



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, April 15, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day Barb Tittle, Marion Yeagler, Ed Dean, and Brian Ames.

Recess: 9:02 AM into Solid Waste Management District Meeting
Reconvened: 9:04 AM

HUMAN RESOURCES

Present: Director Janet Kovick

- JOURNAL ENTRY:** The Board of Commissioners accepts the resignation of Vincent Saltsman, Maintenance Worker 3 for Portage County Maintenance Department, effective March 30, 2021.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
- JOURNAL ENTRY:** The Board of Commissioners agree to authorize the part time hire of Sheryl Kendrick as a Clerical Specialist, replacing the position previously held by Judith Common, for the Portage County Board of Commissioners Office. Anticipated start date is April 19, 2021.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries
- JOURNAL ENTRY:** The Board of Commissioners agree to authorize the full time hire of John Wood as an Engineering Technician I, replacing the position previously held by John Stirm, for Portage County Water Resources. Anticipated start date is April 26, 2021. The

Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

9:06 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Human Resources Director Janet Kovick. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:18 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

PUBLIC BIDS, CONTRACTS, PURCHASING & COUNTY FACILITIES

Present: Director JoAnn Townend

Resolutions:

1. The Board of Commissioners authorizes the purchase, through the Ohio Department of Transportation (ODOT) Contract #RS900621-1, of two (2) 2022 Chevrolet Silverado regular cab pick-up trucks for use by the Portage County Engineer's Department./Resolution No. 21-0260
2. The Board of Commissioners approves the plans, specifications and estimate of cost, and setting the date and time for acceptance of bids for the construction of project no. Portage County (20-050), 2020 Sewer Maintenance Program, in the Portage County Regional Sewer District./Resolution No. 21-0261
3. The Board of Commissioners agrees to set proposal date for the request for qualifications for professional architectural & engineering services for the Portage County Water Resources Department./Resolution No. 21-0262
4. The Board of Commissioners agrees to accept and award bid for Biosolids Trucking Transportation Services for the Department of Water Resources./Resolution No. 21-0263
5. The Board of Commissioners agrees to declare the necessity to purchase five (5) vehicles for use by the Portage County Water Resources Department./Resolution No. 21-0264

6. The Board of Commissioners declares the necessity to purchase one (1) vehicle for use by the Portage County Sheriff./Resolution No. 21-0265
7. The Board of Commissioners agrees to declare obsolete and dispose of Portage County personal property located at the Portage County Board of Elections./Resolution No. 21-0266

9:22 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the compensation of a public employee. Also present Internal Services Director JoAnn Townend. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:48 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

After exiting executive session, the Board took action by adopting the following Journal Entries:

1. The Board of Commissioners approved the revised job descriptions for the Mail, Receiving and Distribution Clerk in the Portage County Purchasing Department and the Facilities Manager for the Portage County Maintenance Department as recommended by Internal Services Director JoAnn Townend.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Kline, Yea; Commissioner Badalamenti, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. The Board of Commissioners authorized wage increases for Shannon Kautzman, Facilities Manager for Portage County Maintenance Department, due to a job description revision, effective April 19, 2021 and Michael Hahn, Mail, Receiving and Distribution Clerk for Portage County Purchasing Department, due to a job description revision, effective April 19, 2021 as recommended by Internal Services Director JoAnn Townend.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Kline, Yea; Commissioner Badalamenti, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Board of Elections:

Director Townend asked if the Board wanted her to present the costs for the Board of Elections' renovations for items like paint and carpet prior to the work being done and the Board agreed Director Townend should move forward with the renovations and the funding should come from the Maintenance budget line.

Station 30 Roof:

The contractors were able to inspect the roof at Station 30 and the replacement cost is approximately \$45,000. If the Board intends to keep the facility, Director Townend would like to move forward with the replacement. The Board agreed to move forward with the request utilizing NOPEC funding.

Commissioner Badalamenti noted he looked at the roof last week and noticed there's open space located on the left hand side and Director Townend will have the Maintenance staff repair the area as soon as possible.

DEPARTMENT OF BUDGET & FINANCE

Interim Director David Lair and Human Resources Director Janet Kovick

Discussion:

1. Budget Specialist Job Description.

A requisition has been entered for Kelly Services to provide temporary employment services with the intent to move into a permanent hire of a Budget Specialist for the Department of Budget and Financial Management. The Budget Specialist will be a back up to the Utility Billing Clerk and the new Budget and Financial Management Director. The position is a Pay Grade 11 and the starting salary is \$22.50/hr. with a midpoint of \$26.35/hr. and maximum of \$33.59/hr.

Director Kovick will return next week with a Journal Entry to move forward.

Resolutions:

1. The Board of Commissioners agrees to approve the Thursday, April 15, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0267
2. The Board of Commissioners agrees to approve the Thursday, April 15, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0268
3. The Board of Commissioners agrees to approve the Thursday, April 15, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0269
4. The Board of Commissioners agrees to approve the Thursday, April 15, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0270
5. The Board of Commissioners agrees to amend the General Fund 2021 Annual Appropriation Resolution No. 20-0802, adopted December 17, 2020./Resolution No. 21-0271
6. The Board of Commissioners agrees to amend the Non General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020./Resolution No. 21-0272

Interim Director Lair noted the Non General Fund miscellaneous expense of \$14,231 is a pay-out to the former Department of Budget and Financial Management Director. The General Fund Commissioners' Other increase of \$575,564 is the annual appropriation for CORSA and the Data Professing Board for \$44,847 is for a new employee.

REGIONAL PLANNING COMMISSION

Present: Director Todd Peetz and Lisa Reeves.

The Commissioners presented a proclamation to Director Peetz and Ms. Reeves in recognition of April being Fair Housing month.

MISCELLANEOUS ITEMS

The Board of Commissioners approves the April 8, 2021 regular meeting minutes and April 13, 2021 Special Meeting Minutes.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Kline, Yea; Commissioner Badalamenti, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Commissioners

Journal Entries:

1. **JOURNAL ENTRY:** The Board of Commissioners' acknowledgement of receipt of the April 6, 2021 Certificate of County Auditor that the total appropriations from each fund **do exceed** the official estimate of resources as presented by the County Auditor's office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners signed the Release of Bond to Old Republic Surety Company Trumco Forest Products, LLC, Principal, Portage County, Obligee covering a special hauling permit for hauling logs from New Milford Road to John Smith Road to Lynn Road to State Route 44, as presented by Michael Marozzi, County Engineer.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

3. **JOURNAL ENTRY:** In accordance with ORC 311.20, the Board of Commissioners acknowledged the receipt of the Portage County Sheriff's Monthly Jail Reports for expenditures and meals served to prisoners for March 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

4. **JOURNAL ENTRY:** In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Sheriff's Transporting Report for March 2021, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

Recessed: 10:04 AM
Reconvened: 11:00 AM

PUBLIC COMMENT

Present: Steve English

Mr. English explained he was arrested due to information he posted on Facebook regarding a caretaker allegedly stealing money and lotto tickets from his residence. The Board suggests Mr. English talk with the Sheriff's Office directly and provided him a contact number.

Motion: by Commissioner Christian-Bennett, seconded by Commissioner Badalamenti that the Board adjourn the Meeting of **April 15, 2021 at 11:15 AM.**
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;
Commissioner Kline, Yea;
Motion Carries

The following resolutions were adopted by the Board of Commissioners – April 15, 2021

RESOLUTION No. 21-0260 - RE: A RESOLUTION AUTHORIZING THE PURCHASE, THROUGH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) – CONTRACT #RS900621-1, OF TWO (2) 2022 CHEVROLET SILVERADO REGULAR CAB PICK-UP TRUCKS FOR USE BY THE PORTAGE COUNTY ENGINEER'S DEPARTMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase two (2) **2022 Chevrolet Silverado Regular Cab Pick-Up Trucks** for use by the Portage County Engineer's Department; and

WHEREAS, the Portage County Engineer, Michael A. Marozzi, wishes to purchase through the Ohio Department of Transportation (ODOT) – Contract #RS900621-1, two (2) **2022 Chevrolet Silverado Regular Cab Pick-Up Trucks**, and

WHEREAS, Ganley Chevrolet of Aurora LLC is the contractor authorized by the Ohio Department of Transportation to offer said **2022 Chevrolet Silverado Regular Cab Pick-Up Trucks** at the ODOT contract price of \$22,518.00 each; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to purchase two (2) **2022 Chevrolet Silverado Regular Cab Pick-Up Trucks** from Ganley Chevrolet of Aurora LLC, 310 West Garfield Road, Aurora, Ohio 44202, at a cost of \$22,518.00 per vehicle for a total amount of \$45,036.00, and be it further

RESOLVED, that the Portage County Engineer will generate a purchase order, in the amount of \$45,036.00, for Ganley Chevrolet of Aurora LLC, and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to file a certified copy of this Resolution with the Portage County Engineer and the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0261 - RE: APPROVING THE PLANS,
SPECIFICATIONS AND ESTIMATE OF
COST, AND SETTING THE DATE AND
TIME FOR ACCEPTANCE OF BIDS FOR
THE CONSTRUCTION OF PROJECT NO.
PC (20-050), 2020 SEWER MAINTENANCE
PROGRAM, IN THE PORTAGE COUNTY
REGIONAL SEWER DISTRICT.**

It was moved by Anthony J. Badalamenti, and seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and

WHEREAS, pursuant to authorization by this Board contained in Resolution 20-0726 adopted, November 24th, 2020, the County Water Resources has caused to be prepared

and submitted for approval plans, specifications and estimate of cost for Project No. PC (20-180), 2021 Sewer Maintenance Program, hereinafter referred to as the "PROJECT"; and

WHEREAS, the PROJECT is necessary because of the volume of Inflow and Infiltration (I&I) found in the Portage County Sanitary Sewers causing sanitary sewer overflows, increasing operating costs and decreasing capacity for new customers; and

WHEREAS, the PROJECT has identified specific areas of highest flows and designed a Program to mitigate I&I to reduce operating costs, occurrences of sanitary sewer overflows and restore capacity in the sanitary sewer collection systems; now therefore be it; and

WHEREAS, the PROJECT is essential to maintaining and operating a reliable wastewater collection system; now therefore be it

WHEREAS, the PROJECT will include cleaning, testing, grouting, lining and associated incidentals necessary to complete the PROJECT; and

RESOLVED, by the Board of Commissioners of Portage County, Ohio:

Section 1. That said plans, specifications and estimate of cost for said PROJECT hereto be and the same are hereby approved.

Section 2. that said plans, specifications and estimate of cost are on file at the Portage County Water Resources office at 8116 Infirmary Road, Ravenna, Ohio 44266 and kept continuously on file for inspection by all persons interested therein. Plans and specifications may be purchased from the office of AA Blueprint, 2527 Gilchrist Road, Akron, Ohio 44305, 330-794-8803, at a non-refundable cost; and be it further

Section 3. that sealed bids for the construction of the PROJECT will be accepted until 2:00 PM on May 5, 2021 via the United States Postal Service or Courier only(UPS or FedEx) at the office of the Portage County Director of Internal Services, Portage County Administration Building, 1st Floor, Room 114, 449 South Meridian Street, Ravenna, Ohio. (no hand deliveries or drop-offs are accepted). In an effort to limit the spread of COVID-19 (Coronavirus), bids will be opened to the public VIA LIVE STREAM ONLY at <https://www.co.portage.oh.us/internal-services/pages/bids-rfps-rfqs>; and be it further

Section 4. that the Notice of receiving bids shall be posted in the Record Courier on April 19 and April 26, 2021. This advertisement for bids can also be found on Portage County's website at: www.co.portageco.oh.us under county bid notices; and be it further

Section 5. that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor, Internal Services and the Department of Budget and Financial Management; and be it further

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0262 - RE: SET PROPOSAL DATE FOR THE REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL ARCHITECTURAL & ENGINEERING SERVICES FOR THE PORTAGE COUNTY WATER RESOURCES DEPARTMENT.

It was moved by Anthony J. Badalamenti, and seconded by Vicki A. Kline that the following resolution be adopted:

- RESOLVED,** that the specifications for receiving proposals for the request of professional architectural & engineering services for the Portage County Water Resources Department be and hereby are approved; and be it further
- RESOLVED,** that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor – Room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T., on May 12, 2021; and be it further
- RESOLVED,** that the notice of receiving proposals shall be published in the Record Courier on April 21, 2021 and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all the formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0263

-

**RE: ACCEPT AND AWARD THE BID FOR
BIOSOLIDS TRUCKING TRANSPORTATION
SERVICES FOR THE DEPARTMENT OF
WATER RESOURCES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, two (2) service suppliers requested bid specifications for biosolids trucking transportation services; and

WHEREAS, one (1) bid for was received, tabulated and recorded on April 7, 2021; and

WHEREAS, it is the recommendation of the Portage County Director of Internal Services that the Portage County Board of Commissioners accept the following bid as the best and only bid received meeting all required bid specifications:

Ohio Bulk Transfer Company
3203 Harvard Avenue
Newburgh Heights, Ohio 44105

Year 1 – Biosolids Trucking Transportation	\$550.00 per load
Year 2 – Biosolids Trucking Transportation	\$550.00 per load
;now therefore be it	

RESOLVED, that the Board of County Commissioners does hereby award the bid for biosolids trucking transportation services to Ohio Bulk Transfer Company; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0264 -

**RE: DECLARE THE NECESSITY TO
PURCHASE FIVE (5) VEHICLES FOR USE
BY THE PORTAGE COUNTY WATER
RESOURCES DEPARTMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase two (2) Crane Trucks, two (2) trucks and one (1) SUV vehicle for use by the Portage County Water Resources Department; and

WHEREAS, the purchases of the vehicles will be from Bob Ross Buick, Haasz Automall, and MTech Company; and

WHEREAS, the total cost of the five (5) vehicles will be Four hundred fourteen thousand, eight hundred, thirty-one and 90/100 (\$414,831.90), and

WHEREAS, the cost will be expensed from water resources funds; now therefore be it

RESOLVED, that the Portage County Board of Commissioners declares it necessary to purchase two (2) Crane Trucks, two (2) trucks and one (1) SUV vehicle for use by the Portage County Water Resources Department; now therefore be it

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0265 - RE: DECLARE THE NECESSITY TO PURCHASE
ONE (1) VEHICLE FOR USE BY THE
PORTAGE COUNTY SHERIFF.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase one (1) 2021 Ford F-250 XLT crew cab truck for use by the Portage County Sheriff; and
- WHEREAS,** the purchase of the vehicle will be made from Sarchione Ford; and
- WHEREAS,** the cost of the 2021 Ford F-250 XLT crew cab truck is Forty-six thousand, five hundred twenty-eight and 15/100 (\$46,528.15), now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners declares it necessary to purchase (1) 2021 Ford F-250 XLT crew cab truck for the Portage County Sheriff at a cost of Forty-six thousand, five hundred twenty-eight and 15/100 (\$46,528.15), the funding to be provided from the Sheriff's commissary fund; now therefore be it
- RESOLVED,** that a copy of this resolution be forwarded to the Portage County Auditor; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0266 - RE: DECLARE OBSOLETE AND DISPOSE OF
PORTAGE COUNTY PERSONAL
PROPERTY LOCATED AT THE PORTAGE
COUNTY BOARD OF ELECTIONS.**

It was moved by Anthony J. Badalamenti, seconded Vicki A. Kline by that the following resolution be adopted:

WHEREAS, the Portage County personal property located at the Portage Board of Elections, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is ready for disposal; and

WHEREAS, due to the condition of the property it has no value; now therefore be it

RESOLVED, that, in accordance with the Ohio Revised Code Section 307.12(l), the Board of County Commissioners authorizes the request to discard or salvage the following inventory:

- 2 Broken chairs
- 1 old phone
- 1 Neopost folding machine – not fixable
- 2 Express Vote bags - ripped
- 1 Blue ballot bag – ripped
- 1 Red bag – wheel broken
- 1 ADA sign base – broken
- 1 printer tray - broken
- 2 voting booths
- 2 7-shelf open filing units – not needed
- 1 9050 printer – replaced

;and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0267 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on April 15, 2021 in the total payment amount of **\$621,276.84** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0268

This resolution was omitted. No health benefit wires. This is for numbering purposes only.

RESOLUTION NO. 21-0269 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

04/15/21	784	\$11,109.63
04/15/21	832	194.19
04/15/21	836	1,232.00
Total		\$12,535.82

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0270 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS, a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed are properly certified by the County Auditor in the amount of **\$176,698.93** dated **April 15, 2021** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0272 - RE: AMENDMENT TO THE NON GENERAL
FUND 2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0803 ADOPTED
DECEMBER 17, 2020**

It was moved by Tony Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

							<u>Increase</u>	<u>Decrease</u>
Fund:	7040 Central Accounting Service							
	70409 Miscellaneous Expenses						\$ 14,231	
	Total:						\$ 14,231	
TOTAL MEMO BALANCE ALL AMENDMENTS:							\$ 14,231	\$ -

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further


RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:


Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of April 15, 2021.


Sabrina Christian-Bennett, President


Anthony J. Badalamenti, Vice President


Vicki A. Kline, Board Member


Amy Hutchinson, Clerk