



Portage County Board of Commissioners

Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, June 3, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day Marion Yeagler, Diane Smith, Brian Ames, and Ed Dean

Recess: 9:01 AM into Solid Waste Management District Meeting

Reconvened: 9:08 AM

JOB AND FAMILY SERVICES

Present: Director Kellijo Jeffries and Sue Brannon, Budget & Finance Administrator Job and Family Services

Discussion:

1. JFS Data Report
Director Jeffries presented and discussed the Data Report for February and March 2021.
2. 2022/2023 Biennial Subgrant Agreement for Portage CDJFS, CSEA and PCSA
There were 2 changes to the agreement
 - * Additions to ARTICLE II Statutory Authority of ODJFS – paragraph F was modified
 - * Additions to ARTICLE III Responsibilities of Subgrantee paragraphs N and O were added.
 - * The agreement requires Board signature no later than Friday, June 4, 2021.
 - * Commissioner Christian-Bennett asked about the foster care recruitment and Director Jeffries noted 3 families were interested in March and 4 families in June. There still isn't a lot of interest for teenagers but the department is on the right track.
3. Certainty Grant Update Discussion

This grant is the restoration funding the department was hoping to receive for over a year when they lost Protect Ohio funding. The state had incorrect information in the system and had until April 30th to correct but there hasn't been a set date for release of funds. They did receive news that instead of receiving monthly allocations they will get a lump sum.

4. Family and Children's First Council Update Discussion

Job and Family Services serves as the Administrative and Fiscal agent for the Family and Children's First Council. Commissioner Clyde was a representative for the Board and the Council wanted to know if another Commissioner would be assigned in the future. Clerk Hutchinson noted the Commissioners' current representative is Commissioner Kline and Director Jeffries will still keep the Board updated relative to Portage County.

5. Accreditation for JFS Group Home Update Discussion

Job and Family Services is undergoing accreditation for its own licensed group home and the department has until October 1, 2021.

Resolutions:

1. Resolution - Request for the County Auditor to Advance Taxes from the proceeds of the 2020 Tax Collection Year Pursuant to Section 321.34 of the Ohio Revised Code to Portage County Job and Family Services./Resolution No. 21-0398
2. Resolution - Transfer from FUND 1413, WIA FUND TO FUND 1410 PUBLIC ASSISTANCE FUND./Resolution No. 21-0399
3. Resolution - Transfer from FUND 0001, GENERAL FUND TO FUND 1410, PUBLIC ASSISTANCE FUND./Resolution No. 21-0400

Executive Session

9:21 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to discuss employment of a public employee. Also present: Director Kellijo Jeffries and Human Resources Director Janet Kovick. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:29 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

After exiting executive session, the Board took no action.

DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Interim Director David Lair and Director Joe Harris

Resolutions:

1. The Board of Commissioners agrees to approve the Thursday, June 3, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0401
2. The Board of Commissioners agrees to approve the Thursday, June 3, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0402
3. The Board of Commissioners agrees to approve the Thursday, June 3, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0403
4. The Board of Commissioners agrees to approve the Thursday, June 3, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0404
5. The Board of Commissioners agrees to amend the General Fund 2021 Annual Appropriation Resolution No. 20-0802, adopted December 17, 2020./Resolution No. 21-0405 (Total Increase \$114,013; Total Decrease \$7,550).
6. The Board of Commissioners agrees to amend the Non General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020./N/A

PLEASE ADD TO YOUR AGENDA

June 1, 2021

1. Transfer from Fund 1001, Certificate of Auto Title to Fund 0001 General Fund/Resolution No. 21-0412.
(NOTE: The reference title of this resolution was read into the record incorrectly and was re-read into record correcting the title as a Transfer from Fund 0001 General Fund to Fund 1008 Computerization Clerk Common Pleas and Fund 1010 Clerk Municipal Court)./Resolution No. 21-0412

INTERNAL SERVICES

Present: Director JoAnn Townend

Discussion:

1. Metal detecting on county owned property.
In the past, the Board has allowed this practice at the Records Center and the plowed area behind the Justice Center and Director Townend recommends approval of the request. The Board agreed to move forward with the request and Director Townend will prepare a license agreement for Board signature.
2. Ravenna Courthouse parking lot layout options
Director Townend presented 3 layout options for the Ravenna Courthouse parking lot, 2 from Jason Kentner, who has been working with David Dix and Bill Barber and the third from the City of Ravenna.

Options for Portage County Courthouse Lot:

Layout 01 - preserves the existing lane layout in order to accommodate the 4 light poles that look to be recent replacements;

Layout 02 - starts from scratch and allows the layout to turn so long lanes of cars are avoided, this is also a more efficient layout (7000+ sqft less paved area) and is an overall reduction in paved surface from the existing lot. So while the lights might be an added expense to move there are some savings to be had.

Yesterday, Director Townend received a 3rd layout option from the City of Ravenna.

- Commissioner Kline explained the Board doesn't want to decrease any parking spaces.
- Director Townend noted Ravenna's rendition includes a curb in the middle of the parking area but that will be a problem when plowing the lot.
- The RFQ for all projects (including roofs, elevators, parking lots, etc) comes in next week and the Board will be able to hand off the 3 options to an architect or engineering firm for their professional opinion. The Board would like to preserve the maximum parking spots, some greenspace and lighting.

Resolutions:

1. The Board of Commissioners agrees to approve plans and specifications and set date for accepting bids for the resurfacing of Hartville Road (CH69, Sections G-H) from Randolph Road to State Route 44 in Randolph and Rootstown Townships, Portage County./Resolution No. 21-0407
2. The Board of Commissioners authorizes the preparation of plans, specifications and estimate of cost for project no. AT -1 (20-160), Atwater Wastewater Treatment Plant clarifier improvements, in the Portage County Regional Sewer District, Atwater Township./Resolution No. 21-0408

3. The Board of Commissioners declares obsolete and authorize the sale of miscellaneous county owned furniture, equipment and materials./Resolution No. 21-0409

MISCELLANEOUS ITEMS

The Board of Commissioners approves the May 27, 2021 regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

1. **JOURNAL ENTRY:** The Board of Commissioners authorized the full time hire of Emily Bottinelli as a Social Service Worker 3 – Group Home, replacing the position previously held by Diamond Carroll, for Portage County Job & Family Services. Anticipated start date is June 9, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners approved the May 2021 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. **JOURNAL ENTRY:** The Board of Commissioners acknowledged receipt of the May 25, 2021 Amended Certificate of Estimated Resources for the year beginning January 1, 2021 as submitted by the Portage County Budget Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

4. **JOURNAL ENTRY:** The Board of Commissioners acknowledged receipt of the May 21, 2021 Certificate of County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2021, as presented by the Portage County Auditor.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. **JOURNAL ENTRY:** The Board of Commissioners acknowledged receipt of the June 1, 2021 Certificate of County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2021, as presented by the Portage County Auditor.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Resolutions:

1. Applying for and accepting the grant award from the Supreme Court of Ohio on behalf of the Portage County Common Pleas Court, Juvenile/Probate Division./Resolution No. 21-0410
2. Resolution of Necessity for placing an additional one (1.0) mill levy for the benefit of the Portage County District Library for current expenses pursuant to Section 5705.23 of the Ohio Revised Code./Resolution No. 21-0411

PLEASE ADD TO YOUR AGENDA

June 3, 2021

JOURNAL ENTRY

June 3, 2021

1. In accordance with the Ohio Department of Health Director's Second Amended Order For Social Distancing, Facial Coverings, and Non-Congregating having expired on June

2, 2021 at 12:01 a.m. and the Ohio Department of Health Director's Order Rescinding Various Orders also effective at 12:01 a.m. on June 2, 2021, and pursuant with the Governor's actions, the Portage County Board of Commissioners hereby rescinds any and all of this Board's previously adopted requirements concerning social distancing, facial coverings, and non-congregating for persons entering the Portage County Administration Building and all other county buildings under the control of the Board of Commissioners. Elected officials whose office departments are within county buildings may proceed according to the elected official's sound discretion as he or she deems appropriate within their respective departments and in light of the Governor's actions and the respective rescissions of the Ohio Department of Health Director's Orders.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Discussion:

1. Board of Building Appeals.

The Board of Commissioners discussed the open positions on the Board of Building Appeals and agreed to the following:

A. Building of Appeals Board – Three (3) vacancies

1) Homeowner

2) Contractor/Builder

3) Fire safety inspector

The Board of Building Appeals secretary will reach out to local fire departments for possible candidates.

Applicants:

1) Homeowner: Douglas Brown

2) Builder: Michelle Hershberger

3) Builder: Jeff Benner

Reappointment Application:

1) Registered Architect: Theodore Manfrass

The Board agreed to schedule interviews with Michelle Hershberger and Jeff Benner for the Builder vacancy and to move forward with the reappointment of Theodore Manfrass and Douglas Brown.

10:01 AM In accordance with the Ohio Rev. Code 121.22(G)(4), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session reviewing negotiations with public employees concerning their compensation. Also Present: Sheriff Bruce Zuchowski, Chief Deputy Ralph Spidaleri, Larry Limbert, Sheriff's Office,

Human Resources Director Janet Kovick, County Administrator Michelle Crombie, Office of Homeland Security and Emergency Management Director Ryan Shackelford, Mike Esposito, Clemans Nelson, Interim Department of Budget and Financial Management Director David Lair, Department of Budget and Financial Management Director Joe Harris, and Marilyn Sessions. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

11:02 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

SHERIFF'S OFFICE

Present: Sheriff Bruce Zuchowski, Chief Deputy Ralph Spidalieri, Human Resources Director Janet Kovick, County Administrator Michelle Crombie, Office of Homeland Security and Emergency Management Director Ryan Shackelford, Mike Esposito, Clemans Nelson, Interim Department of Budget and Financial Management Director David Lair, Department of Budget and Financial Management Director Joe Harris, and Marilyn Sessions.

The Commissioners met with Sheriff Bruce Zuchowski and Chief Deputy Ralph Spidalieri to discuss their request for additional funding for the Sheriff's Office.

Chief Deputy Ralph Spidalieri touched on the following issues:

- The new portion of the jail hasn't been fully occupied since completion.
 - Commissioner Christian-Bennett noted it hasn't been at full capacity due to COVID.
- The Portage County jail was rated one of the worst in the State of Ohio for COVID contraction because the inmates weren't able to be separated.
- 74 people were infected with COVID and inmates weren't able to be moved into the new portion of the jail because there wasn't enough manpower to meet jail minimum standards.
 - Commissioner Christian-Bennett noted the population census was running about 100 inmates and only high risks inmates were in the jail.
 - Commissioner Christian-Bennett also pointed out the Board never received information from the State of Ohio about inmate infection.
- Correction Officers also had a high rate of infection and approximately 75% (50 officers) were infected.
- Commissioner Christian-Bennett explained the Board provided an extra \$1 million for an additional 15 Officers and the Board provided an extra \$600,000 last year via COVID funding to ensure that once the POD opened the Officers would be trained and ready to go.
- Chief Spidalieri noted the Sheriff's Office needs an additional 13 Correction Officers to be able to open Cell Block A.

- For the current operation, the Sheriff's Office needs 4 Corrections Officers because they will exceed \$225,000 in overtime for Corrections (not including Cell Block A).
 - Commissioner Christian-Bennett reiterated the fact that the Board provided an extra \$1 million already and wonders why they need more.
 - Chief Spidalieri explained when the \$1 million was applied to the budget, the math doesn't add up.
 - Commissioner Christian-Bennett pointed out the \$1 million was found in the budget and from 2019-2020, each year funding has increased but staffing numbers have not. If employees weren't hired, the \$1 million should still be there for the 15 new Correction Officers.
 - Director Lair explained since the source has been located, the numbers are being analyzed. There's also COVID funding involved, as well.
 - Commissioner Christian-Bennett pointed out the department not only received \$500,000, they also received \$663,000 on top of what the Board planned to fund them.
 - Chief Spidalieri stated the \$663,000 offset the salaries and was a distribution the Board had from CARES funding to offset the salaries of public safety allowable by the Auditor.
 - Commissioner Christian-Bennett mentioned the Board agreed to put an extra \$500,000 in and it was taken from the CARES funding and not only did they do \$500,000, they did an additional \$663,000, so the Department received much more than originally planned and she's not seeing in the budget.
 - Director Lair explained the 2019 budget showed \$11,653,903.45 for personnel costs for the Sheriff's Office (salary, benefits, etc). The appropriation of budget for 2020 was \$12,007,000, but only \$11,900,000 was spent because the COVID funding took up a portion of the slack. This is General Fund money so if the Sheriff's Department didn't spend the money, it was returned to the General Fund.
 - Chief Spidalieri reported the Sheriff's budget does not allow for the 15 new employees.
- Commissioner Badalamenti asked with all the new technology in Cell Block A, the Commissioners were told the department needed less Correction Officers.
 - Commissioner Christian-Bennett explained the way the control center was set up, there are blind spots and it's not as efficient as the Board was led to believe.
 - Sheriff Bruce Zuchowski noted the Board was sold a lemon.
 - Commissioner Christian-Bennett noted the Board was told 15 Officers were sufficient for the entire jail after the new POD was constructed.
 - Sheriff Bruce Zuchowski stated they came up with the request for 13 additional after reviewing the State jail standards at the bare minimum.
 - Commissioner Christian-Bennett pointed out that even with the proposed increases with 2 less employees, there should be enough money in the Sheriff's budget to pay for the additional 13.

- Commissioner Badalamenti is concerned about the lack of employees and the liability to the County.
- Chief Spidalieri discussed recent jail opportunities and noted they've had contact with the US Marshalls and they are currently engaged in a deal with Lakewood. Yearly revenue could potentially bring in \$1,445,400.
 - Commissioner Christian-Bennett asked what types of inmates will be coming to the facility and Chief Spidalieri explained it's at the discretion of the Sheriff. They will not take medical dependent or violent criminals and all cases will be reviewed and a recommendation will be made to the Sheriff.
 - Commissioner Christian-Bennett asked should Portage County allow our jail built for our inmates to be utilized by outsiders? Chief Spidalieri noted it's on an 'as available' basis and Portage County's inmates always come first.
 - Sheriff Bruce Zuchowski noted if jail space continues to be rented and if there's a medical issue, the placing agency sends officers to Portage County for the transport and the US Marshalls also provide a vehicle.
 - Chief Spidalieri pointed out that employees are working so much overtime that they are getting burned out and that's a huge risk to the department.

DISPATCH

- There are currently 11 Dispatchers and they are requesting 3 additional.
- The Sheriff's Office has been approached by other agencies within the County for dispatching services.
- Currently experiencing overtime exceeding \$40,000.
- Commissioner Christian-Bennett asked if 911 pays for a Dispatcher and Chief Spidalieri noted 911 pays for the Coordinator who has been filling in.
- Commissioner Kline pointed out the revenue generated by outsourcing dispatching services would more than pay for the employees and Chief Spidalieri explained it would more than double the ask in revenue.

DEPUTIES

- Requesting 6 additional Deputies but they actually need more.
- Overtime is projected to exceed over \$140,000 this year.
- Current staffing issues include: lack of manpower, increased calls for mutual aid, and burdening other agencies to handle Sheriff's Office calls due to lack of staffing.
- Commissioner Christian-Bennett noted other Offices have contracts with the communities to pay for additional services and Sheriff Bruce Zuchowski noted the Office doesn't currently do that, but past administrations have.
- Commissioner Badalamenti noted the Sheriff has 5 objectives he's responsible for, but the last item on the list is road patrol. What do you say to the citizens of Portage County concerning that issue?
 - Sheriff Bruce Zuchowski noted the Sheriff's Office is no different than any of the other Counties in the state of Ohio, but when over 50% of the population in

Portage County is solely dependent on the Sheriff's Office, the 6 additional Deputies would help.

- Commissioner Badalamenti asked Director Shackelford for his ideas about reducing the delay for responding officers and Director Shackelford believes you should put bodies in each corridor of the County and pay for them by charging the Townships.
- Chief Spidalieri noted Job and Family Services needs 2 Deputies but the Sheriff's Office can only provide 1 Deputy and the funding must be appropriated to the Sheriff's budget to hire someone.
 - Commissioner Christian-Bennett believes that Job and Family Services pays into the Sheriff's budget for that expense, but Chief Spidalieri noted they pay into the General Fund. Commissioner Christian-Bennett will investigate.
- Commissioner Badalamenti asked if anyone is keeping track of the fines when the Sheriff's Office writes a ticket.
 - Chief Spidalieri explained 50% of the costs goes towards the General Fund and 100% of the fine goes to the General Fund. When the Courts were asked how much the Sheriff's Office received, the Courts could not answer the question.
- Chief Spidalieri asked when the Commissioners will have a decision about the funding and Commissioner Badalamenti asked them to find the \$1 million dollars and report back to the Board. Commissioner Christian-Bennett doesn't want to put a timeframe on the request but noted it is the primary focus with the County Administrator and the Department of Budget and Financial Management.
- Sheriff Bruce Zuchowski noted they are unable to get qualified applicants for Deputies, Dispatchers and Corrections Officers due to the pay.
 - Commissioner Christian-Bennett pointed out there still should be enough funding in the budget to hire additional employees.
 - Chief Spidalieri reiterated the general principles of accounting over the past 4-5 years with the former Director was 'call me when you're short and I will send you money to distribute wherever you're short', which he believes is the most irresponsible way to do accounting.
 - Commissioner Christian-Bennett explained it was more of a trust factor as the Board has been burned in the past.
 - Chief Spidalieri pointed out that the Department already has the numbers and they are going to be short around the August/September timeframe in patrol, jail and dispatch.
 - Director Lair will run a report specific to General Fund personnel that will show if and where their budget is short.

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JAIL/CORRECTIONS

13 Additional Corrections Officers	\$724,841
Fringes on above Wages (PERS, Medicare, W/C)	\$124,310
Health Insurance (Average of \$13,560), Uniform Allowance (\$1,000)	\$189,280
	<hr/>
	\$1,038,431

Since construction, the Portage County Jail has never been fully opened.
What did the Portage County taxpayers pay for? A closed jail?

CURRENT STAFFING ISSUES

- (4) of the (13) Corrections Officers will be assigned to the current staffing shortage to:
 - Eliminate overtime
 - Provide added safety for our staff
 - Provide added safety and security for inmates
 - Reduce employee burn-out in the challenging and dangerous environment
 - Manpower cost to solve above issues: **\$259,607**

2021 current understaffing will incur overtime expenses in excess of \$225,000.

TO OPEN CELL BLOCK A

- (9) of the (13) Corrections Officers will be assigned to reopen Cell Block A - which has been closed for over a year and a half due to an insufficient amount of manpower. At this point, the wing has been closed due to the fact that we do not have the manpower to meet the necessary Ohio Jail Standards.
- Manpower cost to open Cell Block A: **\$718,913 (\$82/Hour x 365 Days Per Year)**

JAIL REVENUE

- Cell Block A - 36 Inmates
- Revenue: Between \$100 to \$120 per inmate/per day

Revenue: 36 x \$110 = \$3,960/day

Yearly Revenue: \$3,960 x 365 = \$1,445,400.00

PROFIT & LOSS ANALYSIS

- Total cost for employees: \$1,038,431
- Savings on overtime: \$225,000
- Jail Revenue: \$1,445,400.00

Annual Revenue (up to): \$631,969.00



DISPATCH

3 Additional Dispatchers	\$143,052
Fringes on above Wages (PERS, Medicare, W/C)	\$24,533
Health Insurance (Average of \$11,130), Uniform Allowance (\$1,000)	\$36,390
	<hr/> \$203,975

CURRENT STAFFING ISSUES

- For the last 5 years, we have had 12 Dispatchers.
- We currently have 11 and the previous budget only appropriated for 11.
- We have 4 workstations and can only fill 3 with current manpower.

2021 current understaffing will incur overtime expenses in excess of \$40,000.

DISPATCH REVENUE

- Currently Dispatching For
 - NEOMED
 - Hiram PD
 - Hiram Fire
 - Garrettsville Fire
 - Garrettsville EMS
 - Portage County Sheriff's Office

Generated Revenue Annually: Over \$90,000.00

- Future Agencies for Dispatching (Raise Additional Revenue)
 - Atwater Fire
 - Suffield Fire
 - Windham Fire
 - Charlestown Fire
 - Edinburg Fire
 - Rootstown Fire
 - Ravenna Township
 - Garrettsville Police
 - Windham Police
 - Paris Fire
 - Palmyra Fire
 - Deerfield Fire
 - Randolph Fire
 - Mantua (Currently Seeking Levy)

Projected Revenue Annually: Over \$300,000.00

PROFIT & LOSS ANALYSIS

- Total cost for employees: \$203,975
- Savings on overtime: \$40,000
- Current Revenue: \$90,000
- Potential Revenue: \$300,000

Annual Revenue (up to): \$430,000.00



DEPUTIES

6 Additional Deputies	\$340,746
Fringes on above Wages (PERS, Medicare, W/C)	\$72,409
Health Insurance (Average of \$14,460), Uniform Allowance (\$1,250)	\$94,260
	<hr/> \$507,415

CURRENT STAFFING ISSUES

- Lack of manpower to maintain public safety and handle calls for service
- Increased calls for mutual aid to other agencies
- We are burdening other agencies to handle our calls because we do not have manpower to respond.
- Increased jail population requires increased hospital visits and transports
- Increased calls for service
- Increased crime and violence; requiring multiple officers
- This creates a risk of safety to the public and the deputies responding

2021 current understaffing will incur overtime expenses in excess of \$140,000.

DEPUTY REVENUE

- (2) Deputies will be assigned to the Federal Task Force
- Salary, overtime and vehicle will be paid for by federal government
- (2) Deputies will be assigned as a School Resource Officer
- Salary and overtime will be paid for by the school
- (2) Deputies will be assigned to Jobs & Family Services
- Salary and overtime will be paid for by JFS

PROFIT & LOSS ANALYSIS

- Total cost for employees: \$507,415
- Savings on overtime: \$140,000
- Task Force Revenue (2): \$169,138
- SRO (1) / JFS (1): \$169,138

Cost for 6 Deputies After Revenue & OT Savings: \$29,139



Portage County Sheriff's Office
2021 Supplemental Budget Request

6/1/2021

J A I L	13 Additional Corrections Officers (\$47,242) + Other Pay (\$8,515)	724,841	
	Fringes on above Wages (PERS, Medicare, W/C)	124,310	
	Health Insurance (Average of \$13,560), Uniform Allowance (\$1,000)	189,280	
		<u>1,038,431</u>	
	Thirteen Pay Periods of 2021	519,216	519,216
	Corrections Officers, Corporals, Sergeants, and Lieutenant (\$3,000 x 74)	222,000	
	Fringes on above Wages (PERS, Medicare, W/C)	<u>38,073</u>	260,073
D I S P A T C H	Three Additional Dispatchers (\$42,822) + Other Pay (\$4,862)	143,052	
	Fringes on above Wages (PERS, Medicare, W/C)	24,533	
	Health Insurance (Average of \$11,130), Uniform Allowance (\$1,000)	36,390	
		<u>203,975</u>	
	Thirteen Pay Periods of 2021	101,988	101,988
	Dispatchers (\$3,000 x 12)	36,000	
	Fringes on above Wages (PERS, Medicare, W/C)	<u>6,174</u>	42,174
D E P U T I E S	Six Additional Deputies (\$52,082) + Other Pay (\$4,709)	340,746	
	Fringes on above Wages (PERS, Medicare, W/C)	72,409	
	Health Insurance (Average of \$14,460), Uniform Allowance (\$1,250)	94,260	
		<u>507,415</u>	
	Thirteen Pay Periods of 2021	253,707	253,707
	Deputies, Sergeants, Lieutenants (\$5,000 x 56)	280,000	
	Fringes on above Wages (PERS, Medicare, W/C)	<u>59,500</u>	339,500
Additional Overtime:			
	Road Deputies / Detectives (\$50,000 + PERS, Medicare, W/C)		60,625
	Jail: Regular OT and Training OT (\$35,000 + \$39,000 + PERS, Medicare, W/C)		86,691
	Dispatch (\$10,000 + PERS, Medicare, W/C)		<u>11,715</u>
	TOTAL		<u>1,675,689</u>

RESOLUTION NO. 21-0398

**RE: REQUEST FOR THE COUNTY AUDITOR TO
ADVANCE TAXES FROM THE PROCEEDS OF
THE 2020 TAX COLLECTION YEAR PURSUANT
TO SECTION 321.34 OF THE OHIO REVISED
CODE TO PORTAGE COUNTY JOB AND FAMILY
SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline to approve the following resolution:

WHEREAS, the County Auditor is hereby authorized and directed to pay to the Portage County Job and Family Services all monies now in the hands, and that may hereafter come into the hands of the County Treasurer, which are payable to the Child Welfare Levy, from the proceeds of the 2020 tax year collection, including without limitation, revenues from personal property taxes, real property taxes, and special assessments.

WHEREAS, Portage County Job and Family Services is hereby authorized and directed to furnish a copy of this Resolution to the County Auditor.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea

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RESOLUTION NO. 21-0399

**RE: TRANSFER FROM FUND 1413, WIA FUND
TO FUND 1410 PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti seconded by, Vicki A. Kline that the following resolution be adopted:

WHEREAS, the JFS WIA Fund owes the Public Assistance Fund for the WIOA RMS staff costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED,

that the following transfer of funds be made in the amount of \$65,903.19 for April 2021 adj #1 and May 2021 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1413, JFS WIA FUND

ORGCODE - 14130519

Debit Expense Account

Object: 912000 – JFS Shared

Project 3A258 \$ 5,700.90

Project 3B278 \$ 21,938.25

Project 3A259 \$ 13,620.29

Project 3B259 \$ 6,045.07

Project 3B277 \$ 4,750.39

Project 3D278 \$ 2,595.82

Project 3A225 \$ 11,252.47

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$ 65,903.19

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0400

**RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1410, PUBLIC
ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

WHEREAS, it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$30,680.59 for the month of June 2021 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 – Transfer Out \$30,680.59

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 280000 – Transfer In

Project: NONE \$30,680.59

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section

121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION No. 21-0401 - RE: BILLS APPROVED AND CERTIFIED TO THE
PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on June 3, 2021 in the total payment amount of **\$539,925.04, including late fees finance charges, interest & penalties amounting to \$6.80 for Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea

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**RESOLUTION NO. 21-0402 - RE: WIRE TRANSFER APPROVED AND
CERTIFIED TO THE PORTAGE COUNTY
AUDITOR FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on June 3, 2021 in the total payment amount as follows:

1. \$432,534.97 to Medical Mutual – Claims
2. \$72,107.91 to Medical Mutual – Admin
3. \$1,021.20 to Medical Mutual – Flex Admin
4. \$4,502.00 to Medical Mutual – Flex Claims

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, June 4, 2021	\$ 432,534.97
Wire Transfer on Friday, June 4, 2021	\$ 72,107.91
Wire Transfer on Friday, June 4, 2021	\$ 1,021.20
Wire Transfer on Friday, June 4, 2021	\$ 4,502.00

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0403 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

6/03/21		105,122.48
6/03/21		27,670.20
6/03/21		8,780.74
6/03/21		2,975.00
6/03/21		3,024.00
6/03/21		210.00
Total		\$147,782.42

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0404 - RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed are properly certified by the County Auditor in the amount of **\$151,070.70** dated **June 3, 2021** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0405 - RE: AMENDMENT TO THE GENERAL FUND
2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0802 ADOPTED
DECEMBER 17, 2020**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- RESOLVED,** that it has become necessary to amend the General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

0001	General Fund				<u>Increase</u>	<u>Decrease</u>
0012	Internal Services					
00124	Contractual Services				\$ 70,000	\$ -
Total:					\$ 70,000	\$ -
0056	Probate Court					
05605	Materials and Supplies				\$ 6,522	
Total:					\$ 6,522	
0550	Domestic Relations Court					
05503	Personal Services				\$ 26,276	
Total:					\$ 26,276	
0550	Domestic Relations Court					
05504	Contractual Service				\$ 7,550	
05505	Materials and Supplies					\$ 7,550
Total:					\$ 7,550	\$ 7,550
0570	Juvenile Court					
05705	Materials and Supplies				\$ 3,665	
Total:					\$ 3,665	\$ -
Total:					\$ 114,013	\$ 7,550

; and be it further

RESOLVED,
purposes

that the notes of explanation in this resolution are for informational

expenditures

only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all

that are lawful under the approved appropriation; and be it further

RESOLVED,

that a certified copy of this resolution be filed with the County Auditor, and be It further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all

deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0406 - RE: AMENDMENT TO THE NON GENERAL FUND

*NO AMENDMENT TO THE NON GENERAL FUND THIS DATE RESOLUTION FOR
NUMBERING PURPOSES ONLY*

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**RESOLUTION NO. 21-0407 - RE: APPROVE PLANS AND SPECIFICATIONS
AND SET DATE FOR ACCEPTING BIDS
FOR THE RESURFACING OF HARTVILLE
ROAD (CH 69, SECTIONS G-H), FROM
RANDOLPH ROAD TO STATE ROUTE 44 IN
RANDOLPH AND ROOTSTOWN
TOWNSHIPS, PORTAGE COUNTY.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Engineer has determined it necessary to resurface Hartville Road (CH 69, Sections G-H), from Randolph Road to State Route 44 in Randolph and Rootstown Townships, and

WHEREAS, plans and specifications for this project have now been completed and are on file with the Portage County Commissioners and the Portage County Engineer; now therefore be it

RESOLVED, that plans and specifications, as submitted, are approved for furnishing all labor, materials and equipment necessary for the resurfacing of Hartville Road (CH 69, Sections G-H), from Randolph Road to State Route 44 in Randolph and Rootstown Townships, and be it further

RESOLVED, that sealed bids will be accepted by the Portage County Director of Internal Services, 1st Floor, Room 114, Portage County Administration

Building, 449 South Meridian Street, Rootstown, Ohio 44266 until **2:30 P.M.**, Local Time, **June 30, 2021**; and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **June 11, 2021** and **June 18, 2021** and a copy thereof be posted on the Official Bulletin Board of the Board of Portage County Commissioners forthwith, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0408 - RE: AUTHORIZING THE PREPARATION OF
PLANS, SPECIFICATIONS AND ESTIMATE
OF COST FOR PROJECT NO. AT-1 (20-160),
ATWATER WASTEWATER TREATMENT
PLANT (WWTP) CLARIFIER
IMPROVEMENTS, IN THE PORTAGE
COUNTY REGIONAL SEWER DISTRICT,
ATWATER TOWNSHIP.**

It was moved by Anthony J. Badalamenti, and seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and

WHEREAS, it has become necessary for the Portage County Water Resources Department to request authorization to prepare plans, specifications and estimate of cost for the Project No. AT-(20-160), Atwater WWTP Clarifier Improvements, hereinafter referred to as the "PROJECT"; and

WHEREAS, the PROJECT is necessary for the Atwater WWTP to meet the Ohio Environmental Protection Agency (OEPA) requirement to maintain two

clarifiers for wastewater treatment allowing operations to continue with the first clarifier while maintenance may be performed on the second clarifier; and

WHEREAS, the backup clarifier has been out of service since 2014 and therefore no backup clarifier is now available; and

WHEREAS, the PROJECT is essential to maintaining and operating the wastewater system; and

WHEREAS, the PROJECT is consistent with the amended general plan of Portage County Sewer District; now therefore be it

RESOLVED, by the Board of Commissioners of Portage County, Ohio:

Section 1. That said authorization to prepare plans, specifications and estimate of cost for said PROJECT is hereby given.

Section 2. That the Clerk of this Board is hereby directed to certify a copy of this Resolution to the Department of Budget and Financial Management within 15 days after its passage.

Section 3. That it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 20-0409 - RE: DECLARE OBSOLETE AND AUTHORIZE
THE SALE OF MISCELLANEOUS COUNTY
OWNED FURNITURE, EQUIPMENT AND
MATERIALS.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline, that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners has miscellaneous furniture, equipment and materials that are obsolete and unfit for the use for which it was initially acquired; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners has determined that the miscellaneous furniture, equipment and materials collected are obsolete and unfit for the use for which it was initially acquired, and be it further
- RESOLVED,** that said equipment will be sold via a **LIVE BID ONLINE AUCTION** at Edinburg Auction Sales, www.edinburgauction.com, as prescribed by Section 307.12 of the Ohio Revised Code, for cash to the highest bidder; and be it further,
- RESOLVED,** that Notice of Public Auction shall be posted in the office of the Portage County Auditor, the offices of the Portage County Commissioners and in the office of Portage County Internal Services. Further Notice of Public Auction shall be published in the Record Courier on Friday, June 11, 2021.

Date of Auction: Tuesday, June 29th, 2021

Time of Auction: 12:00 p.m., E.S.T.

Location: Portage County Motor Pool, 3480 St. Rt. 59,
Ravenna OH

Preview Day: Friday, June 25th, 2021 from 9:00 am – 12:00 noon

Live Bidding to Take Place at: www.edinburgauction.com

Interested parties are encouraged to contact Edinburg Auction Sales, Inc. prior to the date of the auction for more information on viewing or participating in the live bidding on these items. The equipment can also be viewed online at www.edinburgauction.com

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor and the Portage County Director of Internal Services; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0410 - RE: APPLYING FOR AND ACCEPT THE GRANT
AWARD FROM THE SUPREME COURT OF
OHIO ON BEHALF OF THE PORTAGE
COUNTY COMMON PLEAS COURT,
JUVENILE/PROBATE DIVISION.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Common Pleas Courts, Probate and Juvenile Division applied for and received a \$10,186.46 grant from the Supreme Court of Ohio to facilitate electronic imaging including document scanner and bar code readers; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby authorize the application and the acceptance of the \$10,186.46 grant awarded by the Supreme Court of Ohio, with no local match, and a term of twelve months beginning June 1, 2021 through May 31, 2022; and be it further
- RESOLVED,** that the Board of Commissioners authorizes Judge Patricia Smith to sign any and all documents pertaining to the submission of this grant; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0411**- RE: RESOLUTION OF NECESSITY FOR
PLACING AN ADDITIONAL ONE (1.0) MILL
LEVY FOR THE BENEFIT OF THE
PORTAGE COUNTY DISTRICT LIBRARY
FOR CURRENT EXPENSES PURSUANT TO
SECTION 5705.23 OF THE OHIO REVISED
CODE.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Board of Trustees of the Portage County District Library, by resolution, requests the Portage County Board of Commissioners to certify to the Board of Elections a one (1.0) mill levy in excess of the ten (10) mill limitation to provide for the current expenses of the Portage County District Library pursuant to R.C. 5705.23 and R.C. 5705.19 (D) for a period of ten (10) years, commencing with a levy on the tax list and duplicate for the year 2021 to be first distributed to the Board of Trustees of the Portage County District Library in calendar year 2022; and

WHEREAS, the Portage County Board of Commissioners hereby finds that the Board of Trustees of the Portage County District Library has determined that the amount of taxes which may be raised within the ten (10) mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the Portage County District Library; now therefore be it resolved

RESOLVED, by the Board of Commissioners of Portage County pursuant to 5705.19(D), 5705.23 and 5705.25 of the Ohio Revised Code that it is necessary to levy an additional one (1) mill, to constitute a tax in excess of the ten mill limitation for the benefit of Portage County and the Portage District Library at a rate of 1 mill and for the following purpose:

For current expenses of the public library

RESOLVED, that the additional tax shall be placed upon the tax list for the tax years 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, if a majority of the electors voting thereon vote in its favor, and be it further,

RESOLVED, that the question of such tax levy shall be submitted at the November 2, 2021 election to the electors situated in the area comprising the Portage County District Library in its entirety; and be it further,

RESOLVED, that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the transfer in the amount of \$91,640 be made as follows:

\$91,640

\$14,998

0789

ORGCODE: 10105022 280000

\$76,642

;and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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JOURNAL ENTRIES

June 3, 2021

- JOURNAL ENTRY:** The Board of Commissioners authorized the full time hire of Emily Bottinelli as a Social Service Worker 3 – Group Home, replacing the position previously held by Diamond Carroll, for Portage County Job & Family Services. Anticipated start date is June 9, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: **Commissioner Badalamenti**

Seconded: **Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

- JOURNAL ENTRY:** The Board of Commissioners approved the May 2021 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: **Commissioner Badalamenti**

Seconded: **Commissioner Kline**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. **JOURNAL ENTRY:** The Board of Commissioners acknowledged receipt of the May 25, 2021 Amended Certificate of Estimated Resources for the year beginning January 1, 2021 as submitted by the Portage County Budget Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

4. **JOURNAL ENTRY:** The Board of Commissioners acknowledged receipt of the May 21, 2021 Certificate of County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2021, as presented by the Portage County Auditor.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. **JOURNAL ENTRY:** The Board of Commissioners acknowledged receipt of the June 1, 2021 Certificate of County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2021, as presented by the Portage County Auditor.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

6. **JOURNAL ENTRY:** In accordance with the Ohio Department of Health Director's Second Amended Order For Social Distancing, Facial Coverings, and Non-Congregating having expired on June 2, 2021 at 12:01 a.m. and the Ohio Department of Health Director's Order Rescinding Various Orders also effective at 12:01 a.m. on June 2, 2021, and pursuant with the Governor's actions, the Portage County Board of Commissioners hereby rescinds any and all of this Board's previously adopted requirements concerning social distancing, facial coverings, and non-congregating for persons entering the Portage County Administration Building and all other county buildings under the control of the Board of Commissioners. Elected officials whose office departments are within county buildings may proceed according to the elected official's sound discretion as he or she deems appropriate within

their respective departments and in light of the Governor's actions and the respective rescissions of the Ohio Department of Health Director's Orders.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

Motion Carries

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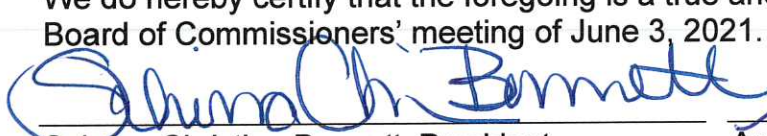
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Motion by Commissioner Christian-Bennett, seconded by Commissioner Badalamenti that the Board adjourn the Meeting of **June 3, 2021 at 12:04 PM.**

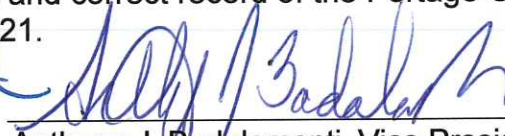
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of June 3, 2021.



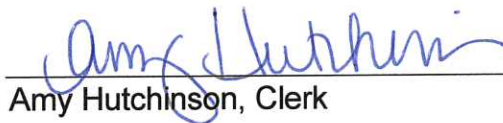
Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk