from Economic Development CDBG to use towards the projects, which allows the County (if it receives a large business that would like to use CDBG funding) to ask the state for new funding and that helps increase the Revolving Loan Fund.

There are 2 projects that meet the national objective, but they are still in planning phase. The Committee recommends moving the shovel ready projects forward and the other 2 projects can be reconsidered when they are closer to being bid ready/shovel ready.

There are 2 additional projects – one for Habitat for Humanity, which meets the national objective, but it's in the City of Kent and the state has said that the City of Kent is an entitlement city, and they are not permitted to use CDBG funding because they receive their own. The Board has slightly less than \$80,000 in Section 17 funds that does not have the same kind of restrictions, so if the Board wanted to fund the project, it could through Section 17 funding for \$42,900.

Additionally, the Happy Trails project that is shovel ready at \$4,100, but it doesn't meet a national objective, but could go under Section 17 funding, as well.

The last project is the Portage Metropolitan Housing Authority (PMHA) project, but it does not meet a national objective and they don't have that type of funding in Section 17, and they don't have a good source of funds to use to recommend funding that project at the moment.

Commissioner Christian-Bennett noted out of the 7 projects, all can be funded with the exception of PMHA due to the amount and not qualifying for the national objective and Ms. Davis noted there isn't enough funding to fund the other 6 at the moment, *so the Committee is recommending funding for the 4 projects that are shovel ready (Hope Town and Haven of Rest) funded through CDBG; Happy Trails and Habitat for Humanity funded through Section 17. It is recommended that the Village of Mantua and Family and Community Services (CDBG eligible projects) be delayed another 6 months until they are closer to bid ready or shovel ready in order to keep the funds moving.*

Committee Recommendations:	Total Funding	Reason for Recommendation
Hope Town, Inc.	\$153,500.00	Meets National Objective, Shovel Ready, Most Points
Haven of Rest	\$63,670.00	Meets National Objective, Shovel Ready
Habitat for Humanity	\$42,900.00	No National Objective, Shovel Ready, Fund with Section 17
Happy Trails	\$4,100.00	No National Objective, Shovel Ready, Fund with Section 17

Village of Mantua	\$-	Meets National Objective, Planning Stage, Resubmit when Bid or Shovel Ready
Family & Community	\$-	Meets National Objective, Planning Stage, Resubmit when Bid or Shovel Ready
PMHA Planning	\$-	Does not meet National Objective, Stage

Commissioner Kline received a call last week from King Kennedy Center, requesting funding for a bathroom and she asked for the info in writing, along with a cost, and to date she hasn't received anything. Ms. Davis explained Family and Community Service applied on behalf of King Kennedy Center and they were aware of the funding cycle.

1. **JOURNAL ENTRY:** The Board of Commissioners approved CDBG funding for Hope Town, Inc. for the conversion project for \$153,500.00, Haven of Rest for the water/sewer project for \$63,670.00, and Section 17 funding to be used for Habitat for Humanity to restore ADA restroom for \$42,900, and Happy Trails for parking improvements \$4,100, with the addition of a zero percent interest rate due upon sale clause.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

Motion Carries

Ms. Davis will notify each entity, including those not selected for this round of funding.

Recessed: 10:44 AM

Reconvened: 11:00 AM

JUVENILE COURT AND DOMESTIC RELATIONS

Present: Judge Paula Giulitto, Judge Patricia Smith, Internal Services Director JoAnn Townend, Department of Budget and Financial Management Director and Attorney Chris Meduri.

Discussion:

1. Capital Project at the Courthouse.

Judge Smith and Judge Giulitto would like to restructure the jurisdictions of the Portage County Domestic Relations and Juvenile Courts, to implement changes which will better serve families in Portage County. The Judges view this plan as a priority for the County based upon the needs of the Courts, the public, and the current availability of funding for capital projects.

When the Domestic Relations Court was created in 1987, it was assigned all divorce, dissolution of marriage, legal separation, and annulment cases and all matters related thereto. Over the following years, family dynamics and the reality of what it means to be a family has changed. It has been the trend and movement not only in Ohio, but in many other states, to expand the jurisdiction of Domestic Relations Courts to include all families when dealing with children's issues.

To accomplish this goal, Judge Smith, and Judge Giulitto will seek to amend their enabling statutes to broaden the Domestic Relations Court's jurisdiction and transfer cases involving children born outside of a marriage, which will include paternity, the allocation of parental rights and responsibilities, custody, visitation, companionship, child support, and all post-decree proceedings arising from those cases and proceedings, and cases falling under the Uniform Interstate Family Support Act.

Based upon the transfer of these case, the Juvenile Court will devote resources to create a Family Dependency Docket which will assist in reunifying families - better. This includes cases involving dependency, neglect, and abuse. Most of those cases involve families with drug dependency issues and mental health issues. More than 70% of children who come through the Juvenile Court have substance abuse or mental health issues. They would also like to devote time and resources to specialty drug dockets and mental health dockets to better serve the children and families of Portage County.

With the changes they are seeking and the expanded caseload, the Domestic Relations Court will require more physical space. While the Juvenile Court operates from its Infirmary Road address, Judge Smith's Probate Court operates from the Courthouse as it's required to be housed in the City (the County seat). Judge Giulitto is proposing a capital project of building out over the existing judge's parking area and restructuring some portions of the second and third floors of the Courthouse. This will accommodate the entire Domestic Relations Court being situated on the second floor and the Probate Court and Probate Clerk of Courts being situated on the third floor. It will also be cost effective as it will facilitate desperately needed security upgrades and remodeling to the third floor Probate Court and second floor Probate Clerk of Court's Offices.

Staffing will need to be increased by adding another magistrate and 2 more employees for Judge Giulitto. If additional spacing is not an option, the plan cannot move forward.

Commissioner Badalamenti asked if the office space will be reconfigured and Judge Giulitto replied she would like it to be and Commissioner Badalamenti asked if some of the Clerk of Courts money could be diverted for the cause and Judge Giulitto responded no, all her court costs go into the Clerk's coffers.

Commissioner Christian-Bennett asked if the renovations would include room for the CASA program and Judge Smith explained the CASA Director should not be within the Court at all, they should be in a separate building, and they have been talking to Family and Community Services for office space. Director Townsend noted there's space available on the 4th floor of Riddle Block, but Commissioner Christian-Bennett mentioned the concern about Adult Probation.

Commissioner Kline asked if any parking spaces will be lost and Judge Giulitto responded the plan is to have the area built over the current lot, but the parking may need to be restructured due to support structures for the build out. Director Townend brought up the option to remove the sidewalk to expand the fence area and the architects can look at the design.

Commissioner Kline asked about the caseload and Judge Smith explained 28% of her cases will be moved to Judge Giulitto and it will be more efficient for custody cases.

Judge Giulitto has a goal of everything being in place by January 2023, which includes a building, the legislation change for her enabling statute, and the cases shift.

Judge Smith contacted Department of Budget and Financial Management Director Joe Harris because she cannot continue in the fashion they are proceeding right now.

Commissioner Christian-Bennett suggests Director Townend check with Common Pleas because they may need additional space for a new Judge. The Sheriff's transportation vehicles will still need access to the parking area for prisoners.

The proposed add-out area will affect Judge Doherty's area in regard to where the offices are located, but she has been consulted and is on board with the process as long as she doesn't lose any space. The construction project will not affect Judge Pittman or either of the Municipal Court Judges in terms of their space and ability to do what they are currently doing.

Director Townend will contact Hasenstab for feedback on cost and timing and other plans for additional space.

The Board agreed to move forward with the request for feasibility on behalf of the Judges.

11:42 AM In accordance with the Ohio Revised Code 121.22(G)(3), it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending litigation. Also Present: Attorney Chris Meduri, County Administrator Michelle Crombie, Solid Waste Acting Director Dawn Collins, and Clerk Amy Hutchinson. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Anthony J. Badalamenti, Yea;

12:15 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Anthony J. Badalamenti, Yea;

After exiting executive session, the Board took no action.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0707 - RE: TRANSFER FROM FUND 1415, CHILD
WELFARE SPECIAL LEVY FUND TO FUND
1410 PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$299,000.00 for SFY21 2nd Qtr payment #3 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 – JFS Shared

Project 5SHAR

\$299,000.00

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR

\$299,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal

actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0708 - RE: TRANSFER FROM FUND 1414, CHILD
SUPPORT ADMINISTRATION, TO 1410
PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Child Support Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$24,639.06 for August 2021 costs as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account

Object: 912000 – JFS - Shared

Project 5SHAR

\$24,639.06

TO:

FUND 1410, PUBLIC ASSISTANCE

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS - Shared

Project 5SHAR

\$24,639.06

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the

RESOLVED,

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0721

Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0710 - RE: ADVANCE PARTIAL REPAYMENT FROM FUND 1415, CHILD WELFARE SPECIAL LEVY FUND TO FUND 0001 GENERAL FUND,

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Job & Family Services has entered into a repayment plan for cash advances provided 9/3/20 Resolution 20-0537, 1/28/21 Resolution 21-0078 and 5/27/21 Resolution 21-0394; and

WHEREAS, the third payment has come due to partially repay the cash advance given in Resolution 21-0078 on 1/28/21; now therefore be it

RESOLVED, that the following transfer be made in the amount of \$25,000.00 as requested by Portage County Job and Family Services

CREDIT:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100002

Expense Account

Object: 291000 – Cash Advance Out Returns	\$25,000.00
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DEBIT:

FUND 1415, CHILD WELFARE SPECIAL LEVY

ORGCODE - 14150519

Revenue Account

Object: 921000 – Advance Out Returns

Project NONE	\$25,000.00
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: and be it further

- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor; and be it further
- RESOLVED,** that the County Auditor is hereby requested to make said transfer, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0711 - RE: ACCEPTANCE OF CASH DONATIONS FROM ORGANIZATIONS, AND BUSINESSES TO SUPPORT THE PORTAGE COUNTY JOB AND FAMILY SERVICES ANNUAL SENIOR FORUM EVENT

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline to approve the following resolution:

- WHEREAS,** the Portage County Job & Family Services received a total of \$550.00 in cash donation from organizations, and/ or business; and
- WHEREAS,** donations of \$550.00 were received from the following business in July 2021; now therefore be it
- RESOLVED,** that, on behalf of the Portage County Job & Family Services and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts the donations totaling \$550.00 from the following organizations, and/ or business; and be it further

Donor	Contact (Requirement)	Address	Donation
CareSource		230 N. Main St. Dayton, Ohio 45402	\$550.00

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 0712 - RE: ACCEPTANCE OF CASH DONATIONS FROM ORGANIZATIONS, AND BUSINESSES TO SUPPORT THE CHILD WELFARE FUND

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline to approve the following resolution:

WHEREAS, the Portage County Job & Family Services received a total of \$40.00 in cash donation from organizations, and/ or business; and

WHEREAS, donations of \$40.00 were received from the following business in June 2021; now therefore be it

RESOLVED, that, on behalf of the Portage County Job & Family Services and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts the donations totaling \$40.00 from the following organizations, and/ or business; and be it further

Donor	Contact (Requirement)	Address	Donation
Mercy in Action Ministries		3555 Tod Ave NW Warren, Ohio 44485	\$40.00

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION No. 21-0713 - RE: ACCEPTANCE OF CASH DONATIONS FROM
JFS EMPLOYEES THROUGH THE
PENNIES FOR PRESENTS CHILD WELFARE
CAMPAIGN**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline to approve the following resolution:

WHEREAS, the Portage County Job & Family Services received a total of \$9.51 in cash donation from organizations, and/ or business; and

WHEREAS, donations of \$9.51 were received from the following business in 2021; now therefore be it

RESOLVED, that, on behalf of the Portage County Job & Family Services and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts the donations totaling \$9.51 from the following organizations, and/ or business; and be it further

Donor	Contact (Requirement)	Address	Donation
Various JFS Employees		449 S. Meridian St. Ravenna, Ohio 44266	\$9.51

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0714

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RE: ACCEPTANCE OF CASH DONATIONS FROM ORGANIZATIONS, BUSINESSES and PRIVATE DONORS TO SUPPORT EDUCATIONAL NEEDS FOR YOUTH RECEIVING CASE MANAGEMENT SERVICES FROM THE PORTAGE COUNTY JOB AND FAMILY SERVICES

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline to approve the following resolution:

WHEREAS, the Portage County Job & Family Services received a total of \$3,985.27 in cash donations from organizations, businesses, and private donors; and

WHEREAS, the donation totaling \$3,985.27 was received on April 21, 2021; now therefore be it

RESOLVED, that, on behalf of the Portage County Job & Family Services and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts the donation in the amount of \$3,985.27 from the following organization, and/ or business; and be it further

Donor	Contact (Requirement)	Address	Donation
Craig and Karen Wilde		6164 Second Ave. Kent, Ohio 44240	\$3,985.27

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 21-0715

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RE: **BILLS APPROVED AND ACH CERTIFIED TO
THE PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on September 23, 2021 in the total payment amount of **\$1,109,635.48 including late fees finance charges, interest & penalties amounting to \$0.00** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the ACH payments are approved as certified to the County Auditor for payment on or after Friday, September 24, 2021, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on September 23, 2021 in the total payment amounts of **\$20.00 to Neil Group** and **\$168,939.67 to USDA** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0716

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RE: **WIRE TRANSFER APPROVED AND CERTIFIED
TO THE PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be

adopted:

RESOLVED,

that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services, or other designee on September 23, 2021 in the total payment amount as follows:

1. \$0.00 to Medical Mutual – Admin
2. \$306,872.23 to Medical Mutual – Claims
3. \$0.00 to Medical Mutual – Flex Admin
4. \$4,129.56 to Medical Mutual – Flex Claims; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED,

that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, September 24, 2021	\$ 306,872.23
Wire Transfer on Friday, September 24, 2021	\$ 4,129.56

and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

09/22/2021 12:46 PORTAGE COUNTY
KCHURCH INVOICE ENTRY PROOF LIST

WI092421

P 2
epinvent

CLERK: slynn BATCH: 3782		NEW INVOICES							
VENDOR REMIT NAME		DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE CHK/WIRE	
APPROVED PAID INVOICES									
7727 00004 MEDICAL MUTUAL S		549027	20210365	647029	WI092421	306,872.23	.00	2,693,051.09	1003210
		0004682-20210917-W							
CASH 3999		2021/09	INV 09/20/2021	SEP-CHK: N	DISC: .00		71010189 901000	142,906.32	1099:M
ACCT 010900		DEPT 018	DUE 09/30/2021	DESC: INSURANCE, ALL TYPES			71010189 902000	163,965.91	1099:M
1 APPROVED PAID INVOICES			TOTAL			306,872.23			
1 INVOICE(S)			REPORT POST TOTAL			306,872.23			

Wire - Medical Mutual
Medical Claims

210716

09/22/2021 12:49 PORTAGE COUNTY
KCHURCH INVOICE ENTRY PROOF LIST

WI092421

P 2
epinvent

CLERK: slynn BATCH: 3783		NEW INVOICES						
VENDOR REMIT NAME		DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE CHK/WIRE

APPROVED PAID INVOICES								
7727	00001 NATIONAL CITY BA	549029	20210220	647031	WI092421	4,129.56	.00	178,659.30 1003211
		20210920-PC						
CASH 3999	2021/09	INV 09/20/2021	SEP-CHK: N	DISC: .00		71020184 425320	2,690.56	1099:M
ACCT 010900	DEPT 018	DUE 09/30/2021	DESC: INSURANCE	ALL TYPES		71020184 425330	1,438.00	1099:M
1 APPROVED PAID INVOICES		TOTAL				4,129.56		

1 INVOICE(S)		REPORT POST TOTAL				4,129.56		

Wire - Medical Mutual
Flex Claims

210716

0729

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**RESOLUTION NO. 21-0717 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

9/23/21	1041	9,932.07
9/23/21	1045	5,477.05
9/23/21	1048	2,266.00
9/23/21	1241	5,624.08
9/23/21	1268	26,114.70
9/23/21	1302	224.00
9/23/21	1304	13,077.75
Total		\$62,715.65

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

PORTAGE COUNTY AUDITOR
JANET ESPOSITO

JOURNAL VOUCHER ROUTING SLIP

DATE	SENT TO	RETURN TO	JV #	AMOUNT
09/23/21	COMMISSIONERS	AUDITOR	1041	8,832.07
09/23/21	COMMISSIONERS	AUDITOR	1045	5,477.05
09/23/21	COMMISSIONERS	AUDITOR	1048	2,266.00
09/23/21	COMMISSIONERS	AUDITOR	1241	5,624.08
09/23/21	COMMISSIONERS	AUDITOR	1268	28,114.70
09/23/21	COMMISSIONERS	AUDITOR	1302	224.00
09/23/21	COMMISSIONERS	AUDITOR	1304	13,077.75
			TOTAL	62,715.65
09/23/21			1167	3,192.92
		SOLID WASTE	TOTAL	3,192.92

21-134

COUNTY AUDITOR

9/23/21
DATE

COMMISSIONERS RES # 210717

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RESOLUTION NO. 21-0718**-****RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed are properly certified by the County Auditor in the amount of **\$67,414.11** dated **September 23, 2021** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

JANET ESPOSITO, AUDITOR
Portage County Auditor's Office
449 S. Meridian Street, Ravenna, Ohio 44266

EXHIBIT A

Phone (330) 297-3561

DATE: 9-23-21**THEN AND NOW CERTIFICATE**

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Walcott D	4-14-21	4-15-21	MAINT	2739.15	
Emerald Trans-2	4-1-21	8-4-21	JFS	15,416.82	
PO CO Comm	4-1-21	8-2-21	"	18,448.17	
Northeast Ohio Adopt	8-26-21	9-15-21	"	1400.00	
Graphic Village	8-21-21	9-20-21	TRDE	423.00	
MyPlate	5-20-21	9-14-21	"	145.04	
Payroll	9-7-21	9-14-21	"	221.90	
Porto Engineer	7-1-21	9-20-21	"	176.98	
Quadratic	8-29-21	9-14-21	"	317.53	
Masini	7-23-21	9-9-21	PROBATE	200.00	

COMMISSIONERS RESOLUTION # 210718PAGE TOTAL \$39,488.79DATE: 9/23/21

*COMMISSIONERS

GRAND TOTAL

JANET ESPOSITO, AUDITOR
Portage County Auditor's Office
449 S. Meridian Street, Ravenna, Ohio 44266

EXHIBIT A

Phone (330) 297-3561

DATE: 9-23-21**THEN AND NOW CERTIFICATE**

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
McMaster Carr	9-1-21	9-13-21	WR	127.29	
Bob Seamer Tire	9-7-21	9-13-21	WR	1792.00	
Southwestern Coat Factory	6-22-21	9-9-21	JFS	100.00	
For Max Oil	8-5-21	9-14-21	EMA	119.10	
Treas of State	8-9-21	9-8-21	EMA	360.00	

COMMISSIONERS RESOLUTION # 210718PAGE TOTAL 2476.39DATE: 9/23/21

*COMMISSIONERS

GRAND TOTAL

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RESOLUTION NO. 21-0719

RE: AMENDMENT TO THE GENERAL FUND
2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0802 ADOPTED
DECEMBER 17, 2020

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

						<u>Increase</u>	<u>Decrease</u>
0580	Juvenile Probation						
05804	Contract Services						\$ 6,000
05805	Materials & Supplies					\$ 6,000	
						\$ 6,000	\$ 6,000
<i>Memo: To cover printer expense</i>							
Total:						\$ 6,000	\$ 6,000

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0720 - RE: AMENDMENT TO THE NON-GENERAL
FUND 2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0803 ADOPTED
DECEMBER 17, 2020**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non-General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

						Increase	Decrease
1004	DRETAC - Treasurer						
10044	Contract Services					\$ 3,500	
						\$ 3,500	\$ -
<i>Memo:</i>							
1008	Computerization Clerk Common Pls						
10084	Contract Services					\$ 14,998	
						\$ 14,998	\$ -
<i>Memo: Increase Approp for Courtview</i>							
1010	Computerization Clerk Muni Ct						
10104	Contract Services					\$ 76,642	
						\$ 76,642	\$ -
<i>Memo: Increase Approp for Courtview</i>							
1022	CASA						
10224	Contract Services					\$ 600	
						\$ 600	\$ -
<i>Memo: Approp funds</i>							
1100	Concealed Hand Gun Licenses						
11003	Personal Services						\$ 2,000
11004	Contract Services					\$ 2,000	
						\$ 2,000	\$ 2,000
<i>Memo: To fix error in transfer</i>							
1102	Marine Patrol Grant						
11024	Contract Services						\$ 1,040
11025	Materials & Supplies					\$ 1,040	
						\$ 1,040	\$ 1,040
<i>Memo: To fix error in transfer</i>							

1201	Motor Vehicle and Gas Tax				
12014	Contract Services			\$ 50,000	
12016	Capital Outlay				\$ 50,000
				\$ 50,000	\$ 50,000
<i>Memo: Req in order to exec agreements</i>					
1410	Job and Family Services				
14103	Personal Services				\$ 100,000
14104	Contract Services			\$ 100,000	
				\$ 100,000	\$ 100,000
<i>Memo: Projected Need</i>					
1414	Child Support General Admin				
14143	Personal Services			\$ 49,000	
14144	Contract Services				\$ 65,000
14145	Materials & Supplies			\$ 1,000	
14149	Misc. Expenses			\$ 15,000	
				\$ 65,000	\$ 65,000
<i>Memo: Projected Need</i>					
1415	Child Welfare - Special Levy				
14153	Personal Services				\$ 10,000
14154	Contract Services			\$ 15,000	
14155	Materials & Supplies				\$ 5,000
				\$ 15,000	\$ 15,000
<i>Memo: Projected Need</i>					
4247	Lakewood & Menough Resurfacing				
42479	Misc. Expenses			\$ 2	
				\$ 2	\$ -
<i>Memo: Closing Fund/Project Complete</i>					
6200	Electronic Fingerprinting				
62004	Contract Services			\$ 3,700	
62005	Materials & Supplies				\$ 2,500
62006	Capital Outlay				\$ 1,200
				\$ 3,700	\$ 3,700
<i>Memo: Needed for BCI fees</i>					
TOTAL MEMO BALANCE ALL AMENDMENTS:				\$ 332,482	\$ 236,740

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea;	Sabrina Christian-Bennett, Yea;	Anthony J. Badalamenti, Yea
*	*	*

RESOLUTION NO. 21-0721 - RE: TRANSFER FROM FUND 4250 (NOTMAN ROAD BRIDGE REPLACEMENT) TO FUND 1201, MOTOR VEHICLE GAS TAX

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the **Notman Road Bridge Replacement Project** has been completed, all payments have been made on behalf of said project and all costs have been booked, and

WHEREAS, the Portage County Engineer has requested a transfer of residual equity for the purpose of closing out Fund 4250, **Notman Road Bridge Replacement Project**, due to project completion and crediting Fund 1201, Motor Vehicle and Gas Tax; and

WHEREAS, the Portage County Board of Commissioners approved the transfer of residual equity for the purpose of closing out said fund due to project completion; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$39,059.21
...

FROM:**FUND 4250, Notman Road Bridge Replacement**

ORGCODE – 42508209

Debit Expense Account

Object: 910000 – Transfers Out \$39,059.21

TO:**FUND 1201, Motor Vehicle Gas Tax Fund**

ORGCODE- 12018202

Credit Revenue Account

Object: 280000 - Transfer In \$39,059.21

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0722 - RE: AGREE TO ENTER INTO A FY22/23
SUBSIDY GRANT AGREEMENT BETWEEN
THE BOARD OF PORTAGE COUNTY
COMMISSIONERS (ON BEHALF OF ADULT
PROBATION) AND THE STATE OF OHIO
FOR JUSTICE REINVESTMENT AND
INCENTIVE FUNDING.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

RESOLVED, that the Portage County Board of Commissioners agrees to enter into an

FY22/23 Subsidy Grant Agreement between the Board of Commissioners (on behalf of Adult Probation) and the State of Ohio for Justice Reinvestment and Incentive Funding, as recommended by the Portage County Adult Probation Department; and be it further

RESOLVED, that the State of Ohio awards the sum of Seventy-Six Thousand Dollars (\$76,000.00) ***to be paid in eight equal installments of \$9,500.00*** for the period beginning with the effective date of July 1, 2021, and ending June 30, 2023, subject to the terms and conditions of this agreement, with no General Fund local match; and be it further

RESOLVED, that a copy of this resolution and the agreement be forwarded to the Portage County Auditor, Portage County Department of Budget & Financial Management, and Adult Probation; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Vicki A. Kline, Yea;	Sabrina Christian-Bennett, Yea;	Anthony J. Badalamenti, Yea;
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**RESOLUTION NO. 21-0723 - RE: DESIGNATING AND AUTHORIZING AN
OFFICIAL TO SUBMIT AN OHIO PUBLIC
WORKS COMMISSION (OPWC)
INFRASTRUCTURE PROGRAM ROUND 36
FY-23 GRANT APPLICATION AND
EXECUTE CONTRACTS FOR THE
PORTAGE COUNTY ENGINEER FOR THE
NEWTON FALLS BRIDGE 126
REPLACEMENT PROJECT.**

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Public Works Commission (OPWC) requires the adoption of legislation by the governing body of the applicant designating an official to submit OPWC grant applications and execute contracts; and

- WHEREAS,** the Portage County Engineer has prepared an application for OPWC Program Round 36 FY-23 funds for the Newton Falls Bridge 126 Replacement Project, in Ravenna Township; and
- WHEREAS,** the Board of Portage County Commissioners is the governing body; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners hereby designates the President of the Board of Commissioners as the authorized official to submit the aforementioned named OPWC grant application and further execute contracts for the Portage County Engineer as required by the Ohio Public Works Commission; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Ohio Public Works Commission; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0724 - RE: DESIGNATING AND AUTHORIZING AN
OFFICIAL TO SUBMIT AN OHIO PUBLIC
WORKS COMMISSION (OPWC)
INFRASTRUCTURE PROGRAM ROUND 36
FY-23 GRANT APPLICATION AND
EXECUTE CONTRACTS FOR THE
PORTAGE COUNTY ENGINEER FOR THE
PROJECT KNOWN AS TALLMADGE ROAD
SECTIONS M-N RESURFACING.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Public Works Commission (OPWC) requires the adoption of legislation by the governing body of the applicant designating an official to submit OPWC grant applications and execute contracts; and

- WHEREAS,** the Portage County Engineer has prepared an application for OPWC Program Round 36 FY-23 funds for the project known as **Tallmadge Road Sections M-N Resurfacing**, in Edinburg and Palmyra Townships; and
- WHEREAS,** the Board of Portage County Commissioners is the governing body; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners hereby designates the President of the Board of Commissioners as the authorized official to submit the aforementioned named OPWC grant application and further execute contracts for the Portage County Engineer as required by the Ohio Public Works Commission; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Ohio Public Works Commission; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0725 - RE: AMEND RESOLUTION NO. 21-0260,
ADOPTED APRIL 15, 2021 TO DECLARE
THE NECESSITY TO PURCHASE TWO (2)
VEHICLES FOR USE BY THE PORTAGE
COUNTY ENGINEER'S DEPARTMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** on April 15, 2021 the Board of Commissioners adopted Resolution No. 21-0260 declaring it necessary to purchase two (2) 2022 Chevrolet Silverado Regular Cab Pick-Up Trucks from Ganley Chevrolet of Aurora LLC for use by the Portage County Engineer's Department; and
- WHEREAS,** Ganley Chevrolet of Aurora LLC advised that they are unable to comply with our purchase request due to lack of availability; and

WHEREAS, it has now become necessary to purchase three (3) trucks instead of two (2); now therefore be it

RESOLVED, that Resolution No. 21-0260 is to be amended to read as follows:

* * * * *

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares is necessary to purchase three (3) **2022 Ford F250 Regular Cab Pick-Up Trucks** for use by the Portage County Engineer's Department; and

WHEREAS, the Portage County Engineer, Michael A. Marozzi, wishes to purchase through the Ohio Department of Transportation (ODOT) – Contract #RS900621-1, three (3) **2022 Ford F250 Regular Cab Pick-Up Trucks**, and

WHEREAS, Middletown Ford is the contractor authorized by the Ohio Department of Transportation to offer said **2022 Ford F250 Regular Cab Pick-Up Trucks** at the ODOT contract price of \$27,906.00 each; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to purchase three (3) **2022 Ford F250 Regular Cab Pick-Up Trucks** from Middletown Ford, 1750 N. Verity Parkway, Middletown, Ohio 45042, at a cost of \$27,906.00 per vehicle for a total amount of \$83,718.00, and be it further

RESOLVED, that the Portage County Engineer will generate a purchase order, in the amount of \$83,718.00, for Middletown Ford, and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to file a certified copy of this Resolution with the Portage County Engineer and the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0726

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RE: APPROVE PLANS AND SPECIFICATIONS
AND SET DATE FOR ACCEPTING BIDS
FOR THE REPLACEMENT OF THE
JOHNSON ROAD BRIDGE (FRA 107, TH 141), LOCATED IN FRANKLIN TOWNSHIP
AND THE NEW MILFORD ROAD BRIDGE
(ROO 214, CH 31), LOCATED IN
ROOTSTOWN TOWNSHIP, PORTAGE
COUNTY.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** the Portage County Engineer has secured funding from the Ohio Public Works Commission (OPWC) to cover a portion of the cost associated with the replacement of the Johnson Road Bridge (FRA 107, TH 141), located over Fish Creek in Franklin Township and the New Milford Road Bridge (ROO 214, CH 31), located over Reed Ditch in Rootstown Township, Portage County, and
- WHEREAS,** plans and specifications for this project have now been completed and are on file with the Portage County Commissioners and the Portage County Engineer; now therefore be it
- RESOLVED,** that plans and specifications, as submitted, are approved for furnishing all labor, materials, and equipment necessary for the Johnson Road Bridge Replacement (FRA 107, TH 141) in Franklin Township, and the New Milford Road Bridge (ROO 214, CH 31) in Rootstown Township, Portage County, and be it further
- RESOLVED,** that sealed bids will be accepted by the Portage County Director of Internal Services, 1st Floor, Room 114, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio 44266 until **2:30 P.M.**, Local Time, **October 27, 2021**; and be it further
- RESOLVED,** that Notice of Receiving Bids shall be published in the Record Courier on **October 1, 2021** and **October 8, 2021** and a copy thereof be posted on the Official Bulletin Board of the Board of Portage County Commissioners forthwith, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0727 - RE: AMEND RESOLUTION NO. 21-0603,
ADOPTED AUGUST 26, 2021 ENTER INTO A
SEPTIC ASSISTANCE PROGRAM
AGREEMENT BETWEEN THE PORTAGE
COUNTY BOARD OF COMMISSIONERS,
THE PORTAGE COUNTY REGIONAL
PLANNING COMMISSION AND PAG'S
EXCAVATING, INC. FOR A SEPTIC SYSTEM
REPLACEMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, on August 26, 2021 the Board of Commissioners adopted Resolution No. 21-0582 to enter into an agreement with the Portage County Regional Planning Commission for the purpose of administration and coordination as it relates to the execution of the responsibilities of the Storm Water Septic Assistance Program. There was an error in the first "RESOLVED" (1st paragraph) the contractor needs to be modified from Hirst Construction to Pag's Excavating, Inc.; and

RESOLVED, that Resolution No. 21-0603 is to be amended to read as follows:

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WHEREAS, the Portage County Regional Planning Commission and the Portage County Health Department have determined that the septic system owned by Kay Hoschar, 167 Porter Road, Atwater, Ohio qualifies for replacement under this program, and

WHEREAS, Pag's Excavating, Inc., a licensed and certified contractor in the State of Ohio to install and remove home septic tank systems and related activities, has submitted an estimate to replace said septic system at a cost of \$2,195.10 now therefore be it

RESOLVED, that the Board of Commissioners agrees to enter into an agreement with the Regional Planning Commission and Pag's Excavating in the amount of \$2,195.10 to perform the agreed upon services; and be it further

RESOLVED, that payment for said services will be paid out of Fund 6800 Storm Water; and be it further

RESOLVED, that a certified copy of this resolution shall be forwarded to the Portage County Engineer, the Portage County Regional Planning Commission, and the Portage County Health Department; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0728 - RE: ENTER INTO AMENDMENT NO. 1 FOR
TITLE XX ADULT PROTECTIVE CASE
MANAGEMENT SERVICES BETWEEN THE
BOARD OF COMMISSIONERS ON BEHALF
OF PORTAGE COUNTY JOB & FAMILY
SERVICES AND FAMILY & COMMUNITY
SERVICES, INC.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20200452 (the "Original Contract") on September 17, 2020 by Resolution No. 20-0569 to provide Title XX Adult Protective Case Management Services for eligible Portage County adults (age 60 and over) who have moderate to severe disabilities in order to increase their opportunities to participate in physical, cultural, creative, cognitive and social development activities to help improve or maintain functioning as well as support increased opportunities for caregivers to engage in physical, social or work-related activities knowing their loved one is in a safe and supportive environment; and

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. to extend the agreement by one (1) additional year from October 1, 2021 through September 30, 2022
- RESOLVED,** that the total amount of this Agreement is not to exceed Twenty-nine thousand nine hundred ninety-six and 90/100 dollars (\$29,996.90); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0729

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**RE: ENTER INTO AMENDMENT NO. 1 FOR
TITLE XX SENIOR RECREATION SERVICES
BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND FAMILY & COMMUNITY
SERVICES, INC.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20200454 (the "Original Contract") on August 13, 2020 by Resolution No. 20-0493 to provide Title XX Senior Recreation Services for eligible Portage County adults (age 60 and over) who have moderate to severe disabilities in order to increase their opportunities to participate in physical, cultural, creative, cognitive and social development activities to help improve or maintain functioning as well as support increased opportunities for caregivers to engage in physical, social or work-related activities knowing their loved one is in a safe and supportive environment; and

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. to extend the agreement by one (1) additional year from October 1, 2021 through September 30, 2022

RESOLVED, that the total amount of this Agreement is not to exceed Seventy thousand and 00/100 dollars (\$70,000.00); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1410; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0730 - RE: ENTER INTO AMENDMENT NO. 1 FOR
TITLE XX GERIATRIC MENTAL HEALTH
COUNSELING SERVICES BETWEEN THE
BOARD OF COMMISSIONERS ON BEHALF
OF PORTAGE COUNTY JOB & FAMILY
SERVICES AND FAMILY & COMMUNITY
SERVICES, INC**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20200450 (the "Original Contract") on September 17, 2020 by Resolution No. 20-0570 to provide Title XX Geriatric Mental Health Counseling Services for eligible Portage County adults (age 60 and over) who have moderate to severe disabilities in order to increase their opportunities to participate in physical, cultural, creative, cognitive and social development activities to help improve or maintain functioning as

well as support increased opportunities for caregivers to engage in physical, social or work-related activities knowing their loved one is in a safe and supportive environment; and

- WHEREAS,** the parties desire to amend the Original Contract; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. to extend the agreement by one (1) additional year from October 1, 2021 through September 30, 2022; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Thirteen thousand two hundred twenty-nine and 56/100 dollars (\$13,229.56); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0731 - RE: ENTER INTO AMENDMENT NO. 1 FOR
TITLE XX HOME BASED CHORE SERVICES
BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND VANTAGE AGING**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20200453 (the "Original Contract") on August 13, 2020 by Resolution No. 20-0491 to provide Title XX Home Based Chore Services for eligible Portage County adults (age 60 and over) who have moderate to severe disabilities in order to increase their opportunities to

participate in physical, cultural, creative, cognitive and social development activities to help improve or maintain functioning as well as support increased opportunities for caregivers to engage in physical, social or work-related activities knowing their loved one is in a safe and supportive environment; and

- WHEREAS,** the parties desire to amend the Original Contract; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of Portage County Job & Family Services and VANTAGE Aging to extend the agreement by one (1) additional year from October 1, 2021 through September 30, 2022
- RESOLVED,** that the total amount of this Agreement is not to exceed Ten thousand nine hundred eighty and 00/100 dollars (\$10,980.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0732 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES ("PCJFS") AND SCENIC VIEW
TRANSPORTATION, INC. TO PROVIDE
SUPPLEMENTAL TRANSPORTATION
SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services (PCJFS) is in need of shuttle/door-to-door Supplemental Transportation Services to the current transportation program to provide emergency on-call services of the following: Medicaid eligible consumers to and from medical appointments for ongoing treatment, including pregnancy related services; Temporary Assistance for Needy Families (TANF) eligible individuals to and from their place of employment and/or training site and/or child care provider; PCJFS CCMEP (WIOA and TANF eligible) Youth to and from their place of employment and/or training site; PCJFS WIOA Adult and Dislocated Workers to and from place of employment and/or training site; Transportation for Employment Related Program to and from designated employer and/or training sites; and SNAP Employment and Training Transportation Services; and
- WHEREAS,** Requests for Proposals were sent to seventeen (17) potential service providers; and
- WHEREAS,** Two (2) proposals were received, opened, and tabulated on August 18, 2021; and
- WHEREAS,** Scenic View Transportation, Inc. is willing and able to provide these services; and
- WHEREAS,** the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Scenic View Transportation, Inc.; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Scenic View Transportation, Inc., with its principal place of business located at 2258 Nimishillen Church Road, Canton, Ohio 44721, for the period October 1, 2021 through September 30, 2022, with a one (1) year extension option; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Sixty Thousand and 00/100 dollars (\$60,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services funds 1410 and 1413; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0733 - RE: DECLARE THE NECESSITY TO PURCHASE
A VEHICLE FOR USE BY THE PORTAGE
COUNTY VETERAN'S DEPARTMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase one (1) 2022 Ford Transit 150 Passenger Van for use by the Portage County Veteran's Department: and

WHEREAS, the purchase of the vehicle will be from Sarchione Ford; and

WHEREAS, the cost of the vehicle is \$39,708.45; now therefore be it

RESOLVED, that the Portage County Board of Commissioners declares it necessary to purchase one (1) 2022 Ford Transit 150 Passenger Van at a cost of \$39,708.45 for use by the Portage County Veterans Department; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0734 - RE: ENTER INTO AN AGREEMENT FOR RADIO
FREQUENCY ANALYSIS AND POPULATION
METRICS BETWEEN THE PORTAGE
COUNTY BOARD OF COMMISSIONERS ON
BEHALF OF THE PORTAGE COUNTY
EMERGENCY MANAGEMENT AGENCY
AND FLATWIRELESS.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Emergency Management Agency has the need for a radio frequency analysis and population metrics for grant requests; and

WHEREAS, Flatwireless, is experienced in such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an agreement for providing radio frequency analysis and population metrics between the Board and Flatwireless, 10210 Frankford Ave., Ste.110, Lubbock, TX 79424; and be it further

RESOLVED, Flatwireless will complete the work no later than October 18, 2021; and be it further

RESOLVED, that the total service amount under this Agreement shall not exceed Fifteen thousand and 00/100 dollars (\$15,000.00) annually and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0735 - RE: APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF
CONNECTION CHARGES FOR
CONNECTIONS TO THE SANITARY
SEWERAGE SYSTEM IN THE PORTAGE**

**COUNTY REGIONAL SEWER DISTRICT AND
ESTABLISHING THE TERMS AND
CONDITIONS OF THE SAME.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicant, being the (OWNERS) of the property hereafter described applied for a sanitary sewer permit and has now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicant: Michael A. Zamecnik &
June N. Zamecnik (aka June J. Zamecnik)

(OWNERS)

Service Address: 11056 State Route 44, Unit D
Mantua, OH 44255

Parcel Number: 23-035-10-00-129-005

Property Description: Situated in the Township of Mantua, County of Portage, and State of Ohio: and known as being Unit D and a percentage interest in the Common Areas and Facilities in Benttree Commons Condominiums as the same is shown of record upon the drawing in Plat Book 32, Pages 1 through 9, inclusive, of the Portage County Records of Plats, and further declared in a condominium declaration and by-laws filed May 23, 1985 and recorded in Volume 1027, Pages 529 through 575, inclusive, of the Portage County Records, be the same more or less, but subject to all legal highways.

Prior Instrument reference no. 201516072, Portage County Records.

WHEREAS, this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED, that this Board agrees to accept the request of the above-named OWNERS for installment payments of the sewer connection charges

established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

A. The total amount of such connection charges to be financed is \$4,185.00.

B. The connection charges shall be payable in 40 quarterly installments beginning at the end of the first quarter that coincides with or follows the first regular sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNERS are delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.

C. A carrying charge shall be paid equal to 1.91% percent per annum (based on the Ohio Water Development Authority for the month of June 2021), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.

D. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.

E. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.

F. The OWNERS, prior to the issuance of the permit, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.

G. The OWNERS or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.

H. In the event the OWNERS or SUCCESSOR is delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNERS or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall

become due and payable, provided that the OWNERS or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNERS or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNERS or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

RESOLVED,

the Sanitary Engineer acting on behalf of the Board, is hereby authorized, and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

RESOLVED,

the Sanitary Engineer shall present a certified copy of this Resolution to the OWNERS referred to herein. The OWNERS shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNERS and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNERS and the County. Upon the execution by the OWNERS of the approval of such terms and conditions, the OWNERS can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above-described property in the event of the failure of the OWNERS or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNERS and such County. Upon the receipt of the Resolution with such endorsement executed by the

OWNERS and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNERS the permit provided for in Section 1402 of Resolution No. 12-1138; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

RESOLVED, Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0736 - RE: APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF
CONNECTION CHARGES FOR
CONNECTIONS TO THE SANITARY
SEWERAGE SYSTEM IN THE PORTAGE
COUNTY REGIONAL SEWER DISTRICT AND
ESTABLISHING THE TERMS AND
CONDITIONS OF THE SAME.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection

may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS,

the following named applicant, being the (OWNERS) of the property hereafter described applied for a sanitary sewer permit and has now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicant: Michael A. Zamecnik &
June N. Zamecnik (fka June N. Briggs) (OWNERS)
Service Address: 11056 State Route 44, Unit J
Mantua, OH 44255

Parcel Number: 23-035-10-00-129-011

Property Description: Situated in the Township of Mantua, County of Portage, and State of Ohio; and known as being Unit J and a percentage interest in the Common Areas and Facilities; all in Benttree Commons Condominium as the same is shown of record upon the drawings in Plat Book 32, Pages 1 through 9, inclusive of the Portage County Records of Plats, and further declared in a condominium declarations and by-laws filed May 23, 1985 and recorded in Volume 1027, Pages 529 through 575 inclusive, of the Portage County Records. Be the same more or less but subject to all legal highways.

Prior Instrument reference no. 201324217, Portage County Records.

WHEREAS,

this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED,

that this Board agrees to accept the request of the above-named OWNERS for installment payments of the sewer connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

A. The total amount of such connection charges to be financed is \$4,743.00.

B. The connection charges shall be payable in 40 quarterly installments beginning at the end of the first quarter that coincides with or follows the first regular sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNERS are delinquent twice in consecutive quarters on paying quarterly

installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.

C. A carrying charge shall be paid equal to 1.91% percent per annum (based on the Ohio Water Development Authority for the month of June 2021), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.

D. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.

E. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.

F. The OWNERS, prior to the issuance of the permit, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.

G. The OWNERS or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.

H. In the event the OWNERS or SUCCESSOR is delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNERS or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the OWNERS or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNERS or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNERS or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of

such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

RESOLVED,

the Sanitary Engineer acting on behalf of the Board, is hereby authorized, and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

RESOLVED,

the Sanitary Engineer shall present a certified copy of this Resolution to the OWNERS referred to herein. The OWNERS shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNERS and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNERS and the County. Upon the execution by the OWNERS of the approval of such terms and conditions, the OWNERS can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above-described property in the event of the failure of the OWNERS or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNERS and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNERS and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNERS the permit provided for in Section 1402 of Resolution No. 12-1138; and be it further

RESOLVED,

that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

RESOLVED, Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0737 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF WATER
RESOURCES AND MS CONSULTANTS, INC.
FOR ENGINEERING SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Water Resources Department has the need for engineering services for the Brimfield Water Treatment Plant; and

WHEREAS, MS Consultants, Inc. has the ability to provide such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an agreement with MS Consultants, 333 East Federal St., Youngstown OH 44503-1821; and be it further

RESOLVED, that the total cost of the engineering services shall be Nineteen thousand, nine hundred and 00/100 dollars (\$19,900.00); and be it further

RESOLVED, that water resource departmental funds will be used for payment of this agreement; and

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were

taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0738 - RE: DECLARE OBSOLETE AND DISPOSE OF
PORTAGE COUNTY PERSONAL PROPERTY.**

It was moved by Anthony J. Badalamenti, seconded Vicki A. Kline by that the following resolution be adopted:

WHEREAS, the Portage County Board of Elections has personal property, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is ready for disposal; and

WHEREAS, the estimated fair market value of this personal property is valued below \$2,500.00; now therefore be it

RESOLVED, that, in accordance with the Ohio Revised Code Section 307.12, the Board of County Commissioners authorizes the request to dispose of the following inventory as follows:

178 each Plastic cases bright green – poll pads 2' x 3'
360 each Charging cubes and cords

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO: 21-0739 - RE: APPROVE SPECIFICATIONS AND SET
DATE FOR THE REBID OF THE FREEDOM
TOWNSHIP ADA PROJECT IN FREEDOM
TOWNSHIP, OHIO**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- RESOLVED,** that the bid specifications, as submitted for receiving bids for the rebid to be approved for the labor, materials, services and inspections to complete the project for all trades required for the installation of two handicapped accessible parking spaces along with constructing a new concrete structure for parking on the side of the building and construct a walkway that leads to the front of the building located at 7276 State Route 303 in Freedom Township and installation of two parking spaces, access ramp and sidewalk replacement at 8966 State Route 700 in Freedom Township.
- RESOLVED,** that sealed bids, therefore, will be accepted by the Director of the Portage County Office of Internal Services, 1st floor, Room 114, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until 3:00 p.m., October 27, 2021 and will be publicly opened and read to the public; and be it further
- RESOLVED,** that the notice of receiving bids shall be published in the Record Courier on September 26, 2021 and the County's website and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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Journal Entries

1. In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, including Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:
 - A. Accept the resignation of Eric Metz, Clinical Services Manager for Portage County Job & Family Services, effective October 1, 2021 and to post the vacancy internally for three days and externally until filled.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Motion Carries
 - B. Transfer Kirstie Clapper, Social Service Worker 3, to a part-time Social Service Worker 3 at the Group Home effective October 2, 2021 and to post the vacancy internally for three days and externally until filled, for Portage County Job & Family Services.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Motion Carries
 - C. Accept the request for leave without pay for a Job & Family Services employee through December 31, 2021.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Motion Carries
 - D. The Board of Commissioners agree to discontinue the JFS Agency-Wide Wages Policy #010-23 (longevity scale) due to the new wage scale adopted on September 16, 2021 for the Board of Commissioners' Departments. The JFS Agency-Wide Wages Policy was originally approved on March 21, 2019, Journal Entry III.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Motion Carries

2. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for September 6, 2021 through September 12, 2021 as presented by Chief Dog Warden Dave McIntyre.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

3. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for September 13, 2021 September 19, 2021 as presented by Chief Dog Warden Dave McIntyre.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

4. The Board of Commissioners acknowledged receipt of the September 17, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

5. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the month of August 2021 as presented by the County Treasurer.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

6. The Board of Commissioners agreed to fund a yearly budget of \$15,000 to the Office of Homeland Security and Emergency Management earmarked for the Portage County Water Rescue Team.
Motion: Commissioner Badalamenti
Seconded: Commissioner Christian-Bennett
All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Yea;
Motion Carries

7. The Board of Commissioners approved CDBG funding for Hope Town, Inc. for the conversion project for \$153,500.00, Haven of Rest for the water/sewer project for \$63,670.00, and Section 17 funding to be used for Habitat for Humanity to restore ADA restroom for \$42,900, and Happy Trails for parking improvements \$4,100, with the addition of a zero percent interest rate due upon sale clause.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

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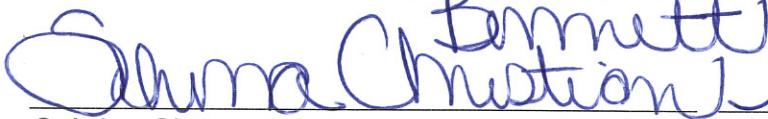
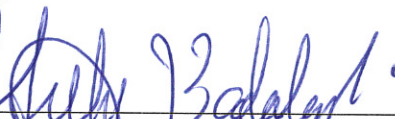
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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourn the Meeting of **September 23, 2021 at 12:16 PM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **September 23, 2021.**

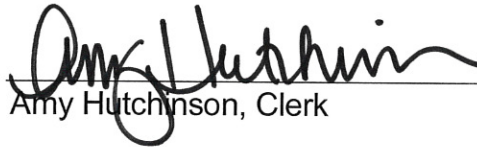
 

Sabrina Christian-Bennett, President

Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk