



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, May 13, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Attending: Marion Yeagler, Barb Tittle, Brian Ames, Terrence Mott, Bruce Smith and Diane Smith

Recess: 9:00 AM into Solid Waste Management District Meeting
Reconvened: 9:02 AM

WATER RESOURCES

Present: Interim Director John Vence

Resolutions:

1. The Board of Commissioners agrees to amend Resolution No. 21-0314 dated May 6, 2021 to renew a sanitary sewer and water main easement in the Franklin Township, Portage County, originally granted to Portage County by the State of Ohio as recorded in the Portage County official record Volume 787, Page 462./Resolution No. 21-0337
 - The hard copies of the easements had a date change as to when the project begins and the resolution needs to be changed to reflect the project will begin a month later.

Journal Entry:

1. **JOURNAL ENTRY:** The Board of Commissioners authorized the Portage County Water Resources Department to prepare and submit a letter of intent to participate with the Village of Mantua for the Franklin Street Roadway and Storm Water Improvement Project for the Ohio Public Work Commission pre-application.
Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

9:04 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Interim Director John Vence and Human Resources Director Janet Kovick. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:15 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

After exiting executive session, the Board took no action.

9:15 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Interim Director John Vence and Human Resources Director Janet Kovick. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:34 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

After exiting executive session, the Board took no action.

INTERNAL SERVICES

Present: Director JoAnn Townend

Resolutions:

1. The Board of Commissioners authorizes the execution of an agreement between the Portage County Board of Commissioners and the Portage County Combined General Health District for the purpose of cooperation and coordination as it relates to the execution of responsibilities of the Portage County Storm Water District./Resolution No. 21-0338
2. The Board of Commissioners authorizes the execution of an agreement between the Portage County Board of Commissioners and the Portage County Soil and Water Conservation District for the purpose of cooperation and coordination as it relates to the execution of responsibilities of the Portage County Storm Water District./Resolution No. 21-0339

3. The Board of Commissioners accepts the proposal from John Wackerly Inspection, LLC for providing professional services for the Portage County 2021 Annual Bridge Inspection Program./Resolution No. 21-0340
4. The Board of Commissioners accepts the proposal from Consor Engineers, LLC for providing professional services for the Portage County 2021 Underwater Bridge Inspection Program./Resolution No. 21-0341
5. The Board of Commissioners approves the revised Prevention, Retention, and Contingency Plan, effective April 29, 2021, for the Portage County Job & Family Services./Resolution No. 21-0342
6. The Board of Commissioners approves the specifications and set the proposal date for copier equipment for the Portage County Department of Job & Family Services./Resolution No. 21-0343
7. The Board of Commissioners agrees to enter into an agreement between the Board of Commissioners on behalf of the Portage County Job & Family Services and Family & Community Services, Inc. for Transitional Recovery House Case Management Services./Resolution No. 21-0344
8. The Board of Commissioners agrees to enter into an externship site agreement between the Board of Commissioners on behalf of the Portage County Dog Warden and Northcoast Medical Training Academy./Resolution No. 21-0345

9:39 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the compensation of a public employee. Also present: Shannon Kautzman and Internal Services Director JoAnn Townend. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

10:15 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

After exiting executive session, the Board took no action.

DEPARTMENT OF BUDGET & FINANCE

Present: Interim Director David Lair

Resolutions:

1. The Board of Commissioners agrees to approve the Thursday, May 13, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0346
2. The Board of Commissioners agrees to approve the Thursday, May 13, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. /Resolution No. 21-0347
3. The Board of Commissioners agrees to approve the Thursday, May 13, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. /Resolution No. 21-0348
4. The Board of Commissioners agrees to approve the Thursday, May 13, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management. /Resolution No. 21-0349
5. The Board of Commissioners agrees to amend the General Fund 2021 Annual Appropriation Resolution No. 20-0802, adopted December 17, 2020. /Resolution No. 21-0350
6. The Board of Commissioners agrees to amend the Non General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020./N/A
7. The Board of Commissioners accepts the grant award from the Ohio Department of Natural Resources Division of Watercraft Marine Patrol Assistance Grant Program for the Portage County Sheriff./21-0352
8. The Board of Commissioners accepts the Ohio Department of Justice Program, Violence Against Women Grant (VAWA), Domestic Violence Intervention Project Number 2020-WF-VA2-8222 and 2019-WF-VA2-8222A for grant year 2021./21-0353
9. The Board of Commissioners to the cash advance from Fund 0001, General Fund to Fund 1251, CDBG County Formula for the Haven./21-0354

Journal Entries:

1. **JOURNAL ENTRY:** The Board of Commissioners approved the April 2021 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

10:19 AM In accordance with the Ohio Revised Code 121.22(G)(3), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Also Present: Attorney Chris Meduri, Human Resources Director Janet Kovick, Procurement, Contract & Risk Manager Michelle Crombie, and Kathleen Minahan, Mazanec, Raskin & Ryder. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

10:37 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

Recess: 10:38 AM

Reconvened: 11:00 AM

11:00 AM PUBLIC COMMENT

1. Terrence Mott

Mr. Mott met with the Board to discuss economic development.

MISCELLANEOUS ITEMS

The Board of Commissioners approves the May 6, 2021 regular meeting minutes and the Portage County Subdivision Regulations Amendments Public Hearing and the Special Meeting of May 11, 2021.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

Human Resources**Journal Entries:**

1. **JOURNAL ENTRY:** The Board of Commissioners authorized a wage increase for Non-Bargaining Unit employees for Portage County Job & Family Services, effective June 28, 2021.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners accepted the retirement of Gary McFarland, Wastewater Treatment Plant Operator III, for Portage County Water Resources, effective July 30, 2021.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

3. **JOURNAL ENTRY:** The Board of Commissioners authorized the seven-day internal posting of the full time Wastewater Treatment Plant Operator, replacing Gary McFarland for Portage County Water Resources with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
 All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Yea;
Motion Carries

Commissioners

Journal Entries:

1. **JOURNAL ENTRY:** The Board of Commissioners acknowledged receipt of the May 4, 2021 and May 7, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2021, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners signed the Satisfaction of Mortgage form for Julie Gabella of 6654 Cherry Lane, Kent, OH 44240 to secure payment of \$3,500.00. The original document will be recorded by Neighborhood Development Services, Inc.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

11:09 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider employment of a public employee. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

11:30 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

After exiting executive session, the Board took no action.

JOURNAL ENTRY: The Board of Commissioners authorizes the full time hire of Joseph Harris as the Department of Budget and Financial Management Director replacing the position previously held by Todd Bragg. The Board of Commissioners further authorizes and grants two weeks paid administrative leave to Mr. Harris upon his employment with the County to be used within the first year of employment, with an anticipated start date of June 1, 2021. The Board of Commissioners agrees this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Commissioner Christian-Bennett, Yea;

Motion Carries

RESOLUTION NO. 21-0337

RE: AMEND RESOLUTION 21-0314 DATED MAY 6, 2021 TO RENEW A SANITARY SEWER AND WATER MAIN EASEMENT IN FRANKLIN TOWNSHIP, PORTAGE COUNTY, ORIGINALLY GRANTED TO PORTAGE COUNTY BY STATE OF OHIO AS RECORDED IN THE PORTAGE COUNTY OFFICIAL RECORD VOLUME 787, PAGE 462.

It was moved by Anthony J. Badalamenti, and seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, This Agreement shall be made and entered into by and between the State of Ohio, acting by and through the Department of Administrative Services, General Services Division, Office of Real Estate and Planning, 4200 Surface Road, Columbus, Ohio 43228-1395, the Grantor (hereinafter referred to as "State"), for and on behalf of the Kent State University (hereinafter referred to as "Agency"), and Portage County, Ohio, a governmental entity, duly formed and existing under the laws of the State of Ohio (hereinafter referred to as "Grantee"), <residing/having> its principal place of business located at 449 South Meridian Street, P.O. Box 1217, Ravenna, Ohio 44266-1217; and

WHEREAS, State is the owner, in fee simple, of the land described in Exhibit "A" attached hereto and made a part hereof and more particularly depicted in Exhibit "B" attached hereto and made a part hereof (hereinafter referred to as "Easement Area"). Further reference is made to DAS File No. 5472 on file with the State; and

WHEREAS, Portage County, the Grantee, desires to obtain from State an easement in order to permit the installation, construction, reconstruction, use, operation, maintenance, repair, replacement, removal, servicing and improvement of a certain sanitary sewer and water line improvement upon the Easement Area; and

WHEREAS, Agency requested the State prepare this Agreement; and

WHEREAS, It was noticed on May 7, 2021 that the start and expiration date was revised. The term of this Agreement shall be for twenty-five (25) years, commencing on June 1, 2021 and expiring on May 31, 2046, not the previously planned and stated May 1, 2021 and April 30, 2046 dates; and

WHEREAS, Grantee shall pay to Agency the total sum of One 00/100 Dollar (\$1.00) in consideration of State's granting an easement. Grantee shall tender such payment payable to the "Treasurer, State of Ohio" to Agency upon delivery to Grantee of a fully executed counterpart of this Agreement; and

WHEREAS, the Portage County Department of Water Resources has reviewed the easement, has determined that it is necessary to retain the entirety of the sewer easement to maintain the existing sanitary sewer and water main utilities; and

WHEREAS, Portage County, the Grantee, shall present for recording a fully executed Agreement to County where the Easement Area is located. As proof of recording, Grantee shall promptly return a copy of the recorded Agreement to the State, the Grantor; now therefore be it

RESOLVED, the commencing and expiring dates of May 1, 2021 and April 30, 2046 shall be replaced with June 1, 2021 and May 31, 2046 dates within Resolution 21-0314 dated May 6, 2021; and be it further

RESOLVED, that the funds be made available from the Portage County Regional Sewer District Fund 5200 for the granting of the easement to Portage County; and be it further

RESOLVED, that this BOARD hereby determines that it is necessary to retain the entirety of the sanitary sewer and water main easement, as recorded in Official Record Volume 787, Page 462 of Portage County Records, situated in Franklin Township, County of Portage, and State of Ohio; and be it further

RESOLVED, that, for good and valuable consideration and the recitals herein made, this BOARD approves the renewal agreement of this easement situated in Franklin Township, County of Portage, and State of Ohio, recorded in the Portage County official record volume 787, page 462, and known as bounded and described in Exhibit A, attached hereto and made a part hereof, and depicted in Exhibit B, attached hereto and made a part hereof; and be it further

RESOLVED, at its expense and within thirty (30) days of its receipt, Grantee shall present for recording a fully executed Agreement in accordance with Chapter 5301 of the Ohio Revised Code in the office of the County where the Easement Area is located. As proof of recording, Grantee shall promptly return a copy of the recorded Agreement to the State; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 21-0338 - RE: AUTHORIZE EXECUTION OF AN AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND THE PORTAGE COUNTY COMBINED GENERAL HEALTH DISTRICT FOR THE PURPOSE OF COOPERATION AND COORDINATION AS IT RELATES TO THE EXECUTION OF RESPONSIBILITIES OF THE PORTAGE COUNTY STORM WATER DISTRICT

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Board of Commissioners intends to engage the Portage County Combined General Health District to perform certain monitoring, investigating, inspection and testing services required by Portage County's Ohio Environmental Protection Agency (OPEA) National Pollution Discharge Elimination System (NPDES) Phase II permit at a cost not to exceed \$350,000.00 for the period of January 1, 2021 through December 31, 2021; now therefore be it

RESOLVED, that the Portage County Board of Commissioners hereby authorize the execution of an agreement with the Portage County Combined General Health District for the purpose of cooperation and coordination as it relates to the execution of the responsibilities of the Portage County Storm Water District; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that

resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 21-0339 - RE: AUTHORIZE EXECUTION OF AN AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND THE PORTAGE COUNTY SOIL AND WATER CONSERVATION DISTRICT FOR THE PURPOSE OF COOPERATION AND COORDINATION AS IT RELATES TO THE EXECUTION OF RESPONSIBILITIES OF THE PORTAGE COUNTY STORM WATER DISTRICT

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Board of Commissioners intends to engage the Portage County Soil and Water Conservation District to perform certain monitoring, investigating, inspection and testing services required by Portage County's Ohio Environmental Protection Agency (OPEA) National Pollution Discharge Elimination System (NPDES) Phase II permit at a cost not to exceed \$414,886.00 for the period of January 1, 2021 through December 31, 2021; now therefore be it

RESOLVED, that the Portage County Board of Commissioners hereby authorize the execution of an agreement with the Portage County Soil and Water Conservation District for the purpose of cooperation and coordination as it relates to the execution of the responsibilities of the Portage County Storm Water District; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 21-0340

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RE: **ACCEPT PROPOSAL FROM JOHN WACKERLY INSPECTION, LLC FOR PROVIDING PROFESSIONAL SERVICES FOR THE PORTAGE COUNTY 2021 ANNUAL BRIDGE INSPECTION PROGRAM.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Engineer received a proposal from John Wackerly Inspection, LLC to perform bridge inspections on the County's 164 bridges; and

WHEREAS, it is the recommendation of the Portage County Engineer that the proposal of John Wackerly Inspection, LLC be accepted to perform said bridge inspections; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby accept the proposal of John Wackerly Inspection, LLC, 6270 Legends Court, Westerville, OH 43082, to perform bridge inspections on the County's 164 bridges at a cost of \$13,940.00, and be it further

RESOLVED, that a purchase order will be created, in the amount of \$13,940.00, to cover the cost of said inspections (\$85.00 per bridge x 164 bridges); and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION No. 21-0341

RE: **ACCEPT PROPOSAL FROM CONSOR ENGINEERS, LLC FOR PROVIDING PROFESSIONAL SERVICES FOR THE PORTAGE COUNTY 2021 UNDERWATER BRIDGE INSPECTION PROGRAM.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Engineer received a proposal from CONSOR Engineers, LLC to perform underwater bridge inspections on two (2) of the County's bridges which require underwater inspection; Rock Spring Road Bridge #37 and Newton Falls Road Bridge #126; and

WHEREAS, it is the recommendation of the Portage County Engineer that the proposal of CONSOR Engineers, LLC be accepted to perform said bridge inspections; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby accept the proposal of CONSOR Engineers, LLC, 200 Old Pond Road, Suite 108, Bridgeville, PA 15017, to perform bridge inspections on said two bridges at a cost of \$14,750.00, and be it further

RESOLVED, that a purchase order will be created, in the amount of \$14,750.00, to cover the cost of said inspections; and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0342 - RE: APPROVE THE REVISED PREVENTION, RETENTION AND CONTINGENCY PLAN, EFFECTIVE APRIL 29, 2021 FOR PORTAGE COUNTY JOB AND FAMILY SERVICES.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Chapter 5108 of the Ohio Revised Code and rules issued under the chapter require that Job & Family Services adopt a written statement of policies governing the prevention, retention, and contingency (PRC) program for Portage County; and,

- WHEREAS,** there have been thirty-two (32) revisions since the inception of the PRC Plan with the last revision approved via Journal Entry on September 3, 2020 with an effective date of July 1, 2020; and
- WHEREAS,** the Director of Portage County Job & Family Services presented the Board of Commissioners with the revised Prevention, Retention and Contingency Plan for Portage County Job & Family Services, Division of Family Employment & Support Services, advising the Board of Commissioners that the PRC Plan was revised in accordance with Chapter 5108 of the Ohio Revised and reviewed by the County Community Planning Committee; and,
- WHEREAS,** the Portage County Prosecutor's Office reviewed the revised PRC Plan and advised that the proposed changes are consistent with the requirements of the applicable statutes and related regulations; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby certify that Portage County Job & Family Services complied with Chapter 5108 of the Ohio Revised Code in adopting the statement of policies and agrees to adopt this second revision of the Prevention, Retention and Contingency (PRC) Plan in its entirety per state guidance, as presented by the Director of Portage County Job and Family Services, effective April 29, 2021; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0343

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**RE: APPROVE SPECIFICATIONS AND SET THE
PROPOSAL DATE FOR COPIER EQUIPMENT
FOR THE PORTAGE COUNTY DEPARTMENT
OF JOB & FAMILY SERVICES**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- RESOLVED,** that the specifications for receiving proposals for copier equipment for the Portage County Department of Job & Family Services be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor - room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m. on June 30, 2021; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on May 19, 2021 and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0344 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE BOARD OF COMMISSIONERS ON
BEHALF OF PORTAGE COUNTY JOB &
FAMILY SERVICES AND FAMILY &
COMMUNITY SERVICES, INC. FOR
TRANSITIONAL RECOVERY HOUSE CASE
MANAGEMENT SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Portage County Job & Family Services is in need of Transitional Recovery House Case Management Services to benefit individuals who have or recently have had involvement with the PCJFS Children Services Division; and

WHEREAS, Family & Community Services, Inc. is willing and able to provide these services; and

WHEREAS, the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Family & Community Services, Inc.; now therefore be it

- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Suite 221, Ravenna, Ohio 44266, for the period July 1, 2021 through June 30, 2022; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Fifty-seven thousand and 00/100 dollars (\$57,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Service fund 1415; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0345 - RE: ENTER INTO AN EXTERNSHIP SITE
AGREEMENT BETWEEN THE BOARD OF
COMMISSIONERS ON BEHALF OF THE
PORTAGE COUNTY DOG WARDEN AND
NORTHCOAST MEDICAL TRAINING
ACADEMY.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Northcoast Medical Training Academy (NCMTA) offers an educational program for Veterinary Assistant students and requires the participation of and externship site (Portage County Dog Warden) to provide an outside learning experience to veterinary assistant students; and

WHEREAS, the Portage County Dog Warden operates a facility with the capacity to provide a supervised learning experience for approved students enrolled in the Northcoast Medical Training Academy; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an externship site agreement between the Board on behalf of the Portage County Dog Warden and Northcoast Medical Training to participate in an outside learning experience to veterinary assistant students; and be it further

RESOLVED, as there is no monetary consideration passing between the parties, consideration shall be the mutual benefit derived by the Parties from the delivery of educational services to future veterinary professionals within Portage County, Ohio; and be if further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0346 - RE: BILLS APPROVED AND CERTIFIED TO THE
PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on May 13, 2021 in the total payment amount of **\$908,200.90, including late fees finance charges, interest & penalties**

amounting to \$8.82 for Funds 0001-8299 as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0347 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on May 13, 2021 in the total payment amount as follows:

1. \$97,458.08 to Medical Mutual - Claims
2. \$7,603.39 to Medical Mutual Flex Claims; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, May 14, 2021 \$ 97,458.08
Wire Transfer on Friday, May 14, 2021 \$ 7,603.39
and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0348 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

05/13/21	371	\$7,639.66
Total		\$7,639.66

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0349 - RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS, a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed are properly certified by the County Auditor in the amount of **\$370,429.18** dated **May 13, 2021** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0350 - RE: AMENDMENT TO THE GENERAL FUND
2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0802 ADOPTED
DECEMBER 17, 2020**

It was moved by Anthony Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

						<u>Increase</u>	<u>Decrease</u>
0001	General Fund						
07006	Sheriff - Capital Outlay					\$ 26,400	\$ -
Total:						\$ 26,400	\$ -

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0351**- RE: AMENDMENTS TO THE NON GENERAL
FUND ANNUAL APPROPRIATION**

NO NON GENERAL FUND APPROPRIATIONS THIS DATE RESOLUTION FOR NUMBERING
PURPOSES ONLY

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RESOLUTION NO. 21-0352**- RE: ACCEPT THE GRANT AWARD FROM THE
OHIO DEPARTMENT OF NATURAL
RESOURCES DIVISION OF WATERCRAFT
MARINE PATROL ASSISTANCE GRANT
PROGRAM FOR THE PORTAGE COUNTY
SHERIFF.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following
resolution be adopted:

WHEREAS, Section 1547.67 of the Ohio Revised Code establishes a grant-in-aid program for
financial assistance to political subdivisions engaged in recreational boating law
enforcement; and

WHEREAS, the Portage County Board of Commissioners strongly supports the concept of
recreational boating law enforcement to monitor area lakes; and

WHEREAS, on December 10, 2020, the Board of Commissioners adopted Resolution No. 20-
0769 authorizing the FY 2021 Ohio Department of Natural Resources Division of
Watercraft Marine Patrol Assistance Grant Application for the grant period
January 1, 2021 to December 31, 2021 for assistance of \$22,710.00 from the
Waterways Safety Fund. The necessary General Fund Local Match
Appropriation requested was \$7,570.00 for a total grant award of \$30,280.00. A
contractual service agreement is dependent upon approval of this grant
application. Continuation of the program after fiscal 2021 is dependent upon
receipt of future State funding; and

WHEREAS, the Ohio Department of Natural Resources has awarded the Portage County
Sheriff's Department Twenty Two Thousand Seven Hundred Ten Dollars and No
Cents, (\$22,710.00), with a local match obligation of Seven Thousand Five
Hundred Seventy Dollars and No Cents (\$7,570.00); from the General Fund, and

WHEREAS, the Portage County Sheriff began the Watercraft Marine Patrol Program utilizing
deputies that were already employed by Portage County. The Commissioners note

that this Portage County program will not replace the State of Ohio responsibility for law enforcement on Portage County lakes; now therefore be it

RESOLVED, that the Board of Commissioners accepts the Ohio Department of Natural Resources Division of Watercraft Marine Patrol Assistance Grant Award for January 1, 2021 - December 31, 2021 for \$22,710.00 from the Waterways Safety Fund on behalf of the Portage County Sheriff; and be it further

RESOLVED, that the necessary local match of \$7,570.00 will come from the County General Fund for a total grant award of \$30,280.00. Continuation of the program after Fiscal Year 2021 is dependent upon the receipt of future State funding; and be it further

RESOLVED, that the Board of Commissioners authorizes the President or Vice-President of the Board Commissioners to sign the award documents; and be it further

RESOLVED, that a copy of this resolution will be filed with the Portage County Auditor's Office, Portage County Department of Budget & Financial Management and the Portage County Sheriff's Department; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote was as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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RESOLUTION NO. 21-0353 - RE: ACCEPT THE OHIO DEPARTMENT OF JUSTICE PROGRAM, VIOLENCE AGAINST WOMEN GRANT (VAWA), DOMESTIC VIOLENCE INTERVENTION PROJECT NUMBER 2020-WF-VA2-8222 and 2019-WF-VA2-8222A FOR GRANT YEAR 2021.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** at the request of Family & Community Services, Inc. the Board of Commissioners adopted Resolution No. authorizing the re-submittal of a grant application under the subgrant number 2020-WF-VA2-8222 and 2019-WF-VA2-8222A; now therefore be it
- RESOLVED,** that the Board of Commissioners accepts the United States Department of Justice Office of Criminal Justice Services (OCJS) Violence Against Women Act (VAWA) for the Domestic Violence Intervention Project grant on behalf of the Portage County Prosecutor's Office, implementing agency for the grant; and be it further
- RESOLVED,** that the Board of Commissioners notes that the grant is effective January 1, 2021 through December 31, 2021 with an Office of Criminal Justice Services total grant award amount **of Fifty-Nine Thousand Nine-Hundred Ninety-Nine Dollars and Eight cents (\$59,999.08) with a required General Fund cash match of Nineteen Thousand Nine Hundred Ninety-Nine Dollars and Seventy-Five cents (\$19,999.75) for a Total Budget of Seventy-Nine Thousand and Nine Hundred Ninety-Eight Dollars and Eighty-Three cents (\$79,998.83);** and be it further
- RESOLVED,** that a transfer from the General Fund in the amount of **not to exceed \$59,750.00** to cover additional program costs will be utilized for this program; and be it further
- RESOLVED,** that a copy of this resolution will be filed with the Portage County Department of Budget & Financial Management, the Portage County Auditor and the Portage County Prosecutor's Office; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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**RESOLUTION NO. 21-0354 - RE: CASH ADVANCE FROM FUND 0001,
GENERAL FUND TO FUND 1251, CDBG
COUNTY FORMULA**

It was moved by, Anthony Badalamenti seconded by Vicki Kline, that the following resolution be adopted:

WHEREAS, Fund 1251, CDBG County Formula is in need of interim cash until uncollected revenues are received; now therefore be it

RESOLVED, that the following cash advance be made in the amount of \$250,000.00 as recommended by the Director of Budget & Financial Management:

FROM:

FUND 0001, GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 920000 – Advance Out \$250,000.00

TO:

FUND 1251, CDBG COUNTY FORMULA

ORGCODE - 12510812

Credit Revenue Account

Revenue Source: 290000 – Advance In \$250,000.00

and be it further

RESOLVED, that the cash advance will be repaid to the General Fund when revenue is collected, and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, Portage County Common Pleas Court and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

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JOURNAL ENTRIES

May 13, 2021

1. JOURNAL ENTRY: The Board of Commissioners authorized the Portage County Water Resources Department to prepare and submit a letter of intent to participate with the Village of Mantua for the Franklin Street Roadway and Storm Water Improvement Project for the Ohio Public Work Commission pre-application.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
2. JOURNAL ENTRY: The Board of Commissioners approved the April 2021 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
3. JOURNAL ENTRY: The Board of Commissioners authorized a wage increase for Non-Bargaining Unit employees for Portage County Job & Family Services, effective June 28, 2021.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
4. JOURNAL ENTRY: The Board of Commissioners accepted the retirement of Gary McFarland, Wastewater Treatment Plant Operator III, for Portage County Water Resources, effective July 30, 2021.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

5. JOURNAL ENTRY: The Board of Commissioners authorized the seven-day internal posting of the full time Wastewater Treatment Plant Operator, replacing Gary McFarland for Portage County Water Resources with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

6. JOURNAL ENTRY: The Board of Commissioners acknowledged receipt of the May 4, 2021 and May 7, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2021, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

7. JOURNAL ENTRY: The Board of Commissioners signed the Satisfaction of Mortgage form for Julie Gabella of 6654 Cherry Lane, Kent, OH 44240 to secure payment of \$3,500.00. The original document will be recorded by Neighborhood Development Services, Inc.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

8. JOURNAL ENTRY: The Board of Commissioners authorizes the full time hire of Joseph Harris as the Department of Budget and Financial Management Director replacing the position previously held by Todd Bragg. The Board of Commissioners further authorizes and grants two weeks paid administrative leave to Mr. Harris upon his employment with the County to be used within the first year of employment, with an anticipated start date of June 1, 2021. The Board of Commissioners agrees this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

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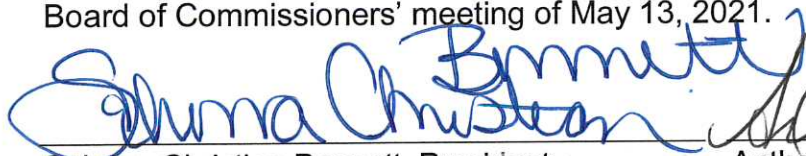
The Board agreed to meet on Tuesday, May 18, 2021 to review the applicants for County Administrator and Administrative Assistant at 9:00 AM.

Motion: by Commissioner Christian-Bennett, seconded by Commissioner Badalamenti that the Board adjourn the Meeting of May 13, 2021 at 11:36 AM.

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of May 13, 2021.



Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk