



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, July 8, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day County Administrator Michelle Crombie, Diane Smith, Ed Basta, Ed Dean, Barb Tittle, Frank Voss, and Brian Ames

Recess: 9:01 AM into Solid Waste Management District Meeting
Reconvened: 9:03 AM

Recess: 9:03 AM

PUBLIC MEETING

**Retire/Rehire of Portage County Retirant
Gary McFarland, Wastewater Operator
July 8, 2021**

Present: Commissioner Christian-Bennett, Commissioner Kline, Commissioner Badalamenti, Clerk Amy Hutchinson, County Administrator Michelle Crombie, Water Resources Wastewater Operator Gary McFarland, Water Resources Interim Director John Vence, Barb Tittle, Brian Ames, Ed Dean, Human Resources Director Janet Kovick and Department of Budget and Financial Management Director Joe Harris

Commissioner Christian-Bennett opened the Public Meeting at 9:03 AM.

I. OPENING – Commissioner Christian-Bennett

Commissioner Christian-Bennett welcomed everyone in attendance for the public meeting to consider the retire/rehire of Water Resources Wastewater Operator Gary McFarland.

II. PURPOSE OF THE MEETING – Commissioner Christian-Bennett

This public meeting is being held in accordance with the Ohio Revised Code Section 145.381 to hear public comments and answer questions concerning the proposed rehire of retiring Portage County Water Resources Wastewater Operator, Gary McFarland, with a proposed rehire date on or about Monday, August 2, 2021.

Notice was published in the Record Courier Newspaper on May 29, 2021.

III. PUBLIC COMMENT

Mr. McFarland indicated he's been with the County for 32 years and thanked the Board for the opportunity to rehire him.

Interim Director Vence indicated it's his recommendation to rehire Mr. McFarland at the Water Resources Department.

IV. ADJOURNMENT of the Public Meeting at 9:05 AM

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;

Commissioner Badalamenti, Yea;

Motion Carries

Reconvene: 9:05 AM

Journal Entry:

1. After holding the required public meeting today regarding the rehire of retiring Portage County Water Resources Wastewater Operator Gary McFarland, the Board of Commissioners agreed to rehire Gary McFarland, effective August 2, 2021.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;

Commissioner Badalamenti, Yea;

Motion Carries

HUMAN RESOURCES

Present: Janet Kovick

Journal Entries:

1. The Board of Commissioners authorized the full time hire of Samantha Campbell as a Social Service Worker 3, replacing the position previously held by Holly Spohn, for Portage County Job & Family Services. Anticipated start date is July 21, 2021. The Board of

Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners authorized the full time hire of Charline Minter as a Social Service Worker 3, replacing the position previously held by Krisha McCoy, for Portage County Job & Family Services. Anticipated start date is July 21, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. The Board of Commissioners accepted the retirement of Ramona Walker, Camera Operator, for the Portage County Microfilm Department, effective July 30, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. The Board of Commissioners agreed to enter into a Memorandum of Understanding with Teamsters Local Union #436 for the reason to supplement and amend the current Collective Bargaining Agreement covering employees working in the Portage County Building Department extending the Juneteenth floating holiday to eligible employees in such bargaining unit.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. The Board of Commissioners agreed to enter into a Memorandum of Understanding with Teamsters Local Union #436 for the reason to supplement and amend the current Collective Bargaining Agreement covering employees working in the Portage County Dog Warden extending the Juneteenth floating holiday to eligible employees in such bargaining unit.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

6. The Board of Commissioners agreed to enter into a Memorandum of Understanding with Teamsters Local Union #436 for the reason to supplement and amend the current Collective Bargaining Agreement covering employees working in the Portage County Water Resources Department extending the Juneteenth floating holiday to eligible employees in such bargaining unit.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

7. The Board of Commissioners agreed to enter into a Memorandum of Understanding with AFSCME Local Union #1696 for the reason to supplement and amend the current Collective Bargaining Agreement covering employees working in the Portage County Job & Family Services Department extending the Juneteenth floating holiday to eligible employees in such bargaining unit.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

INTERNAL SERVICES

Present: JoAnn Townend

9:10 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Director JoAnn Townend and Human Resources Director Janet Kovick. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:19 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

After exiting executive session, the Board took no action.

Resolutions:

1. The Board of Commissioners agrees to accept the contract modification no. 5 to the engineering agreement between GPD Group and Portage County for providing professional services for the project known as the Tallmadge Road Corridor Improvement./Resolution No. 21-0490
2. The Board of Commissioners agrees to accept grant from the Ohio Public Works Commission (OPWC) – OPWC Project Number DGY11 – for the Portage County Engineer covering the Hartville Road Resurfacing Project./Resolution No. 21-0491
3. The Board of Commissioners accepts the grant from the Ohio Public Works Commission (OPWC) – OPWC Project Number DGY04 – for the Portage County Engineer covering the Small Bridge Replacement Project./Resolution No. 21-0492
4. The Board of Commissioners agrees to set time and place for Annual Meeting of County and Township authorities as prescribed by the Ohio Revised Code 5543.06./Resolution No. 21-0493
5. The Board of Commissioners declares obsolete and authorizes the sale of Portage County Personal Property./Resolution No. 21-0494
6. The Board of Commissioners agrees to amend Resolution No. 21-0462, adopted June 4, 2021 to declare the necessity to lease three (3) vehicles for use by the Portage County Sheriff's Department./Resolution No. 21-0495
 - The three (3) vehicles will reduce the number of vehicles ordered for the Sheriff's Office next year as they were available. The price increased with the upfitting, but the County will be saving money overall.
7. The Board of Commissioners agrees to enter into an agreement between the Portage County Board of Commissioners and Schneider Geospatial, LLC./Resolution No. 21-0496

DEPARTMENT OF BUDGET & FINANCE

Present: Interim Director Dave Lair and Director Joe Harris

Resolutions:

1. The Board of Commissioners agrees to approve the Thursday, July 8, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0497
2. The Board of Commissioners agrees to approve the Thursday, July 8, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0498

3. The Board of Commissioners agrees to approve the Thursday, July 8, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0499
4. The Board of Commissioners agrees to approve the Thursday, July 8, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0500
5. The Board of Commissioners agrees to amend the General Fund 2021 Annual Appropriation Resolution No. 20-0802, adopted December 17, 2020./Resolution No. 21-0501
6. The Board of Commissioners agrees to amend the Non General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020./Resolution No. 21-0502

WINDSTREAM COMMUNICATIONS

Present: Chris Thomas and Dick Martling

Discussion:

1. Fiber Expansion in Portage County
 - Windstream Communications is the internet service and telephone company located in the northern quarter of Portage County.
 - Copper does not transmit data as well as fiber or cable coax and they are upgrading network connections to fiber to allow faster internet access.
 - The far northeast corner of the County desperately need internet capability, but the reason it hasn't been upgraded is due to its sparse population.
 - The federal, local and state government have ARP funding available and Windstream Communications is looking for partners to help do the construction to the sparsely populated areas as it doesn't make sense to build to that population on their own.
 - ARP funding can be used to supplement their construction costs and the County/Township will need to contribute the difference to make it a viable option for everyone involved.
 - Commissioner Badalamenti asked the cost for a mile of fiber and Mr. Thomas was unable to provide exact figures because many variants are involved.
 - Commissioner Christian-Bennett asked who goes out to identify the areas of need and Mr. Thomas stated if there's a particular area the Board wanted coverage, Windstream Communication will provide a quote for the County's contribution towards the service.
 - The ARP funding must be utilized for unserved areas.
 - Commissioner Christian-Bennett asked if the Townships could assist with identifying the areas in need of broadband and Mr. Dean noted the next Township Association meeting is schedule on August 21st and he can add Windstream to the agenda for a presentation.

- Mr. Dean noted the lack of internet service within the Townships was and still is a huge problem for school work.
- The Rural Development Opportunity Fund (RDOF), is a Federal program that divided the Country into census blocks that have no internet access and they auctioned blocks off to the lowest bidder, to which the bulk of the work went to Spectrum, however there are still areas that weren't awarded or being covered now.
- The only items auctioned were census block areas that had no service, so if there's 1 home that had service within a census block, it wasn't considered for the auction.
- The state passed a law in the spring (Senate Bill 2), which is a similar grant program allowing cable providers to apply for grants for areas, but that's coming in the future.
- The state provided \$250 million dollars towards the program.

MISCELLANEOUS ITEMS

Journal Entry:

1. The Board of Commissioners approved the July 1, 2021 regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners acknowledged receipt of the July 6, 2021 Certificate of County Auditor that the Total Appropriations from each fund do not exceed the Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. The Board of Commissioners acknowledged receipt of the Amended Certificate of Estimated Resources dated June 29, 2021, as presented by the Portage County Budget Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. The Board of Commissioners approved the June 2021 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial

Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

MEDICAL MUTUAL AND WILLIS TOWERS WATSON

Present: Andrea Knierim and Kathy Pietz, Medical Mutual, Doug Brown Willis Towers Watson, Human Resources Director Janet Kovick, Human Resources Benefits Specialist Susan Lynn and Attorney Chris Meduri

Discussion:

1. Portage County Health Benefits in Review

Ms. Knierim discussed the claims, trends and prescriptions for Portage County covering the time period December 2020-May 2021 as follows:

Claims Review

- Medical paid claims totaled \$4,536,904, which is an 11.3% increase compared to December 2019 through May 2020.
- Freestanding Drug paid claims totaled \$1,896,215, which is an 18.7% increase compared to December 2019 through May 2020.
- Hearing claims totaled \$2,000 and is a 52% decrease as compared to December 2019 through May 2020.
- There aren't too many high cost claimants, but there is a lot of utilization.
- There are six (6) members over \$100,000 accounting for 15.3% of Medical and prescription paid claims.
- In addition, the period December 2019 through May 2020 included three (3) months of shutdown and participants weren't having elective surgeries and it showed through a downturn of claims, so it's not surprising to see an increase.
- Over the time period that included COVID, Medical Mutual will run a report based on twelve (12) months to determine any cost savings for the County and will report back later this month to provide projections.
- Dental and vision care increased because most businesses were shut down due to COVID.
- Hearing claims totaled \$2,000, which is a 52% decrease and is a small percentage of overall claims.

Trend Review:

Rolling twelve (12) months of claims indicated the following:

- A 9.79% increase in total medical payments.
- A per member per month spend increase of 7.51%.

- In patient medical claims increase by 17.88% and the outpatient by 4.18%.
- The increase is due to the return to business after COVID.

Prescription Review:

- The plan paid \$1,896,215 in prescription drug costs equating to \$182.47 per member per month spent.
- The cost share for Portage County was \$31.97 per member per month.
- The average plan paid per script was \$170.08, which is 37.86% higher than the book of business norm which is \$123.37.
- It's not unusual for Portage County to be higher than the 'book of business' because they see this trend with other public sector clients because the benefits are much richer than commercial plans.
- The discount for prescription drugs is 45.83%.
- The types of drugs being utilized include: 78.69% for maintenance and 98.94% generic.
- The three higher cost prescription drugs include Stelara, Trikafta, Humira Pen and account for 24.27% of plan paid prescription drugs.
- Generic fills are running around 84% and is a fairly good benchmark showing people are using generic drugs.

Network Summary

- Portage County is at 99.90% total medical claims costs are within network doctors.
- Employees are doing well with logging into the 'My Health Plan' to see claims, etc.

Updates

- With the pandemic, telemedicine is being used and is available within the plan.
- A communications piece reminds people not to use the emergency room, but instead to utilize the nurse line, minute clinics and urgent care facilities first.
- Medical Mutual acquired a new Employee Assistance Group for counseling services in addition to Life Services.
- Medical Mutual partnered with Wildflower Health and has a new app for maternity benefits.

COVID Utilization Report: A snapshot from January 2020 through current day

- The plan paid COVID claims in the amount of \$485,890.
- Total member paid COVID claims for \$9,967
- ER visits and the percentage paid by plan equaled 20.31%
- 3.4% of the plan paid for the COVID vaccine. The vaccine itself was paid for by the Federal government but some physicians charge an administrative fee to administer.

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Discussion:

1. Sales and Use Tax

Commissioner Badalamenti made a motion to proceed with two (2) public hearing in the near future to consider the matter of an additional sales and usage tax for the purpose of providing additional revenue to the County's General Fund, but Commissioner Christian-Bennett noted there's other issues that need addressed before the Board can move forward. Commissioner Badalamenti explained the Board has a couple of options for the tax such as placing it on the ballot or imposing, but Commissioner Christian-Bennett is not in favor of imposing the tax and it's too late to put on the November ballot without educating the public about its use.

Commissioner Badalamenti noted the Board has known what the projections are going to be and needs to act. Commissioner Christian-Bennett pointed out the error with the Collective Bargaining agreements and Commissioner Badalamenti suggests having Mike Esposito meet with the Board to discuss the calculation error. Director Harris will reach out to Mr. Esposito to request a meeting with the Board. Commissioner Badalamenti pointed out there's still a \$6 million dollar shortfall. Commissioner Christian-Bennett explained the Board should not make it a habit of straying from the attorney the Board chose to represent the County.

Commissioner Badalamenti noted the \$6 million is not for one specific department, it's across the Board for the County itself and Commissioner Christian-Bennett suggests having Administrator Crombie and Director Harris provide an overview and recommendation before the Board can move forward with the sales tax process.

Commissioner Badalamenti pointed out there's been an insidious problem that's been going on for a long time in the way that people acquired money. If the Board knows it's given money to a department and they will run out prior to year-end, that the Commissioners' issue.

The motion on the floor is an action plan so the Board can move forward once it receives the information from Administrator Crombie and Director Harris.

Journal Entry: Motion pursuant to Ohio Revised Code 5739.026 and 5741.023, that the Board of Commissioners proceed with two (2) Public Hearings in the near future to consider the matter of an additional sales and usage tax for the purpose of providing additional revenue to the County's General Fund.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Motion Carries

2. Airport

Commissioner Christian-Bennett received the name of a recommended consultant for Airport operations from Chris Gilmore and Dick Bonner emailed an appraisal from Spaulding Emig for the Board's review.

PUBLIC COMMENT

Present: Brian Ames

- In regard to Windstream's presentation today, will they require new right of ways and if they do, who begins the appropriation and who owns it? If the County spends the money, it has an ownership interest in the results.
- Additionally, census blocks are not a good basis for calculations.

PUBLIC COMMENT

Present: Barb Tittle

- With the State budget providing \$250 million for broadband, how can Portage County receive funding? Administrator Crombie has been in contact with the County Commissioners' Association of Ohio (CCAO) and the ARP funds specifically talk about infrastructure and collectively Counties can come together and decide how to proceed with the broadband issue and the CCAO is trying to organize a discussion.
- The Coroner's new position was not listed on the chart and Commissioner Badalamenti noted the Board discussed the position but did not approve anything.

Recessed: 11:01 AM

Reconvened: 1:00 PM

1:01 PM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Human Resources Director Janet Kovick, Administrator Crombie, and each of the five (5) Administrative Assistant candidates. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

4:37 PM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

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RESOLUTION No. 21-0490

RE: **ACCEPT CONTRACT MODIFICATION NO. 5
TO THE ENGINEERING AGREEMENT
BETWEEN GPD GROUP AND PORTAGE
COUNTY FOR PROVIDING PROFESSIONAL
SERVICES FOR THE PROJECT KNOWN AS
THE TALLMADGE ROAD CORRIDOR
IMPROVEMENT (POR-CR 18-0.51 – PID
98585).**

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** Resolution No. 15-0450, adopted by the Portage County Board of Commissioners on May 28, 2015, authorized the Portage County Engineer to enter into an engineering agreement in the amount of **\$401,302.00** for providing PRELIMINARY ENGINEERING services for the project known as the **Tallmadge Road Corridor (POR-CR 18-0.51 – PID 98585)** in Brimfield Township, Portage County, and
- WHEREAS,** Resolution No. 16-0916 accepted Contract Modification No. 1 to said engineering agreement which increased the contract by \$99,619.00 to **\$500,921.00**, and
- WHEREAS,** Resolution No. 18-0307 accepted Contract Modification No. 2 to said engineering agreement which increased the contract by \$500,921.00 to **\$969,615.00**, and
- WHEREAS,** Resolution No. 19-0876 accepted Contract Modification No. 3 to said engineering agreement to relocate funds, and
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- WHEREAS,** Resolution No. 20-0264 accepted Contract Modification No. 4 to said engineering agreement which increased the contract by \$18,019.00 to **\$987,634.00**, and
- WHEREAS,** Part 13 of said agreement has been modified, and
- WHEREAS,** this modification only changes the Part 13 service from "Prebid Activities" to "Ongoing Construction" and does not represent an adjustment in maximum prime compensation; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby accept Contract Modification No. 5 and authorizes the execution of said contract modification between GPD Group, 520 South Main Street, Suite 2531, Akron, Ohio 44311 and Portage County for the project known as the

Tallmadge Road Corridor Improvement (POR-CR 18-0.51 – PID 98585); in Brimfield Township, Portage County; and be it further

RESOLVED, that this modification changes a service only and does not increase the contract amount within the current agreement, and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 21-0491

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RE: ACCEPT GRANT FROM THE OHIO PUBLIC WORKS COMMISSION (OPWC) – OPWC PROJECT NUMBER DGY11 - FOR THE PORTAGE COUNTY ENGINEER COVERING THE HARTVILLE ROAD RESURFACING PROJECT.

WHEREAS, the Portage County Board of Commissioners adopted Resolution 20-0708 on November 24, 2020, authorizing the Portage County Engineer to submit a grant application to the Ohio Public Works Commission for the **Hartville Road Resurfacing Project**; now therefore be it

RESOLVED, that the Board of Portage County Commissioners hereby accepts the Ohio Public Works Commission grant award of \$300,000 – OPWC Project Number DGY11 -- and designates the President of the Board of Commissioners as the authorized official to execute said grant for the Portage County Engineer as required by the Ohio Public Works Commission; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 21-0492

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RE: ACCEPT GRANT FROM THE OHIO PUBLIC WORKS COMMISSION (OPWC) – OPWC PROJECT NUMBER DGY04 - FOR THE PORTAGE COUNTY ENGINEER COVERING THE SMALL BRIDGE REPLACEMENT PROJECT.

WHEREAS,

the Portage County Board of Commissioners adopted Resolution 20-0709 on November 24, 2020, authorizing the Portage County Engineer to submit a grant application to the Ohio Public Works Commission for the **2021 Small Bridge Replacement Project;** now therefore be it

RESOLVED,

that the Board of Portage County Commissioners hereby accepts the Ohio Public Works Commission grant award of \$371,500 – OPWC Project Number DGY04 – and designates the President of the Board of Commissioners as the authorized official to execute said grant for the Portage County Engineer as required by the Ohio Public Works Commission; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 21-0493

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RE: SET TIME AND PLACE FOR ANNUAL MEETING OF COUNTY AND TOWNSHIP AUTHORITIES AS PRESCRIBED BY OHIO REVISED CODE 5543.06.

It was moved by Anthony J. Badalamenti seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, Ohio Revised Code 5543.06 requires that the County Engineer annually call a meeting, within the County, of all the Township and County authorities having directly to do with the construction and repair of roads and bridges within the County, and

WHEREAS, Michael A. Marozzi, Portage County Engineer, recommends that said meeting be held on **Saturday, August 21, 2021** at the **Portage County Engineer Central Facility** in Ravenna, Ohio, beginning at **6:00 P.M.**; now therefore be it

RESOLVED, that the annual meeting of County and Township authorities, as prescribed by Ohio Revised Code 5543.06, be held on **Saturday, August 21, 2021** at the **Portage County Engineer Central Facility** in Ravenna, Ohio, beginning at **6:00 P.M.**, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0494 - RE: DECLARE OBSOLETE AND AUTHORIZE THE SALE OF PORTAGE COUNTY PERSONAL PROPERTY.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Sheriff had personal property located at his office which was not needed for public use, or is obsolete or unfit for the use for which they were acquired, declared as such and were sold via Kiko Auctions, and

WHEREAS, the items, two (2) Humvees, were acquired through the U.S. Defense Logistics Agency in 2018 and may be subject to specific export control laws and regulations; and

WHEREAS, the Sheriff's Office shall inform the transferee of the responsibility to hereinafter comply with any applicable export control laws and regulations;

now therefore be it

RESOLVED, that the Board of County Commissioners authorizes the sale of the following:

1989	Am. General Humvee	ID# 059583	\$11,500.00
1990	Am. General Humvee	ID# 019783	\$18,250.00

;and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote was as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0495 - RE: AMEND RESOLUTION NO. 21-0462,
ADOPTED JUNE 4, 2021 TO DECLARE THE
NECESSITY TO LEASE THREE (3) VEHICLES
FOR USE BY THE PORTAGE COUNTY
SHERIFF'S DEPARTMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, on June 4, 2021 the Board of Commissioners adopted Resolution No. 21-0462 declaring it necessary to lease three (3) 2021 Chevrolet Tahoe 4 X 4 Police Vehicles for use by the Portage County Sheriff's Department; and

WHEREAS, there was a change in the lease amount per month for these three units; now therefore be it

RESOLVED, that Resolution No. 21-0462 is to be amended to read as follows:

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WHEREAS, pursuant to ORC 307.41 declares it necessary to lease three (3) 2021 Chevrolet Tahoe 4 X 4 Police Vehicles for use by the Portage County Sheriff's Department; and

WHEREAS, these three (3) units were located at a dealership in Columbus and can be upfitted and put into service immediately while we await the other leased vehicles delivery; and

WHEREAS, these three (3) units will reduce the number of vehicles to be leased in 2022 by three (3); and

WHEREAS, the lease of the vehicles will be with Enterprise Fleet Management; and

WHEREAS, the lease cost per month for one (1) Tahoe is One thousand, two hundred twelve and 84/100 (\$1,212.84) an increase of Thirteen and 35/100 dollars (\$13.35) and two (2) Tahoe's lease cost are One thousand, two hundred eighty-five and 03/100 (\$1,285.03) a decrease of Sixteen and 84/100 dollars (\$16.84) each all for a term of 36 months; and

WHEREAS, the lease cost will be expensed from the general fund; now therefore be it

RESOLVED, that the Portage County Board of Commissioners declares it necessary to lease three (3) 2021 Chevrolet Tahoe 4 x 4 Police vehicles for use by the Portage County Sheriff's Department; and therefore be it

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote was as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0496 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS AND SCHNEIDER
GEOSPATIAL, LLC.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County has established the need to provide online public internet access to property, tax, appraisal, and GIS records; and
- WHEREAS,** Schneider Geospatial, LLC (dba qPublic and qPublic.net) is in the business of offering development and hosting of a publicly accessible (or restricted access if chosen) web-based property information portal featuring land assessment, taxation, CAMA, and digital map data utilizing existing real estate and GIS datasets, and is willing to provide these services to Portage County; and
- WHEREAS,** after careful evaluation Portage County has determined that, due to its background and expertise, Schneider Geospatial, LLC is highly qualified to provide the aforesaid services, and the Portage County is desirous of entering into a contract with Schneider Geospatial to provide same; and
- WHEREAS,** the county will compensate Schneider Geospatial for said services for a total amount not to exceed Nineteen thousand, two hundred and 00/100 dollars (\$19,200.00); now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an Agreement with Schneider Geospatial, whose principal place of business is 8901 Otis Avenue, Suite 300, Indianapolis, IN 46216 for the term of five (5) years to commence on April 1, 2021 through December 31, 2025; and be it further
- RESOLVED,** that the annual compensation under this agreement for the five (5) year term will be Nineteen thousand, two hundred and 00/100 dollars (\$19,200.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote was as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 21-0497

**- RE: BILLS APPROVED AND ACH CERTIFIED TO
THE PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on July 8, 2021 in the total payment amount of **\$632,850.91 including late fees finance charges, interest & penalties amounting to \$4.16 for Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the ACH payment is approved as certified to the County Auditor for payment on or after Friday, July 9, 2021, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on July 8, 2021 in the total payment amount of **\$91.80 to Neil Group** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0498

**- RE: WIRE TRANSFER APPROVED AND CERTIFIED
TO THE PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners,

Department of Budget and Financial Management, Department of Internal Services or other designee on July 8, 2021 in the total payment amount as follows:

1. \$211,710.86 to Medical Mutual - Claims
2. \$2,369.07 to Medical Mutual - Flex Claims; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED,

that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, July 9, 2021	\$ 211,710.86
Wire Transfer on Friday, July 9, 2021	\$ 2,369.07

and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0499

**RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

7/8/21	101	846.39
7/8/21	293	80.79
7/8/21	294	2,299.95
Total		\$3,227.13

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0500 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's

Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS, a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed are properly certified by the County Auditor in the amount of **\$194,616.40** dated **July 8, 2021** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0501 - RE: AMENDMENT TO THE GENERAL FUND
2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0802 ADOPTED
DECEMBER 17, 2020**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

						<u>Increase</u>	<u>Decrease</u>
0012	General Fund - Internal Services						
00126	Capital Outlay					\$ 173,801	\$ -
Total:						\$ 173,801	\$ -

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0502 - RE: AMENDMENT TO THE NON GENERAL FUND 2021 ANNUAL APPROPRIATION RESOLUTION NO. 20-0803 ADOPTED DECEMBER 17, 2020

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

						<u>Increase</u>	<u>Decrease</u>
1330	Dog and Kennel						
13309	Miscellaneous Expenses					\$ 50,000	
6200	Electronic Fingerprinting						
62003	Personal Services					\$ 10,000	
62004	Contractual Services					\$ 5,000	
	Total					\$ 15,000	
8108	Sheriff Donations						
81085	Materials and Supplies					\$ 1,000	
TOTAL MEMO BALANCE ALL AMENDMENTS:						\$ 66,000	\$ -

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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JOURNAL ENTRIES

July 8, 2021

1. The Board of Commissioners authorized the full time hire of Samantha Campbell as a Social Service Worker 3, replacing the position previously held by Holly Spohn, for Portage County Job & Family Services. Anticipated start date is July 21, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners authorized the full time hire of Charline Minter as a Social Service Worker 3, replacing the position previously held by Krisha McCoy, for Portage County Job & Family Services. Anticipated start date is July 21, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. The Board of Commissioners accepted the retirement of Ramona Walker, Camera Operator, for the Portage County Microfilm Department, effective July 30, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. The Board of Commissioners agreed to enter into a Memorandum of Understanding with Teamsters Local Union #436 for the reason to supplement and amend the current Collective Bargaining Agreement covering employees working in the Portage County Building Department extending the Juneteenth floating holiday to eligible employees in such bargaining unit.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. The Board of Commissioners agreed to enter into a Memorandum of Understanding with Teamsters Local Union #436 for the reason to supplement and amend the current Collective Bargaining Agreement covering employees working in the Portage County Dog Warden extending the Juneteenth floating holiday to eligible employees in such bargaining unit.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. The Board of Commissioners agreed to enter into a Memorandum of Understanding with Teamsters Local Union #436 for the reason to supplement and amend the current Collective Bargaining Agreement covering employees working in the Portage County Water Resources Department extending the Juneteenth floating holiday to eligible employees in such bargaining unit.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

7. The Board of Commissioners agreed to enter into a Memorandum of Understanding with AFSCME Local Union #1696 for the reason to supplement and amend the current Collective Bargaining Agreement covering employees working in the Portage County Job & Family Services Department extending the Juneteenth floating holiday to eligible employees in such bargaining unit.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

8. The Board of Commissioners acknowledged receipt of the July 6, 2021 Certificate of County Auditor that the Total Appropriations from each fund do not exceed the Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

9. The Board of Commissioners acknowledged receipt of the Amended Certificate of Estimated Resources dated June 29, 2021, as presented by the Portage County Budget Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

10. The Board of Commissioners approved the June 2021 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

11. After holding the required public meeting today regarding the rehire of retiring Portage County Water Resources Wastewater Operator Gary McFarland, the Board of Commissioners agreed to rehire Gary McFarland, effective August 2, 2021.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

12. Motion pursuant to Ohio Revised Code 5739.026 and 5741.023, that the Board of Commissioners proceed with two (2) Public Hearings in the near future to consider the matter of an additional sales and usage tax for the purpose of providing additional revenue to the County's General Fund.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

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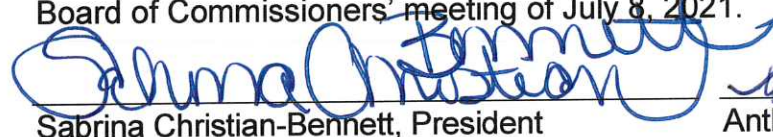
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Motion: by Commissioner Christian-Bennett, seconded by Commissioner Badalamenti that the Board adjourn the Meeting of **July 8, 2021 at 4:38 PM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of July 8, 2021.



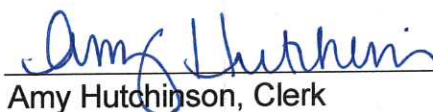
Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk