

Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Sara Hoag, Acting Clerk
330-297-3600

Tuesday, September 7, 2021

1:00 PM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Absent

Also attending throughout the day County Administrator Michelle Crombie, Diane Smith, Barb Tittle.

Recessed: 1:01 PM

Reconvened: 1:11 PM

HUMAN RESOURCES

Present: Director Janet Kovick

Journal Entries:

1. The Board of Commissioners approved the revised Operations Manager job description for Portage County Water Resources.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

2. The Board of Commissioners agreed to post the full-time Operations Manager, previously filled by Lee Benson, for Portage County Water Resources. The posting will be posted externally.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;
Motion Carries

- Director Kovick will check with the Director to see if he is abolishing the supervisor position.

3. The Board of Commissioners authorized the full time hire of Jennifer Holt as a Custodial Worker, replacing the position previously held by Michael Smith, for Portage County Job & Family Services. Anticipated start date is September 9, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

4. The Board of Commissioners accepted the transfer of Gretchin Miller from full-time Social Service Worker 3 – Group Home to newly created part-time Social Service Worker 3 – Group Home, effective September 13, 2021, for Portage County Job & Family Services.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

5. The Board of Commissioners agreed to post the full-time Social Service Worker 3 – Group Home, replacing Gretchin Miller, for Portage County Job & Family Services. The position will be posted internally for 3 days per the current collective bargaining agreement. If qualified applications are not received, the position will be posted externally as necessary.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

6. The Board of Commissioners accepted the resignation of Mary Richmond, Eligibility Specialist, for Portage County Job & Family Services, effective September 8, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;
Motion Carries

7. The Board of Commissioners agreed to post the full-time Eligibility Specialist, replacing Mary Richmond, for Portage County Job & Family Services. The position will be posted internally for 3 days per the current collective bargaining agreement. If qualified applications are not received, the position will be posted externally as necessary.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;
Motion Carries

8. The Board of Commissioners accepted the resignation of Jenny Vodillo, JOBS Counselor/Eligibility Specialist, for Portage County Job & Family Services, effective September 24, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;
Motion Carries

9. The Board of Commissioners agreed to post the full-time JOBS Counselor/Eligibility Specialist, replacing Jenny Vodilo, for Portage County Job & Family Services. The position will be posted internally for 3 days per the current collective bargaining agreement. If qualified applications are not received, the position will be posted externally as necessary.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;
Motion Carries

INTERNAL SERVICES

Present: Director JoAnn Townend

Resolutions:

1. The Board of Commissioners agrees to enter into amendment no. 9 between the Board of Commissioners and Correctional Healthcare Companies, LLC for inmate health care services./Resolution No. 21-0660.

2. The Board of Commissioners agrees to enter into an agreement for inmate health care services with University Hospitals Health System, Inc./Resolution No. 21-0661
3. The Board of Commissioners agrees to enter into an agreement with Delta Dental of Ohio for voluntary group dental insurance for 2022./Resolution No. 21-0662.

DEPARTMENT OF BUDGET & FINANCE

Present: Director Joe Harris

Resolutions:

1. The Board of Commissioners agrees to approve the Thursday, September 9, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0663
2. The Board of Commissioners agrees to approve the Thursday, September 9, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0664
3. The Board of Commissioners agrees to approve the Thursday, September 9, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. /Resolution No. 21-0665
4. The Board of Commissioners agrees to approve the Thursday, September 9, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. /Resolution No. 21-0666
5. The Board of Commissioners agrees to amend the General Fund 2021 Annual Appropriation Resolution No. 20-0802, adopted December 17, 2020. **/HOLD**
 - Commissioner Badalamenti moved adoption of this resolution, but Commissioner Christian-Bennett pointed out that the draft resolutions weren't in the packet. Acting Clerk Hoag explained Director Harris is out sick today, so the Board agreed to hold the General Fund and Non-General Fund resolutions until next week.
6. The Board of Commissioners agrees to amend the Non-General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020. **/HOLD**
7. Transfer From Fund 1201, (Motor Vehicle Gas Tax) To Fund 4252, Silica Sand Road Bridge Replacement. /Resolution No. 21-0669
8. Authorize the Application and Accept the 2019 Ohio Drug Law Enforcement Subgrant on behalf of the Portage County Drug Task Force (Grant No. 2019-DL-LEF-5846). /Resolution No. 21-0670

9. Rescind Resolution No. 21-0412: Transfer from Fund 001, General Fund to Fund 1008: Computerization Clk Comm Pleas & Fund 1010 Computerization Clk Muni Court.
/Resolution No. 21-0671

MISCELLANEOUS ITEMS

September 7, 2021

The Board of Commissioners approves the September 2, 2021 regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

Journal Entries:

1. In accordance with ORC 311.20, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Monthly Jail Reports for expenditures and food costs for prisoners for August 2021 as presented by the Sheriff's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

2. The Board of Commissioners acknowledged receipt of the Amended Certificate of Estimated Resources Dated August 31, 2021, as presented by the Portage County Budget Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

3. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for August 23, 2021 through August 29, 2021, as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

4. The Board of Commissioners acknowledged the receipt of the August 30, 2021 correspondence from the Portage County Board of Elections noting that the galley proofs of all ballots for the November 2, 2021 election are now on display.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

5. The Board of Commissioners approved the August 2021 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management on file with the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

Motion: by Commissioner Christian-Bennett, seconded by Commissioner Badalamenti that the Board adjourn the Meeting of **September 7, 2021 at 1:31 PM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Absent;

Motion Carries

PLEASE ADD TO YOUR AGENDA

September 7, 2021

Journal Entry:

1. The Board of Commissioners acknowledged receipt of the September 7, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Absent;

Motion Carries

Recessed: 1:26 PM

Reconvened: 1:30 PM

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**RESOLUTION NO. 21-0660 - RE: ENTER INTO AMENDMENT NO. 9 BETWEEN
THE BOARD OF COMMISSIONERS AND
CORRECTIONAL HEALTHCARE
COMPANIES LLC FOR INMATE HEALTH
CARE SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, an agreement between the Board of Commissioners and Correctional Healthcare Companies was entered into on January 23, 2014 through resolution 13-0321 known as Portage County Contract No. 20140101 for inmate health care services for all detainees of the Portage County Justice Center; and

WHEREAS, an amendment no. 1 between the parties was entered into on May 12, 2016 through resolution 16-0145 and known as Portage County Contract 20160279; and

WHEREAS, an amendment no. 2 between the parties was entered into on May 2, 2017 through resolution 17-0025 and known as Portage County Contract 20170291; and

WHEREAS, an amendment no. 3 between the parties was entered into on June 12, 2018 through resolution 18-0330 and known as Portage County Contract 20180312; and

WHEREAS, an amendment no. 4 between the parties was entered into on April 23, 2019 through resolution 19-0217 and known as Portage County Contract 20190287; and

WHEREAS, an amendment no. 5 between the parties was entered into on April 23, 2020 through resolution 20-0262 and known as Portage County Contract 20200309 renewing the services through April 30, 2020 at 11:59 p.m.; and

WHEREAS, an amendment no. 6 between the parties was entered into on May 1, 2020 through resolution 20-00393 and known as Portage County Contract 20200336 to provide inmate health care services; and

WHEREAS, an amendment no. 7 between the parties was entered into on May 4, 2021 through resolution 21-0157 to provide staffing credits and staffing credit reconciliation reports; and

WHEREAS, an amendment no. 8 between the parties was entered into on April 29,

2021 through resolution 21-0305 to provide staffing credits and staffing credit reconciliation reports; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an Amendment No. 9 between the Board and Correctional Healthcare Companies LLC renewing the services from August 1, 2021 through August 31, 2021; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0661 - RE: ENTER INTO AN AGREEMENT FOR INMATE HEALTH CARE SERVICES WITH UNIVERSITY HOSPITALS HEALTH SYSTEM, INC.

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Portage County is charged by law with the responsibility for administering, managing, and supervising the health care delivery system of the Portage County Jail located at 8240 Infirmary Road, Ravenna, Ohio; and

WHEREAS, the objective of the County is to provide for the delivery of quality health care to the inmates and detainees of the jail in accordance with applicable laws; and

WHEREAS, University Hospitals Health System, Inc. is in the business of administering correctional health care services and desires to administer such services on behalf of the County to the inmates and detainees of the jail; now therefore be it

RESOLVED, that the Board of Portage County Commissioners and the Portage County

Sheriff do hereby agree to enter into an Agreement between the Board, the Sheriff and University Hospitals Health System, Inc. for inmate health care services based on bids received on June 16, 2021 ; and be it further

RESOLVED, that the term for services begin on September 1, 2021 at 12:01 a.m. and ends August 31, 2024 at 11:59 p.m.; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0662 - RE: ENTER INTO AN AGREEMENT WITH DELTA DENTAL OF OHIO FOR VOLUNTARY GROUP DENTAL INSURANCE FOR 2022.

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners is desirous to provide voluntary dental insurance coverage for County employees and their families who elect such coverage, the cost of which is paid by the employees; and

WHEREAS, Delta Dental of Ohio is both qualified and interested in providing said voluntary employee dental insurance coverage; now therefore be it

RESOLVED, that the Board of Portage County Commissioners enters into an agreement with Delta Dental of Ohio, Fifth Third Center, Suite 2600, 600 Superior Ave., Cleveland, OH 44114, to provide voluntary dental insurance coverage for all permanent full-time County employees who elect such coverage for the period January 1, 2022 through December 31, 2022; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 21-0663

**RE: BILLS APPROVED AND ACH CERTIFIED TO
THE PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services, or other designee on July 9, 2021 in the total payment amount of **\$659,493.83** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the ACH payment is approved as certified to the County Auditor for payment on or after Friday, September 10, 2021 contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services, or other designee on September 9, 2021 in the total payment amount of **\$106.57 to Neil Group** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0664

**- RE: WIRE TRANSFER APPROVED AND
CERTIFIED TO THE PORTAGE COUNTY
AUDITOR FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services, or other designee on September 9, 2021 in the total payment amount as follows:

1. \$0.00 to Medical Mutual - Admin
2. \$286,411.45 to Medical Mutual – Claims
3. \$0.00 to Medical Mutual – Flex Admin
4. \$2,191.79 to Medical Mutual – Flex Claims; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, September 10, 2021	\$ 0.00
Wire Transfer on Friday, September 10, 2021	\$ 286,411.45
Wire Transfer on Friday, September 10, 2021	\$ 0.00
Wire Transfer on Friday, September 10, 2021	\$ 2,191.79

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

WI091021

09/08/2021 14:29 PORTAGE COUNTY
Kchurch INVOICE ENTRY PROOF LIST

P 2
apinvent

CLERK: slynn BATCH: 3590

NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
APPROVED PAID INVOICES								
7727 00004 MEDICAL MUTUAL S	547777	20210365	645710	WI091021	286,411.45	.00	1,610,917.21	1003206
0004681-20210903-W								
CASH 9999	2021/09	INV 09/07/2021	SEP-CHK: N	DISC: .00	71010189	901000	65,261.22	1099:M
ACCT 010900	DEPT 018	DUE 09/07/2021	DESC: INSURANCE, ALL TYPES		71010189	902000	221,150.23	1099:M
1 APPROVED PAID INVOICES					TOTAL	286,411.45		
1 INVOICE(S)					REPORT POST TOTAL	286,411.45		

Wire- Medical Mutual
Medical Claims

210664

09/08/2021 14:30
kchurch

PORTAGE COUNTY
INVOICE ENTRY PROOF LIST

WI 091021

P 2
apinvent

CLERK: slynn BATCH: 3589

NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
APPROVED PAID INVOICES								
7727 00001 NATIONAL CITY BA 547773 20210906-PC	20210220 645706	WI091021	2,191.79	.00	185,440.79	1003207		
CASH 9999 2021/09 INV 09/07/2021 SEP-CHK: N DISC: .00	ACCT 010900 DEPT 018 DUE 09/07/2021 DESC: INSURANCE, ALL TYPES		71020184 425320		2,191.79	1099:M		
1 APPROVED PAID INVOICES			TOTAL	2,191.79				
1 INVOICE(S)			REPORT POST TOTAL	2,191.79				

Wire - Medical Mutual
Flex Claims

210664

0621

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**RESOLUTION NO. 21-0665 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

9/9/21	217	846.396
9/9/21	238	460.00
Total		\$ 1,306.39

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

JOURNAL VOUCHER ROUTING SLIP

[illegible]

DATE _____

210665

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RESOLUTION NO. 21-0666

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RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS, a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed are properly certified by the County Auditor in the amount of **\$26,010** dated **September 9, 2021** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea

JANET ESPOSITO, AUDITOR
Portage County Auditor's Office
449 S. Meridian Street, Ravenna, Ohio 44266

EXHIBIT A

Phone (330) 297-3561

THEN AND NOW CERTIFICATE

DATE: 9-9-21

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

J. Esposito
Portage County Auditor

9-8-21
Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Hope Village	6-8-21	8-30-21	Adult Prob.	150.00	
Perrin Asplett	8-20-21	9-3-21	Del W	1800.00	
Paul Grant	6-17-20	1-15-21	BDC	1000.00	
Richard Lombardi	12-22-20	"	"	786.00	
"	12-7-20	"	"	146.00	
Job Esau Perry	10-19-20	"	"	405.00	
Mate Rimac	10-21-19	"	"	853.00	
"	10-30-20	"	"	533.00	
"	11-19-20	"	"	315.00	

COMMISSIONERS RESOLUTION # 210666

PAGE TOTAL 5988.00

DATE: 9/1/21

*COMMISSIONERS

GRAND TOTAL 26,010.00

JANET ESPOSITO, AUDITOR
 Portage County Auditor's Office
 449 S. Meridian Street, Ravenna, Ohio 44266

EXHIBIT A

Phone (330) 297-3561

DATE:

9-9-21

THEN AND NOW CERTIFICATE

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
BILLAS	8-2-21	8-30-21	Sheriff	1427.22	
Belonka	8-23-21	8-26-21	"	273.00	
Stephen Campbell	8-11-21	8-26-21	"	3300.00	
Parish, K	8-6-21	9-1-21	Vets	300.00	
AT&T	8-11-21	8-30-21	JPS	5738.72	
Davis, P	8-28-21	8-30-21	"	500.00	
Davis-Steward, D	8-24-21	8-29-21	"	320.00	

COMMISSIONERS RESOLUTION 210666PAGE TOTAL 11,858.94

DATE:

9/7/21

*COMMISSIONERS

GRAND TOTAL

JANET ESPOSITO, AUDITOR
Portage County Auditor's Office
449 S. Meridian Street, Ravenna, Ohio 44266

EXHIBIT A

Phone (330) 297-3561

THEN AND NOW CERTIFICATE

DATE: 9/9/21

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Better Lifestyles	8-11-21	8-17-21	IFS	6966.00	
Emerson-Sonia	8-14-21	8-30-21		117.48	
Phlebotomy Training Specialists	8-17-21	8-25-21		810.00	
Copeco	8-25-21	9-1-21	Bd of Elections	168.58	
Miyala Erin	8-20-21	9-1-21	" "	101.00	

COMMISSIONERS RESOLUTION # 210666

PAGE TOTAL 8163.06

DATE: 9/7/21

*COMMISSIONERS

GRAND TOTAL _____

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RESOLUTION NO. 21-0667

This resolution was omitted. This is for numbering purposes only.

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RESOLUTION NO. 21-0668

This resolution was omitted. This is for numbering purposes only.

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RESOLUTION NO. 21-0669 - RE: TRANSFER FROM FUND 1201, (MOTOR VEHICLE GAS FUND) TO FUND 4252, SILICA SAND ROAD BRIDGE REPLACEMENT

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners approved an operating transfer; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$1,655.30 ...

FROM:

FUND 1201, Motor Vehicle Gas Tax Fund

ORGCODE- 12018109

Debit Expense Account

Object: 910000 – Transfers Out

\$1,655.30

TO:

FUND 4252, Silica Sand Road Bridge Replacement

ORGCODE- 42528202

Credit Revenue Account

Object: 280000 - Transfer In

Project: 35623

\$1,655.30

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea

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RESOLUTION NO. 21-0670

This resolution was omitted. This is for numbering purposes only.

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**RESOLUTION NO. 21-0671 - RE: RESCIND RESOLUTION NO. 21-0412:
TRANSFER FROM FUND 0001, GENERAL
FUND to Fund 1008: COMPUTERIZATION
CLK COMM PLEAS & FUND 1010
COMPUTERIZATION CLK MUNI COURT**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Resolution No. 21-0412, adopted June 3, 2021, provided a transfer from Fund 0001, GENERAL FUND to Fund 1008: COMPUTERIZATION CLK COMM PLEAS & FUND 1010 COMPUTERIZATION CLK MUNI COURT; and

WHEREAS, since the transfer is not needed, therefore an error, Resolution No. 21-0412 will need to be rescinded; now therefore be it

RESOLVED, that Resolution No. 21-0412, adopted June 3, 2021, provided a transfer from Fund 0001, GENERAL FUND to Fund 1008: COMPUTERIZATION CLK COMM PLEAS & FUND 1010 COMPUTERIZATION CLK MUNI COURT is hereby rescinded; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal

actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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Journal Entries

1. The Board of Commissioners approved the revised Operations Manager job description for Portage County Water Resources.

Motion: **Commissioner Badalamenti**

Seconded: **Commissioner Christian-Bennett**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

2. The Board of Commissioners agreed to post the full-time Operations Manager, previously filled by Lee Benson, for Portage County Water Resources. The posting will be posted externally.

Motion: **Commissioner Badalamenti**

Seconded: **Commissioner Christian-Bennett**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

3. The Board of Commissioners authorized the full time hire of Jennifer Holt as a Custodial Worker, replacing the position previously held by Michael Smith, for Portage County Job & Family Services. Anticipated start date is September 9, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: **Commissioner Badalamenti**

Seconded: **Commissioner Christian-Bennett**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

4. The Board of Commissioners accepted the transfer of Gretchin Miller from full-time Social Service Worker 3 – Group Home to newly created part-time Social Service Worker 3 –

Group Home, effective September 13, 2021, for Portage County Job & Family Services.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

5. The Board of Commissioners agreed to post the full-time Social Service Worker 3 – Group Home, replacing Gretchin Miller, for Portage County Job & Family Services. The position will be posted internally for 3 days per the current collective bargaining agreement. If qualified applications are not received, the position will be posted externally as necessary.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

6. The Board of Commissioners accepted the resignation of Mary Richmond, Eligibility Specialist, for Portage County Job & Family Services, effective September 8, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

7. The Board of Commissioners agreed to post the full-time Eligibility Specialist, replacing Mary Richmond, for Portage County Job & Family Services. The position will be posted internally for 3 days per the current collective bargaining agreement. If qualified applications are not received, the position will be posted externally as necessary.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

8. The Board of Commissioners accepted the resignation of Jenny Vodillo, JOBS Counselor/Eligibility Specialist, for Portage County Job & Family Services, effective September 24, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

9. The Board of Commissioners agreed to post the full-time JOBS Counselor/Eligibility Specialist, replacing Jenny Vodilo, for Portage County Job & Family Services. The position will be posted internally for 3 days per the current collective bargaining agreement. If qualified applications are not received, the position will be posted externally as necessary.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

10. In accordance with ORC 311.20, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Monthly Jail Reports for expenditures and food costs for prisoners for August 2021 as presented by the Sheriff's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

11. The Board of Commissioners acknowledged receipt of the Amended Certificate of Estimated Resources Dated August 31, 2021, as presented by the Portage County Budget Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

12. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for August 23, 2021 through August 29, 2021 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Absent;

Motion Carries

13. The Board of Commissioners acknowledged the receipt of the August 30, 2021 correspondence from the Portage County Board of Elections noting that the galley proofs of all ballots for the November 2, 2021 election are now on display.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

14. The Board of Commissioners approved the August 2021 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management on file with the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Kline, Absent;

Motion Carries

15. The Board of Commissioners acknowledged receipt of the September 7, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;
Commissioner Kline, Absent;

Motion Carries

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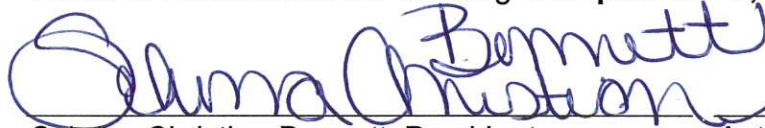
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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Badalamenti that the Board adjourn the Meeting of **September 7, 2021 at 1:31 PM.**

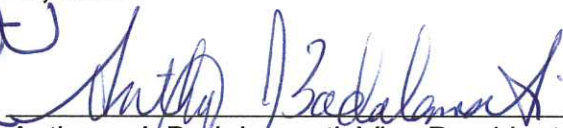
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;
Commissioner Kline, Absent;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **September 7, 2021.**



Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President

--- ABSENT ---

Vicki A. Kline, Board Member



Sara Hoag, Acting Clerk