

Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, August 26, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day County Administrator Michelle Crombie, Department of Budget and Financial Management Director Joe Harris and Frank Voss

Recess to Solid Waste Management District: 9:00 AM
Reconvened: 9:23 AM

COUNTY COMMISSIONERS' ASSOCIATION OF OHIO (CCAO)

Present: John Leutz and Internal Services Director JoAnn Townend

Discussion:

1. County Commissioners Association of Ohio (CCAO) Electric Aggregation Program

Commissioner Kline asked why NOPEC didn't present along with Palmer Energy for the electric aggregation program for County buildings and Director Townend explained back in 2019, the Board moved its gas program to CCAO's program for all County buildings as they were able to obtain a much better rate, but the electric was still under contract with NOPEC. The Board agreed back in 2019 when NOPEC's program expired, it would move to CCAO's program and Palmer Energy is CCAO's consultant handling the Request for Proposal process. The aggregation program for electric has been with NOPEC since 2002 for the unincorporated areas of Portage County and NOPEC's provider for electric is Nextera.

Mr. Leutz noted NOPEC is a Council of Governments and communities join NOPEC because it provides aggregation programs. Any community can join NOPEC and in order for a political subdivision to become involve in managing an aggregation program for constituents, the voters have to approve it first. There's a standard notification requirement

to all customers in the territory that needs to occur every 3 years, so they can participate or opt out of the program. Then the aggregation program is managed by the political governing entity.

The original resolution was adopted in 2002 by the voters and the Board of Commissioners became the aggregating authority of the unincorporated areas. Once the Board was given that authority, it doesn't have to exercise it, but it did through NOPEC and the Board is allowing them to manage it on behalf of the residents of Portage County. Under the CCAO's program, the Board would be the manager of the program and the contractor for services and Palmer Electric would provide the administrative portion of the program including the Requests for Proposals. Currently, NOPEC runs the program for electric, but with the CCAO's program, the Board's authority would remain with the Board and it would make decisions on who is providing the electric supply.

On August 10th, NOPEC rate was \$0.0525/kilowatt hour and CCAO's rate a day later was \$0.0451/per kilowatt hour. NOPEC's rate is variable and has a provision that indicates the rate cannot be any worse than a 6% reduction from the price to compare. CCAO's rate is fixed, guaranteed for 3 years and the Board decides what supplier and price it desires.

Mr. Leutz noted the CCAO's main purpose is to serve the County and its constituents better and he's hopeful the Board will consider moving its aggregation program to the CCAO.

CCAO currently administers this program for 27 counties and 5 have aggregation issues on the ballot. CCAO has 250,000 customers in 232 different communities, whereas NOPEC has 240 communities and their literature suggests they have 950,000 customers. CCAO's program is 1/3 of NOPEC's size and NOPEC should be able to produce a much better price because they have a stronger market share.

Commissioner Kline would like to hear from NOPEC before making any decision.

Commissioner Christian-Bennett noted with the difference in pricing, it makes sense how they can return funding back to communities. Mr. Leutz noted CCAO's rate is comprised of the price of the supply from the supplier and administrative fee which is \$0.045/kilowatt hour.

This decision will need to be made by Tuesday to provide NOPEC the required notice of opting out if the Board decides to go with CCAO's program.

9:57 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Water Resources Director candidate and County Administrator Michelle Crombie. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

10:35 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Anthony J. Badalamenti, Yea;

After exiting executive session, the Board took no action.

MISCELLANEOUS ITEMS

The Board of Commissioners approves the August 12, 2021 regular meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

Motion Carries

JOURNAL ENTRIES

1. The Board of Commissioners authorized the Director of Budget & Finance to sign and submit a Certification of Cash Match to support the Small Business Development Center funding cycle October 1, 2021 through September 30, 2022 up to \$10,000.00 as presented by Department of Budget and Financial Management Director Joe Harris. The Board noted this does not assure funding, only consideration by the Board of Commissioners.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

Motion Carries

2. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for August 16, 2021 through August 22, 2021 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

Motion Carries

3. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the month of 2021 as presented by the County Treasurer and County Auditor.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. The Board of Commissioners acknowledged receipt of the August 13, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. The Board of Commissioners agree to approve the status change of Casey Mayer, Social Service Worker 3 – Group Home, from full-time to part-time for Portage County Job & Family Services effective August 23, 2021.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. The Board of Commissioners agree to support JFS Director Jeffries recommendation, with the support of AFSCME 1696, to revise staffing levels at the Group Home from 4 full time and 1 part time positions to 3 full time and 3 part time positions. In doing so, the Board of Commissioners authorize the three-day internal posting of the third part time Social Service Worker 3 – Group Home - PT, new position, for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

7. The Board of Commissioners accepts the resignation of Michelle Lydic, Eligibility Specialist for Portage County Job & Family Services, effective August 27, 2021.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;

Commissioner Badalamenti, Yea;
Motion Carries

8. The Board of Commissioners agree to authorize the concurrent internal/external posting of the full time Eligibility Specialist, replacing Michelle Lydic for Portage County Job & Family Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

9. The Board of Commissioners agree to approve the promotion of Jennifer Lohr, Income Maintenance Aide 2 to Clerical Specialist 4 for Portage County Job & Family Services, effective August 30, 2021.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

10. The Board of Commissioners agree to authorize the concurrent internal/external posting of the full time Income Maintenance Aide 2, replacing Jennifer Lohr for Portage County Job & Family Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

11. The Board of Commissioners agree to authorize the seven-day internal posting of the full time Water Treatment Plant Mechanic, new position for Portage County Water Resources.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

12. The Board of Commissioners agree to reinstate Job and Family Services' normal practice of submitting probation and longevity increases for Non Bargaining Unit employees, as supported by the Job and Family Services Wages Policy approved in 2019, and in doing so, authorize retroactive wage increase for eight Non-Bargaining Unit employees for Portage County Job & Family Services, with the oldest wage increase dating back to March 2021.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

- Commissioner Christian-Bennett asked if the increases have been reviewed by Department of Budget and Financial Management and Ms. Brannon stated the increases are for non-bargaining unit employees who have reached their probationary and longevity increases and didn't receive their increase because the levy wasn't passed. Chief Administrator Crombie asked if the probation increase was part of their offer letter and Ms. Brannon replied its part of the department's wage policy but was frozen due to lack of funding. Chief Administrator Crombie pointed out that only Job and Family Services receives longevity pay and automatic probationary increases and asked if the employees already have the expectation of receiving the increase and Ms. Brannon replied yes and the wage policy was adopted by the Board previously so it's not something new. Commissioner Christian-Bennett noted the Board is simply reinstating a practice that was already in place and she believes the Board can move forward. If the Board would like to discuss further in the future, it can.

13. In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, including Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to transfer Edwin Wiland, Deputy Dog Warden from part-time to full-time, for the Portage County Dog Warden's Office, effective August 23, 2021. This position was previously approved by the Board to be posted at full-time as per JE dated 02/04/2021 but was filled at part-time on a temporary basis; it has been deemed necessary to change it back to full-time at this time.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. The Board of Commissioners agrees to approve the Thursday, August 26, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0623
2. The Board of Commissioners agrees to approve the Thursday, August 26, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0624
3. The Board of Commissioners agrees to approve the Thursday, August 26, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0625

4. The Board of Commissioners agrees to approve the Thursday, August 26, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0626
5. Authorize the Application and Accept the funds for Juvenile Court CASA Program./Resolution No. 21-0627
6. Transfer from Fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./Resolution No. 21-0628
 - This is the second payment for Quarter 2 for 2021.
7. Advance Partial Repayment from Fund 1415, Child Welfare Special Levy Fund to Fund 0001 General Fund./Resolution No. 21-0629
 - This is the second payment for the month of August to pay back a cash advance.
8. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 21-0630
 - This is the regular shared transfer for June-August adjustments:
9. Transfer from Fund 1414, Child Support Administration, to 1410 Public Assistance Fund./Resolution No. 21-0631
 - This is the regular shared cost transfer for July.
10. Transfer from Fund 0001, General Fund to Fund 1414, Child Support Administration./Resolution No. 21-0632
 - This is the local cost for the 4-D contract payments made in July, Domestic Court for April, Clerk for May, Juvenile for May and Prosecutor for May and June.
11. Transfer from Fund 1410, Public Assistance Fund to Fund 1414, Child Support Administration./Resolution No. 21-0633
 - This action is performed once a year if funding is available.
 - Some of the Income Maintenance allocation was left and is eligible to be sent to Child Support to assist with overages for 2021.
12. Approving Revisions to the Return to Work Policy for Employees Affected With COVID-19 Effective 8/20/21./Resolution No. 21-0634
 - Director Kovick removed a reference to the old policy's emergency paid administrative leave.

INTERNAL SERVICES

Present: JoAnn Townend

Discussion:**1. Hunting on County Property**

Director Townend received a request from someone to hunt on County property and the Prosecutor's Office noted the liability is too great to allow hunting and the Board agreed. Director Townend will contact the requester to advise that there's no hunting on County property.

2. Riddle Parking Spacing

Since Job and Family Services vacated the Riddle Block, other departments have inquired about their parking spaces, but the Board agreed to hold them for a new tenant.

Commissioner Badalamenti asked if there's any space available for rent in the Administration Building and Director Townend noted the only possibilities are the 2 rooms on the first floor (old Cafeteria and Room 134). The Annex building needs air, heating and the roof replaced before it can be used and the Board will need to decide whether it wants to keep the building before putting additional money into it.

Director Townend reported the appraisal for the Motor Pool has been received, but she hasn't had time to review it. There has been interest in the facility if the Board wants to put it out to bid and Commissioner Christian-Bennett replied once Director Townend has reviewed the document, it should go out for sealed bids. Director Townend mentioned she is working with the State for the final approval of the facility and once that has been completed, she will move forward with the bidding process. Commissioner Christian-Bennett asked Director Townend to come back with the appraisal amount next week for the Motor Pool. Director Townend will also check with the state to see how soon the 'all clear' is coming.

Resolutions:

1. The Board of Commissioners agrees to enter into a septic assistance program between the Portage County Board of Commissioners, Portage County Regional Planning Commission and Hirst Construction for a septic replacement./Resolution No. 21-0602
2. The Board of Commissioners agrees to enter into a septic assistance program agreement between the Portage County Board of Commissioners, Portage County Regional Planning Commission and Pag's Excavating, Inc. for a septic replacement./Resolution No. 21-0603
3. The Board of Commissioners agrees to enter into an agreement for Prevention, Retention and Contingency (PRC) Home Repair Services between the Board of Commissioners on behalf of Portage County Job & Family Services and Community Action Council of Portage County./Resolution No. 21-0604

4. The Board of Commissioners agrees to enter into an agreement for Prevention, Retention and Contingency (PRC) Utility Assistance Services between the Board of Commissioners on behalf of Portage County Job & Family Services and Community Action Council of Portage County./Resolution No. 21-0605
5. The Board of Commissioners agrees to enter into an agreement for Prevention, Retention and Contingency (PRC) Legal Services between the Board of Commissioners on behalf of the Portage County Job & Family Services and Community Legal Aid Services, Inc./Resolution No. 21-0606
6. The Board of Commissioners agrees to enter into an agreement for Prevention, Retention and Contingency (PRC) Domestic Violence Services entitled "Safer Futures" between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services Inc./Resolution No. 21-0607
7. The Board of Commissioners agrees to enter into an agreement for Prevention, Retention and Contingency (PRC) Housing Assistance Services between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc./Resolution No. 21-0608
8. The Board of Commissioners agrees to enter into an agreement for Prevention, Retention and Contingency (PRC) Family Support Services between the Board of Commissioners on behalf of Portage County Job & Family Services and Coleman Professional Services, Inc./Resolution No. 21-0609
9. The Board of Commissioners agreed to enter into an agreement for Prevention, Retention and Contingency (PRC) Family Support Services for Child Support Enforcement Agency (CSEA) Division between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc./Resolution No. 21-0610
10. The Board of Commissioners agrees to enter into an agreement for Prevention, Retention and Contingency (PRC) Information and Referral Services between the Board of Commissioners on behalf of Portage County Job & Family Services and United Way of Portage County./Resolution No. 21-0611
11. The Board of Commissioners agrees to enter into amendment no. 1 between the Portage County Board of Commissioners on behalf of Portage County Job & Family Services, the Northeast Ohio Consortium Council of Governments and Family & Community Services, Inc for the Comprehensive Case Management & Employment Program (CCMEP)./Resolution No. 21-0612
12. The Board of Commissioners agrees to enter into an agreement between the Portage County Child Support Enforcement Agency and the Portage County Prosecutor's IV-D Investigate Support Division./Resolution No. 21-0613

13. The Board of Commissioners agrees to enter into an agreement between the Portage County Child Support Enforcement Agency and Portage County Domestic Relations Court Magistrate Services./Resolution No. 21-0614
14. The Board of Commissioners agrees to enter into an agreement between the Portage County Child Support Enforcement Agency and the Portage County Juvenile Court – Magistrate Services./Resolution No. 21-0615
15. The Board of Commissioners agree to enter into an agreement between the Portage County Child Support Enforcement Agency and Portage County Clerk of Courts – Domestic Division./Resolution No. 21-0616
16. The Board of Commissioners agrees to enter into a participation agreement regarding the usage of the agreement between the County Commissioners Association of Ohio Service Corporation and West Publishing Corporation./Resolution No. 21-0617
17. The Board of Commissioners agrees to enter into amendment no. 1 between the Portage County Sheriff, Portage County Board of Commissioners and Clemans, Nelson & Associates for consulting services./Resolution No. 21-0618
18. The Board of Commissioners approves specifications and set the proposal date for depository institutions and banking services./Resolution No. 21-0619
19. The Board of Commissioners agrees to amend Resolution No. 21-0582, adopted August 12, 2021 to enter into an equipment lease agreement with the BOC and US Bank Equipment Finance for the Portage County Prosecutor./Resolution No. 21-0620
20. The Board of Commissioners certifies to the Portage County Auditor the Storm Water User Fees./Resolution No. 21-0621
21. The Board of Commissioners certifies to the Portage County Auditor Annual Maintenance Assessments for County assessed ditches to be levied on the 2021 tax duplicate payable in 2022./Resolution No. 21-0622

PUBLIC COMMENT

Present: Frank Voss

Mr. Voss presented a study from Waterloo University about the efficiency of masks and mask wearing. The high-efficiency masks offer substantially higher apparent filtration efficiencies (60% and 46% for R95 and KN95) than the more commonly used cloth (10%) and surgical masks (12%) and therefore are still the recommended choice in mitigating airborne disease transmission indoors. The results also suggest that, while higher ventilation capacities are required to fully mitigate aerosol build-up, even relatively low air-change rate, lead to lower aerosol build-up compared to the best performing masks in an unventilated space. Properly

worn masks at 46% and 60% decrease significantly down to around 3% if the mask is not properly fit. Most of the escape is around the bridge of the nose area.

The bigger issue is ventilation in the room. Mr. Voss wondered if the County has completed an air quality study and what the turnover rate of airflow is in the room. Two turnovers per hour in a room will cut down on the accumulation of the virus in the area and can be accomplished through Hepa filters and open windows. The study is based on persons breathing out, not indicating the efficiency of a mask for someone breathing in.

Commissioner Christian-Bennett suggests County Administrator Crombie work with Internal Services Director Townend to look at the positive airflow in the buildings. Commissioner Kline suggests in the meantime we could open the windows. Mr. Voss noted about a year ago, funding was available for HVAC and filtration systems and Commissioner Christian-Bennett noted it's probably covered under ARP funding.

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**RESOLUTION NO. 21-0602 - RE: ENTER INTO A SEPTIC ASSISTANCE
PROGRAM AGREEMENT BETWEEN THE
PORTAGE COUNTY BOARD OF
COMMISSIONERS, THE PORTAGE COUNTY
REGIONAL PLANNING COMMISSION AND
HIRST CONSTRUCTION FOR A SEPTIC
SYSTEM REPLACEMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, an agreement was entered into between the Portage County Board of Commissioners and the Portage County Regional Planning Commission for the purpose of administration and coordination as it relates to the execution of the responsibilities of the Storm Water Septic Assistance Program, and

WHEREAS, the Portage County Regional Planning Commission and the Portage County Health Department have determined that the septic system owned by James Davis, 481 Arehart, Mogadore, Ohio qualifies for replacement under this program, and

WHEREAS, Hirst Construction, a licensed and certified contractor in the State of Ohio to install and remove home septic tank systems and related activities, has submitted an estimate to replace said septic system at a cost of \$18,703.00 now therefore be it

- RESOLVED,** that the Board of Commissioners agrees to enter into an agreement with the Regional Planning Commission and Hirst Construction in the amount of \$18,703.00 to perform the agreed upon services; and be it further
- RESOLVED,** that payment for said services will be paid out of Fund 6800 Storm Water; and be it further
- RESOLVED,** that a certified copy of this resolution shall be forwarded to the Portage County Engineer, the Portage County Regional Planning Commission and the Portage County Health Department; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0603 - RE: ENTER INTO A SEPTIC ASSISTANCE PROGRAM AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS, THE PORTAGE COUNTY REGIONAL PLANNING COMMISSION AND PAG'S EXCAVATING, INC. FOR A SEPTIC SYSTEM REPLACEMENT.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** an agreement was entered into between the Portage County Board of Commissioners and the Portage County Regional Planning Commission for the purpose of administration and coordination as it relates to the execution of the responsibilities of the Storm Water Septic Assistance Program, and
- WHEREAS,** the Portage County Regional Planning Commission and the Portage County Health Department have determined that the septic system owned by Kay Hoschar, 167 Porter Road, Atwater, Ohio qualifies for replacement under this program, and

WHEREAS, Pag's Excavating, Inc., a licensed and certified contractor in the State of Ohio to install and remove home septic tank systems and related activities, has submitted an estimate to replace said septic system at a cost of \$2,195.10 now therefore be it

RESOLVED, that the Board of Commissioners agrees to enter into an agreement with the Regional Planning Commission and Hirst Construction in the amount of \$2,195.10 to perform the agreed upon services; and be it further

RESOLVED, that payment for said services will be paid out of Fund 6800 Storm Water; and be it further

RESOLVED, that a certified copy of this resolution shall be forwarded to the Portage County Engineer, the Portage County Regional Planning Commission and the Portage County Health Department; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0604 - RE: ENTER INTO AN AGREEMENT FOR PREVENTION, RETENTION AND CONTINGENCY (PRC) HOME REPAIR SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND COMMUNITY ACTION COUNCIL OF PORTAGE COUNTY.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Portage County Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Home Repair Services for eligible Portage County residents; and

- WHEREAS,** Requests for Proposals were sent to nine (9) potential service providers; and
- WHEREAS,** One (1) proposal was received, opened, and tabulated for Home Repair Services on July 21, 2021; and
- WHEREAS,** Community Action Council of Portage County is willing and able to provide these services; and
- WHEREAS,** the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Community Action Council of Portage County; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Community Action Council of Portage County with its principal place of business located at 1036 West Main Street, Ravenna, Ohio 44266, for the period October 1, 2021 through September 30, 2022, with the option to renew two (2) additional years; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Twenty thousand and 00/100 dollars (\$20,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0605

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**RE: ENTER INTO AN AGREEMENT FOR
PREVENTION, RETENTION AND
CONTINGENCY (PRC) UTILITY
ASSISTANCE SERVICES BETWEEN THE
BOARD OF COMMISSIONERS ON BEHALF
OF PORTAGE COUNTY JOB & FAMILY**

**SERVICES AND COMMUNITY ACTION
COUNCIL OF PORTAGE COUNTY.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Utility Assistance Services for eligible Portage County residents; and
- WHEREAS,** Requests for Proposals were sent to nine (9) potential service providers; and
- WHEREAS,** One (1) proposal was received, opened, and tabulated for Utility Assistance Services on July 21, 2021; and
- WHEREAS,** Community Action Council of Portage County is willing and able to provide these services; and
- WHEREAS,** the Agreement form will be used to detail the terms of the relationship between Portage County Job & Family Services and Community Action Council of Portage County; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Community Action Council of Portage County with its principal place of business located at 1036 West Main Street, Ravenna, Ohio 44266, for the period October 1, 2021 through September 30, 2022, with the option to renew two (2) additional years; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed One hundred thousand and 00/100 dollars (\$100,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0606

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**RE: ENTER INTO AN AGREEMENT FOR
PREVENTION, RETENTION AND
CONTINGENCY (PRC) LEGAL SERVICES
BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND COMMUNITY LEGAL AID
SERVICES, INC.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Legal Services for eligible Portage County residents; and
- WHEREAS,** Requests for Proposals were sent to nine (9) potential service providers; and
- WHEREAS,** One (1) proposal was received, opened, and tabulated for Legal Services on July 21, 2021; and
- WHEREAS,** Community Legal Aid Services, Inc. is willing and able to provide these services; and
- WHEREAS,** the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Community Legal Aid Services, Inc.; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Community Legal Aid Services, Inc. with its principal place of business located at 50 South Main Street, 8th Floor, Akron, Ohio 44308, for the period October 1, 2021 through September 30, 2022, with the option to renew two (2) additional years; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Sixty-seven Thousand five hundred and 00/100 dollars (\$67,500.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0607 - RE: ENTER INTO AN AGREEMENT FOR
PREVENTION, RETENTION AND
CONTINGENCY (PRC) DOMESTIC
VIOLENCE SERVICES ENTITLED "SAFER
FUTURES" BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND FAMILY & COMMUNITY
SERVICES, INC.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Portage County Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Domestic Violence Services for eligible Portage County residents; and

WHEREAS, Requests for Proposals were sent to nine (9) potential service providers; and

WHEREAS, One (1) proposal was received, opened, and tabulated for Domestic Violence Services on July 21, 2021; and

WHEREAS, Family & Community Services, Inc. is willing and able to provide these services; and

WHEREAS, the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Family & Community Services, Inc.; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc.

with its principal place of business located at 705 Oakwood Street, Suite 221, Ravenna, Ohio 44266, for the period October 1, 2021 through September 30, 2022, with the option to renew two (2) additional years; and be it further

RESOLVED, that the total amount of this Agreement is not to exceed One hundred fifty-two thousand seventy-one and 65/100 dollars (\$152,071.65); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1410; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0608	-	RE:	ENTER INTO AN AGREEMENT FOR PREVENTION, RETENTION AND CONTINGENCY (PRC) HOUSING ASSISTANCE SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC.	

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Portage County Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Housing Assistance Services for eligible Portage County residents; and

WHEREAS, Requests for Proposals were sent to nine (9) potential service providers; and

WHEREAS, One (1) proposal was received, opened, and tabulated for Housing Assistance Services on July 21, 2021; and

- WHEREAS,** Family & Community Services, Inc., is willing and able to provide these services; and
- WHEREAS,** the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Family & Community Services, Inc.; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Suite 221, Ravenna, Ohio, 44266, for the period October 1, 2021 through September 30, 2022, with the option to renew two (2) additional years; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed One Hundred Thousand and 00/100 dollars (\$100,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0609 - RE: ENTER INTO AN AGREEMENT FOR
PREVENTION, RETENTION AND
CONTINGENCY (PRC) FAMILY SUPPORT
SERVICES BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND COLEMAN
PROFESSIONAL SERVICES, INC.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Family Support Services for eligible Portage County residents; and
- WHEREAS,** Requests for Proposals were sent to nine (9) potential service providers; and
- WHEREAS,** One (1) proposal was received, opened, and tabulated for PRC Family Support Services on July 21, 2021; and
- WHEREAS,** Coleman Professional Services, Inc. is willing and able to provide these services; and
- WHEREAS,** the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Coleman Professional Services, Inc.; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Coleman Professional Services, Inc. with its principal place of business located at 5982 Rhodes Road, Kent, Ohio 44240, for the period October 1, 2021 through September 30, 2022, with the option to renew two (2) additional years; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Seventy-five thousand and 00/100 dollars (\$75,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0610

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**RE: ENTER INTO AN AGREEMENT FOR
PREVENTION, RETENTION AND
CONTINGENCY (PRC) FAMILY SUPPORT**

**SERVICES FOR CHILD SUPPORT
ENFORCEMENT AGENCY (CSEA) DIVISION
BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES AND FAMILY & COMMUNITY
SERVICES, INC.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Family Support Services for Child Support Enforcement Agency (CSEA) Division for eligible Portage County residents; and
- WHEREAS,** Requests for Proposals were sent to nine (9) potential service providers; and
- WHEREAS,** One (1) proposal was received, opened, and tabulated for PRC Family Support Services for CSEA Division on July 21, 2021; and
- WHEREAS,** Family & Community Services, Inc. is willing and able to provide these services; and
- WHEREAS,** the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Family & Community Services, Inc.; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Suite 221, Ravenna, Ohio 44266, for the period October 1, 2021 through September 30, 2022, with the option to renew two (2) additional years; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Twenty-five thousand and 00/100 dollars (\$25,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all

deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0611 - RE: ENTER INTO AN AGREEMENT FOR
PREVENTION, RETENTION AND
CONTINGENCY (PRC) INFORMATION AND
REFERRAL SERVICES BETWEEN THE
BOARD OF COMMISSIONERS ON BEHALF
OF PORTAGE COUNTY JOB & FAMILY
SERVICES AND UNITED WAY OF
PORTAGE COUNTY.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Portage County Job & Family Services is in need of Prevention, Retention and Contingency (PRC) Information and Referral Services for eligible Portage County residents; and

WHEREAS, Requests for Proposals were sent to nine (9) potential service providers; and

WHEREAS, One (1) proposal was received, opened, and tabulated for Information and Referral Services on July 21, 2021; and

WHEREAS, United Way of Portage County is willing and able to provide these services; and

WHEREAS, the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and United Way of Portage County; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and United Way of Portage County with its principal place of business located at 999 East Main Street, Ravenna, Ohio 44266, for the period October 1, 2021 through September 30, 2022, with the option to renew two (2) additional years; and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Ten thousand and 00/100 dollars (\$10,000.00); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1410; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0612 - RE: ENTER INTO AMENDMENT NO. 1
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES, AND THE NORTHEAST OHIO
CONSORTIUM COUNCIL OF
GOVERNMENTS AND FAMILY AND
COMMUNITY SERVICES, INC. FOR THE
COMPREHENSIVE CASE MANAGEMENT &
EMPLOYMENT PROGRAM (CCMEP)**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Portage County Job & Family Services and the Northeast Ohio Consortium Council of Governments (NOCCOG) are in need of tutoring and study skills training, paid and unpaid work experience, mentoring, counseling & treatment, a financial literacy program and a re-entry program to eligible Portage County residents that will help eligible recipients of Portage County, ages 16 – 24, to overcome barriers to employment and develop skills local employers seek

WHEREAS, Family & Community Services, Inc. is willing and able to provide these services; and

WHEREAS, an agreement between the parties was entered into and known as

Portage County Contract NO. 20210183 (the "Original Contract") by Resolution NO. 21-0025; and

- WHEREAS,** the parties desire to amend the original agreement: and
- WHEREAS,** additional funding is needed in tutoring, Paid and unpaid work experience and mentoring (Articles 1, 2 and 3) in the original agreement to cover increased participation; and
- WHEREAS,** Amendment No. 1 will be used to detail the terms of the relationship between the NOCCOG, Portage County Job & Family Services and Family & Community Services, Inc.; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners on behalf of Portage County Job & Family Services does hereby enter into an Agreement with the Northeast Ohio Consortium Council of Governments and Family & Community Services, Inc with its principal place of business located at 705 Oakwood street, Ste 221, Ravenna, Ohio 44266, to increase the amount of the Original agreement by One hundred one Thousand and 00/100 (\$101,000.00) to cover the increase in of WIOA services in Articles 1,2 and 3 for the contract period October 1, 2020 through September 30, 2021, and be it further
- RESOLVED,** that funding for this agreement will come from Job and Family Services fund 1413, and be it further
- RESOLVED,** that the WIOA funding for Articles 1, 2 and 3 of the original agreement is now increased to Five Hundred Eighty-three Thousand Four Hundred Eighty-eight and 81/100 dollars (\$583,488.81) and articles 4, 5 and 6 will remain Two Thousand Nine hundred Ninety-seven and 58/100 dollars (\$2,997.58) so that the total amount of this Agreement is not to exceed Five Hundred Eighty-six Thousand Four Hundred Eighty-Six and 39/100 dollars (\$586,486.39); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0613 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY CHILD SUPPORT
ENFORCEMENT AGENCY AND THE
PORTAGE COUNTY PROSECUTOR'S IV-D
INVESTIGATIVE SUPPORT DIVISION.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Child Support Enforcement Agency requests authorization to enter into a IV-D Contract with the Portage County Prosecutor's IV-D Investigative Support Division, and

WHEREAS, it was determined through meetings/discussions between representatives of the Portage County Child Support Enforcement Agency and the Portage County Prosecutor's Office that IV-D Investigative Support Division services shall be purchased at the rate of Fifty-five 38/100 dollars (\$55.38) per hour, not to exceed Two hundred Seventeen thousand one hundred three and 44/100 dollars (\$217,103.44);

WHEREAS, the IV-D Contract will be used to detail the terms of the relationship between the Portage County Child Support Enforcement Agency and the Portage County Prosecutor's IV-D Investigative Support Division; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a IV-D Contract between the Portage County Child Support Enforcement Agency and the Portage County Prosecutor's IV-D Investigative Support Division at the rate of Fifty-five 38/100 dollars (\$55.38) per hour, not to exceed Two hundred Seventeen thousand one hundred three and 44/100 dollars (\$217,103.44); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1414; and be it further

RESOLVED, that the term of this agreement shall be from July 1, 2021 through June 30, 2022; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0614 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY CHILD SUPPORT
ENFORCEMENT AGENCY AND PORTAGE
COUNTY DOMESTIC RELATIONS COURT –
MAGISTRATE SERVICES.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Child Support Enforcement Agency requests authorization to enter into a IV-D Contract with the Portage County Domestic Relations Court – Magistrate Services; and

WHEREAS, it was determined through meetings/discussions between representatives of the Portage County Child Support Enforcement Agency and the Portage County Domestic Relations Court that Magistrate Services shall be purchased at the rate of One hundred sixty-four and 54/100 dollars (\$164.54) per hour, not to exceed Eighty-five thousand five hundred sixty two and 59/100 dollars (\$85,562.59);

WHEREAS, the IV-D Contract will be used to detail the terms of the relationship between the Portage County Child Support Enforcement Agency and the Portage County Domestic Relations Court -Magistrate Services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a IV-D Contract between the Portage County Child Support Enforcement Agency and the Portage County Domestic Relations Court - Magistrate Services at the rate of One hundred sixty-four and 54/100 dollars (\$164.54) per hour, not to exceed Eighty-five thousand five hundred sixty two and 59/100 dollars (\$85,562.59); be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1414; and be it further

RESOLVED, that the term of this agreement shall be from July 1, 2021 through June 30, 2021; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this

resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0615 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY CHILD SUPPORT
ENFORCEMENT AGENCY AND THE
PORTAGE COUNTY JUVENILE COURT –
MAGISTRATE SERVICES.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Child Support Enforcement Agency requests authorization to enter into a IV-D Contract with the Portage County Juvenile Court – Magistrate Services; and

WHEREAS, it was determined through meetings/discussions between representatives of the Portage County Child Support Enforcement Agency and the Portage County Juvenile Court that Magistrate Services shall be purchased at the rate of Three hundred twenty and 27/100 dollars (\$320.27) per hour, not to exceed One hundred Sixty thousand one hundred thirty-six and 37/100 dollars (\$160,136.37);

WHEREAS, the IV-D Contract will be used to detail the terms of the relationship between the Portage County Child Support Enforcement Agency and the Portage County Juvenile Court – Magistrate Services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a IV-D Contract between the Portage County Child Support Enforcement Agency and the Portage County Juvenile Court – Magistrate Services at the rate of Three hundred twenty and 27/100 dollars (\$320.27) per hour, not to exceed One hundred Sixty thousand one hundred thirty-six and 37/100 dollars (\$160,136.37); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1414; and be it further

RESOLVED, that the term of this agreement shall be from July 1, 2021 through June 30, 2022; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0616 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY CHILD SUPPORT
ENFORCEMENT AGENCY AND PORTAGE
COUNTY CLERK OF COURTS – DOMESTIC
DIVISION.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Child Support Enforcement Agency requests authorization to enter into a IV-D Contract with the Portage County Clerk of Courts – Domestic Division; and

WHEREAS, it was determined through meetings/discussions between representatives of the Portage County Child Support Enforcement Agency and the Portage County Clerk of Courts that Clerking Services shall be purchased at the rate of Nine and 32/100 dollars (\$9.32) per filing, not to exceed One Hundred Sixteen thousand five hundred fifty six and 81/100 dollars (\$116,556.81);

WHEREAS, the IV-D Contract will be used to detail the terms of the relationship between the Portage County Child Support Enforcement Agency and Portage County Clerk of Courts – Domestic Division; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a IV-D Contract between the Portage County Child Support Enforcement Agency and the Portage County Clerk of Courts – Domestic Division at the rate of Nine and 32/100 dollars (\$9.32) per filing, not to exceed One Hundred Sixteen thousand five hundred fifty six and 81/100

dollars (\$116,556.81) ; and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1414; and be it further

RESOLVED, that the term of this agreement shall be from July 1, 2021 through June 30, 2022, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0617 - RE: PARTICIPATION AGREEMENT REGARDING
THE USAGE OF THE AGREEMENT
BETWEEN THE COUNTY COMMISSIONERS
ASSOCIATION OF OHIO SERVICE
CORPORATION AND WEST PUBLISHING
CORPORATION.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the County Commissioners Association of Ohio Service Corporation (CCAOSC) wishes to continue assisting Ohio counties which are members of the County Commissioners Association of Ohio (CCAO) and which choose to participate either for themselves or on behalf of boards, agencies, districts or other instrumentalities which are affiliated with them in securing competitively priced location services; and

WHEREAS, CCAOSC wishes to avail itself of the expertise of the Ohio CSEA Directors' Association (OCDA) in relation to the administration of said agreements; and

WHEREAS, Ohio Revised Code (ORC) 9.48(B) is the enabling statute that permits a political subdivision to participate in a joint purchasing program operated by a state association of political subdivisions in which the purchasing

political subdivision is eligible for membership; and

WHEREAS, ORC Section 9.48(C) exempts certain purchases by a political subdivision from competitive bidding through participation in an association program described in ORC 9.48(B); and

WHEREAS, a contract was executed by representatives of West Publishing Corporation and by representatives of CCAOSC in May, 2021, after a Request for Proposal was issued, the proposal was reviewed, it was determined that West Publishing Corporation offered the best access to location data and prison data through CLEAR; and

WHEREAS, CCAOSC, OCDA and the Participant(s) agree that it is necessary and desirable that this agreement be entered into order to provide key investigate content at a competitive statewide price; now therefore be it

RESOLVED, the parties are satisfied with the Consolidated Lead Evaluation and Reporting (CLEAR) product as a database tracker for the complex task of location services, and wish to receive the service for an additional two (2) years for the period June 1, 2021 through May 31, 2023; now therefore be it

RESOLVED, that the Board of Portage County Commissioners on behalf of Portage County Job & Family Services, Portage County Prosecutor's Office, CCAOSC, and OCDA authorize and agree that it is necessary and desirable that this Participation Agreement be renewed in order to continue to deliver the use of potential location leads for parents who are currently participants in a family services program; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0618 - RE: ENTER INTO AMENDMENT NO. 1 BETWEEN
THE PORTAGE COUNTY SHERIFF,
PORTAGE COUNTY BOARD OF**

**COMMISSIONERS AND CLEMANS, NELSON
& ASSOCIATES FOR CONSULTING
SERVICES.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, an agreement between the Portage County Sheriff, Board of Commissioners and Clemans, Nelson & Associates known as Portage County Contract No. 20210204 for management and/or fiscal consulting services in labor, employment, and other areas; and

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Portage County Sheriff, Board of Portage County Commissioners does hereby agree to enter into an Amendment No. 1 between the Portage County Sheriff, Board of Portage County Commissioners and Clemans, Nelson & Associates for consulting services in the amount not to exceed Fifteen thousand and 00/100 dollars (\$15,000.00) through the initial term ending January 31, 2022; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION No. 21-0619 - RE: APPROVE SPECIFICATIONS AND SET THE
PROPOSAL DATE FOR DEPOSITORY
INSTITUTIONS AND BANKING SERVICES.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the specifications for receiving proposals for depository institutions and banking services be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County

Director of Internal Services, 1st floor - room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E. S.T. on September 22, 2021; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on August 27, 2021 and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0620 - RE: AMEND RESOLUTION NO. 21-0582,
ADOPTED AUGUST 12, 2021 TO ENTER
INTO AN EQUIPMENT LEASE AGREEMENT
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS AND US BANK
EQUIPMENT FINANCE FOR THE PORTAGE
COUNTY PROSECUTOR.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, on August 12, 2021 the Board of Commissioners adopted Resolution No. 21-0582 to enter into an equipment lease agreement with CCT Financial. The vendor, Meritech provided the incorrect financing information to the Prosecutor's office and now the correct financing corporation providing the copier equipment is with US Bank Equipment Finance; and

RESOLVED, that Resolution No. 21-0582 is to be amended to read as follows:

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WHEREAS, the Portage County Prosecutor is in need of replacing three copiers; and

WHEREAS, US Bank Equipment Finance desires to lease the new copier equipment to the Portage County Prosecutor at the amount of Nine hundred fifty-three and 00/100 dollars (\$953.00) per month for sixty-three (63) months; now

therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an equipment lease between the Board of Commissioners on behalf of the Portage County Prosecutor and US Bank Equipment Finance, 1310 Madrid St., Suite 101, Marshall MN 56258 to provide such equipment; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

EXHIBIT A

RESOLUTION NO. 21-0582

RE: ENTER INTO AN EQUIPMENT LEASE
AGREEMENT BETWEEN THE PORTAGE
COUNTY BOARD OF COMMISSIONERS
AND CCT FINANCIAL FOR THE
PORTAGE COUNTY PROSECUTOR.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Prosecutor is in need of replacing three copiers; and

WHEREAS, US Bank Equipment Finance desires to lease the equipment to the Portage County Prosecutor at the amount of Nine hundred fifty-three and 00/100 dollars (\$953.00) per month for sixty-three (63) months; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an equipment lease between the Board of Commissioners on behalf of the Portage County Prosecutor and CCT, PO Box 790448, St. Louis, MO 63179-0048 to provide such equipment; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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I, Clerk of the Board of County Commissioners do hereby certify that the foregoing is a true and correct copy of a resolution of the Board of Commissioners of Portage County duly adopted August 12, 2021 and appearing upon the official records of said Board, Volume 96.


Clerk, Portage County Board of Commissioners

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RESOLUTION No. 21-0621

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**RE: THE PORTAGE COUNTY BOARD OF
COMMISSIONERS CERTIFIES TO THE
PORTAGE COUNTY AUDITOR THE STORM
WATER USER FEES**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Board of Commissioners wishes to certify to the Portage County Auditor the Portage County Storm Water user fees which are to be levied on the 2021 tax duplicate payable in 2022; now therefore be it

RESOLVED, that this Board hereby certifies to the Portage County Auditor the Portage County Storm Water User Fees which are to be levied on the 2021 tax duplicate payable in 2022, as indicated on the attached lists; and be it further

RESOLVED, that a copy of this Resolution be filed with the Portage County Auditor's Office; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 21-0622

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**RE: THE PORTAGE COUNTY BOARD OF
COMMISSIONERS CERTIFIES TO THE
PORTAGE COUNTY AUDITOR ANNUAL
MAINTENANCE ASSESSMENTS FOR
COUNTY ASSESSED DITCHES TO BE
LEVIED ON THE 2021 TAX DUPLICATE
PAYABLE IN 2022.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners wishes to certify to the Portage County Auditor Annual Maintenance Assessments for County Assessed Ditches which are to be levied on the 2021 tax duplicate payable in 2022, now therefore be it
- RESOLVED,** that this Board hereby certifies to the Portage County Auditor Annual Maintenance Assessments for County Assessed Ditches which are to be levied on the 2021 tax duplicate payable in 2022 as indicated on the attached lists; and be it further
- RESOLVED,** that a copy of this Resolution be filed with the Portage County Auditor's office; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 21-0623 - RE: BILLS APPROVED AND ACH CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on August 26, 2021 in the total payment amount of **656,572.82 including late fees finance charges, interest & penalties amounting to \$0.00 for Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further
- RESOLVED,** that the ACH payment is approved as certified to the County Auditor for payment on or after Friday August 27, 2021, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and

Financial Management, Department of Internal Services or other designee on August 26, 2021 in the total payment amount of **\$20.00 to Neil Group** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0624 - RE: WIRE TRANSFER APPROVED AND
CERTIFIED TO THE PORTAGE COUNTY
AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on August 26, 2021 in the total payment amount as follows:

1. \$69,686.17 to Medical Mutual - Admin
2. \$267,961.71 to Medical Mutual - Claims
3. \$1,054.50 to Medical Mutual – Flex Admin
4. \$2,593.64 to Medical Mutual – Flex Claims; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, August 26, 2021	\$ 69,686.17
Wire Transfer on Friday, August 26, 2021	\$ 267,961.71
Wire Transfer on Friday, August 26, 2021	\$ 1,054.50

Wire Transfer on Friday, August 26, 2021 \$ 2,593.64

;and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

08/25/2021 14:50 PORTAGE COUNTY
kchurch INVOICE ENTRY PROOF LIST

WI082721

P²
apinvent

CLERK: slynn BATCH: 3375 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
APPROVED PAID INVOICES								
7727 00004 MEDICAL MUTUAL S 546297	20210365 644171	WI082721	69,686.17	.00	2,175,450.37	1003199		
0004681-20210801-A								
CASH 9999 2021/08 INV 08/23/2021 SEP-CHK: N DISC: .00	71010184 425150	48,489.90	1099:M					
ACCT 010900 DEPT 018 DUE 08/23/2021 DESC: INSURANCE, ALL TYPES	71010184 425280	21,196.27	1099:M					
1 APPROVED PAID INVOICES TOTAL					69,686.17			
1 INVOICE(S)					REPORT POST TOTAL	69,686.17		

Wire-Medical Mutual
Admin Medical

21-0624

WI 082721

08/25/2021 14:52 PORTAGE COUNTY
kchurch INVOICE ENTRY PROOF LISTP 2
apinvent

CLERK: slynn BATCH: 3377 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
APPROVED PAID INVOICES								
7727 00001 NATIONAL CITY BA	546105	20210220	644177	WI082721	2,593.64	.00	190,861.65	1003200
	20210823-PC							
CASH 9999	2021/08	INV 08/23/2021	SEP-CHK: N	DISC: .00		71020184 425320	2,593.64	1099:M
ACCT 010900	DEPT 018	DUR 08/23/2021	DESC: INSURANCE, ALL TYPES					
1 APPROVED PAID INVOICES					TOTAL	2,593.64		
1 INVOICE(S)					REPORT POST TOTAL	2,593.64		

Wire - Medical Mutual
Claims - Flex

21-0624

WJ082721

08/23/2021 14:56
kchurch

PORTAGE COUNTY
INVOICE ENTRY PROOF LIST

P 2
apinvent

CLERK: slynn BATCH: 3378		NEW INVOICES						
VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE
APPROVED PAID INVOICES								
7727	00001 NATIONAL CITY BA 546308 34364	20210220 644180	WJ082721		1,054.50	.00	190,861.65	1003201
CASH 9999	2021/08	INV 08/23/2021	SEP-CHK: N	DISC: .00				
ACCT 010900	DEPT 018	DUE 08/23/2021	DESC:INSURANCE, ALL TYPES			71020184 425310	1,054.50	1099:M
1 APPROVED PAID INVOICES		TOTAL			1,054.50			
1 INVOICE(S)		REPORT POST TOTAL			1,054.50			

Wire - Medical Mutual
Plex Admin

21-0624

0521

08/25/2021 15:07 PORTAGE COUNTY
kchurch INVOICE ENTRY PROOF LIST

P 2
apinvent

WI082721

CLERK: elynn BATCH: 3374 NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE CHK/WIRE
APPROVED PAID INVOICES						
7727 00004 MEDICAL MUTUAL S 546292	20210365 644165	WI082721	267,961.71	.00	2,175,450.37	1003202
0004681-20210820-W						
CASH 9999 2021/08 INV 08/23/2021 SEP-CHK: N DISC: .00	71010189 901000	153,544.28	1099:M			
ACCT 010900 DEPT 018 DUE 08/23/2021 DESC:INSURANCE, ALL TYPES	71010189 902000	114,417.43	1099:M			
1 APPROVED PAID INVOICES	TOTAL	267,961.71				
1 INVOICE(S)	REPORT POST TOTAL	267,961.71				

Wire - Medical Mutual
Claims

21-0624

RESOLUTION NO. 21-0625 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another

department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

8/26/21	1619	26,328.35
8/26/21	1705	24,158.84
8/26/21	1762	138,867.55
8/26/21	1763	2,149.00
8/26/21	1764	3,784.00
8/26/21	1767	22,806.63
8/26/21	1769	7,909.67
8/26/21	1775	52,265.95
8/26/21	1776	11,026.81
Total		\$289,296.80

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**PORTAGE COUNTY AUDITOR
JANET ESPOSITO**

JOURNAL VOUCHER ROUTING SLIP

DATE	SENT TO	RETURN TO	JV #	AMOUNT
08/26/21	COMMISSIONERS	AUDITOR	1619	26,328.35
08/26/21	COMMISSIONERS	AUDITOR	1705	24,158.84
08/26/21	COMMISSIONERS	AUDITOR	1762	138,887.55
08/26/21	COMMISSIONERS	AUDITOR	1763	2,149.00
08/26/21	COMMISSIONERS	AUDITOR	1764	3,784.00
08/26/21	COMMISSIONERS	AUDITOR	1767	22,806.63
08/26/21	COMMISSIONERS	AUDITOR	1769	7,909.67
08/26/21	COMMISSIONERS	AUDITOR	1775	21,372.59
08/26/21	COMMISSIONERS	AUDITOR	1776	11,026.81
			TOTAL	258,403.44
08/26/21			1704	33.26
08/26/21			1771	840.24
08/26/21			1772	1,987.97
08/26/21			1773	3,023.56
08/26/21			1774	170.00
		SOLID WASTE	TOTAL	6,035.03

21-115

COUNTY AUDITOR

DATE

COMMISSIONERS RES #

21-0625

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RESOLUTION NO. 21-0626

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**RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed are properly certified by the County Auditor in the amount of **\$126,134.53** dated **August 26, 2021** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

JANET ESPOSITO, AUDITOR
 Portage County Auditor's Office
 449 S. Meridian Street, Ravenna, Ohio 44266

EXHIBIT A

Phone (330) 297-3561

THEN AND NOW CERTIFICATEDATE: 8-26-21

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Janet Esposito
 Portage County Auditor

8-25-21
 Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Bret Jordan	8-20-21	8-23-21	BOC	230.00	
Giulio Law				391.00	
Thomas Grist				130.00	
Jacob Will				458.00	
Negand et al				498.00	
Shirley Myers				427.00	
Paul Siegel				132.00	
"				490.00	
Post Landscaping	8-20-21	8-23-21	Maint	5800.00	
Berky Doherty	8-11-21	8-17-21	Adult Prob	210.00	

COMMISSIONERS RESOLUTION # 21-0626PAGE TOTAL 9176⁰⁰

DATE: _____

*COMMISSIONERS

GRAND TOTAL 126,134.93

JANET ESPOSITO, AUDITOR
Portage County Auditor's Office
449 S. Meridian Street, Ravenna, Ohio 44266

EXHIBIT A

Phone (330) 297-3561

DATE: 8-26-21

THEN AND NOW CERTIFICATE

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Supreme Ct	8-1-21	8-20-21	JUV	945.00	
Hampson, M	8-2-21	8-20-21	IT	114.80	

COMMISSIONERS RESOLUTION # 21-0026

PAGE TOTAL 1099.80

DATE: _____

*COMMISSIONERS

GRAND TOTAL _____

JANET ESPOSITO, AUDITOR
Portage County Auditor's Office
449 S. Meridian Street, Ravenna, Ohio 44266

EXHIBIT A

Phone (330) 297-3561

THEN AND NOW CERTIFICATEDATE: 8-26-21

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Bob Barker - 2	8/5/21	8/17/21	Sheriff	298.92	
Penny's - 3	8/16/21	"	"	900.00	
"	8/18/21	"	"	900.00	
Supreme Ct	8/11/21	8/13/21	Com PI	3066.00	
Courtview - 3	8-19-21	8-1-21	Munlt	35,713.00	
Better Lifestyles	7-30-21	8-17-21	JFS	13,209.60	
Arrington Youth	6-8-21	7-26-21	"	8649.00	
Foundation for living	6-1-21	7-21-21	"	8682.30	
Julia Paige	"	7-15-21	"	8839.80	
New Dr	6-1-21	6-4-21	"	5760.00	
Hard, E	7-7-21	8-18-21	Sheriff	243.31	
Supreme Ct	8-1-21	8-20-21	Probate	938.00	

COMMISSIONERS RESOLUTION # 21-0626PAGE TOTAL 87,199.93

DATE: _____

*COMMISSIONERS

GRAND TOTAL _____

JANET ESPOSITO, AUDITOR
Portage County Auditor's Office
449 S. Meridian Street, Ravenna, Ohio 44266

EXHIBIT A

Phone (330) 297-3561

THEN AND NOW CERTIFICATE

DATE: 8-26-21

It is hereby certified that both at the time of the making of this contract or order and at the date of the execution of this certificate the amounts shown below required to meet the contract or order have been lawfully appropriated for such purpose. These amounts are in the county treasury or in the process of collection to the credit of the indicated funds free from any obligation or certification now outstanding.

Portage County Auditor

Date

VENDOR	INV. DATE	P.O. DATE	DEPT	AMOUNT	*REASON
Copeco	6-28-21	7-21-21	Muni Ct	323.74	
Leppo	3-12-21	4-22-21	WR	4750.00	
Home Depot	8-9-21	8-18-21	WR	234.96	
Quick Service Welding	8-9-21	8-18-21	WR	197.00	
Gardiner	6-14-21	8-18-21	WR	649.93	
P.O. Commissioners	Feb 2021	3-2-21	JFS	18,448.17	
Print Sign Express	8-17-21	8-18-21	Recorder	256.00	
Germann Jacob	March 2021	8-18-21	JFS	130.00	
KSU Bunch	March 2021	8-18-21	JFS	1000.00	
KSU Knoll	March 2021	8-18-21	JFS	1000.00	
AKRON PEST CONTROL	7-22-21	8-17-21	JFS	216.00	
Fisher Jacqueline	7-15-21	8-18-21	JFS	1495.00	

COMMISSIONERS RESOLUTION # 21-0626

PAGE TOTAL 28698.80

DATE: _____

*COMMISSIONERS

GRAND TOTAL _____

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**RESOLUTION NO. 21-0627 - RE: AUTHORIZE THE APPLICATION AND
ACCEPT THE FUNDS FOR JUVENILE
COURT CASA PROGRAM**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners adopted Resolution 21-0595 establishing a separate fund for Juvenile Court's CASA program for tracking program related expenses and revenue; and
- WHEREAS,** the Portage County Board of Commissioners strongly supports the adoption of a CASA Program; now therefore be it
- RESOLVED,** that the Board of Commissioners authorizes the application and accepts the award in the amount of \$110,357.64 for the purpose of establishing the CASA program to serve children in the court system who have been abused, neglected, or are dependent; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, Juvenile Court and the Department of Budget & Financial Management, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0628 - RE: TRANSFER FROM FUND 1415, CHILD
WELFARE SPECIAL LEVY FUND TO FUND
1410 PUBLIC ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$261,000.00 for SFY21 2nd Qtr payment #2 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 – JFS Shared

Project 5SHAR

\$261,000.00

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR

\$261,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0629 - RE: ADVANCE PARTIAL REPAYMENT FROM
FUND 1415, CHILD WELFARE SPECIAL
LEVY FUND TO FUND 0001 GENERAL
FUND,**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Job & Family Services has entered into a repayment plan for cash advances provided 9/3/20 Resolution 20-0537, 1/28/21 Resolution 21-0078 and 5/27/21 Resolution 21-0394; and

WHEREAS, the second payment has come due to partially repay the cash advance given in Resolution 21-0078 on 1/28/21; now therefore be it

RESOLVED, that the following transfer be made in the amount of \$25,000.00 as requested by Portage County Job and Family Services

CREDIT:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100002

Expense Account

Object: 291000 - Cash Advance Out Returns \$25,000.00

DEBIT:

FUND 1415, CHILD WELFARE SPECIAL LEVY

ORGCODE - 14150519

Revenue Account

Object: 921000 - Advance Out Returns

Project NONE \$25,000.00

; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0630 - RE: TRANSFER FROM FUND 1413, WIA FUND
TO FUND 1410 PUBLIC ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the JFS WIA Fund owes the Public Assistance Fund for the WIOA RMS staff costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$56,413.06 for June 2021 adj#2, July adj#1 and August 2021 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1413, JFS WIA FUND

ORGCODE - 14130519

Debit Expense Account

Object: 912000 – JFS Shared

Project 3A258 \$ 7,096.10

Project 3B278 \$ -0-

Project 3A259 \$ 11,565.11

Project 3B259 \$ 2,228.55

Project 3B277 \$ 6,851.25

Project 3D278 \$ 19,146.16

Project 3A225 \$ 9,525.89

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$ 56,413.06

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and

the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0631 - RE: TRANSFER FROM FUND 1414, CHILD
SUPPORT ADMINISTRATION, TO 1410
PUBLIC ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Child Support Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$27,061.02 for July 2021 costs as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account

Object: 912000 – JFS - Shared

Project 5SHAR

\$27,061.02

TO:

FUND 1410, PUBLIC ASSISTANCE

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS - Shared

Project 5SHAR

\$27,061.02

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLVED, that the following transfer of funds be made in the amount of \$12,300.97 for July 2021 IV-D contract payments local match for Domestic Court April 2021, Clerk May 2021, Juvenile Court May 2021, and Prosecutor May & June 2021 payments as reviewed and recommended by the Department of Job & Family Services:

\$12,300.97

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0633 - RE: TRANSFER FROM FUND 1410, PUBLIC ASSISTANCE FUND TO FUND 1414, CHILD SUPPORT ADMINISTRATION

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, OAC 5101:9-6-05 provides the authority for a CDJFS to transfer all or a portion of its IM allocation to CSEA to assist in meeting Title IV-D program match requirements, and

WHEREAS, it is necessary to do a transfer from the Public Assistance Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$133,344.70 for SFY21 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100519

Debit Expense Account

Object: 910000 – Transfers Out

\$133,344.70

TO:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140512
Revenue Account
Object: 280000 – Transfer In

\$133,344.70

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0634 - RE: APPROVING REVISIONS TO THE RETURN TO
WORK POLICY FOR EMPLOYEES AFFECTED
WITH COVID-19 EFFECTIVE AUGUST 20, 2021.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners adopted Resolution 21-0315 approving revisions to the Return to Work Policy for Employees Affected with COVID-19 effective May 6, 2021; Resolution 20-0338 approving the original policy on May 28, 2020 and Resolutions 20-0500 and 20-0741 approving revisions to the same policy on August 10, 2020 and December 10, 2020, respectively; and

WHEREAS, the Return to Work Policy for Employees Affected with COVID-19 was simplified and revised with updated guidance from the Centers for Disease Control and Prevention (CDC) and the Ohio Department of Health (ODH); now therefore be it

RESOLVED, the Portage County Board of County Commissioners approves the revised Return to Work Policy for Employees Affected with COVID-19 effective this date until further notice; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of the Board that resulted

in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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Journal Entries

August 26, 2021

1. The Board of Commissioners authorized the Director of Budget & Finance to sign and submit a Certification of Cash Match to support the Small Business Development Center funding cycle October 1, 2021 through September 30, 2022 up to \$10,000.00 as presented by Department of Budget and Financial Management Director Joe Harris. The Board noted this does not assure funding, only consideration by the Board of Commissioners.

Motion: **Commissioner Christian-Bennett**

Seconded: **Commissioner Kline**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for August 16, 2021 through August 22, 2021 as presented by Chief Dog Warden Dave McIntyre.

Motion: **Commissioner Christian-Bennett**

Seconded: **Commissioner Kline**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. The Board of Commissioners acknowledged receipt of the Portage County Investment Reconciliation for the month of 2021 as presented by the County Treasurer and County Auditor.

Motion: **Commissioner Christian-Bennett**

Seconded: **Commissioner Kline**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. The Board of Commissioners acknowledged receipt of the August 13, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. The Board of Commissioners agree to approve the status change of Casey Mayer, Social Service Worker 3 – Group Home, from full-time to part-time for Portage County Job & Family Services effective August 23, 2021.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. The Board of Commissioners agree to support JFS Director Jeffries recommendation, with the support of AFSCME 1696, to revise staffing levels at the Group Home from 4 full time and 1 part time positions to 3 full time and 3 part time positions. In doing so, the Board of Commissioners authorize the three-day internal posting of the third part time Social Service Worker 3 – Group Home - PT, new position, for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

7. The Board of Commissioners accepts the resignation of Michelle Lydic, Eligibility Specialist for Portage County Job & Family Services, effective August 27, 2021.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

8. The Board of Commissioners agree to authorize the concurrent internal/external posting of the full time Eligibility Specialist, replacing Michelle Lydic for Portage County Job & Family Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

9. The Board of Commissioners agree to approve the promotion of Jennifer Lohr, Income Maintenance Aide 2 to Clerical Specialist 4 for Portage County Job & Family Services, effective August 30, 2021.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

10. The Board of Commissioners agree to authorize the concurrent internal/external posting of the full time Income Maintenance Aide 2, replacing Jennifer Lohr for Portage County Job & Family Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

11. The Board of Commissioners agree to authorize the seven-day internal posting of the full time Water Treatment Plant Mechanic, new position for Portage County Water Resources.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

12. The Board of Commissioners agree to reinstate Job and Family Services' normal practice of submitting probation and longevity increases for Non Bargaining Unit employees, as supported by the Job and Family Services Wages Policy approved in 2019, and in doing so, authorize retroactive wage increase for eight Non-Bargaining Unit employees for Portage County Job & Family Services, with the oldest wage increase dating back to March 2021.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

13. In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, including Part IX(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to transfer Edwin Wiland, Deputy Dog Warden from part-time to full-time, for the Portage County Dog Warden's Office, effective August 23, 2021. This position was previously approved by the Board to be posted at full-time as per JE dated 02/04/2021 but was filled at part-time on a temporary basis; it has been deemed necessary to change it back to full-time at this time.

Motion: Commissioner Christian-Bennett

Seconded:
All in Favor:

Commissioner Kline
Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

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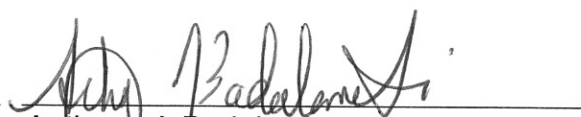
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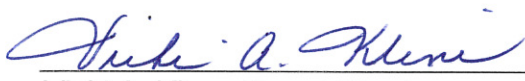
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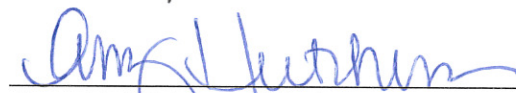
Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourn the Meeting of **August 26, 2021 at 11:20 AM.**
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;
Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of August 26, 2021.


Sabrina Christian-Bennett, President


Anthony J. Badalamenti, Vice President


Vicki A. Kline, Board Member


Amy Hutchinson, Clerk

