



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, July 22, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day County Administrator Michelle Crombie, Diane Smith, Ed Dean, Barb Tittle, Frank Voss, and Bruce Smith

Recess: 9:00 AM
Reconvened: 9:17 AM

COMBINED GENERAL HEALTH DISTRICT

Present: Solid Waste Director Bill Steiner, Health Commissioner Joe Diorio, Director of Environmental Health Mary Helen Smith, Justin Rechichar, MPH, REHS Deputy Director of Environmental Health, and Andy Bull, MPH, REHS

Discussion:

1. Presentation regarding Solid Waste.
Commissioner Diorio and Mary Helen Smith met with the Board and presented a slideshow of services the Health District provides to the County through the Generation Fee:
 - ORC 3734.573 Generation Fee
 - Portage County Solid Waste Management District Funding Mechanism
 - For the purpose specified in division (G) of section 3734.57 of the Revised Code, the solid waste management policy committee of a county or joint solid waste management district may levy a fee on the generation of solid wastes within the district
 - ORC 3734.57(G) Fees for Waste Disposal
Ten Allowable Expenses (in order of importance)
 1. Preparation of the solid waste management plan

2. Implementation of the solid waste management plan
 3. Provide financial assistance to boards of health for enforcement of chapter 3734
 5. Contracts to boards of health for collecting and analyzing samples from public or private water wells on lands adjacent to solid waste facilities
 7. Provide financial assistance to:
 - Boards of health for the enforcement of ORC 3734 Open Dumping / Open Burning
 - Local law enforcement agencies for enforcing anti-littering laws and ordinances
 8. Provide financial assistance to boards of health for training and certification
 4. Provide financial assistance to the county to defray the cost of maintaining roads, other public facilities and emergency services
 9. Provide financial assistance to townships to defray the cost of maintaining roads, other public facilities and emergency services
 6. Inspection of solid waste facilities outside the state
 10. Payment of expenses agreed to, awarded, or ordered in accordance with Revised Code 3734.35
- Four (4) statutes allow funding to boards of health
 - One (1) statute allows the successful collaboration between the board of health and local law enforcement

Portage County Solid Waste Management Plan Approval

- Approved by Ohio EPA August 16, 2019
- Current 10-Year Solid Waste Management Plan Funds
 - Portage County Board of Health
 - Portage County Sheriff
- Accepted by
 - Solid Waste Policy Board
 - Portage County Cities & Villages
 - Portage County Townships
 - Board of Commissioners

Portage County Solid Waste Management Plan Changes

- Need to Address Substantive Changes
- ORC 3734.56(D) BOC determines
 - circumstances materially changed from those addressed in the approved plan and
 - requests the solid waste management district's policy committee to prepare an amended plan
- ORC 3734.56(F) Board of Commissioners request
 - the solid waste management district's policy committee to prepare and adopt an amended budget. Does not need Ohio EPA approval.
 - The policy committee must obtain ratification of the proposed amendment in the same manner as the plan

Closed Solid Waste Facilities

- Browning Ferris Industries (BFI) Willowcreek MSW Landfill
 - OAC 3745-27-14 Post-Closure Care
 - Quarterly Inspection requirement (4x per year)
- Ramsdell Quarry MSW Landfill
 - Camp James A. Garfield Joint Military Training Center
 - OAC 3745-27-14 Post-Closure Care
 - Quarterly Inspection requirement (4x per year)
 - Post-Closure Care pending release in 2021

Inactive, Orphan Solid Waste Facilities

- A & B Refuse MSW Landfill
 - OAC 3745-27-11 Improperly closed, inactive designation
 - Quarterly Inspection requirement (4x per year)
 - Orphan landfill ranking in process
- Portage Landfill & Development Company MSW Landfill
 - OAC 3745-27-14 Improperly closed, inactive designation
 - Quarterly Inspection requirement (4x per year)
 - Orphan landfill ranking in process

Class IV Compost Facilities

- Lake Avenue (Ravenna City) Compost Facility
 - Annual inspection
- Pioneer Trail (Aurora City) Compost facility
 - Annual inspection
- Brimfield Aggregate
 - Annual inspection
- CYC Mulch
 - Annual inspection

Class III Compost Facilities

- Lucky Sand & Gravel
- Improper closure of existing facility
- Resolved with new property owner
- Operating new area without proper registration
 - Annual inspection requirement
 - Currently operating in violation

Open Dumping Nuisance Complaint

2019-2020

- Received 64 Nuisance Complaints during 2019-2020
- 56 Abated & closed
- 2 Escalated enforcement cases with Portage County Prosecutor and Ohio EPA

- 4 Ongoing Investigations

2021

- Received 6 Nuisance Complaints as of July 20, 2021
- 4 Abated & Closed
- 2 Escalated enforcement cases with Portage County Prosecutor and Ohio EPA
- 6 Ongoing Investigations (includes carry over from previous year)

Samplings

- Portage Landfill
 - Collected private water well samples around the facility at Ohio EPA Division of Solid Waste Management (DSWM) request
- Crest Rubber
 - Collected private water well samples around the facility at Ohio EPA Division of Emergency & Remedial Response (DERR) request
- Portage Landfill
 - Ohio EPA may request surface water samples because some funding is available in the legal settlement fund

Tire Cleanup Activity

- Tire Amnesty Events in partnership with Sumerel Tire
 - 2020 Removed ~ 5000 tires
 - 2021 event pending
- Tire Voucher Program
 - 2019-2021 ~ 1000+ tires removed
- Collaboration SWMD & Portage County Engineer
 - DRC removed 2 dumpsters of tires generated from township and villages with funding provided by PCHD
 - PCHD Applying for Ohio EPA \$40,000 tire grant

Inspection Program Comparison

Portage County Health District

- Health District has to relinquish authority to implement ORC 3734
 - Minimum 27 routine inspections per year
 - Timely complaint response
 - Assist county, city and townships with search warrants

Ohio EPA

- Required if local health district not approved or relinquishes program
 - Minimum 19 routine inspections per year
 - Ohio EPA only inspects orphan landfills once per year

- Nuisance complaints are not a priority especially until a complete return to work for state employees
- No search warrant response

Ms. Smith explained the Board of Health will continue the program and requests funding be restored as ratified in the plan, or as set forth in the statute, to convene the Policy Board and make an amendment to re-ratify the plan. The total amount of funding is \$60,000 throughout the 10 year plan. Ms. Smith noted the Health Department did not take an increase in the previous 2 year contract, but asks the Board of Commissioners to share the cost of purchasing the vehicle because the original vehicle purchased for the program was 7 years old.

Commissioner Badalamenti pointed out several years ago, the Health Department had financial issues when Solid Waste was doing very well and they assisted, now the situation is reversed and if the Board directs Solid Waste to pay the \$60,000, it will end up coming out of the General Fund.

Ms. Smith pointed out this was a complete surprise to the Health Department and she's not sure if everyone is aware that the plan has changed – including the Townships and the Policy Board. She went on to say that when the Health Department's levy passed, it wasn't to take \$60,000 out of the General Revenue budget to fund the program. Health Commission Diorio pointed out the plan was adopted at the end of 2019 for a 10 year time period, so the Health Department believed it would receive funding and the following November, Director Steiner called and indicated due to a lack of funding, the contract was going to be terminated.

Commissioner Christian-Bennett asked what happens if the Health Department doesn't receive the funding and Ms. Smith explained the Board of Health is determined to continue the program and Commissioner Diorio explained he will need to talk with the Ohio EPA to see what they are willing to do to offset expenses for the Health Department.

JOB AND FAMILY SERVICES

Present: Sue Brannon, Budget & Finance Administrator Job and Family Services

Resolutions:

1. Partial cash advance repayment from Fund 1415 Child Welfare Special Levy Fund to Fund 0001 General Fund./Resolution No. 21-0519
 - This is for the first payment on the repayment plan for the advances.
2. Transfer from Fund 1410 Public Assistance Fund to Fund 1415 Child Welfare Levy./Resolution No. 21-0520
 - Job and Family Services received the Child, Family, and Adult Community Protective Services (533) state allocation and the majority of the funding is being transferred to Children Services.

3. Transfer from Fund 0001 General Fund to Fund 1414 Child Support Administration./Resolution No. 21-0521
 - Regular local match for the IV-D contract for payments made in May, Domestic Courts for March, Clerk for April, Juvenile for April and Prosecutor for April 2021.
4. Transfer from Fund 1414 Child Support Administration to Fund 1410 Public Assistance Fund./Resolution No. 21-0522
 - Regular monthly shared transfer for the month of June 2021.
5. Transfer from Fund 1415 Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./Resolution No. 21-0523
 - Payment No. 4 for Fiscal Year 21 for the regular shared transfer.

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Interim Director Dave Lair

Resolutions:

1. The Board of Commissioners agrees to approve the Thursday, July 22, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0524
2. The Board of Commissioners agrees to approve the Thursday, July 22, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0525
3. The Board of Commissioners agrees to approve the Thursday, July 22, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0526
4. The Board of Commissioners agrees to approve the Thursday, July 22, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. /Resolution No. 21-0527
5. Transfer from Fund 1201 Motor Vehicle Gas Tax to Fund 4253 Hartville Road Resurfacing (County Engineer)./Resolution No. 21-0528
6. Transfer from Fund 7219, WC Retro Rating Plan 2010 to Fund 7201 WC Gen Admin./Resolution No. 21-0529
7. Close fund 7214 Workers Compensation Retro Rating Plan 2005./Resolution No. 21-0530
8. Close fund 7215 Workers Compensation Retro Rating Plan 2006./Resolution No. 21-0531
9. Close fund 7216 Workers Compensation Retro Rating Plan 2007./Resolution No. 21-0532

10. Close fund 7217 Workers Compensation Retro Rating Plan 2008./Resolution No. 21-0533
11. Close fund 7218 Workers Compensation Retro Rating Plan 2009./Resolution No. 21-0534
12. Close fund 7219 Workers Compensation Retro Rating Plan 2010./Resolution No. 21-0535
13. The Board of Commissioners agrees to amend the General Fund 2021 Annual Appropriation Resolution No. 20-0802, adopted December 17, 2020./Resolution No. 21-0536
14. The Board of Commissioners agrees to amend the Non General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020./Resolution No. 21-0537

Journal Entries:

1. The Board of Commissioners signed the Satisfaction of Mortgage form for Anna Wright of 355 N. Chestnut St., Ravenna to secure payment of \$6,750.00, as presented by Neighborhood Development Services Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Motion Carries
2. The Board of Commissioners signed the Satisfaction of Mortgage form for Karen Sams, 2547 Ranfield Rd., Mogadore to secure payment of \$34,780.00, as presented by Neighborhood Development Services Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Motion Carries
3. The Board of Commissioners signed the Satisfaction of Mortgage form for Karen Sams, 2547 Ranfield Rd., Mogadore to secure payment of \$3,000.00, as presented by Neighborhood Development Services Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Motion Carries

The Board thanked Department of Budget and Financial Management Interim Director Dave Lair for his time with Portage County.

INTERNAL SERVICES

Discussion:

1. 2022 Tahoe Pricing - **Hold**

Resolutions:

1. The Board of Commissioners agrees to enter into an amendment #1 between the Portage County Board of Commissioners on behalf of the Water Resources and Great Lakes Community Action Partnership./Resolution No. 21-0538
2. The Board of Commissioners authorizes the sale of obsolete equipment by public auction for the Water Resources Department./Resolution No. 21-0539
3. The Board of Commissioners authorizes the general sewer agreement for sanitary sewer improvements to Hannum Crossing Phase 10, Portage County Water Resources Department Project No. ST-4-20-200-P./Resolution No. 21-0540
4. The Board of Commissioners agrees to award and enter into contract with Jerimiah Greathouse Services for lawn mowing and leaf cleanup services for seniors and disabled homeowners within the City of Streetsboro./Resolution No. 21-0541
5. The Board of Commissioners approves the specifications and set the proposal date for supplemental transportation services for the Portage County Job & Family Services./Resolution No. 21-0542

MISCELLANEOUS ITEMS

Journal Entries:

1. The Board of Commissioners approved the July 15, 2021 regular meeting minutes.

Motion: **Commissioner Badalamenti**

Seconded: **Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners acknowledged receipt of the July 16, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the

Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Sheriff's Transporting Report for June 2021, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the Month of June 2021, received on July 15, 2021 as presented by the County Auditor and County Treasurer.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for July 12th-18th, 2021 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for May 2021, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. The Board of Commissioners authorized the discharge and signed the Permit Bond Release for Bond #45BSBIQ6067 Stoltzfus Lumber, LLC and the Hartford Fire Insurance Company from any and all past, present and future liability under said Bond. Documents reviewed by the County Engineer's Office noting the project has been completed with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

INTERVIEW WATER RESOURCES CANDIDATE - Michael McNinch

10:09 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Water Resources candidate Michael McNinch and County Administrator, County Administrator. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

11:00 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Anthony J. Badalamenti, Yea;

After exiting executive session, the Board took no action.

PUBLIC COMMENT

Present: Ed Dean

Mr. Dean mentioned the Solid Waste District used to have an EPA Compliance Officer, Alex Bolton, and he urged the Board to reinstate the job as that position was invaluable to the community. Commissioner Kline explained the Board knows how important he was, but there's a lack of funding. Commissioner Christian-Bennett pointed out that the funding came directly from the Solid Waste Management District and the Commissioners received a grant to purchase the vehicle for the position, but if additional funding becomes available, the Board will reconsider the position.

COMMANDER RON ECKELBERRY

Discussion:

1. County-wide Veterans Parade on Memorial Day 2022.

Mr. Eckelberry explained the Memorial Day Committee is made up of the Ravenna Legion and Ravenna VFW and due to the lack of participation in last year's Memorial Day parade, the Committee suggests a Countywide Memorial Day parade. All the Veterans Services

organizations, schools, cities, townships, and villages would be contacted to see if there's any interest to participate.

The first Committee meeting will be held on September 16, 2021 and letters will be sent to all agencies to attend and provide feedback. If there's no interest, the Committee will not move forward with the event.

Commissioner Christian-Bennett noted this event would not replace each individual parade, it would be in addition to their parade.

The first year, the parade would be held in Ravenna and it would rotate to other communities thereafter.

Mr. Eckelberry went on to say the parade will not cost the County any money, but he would like the Commissioners' support in the form of signing a letter and the Board agreed.

Mr. Eckelberry will present a letter next week for signature.

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RESOLUTION NO. 21-0519 - RE: ADVANCE PARTIAL REPAYMENT FROM FUND 1415, CHILD WELFARE SPECIAL LEVY FUND TO FUND 0001 GENERAL FUND.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Job & Family Services has entered into a repayment plan for cash advances provided 9/3/20 Resolution 20-0537, 1/28/21 Resolution 21-0078 and 5/27/21 Resolution 21-0394; and

WHEREAS, the first payment has come due to partially repay the cash advance given in Resolution 21-0078 on 1/28/21; now therefore be it

RESOLVED, that the following transfer be made in the amount of \$26,500.00 as requested by Portage County Job and Family Services

CREDIT:
FUND 0001, COUNTY GENERAL FUND
ORCODE – 00100009
Expense Account
Object: 920000 – Cash Advance Out \$26,500.00

DEBIT:

FUND 1415, CHILD WELFARE SPECIAL LEVY

ORGCODE - 14150512

Revenue Account

Object: 290000 – Cash Advance In

Project NONE

\$26,500.00

; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

Vicki Kline, Yea;

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RESOLUTION NO. 21-0520 - RE: TRANSFER FROM FUND 1410, PUBLIC ASSISTANCE FUND TO FUND 1415, CHILD WELFARE LEVY

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, OAC 5101:9-6-12.4(D) provides the authority for a CDJFS to transfer all or a portion of its Child, Family & Adult Community Protective Services (533) allocation to PCSA to cover local costs to provide protective services to children, and

WHEREAS, it is necessary to do a transfer from the Public Assistance Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$150,000.00

local match for Child Support IV-D contract payments; and

WHEREAS,

it is necessary to do a transfer from the General Fund; now therefore be it

RESOLVED,

that the following transfer of funds be made in the amount of \$11,863.72 for May 2021 IV-D contract payments local match for Domestic Court March 2021, Clerk April 2021, Juvenile Court April 2021, and Prosecutor April 2021 payments as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000– Transfer Out \$11,863.72

TO:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140512

Revenue Account

Object: 280000 – Transfer In

Project NONE \$11,863.72

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0522

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RE: TRANSFER FROM FUND 1414, CHILD

**SUPPORT ADMINISTRATION, TO 1410
PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Child Support Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and
- WHEREAS,** it is necessary to do a transfer of funds to cover these costs; now therefore be it
- RESOLVED,** that the following transfer of funds be made in the amount of \$20,301.36 for June 2021 costs as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account

Object: 912000 – JFS - Shared

Project 5SHAR

\$20,301.36

TO:

FUND 1410, PUBLIC ASSISTANCE

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS - Shared

Project 5SHAR

\$20,301.36

; and be it further

- RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0525 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on July 22, 2021 in the total payment amount as follows:

1. \$65,916.69 to Medical Mutual - Admin
2. \$270,393.09 to Medical Mutual - Claims
3. \$1,015.65 to Medical Mutual – Flex Admin
4. \$4,539.70 to Medical Mutual – Flex Claims; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor’s Office:

Wire Transfer on Friday, July 23, 2021	\$ 65,916.69
Wire Transfer on Friday, July 23, 2021	\$ 270,393.09
Wire Transfer on Friday, July 23, 2021	\$ 1,015.65
Wire Transfer on Friday, July 23, 2021	\$ 4,539.70

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0527 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS,

Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS,

the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS,

a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED,

that the expenditures listed are properly certified by the County Auditor in the amount of **\$178,058.57** dated **July 22, 2021** shall be paid; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0528 - RE: TRANSFER FROM FUND 1201, MOTOR
VEHICLE GAS TAX TO FUND 4253
(HARTVILLE ROAD RESURFACING)**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners approved an operating transfer; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$287,850.00

FROM:

FUND 1201, Motor Vehicle Gas Tax Fund

ORGCODE- 12018109

Debit Expense Account

Object: 910000 – Transfers Out

\$287,850.00

TO:

FUND 4253, Hartville Road Resurfacing

ORGCODE – 42538102

Credit Revenue Account

Object: 280000 - Transfer In

Project: DGY11

\$287,850.00

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

closed; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Internal Service Department, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0532 - RE: CLOSING OF FUND 7216
WORKERS COMPENSATION RETRO
RATING PLAN 2007**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, fiscal activity has ceased for Funds 7216 Workers Compensation Retro Rating Plan 2007, all payments have been made and the Treasurer's Cash Balance is \$0.00; now therefore be it

RESOLVED, that Fund 7216 Workers Compensation Retro Rating Plan 2007 is hereby closed; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Internal Service Department, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Rating Plan 2009, all payments have been made and the Treasurer's Cash Balance is \$0.00; now therefore be it

RESOLVED, that Fund 7218 Workers Compensation Retro Rating Plan 2009 is hereby closed; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Internal Service Department, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0535 - RE: CLOSING OF FUND 7219
WORKERS COMPENSATION RETRO
RATING PLAN 2010**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, fiscal activity has ceased for Funds 7219 Workers Compensation Retro Rating Plan 2010, all payments have been made and the Treasurer's Cash Balance is \$0.00; now therefore be it

RESOLVED, that Fund 7219 Workers Compensation Retro Rating Plan 2010 is hereby closed; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Department of Budget and Financial Management and the Internal Service Department, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0537 - RE: AMENDMENT TO THE NON GENERAL FUND 2021 ANNUAL APPROPRIATION RESOLUTION NO. 20-0803 ADOPTED DECEMBER 17, 2020

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

Special Revenue Fund Amendments 7/22/2021		<u>Increase</u>	<u>Decrease</u>
1201	Motor Vehicle and Gasoline Tax		
12019	Miscellaneous Expenses	\$ 134,000	
<i>Memo: Transfer out for local share of marking project</i>			
1166	EMPG Homeland Security		
11663	Personal Services	\$ 10,566	
11665	Materials and Supplies		\$ 10,566
<i>Memo: Transfer required to fund payroll, Project 9A042</i>			
TOTAL MEMO BALANCE ALL AMENDMENTS:		\$ 144,566	\$ 10,566

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0538 - RE: ENTER INTO AN AMENDMENT #1 BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF

**WATER RESOURCES AND GREAT LAKES
COMMUNITY ACTION PARTNERSHIP
(FORMERLY WSOS COMMUNITY ACTION
COMMISSION).**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** an agreement between the parties was entered into on August 23, 2018 through resolution 18-0601 and known as Portage County Contract 20180400 for the County Water Resources Department need for GIS consulting and GIS data collection services; and
- WHEREAS,** the parties wish to extend services of said agreement terminating on December 31, 2021; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into amendment #1 with Great Lakes Community Action Partnership to be completed by December 31, 2021 at no additional cost; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0539 - RE: AUTHORIZE SALE OF OBSOLETE
EQUIPMENT BY PUBLIC AUCTION.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners, Water Resources Department has equipment and vehicles that are obsolete and unfit for the use for which they were initially acquired; now therefore be it

- RESOLVED,** that the Board of Portage County Commissioners has determined that the herein described equipment is obsolete and unfit for the use for which it was initially acquired, and be it further
- RESOLVED,** that said items will be sold via a **LIVE BID ONLINE AUCTION** at Edinburg Auction Sales, www.edinburgauction.com, as prescribed by Section 307.12 of the Ohio Revised Code, for cash to the highest bidder; and be it further,
- RESOLVED,** that Notice of Public Auction shall be posted in the office of the Portage County Commissioners, the County's Website and a Notice of Public Auction shall be published in the Record Courier on Wednesday, August 11, 2021.

Date of Auction: Saturday, August 21, 2021

Time of Auction: 10:00 A.M., E.S.T.

**Location: Edinburg Auction Sales, Inc.
4029 State Route 14
Edinburg, Ohio 44272
Live Bidding to Take Place at:
www.edinburgauction.com**

Said equipment may be viewed from 9:00 A.M. to 4:00 P.M. on Friday, August 20, 2021 at Edinburg Auction Sales, Inc. The equipment can also be viewed online at www.edinburgauction.com.

Interested parties are encouraged to contact Edinburg Auction Sales, Inc. prior to the date of the auction for more information on viewing or participating in the live bidding on these items.

Items being sold are as follows:

**2005 International 7500 Tanker Truck Vin#1HTWNAZT66J231246
2008 Ford F-550 Crane Truck Vin# 1FDAX57R58ED86118
Lawn Boy Push Mower
Diaphragm Trash Pump
1 Miscellaneous container of trailer hitches and ball mounts.
1 Snow EX salt spreader parts Unknown model
1 Stihl FS130R String Trimmer**

;and be it further

RESOLVED,

that the Board of Commissioners hereby agrees to accept and award the contract to Jerimiah Greathouse Services, 1298 Edgewood Lane, Streetsboro, Ohio 44241 as follows:

- Lawn Mowing Assistance \$1,465.00
- Leaf Cleanup Services \$1,645.00
- TOTAL** **\$3,110.00**

;and be it further

RESOLVED,

that 2020 CDBG, Community Development Program funds will be utilized for this project; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;
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Sabrina Christian-Bennett, Yea;
*

Anthony J. Badalamenti, Yea;
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RESOLUTION NO. 21-0542

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RE: APPROVE SPECIFICATIONS AND SET THE PROPOSAL DATE FOR SUPPLEMENTAL TRANSPORTATION SERVICES FOR THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED,

that the specifications for receiving proposals for supplemental transportation services for the Portage County Department of Job & Family Services be and hereby are approved; and be it further

RESOLVED,

that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor - room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m. on August 18, 2021; and be it further

RESOLVED,

that the notice of receiving bids shall be published in the Record Courier on July 28, 2021 and a copy thereof be posted on the County's website and

bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote was as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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JOURNAL ENTRIES

July 22, 2021

1. The Board of Commissioners signed the Satisfaction of Mortgage form for Anna Wright of 355 N. Chestnut St., Ravenna to secure payment of \$6,750.00, as presented by Neighborhood Development Services Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

Motion: **Commissioner Badalamenti**

Seconded: **Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners signed the Satisfaction of Mortgage form for Karen Sams, 2547 Ranfield Rd., Mogadore to secure payment of \$34,780.00, as presented by Neighborhood Development Services Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

Motion: **Commissioner Badalamenti**

Seconded: **Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. The Board of Commissioners signed the Satisfaction of Mortgage form for Karen Sams, 2547 Ranfield Rd., Mogadore to secure payment of \$3,000.00, as presented by Neighborhood Development Services Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

Motion: **Commissioner Badalamenti**

Seconded: **Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

4. The Board of Commissioners acknowledged receipt of the July 16, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Sheriff's Transporting Report for June 2021, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the Month of June 2021, received on July 15, 2021 as presented by the County Auditor and County Treasurer.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for July 12th-18th, 2021 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

8. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for May 2021, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

9. The Board of Commissioners authorized the discharge and signed the Permit Bond Release for Bond #45BSBIQ6067 Stoltzfus Lumber, LLC and the Hartford Fire Insurance Company from any and all past, present and future liability under said Bond. Documents reviewed by the County Engineer's Office noting the project has been completed with no exceptions noted.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

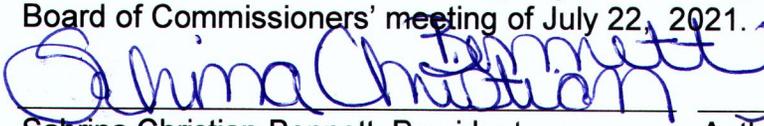
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The Board agreed it does not need to meet on Tuesday and the Clerk will send notice to the newspaper.

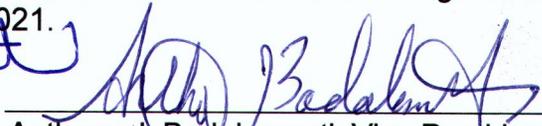
Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourn the Meeting of **July 22, 2021 at 11:13 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;
Motion Carries

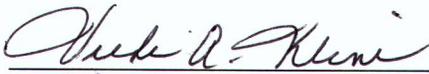
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of July 22, 2021.



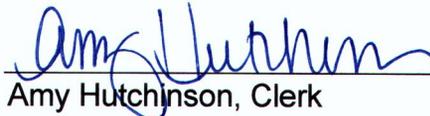
Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk