



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, July 1, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day County Administrator Michelle Crombie, Diane Smith, Ed Dean, Barb Tittle, Frank Voss, and Brian Ames

*

OFFICE OF HOMELAND SECURITY & EMERGENCY MANAGEMENT

Present: Director Ryan Shackelford, Department of Budget and Financial Management Director Joe Harris and Interim Director Interim Department of Budget and Financial Management Director Dave Lair

Discussion:

1. Budget Request

Director Shackelford explained his budget begins July 1st as they utilize the State's fiscal year and this year, CARES funding offset the department's salaries but they need to ensure they've expended all of the EMPG grant. Director Shackelford presented a proposed budget minus one quarter with 2% increases for staff for an excellent year of service in 2020. Commissioner Christian-Bennett thanked Director Shackelford and noted it will consider the request.

*Recessed 9:01 AM into Solid Waste Management District Meeting
Reconvened 9:03 AM

OA Budget Minus 1 Quarter w/ 2% Increase to Staff						
			OA Budget		2021 OA	2022 OA
			(2021 -2022)		Budget	Budget
Labor 3*						
311200, 31	Salary		150,470		75235.2	75235.2
	Benefits		55,486		27743	27743
Labor Subtotal			205,956		102,978	102,978
Contractual Services 4*			205,956			
400000	General	275	13,000		6500	6500
400100	Training		3,000		1500	1500
400170	Travel		500		250	250
400180	Membership		1,100		550	550
400000	Advertising		500		250	250
412100	Telephone		4,800		2400	2400
412400	Postage		450		225	225
413100	Vehicle Maint		15,000		7500	7500
413310	Hardware Maint		0		0	0
414100	Leases	340	4,500		2250	2250
420000	Professional (MARCS)		1,680		840	840
CS Subtotal			44,530		22,265	22,265
Materials and Supples 5*						
500000	General		4,000		2000	2000
542000	Gasoline		1,000		500	500
500000	Uniforms		1,000		500	500
596410	Software	2,000	3,200		600	600
MS Subtotal			9,200		3,600	3,600
Total Expenses			259,686		128,843	128,843
Revenue						
GRANT	103,141.03					
Match	103,141.03					
LEPC	22,900					
GRF TRANS	30,503.94					
	259,686.00					

2. New vehicle purchase

The vehicle purchase went out for bid in March but did not receive any bids. The next bid was adjusted slightly and received one bid in return. The vehicle won't be available for at least 8 months so funding could be moved into the 2022 budget request.

HUMAN RESOURCES

Present: Janet Kovick

Resolutions:

1. Authorize an additional floating holiday to be used during the 2021 Calendar Year in observance of the Juneteenth Holiday and in accordance with Section 23 of the Portage County Board of Commissioners' Personnel Policy Manual./21-0472

Journal Entries:

1. The Board of Commissioners authorized the full time hire of Terry Devlin Jr. as a Treatment Plant Operator II - Water, replacing the position previously held by Robert Luli, for Portage County Water Resources. Anticipated start date is August 2, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners authorized a wage increase for Amy Hutchinson, Commissioners' Clerk for the Portage County Board of Commissioners, due to a job description revision, effective June 28, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. The Board of Commissioners rescinded the recommendation to hire Paul Wilson for the Sanitary Engineer/Water Resources Director position for Portage County Water Resources.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. Per Resolution 21-0396, Part IX 305.30 (i), the Board of Commissioners acknowledged the County Administrator's approval to repost the Water Resources Director position, replacing Gene Roberts on 6/25/2021. The position will be reposted until filled with a review of applications beginning on July 9, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

MISCELLANEOUS ITEMS:

The Board of Commissioners approves the meeting minutes from June 22, 2021 and June 24, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the Kennel Disposition and Intake Report for June 7-27, 2021 as presented by the Portage County Dog Warden.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners acknowledged receipt of the June 25, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions:

1. Authorize the Portage County Prosecutor to submit the 2021-2022 electronic grant application to the Crime Victims Assistance Office of the Attorney General of Ohio (Continuation Program) for VOCA./21-0486
2. Appointment of Michelle Hershberger to the Portage County Board of Building Appeals representing the "builder" category for a 3 year term beginning immediately and expiring July 1, 2024./21-0487
3. Appointment of LaTasha Dukes, Melodie Morgan-Minott, Jennifer Ann Schumm, and Jeff Langstaff to the Portage County Mental Health and Recovery Board for a 4 year term beginning immediately and expiring August 20, 2025./21-0488
4. Portage County Humane Officer pay increase pursuant to Ohio Revised Code § 1717.07 (as amended)./21-0489

INTERNAL SERVICES

Present: Director JoAnn Townend

Discussion:

1. Request for Quotation (RFQ) for Capital Improvement
The County has worked with 3 of the candidates providing RFQ but since the Board is not familiar with any of the candidates, Commissioner Christian-Bennett asked Administrator Crombie to contact Geauga, Medina, Stark and Ashtabula's County Administrators for possible feedback. The Board agreed to table the issue until it hears back from Administrator Crombie.

Director Townend noted Hasentab Architects are local, easy to work with and they completed the renovation addition at the Ravenna Courthouse, the Auto Title/Treasurer's renovation, and the Prosecutor's 4th floor expansion. Another architectural firm was used as an inspection service for the County Engineer and the third was used for Water Resources. Commissioner Christian-Bennett would still like the County Administrator to contact the other counties for additional information.

2. Retirement
Camera Operator Ramona Walker from Microfilming will soon retire with her last physical date of employment being Friday, July 16, 2021 and her official date of retirement will be July 30, 2021. Director Townend noted the remaining salary for Ms. Walker will be used to outsource microfilming and she will meet with Microfilm Director Glenn Cooper to create a plan moving forward for the office.

Resolutions:

1. The Board of Commissioners agrees to enter into an agreement for a Certified Peer Recovery Supporter Program between the Board of Commissioners on behalf of the Portage County Job & Family Services and Coleman Professional Services, Inc./21-0473
2. The Board of Commissioners agrees to enter into a real estate agreement between the Portage County Board of Commissioners on behalf of the Portage County Job & Family Services and Pinelane Properties, LLC./21-0474
3. The Board of Commissioners agrees to accept and award the bid of American Roadway Logistics for the POR-FY2021 Pavement Markings Project, in various Townships, Portage County./21-0475
4. The Board of Commissioners agrees to increase inmate meal prices at the Portage County Jail with Aramark Correctional Services, LLC./21-0476

JOB & FAMILY SERVICES

Present: Director Kellijo Jeffries and Sue Brannon, Budget & Finance Administrator Job and Family Services

Discussion:

1. Hiring an open Social Service Worker III and recommendation to add Social Service Worker II

There has been a hiring freeze within the department and pre-COVID, there were approximately 200 employees at Job and Family Services and currently the department is down to 178.

Director Jeffries will review data from March to September checking workload, caseload volume, and workforce needs for the department. In September, Director Jeffries will present what the workforce should look like in 2022, but for now a lean staff will remain for the remainder of the year.

The department has been interviewing 3 Social Service Worker III positions which the Board approved prior and 5 additional positions will remain open until the hiring freeze is over. Director Jeffries requests the ability to fill 1 additional Social Services Worker III position that was vacant prior to the pandemic and the cost is in the budget. Ms. Brannon has been in contact with the Department of Budget and Financial Management and they are planning a meeting to discuss further.

Resolutions:

1. Transfer from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./21-0477
2. Transfer from Fund 0001, General Fund to Fund 1410 Public Assistance Fund./21-0478

DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Interim Director Dave Lair and Director Joe Harris

Resolutions:

1. The Board of Commissioners agrees to approve the Thursday, July 1, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./21-0479
2. The Board of Commissioners agrees to approve the Thursday, July 1, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./21-0480
3. The Board of Commissioners agrees to approve the Thursday, July 1, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./21-0481
4. The Board of Commissioners agrees to approve the Thursday, July 1, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./21-0482
5. Transfer from Fund 0001, General Fund to Fund 1102 Marine Patrol./21-0483
6. The Board of Commissioners agrees to amend the General Fund 2021 Annual Appropriation Resolution No. 20-0802, adopted December 17, 2020./21-0484
7. The Board of Commissioners agrees to amend the Non General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020./21-0485

Director Harris presented the final tax budget for the County for display.

Discussion:**1. Projects**

- The current unappropriated balance for the County's budget is \$11,234,215 and potential resources could be up to \$16.7 million.
- A contingency reserve is recommended for items that cannot be anticipated and is suggested at \$1,834,399.
- If other requests including the Sheriff's Office, estimated increases to salary adjustments, and specific projects were completed, the budget will be reduced from \$50 million to \$3 million for this year.
- The Tax Budget Report shows the balance in the beginning of 2019 of \$9,259,788 and receipts totaling \$48,538,911, expenditures of \$43,441,300 and the balance at the end of 2019 was \$14,357,399.
- The beginning balance of \$14,357,399 was carried over for 2020. An estimated balance for 2021 of \$19,842,178 with receipts of \$44,661,837 with an unreserved balance of \$64,504,015 with projected spending of \$52,783,834, the County would be in deficit spending. The unencumbered December 31, 2021 balance would be reduced to \$10,916,386.
- The beginning balance for 2022 is estimated at \$10,916,386 and would cause the unencumbered balance at the end of the year at \$6,082,216 for core operations, nothing further.
- The year-end balance doesn't include any of the potential spending listed on the first sheet or the amount recently approved by the Board for the Sheriff's negotiated labor contract and anything moving forward (such as the Sheriff's increase) which takes the beginning balance from \$6 million down to around \$4.5 million. Additionally, the tax budget does not include a healthcare increase which has been estimated at approximately 3%-5%.
- Director Harris asked which project need prioritized this year and Commissioner Christian-Bennett pointed out Pretty Glenn dam funding has already been set aside and should move forward.
- Commissioner Badalamenti noted they've put aside \$3 million for the Airport and Commissioner Christian-Bennett explained the \$3 million includes the acquisition of the FBO and general maintenance on Building 1 hanger.
- There will be a \$10 million carry-over if the Board does nothing.
- The Courthouse parking lot will cost \$1 million.
- ARP funding needs to pay for one-time items that can go towards infrastructure and Commissioner Christian-Bennett would like to look at broadband access in areas that are not serviced and Director Harris mentioned cyber security, as well.
- Commissioner Badalamenti noted broadband is something everyone in the County could utilize and Commissioner Christian-Bennett agreed stating it needs to be addressed.

- Director Harris noted the Board needs to scale back its expenses.
- Commissioner Badalamenti explained the Board was mandated by the State of Ohio to have more jail capacity and the ¼% sales tax was put on the ballot to pay for the additional POD at the Justice Center.
- Commissioner Badalamenti believes his job as an Elected Official is to do the right thing and a sales tax should be put into place. The Board was elected to make decisions that are not always pleasant and often times unpopular, but he would like a .3% permanent sales tax imposed by the Board of Commissioners and would like Administrator Crombie to investigate and create a resolution to move forward.
- Commissioner Christian-Bennett explained it shouldn't fall back to the taxpayers because bad choices were made in the past and Commissioner Badalamenti noted they've been made for decades and he doesn't believe the Board is serving the best interest of the County if the Board doesn't move forward with the sales tax. He also pointed out this has nothing to do with the Sheriff's Office.
- Director Harris asked about the cash advances for Job and Family Services and Commissioner Christian-Bennett asked Director Harris to contact Director Jeffries and report back.
- Director Harris discussed the Dog Warden and the loan/advance back in 2007 for \$200,000 that was being paid back until 2016 with \$100,000 left outstanding. The Board asked Director Harris to meet with Director McIntyre for additional background information and report back to the Board.
- Director Harris noted back in March, the Board transferred over \$63,000 from General Fund to the Election Fund and \$20,000 was from a County fund that needs to be charged back. The Board received \$35,000 but \$64,000 was transferred. The amount includes \$27,000 from Child Welfare that shouldn't have be charged because it's a contract line. Director Harris and Director Lair will investigate further.
- Commissioner Christian-Bennett noted the Board needs to focus on the Airport as the Life Flight contract terminates July 16th. Commissioner Christian-Bennett pointed out the Board asked Internal Services Director JoAnn Townend to obtain an estimate on the remaining costs owed to the Fixed Based Operator (FBO) and an appraisal of the Airport and Commissioner Christian-Bennett asked Administrator Crombie to follow up with Director Townend.
- The Courthouse parking lot will not be completed this year, but design fees will be incurred in 2021.
- The Board discussed replacing the windows at the Prosecutor's Office and noted until the leak has been identified, the windows shouldn't be replaced.
- Commissioner Badalamenti asked about the Clerk of Courts (Certificate of Title Administration) funding and Interim Director Lair mentioned the Certificate

of Title Administration funding is used for the Clerk of Courts' projects such as building improvements for her office, but she has the discretion to transfer some unobligated funding to the General Fund if it's no longer needed.

- Commissioner Badalamenti asked where Portage is in the process of receiving ARP funding and Administrator Crombie noted the application has been submitted.
- The Board agreed the projects to focus on this year include: Pretty Glen dam, the courthouse parking lot design fees, and the Airport.
- Commissioner Christian-Bennett is unsure whether the Justice Center roof can be put on hold, but Commissioner Badalamenti remembered the Chief asked it to be put on hold and Commissioner Christian-Bennett stated the ask was due to a tradeoff for additional staffing.
- The fuel tanks have been completely removed from the Motor Pool, but there may be additional costs for the soil analysis.
- The Administration building's elevators remain on the 'to do' list.
- Commissioner Christian-Bennett suggests the Board hire a consultant for the Airport and Interim Director Lair noted the FAA can provide a list of consultants and Director Harris will investigate and report back to the Board.
- The Board agreed Director Harris should prepare correspondence for Board signature to the Elected Officials and Department Heads noting assurance of placing a sales tax levy on the ballot, but the Board will not be approving additional requests because the current figures do not allow for any additional spending.
- Commissioner Badalamenti reiterated his preference to impose a permanent sales tax as a governing body and noted it should have been taken care of last year.
- Ms. Tittle mentioned .25% brought in \$5 million and .30% would create approximately \$6 million.
- Commissioner Badalamenti would like the sales tax earmarked for safety forces (not just the Sheriff's Office) such as Office of Homeland Security and Emergency Management, Adult Probation and the Prosecutor's Office.
- Commissioner Christian-Bennett suggests meeting with the Prosecutor's Office to go over the sales tax percentage amount, the specific on what it's going to be used for, and how much is needed. Administrator Crombie will investigate and report back.

The "\$12 Million Carryover", and potential uses...

2021 General Fund Supplemental - Projected Needs: Est as of 6/30/21		
Current Unappropriated Balance:	Per Budget Comm 6/1	
Reserve - One Time Adjustment for loss of Medicare Tax	Fund 0003	\$ 11,234,215.00
Fund 0002 (phased out sales tax)	Fund 0002	\$ 1,834,399.00
Current Transfers-Out, Commissioner Other Balance	00100009 9100	\$ 1,961,704.00
Commissioners' Other OE	00100007 7000	\$ 1,262,126.62
Potential Resources Available:		\$ 500,000.00
Less: Reserve for Contingency:		\$ 16,792,444.62
Estimated Resources Available for Specific Supplementals:		\$ 1,800,000.00
		\$ 14,992,444.62
Potential Uses		
Sheriff Additional Personnel - Road - 12ppd	230,733.00	
Three Additional Dispatchers - 12ppd	92,760.00	
Sheriff Additional Personnel - Corrections* Updated 6/	473,277.00	
Sheriff Additional Expense Requested	182,531.00	
Total 2021 Supply Request, Sheriff	979,301.00	\$ 979,301.00
Vacation Payout, Prosecutor	2,212.33	
Prosecutor Position Grade Increases (estimated)	267,914.00	
Net Supplemental Request, Judge Guilitto	1,675.00	
Building Staff Compensation Increases	60,000.00	
Increased Cost, Dir Bud& Fin	50,000.00	
Commissioners Staff Additions (Perm Budget Specialist	60,000.00	
County Administrator, Balance of 2021 Sal&Bene	70,000.00	
General County Pay Scale Issues, GF, not included above	500,000.00	
Subtotal, General Fund Pay Adjustments	1,011,801.33	\$ 1,011,801.33
Per County Facilities Needs discussion, 2/9/21		
Airport, potential Funding		\$ 3,000,000.00
Pretty Glen Dam		\$ 1,800,000.00
Courthouse Parking Lot		\$ 1,000,000.00
Building potential Projects specifically identified on 2/9, est costs:		\$ 2,400,000.00
Misc Additional Projects discussed estimate:		\$ 1,600,000.00
Potential Uses Subtotal		\$ 11,791,102.33
Estimated Balance Remaining:		\$ 3,201,342.29

David Lutz
as of 6/25; includes
reduction for \$4.2K
apex for new s/o
contract

David Lutz
No expenditures from
this fund 2019 to
current

David Lutz
07/2 for vehicles,
meal, research, uniforms
for add personnel

David Lutz
Amenity \$200K
Patriotism \$500K
Patriotism Roof \$100K
Patriotism \$100K
Patriotism \$100K
Patriotism \$100K

Tax Budget Revenue - Expense - Balance Projection

Purpose	2019 Actual	2020 Actual	2021 Estimated	2022 Estimated
0001 General Fund:				
Balance, January 1st	9,259,788	14,357,399	19,842,178	10,916,386
Stabilization Reserve	750,000	750,000	750,000	750,000
Receipts:				
Property Taxes	6,520,153	6,635,519	6,742,215	6,572,001
Classified and Permissive Taxes	26,879,079	27,953,976	26,583,611	27,655,861
Local government Funds	3,540,492	3,100,068	2,750,001	2,680,001
Statutory Fees, Licenses, Fines, Etc.	3,072,357	2,756,980	2,616,701	2,634,901
State and Federal Aid	978,806	1,139,856	1,875,001	2,075,001
Refunds and Reimbursements	1,379,809	822,111	37,301	40,301
Donations	-	-	-	-
Notes	-	-	-	-
Other Receipts	6,168,215	8,704,272	4,057,007	5,135,761
Total Receipts	48,538,911	51,112,782	44,661,837	46,793,827
Total Receipts and Unreserved Balance	57,798,698	65,470,181	64,504,015	57,710,213
Total Expenditures	43,441,300	45,628,003	52,783,834	51,627,997
Cash Balance, Dec 31st	15,107,399	20,592,178	12,470,181	6,832,216
Less Encumbrances	0	0	803,795	0
Less Stabilization	750,000	750,000	750,000	750,000
Unencumbered Balance, December 31st	14,357,399	19,842,178	10,916,386	6,082,216

Conclusions

- The projected Year-end 2021 balance of \$10,916,386 does NOT include any of the potential spending itemized on the "Projected Needs" summary.
- The Tax Budget projection for 2021 spending does NOT include the \$641,747 recently approved by the BOC to fund the Sheriff's negotiated labor contract for 2021, nor does it include the additional wage increases that will take effect in 2022. This factor ALONE will reduce the projected 2022 year-end balance from \$6 million down to around \$4.5 million.
- The Tax Budget does NOT include a 5% increase for Healthcare, which will have an estimated \$250,000 impact on the G.F. budget

Recess: 10:40 AM
 Reconvened: 10:47 AM

Discussion:

1. Building Permit fee waiver for Community Bible Church in Rootstown
 Commissioner Christian-Bennett has spoken with the Building Department and the current policy provides exemptions for government entities and schools. She believes the Board shouldn't make an exception for a church because if you do for one, you need to do for all and the Board concurred. The Clerk will advise Mr. Ravine.
2. ARP Funding
 Commissioner Christian-Bennett noted the Board will need to decide if it wants to do a Task Force for ARP Funding. Commissioner Badalamenti explained he would like to pick 7-9 large companies throughout the County to form a committee for this purpose and each Board member could pick 3-4 local companies.
3. Airport Consultants
 Administrator Crombie has been in contact with Cheryl Subler at the CCAO for recommendations of consultants for the Airport.

* * * * *

The Board agreed it will not meet on Tuesday, July 13, 2021.

* * * * *

PUBLIC COMMENT

Present: Brian Ames

Mr. Ames mentioned there's a broadband internet carrier system called Starlink that may be of interest to the Board and the Commissioners need to be careful about spending money for wired internet.

Mr. Ames also mentioned the Board doesn't have to wait to hear public comment as it can be heard throughout the meeting as time permits, but it needs to be available at 11:00 AM.

PUBLIC COMMENT

Present: Ed Dean

Mr. Dean is neither for nor against the sales tax but understands the need for additional funding for the County. He urges the Board not to have tunnel vision on where the sales tax is earmarked whether imposed or it goes on the ballot. Education of the public is key.

Commissioner Badalamenti pointed out in mid July, he plans to attend every Township meetings to advocate for the cause.

*

*

*

*

*

**RESOLUTION NO. 21-0472 - RE: AUTHORIZING AN ADDITIONAL
FLOATING HOLIDAY TO BE USED
DURING THE 2021 CALENDAR YEAR
IN OBSERVANCE OF THE
JUNETEENTH HOLIDAY AND IN
ACCORDANCE WITH SECTION 23 OF
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS PERSONNEL
POLICY MANUAL**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution is adopted:

- WHEREAS,** on November 19, 2020, the Board of Commissioners adopted Resolution 20-0693 establishing the holiday observance schedule for 2021 for the County's employees who are not subject to a collective bargaining agreement ("Unrepresented Employees"); and
- WHEREAS,** on Thursday, June 17, 2021, the President of the United States declared June 19th, the holiday known as Juneteenth, a Federal Holiday, and subsequently, the Governor of Ohio also declared the day a State Holiday; and
- WHEREAS,** due to the last-minute timing of the passing of the bill, Portage County was precluded from shutting down services on such short notice since many key functions and programs are in place that are vital to the public; and
- WHEREAS,** to provide the declared holiday to Unrepresented Employees in recognition of Juneteenth 2021, the Portage County Board of Commissioners intend to provide a floating holiday, in accordance with Section 23 of the Board's Personal Policy Manual, to all Unrepresented Employees, including those who work full-time and those working less than full-time scheduled work hours on the day before June 19, 2021;
- WHEREAS,** parameters for the floating holiday include the following: the usage of the floating holiday will expire on December 31, 2021; that in accordance with Section 23(D)(1)(2) of the Board's Personal Policy full-time employees, employed as of June 18, 2021, shall receive eight (8) hours of holiday pay and employees working less than full-time, employed as of June 18, 2021, who were scheduled to work on June 18, 2021 shall receive the number of hours scheduled to work of holiday pay; that the floating holiday will be forfeited if not

used by December 31, 2021; that the eight (8) hours or the number of hours worked for less than full-time of holiday pay for the floating holiday will not be converted to cash or paid out upon termination of employment; and the floating holiday is required to be scheduled in advance according to departmental needs and be approved by the Department Director or designee;

WHEREAS, Section 23 (Paid Leaves of Absence) of the Board of Commissioners Personnel Policy Manual will be updated to include Juneteenth, a recognized Federal Holiday on June 19th, beginning in 2022 and in future Portage County holiday work calendars; and

WHEREAS, the Portage County Board of Commissioners desire to extend the floating holiday to County employees who are covered by a collective bargaining agreement, subject to the County fulfilling its obligation to bargain with the employee organizations representing such employees; now therefore be it

RESOLVED, that the Board of Commissioners hereby authorizes one floating holiday for Unrepresented Employees expressly described and provided for pursuant to Section 23(D)(1) and (2) of the Board's Personnel Policy Manual who were employed as of June 18, 2021 and to be used during the 2021 calendar year in observance of the Juneteenth holiday according to the parameters established above; and be it further

RESOLVED, that the County's Human Resources Department take all steps necessary to negotiate with the appropriate employee organizations for a floating holiday in 2021 for County employees covered by collective bargaining agreements and to negotiate Juneteenth as a recognized holiday on June 19th beginning in 2022 and beyond, on terms consistent with this resolution and the terms of any applicable collective bargaining agreement.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

RESOLUTION NO. 21-0473

**- RE: ENTER INTO AN AGREEMENT FOR A
CERTIFIED PEER RECOVERY
SUPPORTER PROGRAM BETWEEN
THE BOARD OF COMMISSIONERS
ON BEHALF OF PORTAGE COUNTY
JOB & FAMILY SERVICES AND
COLEMAN PROFESSIONAL
SERVICES, INC.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Portage County Job & Family Services is in need of Certified Peer recovery supporters to support Portage County parents who have recently lost custody of their children and are in need of additional support in recovery from addiction, therefore helping them to complete case plan services during the reunification process; and

WHEREAS, Requests for Proposals were sent to nine (9) potential service providers; and

WHEREAS, one (1) proposal was received, opened and tabulated for Certified Peer Recovery Supporter Services on May 26, 2021; and

WHEREAS, Coleman Professional Services, Inc. is willing and able to provide these services; and

WHEREAS, the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Coleman Professional Services, Inc.; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Coleman Professional Services, Inc. with its principal place of business located at 5982 Rhodes Road, Kent, Ohio 44240, for the period July 1, 2021 through June 30, 2022, with the option to renew two (2) additional years; and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1415; and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Eighty-Seven thousand nine hundred ninety-four and 23/100 dollars (\$87,994.23); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and

that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

RESOLUTION NO. 21-0474 - RE: ENTER INTO REAL ESTATE LEASE AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND PINELANE PROPERTIES, LLC

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Board of Commissioners wishes to lease real estate property situated in the City of Ravenna, County of Portage, for Portage County Job & Family Services (Ohio Means Jobs); and
- WHEREAS,** Pinelane Properties, LLC, 5200 McCormick Road, Ravenna, Ohio 44266 of Portage County has property located at 247 ½ and 253 South Chestnut Street, Ravenna, Ohio available for lease by the Portage County Commissioners; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into a Lease Agreement for the property at 247 ½ & 253 South Chestnut Street, Ravenna, Ohio for sixty (60) months beginning on July 1, 2021 through June 30, 2026; and be it further
- RESOLVED,** that rent from July 1, 2021 through June 30, 2026 shall be paid in monthly installments of Five thousand one hundred fifty and 00/100 dollars (\$5,150.00), not to exceed Three hundred nine thousand and 00/100 dollars (\$309,000.00); and be it further
- RESOLVED,** that negotiated expenses related to maintenance and repairs of the leased premises shall not exceed Fifteen thousand and 00/100 dollars (\$15,000.00) for the term of July 1, 2021 through June 30, 2026; and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all

Roll call vote as follows:

* * * *

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

RESOLUTION NO. 21-0476 - RE: AGREE TO INCREASE INMATE MEAL PRICES AT THE PORTAGE COUNTY JAIL WITH ARAMARK CORRECTIONAL SERVICES, LLC.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners accepted the bid and entered into a contract with Aramark Correction Services, LLC. on April 2, 2021; and

WHEREAS, the agreement is for five (5) years with the pricing quoted in the bid as being fixed for the first year and the allowance of adjustments to the first year pricing renegotiated sixty (60) days prior the contracts' anniversary date; and

WHEREAS, the increase effective May 1, 2021 through April 30, 2022 is as follows:

Average Inmates Served Per Day	Price per Meal
225-270	\$1.270
271-320	\$1.189
321-370	\$1.165
371-420	\$1.123

RESOLVED, that the Board of Portage County Commissioners does hereby agree to increase inmate meal prices at the above rates for the period May 1, 2021 through April 30, 2022; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

0149

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

* * * * *

RESOLUTION NO. 21-0478 - RE: TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 1410, PUBLIC ASSISTANCE FUND

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

WHEREAS, it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$31,425.42 for the month of July 2021 as reviewed and recommended by the Department of Job & Family Services:

FROM:
FUND 0001, COUNTY GENERAL FUND
 ORGCODE - 00100009
 Debit Expense Account
 Object: 910000 – Transfer Out

\$31,425.42

TO:
FUND 1410, PUBLIC ASSISTANCE FUND
ORGCODE - 14100512
Revenue Account
Object: 280000 -- Transfer In
Project: NONE \$31,425.42

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

* * * * *

RESOLUTION No. 21-0479 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on July 1, 2021 in the total payment amount of **\$717,818.44, including late fees finance charges, interest & penalties amounting to \$30.26 for Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

**RESOLUTION NO. 21-0480 - RE: WIRE TRANSFER APPROVED AND CERTIFIED
TO THE PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on July 1, 2021 in the total payment amount as follows:

1. \$395,786.80 to Medical Mutual - Claims
2. \$4,267.45 to Medical Mutual -- Flex Claims; and

as set forth in the Accounts Payable Warrant Report on-file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, July 2, 2021	\$ 395,786.80
Wire Transfer on Friday, July 2, 2021	\$ 4,267.45

and be it further;

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio

Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

**RESOLUTION NO. 21-0481 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

7/1/21	2	1,417.00
7/1/21	3	23,135.95
7/1/21	57	38,950.00
Total		\$63502.91

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

**RESOLUTION NO. 21-0482 - RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS, a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed are properly certified by the County Auditor in the amount of **\$21,848.53** dated **July 1, 2021** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

**RESOLUTION NO. 21-0483 - RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1102, M PATROL**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, The current Marine Patrol grant requires a local match in the amount of \$7,570.00 ; now therefore be it;

RESOLVED, that the following transfer of funds be made:

Debit: 00100009 910000	\$7,570.00
Credit: 11027002 280000	\$7,570.00

and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

**RESOLUTION NO. 21-0484 - RE: AMENDMENT TO THE GENERAL FUND
2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0802 ADOPTED
DECEMBER 17, 2020**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

						<u>Increase</u>	<u>Decrease</u>
0018	General Fund - Human Resources/Empl Recognition						
	00184	Contractual Services				\$ 500	\$ -
0520	Municipal Court						
	05205	Materials and Supplies				\$ 3,449	
	05206	Capital Outlay				\$ 47,983	
Total:						\$ 51,932	\$ -

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be It further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

RESOLUTION NO. 21-0485

-

**RE: AMENDMENT TO THE NON GENERAL
FUND 2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0803 ADOPTED
DECEMBER 17, 2020**

It was moved by Tony Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

						<u>Increase</u>	<u>Decrease</u>
1000	Recorder Equipment						
	10004 Contractural Services						\$ 36,637
	10003 Personal Services					\$ 36,637	
						\$ 36,637	\$ 36,637
1100	Concealed Hand Gun Licenses						
	11003 Personal Services					\$ 25,000	
						\$ 25,000	
1210	Safety Studies - Engineer						
	12104 Contractural Services					\$ 150,000	
Total:						\$ 150,000	\$ -
TOTAL MEMO BALANCE ALL AMENDMENTS:						\$ 211,637	\$ 36,637

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

* * * * *

RESOLUTION NO. 21-0486 - RE: AUTHORIZE THE PORTAGE COUNTY PROSECUTOR TO SUBMIT THE 2021-2022 ELECTRONIC GRANT APPLICATION TO THE CRIME VICTIMS ASSISTANCE OFFICE OF THE ATTORNEY GENERAL OF OHIO (CONTINUATION PROGRAM).

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline, that the following resolution be adopted:

WHEREAS, The Portage County Prosecutor recommends that the Board of Commissioners authorize an application to the Crime Victims Assistance Office of the Attorney General of Ohio, to continue funding Six (6) full-time positions.

1. Victim/Witness Assistance Office Director/Common Pleas advocate
2. Administrative Assistant in the notification program
3. Advocate Position for Juvenile/Kent Courts
4. Advocate Position for Common pleas courtroom/Assistant Director
5. Advocate for Ravenna Municipal court A and B

and

WHEREAS, the state has instituted an electronic process for the VOCA/SVAA grant application for the 2021-2022 grant period; now therefore be it

RESOLVED, the Board of the Portage County Commissioners does hereby authorize the electronic submission of the continuation application to the Crime Victims Assistance Office of the Attorney General of Ohio, on behalf of the Portage County Prosecutor's Office, with a **VOCA request of \$104,609 and a General Fund local match of \$26,152.25 for a project total Of \$130,761.25 and SVAA grant funding of \$10,156.68, with no local match;**

and be it further

RESOLVED, the Portage County Board of Commissioners authorizes the Portage County Prosecutor's Office to insert the name of the President of the

Board as the electronic signatory on the grant application for the 2018-2019 Grant application for VOCA/SVAA funds, as presented for the grant period of October 1, 2021 through September 30, 2022; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Prosecutor's Office-Victim Assistance and the Portage County Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this board concerning and relating to the adoption of this resolution were taken in an open meeting of this board and that all deliberations of this board that resulted in those formal actions were in a meeting open to the public in compliance with the Law, including section 121.22 of the Ohio Revised Code.

Roll Call Vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

* * * * *

RESOLUTION NO. 21-0487 - RE: APPOINTMENT TO THE PORTAGE COUNTY BOARD OF BUILDING APPEALS

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Board of Building Appeals is organized for the purposes of hearing variances from the Residential Code of Ohio, the Portage County Flood Damage Reduction Regulations and any other decision of the Department Director / Building Official, over which this Board may have jurisdiction under Ohio law, and

WHEREAS, the Portage County Board of Commissioners Resolution No. 02-0865 created the by-laws of the Portage County Board of Building Appeals specifying the make-up of membership, terms of office for each member, determination of quorum, etc.; now, therefore, be it

RESOLVED, the Portage County Board of Commissioners hereby appoints the following members to a three-year term beginning immediately and ending July 1, 2024:

Michelle Hershberger
4314 Lynn Rd.
Ravenna, OH 44266
(representing a Builder)

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

RESOLUTION NO. 21-0488 - RE: APPOINTMENT TO THE PORTAGE COUNTY MENTAL HEALTH AND RECOVERY BOARD.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, Ohio Revised Code 340.02 indicates the members of the Mental Health and Recovery Board of Portage County will be residents of the district and shall be interested in mental health programs and facilities or in alcohol or drug addition programs; and

WHEREAS, each year each board member shall attend at least one in-service training session provided or approved by the department of mental health or the department of alcohol and drug addition; and

RESOLVED, that the Portage County Board of Commissioners does hereby appoint the following member to a four-year term beginning immediately and expiring August 20, 2025:

LaTasha Dukes
3851 Blake Ave
Ravenna, OH 44266

Melodie Morgan-Minott
515 Club Drive
Aurora, OH 44202

Jennifer Ann Schumm
7300 Hudson Rd
Kent, OH 44240

Jeff Langstaff
493 Dandel St
Kent, OH 44240

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

**RESOLUTION NO. 21-0489 - RE: PORTAGE COUNTY HUMANE OFFICER
PAY INCREASE PURSUANT TO ORC
1717.07 (AS AMENDED)**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, pursuant to a 2020 amendment to Ohio Revised Code ("O.R.C.") Section 1717.07 concerning county humane society officers (i.e. "agent") whose appointment has been approved by the County Probate Judge, the Board of Commissioners is to pay an increased monthly amount to said county humane society officer (agent) from the General Fund of the County or from the Dog and Kennel fund of the County, the amount of the salary the Board may pay is a reasonable amount, but not less than one hundred fifty dollars per month in accordance with the statute; and

RESOLVED, pursuant to O.R.C. 1717 the Board of Commissioners will pay monthly to the County Humane Society Officer (agent) whose appointment has been approved by the Portage County Probate Court the total amount of \$150.00 per month beginning January 1, 2020 (i.e. retroactive to January 1, 2020) from the General Fund,

RESOLVED, pursuant to O.R.C. 1717.07, on the first day of January every five years thereafter, the minimum monthly salary amount shall increase by \$5.00 and with not more than one such agent receiving such remuneration from the Board; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

*

*

*

*

*

JOURNAL ENTRIES

July 1, 2021

1. The Board of Commissioners authorized the full time hire of Terry Devlin Jr. as a Treatment Plant Operator II - Water, replacing the position previously held by Robert Luli, for Portage County Water Resources. Anticipated start date is August 2, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners authorized a wage increase for Amy Hutchinson, Commissioners' Clerk for the Portage County Board of Commissioners, due to a job description revision, effective June 28, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. The Board of Commissioners rescinded the recommendation to hire Paul Wilson for the Sanitary Engineer/Water Resources Director position for Portage County Water Resources.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

4. Per Resolution 21-0396, Part IX 305.30 (i), the Board of Commissioners acknowledged the County Administrator's approval to repost the Water Resources Director position, replacing Gene Roberts on 6/25/2021. The position will be reposted until filled with a review of applications beginning on July 9, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

5. The Board of Commissioners acknowledged receipt of the Kennel Disposition and Intake Report for June 7-27, 2021 as presented by the Portage County Dog Warden.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

6. The Board of Commissioners acknowledged receipt of the June 25, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimated Resources for the fiscal year beginning January 1, 2021 as determined by the Budget Commission of Portage County and presented by the County Auditor.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

*

*

*

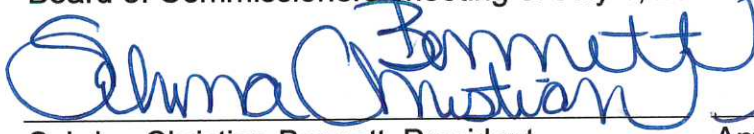
*

*

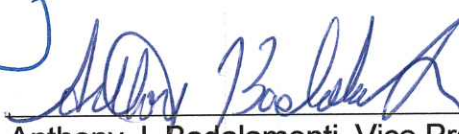
Motion: by Commissioner Christian-Bennett, seconded by Commissioner Kline that the Board adjourn the Meeting of **July 1, 2021 at 11:10 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;
Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of July 1, 2021.



Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk