



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, September 16, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day

Recess: 9:01 AM

Reconvened: 9:21 AM

HUMAN RESOURCES

Present: Director Janet Kovick

Discussion:

1. Annual Sick Leave Cash Incentive Program (Personnel Policy Manual Section 23 J)

Since 2012, eligible employees have been allowed to cash in a portion of their accumulated sick leave balance as long as they maintain a balance of 40 hours. Each year, an employee accumulates 120 hours, or 15 days, as stipulated by the Ohio Revised Code. Once an employee retires, the payout of sick leave is 90 days.

The resolution from 2011 indicated the program was originally established to acknowledge employees for good attendance practices, to attempt to reduce sick leave abuse and mitigate large payouts upon retirement.

There were 149 employee who participated in the program last year and Director Kovick will get the final payout figure for those 149 employees. (NOTE: The total cost Countywide was \$168,977.62).

Commissioner Badalamenti asked if leave can be donated, and Director Kovick indicated there is a sick leave donation program but there's only certain medical conditions are applicable for the program.

Director Kovick also pointed out that the Board continues to have the discretion to cancel the program if there's a lack of funding.

The Board agreed to move forward with the request to continue the program.

Director Kovick will prepare a memo to be sent to Elected Officials and Department heads. The measurement period is from October 19, 2020 to October 17, 2021 and the check date will be November 26, 2021.

2. Covid-19 Protocol Discussion

Director Kovick continues to receive inquiries about COVID and wanted to ensure the Board's not planning on amending its current policy and the Board agreed it doesn't plan to change the policy at this time.

3. Wage Scale Resolution

After the previous discussion, Director Kovick presented a resolution for an adjustment to the wage scale of 5% across the board for pay grades, and step increments have been established. In response to a new employee, a probationary increase column has been included and on the employee's anniversary, they would bump up to step 2. The effective date of the new wage scale is November 1, 2021.

Resolutions:

1. Authorizing a New Wage Scale and Step Rate System for Full Time and Part Times Non-Bargaining Employees of those County Department for which the Board of Commissioners is the Appointing Authority or Co-Appointing Authority./Resolution No. 21-0672

Journal Entries:

1. The Board of Commissioners agree to authorize the full time hire of McKenzie Villatoro as an Office Manager, replacing the position previously held by Patricia Corley, for the Portage County Office of Homeland Security and Emergency Management. Anticipated start date is October 4, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners agree to authorize the full time hire of Samantha Payne as a Maintenance II, replacing the position previously held by Jeffrey Natcher, for Portage County Maintenance Department. Anticipated start date is September 22, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

3. The Board of Commissioners accept the retirement of James Akerley, Wastewater Superintendent, for Portage County Water Resources, effective September 30, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

4. The Board of Commissioners agree to authorize the external posting of the full time Wastewater Superintendent, replacing James Akerley for Portage County Water Resources.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

5. The Board of Commissioners agree to authorize the full time hire of Brandy Krannich as an Eligibility Specialist, replacing the position previously held by Rebecca Rufener, for Portage County Job & Family Services. Anticipated start date is October 4, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

6. The Board of Commissioners agree to authorize the full time hire of Lanita Jackson as an Eligibility Specialist, replacing the position previously held by Michelle Lydic, for Portage County Job & Family Services. Anticipated start date is October 4, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

7. The Board of Commissioners agree to authorize the full time hire of Maria Lauriano as an Eligibility Specialist, replacing the position previously held by Angela Cieslarski, for Portage County Job & Family Services. Anticipated start date is October 4, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

8. The Board of Commissioners agree to authorize the full time hire of Layla Robinson as an Eligibility Specialist, replacing the position previously held by Mary Richmond, for Portage County Job & Family Services. Anticipated start date is October 4, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

9. The Board of Commissioners agree to authorize the full time hire of Tyra Ross as an Eligibility Specialist, replacing the position previously held by Debra Imler, for Portage County Job & Family Services. Anticipated start date is October 4, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

10. The Board of Commissioners agree to authorize the full time hire of Rebecca Muldowney as a Social Service Worker 3, replacing the position previously held by Monica Miller, for Portage County Job & Family Services. Anticipated start date is October 4, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

11. The Board of Commissioners accepts the resignation of Dawn Lawson, Social Service Worker 2 for Portage County Job & Family Services, effective September 17, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

12. The Board of Commissioners agree to authorize the three-day internal posting of the full time Social Service Worker 2, replacing Dawn Lawson for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

13. The Board of Commissioners accepts the resignation of Jackolyn Revier, part time Social Service Worker 3 – Group Home, for Portage County Job & Family Services, effective September 9, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

14. The Board of Commissioners agree to authorize the three-day internal posting of the part time Social Service Worker 3 – Group Home, replacing Jackolyn Revier for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

INTERNAL SERVICES

Present: JoAnn Townend

Resolutions:

1. The Board of Commissioners approves a request for installment payments for Wesley Herman, Sr of connection charges to the Sanitary Sewerage System in the Portage County Regional Sewer District and establishing the terms and conditions of the same. /Resolution No. 21-0673

2. The Board of Commissioners approves a request for installment payments for Michael & June Zamecnik of connection charges to the Sanitary Sewerage System in the Portage County Regional Sewer District and establishing the terms and conditions of the same. /Resolution No. 21-0674
3. The Board of Commissioners approves a request for installment payments for Charles Robert Crowder and Adam Shane Crowder of connections charges to the Sanitary Sewerage System in the Portage County Regional Sewer District and establishing the terms and conditions of the same. /Resolution No. 21-0675
4. The Board of Commissioners approves a request for installment payments for Patricia Barnes of connection charges to the Sanitary Sewerage System in the Portage County Regional Sewer District and establishing the terms and conditions of the same. /Resolution No. 21-0676
5. The Board of Commissioners agrees to set proposal date for the Request for Qualifications for professional engineering services for the Portage County Water Resources Department. /Resolution No. 21-0677
6. The Board of Commissioners accepts the proposal from OHM Advisors for providing construction inspection services for the 405 Resurfacing Project. /Resolution No. 21-0678
7. The Board of Commissioners accepts the proposal from OHM Advisors for providing construction inspection services for the 441 Resurfacing Project. /Resolution No. 21-0679
8. The Board of Commissioners agrees to authorize the Portage County Engineer to execute Local Public Agency (LPA) agreement No. 36686 (PID No. 114845) with the director or the Ohio Department of Transportation for the Project known as the construction of a new roundabout at the intersection of Mogadore Rd (CR81) and Old Forge Rd (CR82), in Brimfield Township, Portage County, Ohio. /Resolution No. 21-0680
9. The Board of Commissioners agrees to enter into a memorandum of understanding between the Portage County Sheriff and the Portage County Engineer. /Resolution No. 21-0681
10. The Board of Commissioners agrees to enter into an amendment no. 1 between the Portage County Job & Family Services, the Northeast Ohio Consortium Council of Governments, and the Portage Development Board. /Resolution No. 21-0682
11. The Board of Commissioners agrees to enter into a subgrant agreement with Portage County Job & Family Services and the Northeast Ohio Consortium of Governments for Ohiomeansjobs Center Operator. /Resolution No. 21-0683
12. The Board of Commissioners agrees to enter into a subgrant agreement with Portage County Job & Family Services and Family & Community Services, Inc. to provide Ohio

Early Intervention Service Coordination and Outreach Services. /Resolution No. 21-0684

13. The Board of Commissioners agrees to enter into amendment No.1 for Title XX Adult Day Services between the Board of Commissioners on behalf of the Portage County Job & Family Services and Coleman Professional Services d.b.a. Coleman Adult Day Services. /Resolution No. 21-0685
14. The Board of Commissioners agrees to set the Request for Proposal date for Family/Individual Counseling and Therapeutic Services for the Portage County Job & Family Services. /Resolution No. 21-0686
15. The Board of Commissioners agrees to readvertise and set the proposal date for the Request for Qualifications for consulting services for Oversight and Compliance for American Rescue Plan Funds for the Portage County Commissioners. /Resolution No. 21-0687
16. The Board of Commissioners agrees to reject bid for the Freedom Township ADA Project, 8966 State Route 700 and 7276 State Route 303, Freedom township, Portage County, Ohio. /Resolution No. 21-0688

DEPARTMENT OF BUDGET & FINANCE

Present: Director Joe Harris

Resolutions:

1. The Board of Commissioners agrees to approve the Thursday, September 16, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. /Resolution No. 21-0689
2. The Board of Commissioners agrees to approve the Thursday, September 16, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. /Resolution No. 21-0690
3. The Board of Commissioners agrees to approve the Thursday, September 16, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. /Resolution No. 21-0691
4. The Board of Commissioners agrees to approve the Thursday, September 16, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. /Resolution No. 21-0692
5. The Board of Commissioners agrees to amend the General Fund 2021 Annual Appropriation Resolution No. 20-0802, adopted December 17, 2020. /Resolution No. 21-0693

6. The Board of Commissioners agrees to amend the Non-General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020. /Resolution No. 21-0694

The following Resolutions are being closed due to no activity in the Fund:

7. Closing of Fund 1125 – Smart Ohio. /Resolution No. 21-0695
8. Closing of Fund 1265 – New Horizons. /Resolution No. 21-0696
9. Closing of Fund 1266 – LGIP Marketing Study. /Resolution No. 21-0697
10. Closing of Funds 1416 – JFS Kinship Navigation. /Resolution No. 21-0698
11. Closing of Fund 1500 – CARES Relief. /Resolution No. 21-0699
12. Closing of Fund 4012 – Energy Conservation Capital. /Resolution No. 21-0700
13. Closing of Fund 4017 – Kent Muni Capital. /Resolution No. 21-0701
14. Closing of Fund 4248 – Infirmary Road Resurfacing. /Resolution No. 21-0702
15. Cash Advance from Fund 0001, General Fund to Fund 3114, SA PCS Bonds 2001/Resolution No. 21-0703
16. Cash Advance Repayment from Fund 3115, SA PCS Bonds 2004 to Fund 0001, General Fund. /Resolution No. 21-0704
17. Cash Transfer from Fund 001, General Fund to Fund 1008, Computerization Clerk Comm Pleas & Fund 1010 Computerization Clerk Muni. /Resolution No. 21-0705

Discussion:

1. 2021 Budget Discussion

Back in June 2021, Director Harris prepared an analysis based on 5 months of numbers and once he received 8 months of actuals, he was better equipped to present a more accurate forecast, which showed a completely different picture with increased revenues and slightly lower expenses. The new forecast projected deficit spending of approximately \$670,000. Commissioner Christian-Bennett noted it could change with the last quarter of sales tax and Director Harris noted the 4-year forecast is still subject to change. Commissioner Christian-Bennett pointed out that the main reason the County is in good shape is due to the conveyance and sales tax.

Ms. Tittle asked if the income will increase due to higher property taxes and Director Harris responded it will, but you won't see that increase until next year.

Director Harris noted some departments are projected to overspend but the cause is out of their control; for example, Building Maintenance has rising utility costs, Microfilm had a retirement pay-out, Building Inspection may need to hire an additional employee due to the workload, the Treasurer and Prosecutor will have software fee increases, and the Sheriff Department has a retirement payout and an increase to inmate medical services.

Commissioner Badalamenti noted the need to put a sales tax levy on the ballot has been taken off the table since the County is actually in a better financial situation. Commissioner Christian-Bennett stated it's because the County has been good stewards of taxpayer dollars in cooperation of other Elected Officials and department heads.

Director Harris is working with Internal Services and Information Technology regarding capital and technology improvement and maintenance plans for the next several years.

- A. Coroner's request for one additional full-time employee at an estimated cost of \$60,000 effective October 1, 2021.
 - Does the Board wish to move forward with the request? The Board agreed to move forward with the request.
 - Funding for 3 months will be supplemented in their budget for the remainder of 2021.
 - The remaining amount will be supplemented in their 2022 budget.
 - A Budget Amendment resolution will be presented September 30, 2021 moving funding for the remainder of 2021.
- B. Sheriff's Office request for 3 Dispatchers, 5 Correction Officers, and 6 Deputies at an estimate cost of \$909,326.44 for 1 year.
 - Does the Board wish to move forward with the requests? The Board agreed to move forward with the complete request. The Board will reconsider the request for additional Deputies at a later time.
 - Funding for 3 months will be supplemented in their budget for the remainder of 2021.
 - The remaining amount will be supplemented in their 2022 budget.
 - A Budget Amendment resolution will be presented September 30, 2021 moving funding for the remainder of 2021.
- C. Adult Probation would like to implement their own wage scale based on years of service.
 - There is enough money in their current budget to implement the scale for this year.
 - Next year, a request may be presented for approximately \$66,000 in additional funding to cover the shortfall.
 - Administrator Crombie noted the Probation Officers are still below their grade level as they've been factored at Grades 11 and 12.
 - Is the Board okay with Adult Probation's Wage Scale being based on years of service? Yes.

Director Harris will advise Adult Probation of the approval and no funding adjustment is needed at this time.

Recessed: 10:03 AM
Reconvened: 10:13 AM

REGIONAL PLANNING COMMISSION

Present: Todd Peetz

Director Peetz asked to post an announcement of the Vision Plan/Comp Plan on the Commissioners' Official bulletin board in the lobby of the Administration building. The poster contains a link to the survey so that it is accessible to the community from a cellphone. Commissioner Christian-Bennett noted since the request is County business related as it is the Commissioners' project, it should be posted, and the Board agreed.

MISCELLANEOUS ITEMS

Journal Entries:

1. The Board of Commissioners approves the August 5, 2021 regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for August 2021, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. The Board of Commissioners authorized Portage County Water Resources to submit Residential Public Infrastructure Grant pre-applications for the Village of Mantua Distribution System Replacement Project and I/I Collection System Repairs Project through Portage County Regional Planning as all required documents are completed.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

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Commissioner Badalamenti noted the Water Rescue Team for Portage County has never been funded and his understanding is that the Board funds other EMA divisions such as Hazmat. He believes it may be under the jurisdiction of Office of Homeland Security and Emergency Management, but past Commissioners explained they don't have anything to do with the County. Commissioner Christian-Bennett pointed out that there's a reason we don't fund them. Commissioner Badalamenti explained the Rescue Team is comprised of part time Fire Department employees and they have hand-me-down wetsuits and gear, and the class is \$465.00 by itself, along with winter dry suits costing \$1,600. Commissioner Kline noted there has to be grants available to help with equipment and expenses. Commissioner Badalamenti would like them to come in next week, along with Director Shackelford, to discuss in more detail.

OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT

Present: Director Ryan Shackelford and Deputy Director Brett Lee, Darryl Anderson, Tim Christopher, Keith Whan, Ted Lysiak, Dick Miller, Christopher Sanchez, and Daniel Young

Discussion

1. Presentation on the Findings of the Portage County Radio Study

Phase I - Director Shackelford:

- The MARCs radio system is a multi-agency radio communication digital system that's deployed in the state of Ohio.
- In terms of state deployed interoperable radio systems, the state of Ohio's is one of the best in the nation.
- Around 2008-2009, the Portage County Sheriff's Office switched from VHF to the MARCs platform to address the radio issues in rural communities and inside buildings, mobile homes, and houses.
- That move started a transition in Portage County of other law enforcement agencies switching over to the MARCs system and currently in Portage County all law enforcement agencies and a little over ½ of the Fire Departments use the MARCs system.
- In 2018 when the City of Kent switched over to the MARCs system, they helped develop a template or fleet map of talk groups and where they are located in the different zones. Once Kent and the City of Aurora were established with MARCs, other agencies switched but there wasn't a centralized piece to help coordinate a Countywide system. That's when the Office of Homeland Security and Emergency Management became more involved by spreading interoperable radio communications Countywide.
- The overall goal from an emergency management perspective was to have one system in the County and since MARCs is the state of Ohio's interoperable system and most agencies have switched over, it stayed in that general direction.

Phase II – Radio Study: Mr. Darryl Anderson

- In the late 1980's the Highway Patrol realized the low band statewide radio system was at its end of useful life.
- After talking to the experts, a statewide 800-megahertz trunked digital systems with 160 towers to meet the needs of state agencies was recommended.
- In order to make this happen, the General Assembly was told it need \$292 million to build the statewide system and they ended up provided the funding and it moved forward. Then the 911 terrorist attack happened and on 9-12-2001, discussions turned towards making the system work for all first responders. Since that time, the system went from supporting 8 state agencies with 160 towers statewide that would provide in car communications to over 2,000 agencies with over 360 towers.
- They've worked with local, regional, county, and municipalities to make the system work for them.
- When the system was originally constructed, the system had 1 tower in Portage County located in Shalersville (Peck Road, south of the turnpike) and provided coverage for Portage County as long as you were in a vehicle, but it was unable to provide portable radio service for most first responders that needed to go into a structure.
- In 2008 when the Commissioners determined it was appropriate for the Sheriff's Office to go onto the MARCs system, significant problems were identified with in-building coverage on portable radios.
- The Sheriff's Office had tremendous problems in the southern portion of the county, so another tower was co-located on an American tower located on NEOMED's campus, which provided significant additional coverage in the southern central part of the County.
- Additional communications ensued with Kent State, Kent Police and Fire and in 2018, a tower was constructed on top of the Kent Library.
- Currently, Portage County has 3 towers (Peck Road, Kent Library, and NEOMED).
- Summit County has 11, Geauga has 7, Trumbull has 2 and Stark County has 12 simulcast sites that also provide coverage to areas in Portage County.
- Stark County's Sheriff and Commissioners were able to get the taxpayers to agree to renew the County Public Safety sales tax and paid for the expense over 10 years.
- There are still areas where responders have trouble with portable radios inside buildings and houses.
- In Portage County, all Police and 5 Fire agencies are on the MARCs system, 7 additional have some MARCs radios and 2 have none.
- In order to make the system better, 3 additional towers are recommended to the Portage MARCs system: #1 proposed tower location at James A Garfield school (which is completely supported by the school), has an ample amount of acreage for a tower location, for service to the northeastern section of the County (Garrettsville, Windham, Mantua, Shalersville, and Hiram Police, Fire and EMS) at little to no cost; #2 location at Yale/ODOT Facility on State Route 14 in Windham for an ongoing cost of zero dollars; #3 location in the Southwestern portion of the County and the Trustees are confident they can provide a site that would donate a portion of land for the tower. The construction of 3 additional towers would provide solid portable in-building coverage.
- There are 7-8 stand-alone VHF systems still located in the County and each systems cost taxpayers money (ie. electric, telephone lines) and when mutual aid is necessary

with an agency that's on the MARCs system, they are unable to talk radio to radio.

- In Portage County, there are 1,126 radios on the MARCs system (as every radio is registered in their database), out of the approximate 1,550 radios in the County.
- ***In summary, Phase II is to construct 3 additional towers, making the towers operational, and turning over tower operations to MARCs.***
- If other agencies migrate to MARCs and put all 1,550 radios on the system, 3 positive outcomes will be accomplished: it will save the taxpayers money, we will have total interoperability, and it will save lives.
- A downside is that the system costs money. If Portage County went out to the open market to build 3 towers, the cost would be \$1.5 to \$1.6 million per tower, in addition to tie the towers together, is another \$3 million for a total cost around \$7.5 million.
- The County can partner with MARCs, not only with turning the towers over to them, but equipping them, as well.
- MARCs has repurposed equipment that can be put in 2 of the 3 towers to save close to \$1 million dollars. The equipment is from Motorola and guaranteed to work through 2039.
- Summit County has radio 'guts' that can be purchased at a reduced price.
- One downside to building the towers now is that the steel costs are high so construction wouldn't begin until late 2022.
- Once the land has been obtained, the next step is to create a bid package that MARCs would help facilitate.
- Realistically, all 3 towers could be built and operational at the end of next year with an approximate cost of \$1.8-\$2.5 million (depending on the price of steel) with a system that will last at least 2039.
- The County could work with senators and representatives for capital money in the next Capital Budget, which doesn't go into effect until July 2022.
- Another alternative is to extend bids to use ARPA funding whereby private sectors build the towers to provide broadband internet for the underserved areas. The bids could contain language for the 3 areas to build towers by getting the land at no cost and in exchange the County would need to get a footprint on the ground and lines and antennas on the towers for an indefinite period of time for MARCs radios. Instead of the \$1.8-\$2.5 million, it would be reduced to only the start-up work for the RFP to be put out. Director Shackelford noted they would need to tell us where they are limited in broadband service verses doing hardlines at every house, it would be wireless broadband.
- Director Shackelford noted there are more grant available that are specific to Portage County such as the broadband in Ohio grant funds, Turnpike funds, and agriculture funds.
- The next step is to work with private entity to answer broadband questions.
- Mr. Dean asked if the towers have to be stand-alone towers, or could they use a cellphone tower and Mr. Miller from MARCs responded typically existing cellphone tower requires rental fee that are extremely high.
- Mr. Anderson pointed out that fire departments on the old systems have their largest expense migrating to MARCs in buying radios. Since 2014, the State Fire Marshal has a grant every year that allows rural Fire Departments that serve less than 25,000 people with a budget less than \$50,000, to apply for and receive MARCs radios, however, every Fire Department must apply. There are 5 Fire Departments that don't need MARCs

radios and would need a letter from their Fire Chiefs indicating same and noting their support for the cause. Letters of support from the Sheriff's Dispatch center and the Board of Commissioners, along with every department within the County that doesn't have MARCs radios are needed to apply and there are 7 Departments needing a significant number of radios.

- Commissioner Christian-Bennett asked if the state is still paying a stipend towards the MARCs radios and Mr. Anderson replied the state pays \$10.00/month towards each of the 1,126 radios on the system and the General Assembly has a line item in their operating budget that provides a subsidy and it should remain in effect for 2022, as well.
- Director Shackelford noted the only negative is time. The State of Ohio has earmarked 2 towers worth of Motorola equipment for free to Portage County, but other counties are wanting that equipment, too. Additionally, the state broadband grant application is due in November.
- Ms. Tittle asked if the broadband situation doesn't work out, can the 3 VHF towers be converted for MARCs use and Director Shackelford noted the towers aren't owned by City of Ravenna so Ravenna pays for space and equipment on the towers and there could be significant cost associated with the towers and they are not in the right areas.
- Mr. Miller from MARCs noted partnership is everything and they'll do everything within their power to repurpose equipment to reduce costs for everyone. There are 2 sites of equipment from Licking County heading to Portage County, but 5 other counties are wanting in line for the same equipment.
- Director Shackelford will work with Internal Services to bring general agreements before the Board next Thursday. He will also need a little bit of funding outside of the Office of Homeland Security and Emergency Management's budget and he will work with Administrator Crombie and Director Harris on that issue for approval next week.
- Mr. Miller noted everyone needs to apply for the Fire Marshall's grant and the Board of Commissioners needs to write a letter of support for the grant, as well. Entities should write letters even if they don't need radios, they could apply for new batteries or chargers that ties them into the interoperability.
- Director Shackelford noted the private sector will write the grant for the immediate need and they will continue to work on broadband over the next 3-5 years.
- Director Shackelford will return under Internal Services portion of the agenda next week to move the project along.

ATTORNEY FINK AND OHIO PUBLIC DEFENDER'S OFFICE

Present: Barbara Griffin, Rebecca Grabski, Cecily Mullins, and Attorney Eric Fink

Discussion

1. Regarding Appointed Counsel Fees.

Attorney Fink met with the Board on behalf of the Bar's Association noting a concern from one of the Judges regarding the need to find attorneys to take appointed cases. The Judge pointed out that other counties are paying higher rates for both in and out of court charges and once investigated, it was found they are paying substantially higher rates. When the Ohio Public

Defender's Office was contacted, they indicated they've provided reimbursements up to \$75.00 per hour for both in and out of court at 100% reimbursement. Currently, the County's fixed rate established in 1999 is \$50 for in court services and \$40 for out of court for appointed counsel fees.

If more attorneys were involved with appointed counsel cases, it would help the Judges balance their schedules, it would increase the quality of attorneys willing to do appointed work and the quality of representation citizens receive.

The Public Defender's Office handles 80% of the criminal cases that require appointed counsel and the remaining 20% are divided up among those on the appointed counsel list.

By statute, it is up to the Board to set the rates and the Board agreed to move forward with updating its 1999 resolution upon review by the Prosecutor's Office.

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RESOLUTION NO. 21-0672 - RE: AUTHORIZING A NEW WAGE SCALE AND STEP RATE SYSTEM FOR FULL TIME AND PART TIME NON-BARGAINING EMPLOYEES OF THOSE COUNTY DEPARTMENTS FOR WHICH THE BOARD OF COMMISSIONERS IS THE APPOINTING AUTHORITY OR CO-APPOINTING AUTHORITY.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution is adopted:

- WHEREAS,** the Board of Commissioners adopted Resolution 18-0901 on December 13, 2018 authorizing a wage scale developed by Clemans, Nelson & Associates after conducting a compensation study; and
- WHEREAS,** the Board of Commissioners recognizes the need to update the wage scale to reflect the current Cost of Living Adjustment and to create a step system for employees as a means to progress through the wage scale; and
- WHEREAS,** effective November 1, 2021, full-time and part-time non-bargaining employees covered under this Resolution will be placed on the newly adopted wage scale at the next step up, nearest to their current hourly wage. Employees will then move to the next step in the assigned pay grade on the anniversary of the employee's permanent date according to the Compensation Plan Manual beginning in 2022. If on November 1, 2021, an employee reaches Midpoint or a step above Midpoint on the new wage scale, the employee will advance to the next step on the anniversary

- of the employee's permanent date in two years, or in 2023. Each employee will then proceed to progress through the steps of their assigned pay grade according to Compensation Plan Manual until they reach the Maximum of their pay grade; now therefore be it
- RESOLVED,** that the Board hereby directs its Department Directors to submit Payroll Change Authorization Forms (PCAs) authorizing each full-time and part-time non-bargaining employee in their respective departments to the appropriate step rate on the newly adopted wage scale effective for the pay period starting November 1, 2021 and be it further
- RESOLVED,** that a new wage scale shall be adopted and used by the Commissioners' Departments beginning on November 1, 2021, attached hereto as Exhibit "A," and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

EXHIBIT A

Board of Commissioners' Wage Scale
Effective 11/01/2021

	stepinc>>>	2.500%	2.500%	4.750%	4.500%	4.250%	4.000%	3.750%	3.500%	3.250%	3.000%	2.750%	2.500%
Pay Grade	Step 1	Probation Increase*	Step 2	Step 3	Step 4	Step 5	Midpoint	Step 6	Step 7	Step 8	Step 9	Step 10	Maximum**
1	\$ 12.95	\$ 13.28	\$ 13.61	\$ 14.26	\$ 14.90	\$ 15.53	\$ 16.15	\$ 16.76	\$ 17.34	\$ 17.91	\$ 18.44	\$ 18.95	\$ 19.43
2	\$ 13.88	\$ 14.02	\$ 14.37	\$ 16.06	\$ 15.73	\$ 16.40	\$ 17.06	\$ 17.70	\$ 18.32	\$ 18.91	\$ 19.48	\$ 20.02	\$ 20.52
3	\$ 14.45	\$ 14.81	\$ 15.18	\$ 15.90	\$ 16.62	\$ 17.33	\$ 18.02	\$ 18.69	\$ 19.35	\$ 19.98	\$ 20.58	\$ 21.14	\$ 21.67
4	\$ 15.28	\$ 15.64	\$ 16.04	\$ 16.80	\$ 17.55	\$ 18.30	\$ 19.03	\$ 19.74	\$ 20.44	\$ 21.10	\$ 21.73	\$ 22.33	\$ 22.89
5	\$ 16.12	\$ 16.52	\$ 16.94	\$ 17.74	\$ 18.54	\$ 19.33	\$ 20.10	\$ 20.85	\$ 21.58	\$ 22.29	\$ 22.95	\$ 23.59	\$ 24.18
6	\$ 17.03	\$ 17.45	\$ 17.89	\$ 18.74	\$ 19.58	\$ 20.41	\$ 21.23	\$ 22.03	\$ 22.80	\$ 23.54	\$ 24.24	\$ 24.91	\$ 25.53
7	\$ 17.98	\$ 18.43	\$ 18.89	\$ 19.79	\$ 20.68	\$ 21.56	\$ 22.42	\$ 23.26	\$ 24.08	\$ 24.88	\$ 25.61	\$ 26.31	\$ 26.97
8	\$ 18.99	\$ 19.47	\$ 19.96	\$ 20.90	\$ 21.84	\$ 22.77	\$ 23.68	\$ 24.57	\$ 25.43	\$ 26.26	\$ 27.05	\$ 27.79	\$ 28.48
9	\$ 20.06	\$ 20.56	\$ 21.08	\$ 22.08	\$ 23.07	\$ 24.05	\$ 25.01	\$ 25.95	\$ 26.86	\$ 27.73	\$ 28.57	\$ 29.35	\$ 30.09
10	\$ 21.19	\$ 21.72	\$ 22.26	\$ 23.32	\$ 24.37	\$ 25.40	\$ 26.42	\$ 27.41	\$ 28.37	\$ 29.29	\$ 30.17	\$ 31.00	\$ 31.78
11	\$ 22.38	\$ 22.94	\$ 23.51	\$ 24.63	\$ 25.74	\$ 26.83	\$ 27.91	\$ 28.95	\$ 29.96	\$ 30.94	\$ 31.87	\$ 32.74	\$ 33.56
12	\$ 23.64	\$ 24.23	\$ 24.83	\$ 26.01	\$ 27.18	\$ 28.34	\$ 29.47	\$ 30.58	\$ 31.65	\$ 32.68	\$ 33.66	\$ 34.58	\$ 35.45
13	\$ 24.97	\$ 25.59	\$ 26.23	\$ 27.48	\$ 28.71	\$ 29.93	\$ 31.13	\$ 32.30	\$ 33.43	\$ 34.51	\$ 35.55	\$ 36.53	\$ 37.44
14	\$ 26.37	\$ 27.03	\$ 27.70	\$ 29.02	\$ 30.33	\$ 31.61	\$ 32.88	\$ 34.11	\$ 35.31	\$ 36.45	\$ 37.55	\$ 38.58	\$ 39.54
15	\$ 27.85	\$ 28.55	\$ 29.26	\$ 30.65	\$ 32.03	\$ 33.39	\$ 34.73	\$ 36.03	\$ 37.29	\$ 38.50	\$ 39.66	\$ 40.75	\$ 41.77
16	\$ 29.42	\$ 30.15	\$ 30.91	\$ 32.37	\$ 33.83	\$ 35.27	\$ 36.58	\$ 38.05	\$ 39.39	\$ 40.67	\$ 41.89	\$ 43.04	\$ 44.11
17	\$ 31.07	\$ 31.85	\$ 32.64	\$ 34.19	\$ 35.73	\$ 37.25	\$ 38.74	\$ 40.19	\$ 41.60	\$ 42.95	\$ 44.24	\$ 45.46	\$ 46.59
18	\$ 32.82	\$ 33.64	\$ 34.48	\$ 36.11	\$ 37.74	\$ 39.34	\$ 40.92	\$ 42.45	\$ 43.94	\$ 45.37	\$ 46.73	\$ 48.01	\$ 49.21
19	\$ 34.66	\$ 35.53	\$ 36.41	\$ 38.14	\$ 39.86	\$ 41.55	\$ 43.22	\$ 44.84	\$ 46.41	\$ 47.92	\$ 49.35	\$ 50.71	\$ 51.98
20	\$ 36.61	\$ 37.52	\$ 38.46	\$ 40.29	\$ 42.10	\$ 43.89	\$ 45.65	\$ 47.36	\$ 49.01	\$ 50.61	\$ 52.13	\$ 53.56	\$ 54.90
21	\$ 38.66	\$ 39.63	\$ 40.62	\$ 42.55	\$ 44.47	\$ 46.36	\$ 48.21	\$ 50.02	\$ 51.77	\$ 53.45	\$ 55.06	\$ 56.57	\$ 57.98
22	\$ 40.84	\$ 41.85	\$ 42.91	\$ 44.94	\$ 46.97	\$ 48.96	\$ 50.92	\$ 52.83	\$ 54.68	\$ 56.46	\$ 58.15	\$ 59.75	\$ 61.24

* The total increase from Step 1 to Step 2 is 5%. Employees receiving a probation increase between Step 1 and Step 2 is receiving 2.5% upon completion of probation and 2.5% at Step 2.

** Once an employee reaches Midpoint, they will receive a step increase every 2 years on their anniversary date until employee reaches Maximum.

*** Once an employee reaches Maximum, they are considered Redlined and shall not receive a base increase until their rate of pay no longer exceeds the maximum rate.

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RESOLUTION NO. 21-0673

RE: APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF
CONNECTION CHARGES FOR
CONNECTIONS TO THE SANITARY
SEWERAGE SYSTEM IN THE PORTAGE
COUNTY REGIONAL SEWER DISTRICT AND
ESTABLISHING THE TERMS AND
CONDITIONS OF THE SAME.

It was moved by Anthony J. Badalamenti, and seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicant, being the (OWNER) of the property hereafter described applied for a sanitary sewer permit and has now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicant: Wesley Herman Sr. (OWNER)
Service Address: 11056 State Route 44, Unit N
Mantua, OH 44255

Parcel Number: 23-035-10-00-129-015

Property Description: Situated in the Township of Mantua, County of Portage, and State of Ohio: And known as being Unit N and a percentage of interest in the common area and facilities, all in Benttree Commons Condominiums as the same is shown of record upon the drawings in Plat Book 32, Pages 1 through 9, inclusive, of the Portage County Records of Plats, and further declared in a condominium declaration and by-laws filed May 23, 1985, and recorded in Volume 1027, Pages 529 through 575, inclusive, of the Portage County Records, with any amendments. Subject to restrictions and easements of record which do not adversely affect the use of the Real Estate, and assessments, certified or otherwise.

Prior instrument reference No. 200432906, Portage County Records.

WHEREAS, this Board, on the basis of all relevant facts and circumstances, hereby

determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED,

that this Board agrees to accept the request of the above-named OWNER for installment payments of the sewer connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

A. The total amount of such connection charges to be financed is \$4,743.00.

B. The connection charges shall be payable in 40 quarterly installments beginning at the end of the first quarter that coincides with or follows the first regular sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNER is delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.

C. A carrying charge shall be paid equal to 0.96% percent per annum (based on the Ohio Water Development Authority for the month of June 2021, for an owner-occupied home), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.

D. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.

E. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.

F. The OWNER, prior to the issuance of the permit, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.

G. The OWNER or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.

H. In the event the OWNER or SUCCESSOR is delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNER or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the OWNER or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNER or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNER or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

RESOLVED,

the Sanitary Engineer acting on behalf of the Board, is hereby authorized, and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

RESOLVED,

the Sanitary Engineer shall present a certified copy of this Resolution to the OWNER referred to herein. The OWNER shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNER and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNER and the County. Upon the execution by the OWNER of the approval of such terms and conditions, the OWNER can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above-described property in the event of the

failure of the OWNER or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNER and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNER and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNER the permit provided for in Section 1402 of Resolution No. 12-1138; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

RESOLVED, Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0674 - RE: APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF
CONNECTION CHARGES FOR
CONNECTIONS TO THE SANITARY
SEWERAGE SYSTEM IN THE PORTAGE
COUNTY REGIONAL SEWER DISTRICT AND
ESTABLISHING THE TERMS AND
CONDITIONS OF THE SAME.**

It was moved by Anthony J. Badalamenti and seconded by Vicki A. Kline that the following

resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicant, being the (OWNERS) of the property hereafter described applied for a sanitary sewer permit and has now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicant: Michael A. Zamecnik & June N. Zamecnik
(OWNERS)
Service Address: 11056 State Route 44, Unit C
Mantua, OH 44255

Parcel Number: 23-035-10-00-129-004

Property Description: Situated in the Township of Mantua, County of Portage, State of Ohio: and known as being Unit C together with a percentage interest in the Common Areas and Facilities all in Benttree Commons Condominiums as the same is shown of record upon the drawings in Plat Book 32, Pages 1 through 9, inclusive of the Portage County Records of Plats, and further declared in a Condominiums Declaration and By-Laws recorded in Volume 1027, Page 529 through 575, inclusive, of the Portage County Records, with amendments, if any, be the same more or less. Prior Instrument Number 201508722 of the Portage County records.

WHEREAS, this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED, that this Board agrees to accept the request of the above-named OWNERS for installment payments of the sewer connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

- A. The total amount of such connection charges to be financed is \$4,185.00.

B. The connection charges shall be payable in 40 quarterly installments beginning at the end of the first quarter that coincides with or follows the first regular sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNERS are delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.

C. A carrying charge shall be paid equal to 1.91% percent per annum (based on the Ohio Water Development Authority for the month of June 2021), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.

D. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.

E. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.

F. The OWNERS, prior to the issuance of the permit, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.

G. The OWNERS or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.

H. In the event the OWNERS or SUCCESSOR is delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNERS or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the OWNERS or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNERS or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNERS or SUCCESSOR to

notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

RESOLVED,

the Sanitary Engineer acting on behalf of the Board, is hereby authorized, and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

RESOLVED,

the Sanitary Engineer shall present a certified copy of this Resolution to the OWNERS referred to herein. The OWNERS shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNERS and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNERS and the County. Upon the execution by the OWNERS of the approval of such terms and conditions, the OWNERS can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above-described property in the event of the failure of the OWNERS or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNERS and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNERS and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNERS the permit provided for in Section 1402 of Resolution No. 12-1138; and be it further

RESOLVED,

that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the

unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

RESOLVED, Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0675 - RE: APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF
CONNECTION CHARGES FOR
CONNECTIONS TO THE SANITARY
SEWERAGE SYSTEM IN THE PORTAGE
COUNTY REGIONAL SEWER DISTRICT AND
ESTABLISHING THE TERMS AND
CONDITIONS OF THE SAME.**

It was moved by Anthony J. Badalamenti and seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicant, being the (OWNERS) of the property hereafter described applied for a sanitary sewer permit and has now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicant: Charles Robert Crowder; Adam Shane Crowder;
Justin Andrew Crowder & Jordan Colby Crowder

(OWNERS)

Service Address: 11056 State Route 44, Unit A
Mantua, OH 44255

Parcel Number: 23-035-10-00-129-020

Property Description: Situated in the Township of Mantua, County of Portage and State of Ohio: And known as being Unit A and a 5.6% interest in the common areas and facilities; all in Benttree Commons Condominiums as the same is shown of record upon the drawings in Plat Book 32, Pages 1 through 9, inclusive, of the Portage County Records of Plats, and further declared in a condominiums declaration and by-laws filed May 23, 1985, and recorded in Volume 1027, Pages 529 through 575, inclusive, of the Portage County Records. Be the same more or less but subject to all legal highways.

Prior Instrument reference no. 200324547, 200325578, and 200503419, Portage County Records.

WHEREAS,

this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED,

that this Board agrees to accept the request of the above-named OWNERS for installment payments of the sewer connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

A. The total amount of such connection charges to be financed is \$3,487.50.

B. The connection charges shall be payable in 24 quarterly installments beginning at the end of the first quarter that coincides with or follows the first regular sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNERS are delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.

C. A carrying charge shall be paid equal to 1.71% percent per annum

(based on the Ohio Water Development Authority for the month of August 2021), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.

D. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.

E. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.

F. The OWNERS, prior to the issuance of the permit, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.

G. The OWNERS or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.

H. In the event the OWNERS or SUCCESSOR is delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNERS or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the OWNERS or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNERS or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNERS or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner

as other taxes; and be it further

RESOLVED, the Sanitary Engineer acting on behalf of the Board, is hereby authorized, and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

RESOLVED, the Sanitary Engineer shall present a certified copy of this Resolution to the OWNERS referred to herein. The OWNERS shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNERS and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNERS and the County. Upon the execution by the OWNERS of the approval of such terms and conditions, the OWNERS can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above-described property in the event of the failure of the OWNERS or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNERS and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNERS and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNERS the permit provided for in Section 1402 of Resolution No. 12-1138; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

RESOLVED, Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board

concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0676 - RE: APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF
CONNECTION CHARGES FOR
CONNECTIONS TO THE SANITARY
SEWERAGE SYSTEM IN THE PORTAGE
COUNTY REGIONAL SEWER DISTRICT AND
ESTABLISHING THE TERMS AND
CONDITIONS OF THE SAME.**

It was moved by Anthony J. Badalamenti and seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicant, being the (OWNER) of the property hereafter described applied for a sanitary sewer permit and has now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicant: Patricia A. Barnes (OWNER)
Service Address: 11056 State Route 44, Unit B
 Mantua, OH 44255

Parcel Number: 23-035-10-00-129-003

Property Description: Situated in the Township of Mantua, County of Portage and State of Ohio: And known as being Unit B, of the Benttree Commons Condominiums, and a 7.2% interest for each of the foregoing units in the common areas and facilities, as the same is shown of record

upon the drawings in Plat Book 32, Pages 1 through 9, inclusive, of the Portage County Records of Plats, and further declared in a condominium declaration and by-laws filed May 23, 1985, and recorded in Volume 1027, Pages 529 through 575, inclusive, of the Portage County Records.

Prior instrument reference Book 45, Page 25, Instrument No. 9514445, Portage County Records.

WHEREAS,

this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED,

that this Board agrees to accept the request of the above-named OWNER for installment payments of the sewer connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

A. The total amount of such connection charges to be financed is \$4,185.00.

B. The connection charges shall be payable in 40 quarterly installments beginning at the end of the first quarter that coincides with or follows the first regular sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNER is delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.

C. A carrying charge shall be paid equal to 0.84% percent per annum (based on the Ohio Water Development Authority for the month of September 2021, for an owner-occupied home), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.

D. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.

E. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.

F. The OWNER, prior to the issuance of the permit, may be required by the Board to give security, which may include the requirement of a

surety Bond sufficient to assure the payment of all such installments.

G. The OWNER or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.

H. In the event the OWNER or SUCCESSOR is delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNER or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the OWNER or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNER or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNER or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

RESOLVED,

the Sanitary Engineer acting on behalf of the Board, is hereby authorized, and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

RESOLVED,

the Sanitary Engineer shall present a certified copy of this Resolution to

the OWNER referred to herein. The OWNER shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNER and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNER and the County. Upon the execution by the OWNER of the approval of such terms and conditions, the OWNER can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above-described property in the event of the failure of the OWNER or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNER and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNER and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNER the permit provided for in Section 1402 of Resolution No. 12-1138; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

RESOLVED, Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0677 - RE: SET PROPOSAL DATE FOR THE REQUEST
FOR QUALIFICATIONS FOR
PROFESSIONAL ENGINEERING SERVICES
FOR THE PORTAGE COUNTY WATER
RESOURCES DEPARTMENT.**

It was moved by Anthony J. Badalamenti and seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the specifications for receiving proposals for the request of professional engineering services for the Portage County Water Resources Department be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor – Room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:30 p.m., E.S.T., on October 20, 2021; and be it further

RESOLVED, that the notice of receiving proposals shall be published in the Record Courier on September 22, 2021 and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all the formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION No.21-0678 - RE: ACCEPT PROPOSAL FROM OHM
ADVISORS FOR PROVIDING
CONSTRUCTION INSPECTION SERVICES
FOR THE 405 RESURFACING PROJECT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Engineer received a proposal from OHM Advisors to provide construction inspection services for various Portage County roads for the 405 Resurfacing Project, and

WHEREAS, it is the recommendation of the Portage County Engineer that the proposal of OHM Advisors be accepted to perform said inspection services; now therefore be it

WHEREAS, that a purchase order will be created, in the amount of \$15,450.00, to cover the cost of said inspections; and be it further

RESOLVED, that the Portage County Board of Commissioners does hereby accept the proposal of "CONSULTANT" and authorizes the Portage County Engineer to enter into an agreement for providing construction inspection services for the project; and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION No.21-0679 - RE: ACCEPT PROPOSAL FROM OHM
ADVISORS FOR PROVIDING
CONSTRUCTION INSPECTION SERVICES
FOR THE 441 RESURFACING PROJECT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Engineer received a proposal from OHM Advisors to provide construction inspection services for various Portage County roads for the 441 Resurfacing Project, and

WHEREAS, it is the recommendation of the Portage County Engineer that the proposal of OHM Advisors be accepted to perform said inspection services; now therefore be it

- WHEREAS,** that a purchase order will be created, in the amount of \$15,450.00, to cover the cost of said inspections; and be it further
- RESOLVED,** that the Portage County Board of Commissioners does hereby accept the proposal of "CONSULTANT" and authorizes the Portage County Engineer to enter into an agreement for providing construction inspection services for the project; and be it further
- RESOLVED,** that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION No. 21-0680 - RE: A RESOLUTION TO AUTHORIZE THE
 PORTAGE COUNTY ENGINEER TO
 EXECUTE LOCAL PUBLIC AGENCY (LPA)
 AGREEMENT NO. 36686 (PID NO.114845)
 WITH THE DIRECTOR OF THE OHIO
 DEPARTMENT OF TRANSPORTATION FOR
 THE PROJECT KNOWN AS THE
 CONSTRUCTION OF A NEW ROUNDABOUT
 AT THE INTERSECTION OF MOGADORE RD
 (CR 81) AND OLD FORGE RD (CR 82), IN
 BRIMFIELD TOWNSHIP, PORTAGE
 COUNTY, OHIO.**

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Engineer has secured federal funding from the State of Ohio, Department of Transportation for eligible preliminary engineering, detailed design, right-of-way, and construction of a new roundabout at the intersection of Mogadore Rd (CR 81) and Old Forge Rd (CR 82), in Brimfield Township, Portage County, Ohio, and

WHEREAS, the Portage County Engineer has received LPA Agreement No. 36686 (PID No. 114845) from the Director of the Ohio Department of Transportation for this project, and

WHEREAS, the LPA Agreement provides for 90% of the eligible preliminary engineering, detailed design, right-of-way, and construction costs (up to grant maximum) for appropriate work completed on the project, now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby authorize the Portage County Engineer to enter into LPA Agreement No. 36686 (PID No. 114845) with the Director of the Ohio Department of Transportation to access federal funds to pay on the project known as the construction of a **new roundabout at the intersection of Mogadore Rd (CR 81) and Old Forge Rd (CR 82) in Brimfield Township, Portage County**, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0681 - RE: ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS, THE PORTAGE SHERIFF AND THE PORTAGE COUNTY ENGINEER.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Engineer is charged with maintaining the county system of roads; and

- WHEREAS,** ORC Chapter 5577 sets forth prescribed weight, length, width, and height limits for vehicles operated or moved upon the public highways, streets, bridges, and culverts with the State of Ohio; and
- WHEREAS,** vehicles operating on roads in excess of lawfully determined weight, length, width, and height limits cause the roads to prematurely wear and otherwise become damaged; and
- WHEREAS,** ORC 5577.13 permits the Sheriff to detail a deputy for the work of enforcing sections 5577.01 to 5577.14; and
- WHEREAS,** ORC 5577.13 provides that a Board of Commissioners shall appropriate such amount of money annually from the road fund of the County as is necessary to equip and compensate such deputy; now therefore be it
- RESOLVED,** that the Board of Portage County Engineer shall provide a vehicle and equipment for the Sheriff's use in enforcing section 5577.01 to 5577.14; and be it further
- RESOLVED,** that the Sheriff shall provide one full time, properly trained Deputy who shall spend his/her time enforcing the provisions of chapter 5577; and be it further
- RESOLVED,** that the service shall commence on January 1, 2022 provided the Board of Commissioners approves the expenditure of the funds necessary and shall continue until terminated; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0682 - RE: ENTER THE AMENDMENT NO. 1 BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF THE
PORTAGE COUNTY DEPARTMENT OF JOB
& FAMILY SERVICES, THE NORTHEAST
OHIO CONSORTIUM COUNCIL OF
GOVERNMENTS, AND THE PORTAGE**

DEVELOPMENT BOARD.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Northeast Ohio Consortium of Governments (the "NOC COG") made by the Ohio Department of Job and Family Services (ODJFS) was awarded a grant pursuant to Title I of the Workforce Innovation and Opportunity Act of 2014 (WIOA) for the program year commencing July 1, 2017 for Business Resource services; and
- WHEREAS,** the Northeast Ohio Consortium Council of Governments has been designated as a Subgrantee and the Fiscal and Administrative Agent for the Business Resource Network within Geauga, Ashtabula, and Portage Counties; and
- WHEREAS,** on July 21, 2017, the NOC COG issued a Request for Proposals ("RFP") to perform the County Account Executive work from experienced workforce and economic professionals and was sent to seventeen (17) potential providers; and
- WHEREAS,** Two (2) proposals were received, opened, and tabulated for above mentioned services; and
- WHEREAS,** on February 22, 2018, the Board of Portage County Commissioners on behalf of the Portage County Department of Job & Family Services entered into a Subgrant Agreement with the Northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business Resource Network services for the period September 1, 2017 through June 30, 2018, through Resolution No. 18-0151; and
- WHEREAS,** On November 1, 2018, the Board of Portage County Commissioners on behalf of the Portage County Department of Job & Family Services entered into a Subgrant Agreement with the Northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business Resource Network services for the period July 1, 2018 through June 30, 2019, through Resolution No. 18-0773; and
- WHEREAS,** On July 2, 2019, the Board of Portage County Commissioners on behalf of the Portage County Department of Job and Family services entered into a Subgrant Agreement with the Northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business resource Network services for the period July 1, 2019 through June 30, 2020, through Resolution No. 19-0472; and
- WHEREAS,** On September 24, 2020, the Board of Portage County commissioners on

behalf of Portage County Job and Family Services entered into a subgrant agreement with the northeast Ohio Consortium Council of Governments and Portage Development Board for the provision of Business resource Network services for the period July 1, 2020 through June 30, 2021, through resolution No. 20-0585; and

- WHEREAS,** the parties desire to amend the Original Agreement; and
- WHEREAS,** this Agreement will be used to detail the terms of the relationship between the NOC COG, Portage County Department of Job & Family Services and Portage Development Board; now therefore be it
- WHEREAS,** due to increase funding in the Business Resource funding source, On May 5, 2021 the NOCCOG Board passed a motion to amend the July 1, 2020 agreement by increasing the contract by Five Thousand and 00/100 dollars (\$5,000.00); and
- RESOLVED,** that the Board of Portage County Commissioners on behalf of the Portage County Department of Job & Family Services agree to enter into Amendment No. 1 with the Northeast Ohio Consortium Council of Governments and Portage Development Board to increase the agreement by Five thousand and 00/100 dollars (\$5,000.00) for the contract period July 1, 2020 through June 30, 2021; and be it further
- RESOLVED,** FUND 1413 will be used to pay for this agreement; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Fifty Thousand and 00/100 dollars (\$50,000.00) for the contract period July 1, 2020 through June 30, 2021; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0683 - RE: ENTER INTO A SUBGRANT AGREEMENT
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS ON BEHALF OF THE**

**PORTAGE COUNTY DEPARTMENT OF JOB
& FAMILY SERVICES AND THE
NORTHEAST OHIO CONSORTIUM COUNCIL
OF GOVERNMENTS FOR
OHIO MEANS JOBS CENTER OPERATOR.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Title I of the Workforce Innovation and Opportunity act of 2014 (WIOA) requires that WIOA Area 19, which consists of Geauga, Ashtabula, and Portage Counties, must provide for the existence of one or more OhioMeansJobs centers; and
- WHEREAS,** the Northeast Ohio Consortium Council of Governments (NOC COG) has been designated as the Fiscal and Administrative Agent for Title I WIOA funds and other workforce development activity funding sources pursuant to a Governing Agreement entered into by Geauga, Ashtabula, and Portage Counties; and
- WHEREAS,** via motions on June 2, 2021 and July 28, 2021, the NOC COG, and the Area 19 WDB respectively voted to give the GRANTOR the authority to enter into a Subgrant Agreement with SUBGRANTEE for the provision of services as the OhioMeansJobs center operator for the OhioMeansJobs center located at 253 S. Chestnut Street, Ravenna, Ohio 44266, for a term commencing July 1, 2021, and ending June 30, 2022; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby enter into a Subgrant Agreement with the Northeast Ohio Consortium Council of Governments on behalf of the Portage County Department of Job & Family Services for the period July 1, 2021 through June 30, 2022; and be it further
- RESOLVED,** that compensation for the OhioMeansJobs Center operator shall not exceed Seven Thousand Seventy and 12/100 dollars (\$7,070.12); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0684

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**RE: ENTER INTO A SUBGRANT AGREEMENT
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND FAMILY & COMMUNITY
SERVICES, INC. TO PROVIDE OHIO EARLY
INTERVENTION SERVICE COORDINATION
AND OUTREACH SERVICES**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Department of Job & Family Services is in need of Early Intervention service coordination services, evaluation and assessment for eligible infants and toddlers with disabilities, ages birth through age two (2) years, and their families in Portage County as well as Early Intervention child find outreach activities; and

WHEREAS, Family & Community Services, Inc. is willing and able to provide these services; and

WHEREAS, the Subgrant Agreement will be used to detail the terms of the relationship between the Portage County Department of Job & Family Services and Family & Community Services, Inc.; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into a Subgrant Agreement between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Suite #221, Ravenna, Ohio 44266, for the period July 1, 2021 through June 30, 2022; and be it further

RESOLVED, that annual service under this agreement shall not exceed Two hundred forty-nine thousand and 00/100 dollars (\$249,000.00); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1412; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0685 - RE: ENTER INTO AMENDMENT NO. 1 FOR
TITLE XX ADULT DAY SERVICES
BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND COLEMAN
PROFESSIONAL SERVICES d.b.a.
COLEMAN ADULT DAY SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20200451 (the "Original Contract") on September 17, 2020 by Resolution No. 20-0568 to provide Title XX Adult Day Services for eligible Portage County adults (age 60 and over) who have moderate to severe disabilities in order to increase their opportunities to participate in physical, cultural, creative, cognitive and social development activities to help improve or maintain functioning as well as support increased opportunities for caregivers to engage in physical, social or work-related activities knowing their loved one is in a safe and supportive environment; and

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of Portage County Job & Family Services and Coleman Professional Services d.b.a. Coleman Adult Day Services to extend the agreement by one (1) additional year from October 1, 2021 through September 30, 2022; and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Eighty-seven thousand three hundred ninety-two and 70/100 dollars (\$87,392.70); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1410; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0686 - RE: SET THE REQUEST FOR PROPOSAL DATE
FOR FAMILY/INDIVIDUAL COUNSELING
AND THERAPEUTIC SERVICES FOR THE
PORTAGE COUNTY DEPARTMENT OF JOB
& FAMILY SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the request for proposal specifications for family/individual counseling and therapeutic services for the Portage County Job & Family Services Department be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 7th floor- room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T. on October 20, 2021; and be it further

RESOLVED, that the notice of receiving proposals shall be published in the Record Courier on September 22, 2021 and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0687

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**RE: READVERTISE AND SET THE PROPOSAL
DATE FOR THE REQUEST FOR
QUALIFICATIONS FOR CONSULTING
SERVICES FOR OVERSITE AND
COMPLIANCE FOR AMERICAN RESCUE
PLAN FUNDS FOR THE PORTAGE COUNTY
COMMISSIONERS.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, specifications were requested by eight (8) firms to be submitted on September 8th, 2021 and no firms responded; now therefore be it

RESOLVED, that the specifications for receiving proposals for the request of consulting services for oversight and compliance for American Rescue Plan Funds for the Portage County Board of Commissioners be approved and readvertised; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor – Room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T., on October 27, 2021; and be it further

RESOLVED, that the notice of receiving proposals shall be published in the Record Courier on September 22, 2021 and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all the formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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**RESOLUTION No. 21-0688 - RE: REJECT BID FOR THE FREEDOM
TOWNSHIP ADA PROJECT, 8966 STATE
ROUTE 700 AND 7276 STATE ROUTE 303,
FREEDOM TOWNSHIP, OHIO**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Board of Commissioners adopted Resolution No. 21-0580 on August 12, 2021 to approve and set date for the Freedom Township ADA Project located at 8966 State Route 700 and 7276 State Route 303 in Freedom Township; and
- WHEREAS,** that sealed bids were accepted by the Director of the Portage County Office of Internal Services, 1st floor, Room 114, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until 2:00 p.m., September 1, 2021 and publicly opened and read; and
- WHEREAS,** one bid was received for 8966 State Route 700 and 7276 State Route 303, the bid received for 8966 State Route 700 did not indicate a total bid amount for all required labor and material, services, permits and inspections to complete the project for all trades required for the scope of work; and
- WHEREAS,** no bid was received for 7276 State Route 303, the contractor only provided a bid for Alternates 1, 2 and 4, based on the bid received the amount far exceeds the available funds, now therefore be it
- RESOLVED,** that the bid be rejected, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION No. 21-0689 - RE: BILLS APPROVED AND CERTIFIED TO THE
PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services, or other designee on September 2, 2021 in the total payment amount of **\$761,248.74** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0690 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services, or other designee on September 16 2021 in the total payment amount as follows:

1. \$0.00 to Medical Mutual – Admin
2. \$110,993.89 to Medical Mutual – Claims
3. \$0.00 to Medical Mutual – Flex Admin
4. \$2,651.93 to Medical Mutual – Flex Claims; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED,

that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, September 17, 2021 \$ 0.00
 Wire Transfer on Friday, September 17, 2021 \$ 110,993.89
 Wire Transfer on Friday, September 17, 2021 \$ 0.00
 Wire Transfer on Friday, September 17, 2021 \$ 2,651.93

and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

W1091721

09/15/2021 15:01 PORTAGE COUNTY
 Kchurch INVOICE ENTRY PROOF LIST

CLERK: alynn BATCH: 3658

VENDOR REMIT NAME		DOCUMENT INVOICE	PO	VOUCHER WARRANT	NEW INVOICES	NET AMOUNT	EXCEEDS PO BY	PO BALANCE CHK/WIRE
APPROVED PAID INVOICES								
7727	00004 MEDICAL MUTUAL S	548227	20210365	646175	W1091721	110,993.89	.00	2,999,923.32 1003208
		0006681-20210910-W						
CASH 9999	2021/09	INV 09/13/2021	SEP-CHK: N	DISC: .00			71010139 901000	110,993.89 1099:M
ACCT 010906	DEPT 018	DUE 09/13/2021	DESC: INSURANCE, ALL TYPES					
1 APPROVED PAID INVOICES		TOTAL				110,993.89		
1 INVOICE(S)		REPORT POST TOTAL				110,993.89		

Wire - Medical Mutual
 Claims

210690

09/15/2021 15:03 PORTAGE COUNTY
Kchurch INVOICE ENTRY PROOF LIST

WI 091721

2
apinvent

CLERK: alynn BATCH: 3656 NEW INVOICES
DOCUMENT
VENDOR REMIT NAME INVOICE PO VOUCHER WARRANT NET AMOUNT EXCEEDS PO BY PO BALANCE CHK/WIRE

APPROVED PAID INVOICES

7727	00001 NATIONAL CITY BA	548225	20210220	646173	WI091721	2,651.93	.00	182,788.85	1003209
		20210913-PC							

CASH 9999 2021/09 INV 09/13/2021 SEP-CHK: N DISC: .00 71030184 425320 1,173.93 1099:M
ACCT 010900 DEPT 018 DUE 09/13/2021 DESC: INSURANCE, ALL TYPES 71020184 425330 1,478.00 1099:M

1 APPROVED PAID INVOICES TOTAL 2,651.93

1 INVOICES(S) REPORT POST TOTAL 2,651.93

Wire-Medical Mutuals
Flex Claims

210690

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RESOLUTION NO. 21-0691

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RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

0681

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

9/16/21	826	15,086.38
9/16/21	878	24,886.35
9/16/21	880	54,701.12
Total		\$94,673.85

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

JOURNAL VOUCHER ROUTING SLIP

09/16/21	COMMISSIONERS	AUDITOR	826	15,086.38
09/16/21	COMMISSIONERS	AUDITOR	878	24,866.35
09/16/21	COMMISSIONERS	AUDITOR	880	54,701.12
			TOTAL	94,673.85
09/16/21			881	1,040.32
09/16/21			883	103.98
		SOLID WASTE	TOTAL	1,144.30

COUNTY AUDITOR

DATE _____

COMMISSIONERS RES #

210691

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RESOLUTION NO. 21-0692**-****RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed are properly certified by the County Auditor in the amount of **\$92,906.45** dated **September 16, 2021** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

JANET ESPOSITO, AUDITOR
Portage County Auditor's Office
449 S. Meridian Street, Ravenna, Ohio 44266

EXHIBIT A

Phone (330) 297-3561

DATE: 9-14-21

THEN AND NOW CERTIFICATE

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

[Signature]
Portage County Auditor

9-15-21
Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Moskunas	5-27-21	8-18-21	POB	14,000.00	
Assoc. of Parents	4-26-21	9-2-21	DOMESTIC	480.00	
King, P.	8-20-21	9-7-21	"	240.00	
New Directions	9-2-21	9-9-21	JUV	1900.00	
Picker, T.	7-22-21	9-2-21	POB Det	350.00	
Palms, S.	8-24-21	"	"	350.00	
Push, A.	8-22-21	"	"	350.00	
Cardale, M.	8-21-21	"	"	350.00	
Wickert, J.	8-25-21	"	"	350.00	
Kennedy, K.	7-30-21	"	"	350.00	
Acosta, J.	8-24-21	"	"	350.00	
Wasson, J.	8-29-21	"	"	350.00	

COMMISSIONERS RESOLUTION # 210692

PAGE TOTAL 19,470.00

DATE: 9/16/21

*COMMISSIONERS

GRAND TOTAL 92,906.45

JANET ESPOSITO, AUDITOR
Portage County Auditor's Office
449 S. Meridian Street, Ravenna, Ohio 44266

EXHIBIT A

Phone (330) 297-3561

DATE: 9-16-21

THEN AND NOW CERTIFICATE

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Schock, A.	8-27-21	9-2-21	POB Det	350.00	
212 Monitoring	8-1-21	8-9-21	JUV (F)	121.50	
De la Jara + Fam	8-25-21	9-2-21	"	576.00	
Excel En	8-12-21	9-8-21	Sheriff	315.00	
Martha Hardware	8-30-21	9-2-21	"	468.00	
Immerking	8-20-21	9-8-21	"	125.00	
Grid	8-24-21	9-9-21	POE	2246.00	
JBTS	7-1-21	9-2-21	Aud	1947.60	
PO Co Solid Waste	12-14-21	7-15-21	JPS	1000.00	
Vol 1244	7-7-21	9-7-21	VHS	224.17	
Emmard Trans	3-14-21	8-9-21	JPS	8463.84	
Polo Comm	4-1-21	6-12-21	"	32,478.74	

COMMISSIONERS RESOLUTION # 210692

PAGE TOTAL 48,977.91

DATE: 9/16/21

*COMMISSIONERS

GRAND TOTAL

JANET ESPOSITO, AUDITOR
Portage County Auditor's Office
449 S. Meridian Street, Ravenna, Ohio 44266

EXHIBIT A

Phone (330) 297-3561

THEN AND NOW CERTIFICATEDATE: 9-16-21

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Summit Co Med Examiners	8-16-21	9-2-21	CAYONIC	2874.00	
Emor Management Assoc.	8-10-21	9-8-21	EMA	500.00	
Hartville Handicaps	8-10-21	9-8-21	EMA	203.30	
Int'l Assoc of Emergency Mgrs	6-1-21	9-9-21	EMA - RENT	195.00	
" " "	7-1-21	9-8-21	EMA RYAN	195.00	
Matthew Bender	5/20/21	6-4-21	Law Library	7543.78	
" "	5/20/21	6-4-21	" "	7543.78	

COMMISSIONERS RESOLUTION # 210692PAGE TOTAL 19054.86DATE: 9/16/21

*COMMISSIONERS

GRAND TOTAL

JANET ESPOSITO, AUDITOR
Portage County Auditor's Office
449 S. Meridian Street, Ravenna, Ohio 44266

EXHIBIT A

Phone (330) 297-3561

THEN AND NOW CERTIFICATEDATE: 9-16-21

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Bucky Doherty	8-24-21	8-30-21	Adult Prob	101.00	
Connect	8-1-21	9-2-21	"	120.00	
Reconnect	8-1-21	9-2-21	"	250.00	
Industrie Tow.	8-25-21	9-3-21	JBPM	150.00	
" "	8-26-21	9-3-21	"	134.00	
Mike Beneston	7-22-21	9-10-21	JTS	113.68	
Ohio St Univ	7-1-21	"	"	120.00	
Schneider Geo	9-1-21	"	"	4800.00	
Postal Family	7-26-21	9-9-21	JFS	275.00	

COMMISSIONERS RESOLUTION # 210692PAGE TOTAL 6063.68DATE: 9/16/21

*COMMISSIONERS

GRAND TOTAL

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RESOLUTION NO. 21-0693

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RE: AMENDMENT TO THE GENERAL FUND
2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0802 ADOPTED
DECEMBER 17, 2020

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

						<u>Increase</u>	<u>Decrease</u>
0560	Probate Court						
05604	Contract Services						\$ 2,675
05605	Materials & Supplies				\$ 2,675		
					\$ 2,675	\$ 2,675	
<i>Memo: To Cover expense</i>							
0915	Data Processing Board						
09154	Contract Services						\$ 70,000
09155	Materials & Supplies				\$ 70,000		
					\$ 70,000	\$ 70,000	
<i>Memo: Server Hardware replacement for Virtual Servers</i>							
0700	Sheriff						
07007	Other Expenses				\$ 400		
07005	Materials & Supplies				\$ 20,000		
07004	Contract Services						\$ 20,400
					\$ 20,400	\$ 20,400	
<i>Memo: Reimburse paid detail to vendor/ Supplies- Evidence IT Dispatch</i>							
Total:					\$ 93,075	\$ 93,075	

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes

only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be It further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea;	Sabrina Christian-Bennett, Yea;	Anthony J. Badalamenti, Yea;
*	*	*

**RESOLUTION NO. 21-0694 - RE: AMENDMENT TO THE NON-GENERAL
FUND 2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0803 ADOPTED
DECEMBER 17, 2020**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non-General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

						Increase	Decrease
1022	CASA						
10223	Personal Services				\$	25,760	
10225	Materials and Supplies				\$	4,050	
					\$	29,810	\$ -
<i>Memo: New Fund- initial appropriation</i>							
1149	Felony Delinq Care and Custody						
11494	Contract Services						\$ 3,669
11495	Materials & Supplies						\$ 3,605
					\$	-	\$ 7,274
<i>Memo: End of FY- Adjust to Actual</i>							
1415	Child Welfare - Special Levy						
14154	Contract Services				\$	71,442	
14159	Misc. Expenses				\$	324,000	
					\$	395,442	\$ -
<i>Memo: Projected need</i>							
1004	DRETAC - Treasurer						
10044	Contract Services				\$	11,500	
					\$	11,500	\$ -
<i>Memo: Real estate/settlement check to Po Co Land Reutilization</i>							
1410	Job and Family Services						
14106	Capital Outlay						\$ 15,000
14104	Contract Services				\$	14,386	
14109	Misc. Expenses				\$	614	
					\$	15,000	\$ 15,000
<i>Memo: Projected need</i>							
3115	SA PCS Bonds 2004						
31159	Misc. Expenses				\$	20,135	
					\$	20,135	\$ -
<i>Memo: Return of 2017 advance</i>							

7040	Central Accounting Service				
70404	Contract Services			\$	35,000
70403	Personal Services			\$	35,000
				\$	35,000
				\$	35,000
<i>Memo: Reverse Prior Transfer</i>					
1100	Concealed Hand Gun Licenses				
11003	Personal Services			\$	12,000
11004	Contract Services			\$	18,000
11005	Materials & Supplies			\$	20,000
				\$	50,000
				\$	-
<i>Memo: For compensation, equipment & Supplies</i>					
1102	Marine Patrol Grant				
11024	Contracted Services			\$	2,000
11025	Materials and Supplies			\$	960
				\$	2,960
				\$	-
<i>Memo: Additional Approp per Grant</i>					
1149	Felony Deliquent Care Custody				
11493	Personal Services			\$	70,220
				\$	70,220
				\$	-
<i>Memo: Additional \$ Needed for payroll for the rest of the year</i>					
1413	JFS WIA Allocation				
14134	Contracted Services			\$	80,000
14139	Misc Expenses			\$	80,000
				\$	80,000
				\$	80,000
<i>Memo: projected need for monthly shared costs</i>					
TOTAL MEMO BALANCE ALL AMENDMENTS:				\$	710,067
				\$	137,274

; and be it further

RESOLVED,

that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED,

that a certified copy of this resolution be filed with the County Auditor, and

be It further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0695 - RE: CLOSING OF FUND 1125 – SMART OHIO

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, fiscal activity has ceased in Fund 1125, all payments have been made and the Treasurer's Cash Balance for each is \$0.00; now therefore be it

RESOLVED, that Fund 1125 – Smart Ohio, is hereby closed as recommended by the Director of Budget and Financial Management; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Portage County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0696 - RE: CLOSING OF FUND 1265 NEW HORIZONS

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** fiscal activity has ceased in Fund 1265, all payments have been made and the Treasurer's Cash Balance for each is \$0.00; now therefore be it
- RESOLVED,** that Fund 1265 – New Horizons, is hereby closed as recommended by the Director of Budget and Financial Management; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Portage County Auditor, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0697 - RE: CLOSING OF FUND 1266 – LGIP
MARKETING STUDY**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** fiscal activity has ceased in Fund 1266, all payments have been made and the Treasurer's Cash Balance for each is \$0.00; now therefore be it
- RESOLVED,** that Fund 1266 – LGIP Marketing Study, is hereby closed as recommended by the Director of Budget and Financial Management; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Portage County Auditor, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0698 - RE: CLOSING OF FUND 1416 – JFS KINSHIP
NAVIGATION**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** fiscal activity has ceased in Fund 1416, all payments have been made and the Treasurer's Cash Balance for each is \$0.00; now therefore be it
- RESOLVED,** that Fund 1416 – JFS Kinship Navigation, is hereby closed as recommended by the Director of Budget and Financial Management; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Portage County Auditor, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0699 - RE: CLOSING OF FUND 1500 – CARES RELIEF

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** fiscal activity has ceased in Fund 1500, all payments have been made and the Treasurer's Cash Balance for each is \$0.00; now therefore be it
- RESOLVED,** that Fund 1500 – CARES Relief, is hereby closed as recommended by the Director of Budget and Financial Management; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Portage County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0700 - RE: CLOSING OF FUND 4012 – ENERGY CONSERVATION CAPITAL

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, fiscal activity has ceased in Fund 4012, all payments have been made and the Treasurer's Cash Balance for each is \$0.00; now therefore be it

RESOLVED, that Fund 4012 – Energy Conservation Capital, is hereby closed as recommended by the Director of Budget and Financial Management; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Portage County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0703 - RE: CASH ADVANCE FROM FUND 0001,
GENERAL FUND TO FUND 3114, SA PCS
BONDS 2001**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Fund 3114 is in need of interim cash until revenues are received; now therefore be it

RESOLVED, that the following cash advance be made in the amount of \$ 15,353

FROM:

0001, GENERAL FUND

ORGCODE- 00100009

Debit Expense Account

Object 920000 - Advances-Out	\$ 15,353
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TO:

3114, SA PCS BONDS 2001

ORGCODE -31140102

Credit Revenue Account

Revenue Source 290000 - Advances-In	\$ 15,353
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and be it further

RESOLVED, that the advance will be repaid to the General Fund when funds are received, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, and the Department of Budget & Financial Management, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0705 - RE: CASH TRANSFER FROM FUND 0001,
GENERAL FUND TO FUND 1008,
COMPUTERIZATION CLERK COMM PLEAS
& FUND 1010 COMPUTERIZATION CLERK
MUNI**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Fund 1008 & Fund 1010 have obligations that exceed their cash balance and is in need of a General Fund transfer; now therefore be it

RESOLVED, that the following cash transfer be made in the amount of \$ 91,639.36

FROM:

0001, GENERAL FUND

ORGCODE- 00100009

Debit Expense Account

Object 910000 – Transfers Out \$ 91,639.36

TO:

1008, COMPUTERIZATION CLERK COMM PLEAS

ORGCODE -10085002

Credit Revenue Account

Revenue Source 280000 - Transfers-In \$ 14,997.72

TO:

FUND 1010 COMPUTERIZATION CLERK MUNI

ORGCODE -10105022

Credit Revenue Account

Revenue Source 280000 - Transfers-In

\$ 76,641.64

and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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Journal Entries

1. The Board of Commissioners agree to authorize the full time hire of McKenzie Villatoro as an Office Manager, replacing the position previously held by Patricia Corley, for the Portage County Office of Homeland Security and Emergency Management. Anticipated start date is October 4, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: **Commissioner Badalamenti**

Seconded: **Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners agree to authorize the full time hire of Samantha Payne as a Maintenance II, replacing the position previously held by Jeffrey Natcher, for Portage County Maintenance Department. Anticipated start date is September 22, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: **Commissioner Badalamenti**

Seconded: **Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. The Board of Commissioners accept the retirement of James Akerley, Wastewater Superintendent, for Portage County Water Resources, effective September 30, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. The Board of Commissioners agree to authorize the external posting of the full time Wastewater Superintendent, replacing James Akerley for Portage County Water Resources.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. The Board of Commissioners agree to authorize the full time hire of Brandy Krannich as an Eligibility Specialist, replacing the position previously held by Rebecca Rufener, for Portage County Job & Family Services. Anticipated start date is October 4, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. The Board of Commissioners agree to authorize the full time hire of Lanita Jackson as an Eligibility Specialist, replacing the position previously held by Michelle Lydic, for Portage County Job & Family Services. Anticipated start date is October 4, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. The Board of Commissioners agree to authorize the full time hire of Maria Lauriano as an Eligibility Specialist, replacing the position previously held by Angela Cieslarski, for Portage County Job & Family Services. Anticipated start date is October 4, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

8. The Board of Commissioners agree to authorize the full time hire of Layla Robinson as an Eligibility Specialist, replacing the position previously held by Mary Richmond, for Portage County Job & Family Services. Anticipated start date is October 4, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

9. The Board of Commissioners agree to authorize the full time hire of Tyra Ross as an Eligibility Specialist, replacing the position previously held by Debra Imler, for Portage County Job & Family Services. Anticipated start date is October 4, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

10. The Board of Commissioners agree to authorize the full time hire of Rebecca Muldowney as a Social Service Worker 3, replacing the position previously held by Monica Miller, for Portage County Job & Family Services. Anticipated start date is October 4, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

11. The Board of Commissioners accepts the resignation of Dawn Lawson, Social Service Worker 2 for Portage County Job & Family Services, effective September 17, 2021.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

12. The Board of Commissioners agree to authorize the three-day internal posting of the full time Social Service Worker 2, replacing Dawn Lawson for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

13. The Board of Commissioners accepts the resignation of Jackolyn Revier, part time Social Service Worker 3 – Group Home, for Portage County Job & Family Services, effective September 9, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

14. The Board of Commissioners agree to authorize the three-day internal posting of the part time Social Service Worker 3 – Group Home, replacing Jackolyn Revier for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

15. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for August 2021, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

16. The Board of Commissioners authorized Portage County Water Resources to submit Residential Public Infrastructure Grant pre-applications for the Village of Mantua Distribution System Replacement Project and I/I Collection System Repairs Project through Portage County Regional Planning as all required documents are completed.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

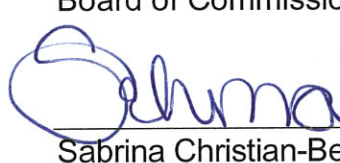
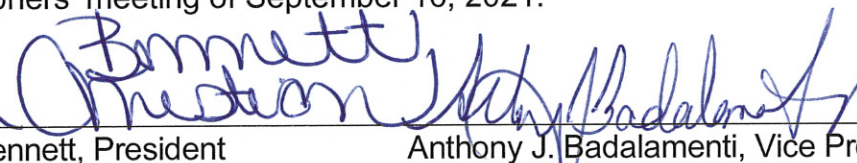
Motion Carries

Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourn the Meeting of **September 16, 2021 at 11:30 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of September 16, 2021.

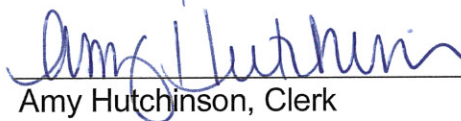
 

Sabrina Christian-Bennett, President

Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk