



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, April 8, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day: Barb Tittle, Ed Dean, Marion Yeagler, Brian Ames, and Diane Smith.

Recess: 9:01 AM into Solid Waste Management District Meeting
Reconvened: 9:02 AM

WATER RESOURCES

Present: Interim Director John Vence

Discussion:

1. Request to accept & approve transaction letter for State of Ohio (KSU Property) & Portage County for a utility easement.

The Water Resources Department currently has a sanitary sewer and water main easement within the property currently owned by Kent State University. The existing easement has a 25-year limit of which is near the termination date. The State of Ohio, acting by and through the Department of Administrative Services, General Services Division, Office of Real Estate and Planning on behalf of Kent State University agrees to provide an extension of the existing utility easement for another 25-year term. Portage County shall have a fee of \$1.00 due for this easement right. The easement agreement is planned to begin on May 1, 2021 and signatures by both parties are required before this date. The State of Ohio has developed and required an Easement Agreement and Approval of Transaction Letter. Portage County Prosecutor's Office has reviewed the documents, completed revisions, and approves of the current language within the Agreement. The Approval of Transaction Letter requires a signature from Water

Resources and its return to The State of Ohio before proceeding with signatures on the Easement Agreement. Water Resources is requesting approval to proceed with signature for the Approval of Transaction Letter to begin the Easement Agreement signature process. The Board will ultimately need to sign the forthcoming final Easement Agreement./Journal Entry

Director Vence will sign the initiation letter to start the process. Original documents returned to Water Resources.

2. Vehicle purchase

The Technology Division of the Water Resources Department would like to purchase two (2) Crane Trucks, two (2) trucks and one (1) SUV vehicle through local dealers. Pricing quotes were obtained from at least three sources to ensure the best price was obtained. The vehicles to be purchased will replace older fleet vehicles which are planned to be taken to auction. The following vehicle will be maintained as a spare vehicle for Water Resources: SE14- 2014 Ford pickup with approximately 90,000 miles. The vehicle will be kept only until a large repair is needed, then it will be auctioned off.

According to the purchase proposal, total cost of these vehicles, including delivery charges and additional equipment, is \$414,831.90. This amount is supported in the 2021 Budget and these vehicle purchases were included in the 2021 Capital Improvement Plan./Journal Entry

Commissioner Badalamenti asked about the sludge issue in Streetsboro and Director Vence reported it revolves around the dryer and the department is still analyzing.

The Board agreed to move forward with the request.

Resolutions:

1. The Board of Commissioners approves a request from Michael & Anna Polcar for installment payments of connection charges for connections to the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same./Resolution No. 21-0246

Journal Entries:

1. **JOURNAL ENTRY:** The Board of Commissioners authorized the Water Resources Department to proceed with signature for the Approval of Transaction Letter to begin the Easement Agreement signature process for the Kent State University property easement.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners authorized the Water Resources Department to move forward with purchasing of five (5) vehicles at a total cost of \$414,831.90 which is supported in the 2021 budget and the 2021 Capital Improvement Plan.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

HUMAN RESOURCES

Present: Director Janet Kovick

Discussion:

9:07 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Human Resources Director Janet Kovick. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:17 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

1. County Administrator Position and Salary

Last week, Director Kovick presented a job description for the County Administrator along with other Ohio County Administrator's salaries. The County's highest pay grade is 21 on the wage scale and Director Kovick asked Interim Director Lair to calculate a potential pay grade 22 as the County Administrator's job description has a lot of responsibility that is complex and it factored higher than Pay Grade 21.

Commissioner Christian-Bennett noted the County's wage scale needs to be updated and Director Kovick will bring it back to the Board in a couple of weeks once Director Lair settles in and she can get him updated on the process. Clemans Nelson did the wage scale back in 2018 and every 3-5 years it should be reviewed. Director Kovick will also bring back a recommendation as to how to move employees through the wage scale.

The Board agreed to move forward with the following:

- County Administrator's job description.
- Inclusion of Pay Grade 22 into the wage scale.
- Adding Pay Grade 22 to the County Administrator's job description.
- Post internally and externally for 3 weeks.

2. Budget and Financial Management Director Job Posting

The job description is still posted for another week and to date, one application has been received.

Journal Entries:

- JOURNAL ENTRY:** The Board of Commissioners accepted the resignation of Anita Shapasian, Executive Assistant for Portage County Job & Family Services, effective March 28, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Motion Carries
- JOURNAL ENTRY:** The Board of Commissioners authorized the three-day internal posting of the full time JFS Executive Assistant, replacing Anita Shapasian for Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Motion Carries
- JOURNAL ENTRY:** The Board of Commissioners authorized the full time hire of George Slovinsky as a JFS Fiscal Specialist, replacing the position previously held by Corrina Gross, for Portage County Job & Family Services. Anticipated start date is April 26, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Motion Carries

4. **JOURNAL ENTRY:** The Board of Commissioners authorized a wage increase for Zachary Verrona, Wastewater Treatment Plant Operator in Training for Portage County Water Resources, due to passing the Class I exam and obtaining the required amount of operating experience. This qualifies him for the Wastewater Treatment Plant Operator I title, effective March 22, 2021.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
5. **JOURNAL ENTRY:** The Board of Commissioners approved the revised Office Manager job description for the Portage County Building Department.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
6. **JOURNAL ENTRY:** The Board of Commissioners authorized a wage increase for Linda Markijohn, Office Manager for the Portage County Building Department, due to a job description revision, effective April 5, 2021.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
7. **JOURNAL ENTRY:** The Board of Commissioners approved the revised Clerk 2 job description for the Portage County Building Department, including the job title change to Permit Technician III.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
8. **JOURNAL ENTRY:** The Board of Commissioners authorized a wage increase for Michelle Conner, Clerk 2 for the Portage County Building Department, due to a job description revision, and authorize the job title change to Permit Technician III effective April 5, 2021.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

9. **JOURNAL ENTRY:** The Board of Commissioners approved the revised Clerk 1 job description for the Portage County Building Department, including the job title change to Permit Technician II.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
10. **JOURNAL ENTRY:** The Board of Commissioners authorized a wage increase for Christine Owens, Clerk 1 for the Portage County Building Department, due to a job description revision, and authorize the job title change to Permit Technician II effective April 5, 2021.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
11. **JOURNAL ENTRY:** The Board of Commissioners authorized the creation of the Permit Technician I position and approve the respective job description.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;
Motion Carries
12. **JOURNAL ENTRY:** The Board of Commissioners authorized a wage increase for Jeanne Simyak, Part-time Clerk 1 for the Portage County Building Department, and authorize the job title change to Permit Technician I effective April 5, 2021.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;
Motion Carries

JOB & FAMILY SERVICES

Present: Director Kellijo Jeffries and Sue Brannon, Budget & Finance Administrator Job and Family Services

Resolutions:

1. The Board of Commissioners agrees to transfer \$140,000.00 from Fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./Resolution No. 21-0247

2. The Board of Commissioners agrees to transfer \$25,163.34 from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 21-0248

9:29 AM In accordance with the Ohio Rev. Code 121.22(G)(4), it was moved by Anthony J. Badalamenti Sabrina Christian-Bennett, seconded by that the Board of Commissioners move into Executive Session preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Also Present: Job and Family Services Director Kellijo Jeffries and Human Resources Director Janet Kovick. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

9:47 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

April is Child Abuse and Neglect month and Director Jeffries asked for Board authorization to plant pinwheels representing children that have been abused and neglected in Portage and the Board agreed. Ms. Jeffries also presented the Board with masks created by the Levy Committee as a fundraiser for their levy.

DEPARTMENT OF BUDGET & FINANCE

Present: Interim Director David Lair

Resolutions:

1. The Board of Commissioners agrees to approve the Thursday, April 8, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0249
2. The Board of Commissioners agrees to approve the Thursday, April 8, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0250
3. The Board of Commissioners agrees to approve the Thursday, April 8, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0251
4. The Board of Commissioners agrees to approve the Thursday, April 8, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0252
5. The Board of Commissioners agrees to amend the General Fund 2021 Annual Appropriation Resolution No. 20-0802, adopted December 17, 2020./Resolution No. 21-0253

6. The Board of Commissioners agrees to amend the Non General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020. /Resolution No. 21-0254

PUBLIC BIDS, CONTRACTS, PURCHASING & COUNTY FACILITIES

Present: Director JoAnn Townend

Discussion:

1. Job Description Approval – Office Manager

The proposed job description is full time replacing 2 part time and 1 full time positions. Director Townend requests posting internally as there's been some interest already. The Board agreed to move forward with the job description and to advertise internally for two weeks./Journal Entry

2. Projects Timeline – Justice Center Roof Replacement

Core sampling has been completed on the roof at the Justice Center and the replacement cost is approximately \$905,000. An engineering firm will need to be consulted before the project can move forward, but the roof is scheduled to be replaced this year.

Director Townend had a meeting with the Sheriff, the Jail Administrator and Sherri McGlothlin about renovating the administration area at the Justice Center. Director Townend stated the meeting went well and proposed renovations make sense. The next step in the process is to have an architect review the area to determine whether certain walls can be removed and to get a cost estimates for the renovations.

Resolutions:

1. The Board of Commissioners approves specifications and set bid date for the purchase of one 2021 or newer, Class 3 Medium Truck for use by the Portage County Department of Homeland Security and Emergency Management./Resolution No. 21-0255
2. The Board of Commissioners authorizes the Portage County Engineer to participate in the Ohio Department of Transportation's Annual Road Salt Bid (018-22) for the 2021-2022 Winter Season./Resolution No. 21-0256
3. The Board of Commissioners accepts the bid of Ozark Materials, LLC for furnishing acrylic water base traffic paint for use by the Portage County Engineer./Resolution No. 21-0257
4. The Board of Commissioners authorizes the execution of an agreement between the Portage County Board of Commissioners and The Portage County Regional Planning

Commission for the purpose of administration and coordination as it relates to the execution of responsibilities of the Portage County Storm Water District Septic Assistance Program./Resolution No. 21-0258

10:02 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the Board of Commissioners move into executive session to consider the compensation of a public employee. Also present: Director JoAnn Townend. Roll call vote: Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea;

10:21 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

MAIN STREET RAVENNA

Present: David Dix, Bill Barber, JoAnn Townend

Mr. Barber presented a power point presentation depicting a plan to revitalize the County's parking lot behind the Courthouse. Commissioner Badalamenti noted it's a good time because the parking lot needs to be redone. Commissioner Christian-Bennett suggests Mr. Barber and the architect work with Director Townend to determine a compromise that works for everyone so the County can preserve as many parking spaces as possible.

MISCELLANEOUS ITEMS

The Board of Commissioners approves the April 1, 2021 regular meeting minutes and the April 6, 2021 Special Meeting Minutes.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

Commissioners

Journal Entries:

1. **JOURNAL ENTRY:** The Board of Commissioners acknowledged receipt of the March 26, 2021 Certificate of County Auditor that the total appropriations from each fund **do exceed** the official estimate of resources as presented by the County Auditor's office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Commissioner Christian-Bennett, Yea;
Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners acknowledged receipt the March 30, 2021 Amended Certificate of Estimated Resources for the year beginning January 1, 2021 as submitted by the Portage County Budget Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

3. **JOURNAL ENTRY:** The Board of Commissioners approved the March 2021 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

4. **JOURNAL ENTRY:** In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Transporting Report for February 2021, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Yea;
Motion Carries

5. **JOURNAL ENTRY:** The Board of Commissioners approved the job description of Office Manager of Internal Services and the job posting for the position (internal posting).

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;
Commissioner Kline, Yea;
Motion Carries

PLEASE ADD TO YOUR AGENDA

1. Resolution to approve the separation agreement and release for Department of Budget and Financial Management Director Todd Bragg./Resolution No. 21-0259

Recessed: 10:53 AM

Reconvened: 11:00 AM

11:02 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners move into executive session to consider the dismissal of a public employee. Also present: Human Resources Director Janet Kovick and Interim Department of Budget and Financial Management Director Dave Lair. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

11:26 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

Commissioner Christian-Bennett noted the Board will be meeting on Tuesday, but it will be in Executive Session.

The following Resolutions were adopted today – April 8, 2021

**RESOLUTION NO. 21-0246 - RE: APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF
CONNECTION CHARGES FOR
CONNECTIONS TO THE SANITARY
SEWERAGE SYSTEM IN THE PORTAGE
COUNTY REGIONAL SEWER DISTRICT AND
ESTABLISHING THE TERMS AND
CONDITIONS OF THE SAME.**

It was moved by Anthony J. Badalamenti, and seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicant, being the (OWNERS) of the property hereafter described applied for a sanitary sewer permit and has now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicant: Michael J. Polcar & Anna F. Polcar (OWNERS)
Service Address: 7610 State Route 43

Kent, OH 44240

Parcel Number: 12-076-00-00-066-000

Property Description: Situated in the Township of Franklin, County of Portage, State of Ohio, and known as Sublot R-3 of Memory Lane Vacation and Replat as recorded in Volume 35, Page 29 of the Portage County Plat Records. Instrument Reference Number 202015284 of the Portage County Records.

WHEREAS, this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED, that this Board agrees to accept the request of the above named OWNERS for installment payments of the sewer connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

- A. The total amount of such connection charges to be financed is \$3,681.00.
- B. The connection charges shall be payable in 40 quarterly installments beginning with the first sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNERS are delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.
- C. A carrying charge shall be paid equal to 0.93% percent per annum (based on $\frac{1}{2}$ of the Ohio Water Development Authority for the month of April 2021, for owner occupied homes), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.
- D. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.
- E. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.
- F. The OWNERS, prior to the issuance of the permit, may be required by the Board to give security, which may include the requirement of a surety Bond

sufficient to assure the payment of all such installments.

- G. The OWNERS or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.
- H. In the event the OWNERS or SUCCESSOR are delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNERS or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the OWNERS or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNERS or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNERS or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

RESOLVED, the Sanitary Engineer acting on behalf of the Board, is hereby authorized and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

RESOLVED, the Sanitary Engineer shall present a certified copy of this Resolution to the OWNERS referred to herein. The OWNERS shall execute thereon an endorsement that the terms and conditions set forth in the resolution are

0437

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$140,000.00 for SFY20 4th Qtr payment #7 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 – JFS Shared

Project 5SHAR \$140,000.00

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR \$140,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0248 - RE: TRANSFER FROM FUND 1413, WIA FUND TO FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the JFS WIA Fund owes the Public Assistance Fund for One Stop sharing costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$25,163.34 for the 2nd Qtr SFY21 Oct-Dec 2020 adjustment as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1413, JFS WIA FUND

ORGCODE - 14130519

Debit Expense Account

Object: 912000 – JFS Shared

Project 3A258

\$12,581.67

Project 3B278

\$12,581.67

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR

\$25,163.34

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0250**RE: WIRE TRANSFER APPROVED AND
CERTIFIED TO THE PORTAGE COUNTY
AUDITOR FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on April 8, 2021 in the total payment amount as follows:

1. \$15,808.42 to Medical Mutual Flex Claims

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, April 8, 2021 \$ 15,808.42

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0251**RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

RESOLUTION No. 21-0249

**- RE: BILLS APPROVED AND ACH
CERTIFIED TO THE PORTAGE
COUNTY AUDITOR FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on April 8, 2021 in the total payment amount of **\$1,438,321.58** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the ACH payment is approved as certified to the County Auditor for payment on or after Friday, April 9, 2021, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on April 8, 2021 in the total payment amount of **\$86.40 to Neil Group** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

I, Clerk of the Board of County Commissioners do hereby certify that the foregoing is a true and correct copy of a resolution of the Board of County Commissioners of Portage County duly adopted April 8, 2021 and appearing upon the official records of said Board, Volume 95.

Clerk, Portage County Board of Commissioners

0439A

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

04/08/21	132	\$10,881.90
04/08/21	133	10,122.46
04/08/21	135	10,897.31
04/08/21	158	10,129.09
04/08/21	159	11,005.26
04/08/21	160	8,768.38
04/08/21	161	3,651.73
04/08/21	162	4,444.36
04/08/21	163	846.39
04/08/21	164	3,410.00
04/08/21	169	2,500.00
Total		\$76,656.88

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0252 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed are properly certified by the County Auditor in the amount of **\$575,337.62** dated **April 8, 2021** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0253 - RE: AMENDMENT TO THE GENERAL FUND
2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0802 ADOPTED
DECEMBER 17, 2020**

It was moved by Tony Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

Fund:	0001 General Fund						
						Increase	Decrease
	0530 Common Pleas Court						
	05305 Materials and Supplies						\$ 10,000
	05304 Contractual Services					\$ 10,000	
	0012 Internal Service CO						
	00126 Capital Outlay					\$ 75,000	
TOTAL MEMO BALANCE ALL AMENDMENTS:						\$ 85,000	\$ 10,000

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0254 - RE: AMENDMENT TO THE NON GENERAL FUND 2021 ANNUAL APPROPRIATION RESOLUTION NO. 20-0803 ADOPTED DECEMBER 17, 2020.

It was moved by Tony Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

							<u>Increase</u>	<u>Decrease</u>
Fund:	1112 Sheriff Commissary Fund							
	11123	Personal Services					\$ 82,000	
	11124	Contractual Services					\$ 20,000	
	11126	Capital Outlay					\$ 160,000	
	Total:						\$ 262,000	
	1149 Delinquent Care and Custody							
	11493	Personal Services					\$ 72,084	
	11493	Personal Services						\$ 2,000
	11495	Materials and Supplies					\$ 2,000	
	Total:						\$ 74,084	\$ 2,000
Fund:	8105 Sheriff Donation Fund - DARE							
	81054	Contractual Services					\$ 1,000	
	81055	Materials and Supplies					\$ 3,000	
	Total:						\$ 4,000	
TOTAL MEMO BALANCE ALL AMENDMENTS:							\$ 340,084	\$ 2,000

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, and be It further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0255 - RE: APPROVE SPECIFICATIONS AND SET BID DATE FOR THE PURCHASE OF ONE (1) 2021 OR NEWER, CLASS 3 MEDIUM TRUCK FOR

**USE BY THE PORTAGE COUNTY
DEPARTMENT OF HOMELAND SECURITY
AND EMERGENCY MANAGEMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- RESOLVED,** that the bid specifications for receiving bids for the purchase of a one (1) 2021 or newer, class 3 medium truck for use by the Portage County Department of Homeland Security and Emergency Management be and hereby are approved; and be it further
- RESOLVED,** that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor – room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 3:00 p.m. on April 28, 2021; and be it further
- RESOLVED,** that the notice of receiving bids shall be published in the Record Courier on April 12, 2021 and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0256 - RE: AUTHORIZE THE PORTAGE COUNTY
ENGINEER TO PARTICIPATE IN THE OHIO
DEPARTMENT OF TRANSPORTATION'S
ANNUAL ROAD SALT BID (018-22) FOR
THE 2021-2022 WINTER SEASON.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Commissioners, on behalf of the Portage County Engineer, hereby submits this written agreement to participate in the **Ohio Department of Transportation's (ODOT) Annual Road Salt Bid (018-22)** in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the road salt contract; and
- d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically submitted salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 30, 2021 by 5:00 P.M. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request.

Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

RESOLVED, that the Portage County Board of Commissioners authorize the Portage County Engineer to participate in the **Ohio Department of Transportation's Annual Road Salt Bid** (Contract 018-22) for the 2021-2022 Winter Season; and be it further

RESOLVED, The Political Subdivision hereby requests through this participation agreement a total of **6,000 TONS** of Sodium Chloride (Road Salt) of which the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and

RESOLVED, by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

Approval Date

Approval Date

Approval Date

;and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION No. 21-0257 - RE: ACCEPT THE BID OF OZARK MATERIALS, LLC FOR FURNISHING ACRYLIC WATER BASE TRAFFIC SAFETY PAINT FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, Resolution 21-0081 approved specifications and set date and time for receiving bids for **Acrylic Water Base Traffic Safety Paint** for use by the Portage County Engineer, and

WHEREAS, notice of receiving bids for furnishing said paint was published in the Record Courier on **March 1, 2021** and **March 8, 2021**, and

WHEREAS, two (2) sealed bids were received, tabulated and recorded on March 17, 2021, and

WHEREAS, after reviewing said bids, the Portage County Engineer recommended the bid of **Ozark Materials, LLC** be accepted as the lowest and best bid received; now therefore be it

RESOLVED, that the bid of **Ozark Materials, LLC**, 591 Glendale Avenue, Greenville, Alabama 36037, be and hereby is accepted, as follows, per bid specifications:

3,300 Gallons - Yellow Paint @ \$10.99/Gallon

1,925 Gallons - White Paint @ \$10.49/Gallon

;and be it further

RESOLVED, that the Portage County Engineer will generate a purchase order for **Ozark Materials, LLC** for the purchase of said materials; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0258 - RE: AUTHORIZE EXECUTION OF AN
AGREEMENT BETWEEN THE PORTAGE
COUNTY BOARD OF COMMISSIONERS
AND THE PORTAGE COUNTY REGIONAL
PLANNING COMMISSION FOR THE
PURPOSE OF ADMINISTRATION AND
COORDINATION AS IT RELATES TO THE
EXECUTION OF RESPONSIBILITIES OF
THE PORTAGE COUNTY STORM WATER
DISTRICT SEPTIC ASSISTANCE PROGRAM**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners intends to engage the Portage County Regional Planning Commission to perform certain administrative duties for the Portage County Storm Water District Septic Assistance Program including accepting and reviewing applications, verifying of meeting program requirements, hiring of licensed contractors, working with applicable agencies to determine work has been satisfactorily completed and coordinating the payments for completed projects as required by Portage County's Ohio Environmental Protection Agency (OEPA) National Pollution Discharge Elimination System (NPDES) Phase II Permit; and

WHEREAS, cost for the Portage County Regional Planning Commission to perform said administrative duties shall not exceed \$10,355.69, for the period of January 1, 2021 through December 31, 2021; now therefore be it

RESOLVED, that the Portage County Board of Commissioners hereby agree to enter into an agreement with the Portage County Regional Planning Commission at a not to exceed cost of \$10,355.69 for the purpose of administration and coordination as it relates to the execution of the responsibilities of the Portage County Storm Water District Septic Assistance Program; and be it further

RESOLVED, term of said agreement will be January 1, 2021 through December 31, 2021, and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0259 - RE: APPROVE SEPARATION AGREEMENT AND
RELEASE CONCERNING THE POSITION IN
THE DEPARTMENT OF BUDGET AND
FINANCIAL MANAGEMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the parties intend to enter into an amicable resolution; and

WHEREAS, other than that provided to all employees under the Portage County Board of Commissioners Personnel Policy Manual the Board is under no liability nor obligation concerning any severance amount or continued coverage period and by signing the agreement the parties acknowledges that nothing in the agreement is to be construed as any admission of liability or obligation on the part of the Board; now therefore be it

RESOLVED, that the Board of Commissioners approves the separation agreement and release concerning the position in the Department of Budget and Financial Management held by Todd Bragg with his last date of employment being April 1, 2021 in accordance with the terms of the Separation Agreement and Release between the Board of Commissioners and Mr. Bragg; and be it further

RESOLVED, that the Board of Commissioners agrees to accept and sign a Separation Agreement and Release Agreement prepared by the Portage County Prosecutor's Office; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were an meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

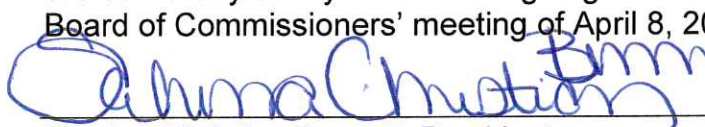
Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

Motion: by Commissioner Christian-Bennett, seconded by Commissioner Badalamenti that the Board adjourn the Meeting of **April 8, 2021 at 11:27 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

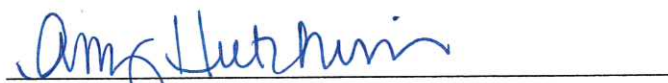
Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of April 8, 2021.


Sabrina Christian-Bennett, President


Anthony J. Badalamenti, Vice President


Vicki A. Kline, Board Member


Amy Hutchinson, Clerk