



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, April 22, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending: Barb Tittle, Brian Ames, Ed Basta, and Diane Smith

Recess: 9:01 AM into Solid Waste Management District Meeting
Reconvened: 9:22 AM

JOB & FAMILY SERVICES

Present: Director Kellijo Jeffries, Sue Brannon, Budget & Finance Administrator Job and Family Services and Susan Lynn, Benefits Specialist Human Resources

Resolutions:

1. The Board of Commissioners agrees to transfer \$8,701.03 from Fund 1410, Public Assistance Fund to Fund 1415, Child Welfare Levy./Resolution No. 21-0273
2. The Board of Commissioners agrees to transfer \$18,534.83 from Fund 1414, Child Support Administration to Fund 1410 Public Assistance Fund./Resolution No. 21-0274
3. The Board of Commissioners agrees to transfer \$140,000 from Fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./Resolution No. 21-0275

9:24 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the discipline of a public employee. Also present: Director Kellijo Jeffries and Susan Lynn Human Resources Specialist. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:43 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

* * * * *

Director Jeffries mentioned the Ohio Means Jobs building will have its water shut off briefly from 8:00 AM-12:00 PM on Monday for utility upgrades, so the building will be shut down until 1:00 PM. The phones will still be working and staff will be teleworking until they can reopen. A press release will be coming for Board approval.

DEPARTMENT OF BUDGET & FINANCE

Present: Interim Director David Lair and Internal Services Director JoAnn Townend

Expenditure Review:

- Solid Waste bill payment list is \$10,778.90.
- Remaining bills totaled \$1,001,315.32, including a late fee of \$61.43.
- ACH payment is \$20.00.
- Admin wire transfer for Medical Mutual is \$261,866.63 and claims were over \$4 million dollars and Director Lair is researching the cash flow.
- Journal Vouchers total \$57,318.50.
- Then & Now \$266,046.64.

Resolutions:

1. The Board of Commissioners agrees to approve the Thursday, April 22, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0276
2. The Board of Commissioners agrees to approve the Thursday, April 22, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0277
3. The Board of Commissioners agrees to approve the Thursday, April 22, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0278
4. The Board of Commissioners agrees to approve the Thursday, April 22, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0279

5. The Board of Commissioners agrees to amend the General Fund 2021 Annual Appropriation Resolution No. 20-0802, adopted December 17, 2020./N/A
6. The Board of Commissioners agrees to amend the Non General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020. /Resolution No. 21-0281
 - The first 3 items are general housekeeping items for Probate, Juvenile and Board of Developmental Disabilities.
7. The Board of Commissioners agrees to transfer \$70,000 from Fund 1001, Certificate of Auto Title to Fund 0001, General Fund./Resolution No. 21-0282
 - Finalization of Contract Services upgrade for the safety concerns in the building.
8. The Board of Commissioners agrees to transfer \$357,000 from Fund 1001, Certificate of Auto Title to Fund 0001, General Fund./Resolution No. 21-0283
 - Overage turned back into the General Fund, Commissioners' Other.
9. The Board of Commissioners agrees to transfer \$95,000 from Fund 1001, Certificate of Auto Title to Fund 0001, General Fund./Resolution No. 21-0284
 - Software maintenance for Courtview.

Journal Entries:

Director Lair noted in his experience, someone would attend the meeting from Emergency Management to explain the request, not the Budget Director.

1. **JOURNAL ENTRY:** The Board of Commissioners authorized Commissioner Sabrina Christian-Bennett, President of the Board, to sign the Sixth-Quarter Cash Reimbursement Request in the amount of \$61,117.88 for the EMPG FY20 Q-6 Grant, as prepared by the Homeland Security and Emergency Management Office and reviewed by the Department of Budget & Financial Management, with no exceptions noted. Copies of this request will be kept on file at the Homeland Security and Emergency Management Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

PUBLIC BIDS, CONTRACTS, PURCHASING & COUNTY FACILITIES

Present: JoAnn Townend

RESOLUTIONS:

1. The Board of Commissioners agrees to declare the necessity to purchase one (1) vehicle for the use by the Portage County Sheriff./Resolution No. 21-0285

- This is for the transit van for the Sheriff's Office.
2. The Board of Commissioners agrees to award and enter into a contract with Woodford Excavating, LLC. For the CDBG Haven & Sewer Improvements Project, 2645 State Route 59, Ravenna, OH 44266./Resolution No. 21-0286
 3. The Board of Commissioners agrees to enter into a subgrant agreement with the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and the Northeast Ohio Consortium Council of Governments for Ohiomeansjobs Center Operator and Adult and Dislocated Worker Services./Resolution No. 21-0287
 4. The Board of Commissioners agrees to set proposal date for visitation aide services for the Department of Job & Family Services./Resolution No. 21-0288
 5. The Board of Commissioners agrees to set proposal date for certified Peer Recovery Supporter Program (Recovery Coach) Services for the Department of Job & Family Services./Resolution No. 21-0289

PLEASE ADD TO YOUR AGENDA

April 22, 2021

Discussion:

1. Amend Agreement 20200438 between the Portage County Board of Commissioners and Neighborhood Development Services, Inc. for the Administration of CARES Act funding.
 - In 2020, the Board entered into an agreement with Neighborhood Development Services to collect applications for mortgage payments and small business loans. The agreement indicated Neighborhood Development Services would receive 10% of all program funds, but they agreed to accept a smaller percentage for University Hospital. When the last invoice was submitted by Neighborhood Development Services, it included University Hospital for the full 10%. Apparently the reduction was taken off the table, but Director Townend was not informed as both the former Department of Budget and Financial Management Director and County Administrator no longer work for the County.
 - The \$218,000 to Neighborhood Development Services is still outstanding.
 - Commissioner Badalamenti noted Neighborhood Development Services did not do all the work, the County did a lot of the work and as an outsider, he sees a problem with this.
 - Commissioner Christian-Bennett explained the hospital was over \$1 million dollars they were not going to charge for that and communication broke down because it wasn't presented to the task force or to the Board, but an e-mail exchange was found later reversing the 10%.

- There was also an agreement with the Auditor's Office to upfront money and that didn't work out and then the major portion of the project fell to the task force.
- Commissioner Christian-Bennett noted the reduction in the fee never reduced to anything less and the County owes the money.
- The Board agreed to move forward with the request as the written agreement indicates payment for services was agreed to and based on 10% of the program funding.

Resolution:

1. Amend Agreement 20200438 between the Portage County Board of Commissioners and Neighborhood Development Services, Inc. for the Administration of CARES Act funding.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

All Opposed: Commissioner Badalamenti, No;

Motion Carries./Resolution No. 21-0294

10:04 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Director JoAnn Townend. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

10:15 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took action by adopting the following Journal Entry:

1. **JOURNAL ENTRY:** After exiting Executive Session, the Board of Commissioners authorized the hire of Julie Gonzales for the full time Office Manager position for the Internal Services Department effective April 26, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Badalamenti Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;

Motion Carries.

INTERNAL SERVICES – CONT.

Resolution:

6. The Board of Commissioners declares obsolete and dispose of Portage County Personal Property located at the Portage County Board of Developmental Disabilities./Resolution No. 21-0290

PORTAGE DEVELOPMENT BOARD

Present: Director Brad Ehrhart and Mike Satkowiak, Regional Operations
Manager Oldcastle APG

Discussion:

1. Community Reinvestment Area Agreement

Mr. Satkowiak noted Oldcastle is the manufacturer of packaged colored mulch, soils, and aggregate products such as pea gravel, limestone, sand and other paper based materials for stores such as Lowe's, Home Depot, Walmart, Menards, and local and regional garden centers.

Community: Suffield Township

Business: Oldcastle Lawn & Garden Inc.

Project:

Oldcastle Lawn & Garden Inc. plans to purchase property at 61 State Route 43 in Suffield Township. They plan to make improvements to the existing facility which also includes some demolition and clean-up of the property. Oldcastle also plans to purchase new machinery and equipment. Oldcastle Lawn & Garden has experienced growth over the last decade and entered the Ohio market in 2019 with the acquisition of Buckeye Resources located in Springfield, Ohio. Continued growth in the state now required adding capacity to ensure coverage in the Northeast Ohio market. The Suffield Township facility is ideally located to meet their customer service level expectations. This tax incentive is for real property only.

	New Payroll	Amount of Investments \$	-0-
Proposed tax			
exem		\$	
ption:		950,0	
Real		00 \$	
Proper		2,220,	
ty		741 \$	
Personal Property		<u>2,385</u>	
		<u>,000</u>	
		\$	
		5,555	
		,741	
Proposed investments include:			
Land			
Acquisition of bldg..			
Improvements existing bldgs..			
Machinery & Equipment			
Jobs related to project include:			
New jobs (3 years)			
Total positions			
		Full- Time Perma nent	
		40	
Payroll related to the project:		40	

Full-time Permanent

\$2,007,465

Percent

50%

0%

Eligible Amounts

- 0

- 0 -

\$2,220,741

- 0 -

\$2,220,741

Part-Time Permanent

0

0

Term

10 years

0 years

The Suffield Township Trustees have approved a letter of support for the 50% for 10 years on April 15, 2021 which is included in the packet. The boards of education of both the Field Local Schools and Maplewood Career Center have received their required notification.

The Community Reinvestment Area Agreement has been approved as to form by the Portage County Prosecutor's office.

Resolutions:

1. The Board of Commissioners agrees to enter into a Community Reinvestment Area Agreement within Community Reinvestment Area #7, Confirmation – Area No. 133-751189-01 located in Suffield Township, Portage County, Ohio, with Oldcastle Lawn & Garden, Inc./Resolution No. 21-0291

Recessed: 10:26 AM

Reconvened: 10:31 AM

10:31 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Department of Budget and Financial Management applicant Michael Schmidt and Interim Department of Budget and Financial Management Director Dave Lair. Roll call vote: Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea;

10:57 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

Recessed: 10:58 AM

Reconvened: 11:00 AM

PUBLIC COMMENT

1. Brian Ames

Mr. Ames indicated Commissioner Kline is zooming in from vacation, but the reasons of the Open Meetings Act require a person to be present in person to participate in the meeting. There was a relaxation for the purpose of COVID, but not for the purpose of vacation.

MISCELLANEOUS ITEMS

The Board of Commissioners approves the April 15, 2021 regular meeting minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Motion Carries

Human Resources**Journal Entry:**

1. **JOURNAL ENTRY:** The Board of Commissioners authorized the full time hire of Karen Valentin as a Social Service Worker 3, replacing the position previously held by Shannon Madden, for Portage County Job & Family Services. Anticipated start date is May 3, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners authorized the two-week external posting of the full time Maintenance Worker 3, replacing Vincent Saltsman for Portage County Maintenance Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Motion Carries

3. **JOURNAL ENTRY:** The Board of Commissioners accepted the resignation of Terri Brunswick, Purchasing Clerk for Portage County Internal Services, effective May 14, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Motion Carries

4. **JOURNAL ENTRY:** The Board of Commissioners authorized the creation of the Budget Specialist position and approve the respective job description.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

5. **JOURNAL ENTRY:** The Board of Commissioners approved a wage increase for Dustin Kisamore, Wastewater Treatment Plant Operator I for Portage County Water Resources, due to passing the Class II exam and obtaining the required amount of operating experience. This qualifies him for the Wastewater Treatment Plant Operator II title, effective April 5, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Water Resources

Resolutions:

1. The Board of Commissioners approves a request from Thomas & Danielle Garrett for installment payments of connection charges for connections to the Sanitary Sewerage System in the Portage County Regional Sewer District and establishing the terms and conditions of the same./Resolution No. 21-0292

Journal Entries:

1. **JOURNAL ENTRY:** The Board of Commissioners signed the application and certificate for payment for the final payment of \$21,547.99 for Countrywide Estates WWTP Tank Replacement Project CH (15-050) payment to Roma Designs, LLC. as presented by the Water Resources Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners authorized Commissioner Sabrina Christian-Bennet, President of the Board, to sign the "Ravenna Facilities Planning Area Map and Text Amendment Response Form", as prepared by the Portage County Water Resources Department selecting the option "No objection to the proposed revision."

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

Commissioners

Resolutions:

1. The Board of Commissioners declares that K-9 Glock is not needed for use by the Portage County Sheriff's Office and authorize the sale of Portage County Personal Property to Deputy Ralph Hayes./Resolution No. 21-0293

Journal Entries:

1. **JOURNAL ENTRY:** In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for March 2021, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners acknowledged receipt of the April 19, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2021, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

11:09 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the hire of a new public employee. Also present: Department of Budget and Financial Management applicant Pam Crislip and Interim Department of Budget and Financial Management Director Dave Lair. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

11:39 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

11:39 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Human Resources Director Janet Kovick. Roll call vote: Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea;

11:45 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

The following resolutions were adopted today – April 22, 2021

RESOLUTION NO. 21-0273 - RE: TRANSFER FROM FUND 1410, PUBLIC ASSISTANCE FUND TO FUND 1415, CHILD WELFARE LEVY

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, OAC 5101:9-6-12.4(D) provides the authority for a CDJFS to transfer all or a portion of its Child, Family & Adult Community Protective Services (533) allocation to PCSA to cover local costs to provide protective services to children, and

WHEREAS, it is necessary to do a transfer from the Public Assistance Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$8,701.03 for SFY21 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100519

Debit Expense Account

Object: 910000 – Transfers Out

\$8,701.03

TO:

FUND 1415, CHILD WELFARE SPECIAL LEVY

ORGCODE - 14150512

Revenue Account

Object: 280000 – Transfer In

\$8,701.03

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea: Sabrina Christian-Bennett, Yea: Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0274 - RE: TRANSFER FROM FUND 1414, CHILD
SUPPORT ADMINISTRATION, TO 1410
PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Child Support Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$18,534.83 for March 2021 costs as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account

Object: 912000 – JFS - Shared

Project 5SHAR \$18,534.83
TO:
FUND 1410, PUBLIC ASSISTANCE
ORGCODE - 14100512
Revenue Account
Object: 282000 – JFS - Shared
Project 5SHAR \$18,534.83
; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0275 - RE: TRANSFER FROM FUND 1415, CHILD WELFARE SPECIAL LEVY FUND TO FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Anthony J. Badalamenti, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$140,000.00 for SFY20 4th Qtr reconciliation (\$67,474.07) and SFY21 1st Qtr payment #1 (\$72,525.93) as reviewed and recommended by the Department of Job & Family Services:

FROM:
FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519
Debit Expense Account
Object: 912000 – JFS Shared
Project 5SHAR

\$140,000.00

TO:
FUND 1410, PUBLIC ASSISTANCE FUND
ORGCODE - 14100512
Revenue Account
Object: 282000 – JFS Shared
Project 5SHAR

\$140,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0276 - RE: BILLS APPROVED AND ACH CERTIFIED TO
THE PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on April 22, 2021 in the total payment amount of **\$1,001,315.32 including late fees finance charges, interest & penalties amounting to \$61.43 for Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the ACH payment is approved as certified to the County Auditor for payment on or after Friday, April 23, 2021, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on April 22, 2021 in the total payment amount of **\$20.00 to Neil Group** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0277 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on April 22, 2021 in the total payment amount as follows:

1. \$261,866.63 to Medical Mutual - Admin
2. \$4,104,064.81 Medical Mutual - Claims; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, April 23, 2021 \$ 261,866.63
Wire Transfer on Friday, April 23, 2021 \$ 4,104,064.81

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0278 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

04/22/21	1229	\$56,163.58
04/22/21	1232	1,154.92
Total		\$57,318.50

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0279 - RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed are properly certified by the County Auditor in the amount of **\$266,046.64** dated **April 22, 2021** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0280

This resolution was omitted. No General Fund budget amendment presented. This is for numbering purposes only.

RESOLUTION NO. 21-0281

RE: AMENDMENT TO THE NON GENERAL
FUND 2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0803 ADOPTED
DECEMBER 17, 2020

It was moved by Tony Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

						<u>Increase</u>	<u>Decrease</u>
Fund:	1009	Comp Legal Research Probate					
	10097	Other					\$ 250
	10096	Capital Outlay					\$ 12,000
	10095	Materials and Supplies					\$ 7,000
	10094	Contractural Services			\$ 20,350	\$ 1,100	
	Total:				\$ 20,350	\$ 20,350	
Fund:	1011	Comp Legal Research Juvenile					
	10115	Materials and Supplies					\$ 3,000
	10114	Contractural Services			\$ 3,100	\$ 100	
	Total:				\$ 3,100	\$ 3,100	
Fund:	1340	PCBDD General Administration					
	13404	Materials and Supplies					\$ 5,530
	13409	Contractural Services			\$ 5,530		
	Total:				\$ 5,530	\$ 5,530	
Fund:	7040	Central Accounting Service					
	70404	Contractural Services			\$ 35,000		
	70403	Personal Services				\$ 35,000	
	Total:				\$ 35,000	\$ 35,000	
TOTAL MEMO BALANCE ALL AMENDMENTS:						\$ 63,980	\$ 63,980

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be It further

Roll call as Follows:

**RESOLUTION NO. 21-0282 - RE: TRANSFER FROM FUND 1001,
CERTIFICATE OF AUTO TITLE, TO FUND
0001, GENERAL FUND**

WHEREAS, the Clerk of Courts has declared \$70,000 in fund 1001 certificate of auto title to be in excess of what is needed for operations, as outlined in ORC 325.33; now therefore be it

FROM (Debit):

ORGCODE: 10015019 910000	\$70,000
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To (Credit):

FUND 0001, General fund

ORGCODE: 00100002 280000 \$70,000

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor; and be it further

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meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0283 - RE: TRANSFER FROM FUND 1001,
CERTIFICATE OF AUTO TITLE, TO FUND
0001, GENERAL FUND

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Clerk of Courts has declared \$357,000 in fund 1001 certificate of auto title to be in excess of what is needed for operations, as outlined in ORC 325.33; now therefore be it

RESOLVED, that the transfer in the amount of \$357,000 be made as follows:
FROM (Debit):
FUND 1001, Certificate of Auto Title
ORGCODE: 10015019 910000 \$357,000

To (Credit):
FUND 0001, General fund
ORGCODE: 00100002 280000 \$357,000
;and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0284 - RE: TRANSFER FROM FUND 1001,
CERTIFICATE OF AUTO TITLE, TO FUND
0001, GENERAL FUND

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Clerk of Courts has declared \$95,000 in fund 1001 certificate of auto title to be in excess of what is needed for operations, as outlined in ORC 325.33; now therefore be it

RESOLVED, that the transfer in the amount of \$95,000 be made as follows:

FROM (Debit):

FUND 1001, Certificate of Auto Title

ORGCODE: 10015019 910000 \$95,000

To (Credit):

FUND 0001, General fund

ORGCODE: 00100002 280000 \$95,000

;and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0285 - RE: DECLARE THE NECESSITY TO PURCHASE ONE (1) VEHICLE FOR USE BY THE PORTAGE COUNTY SHERIFF.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase one (1) 2020 Ford Transit Van for use by the Portage County Sheriff; and

WHEREAS, the purchase of the vehicle will be made from Sarchione Ford; and

- WHEREAS,** the cost of the 2020 Ford transit van is Forty thousand, two hundred eleven and 00/100 (\$40,211.00), now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners declares it necessary to purchase (1) 2020 Ford Transit Van for the Portage County Sheriff at a cost of Forty thousand, two hundred eleven and 00/100 (\$40,211.00), the funding to be provided from the Sheriff's commissary fund; now therefore be it
- RESOLVED,** that a copy of this resolution be forwarded to the Portage County Auditor; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION No. 21-0286 - RE: AWARD AND ENTER INTO CONTRACT WITH WOODFORD EXCAVATING, LLC. FOR THE CDBG HAVEN OF P.C. WATER & SEWER IMPROVEMENTS PROJECT, 2645 STATE ROUTE 59, RAVENNA, OHIO 44266

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** official bid forms and specifications were requested from five (5) contractors and two (2) plan houses for the Haven of P.C. Water & Sewer Improvements Project, 2645 State Route 59, Ravenna, Ohio; and
- WHEREAS,** four (4) bids were received for the Haven of P.C. Water & Sewer Improvements Project, opened and tabulated by the Department of Internal Services on April 7, 2021; and
- WHEREAS,** upon review of the bids received, it is the recommendation of the Portage County Director of Internal Services and the Community Development Block Grant Specialist that the bid received from Woodford Excavating, LLC. be accepted; now therefore be it

RESOLVED, that the Portage County Board of Commissioners enter into a contract with Woodford Excavating, LLC., 701 Diehl Road, Leavittsburg, Ohio 44430 in the amount of two hundred sixty-seven thousand Dollars and 00/100 (\$267,000.00); and be it further

RESOLVED, that 2020 CDBG Community Development Program grant funds will be utilized for this project; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0287 - RE: ENTER INTO A SUBGRANT AGREEMENT
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS ON BEHALF OF THE
PORTAGE COUNTY DEPARTMENT OF JOB
& FAMILY SERVICES, AND THE
NORTHEAST OHIO CONSORTIUM COUNCIL
OF GOVERNMENTS FOR
OHIO MEANS JOBS CENTER OPERATOR
AND ADULT AND DISLOCATED WORKER
SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Title I of the Workforce Innovation and Opportunity act of 2014 (WIOA) requires that WIOA Area 19, which consists of Geauga, Ashtabula and Portage Counties, must provide for the existence of one or more OhioMeansJobs centers, and provide Adult and Dislocated Worker Career and Training services; and

WHEREAS, the Northeast Ohio Consortium Council of Governments (NOC COG) has been designated as the Fiscal and Administrative Agent for Title I WIOA funds and other workforce development activity funding sources pursuant to a Governing Agreement entered into by Geauga, Ashtabula and Portage Counties; and

WHEREAS, on June 24, 2020, the NOC COG and the Area 19 WDB respectively voted to give the GRANTOR the authority to enter into a Subgrant

Agreement with SUBGRANTEE for the provision of the Comprehensive OhioMeansJobs center, and the provision of Adult and Dislocated Worker career and Programing Services, pursuant to the terms and conditions set forth herein, for a term commencing July 1, 2020, and ending June 30, 2021; and

- WHEREAS,** on November 4, 2020, and again on February 3, 2021, the NOC COG Board, serving as the Board of Local Elected Officials, and as the Administrative and Fiscal Agents of the Area 19 WDB, passed motions to amend the July 1, 2020, Subgrant Agreement. The November 4, 2020 motion permitted the NOC COG to opt into providing the Reemployment Services and Eligibility Assessment ("RESEA") program services and to contract with Adult and Dislocated Worker Sub-recipient providers to provide the same. The February 3, 2021 motion provided for a budget for each Adult and Dislocated Worker Sub-Recipient provider to provide those RESEA services; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby enter into an Amendment No. 1 with the Northeast Ohio Consortium Council of Governments on behalf of the Portage County Department of Job & Family Services to increase the contract by Forty-two Thousand Six Hundred Ninety-seven and 84/100 dollars(\$42,697.84) to provide RESEA services;
- RESOLVED,** that compensation for WIOA staffing services shall not exceed Two Hundred Sixty Thousand Seven Hundred one and 50/100 dollars (\$260,701.50); and be it further
- RESOLVED,** that compensation for Adult and Dislocated Worker programming services shall not exceed Three Hundred Forty-five Thousand and 00/100 dollars (\$345,000.00); and be it further
- RESOLVED,** that compensation for operation of the OhioMeansJobs Center shall not exceed One hundred Sixteen Thousand Two Hundred thirty-eight 67/100 dollars (\$116,238.67); and be it further
- RESOLVED,** that compensation for Reemployment Services and Eligibility Assessment (RESEA) program services shall not exceed Forty-two Thousand Six Hundred Ninety-seven and 84/100 dollars(\$42,697.84); now therefore be it
- RESOLVED,** that total compensation under this Amendment No. 1 for the period July 1, 2020 through June 30, 2021 shall not exceed Seven hundred Sixty-four Thousand six hundred thirty-eight and 01/100 dollars (\$764,638.01); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this

resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0288 - RE: SET PROPOSAL DATE FOR VISITATION
AIDE SERVICES FOR THE DEPARTMENT OF
JOB & FAMILY SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the proposal specifications for visitation aide services for the Department of Job & Family Services hereby are approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 3:00 p.m. on May 19, 2021; and be it further

RESOLVED, that the notice of receiving proposals shall be published in the Record Courier on April 28, 2021, a copy thereof be posted on the bulletin board of the Board forthwith and posted on the County website; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0289 - RE: SET PROPOSAL DATE FOR CERTIFIED
PEER RECOVERY SUPPORTER PROGRAM
(RECOVERY COACH) SERVICES FOR THE
DEPARTMENT OF JOB & FAMILY
SERVICES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- RESOLVED,** that the proposal specifications for certified peer recovery supporter program (recovery coach) services for the Department of Job & Family Services hereby are approved; and be it further
- RESOLVED,** that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m. on May 26, 2021; and be it further
- RESOLVED,** that the notice of receiving proposals shall be published in the Record Courier on April 28, 2021, a copy thereof be posted on the bulletin board of the Board forthwith and posted on the County website; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0290 - RE: DECLARE OBSOLETE AND DISPOSE OF PORTAGE COUNTY PERSONAL PROPERTY LOCATED AT THE PORTAGE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

It was moved by Anthony J. Badalamenti, seconded Vicki A. Kline by that the following resolution be adopted:

- WHEREAS,** the Portage County personal property located at the Portage County Board of Developmental Disabilities, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is ready for disposal; now therefore be it
- RESOLVED,** that, in accordance with the Ohio Revised Code Section 307.12, the Board of County Commissioners authorizes the request to dispose of the following inventory:

<u>DD Tag #</u>	<u>Description</u>
-----------------	--------------------

000020

Jack, hydraulic 22 ton (Fleetline)

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0291 - RE: ENTER INTO A COMMUNITY REINVESTMENT AREA AGREEMENT WITHIN COMMUNITY REINVESTMENT AREA #7, CONFIRMATION – AREA NO. 133-75189-01 LOCATED IN SUFFIELD TOWNSHIP, PORTAGE COUNTY OHIO, WITH OLDCASTLE LAWN & GARDEN, INC.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Community Reinvestment Area #7 within the corporate boundaries of the Township of Suffield, Portage County, Ohio, was confirmed by the Ohio Department of Development as Confirmation Area No. 133-75189-01 on August 13, 2012; and

WHEREAS, in accordance with Section 3735.65 through 3735.70 of the Ohio Revised Code, the Portage County Board of Commissioners appointed Bradford Ehrhart as Housing Officer for Community Reinvestment Area #7; and

WHEREAS, in accordance with Section 3735.671 of the Ohio Revised Code, the County of Portage must approve in writing all agreements within Community Reinvestment Area #7 wishing to establish, occupy, and renovate or expand businesses within the area; and

WHEREAS, the County of Portage is in receipt of an agreement which contains all information required under Section 3735.671 of the Ohio Revised Code from Oldcastle Lawn & Garden, Inc. with their main offices located at 900 Ashwood Pkwy, Suite 600, Atlanta, GA 30338; and

WHEREAS, this agreement between Portage County and Oldcastle Lawn & Garden, Inc. is upon the expressed conditions herein and in the event of any substantial default by any party in the performance of those conditions, this agreement shall terminate, at the option of either party, upon thirty days written notice from the non-defaulting party without correction; now therefore be it

RESOLVED, that the Board of Portage County Commissioners finds and determines that all formal actions of the Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code; now therefore be it further

RESOLVED, that the Portage County Board of Commissioners does hereby approve this Agreement as agreed to by and between the parties herein included:

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0292 - RE: APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF
CONNECTION CHARGES FOR
CONNECTIONS TO THE SANITARY
SEWERAGE SYSTEM IN THE PORTAGE
COUNTY REGIONAL SEWER DISTRICT AND
ESTABLISHING THE TERMS AND
CONDITIONS OF THE SAME.**

It was moved by Anthony J. Badalamenti, and seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicant, being the (OWNERS) of the property hereafter described applied for a sanitary sewer permit and has now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicant: Thomas B. Garrett & Danielle M. Garrett (OWNERS)
Service Address: 4098 Lynn Road

Ravenna, OH 44266

Parcel Number: 32-021-00-00-021-000

Property Description: Situated in the Township of Rootstown, County of Portage, State of Ohio: being part of lot 21 in said Township; as such 0.621 acre parcel is more fully described in Instrument Number 202013494 of the Portage County Records, which description is hereby incorporated as though fully rewritten. AKA 4098 Lynn Road, Ravenna, Ohio 44266; prior Instrument Reference Number 202013494 of the Portage County Records.

WHEREAS, this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED, that this Board agrees to accept the request of the above named OWNERS for installment payments of the sewer connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

- A. The total amount of such connection charges to be financed is \$5,580.00.
- B. The connection charges shall be payable in 20 quarterly installments beginning with the first sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNERS are delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.
- C. A carrying charge shall be paid equal to 1.85% percent per annum (based on the Ohio Water Development Authority for the month of April 2021), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.
- D. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.
- E. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.

- F. The OWNERS, prior to the issuance of the permit, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.
- G. The OWNERS or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.
- H. In the event the OWNERS or SUCCESSOR are delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNERS or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the OWNERS or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNERS or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNERS or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

RESOLVED, the Sanitary Engineer acting on behalf of the Board, is hereby authorized and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

RESOLVED, the Sanitary Engineer shall present a certified copy of this Resolution to the OWNERS referred to herein. The OWNERS shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNERS and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNERS and the County. Upon the execution by the OWNERS of the approval of such terms and conditions, the OWNERS can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above described property in the event of the failure of the OWNERS or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNERS and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNERS and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNERS the permit provided for in Section 1402 of Resolution No. 12-1138; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

RESOLVED, Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION No. 21-0293 - RE: DECLARE THAT K-9 GLOCK, IS NOT
NEEDED FOR USE BY THE PORTAGE
COUNTY SHERIFF'S OFFICE AND
AUTHORIZE THE SALE OF THE PORTAGE**

**COUNTY PERSONAL PROPERTY TO
DEPUTY RALPH HAYES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Sheriff's Office has a seven-and-a-half-year-old German Shepherd police dog, who is approaching retirement age and will no longer be needed for public use, for which he was acquired, be declared as such and is for sale, and
- WHEREAS,** pursuant to O.R.C. 307.12 the Board of County Commissioners may authorize the sale of such personal property valued under \$2,500.00 by private sale without advertisement or public notification; now therefore be it
- RESOLVED,** that the Board of County Commissioners authorizes the sale of K-9 Glock, the police dog to Deputy Hayes who has been his handler for the sum of One Dollar and 00/100 (\$1.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0294 - RE: AMEND AGREEMENT 20200438 BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS AND NEIGHBORHOOD
DEVELOPMENT SERVICES, INC. FOR THE
ADMINISTRATION OF CARES ACT
FUNDING.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Board of Commissioners adopted Resolution 20-0621 on October 8, 2020 to enter into an agreement with Neighborhood Development Services, Inc. to provide assistance on the administrative and implementation requirements of CARES act funding received through the State of Ohio; and

- WHEREAS,** that payment for the services was agreed to and based on 10% of the program funding; and
- WHEREAS,** the final 10% program funding for nine (9) business of \$218,628.99 was not previously paid and is still owed to NDS; now therefore be it
- RESOLVED,** that the Board of Commissioners agrees to amend agreement 20200438 to approve the final payment to NDS in the amount of \$218,628.99 and that funding will be from the general fund; and be it further
- RESOLVED,** that the Board of Commissioners authorizes the President of the Board, to sign the necessary NDS batch reimbursement request form, as presented by Neighborhood Development Services Inc.; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Nay;

Motion: by Commissioner Christian-Bennett, seconded by Commissioner Badalamenti that the Board adjourn the Meeting of **April 22, 2021 at 11:45 AM.**


All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of April 22, 2021.


Sabrina Christian-Bennett, President


Anthony J. Badalamenti, Vice President


Vicki A. Kline, Board Member


Amy Hutchinson, Clerk