

Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, September 2, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day: County Administrator Michelle Crombie, Department of Budget and Financial Management Director Joe Harris, Brian Ames, Barb Tittle, Frank Voss, Diane Smith, and Ed Dean

Recess: 9:01 AM

Reconvened: 9:17 AM

WATER RESOURCES

Present: Director John Vence

Discussion:

1. United Survey

The Board received correspondence from United Survey Inc. requesting a waiver of the \$8,400 in liquidated damages due to the Water Resources project no. PC 20-50 falling 28 days behind schedule due to COVID, equipment failure, supplies and parts. Director Vence isn't unsatisfied with their work, so he is recommending splitting the difference for an amount due of \$4,200.00 and the Board agreed. Director Vence will prepare and send correspondence indicating same and he will also copy the Board.

2. Homeless Shelter Gas Line

Commissioner Badalamenti asked about gas line for the homeless shelter and Director Vence noted they still have structural problems out there and Water Resources is now involved trying to find a solution.

HUMAN RESOURCES

Present: Director Janet Kovick

Discussion:

1. COVID Travel Memo

Director Kovick presented an updated COVID-19 Travel memo because there were changes with international travel on the CDC's website.

- Fully vaccinated individuals should be tested when they return from travel 3-5 days after returning home, however the Health Department is leaning more towards fully vaccinated individuals not showing symptoms shouldn't be tested.
- The most updated information for international travel states fully vaccinated individuals should be tested virally 3-5 days after travel (due to the Delta variant).

The Board agreed Director Kovick's memo is appropriate to send to the Commissioners' Directors.

2. Turnover Report

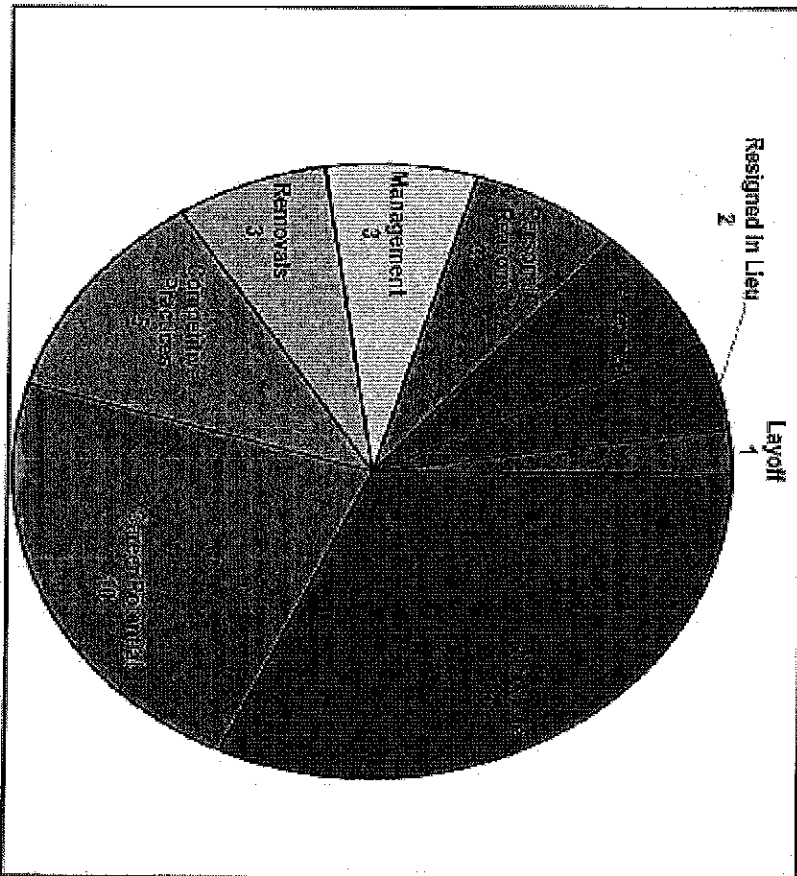
Director Kovick presented and discussed the January-July 2021 Turnover Report for Commissioners' Departments as follows:

Portage County Board of Commissioners' Turnover January - July 2021

2020 Turnover Jan-July	TOTAL	VOL
TOTAL TERMS:	27	24
TOTAL EMPLOYEES:	333	

2020 Turnover Jan-July	TOTAL	VOL
TOTAL TERMS:	44	39
TOTAL EMPLOYEES:	313	

TERMINATION REASON	TOTAL	% to TOTAL
RETIREMENT	7	
WORK HOURS	2	
DISABILITY RETIREMENT	1	
LIFESTYLE ISSUES	1	
MEDICAL	1	
JOB LOCATION	1	
RELOCATION	1	
TRANSFERRED DEPTS	4	
JOB FIT	2	
JOB GROWTH	2	
PERSONAL GROWTH	2	
COMPETITIVE PRACTICES	5	1%
SALARY	4	
WORK ENVIRONMENT	1	
REMOVAL	3	7%
PROBATIONARY	1	
TERMINATION	2	
MANAGEMENT	3	7%
RESIGNED	2	
LAYOFF	1	
TOTAL	44	100%



AVG TENURE UPON LEAVING	5.38 YEARS
JAN-JULY 2021 NEW HIRES:	23
NEW HIRES STILL EMPLOYED	23
% NEW HIRES STILL EMPLOYED	79%

Journal Entries:

1. In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, including Part IX(I), the Board of Commissioners acknowledged and approved the County Administrator's approval to hire Jessica Thompson as Part-Time Clerical Specialist, replacing Judy Common, for the Portage County Board of Commissioners effective September 7, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners authorized the full time hire of Amber Slaughter as a Social Service Worker 3, replacing the position previously held by Meghan Brown, for Portage County Job & Family Services. Anticipated start date is September 20, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. The Board of Commissioners authorized the full time hire of Kimberly Kitchen as a Social Service Worker 3, replacing the position previously held by Hannah Croyle, for Portage County Job & Family Services. Anticipated start date is October 4, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. The Board of Commissioners authorized the full time hire of Rebecca Brown as a CSEA Paralegal, replacing the Clerical Specialist 4 position previously held by Antonette Scharsu, for Portage County Job & Family Services. Anticipated start date is September 20, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. The Board of Commissioners accepts the transfer of Jessica Plymale from Social Service Worker 3 to Social Service Worker 3 – CARES replacing the position previously held by Holly Spohn, effective September 27, 2021, for Portage County Job & Family Services.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. The Board of Commissioners authorized Portage County Job & Family Services to use the current job posting to fill the Social Service Worker 3 position replacing Jessica Plymale.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

JOB & FAMILY SERVICES

Present: Director Kellijo Jeffries and Sue Brannon, Budget & Finance Administrator Job and Family Services

Discussion:

1. Data Report

Director Jeffries presented and explained the May-June 2021 Data Report (copies of entire document located in the Commissioners' Office)

2. Public Assistance

- a. SNAP Allotment Increase – The Federal government has increased SNAP food assistance benefits by 27% across the country and it will go into effect October 1, 2021.

- b. Upcoming Transportation Forum – There's an annual forum that brings together public transit, contracted providers, and managed care plans to educate residents in Portage County on all options for transportation. The forum will be held in October and the Board will receive a notice in case it wants to attend.

3. Ohio Means JOBS – Employee Incentive Program – The state is going to provide \$2.5 million dollars to counties that elect to be a part of the program and the goal is to get people off public welfare and into the workforce. Director Jeffries will present a modified PRC Plan before October 31st.

4. Child Support – Child Support Appreciation – The Ohio Child Support office allowed for 88 counties to do something creative to thank community partners that worked to get child

support in the hands of families for their children. Director Jeffries noted the grant was \$700 and they sent out thank you certificates and offered lunches to the providers.

5. Family First Preventions Services Requirements

a. Prevention Services

This program decreases the time children are allowed to reside in residential facilities by making communities more accountable to stepping down, it mandates assessments before children are placed in facilities to ensure it's the right placements, and it also requires Counties to have up front prevention services

b. Group Home. All residential facilities must be accredited with 24/7 nursing services and step-down services and the County's group home is in the process of accreditation this month September.

6. Funding Certainty Grant – Director Jeffries received an email indicating Portage County is 1 of 10 counties that will split \$1.6 million dollars in grant funding, and it should make the department whole for the remainder of the year. The department's levy also passed so next year's money situation should improve.

Resolution:

1. Transfer from Funs 0001, General Fund to Fund 1410, Public Assistance Fund. (Res. No. 21-0637).

9:50 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Administrator Crombie, Director Kellijo Jeffries and Human Resources Director Janet Kovick. Roll call vote: Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea;

9:54 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners moves out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Anthony J. Badalamenti, Yea;

After exiting Executive Session, no action was taken.

MISCELLANEOUS ITEMS

1. The Board of Commissioners approves the August 26, 2021, regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

Discussion:

1. Letter of Support Requested by Mark Frisone regarding funding application AxessPointe./The Board agreed to sign the letter.

Journal Entries:

1. In accordance with ORC 311.20, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Monthly Jail Reports for expenditures and food costs for prisoners for July 2021 as presented by the Sheriff's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

2. The Board of Commissioners signed the Satisfaction of Mortgage form for Lucille J. O'Donnell of 1170 Moneta Ave., Aurora 44202 to secure payment of \$31,221.00, as presented by Neighborhood Development Services Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

3. The Board of Commissioners signed the Satisfaction of Mortgage form for Lucille J. O'Donnell of 1170 Moneta Ave., Aurora 44202 to secure payment of \$3,155.00, as presented by Neighborhood Development Services Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

4. The Board of Commissioners signed the Satisfaction of Mortgage form for Carol L. Roush of 3726 Waterloo Rd., Randolph 44265 to secure payment of \$4,303.00, as presented by Neighborhood Development Services Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. The Board of Commissioners authorized Commissioner Sabrina Christian-Bennett, President of the Board, to sign the Updated Ohio Department/Office of Community Development Users & Roles Form and the State of Ohio Department of Development (OCEAN) Data Confidentiality Agreement – Agency Staff as presented by the Regional Planning Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions:

1. Amend Resolution No. 21-004: Appoint Julie Gonzales as Acting Clerk in the Absence of the Clerk of the Portage County Board of Commissioners for 2021 to appoint Sara Hoag as Acting Clerk for the remainder of 2021 or until the next Organizational Meeting of the Board. (Res. No. 21-0658)
2. Accept the FY 2022 Juvenile Court Subsidy Grant agreement funding application for the Ohio Department of Youth Services Subsidy Grant (Reclaim Ohio) on behalf of the Portage County Juvenile Court reviewed by the Department of Budget and Financial Management. (Res. No. 21-0659)

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Director Peetz shared they had their first vision meeting on Tuesday for the Comprehensive Plan and it went very well. The second committee's first meeting hasn't been scheduled yet, but it should be coming in early October.

Recessed into Public Hearing for the Regional Planning Commission: 10:01 AM

Mr. Ames made the comment that a Public Hearing should be made to the public, the presentation in a public hearing should be made to *the public*, always the public hearings are held with the presentations going to the Commissioners not to the public and he doesn't believe that meets the definition a public hearing. Commissioner Badalamenti asked if the public was invited, and Ms. Reeves noted the public was notified according to the Public

Hearing and she believes he's saying that she should be giving the presentation to them instead of the Board and Mr. Ames agreed. Commissioner Badalamenti pointed out if she would like to turn her back on us, I'd be happy to do that. The Clerk indicated she still needs to speak into the microphone for the audio recording.

**PY 2021 TARGET OF OPPORTUNITY CARES ACT (CDBG-CV) PROGRAM
PUBLIC HEARING
SEPTEMBER 2, 2021
10:00 A.M.**

Present: Brian Ames, Diane Smith, Barb Tittle, Joe Harris, Ed Dean, Frank Voss, Commissioner Badalamenti, Commissioner Christian-Bennett, Commissioner Kline, Administrator Crombie, Regional Planning Commission Director Todd Peetz and CDBG Specialist Lisa Reeves, Board of Elections Director Faith Lyon and Deputy Director Terrie Nielsen, Administrative Assistant Sara Hoag, and Clerk Amy Hutchison

The Public Hearing was called to order at 10:01 AM on September 2, 2021, in the Commissioners' Office.

I. Discussion of Grant Programs - Lisa Reeves

PY 2021 Target of Opportunity CARES Act (CDBG-CV) Program

The State of Ohio received 27.2 million in the first allocation of Community Development Block Grant (CDBG-CV) funds through the Coronavirus Act Relief and Economic Security Act (CARES Act) which is to be administered by the Ohio Development Services Agency, Office of Community Development (OCD). OCD will use these funds for public services and public facilities projects to prevent, prepare for and respond to the COVID-19 pandemic. The first round of funding is reserved for local government applicants. Eligible communities include 78 rural counties and 23 small cities. To qualify, local governments must receive CDBG Community Development Program funds as a direct grantee.

Projects must meet one of the following national objectives:

- Low-Moderate Area Benefit (LMA)
- Low-Moderate Income Limited Clientele (LMC)
- Low-Moderate Income Housing (LMH)
 - *Funds for LMH projects are reserved for public housing facilities serving special needs populations.*

Note: Projects that do not demonstrate benefit to a specific presumed limited clientele class will be required to income qualify beneficiaries.

Eligible Public Service Costs:

- Labor, defined as salaries and benefits for staff and contract employees

- Equipment, supplies, and materials purchased or leased
- Facility operation and maintenance costs, limited to the portion of the facility in which an eligible public service is housed

Examples of “Public Service” Costs

1. Emergency monthly housing payments. Funds provided for rent or mortgage and eligible utility costs on behalf of LMI households. The payments are made directly to the vendors for up to six consecutive months.
2. Equipment purchase (e.g., ovens, blast chillers, delivery vehicles) for food pantries or other entities that provide food storage and preparation services for group meals or home delivery to LMI persons to meet increased demand and improve preparation and delivery safety and efficiency.
3. Personal protective equipment and materials to facilitate contactless delivery for employees and clients of senior centers, libraries, community centers, nursing care facilities, homeless/domestic violence shelters, childcare centers, schools, public health facilities, homeless/domestic violence shelters, childcare centers, etc. to improve safety in providing essential services to LMI community residents.
4. Hotel vouchers to provide isolated, quarantined, safe and non-congregate accommodations for homeless individuals and families or victims of domestic violence due to increased demand or unsafe congregate living environment as a result of COVID-19 pandemic.
5. Labor costs (salary and benefits) for new or existing employees administering eligible public services for LMI residents such as a teacher or education coordinator for remote learning, director/staff to oversee new temporary or overflow homeless shelter or domestic violence facility, staff to provide meal preparation and delivery services for food pantry, senior coordinators or home health care staff to conduct onsite wellness visits and provide additional services to seniors and severely disabled adults, legal aid staff to assist with foreclosure prevention.
6. Cleaning equipment and services or senior centers, libraries, community centers, nursing care facilities, homeless/domestic violence shelters, childcare centers, schools, public health centers, etc. with frequent public access required for providing services.

Eligible Public Facilities Costs:

- Building or site rehabilitation

Examples of "Public Facilities" Costs:

1. HVAC system/window upgrades at senior centers, libraries, community centers, nursing care facilities, homeless/domestic violence shelters, schools, childcare centers, public health centers, etc. to remove germs, bacteria and viruses and improve air quality and circulation.
2. Building modifications at food pantries or other entities that provide food storage and preparation services for group meals or home delivery to low-moderate income (LMI) persons. Building modifications will allow additional space for food storage and preparation to meet increased demand, increase food safety and preservation and improve operational efficiencies.
3. Building modifications (e.g., divider walls/partitions, drive-through/walk-up windows) to allow for social distancing and improve safe, in-person interaction at senior centers, libraries, community centers, nursing care facilities, homeless/domestic violence shelters, childcare centers, schools, public health centers, etc.
4. Site modifications at public facilities to facilitate remote access, curbside pick-up, or increased demand.

Grant Awards:

Awards are negotiated based upon need, funds availability and regional coverage. OCD has not set a per project grant ceiling or limit to the number of awards per community. Projects do not require leveraged funds.

4. Questions/Suggestions - Lisa Reeves

1. Commissioner Badalamenti asked if there are any projects earmarked and Ms. Reeves noted there's one project for Family and Community Services for transitional housing repairs to flooring and the air conditioning in several units and she is also talking to the Domestic Violence shelter wanting the same type of funding.
2. Commissioner Badalamenti asked how people find out about the availability of funding and Ms. Reeves explained the state notified her about the project for Family and Community Services and the Regional Planning Commission could facilitate information to the community, similar to the CDBG allocation process and Commissioner Christian-Bennett and Commissioner Badalamenti agreed.
3. September 2, 2021, Public Hearing
Frank Voss asked about the masks and ventilation when Ms. Reeves mentioned HVAC. Mr. Voss noted another report has been issued concerning masks from the University of Louisville and it shows there's been no change in state as far as mask wearing/non mask wearing mandates. The conclusion of the report indicates aerosol treatment by enhanced ventilation and air purification could reduce the size of COVID outbreaks. With the grants that are available, the County may want to consider doing something from a County

standpoint looking at ventilation in the buildings because that's where it's heading based on the reports that are coming out. Commissioner Badalamenti pointed out Ms. Reeves is referring to a grant for low to moderate income households. Mr. Voss asked if there's any way the County can tie into that, possibly through another grant available for County buildings and Commissioner Christian-Bennett asked Director Peetz to mention this subject to the Grants Writer so that she can investigate, but it could be a good use for some of the ARP funding.

Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourn the Public Hearing on **September 2, 2021, at 10:10 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

Motion Carries

Reconvened: 10:10 AM

DEPARTMENT OF BUDGET & FINANCE

Present: Director Joe Harris

Resolutions:

1. The Board of Commissioners agrees to approve the Thursday, September 2, 2021, bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. (Res. No 21-0638)
2. The Board of Commissioners agrees to approve the Thursday, September 2, 2021, wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. (Res. No 21-0639)
3. The Board of Commissioners agrees to approve the Thursday, September 2, 2021, Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. (Res. No. 21-0640)
4. The Board of Commissioners agrees to approve the Thursday, September 2, 2021, Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. (Res. No. 21-0641)
5. The Board of Commissioners agrees to amend the General Fund 2021 Annual Appropriation Resolution No. 20-0802, adopted December 17, 2020. (Res. No. 21-0642)
6. The Board of Commissioners agrees to amend the Non-General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020. (Res. No. 21-0643)
7. Authorize the Application and Accept the Funds for Juvenile CASA Program. (Res. No. 21-0644)

8. Rescind Resolution No. 21-0365: Transfer from the County General Fund to Fund 1092. (Res. No. 21-0645)

Deputy Director Nielsen explained Director Harris went to their Board asking to amend the resolution and the Board declined to submit an amended resolution to the Commissioners because Job and Family Services is not funded with General Fund money, therefore they should be eligible for chargebacks. Director Harris explained the County has a catch all provision of Revised Code 3531.17(b) stating any departments the Board of Commissioners supports (ie. Job and Family Services) will not be eligible for chargebacks. The Board of DD has its own board so they can be charged. Director Harris has a Prosecutor's Opinion that indicates the same. Ms. Nielsen noted the Board disagrees with the Prosecutor's Opinion and Administrator Crombie noted the Prosecutor's Opinion came from the person who is now President of the Board of Elections. Ms. Nielsen requests a copy of the final resolution.

9. Transfer from the County General Fund to Fund 1092 Board of Elections Chargeback. (Res. No. 21-0646)

10. Transfer from Fund 001, General Fund to Fund 1166, EMA. (Res. No. 21-0647)

11. Transfer from Fund 4248 (Infirmary Road Resurfacing) to Fund 1201, Motor Vehicle Gas Tax. (Res. No. 21-0648)

12. Transfer from Fund 4249 to Fund 1201, Motor Vehicle Gas Tax. (Res. No. 21-0649)

Discussion:

1. Coroner's Office request for additional employee - The Board agreed to move forward with the request and Director Harris will investigate whether the employee is needed immediately or for the 2022 budget and he will bring back on September 16th.

INTERNAL SERVICES

Present: Director JoAnn Townend

Discussion:

1. Motor Pool Appraisal

The Motor Pool appraisal returned with a price of \$200,000 for the building and property. A trace of petroleum was found underground and that means a year's worth of testing is required. Director Townend will contact the Prosecutor's Office to see if the process to sell the building can move forward as it did with the County Engineer's facility and she will report back to the Board. Commissioner Christian-Bennett noted the responsibility still falls back on the original seller until the 'all clear' is given by the state.

Resolutions:

1. The Board of Commissioners approves specifications and set the proposal date for a Human Resource Information System (HRIS) for the Portage County Board of Commissioners. (Res. No. 21-0650)
2. The Board of Commissioners agrees to set proposal date for the Request for Qualifications for Aviation Consulting Services for the Portage County Board of Commissioners. (Res. No. 21-0651)
3. The Board of Commissioners declares Osborn Engineering most qualified firm as a result of review and analysis of qualifications and enter into negotiations for providing professional design services for the project known as Newton Falls Road Bridge Replacement (RAV 126, CH 177) in Ravenna Township, Portage County. (Res. No. 21-0652)
4. The Board of Commissioners agrees to assume the grant and loan agreement between the Ohio Public Works Commission and Village of Mantua for the Reservoir Rehabilitation Improvement Project (Portage County Water Resources Project 21-100). (Res. No. 21-0653)
5. The Board of Commissioners agrees to enter into an agreement on behalf of Water Resources and Great Lakes Community Action Partnership for GPS Collection and GIS Consultation Services. (Res. No. 21-0654)
6. The Board of Commissioners agrees to enter into amendment no. 11 between the Board of Commissioners and the Portage County Prosecuting Attorney for legal services for the Storm Water District. (Res. No. 21-0655)
7. The Board of Commissioners agrees to enter into an agreement with Bad Day Training & Consulting on behalf of the Portage County Homeland Security & Emergency Management Agency for Ohio Hazardous Technician Certification Course. (Res. No. 21-0656)
8. The Board of Commissioners agrees to enter into an agreement with Cleveland State University's Center for Emergency Preparedness on behalf of the Portage County Homeland Security & Emergency Management Agency. (Res. No. 21-0657)

STATE SENATOR VISIT

Present: Jerry Cirino

- Mr. Cirino has been a Senator since January 4, 2021 and believes it to be an honor and privilege to hold the office. Senator Cirino sits on 4 Committees - Energy & Public Utilities Committee, Local Government and Election Committee, Ways and Means Committee, and he is Vice Chair of the Higher Education Committee.

- They passed the budget at the end of June 2021 and it's near \$75 billion dollars over two years. The budget incorporates the largest reduction in state income tax in the history of the Ohio income tax. All the changes combined together provides \$2 billion dollars back in the hands of the taxpayers of Ohio.
- They've passed a number of bills into law including the Judicial Party Affiliation as it's very important for voters to vote and know what they are voting for in terms of Judges for Courts of Appeals, Ohio State Supreme Court, and Chief Justice. The local level will be addressed at a later time.
- Senator Cirino solely sponsored the biggest higher education reform bill in Ohio's history in 3 months (Senate Bill 135). There are 14 public universities and 23 community colleges in the State of Ohio taxpayer supported and we are not monitoring performance well enough and letting some of the universities spend a lot of money on things other than making education more available and affordable. College debt is increasing immensely, and Ohio is #13 in the union for default on college debt.
- They also were able to get community colleges to offer Bachelor of Science in Nursing to help the workforce in the State of Ohio.
- Senator Cirino sponsored a bill that eliminated the billion-dollar subsidy to nuclear plants originally passed in House Bill 6. The Federal government is going to be helping the nuclear plants as part of their green policy, and they can't take money from the state and federal government, so they eliminated taking money from the state.
- He was also able to get \$1.5 million dollars for NEOMED to begin the process of starting a dental school. There are only 2 dental schools in the state of Ohio - Ohio State & Case Western Reserve.
- Senator Cirino was also involved with the transportation budget which proceeded the regular budget and they received restored funding the governor originally lowered for the State public transportation in the amount of \$7-8 million dollars for the whole state.
- Regulations were reduced in the budget bill.
- In March the Senator did a roundtable at NEOMED and brought in the CEOs of Northeastern Ohio health care providers, to discuss post COVID healthcare. He's also had a business roundtable in Kent Aurora, regarding the current COVID situation.
- The Capital Budget is coming up this fall and the Board will be receiving information about the timing and qualifications.
- Senator Cirino explained why he voted to override the Governor's detail on health orders and noted by the time it was taken up at the Senate in March, it was almost a year into the health orders which hurts businesses. They had no seat at the legislative table, yet they received all the complaints. The Senate passed a law, and the Governor vetoed the law that overrode his ability to do health orders unilaterally. Now the Senate can undo a health order within 30 days and that may be why we are no longer under any madates.
- Questions:
 - Barb Tittle: Maureen O'Connor suggested repositioning the Judges names on the ballot, so they don't get overlooked, how do you feel about that issue? Senator Cirino

responded it was not considered in the bill but it's a valid question to ask and an interesting idea.

- Brian Ames: The Judges are all under the authority of the Supreme Court and will your law be effective or is it in conflict with the separation of powers and have you considered that possibility? Senator Cirino explained the Supreme Court and a number of groups who helped with regulations for Judicial ethics and the Code of Conduct for Judges, and then cannot change what they just passed and what the Governor signed into Ohio Revised Code. Mr. Ames noted the Ohio Constitution give them the exclusive authority to do that, so he doesn't believe the bill is going to work. Senator Cirino pointed out it will work, and they call it Revised Code for the sole reason that it changes all the time. No regulation can overcome something that is in the Revised Code. Mr. Ames explained it's not a regulation it's a court rule, which the court by the Ohio Constitution has the absolute authority to do that, so they can. Mr. Ames suggests Senator Cirino investigate further if he hasn't already and he indicated he would, but he doesn't believe there's any chance they can, through judicial conduct or ethic changes or regulations, that they can overcome what has been passed dully through the legislature signed by the Governor.
- Commissioner Christian-Bennett pointed out that she received notice that Ohio has paid off their unemployment debt from the ARP money, so it won't penalize the small businesses by increasing the rates and Senator Cirino noted the fraud is growing and they believe it's an estimate of \$4 billion dollars.

PUBLIC COMMENT 9-2-21

Brian Ames

Mr. Ames: I am aware of an emergency that arose with the Solid Waste Management District on Friday and typically that sort of event would trigger an emergency meeting. I am not aware of any emergency meeting being called. You can call an emergency meeting when something requires immediate official action and I think that met that criteria. That leave the question, was immediate official action taken to address that emergency without a meeting being held and that wouldn't be a good thing. I was rather dismayed that nothing was done until today, almost a week after the emergency arose. That is my concern and that's really all I have.

Commissioner Kline: Brian, could you tell me what event/emergency happened on Friday?

Mr. Ames: it's my understanding there was an absence of leadership that left the Solid Waste District in a position where there was nobody available to exercise certain authorities the Commissioners have granted to that person.

Commissioner Badalamenti: you believe there should have been an emergency called, nobody said an emergency, you just believe there should have been an emergency?

Mr. Ames: there was something that happened that should have resulted in calling an emergency meeting to address a gap in leadership.

Administrator Crombie: I would not say there was an absence of leadership, currently we have the Director on vacation and the Deputy Director was in place and she has the authority in his absence.

Mr. Ames: I'm not certain of that. I believe I've seen a resolution that allows the Director to rent trucks, and I don't think that goes down to the Deputy Director.

Commissioner Badalamenti: the Deputy Director could have said, hey, we've got an emergency, I have to rent a truck and I can't do that, then the Board would have been convened, but there wasn't an absence of leadership.

Commissioner Christian-Bennett: or Michelle may have been able to...

Administrator Crombie: under our Resolution, I have the authority to sign some contracts.

Commissioner Christian-Bennett: without...

Mr. Ames: to sign a resolution?

Administrator Crombie: a contract.

Commissioner Christian-Bennett: she has the authority to sign a contract.

Commissioner Badalamenti: for a truck. If the Deputy Director didn't have the authority to do that, the County Administrator could do that without declaring an emergency with the authority given to her.

Mr. Ames: she doesn't have to declare an emergency or exercise her authority; the point still is there was an absence of authority created.

Commissioner Badalamenti: no there was not.

Commissioner Kline: no, Bill was there on Friday.

Commissioner Badalamenti: Bill's on vacation and you have the Deputy Director stepping in just like he would go on vacation any other time.

Commissioner Christian-Bennett: he's going to be on a long-term vacation.

Commissioner Kline: so, I'm still not sure what the emergency was on Friday because he was there in the office.

Mr. Ames: I don't want to get into the nitty gritty of what happened, I'm just aware of what the perception is, and the perception is that because there was no interim Director or whatever Dawn was appointed...

Commissioner Badalamenti: she's the Executive Director...

Commissioner Christian-Bennett: she's the Deputy Director second in charge if he was run over by a bus and he's in the hospital for weeks.... if he got hit on Friday and there was an emergency that came up let's say Saturday or Sunday, Dawn has the ability to step in, that's why we created the Deputy Directors. If there was something else outside her purview, it would have gone to Michelle and if she needed us to call an emergency meeting, we would have called the emergency meeting.

Commissioner Badalamenti: she would have called the 3 of us as Bill has done in the past.

Mr. Ames: the law doesn't allow her to call an emergency meeting.

Commissioner Badalamenti: yeah, you're stating what it was but there wasn't one, you're making an assumption.

Commissioner Christian-Bennett: she would have called probably me as the Board President and sent emails to the other 2 and said...

Commissioner Badalamenti: they would have made contact for us; you're declaring the emergency and talking about an emergency that wasn't an emergency that we all saw.

Mr. Ames: well then, this event was expected?

Commissioner Badalamenti: no, whatever event you're talking about, we did not feel there was an emergency to address, everything was in place that needed to be.

Mr. Ames: you made a determination that there was no emergency...

Commissioner Badalamenti: you're making an assumption that I can't even answer. I was not aware of an emergency, nobody declared that nobody said anything, the Deputy Director never told us there was an emergency, she was in charge when Bill went on vacation.

Administrator Crombie: the key is that we did have leadership in place.

Mr. Ames: my concern is there was nobody there that could exercise the authority granted under that resolution.

Commissioner Badalamenti: to get a truck if a truck was needed?

Mr. Ames: to rent trucks.

Commissioner Badalamenti: all she had to do was call our Administrator or the President of the Board and we could have met or declared it, you don't have to have an emergency for her to do that.

Mr. Ames: does that resolution set that forth?

Commissioner Badalamenti: which resolution? The County Administrator has the ability, we gave her in her resolution, to be able to hire, fire and sign contracts for us.

Mr. Ames: that's not a contract.

Commissioner Badalamenti: you just said you wanted to go...

County Administrator Crombie: I believe it's in here that I can sign contracts.

Commissioner Badalamenti: you said a contract if we needed a truck right now.

Mr. Ames: but that's a decision – do we need a truck? Who makes that decision?

Commissioner Christian-Bennett: it's the Deputy Director and if it's not within her purview, she would have contacted Michelle if we needed to have an emergency meeting, then that would have been considered an emergency, it wasn't like the District wouldn't have any oversight.

Commissioner Badalamenti: we didn't need a truck so that's why we didn't do...

Administrator Crombie: I can give you a copy of this resolution if you'd like.

Mr. Ames: which resolution is that?

Administrator Crombie: Resolution 21-0396 Part 7 and 305.30 G

Mr. Ames: which means nothing to me.

Administrator Crombie: ok so that means that I have the ability to sign a contract on behalf of the Commissioners.

Commissioner Christian-Bennett: can you read what it says Michelle?

Mr. Ames: but can you make the decision that a contract is needed?

Commissioner Christian-Bennett: yes.

Administrator Crombie: sure, the Deputy Director could make that decision that a contract is needed if she needed a truck.

Commissioner Badalamenti: you're doing a hypothetical that doesn't exist.

Mr. Ames: I will send you the resolution that I have in mind.

Commissioner Badalamenti: that's good, but you're making an argument based on something that didn't happen that you assumed it so, and I think this conversation is over personally.

Administrator Crombie: would you like me to read it for you or I can make you a copy.

Mr. Ames: there's no question that doesn't apply.

Commissioner Christian-Bennett: ok.

Administrator Crombie: oh, ok.

Mr. Ames: that doesn't apply. We're talking about where the decision is made, where the decision is made. First off, I don't believe that resolution that did that is legal.

Commissioner Badalamenti: what resolution that did what?

Mr. Ames: that said, the Director of Solid Waste...

Commissioner Badalamenti: the Deputy Director?

Mr. Ames: no the Director of Solid Waste could hire trucks as needed, the 'as needed' part, somebody has to make a decision, the Commissioners did not delegate their authority to make those decisions.

Commissioner Badalamenti: if...

Commissioner Christian-Bennett: But Brian, how is that different than if Bill is on vacation or in the hospital? Dawn is the back up for Bill and in return, it would go to Michelle...

Mr. Ames: it's not in the resolution.

Administrator Crombie: so, what would you like us to update the resolution?

Commissioner Christian-Bennett: yeah, what's the...

Administrator Crombie: how can we resolve this?

Mr. Ames: I'm not going to ask you to update the resolution because the resolution is a violation of the Open Meetings Act itself, you cannot delegate authority to make decisions.

Commissioner Kline: I'm not even sure what he's talking about.

Administrator Crombie: ok, well we can talk about that later.

Commissioner Badalamenti: that's fine.

Commissioner Christian-Bennett: we'll have Michelle....

Commissioner Badalamenti: we can... thank you.

Director Harris: I was a Deputy Director for a city in Summit County and I feel it's not just, like this County, it's everywhere, I had the authority the Director had when he is on vacation or he's not in the building. I automatically assume that...

Commissioner Christian-Bennett: well, that's the whole purpose of a Deputy Director.

Director Harris: when he comes back, I go back to the Deputy Director.

Administrator Crombie: probably in the job description.

Director Harris: and that has happened.

Commissioner Kline: well then, I don't understand what they're talking about.

Mr. Ames: I understand all that, the resolution itself does not outline that.

Commissioner Badalamenti: there is no end to this conversation, I think we're done, it's been 15 minutes that we've been talking about it...

Ms. Tittle: does the resolution really need to outline that because it's a given like Joe was saying.

Mr. Ames: I hold the world record for Open Meetings Act violations...

Commissioner Christian-Bennett: Brian, is there anything else?

Mr. Ames: no.

Commissioner Christian-Bennett: ok thank you alright.

Discussion:

1. Commissioners' immediate staff uniform shirts:

Commissioner Badalamenti asked staff to put information together and Sara worked on pricing and options. Commissioner Badalamenti would like staff to get a long and short sleeved shirt and if anyone else wants a ¼ inch zip or sweater, they can purchase the item themselves. Commissioner Christian-Bennett asked if this is an allowable expense the Board can provide and Administrator Crombie explained there are departments under the Board that have purchased items such as this in the past, especially if the Board would like staff to wear them during the week. Commissioner Badalamenti would like to see them worn

WHEREAS, it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$31,425.41 for the month of September 2021 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 – Transfer Out \$31,425.41

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 280000 – Transfer In

Project: NONE \$31,425.41

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 21-0638

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**RE: BILLS APPROVED AND CERTIFIED TO THE
PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on September 2, 2021 in the total payment amount of **\$459,661.82, including late fees finance charges, interest & penalties amounting to \$0.67 for Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;
* * * * *

**RESOLUTION NO. 21-0639 - RE: WIRE TRANSFER APPROVED AND
CERTIFIED TO THE PORTAGE COUNTY
AUDITOR FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services, or other designee on September 2, 2021, in the total payment amount as follows:

1. \$278,121.71 to Medical Mutual – Claims
2. \$0.00 to Medical Mutual – Admin
3. \$0.00 to Medical Mutual – Flex Admin
4. \$3,229.07 to Medical Mutual – Flex Claims; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, September 3, 2021	\$ 0.00
Wire Transfer on Friday, September 3, 2021	\$ 278,121.71
Wire Transfer on Friday, September 3, 2021	\$ 0.00
Wire Transfer on Friday, September 3, 2021	\$ 3,229.07

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

WI090321

09/01/2021 14:19 PORTAGE COUNTY
kchurch INVOICE ENTRY PROOF LIST

P 2
apinvent

CLERK: slynn BATCH: 3470 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
APPROVED PAID INVOICES								
7727 00004 MEDICAL MUTUAL S	546974	20210365	644875	WI090321	278,121.71	.00	1,897,328.66	1003203
0004681-20210827-W								
CASH 9999	2021/09	INV 08/30/2021	SEP-CHK: N	DISC: .00				
ACCT 010900	DEPT 018	DUR 08/30/2021	DESC: INSURANCE, ALL TYPES		71010189	901000	278,121.71	1099:H
1 APPROVED PAID INVOICES					TOTAL		278,121.71	
1 INVOICE(S)					REPORT POST TOTAL		278,121.71	

Wife - Medical Mutual
Claims

210639

0575

WI090321

09/01/2021 14:21 PORTAGE COUNTY
kchurch INVOICE ENTRY PROOF LISTP 2
apinvent

CLERK: slynn BATCH: 3471 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCREDS PO BY	PO BALANCE CHK/WIRE
APPROVED PAID INVOICES							
7727 00001 NATIONAL CITY BA 546985 20210830-PC	20210220 644886	WI090321	3,229.07	.00	187,632.58	1003204	
CASH 9999 2021/09 INV 08/30/2021 SEP-CHK: N DISC: .00	71020184 425320	3,229.07	1099:M				
AECT 010900 DEPT 018 DUE 08/30/2021 DESC:INSURANCE, ALL TYPES							
1 APPROVED PAID INVOICES	TOTAL	3,229.07					
1 INVOICE(S)	REPORT POST TOTAL	3,229.07					

Wire-Medical Mutual
Flex Claims

210639

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RESOLUTION NO. 21-0640

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**RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

9/2/21	6	162,769.67
9/2/21	11	8,416.18
9/2/21	12	600.00
Total		\$171,785.85

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0641

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**RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed are properly certified by the County Auditor in the amount of **\$89,457.75** dated **September 2, 2021**, shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

JANET ESPOSITO, AUDITOR
Portage County Auditor's Office
449 S. Meridian Street, Ravenna, Ohio 44266

EXHIBIT A

Phone (330) 297-3561

THEN AND NOW CERTIFICATE

DATE: 9-2-21

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Northeast Ind.	8-17-21	8-23-21	WR	912. ⁰⁰	
Chertah Comm	8-19-21	8-23-21	Engineer	1353. ⁰⁰	
Portage Co Engineer	5-11-21	5-26-21	"	21,150.56	
Dan Wolcott	5-12-21	8-16-21	Maint	2068.25	
Peter Kratochski	1-4-21	8-27-21	Probate	364. ⁰⁰	
" "	12-11-20	"	"	720. ⁰⁰	
Children's Advant.	7-30-21	8-30-21	Juv. Ct	125. ⁰⁰	

COMMISSIONERS RESOLUTION # 210641

PAGE TOTAL 26,692.81

DATE: 9/21/21

*COMMISSIONERS

GRAND TOTAL _____

JANET ESPOSITO, AUDITOR
Portage County Auditor's Office
449 S. Meridian Street, Ravenna, Ohio 44266

EXHIBIT A

Phone (330) 297-3561

DATE: 9-2-21**THEN AND NOW CERTIFICATE**

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Correctional Healthcare-b	4-7-21	6-9-21	Sheriff	24,699.20	
PERCS	8-8-21	8-24-21		500.00	
Maple Grove	7-28-21	8-20-21	Vets	770.00	
Co Col Randolph Fair	8-17-21	8-20-21	Dog Warden	210.00	
Prime Time	8-9-21	8-11-21	BOE	132.00	
Matasur Jacobs	4-11-21	8-27-21	JPS	2847.00	
Randolph Home Furn	7-8-21	7-27-21	JPS	474.00	

COMMISSIONERS RESOLUTION # 210641PAGE TOTAL 29,592.20DATE: 9/2/21

*COMMISSIONERS

GRAND TOTAL _____

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RESOLUTION NO. 21-0642

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RE: AMENDMENT TO THE GENERAL FUND
2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0802 ADOPTED
DECEMBER 17, 2020

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

						Increase	Decrease
0017	Microfilm						
00174	Contract Services						\$ 5,485
00173	Personal Services				\$ 5,485		
					\$ 5,485	\$ 5,485	
<i>Memo: Additional \$ Needed for payroll</i>							
0020	Building Regulation						
00205	Materials & Supplies						\$ 4,200
00203	Personal Services				\$ 4,200		
					\$ 4,200	\$ 4,200	
<i>Memo: Additional \$ Needed for payroll</i>							
0018	Human Resources						
00184	Materials & Supplies						\$ 1,580
00183	Personal Services				\$ 1,580		
					\$ 1,580	\$ 1,580	
<i>Memo: Additional \$ Needed for payroll</i>							
0010	Commissioner-Other						
00104	Contractual Services				\$ 119,420		
					\$ 119,420	\$ -	
<i>Memo: Vision/Comprehensive Plan 2050</i>							
Total:					\$ 130,685	\$ 11,265	

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of

all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0643 - RE: AMENDMENT TO THE NON-GENERAL
FUND 2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0803 ADOPTED
DECEMBER 17, 2020**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non-General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

					Increase	Decrease
1091	Election Security Grant					
10914	Contract Services					\$ 3
10915	Materials and Supplies			\$ 3		
				\$ 3		\$ 3
<i>Memo: per auditor's office request</i>						
1340	PCBDD					
13404	Contract Services					\$ 35,851
13409	Misc Expenses			\$ 35,851		
				\$ 35,851		\$ -
<i>Memo: for expense correction to cover ineligible expenses from FEMA grant</i>						
1114	911 Wireless					
111143	Personal Services			\$ 3,000		
11146	Capital Outlay					\$ 3,000
				\$ 3,000		\$ 3,000
<i>Memo: Additional \$ Needed for payroll</i>						
1100	Concealed Carry Licenses					
11003	Personal Services			\$ 11,000		
11005	Misc Expenses					\$ 11,000
				\$ 11,000		\$ 11,000
<i>Memo: Additional \$ Needed for payroll</i>						
8106	Sheriff Gifts & Donations K-9					
81064	Contract Services			\$ 1,000		
81065	Materials & Supplies					\$ 1,000
				\$ 1,000		\$ 1,000
<i>Memo: K9 Boarding</i>						
1170	LEPC					
11704	Contract Services			\$ 29,100		
				\$ 29,100		\$ -
<i>Memo: increase budget projected need</i>						
5600	STS Gen Admin					
56003	Personal Services			\$ 250,000		
				\$ 250,000		\$ -
<i>Memo: Additional \$ Needed for payroll</i>						

7102	Cafeteria Benefits Program				
71024	Contractual Services			\$ 20,000	
				\$ 20,000	\$ -
<i>Memo: Additional \$ Needed for Life Insurance</i>					
4250	Notman Rd Bridge				
42509	Misc Expense			\$ 39,060	
				\$ 39,060	\$ -
<i>Memo: Closeout of Fund</i>					
TOTAL MEMO BALANCE ALL AMENDMENTS:				\$ 2,708,614	\$ 701,854

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be It further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea

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RESOLUTION NO. 21-0644

This resolution was omitted. This is for numbering purposes only.

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**RESOLUTION NO. 21-0645 - RE: RESCIND RESOLUTION NO. 21-0365:
TRANSFER FROM THE COUNTY GENERAL**

FUND TO FUND 1092

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Resolution No. 21-0365, adopted May 20, 2021, provided a transfer from Fund 0001, GENERAL FUND to Fund 1092 BOARD OF ELECTIONS CHARGEBACKS; and
- WHEREAS,** since monies were transferred in excess, therefore an error, Resolution No. 21-0365 will need to be rescinded; now therefore be it
- RESOLVED,** that Resolution No. 21-0365, adopted May 20, 2021, to transfer from Fund 0001, GENERAL FUND to Fund 1092 BOARD OF ELECTIONS CHARGEBACKS is hereby rescinded; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

Exhibit A

RESOLUTION NO. 21-0365

RE: TRANSFER FROM THE COUNTY GENERAL FUND TO FUND 1092

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, on November 26, 2018, the Commissioners adopted Resolution 18-0831 establishing an Election Revenue Fund for the Board of Elections (Resolution 18-0831 attached and incorporated by reference herein); and

WHEREAS, on March 6, 2020, the Commissioners adopted Resolution 20-0151 creating fund 1092 for the purpose of accounting for revenues and expenditures associated with the Board of Elections Chargebacks as set forth in Resolution 18-0831 (Resolution 20-0151 attached and incorporated by reference herein); and

WHEREAS, the Portage County Board of Commissioners hereby approves a transfer of funds, now therefore be it

RESOLVED, that pursuant to R.C. 3501.17(1)(1) the Board of County Commissioners hereby determines to appropriate and certify from the General Fund the amounts apportioned to the political subdivisions for the expenses for the March 17, 2020 primary election whose total is \$40,625.94, and the amounts apportioned to the political subdivisions for the expenses of the November 3, 2020 general election whose total is \$22,891.54 with said amounts when combined total \$63,517.48; and be it further

RESOLVED, that the following transfer of funds be made in the amount of \$63,517.48:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 - Transfer Out

\$63,517.48

TO:

FUND 1092, BOARD OF ELECTIONS CHARGEBACK

ORGCODE - 10929022

Revenue Account

Object: 280000 - Transfer In

Project: Election Revenue Fund

\$63,517.48

; and be it further,

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor and the Department of Budget and Financial Management, and be it further,

RESOLVED, that the Board of County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of the Board and that all deliberations of the Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Revised Code.

Roll call vote as follows:

Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

I, Clerk of the Board of County Commissioners do hereby certify that the foregoing is a true and correct copy of a resolution of the Board of County Commissioners of Portage County, duly adopted May 20, 2021 and appearing upon the official records of said Board, Volume 95.


Clerk, Portage County Board of Commissioners

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**RESOLUTION NO. 21-0646 - RE: TRANSFER FROM THE COUNTY GENERAL
FUND TO FUND 1092 BOARD OF
ELECTIONS CHARGEBACK**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** on November 26, 2018, the Commissioners adopted Resolution 18-0831 establishing an Election Revenue Fund for the Board of Elections (Resolution 18-0831 attached and incorporated by reference herein); and
- WHEREAS,** on March 6, 2020, the Commissioners adopted Resolution 20-0151 creating fund 1092 for the purpose of accounting for revenues and expenditures associated with the Board of Elections Chargebacks as set forth in Resolution 18-0831 (Resolution 20-0151 attached and incorporated by reference herein); and
- WHEREAS,** the Portage County Board of Commissioners hereby approves a transfer of funds, now therefore be it
- RESOLVED,** that pursuant to R.C. 3501.17(I)(1) the Board of County Commissioners hereby determines to appropriate and certify from the General Fund the amounts apportioned to the political subdivisions for the expenses for the March 17, 2020, primary election whose total is **\$13,078.63**, and the amounts apportioned to the political subdivisions for the expenses of the November 3, 2020, general election whose total is **\$22,891.54** with said amounts when combined total **\$35,970.17**; and be it further
- RESOLVED,** that the following transfer of funds be made in the amount of \$35,970.17:
- FROM:**
FUND 0001, COUNTY GENERAL FUND
 ORGCODE - 00100009
 Debit Expense Account
 Object: 910000 – Transfer Out \$35,970.17
- TO:**
FUND 1092, BOARD OF ELECTIONS CHARGEBACK
 ORGCODE - 10929022
 Revenue Account
 Object: 280000 – Transfer In
 Project: Election Revenue Fund \$35,970.17
- ; and be it further,

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor and the Department of Budget and Financial Management, and be it further,

RESOLVED, that the Board of County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of the Board and that all deliberations of the Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0647 - RE: TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 1166, EMA

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, in 2020, the County submitted nearly \$280,000 of expenses for reimbursement through FEMA Public Assistance Program. FEMA has rejected a portion of said expenses due to ineligibility, EMA fund 1166 is in need of a cash transfer from GF to cover said ineligible expenses; now therefore be it;

RESOLVED, that the following Transfer be made,

Debit:

FUND 0001, GENERAL FUND
ORGCODE- 00100009 920000

\$93,254.47

Credit:

FUND 1166 EMA
ORGCODE – 11669302 280000 CVD19

\$ 93,254.47

and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with

the Portage County Auditor,

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0648 - RE: TRANSFER FROM FUND 4248 (INFIRMARY ROAD RESURFACING) TO FUND 1201, MOTOTR VEHICLE GAS TAX

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the **Infirmary Road Resurfacing Project** has been completed, all payments have been made on behalf of said project and all costs have been booked, and

WHEREAS, the Portage County Engineer has requested a transfer of residual equity for the purpose of closing out Fund 4248, **Infirmary Road Resurfacing Project**, due to project completion and crediting Fund 1201, Motor Vehicle and Gas Tax; and

WHEREAS, the Portage County Board of Commissioners approved a transfer of residual equity for the purpose of closing out said fund due to project completion; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$3,026.38 ...

FROM:

FUND 4248, Infirmary Road Resurfacing

ORGCODE – 42488109

Debit Expense Account

Object: 910000 – Transfers Out

\$3,026.38

TO:

FUND 1201, Motor Vehicle Gas Tax Fund

ORGCODE- 12018102

Credit Revenue Account
Object: 280000 - Transfer In

\$3,026.38

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0649 - RE: TRANSFER FROM FUND 4249 (2019
RESURFACING PROJECT) TO FUND 1201,
MOTOR VEHICLE GAX TAX**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the **2019 Resurfacing Project** has been completed, all payments have been made on behalf of said project and all costs have been booked, and

WHEREAS, the Portage County Engineer has requested a transfer of residual equity for the purpose of closing out Fund 4249, **2019 Resurfacing Project**, due to project completion and crediting Fund 1201, Motor Vehicle and Gas Tax; and

WHEREAS, the Portage County Board of Commissioners approved the transfer of residual equity for the purpose of closing out said fund due to project completion; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$61,195.98...

FROM:

FUND 4249, 2019 Resurfacing Program

ORGCODE – 42498109

Debit Expense Account

Object: 910000 – Transfers Out

\$61,195.98

TO:**FUND 1201, Motor Vehicle Gas Tax Fund**

ORGCODE- 12018102

Credit Revenue Account

Object: 280000 - Transfer In

\$61,195.98

and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION No. 21-0650

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RE: APPROVE SPECIFICATIONS AND SET THE PROPOSAL DATE FOR A HUMAN RESOURCE INFORMATION SYSTEM (HRIS) FOR THE PORTAGE COUNTY BOARD OF COMMISSIONERS.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED,

that the specifications for receiving proposals for a human resource information system (HRIS) for the Portage County Board of Commissioners be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor - room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m. on October 6, 2021; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on September 15, 2021, and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0651 - RE: SET PROPOSAL DATE FOR THE REQUEST
FOR QUALIFICATIONS FOR AVIATION
CONSULTING SERVICES FOR THE
PORTAGE COUNTY COMMISSIONERS.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the specifications for receiving proposals for the request of aviation consulting services for the Portage County Board of Commissioners be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor – Room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T., on September 29, 2021; and be it further

RESOLVED, that the notice of receiving proposals shall be published in the Record Courier on September 8, 2021, and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all the formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all

deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 21-0652 - RE: DECLARE OSBORN ENGINEERING MOST QUALIFIED FIRM AS A RESULT OF REVIEW AND ANALYSIS OF QUALIFICATIONS AND ENTER INTO NEGOTIATIONS FOR PROVIDING PROFESSIONAL DESIGN SERVICES FOR THE PROJECT KNOWN AS NEWTON FALLS ROAD BRIDGE REPLACEMENT (RAV 126, CH 177) IN RAVENNA TOWNSHIP, PORTAGE COUNTY

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** Resolution 21-0507 authorized the announcement of the request for proposals for professional design services for the project known as Newton Falls Road Bridge Replacement (RAV 126, CH 177) in Ravenna Township, Portage County, and
- WHEREAS,** the announcement requesting proposals for said project was published in the Record Courier on July 23, 2021 and was also published on the Ohio Department of Transportation's (ODOT) website, and
- WHEREAS,** proposals were received from ten (10) engineering firms for providing professional design services for the project known as Newton Falls Road Bridge Replacement, and
- WHEREAS,** the qualifications were reviewed and rated according to the consultant selection process as used by the Ohio Department of Transportation, and
- WHEREAS,** after review and rating, the firm of Osborn Engineering was rated highest; now therefore be it
- RESOLVED,** that the Portage County Engineer recommends that the qualifications of Osborn Engineering, 1201 East Market Street, Suite 200, Akron, Ohio 44305 be accepted, and be it further

RESOLVED, that the Portage County Commissioners authorize the Portage County Engineer to enter into contract negotiations with **Osborn Engineering** for providing professional design services for the project known as **Newton Falls Road Bridge Replacement** in accordance with ORC 153.69, Sub. Sec. A, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0653 - RE: A RESOLUTION FOR PORTAGE COUNTY BOARD OF COMMISSIONERS TO ASSUME THE GRANT AND LOAN AGREEMENT BETWEEN THE OHIO PUBLIC WORKS COMMISSION AND THE VILLAGE OF MANTUA FOR THE RESERVOIR REHABILITATION IMPROVEMENT PROJECT (PORTAGE COUNTY WATER RESOURCES PROJECT 21-100)

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Village of Mantua (Village) applied to the Ohio Public Works Commission (OPWC) on October 31, 2018 for a \$300,000 grant and \$150,000 loan to make improvements to the Village water reservoir and booster station [Portage County Water Resources (PCWR) Project Number PC-W 21-100] to bring the water reservoir into compliance with Ohio Environmental Protection Agency regulations; and

WHEREAS, the Village and the OPWC entered into an agreement on July 1, 2019 for the requested grant and loan funding; designating the Project as OPWC Project Control No. CG51W/CG52W; and

WHEREAS, the Portage County Board of Commissioners (Board) became the owner

and operator of the Village Water System on January 4, 2021, through a utility transfer agreement (Agreement) with the Village of Mantua Council, Portage County Board of Commissioners Resolution 20-0809 and Village of Mantua Council Ordinances 2019-49 and 2020-54; and

WHEREAS, per the Agreement the PCWR water surcharge funds collected from the Village customers shall pay for the Project; and

WHEREAS, per Section 11.2 of the Agreement the County agreed to assume the Village's OPWC loans; now therefore be it

RESOLVED, that the Board agrees to assume the Village Grant and Loan Agreement (OPWC Project Control No. CG51W/CG52W) for the Village reservoir project, and designates the President of the Board or his/her designee to execute said Grant and Loan Agreement for PCWR, as required by the OPWC; and be it further

RESOLVED, that the Board hereby agrees to provide the loan funds from the Portage County Regional Water District Fund 5400 in the amount of \$150,000 for the Village Reservoir Repair Project PCWR Project No. 21-100; and be it further

RESOLVED, that the Board authorizes the President of the Board, Commissioner Christian-Bennet, to sign the OPWC Project Control No. CG51W/CG52W Assumption Agreement as presented by OPWC; and be it further

RESOLVED, that a certified copy of this Resolution be filed with the OPWC; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the Portage County Auditor, the Department of Internal Services and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all the formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21- 0654

RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF WATER
RESOURCES AND GREAT LAKES
COMMUNITY ACTION PARTNERSHIP FOR
GPS COLLECTION AND GIS
CONSULTATION SERVICES

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Water Resources Department has the need for GPS Collection and GIS Consultation services for the Department infrastructure GIS mapping; and

WHEREAS, Great Lakes Community Action Partnership has the ability to provide such services; and

WHEREAS, Great Lakes Community Action Partnership has obtained 50% match financial assistance for the County through the Ohio Water Development Authority reducing the total project cost to the County to twelve thousand dollars (\$12,000); and

WHEREAS, Great Lakes Community Action Partnership will work with Ohio Water Development Authority directly to obtain the financial assistance; and

WHEREAS, this project will be used to manage and locate 3,792 water services and curb boxes and reduce staff's time to locate in the field to assist customers quickly; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an agreement with Great Lakes Community Action Partnership, 127 S. Front Street, Fremont Ohio 43420; and be it further

RESOLVED, that the total cost of the GPS Collection and GIS Consultation services shall be twelve thousand dollars (\$12,000); and be it further

RESOLVED, that the Board agrees to fund the Project from the Portage County Regional Water District Fund; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taking in and open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0655

**RE: ENTER INTO AMENDMENT NO. 11
BETWEEN THE BOARD OF
COMMISSIONERS AND THE PORTAGE
COUNTY PROSECUTING ATTORNEY FOR
LEGAL SERVICES FOR THE STORM WATER
DISTRICT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Board of Commissioners has engaged the Prosecutor to perform certain consultation and regulation enforcement services required by Portage County's Ohio environmental Agency National Pollution Discharge Elimination System (NPDES) Phase II permit; and
- WHEREAS,** an agreement between the Board of Commissioners and the Portage County Prosecutor was entered into and known as Portage County Contract 20100362; and
- WHEREAS,** there have been ten (10) amendments to the Original Contract; and
- WHEREAS,** the parties desire to amend the Original Contract to continue such services; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an Amendment Agreement 11 between the Board and the Portage County Prosecuting Attorney for a period of one (1) year commencing September 1, 2021, and ending August 31, 2022; and be it further
- RESOLVED,** that the total compensation under this Amendment No. 11 shall be Twenty Thousand Dollars (\$20,000.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;	Sabrina Christian-Bennett, Yea;	Anthony J. Badalamenti, Yea;
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**RESOLUTION NO. 21-0656 - RE: ENTER INTO AN AGREEMENT WITH
PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF THE
PORTAGE COUNTY HOMELAND SECURITY
AND EMERGENCY MANAGEMENT AND
BAD DAY TRAINING & CONSULTING.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Portage County Homeland Security & Emergency Management is in need of Ohio Hazardous Technician Certification Course; and

WHEREAS, Bad Day Training & Consulting is able and willing to provide such training services related to the Ohio Hazardous Technician Certification Course; now, therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an agreement by and between the Board of Commissioners and Bad Day Training & Consulting, 3455 Boston Mills Rd., Richfield, OH 44286, for 40-hours of Ohio Hazmat Materials Technician Certification Course for 2 instructors; up to 24 students; and be it further

RESOLVED, the certification course cost are not-to-exceed Ten Thousand Four Hundred Forty Five Dollars 00/100 (\$10,445.00); this training proposal is valid until December 31, 2022; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Voice vote as follows:

Roll call vote as follows:

Vicki A. Kline, Yea;	Sabrina Christian-Bennett, Yea;	Anthony J. Badalamenti, Yea;
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**RESOLUTION NO. 21-0657 - RE: ENTER INTO AN AGREEMENT WITH
 PORTAGE COUNTY BOARD OF
 COMMISSIONERS ON BEHALF OF THE
 PORTAGE COUNTY HOMELAND SECURITY
 AND EMERGENCY MANAGEMENT AND
 CLEVELAND STATE UNIVERSITY'S
 CENTER FOR EMERGENCY
 PREPAREDNESS (CSU).**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Portage County Homeland Security & Emergency Management is in need of hazardous materials training courses, homeland security and business continuity training; and

WHEREAS, Cleveland State University's Center for Emergency Preparedness (CSU) is able and willing to provide such training services related to the specific hazardous materials courses; now, therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an agreement by and between the Board of Commissioners and Cleveland State University's Center for Emergency Preparedness, 1717 Euclid Avenue, UR 134, Cleveland, Ohio 44115, for a (2) 24-hour OSHA Confined Space Programs (CSP). A CSP consist of an 8-hour Confined Space Entry Course and a 16-hour Permit Required Confined Space Rescue Course on September 27 & 28, 2021 and again on September 29 & 30, 2021; and be it further

RESOLVED, the course cost for the training courses are not-to-exceed Five Thousand Four Hundred Dollars 00/100 (\$5,400.00) each; Ten Thousand Eight Hundred Dollars and 00/100 (\$10,800.00) total and will be invoiced separately per class as outlined in the agreement; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Voice vote as follows:

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0658 - RE: AMEND RESOLUTION NO. 21-004:
APPOINT JULIE GONZALES AS ACTING
CLERK IN THE ABSENCE OF THE CLERK
OF THE PORTAGE COUNTY BOARD OF
COMMISSIONERS FOR 2021.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, on January 11, 2021, the Board of Commissioners adopted Resolution No. 21-004 appointing Julie Gonzales as Acting Clerk in the absence of the Clerk for the Board; and

WHEREAS, there is a need to replace the appointment with the Commissioners' Administrative Assistant Sara Hoag; now therefore be it

RESOLVED, that the Board of Commissioners does hereby appoint Sara Hoag as Acting Clerk in the absence of the Clerk for the Board for 2021 and until the next organizational meeting of the Board; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0659 - RE: ACCEPT THE FY 2022 JUVENILE COURT
SUBSIDY GRANT AGREEMENT FUNDING
APPLICATION FOR THE OHIO
DEPARTMENT OF YOUTH SERVICES
SUBSIDY GRANT (RECLAIM OHIO) ON
BEHALF OF THE PORTAGE COUNTY
JUVENILE COURT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Board of Commissioners adopted Resolution No. 21-0429 on June 10, 2021, authorizing the Juvenile Court Grant Agreement and Funding Application to the State of Ohio, Department of Youth Services for the FY 2022 ***Tentative Base Allocation*** (YSG/510) for Portage County Juvenile Court of **\$228,605.00** and FY 2022 ***Tentative Variable Allocation*** (Reclaim/401) is **\$456,191.80** (for an allocation subtotal of **\$684,796.80**) with no local match; and
- WHEREAS,** The Court had a **Subsidy Grant Carryover** (YSG + Reclaim) of **\$158,000.00**, making the **Carryover Limit** of **\$157,566.85**;
- WHEREAS,** The **Subsidy Grant Carryover Exemption** (YSG + Reclaim) is **\$433.15**;
- WHEREAS,** making the **Total Available FY 2022 Program Funds** to be **\$842,796.80**;
- WHEREAS,** the **Total Estimated FY 2022 Expenditures** for the Portage County Juvenile Court application is **\$719,521.36**;
- WHEREAS,** leaving a **Total Unallocated Funds** of **\$123,275.44** in the Subsidy Grant, making it possible to make amendments to the Grant if need be; now therefore be it;
- RESOLVED,** that the grant allocation is for the biennial period beginning July 1, 2021, and ending June 30, 2023 subject to the terms and conditions of the agreement; and be it further;
- RESOLVED,** that the Board of Commissioners does hereby accepts the Grant from the Ohio Department of Youth Services for FY 2022 ***Tentative Base Allocation*** (YSG/510) for the Portage County Juvenile Court of **\$228,605.00** and FY 2022 ***Tentative Variable Allocation*** (Reclaim/401) up to **\$458,803.19**, (for an Allocation Subtotal of **\$687,408.19**) with no local match for the time period of July 1, 2021, through June 30, 2022, and be it further;
- RESOLVED,** that the approved Subsidy Grant Carryover (YSG + Reclaim) makes the **Total Available FY 2022 Program Funds** to be **\$844,915.04** and the **Total Estimated FY 2022 Expenditures** in the grant application is **\$719,521.36** and thereby leaving the **Total Unallocated Funds** of **\$125,453.68** in the Subsidy Grant; and be it further;
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, Department of Budget and Financial Management, and Juvenile Court; and be it further;

Roll call vote as follows:

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September 2, 2021

- ## Motion Carries

- ## Motion Carries

Seconded: **Commissioner Kline**
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

4. The Board of Commissioners authorized the full time hire of Rebecca Brown as a CSEA Paralegal, replacing the Clerical Specialist 4 position previously held by Antonette Scharsu, for Portage County Job & Family Services. Anticipated start date is September 20, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: **Commissioner Badalamenti**
Seconded: **Commissioner Kline**
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

5. The Board of Commissioners accepts the transfer of Jessica Plymale from Social Service Worker 3 to Social Service Worker 3 – CARES replacing the position previously held by Holly Spohn, effective September 27, 2021, for Portage County Job & Family Services.

Motion: **Commissioner Badalamenti**
Seconded: **Commissioner Kline**
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

6. The Board of Commissioners authorized Portage County Job & Family Services to use the current job posting to fill the Social Service Worker 3 position replacing Jessica Plymale.

Motion: **Commissioner Badalamenti**
Seconded: **Commissioner Kline**
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

7. In accordance with ORC 311.20, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Monthly Jail Reports for expenditures and food costs for prisoners for July 2021 as presented by the Sheriff's Office.

Motion: **Commissioner Badalamenti**
Seconded: **Commissioner Kline**
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

8. The Board of Commissioners signed the Satisfaction of Mortgage form for Lucille J. O'Donnell of 1170 Moneta Ave., Aurora 44202 to secure payment of \$31,221.00, as

presented by Neighborhood Development Services Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

9. The Board of Commissioners signed the Satisfaction of Mortgage form for Lucille J. O'Donnell of 1170 Moneta Ave., Aurora 44202 to secure payment of \$3,155.00, as presented by Neighborhood Development Services Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

10. The Board of Commissioners signed the Satisfaction of Mortgage form for Carol L. Roush of 3726 Waterloo Rd., Randolph 44265 to secure payment of \$4,303.00, as presented by Neighborhood Development Services Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

11. The Board of Commissioners authorized Commissioner Sabrina Christian-Bennett, President of the Board, to sign the Updated Ohio Department/Office of Community Development Users & Roles Form and the State of Ohio Department of Development (OCEAN) Data Confidentiality Agreement – Agency Staff as presented by the Regional Planning Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline
that the Board adjourn the Meeting of **September 2, 2021, at 11:37 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

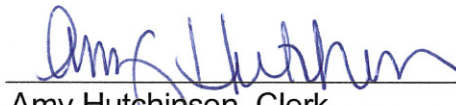
Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of September 2, 2021.



Sabrina Christian-Bennett, President

Anthony J. Badalamenti, Vice President

Vicki A. Kline, Board Member

Amy Hutchinson, Clerk