



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, March 18, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Absent
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day Marion Yeagler, Barb Tittle, Ed Dean, Brian Ames and Diane Smith, Record Courier.

Recess: 9:00 AM into Solid Waste Management District Meeting
Reconvened: 9:12 AM

REGIONAL PLANNING COMMISSION

Present: Director Todd Peetz and Lisa Reeves.

Discussion:

1. Residential Public Infrastructure Grant-Chinn Regional Sewer Project

Director Peetz is requesting Board approval to submit a Residential Public Infrastructure Grant (RPIG) to help provide sewers to the Chinn Allotment area located in Ravenna Township.

The cost of construction is estimated at \$10,109,000 and the grant requested is \$750,000, but the Water Resources Department is also using OPWC and WPCLF funding, so no funding is necessary from the Board of Commissioners.

Before submitting a Letter of Interest to apply for the 2020 Residential Public Infrastructure Grant to the Ohio Development Services Agency, Office of Community Development approval is needed from the Portage County Board of Commissioners.

The Board agreed to move forward with the request.

1. **JOURNAL ENTRY:** The Board of Commissioners authorizes the Regional Planning Commission to submit a letter of interest to apply for the 2020 Residential Public Infrastructure Grant (RPIG) to the Ohio Development Services Agency, Office of Community Development for the Chinn Allotment, as presented by the Regional Planning Commission.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries

MISCELLANEOUS ITEMS

The Board of Commissioners approves the March 11, 2021 regular meeting minutes.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Kline, Yea; Commissioner Badalamenti, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries

HUMAN RESOURCES

Present: Director Janet Kovick and Job and Family Services Director Kelliljo Jeffries

Discussion:

1. Performance Evaluations for Commissioners' Staff
Back in January, the Board discussed evaluations for Directors but didn't discuss the Commissioners' direct staff. The Board agreed to do performance evaluations for direct staff, as well.
2. Commissioners' Part-Time Clerk/Specialist Position
With the retirement of the Commissioners' part time Clerical Specialist Judy Common at the close of business March 22, 2021, the Board agreed to post the part-time position. Commissioner Kline suggests the new hire be cross-trained to help current staff.
3. COVID-19 Travel Advisory
Effective March 10, 2021, the Ohio Department of Health announced they will no longer issue a domestic travel advisory for those entering Ohio from the states with positivity rates of 15% or higher. They still encourage those who travel to follow CDC guidelines and it does not mandate quarantine. Director Kovick is working to revise the travel policy and the draft will be presented to the Board for review in the near future.
4. Job and Family Services Non-Bargaining Wage Increases

In 2020 because of the COVID-19 Pandemic under the direction of the Portage County Board of Commissioners, departments under their administration imposed hiring freezes

and wage increase freezes for non-bargaining employees. The freezes and increases were later relaxed once budget updates were reviewed. At that time, Job and Family Services to maintain a hiring freeze for non-essential positions and will not be providing cost of living increases in 2021. However, due to the fact that bargaining unit employees received their 2020 increases as a result of the Collective Bargaining Contract, Director Jeffries is requesting Board approval for earned wage increases (longevity and 1 year probation increases) for non-bargaining staff. Increases would become retroactive to the date the increase was due in 2020 for a total of \$3,392.69.

Additionally, as a result of the Clemens and Nelson wage study Director Jeffries is also requesting Board approval for the 3rd year wage increase from the wage study which will impact 10 non-bargaining employees for a total of \$8336.00 for all increases in 2021. The new wage would be effective March 18, 2021 and would be reflected in payroll starting April 2, 2021.

1. **JOURNAL ENTRY:** The Board of Commissioners approve the probationary removal of Cynthia Heffley, temporary part-time Utility Billing Service Representative for Portage County Department of Budget & Financial Management, effective March 9, 2021.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;
Motion Carries
2. **JOURNAL ENTRY:** The Board of Commissioners accept the retirement of Judith Common, part-time Clerk/Specialist, for the Portage County Board of Commissioners, effective March 22, 2021.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;
Motion Carries
3. **JOURNAL ENTRY:** The Board of Commissioners accepts the resignation of Shannon Madden, Social Service Worker 3 for Portage County Job & Family Services, effective March 15, 2021.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline
All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;
Motion Carries
4. **JOURNAL ENTRY:** The Board of Commissioners agree to authorize the three-day internal posting of the full time Social Service Worker 3, replacing Shannon Madden for Portage County Job & Family Services with external posting if no internal appointment is made.
Motion: Commissioner Badalamenti
Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Absent;
Motion Carries

5. **JOURNAL ENTRY:** The Board of Commissioners agree to authorize a wage increase for Non-Bargaining Unit Employees for Portage County Job & Family Services as supported by Job and Family Services Policy 010-023. These employees were due wage increases for longevity and the 3rd year wage study increases in 2020 but did not receive them at that time because of wage freezes. Longevity increases are retroactive to the date they were due in 2020. Wage study increases are effective March 18, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Absent;
Motion Carries

6. **JOURNAL ENTRY:** The Board of Commissioners agree to approve a wage increase for Zachary Verrona, Laborer for Portage County Water Resources, due to passing his EPA Class I Wastewater Operator exam. This qualifies him for the Wastewater Operator in Training title, effective March 8, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
 Commissioner Christian-Bennett, Absent;
Motion Carries

7. **JOURNAL ENTRY:** The Board of Commissioners agree to authorize the creation of the Streetsboro Treatment Plant Mechanic position and approve the respective job description./HOLD

8. **JOURNAL ENTRY:** The Board of Commissioners agree to authorize the seven-day internal posting of the full time Streetsboro Treatment Plant Mechanic, new position, for Portage County Water Resources. This position is only open to current Streetsboro Treatment Plant employees and will not create an additional vacancy in the department./HOLD

9. **JOURNAL ENTRY:** The Board of Commissioners agree to authorize the creation of the Streetsboro Wastewater Treatment Plant Chief Operator position and approve the respective job description./HOLD

10. **JOURNAL ENTRY:** The Board of Commissioners agree to authorize the seven-day internal posting of the full time Streetsboro Wastewater Treatment Plant Chief Operator, new position, for Portage County Water Resources. This position is only open to current Streetsboro Treatment Plant employees and will not create an additional vacancy in the department./HOLD

NEIGHBORHOOD DEVELOPMENT SERVICES

Present: Mike Bogo

Discussion:

1. Steering Committee Application Summary and Recommendations

Director Bogo provided the Steering Committee's summary and recommendations for the 2021 Community Development funding requests:

- 1. King Kennedy Community Center Multi-Use Facility:** This request is for \$123,942.00, for Capital Expenditures to construct a multi-use facility/recreation center located at 6660 Garfield Rd. The project will meet the Direct LMI Benefit National Objective required by the CDBG Program.

The Steering Committee recommends funding this project using CDBG RLF with a 0% due on sale mortgage as security for the funding.

- 2. Shalersville Township Demolition of Sanicky House:** This request is for up to \$32,000.00 to demolish the house located at 9080 St. Rt. 44. Once the house is demolished and the land re-claimed, the township will use is as a park/recreation. This project will meet the Removal of Slum and Blight National Objective required by the CDBG Program.

The Steering Committee recommends funding this project using CDBG RLF with a 0% due on sale mortgage with the contingency it will become a grant once the land transfers to park/recreation use.

- 3. LoveLight, Inc,** is requesting \$215,307.00 to help secure funding to purchase the land for their STAR Institute, at the old Kent State Golf Course property.

The project is not ready to move forward as it does not yet have all of its other funding committed. The Steering Committee does not recommend providing funding contingently to help secure other funds as the funds do not replenish quickly or consistently.

- 4. Community Action Council of Portage County** is requesting 50,000 to construct the Ravenna Kiwanis/CAC Playground Project, located at 519 North Walnut. This project will meet the Area LMI Benefit National Objective Required by the CDBG Program.

This project is located in the City of Ravenna, so the Steering Committee is recommending that CAC reach out to the City for funding.

- 5. Coleman Professional Services** is requesting \$150,000.00 for ADA and removal of blight at the Phoenix Building located at 111-113 East Main Street. This project will meet the ADA Improvements National Objective required by the CDBG Program.

This project is located in the City of Ravenna, so the Steering Committee is recommending that CAC reach out to the City for funding.

6. **Coleman Professional Services** is requesting \$40,500.00 to replace the roof on their administration building located at 5982 Rhodes Road.

This project does meet a National Objective and can be funded with CDBG RLF. The project is the lowest scoring project for this round of requests. As the project is a maintenance request, the Steering Committee is not recommending it be funded.

7. **Portage Metropolitan Housing Authority** is requesting \$400,000.00 for Water & Sewer Tie In to their administration building located at 2832 St. Rt. 59.

This project does meet a National Objective. However, as the request exceeds the available balances in the County RLF's, the Steering Committee is not recommending funding. The Committee will work with PMHA to identify other possible funding sources for the project and may bring the project back to the Board in the future for gap financing if necessary.

8. **Habitat for Humanity** is requesting \$35,000.00 for ADA improvements at their Re-Store located at 1510 S. Water Street.

This project is located in the City of Kent and County CDBG RLF funds cannot be used. The Steering Committee will recommend Habitat request funding from the City of Kent before evaluating the project for other County RLF funding.

Current Balance in CDBG Housing RLF: \$312,227.57

Amount of recommended Funding: \$155,942.00

Remaining Balance in CDBG Housing RLF Fund: \$156,285.57

Current Balance of HOME RLF: \$183,513.89

None of the projects presented are Housing that meet the qualifications necessary for HOME RLF funding.

Current Balance in Section 17 RLF Fund: \$79,418.78

This fund is traditionally reserved for specific and unique Board of Commissioner priorities that are unable to be funded with other Community Development programs.

Current Balance in CDBG Foreclosure RLF: \$15,812.24

Note: NDS and the County Budget and Finance Office are working to consolidate the Foreclosure RLF back into the CDBG Housing RLF. The specific Foreclosure Prevention Program is no longer in operation, and there is no need to keep the Fund separate on the County's Balance Sheet.

Additional Community Development Funding Status:

CDBG Community Development Grant: County is eligible to apply for additional projects and funding in 2022.

Nature Works Grant possibly for CAC project. \$60,000.00

Mr. Bogo will prepare a Journal Entry for the Board's adoption next week approving the recommendation of King Kennedy Community Center Multi-Use Facility and the Shalersville Township Demolition of Sanicky House.

Water Resources

1. **JOURNAL ENTRY:** The Board of Commissioners acknowledged receipt and approved the 2020 Portage County Water Quality Report, as presented by Interim Director John Vence, Portage County Water Resources Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries

2. The Board of Commissioners signed the application and certificate for payment for the final payment of \$640.00 for 2019 Sewer Maintenance Program Project PC (19-100) payment to Lake County Sewer Co., Inc. as presented by the Water Resources Department.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries

Public Bids, Contracts, Purchasing & County Facilities

Resolutions:

1. The Board of Commissioners agrees to enter into a real estate agreement with Sly Bail Bonds for the property located at 211 South Chestnut Street, Ravenna, Ohio./Resolution No. 21-0183
2. The Board of Commissioners agrees to enter into a real estate agreement with DTMIC, LLC (Tavern 1888) located at 106 East Main Street, Ravenna, Ohio./Resolution No. 21-0184
3. The Board of Commissioners agrees to enter into an equipment lease agreement between the Portage County Board of Commissioners and Wells Fargo Financial Leasing on behalf of the Portage County Recorder./Resolution No. 21-0185

4. The Board of Commissioners agrees to accept and award the bid of Chagrin Valley Paving, Inc. for the Infirmary Road Realignment and Resurfacing Project (CH 164 – Sections F-I) in Shalersville and Mantua Townships, Portage County./Resolution No. 21-0186
5. The Board of Commissioners declares the necessity to lease fifteen (15) vehicles for use by the Portage County Sheriff's Department./Resolution No. 21-0187
6. The Board of Commissioners agrees to amend Resolution No. 20-0704: General Sewer agreement for sanitary sewer & water improvements to Redwood High Point Hills, Portage County Water Resources Department Project No. BR-2-20-170-P./Resolution No. 21-0188

Commissioners

Resolutions:

1. The Board of Commissioners agrees to approve the Thursday, March 18, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0189
2. The Board of Commissioners agrees to approve the Thursday, March 18, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0190
3. The Board of Commissioners agrees to approve the Thursday, March 18, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0191
4. The Board of Commissioners agrees to approve the Thursday, March 18, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0192
5. The Board of Commissioners agrees to transfer \$735.00 from Fund 2101, Motor Vehicle Gas Tax to Fund 4248 (Infirmary Road Resurfacing)./Resolution No. 21-0193

Journal Entries:

1. **JOURNAL ENTRY:** The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the Month of February 2021, received on March 10, 2021 as presented by the County Auditor and County Treasurer.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners acknowledged receipt of the March 12, 2021 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2021, as presented by the Portage County Auditor's Office.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries

Recessed: 10:17 AM

Reconvened: 10:48 AM

JOB & FAMILY SERVICES

Present: Director Kellijo Jeffries and Sue Brannon, Budget & Finance Administrator Job and Family Services

Discussion:

1. Data Report

Director Jeffries met with the Board to discuss the December/January Data Report.

2. Public Assistance Division Updates

Public Assistance Work Volume Increase

As a result of the pandemic the federally funded Supplemental Nutrition Assistance Program (SNAP) will now allow temporary exemptions for college students which will create a pathway for SNAP eligibility. At Kent State alone, there are 11,000 students attending their 7 campuses that meet the exemption. While the exact number of student eligibility in Portage County is unknown, there will definitely be an increase in work volume as a result of this change. Portage County Job and Family Services is coordinating workshops with Kent State to educate about the application process and to encourage application completion through the state's self-service portal.

There is also an anticipated increase in Medicaid applications based on the Federally Facilitated Marketplace (FFM) reopening starting February 15, 2021-May 15, 2021 for the 'Special Enrollment Period' approved by the Biden Administration.

Prioritization of work will occur to ensure case processing in a timely manner.

Ohio Benefits Worker Portal Outage

The Public Assistance eligibility system Ohio Benefits Worker Portal will be inaccessible to all 88 counties in Ohio from Thursday, April 22nd starting at 3:00 PM through April 27th at 8:00 AM, for service upgrades. As a result of the inaccessibility, counties will not have any abilities to process applications or reported changes on any cases for TANF, SNAP, and Medicaid. The shared services call center will also be closed. Customers can still contact the Public Assistance Division through the agency's main phone line. The lobby in this division will remain open to the public and residents can still complete paper applications for benefits that will be processed once the system opens on April 27th. During the outage, the employees within the Public Assistance Division will be provided

with multiple training opportunities. Information pertaining to this outage will be provided to the public via press release and it will be posted on the agency's social media outlets.

3. April Child Abuse and Neglect Awareness Month Activities

Portage County Job & Family Services' Children Services Division formed a Child Abuse and Neglect Awareness Committee in 2017. Each year, the committee is chaired by their Public Information Officer, to plan multiple activities in April to bring awareness to child abuse and neglect in our community and the vast needs of the children impacted by abuse and neglect.

Proposed activities in April 2021 include encouraging Job and Family Services' employees, community partners and the residents of Portage County to wear blue for awareness on Wednesday, April 14, 2021. In the month of April, Job and Family Services in collaboration with the Children's Advocacy Center in Portage County, will plant pinwheels at various locations throughout the county in representation of the children who were abused and neglected in 2020. Due to the pandemic in person activities and events will be eliminated in 2021. Instead, Job and Family Services is working in collaboration with Kent State students from the College of Business Administration to create a social media awareness campaign. Former foster care youth, foster parents and community partners will be interviewed to share experiences and will highlight the need and value of foster care while families work plans of reunification. Job and Family Services' social media platforms will highlight facts and pictures of a very devoted child welfare system where children come first. A billboard will be visible in the community starting April 1st.

4. Portage County Child Abuse and Neglect Memorandum of Understanding (MOU)

This is a requirement through the Ohio Revised Code that communities have a child abuse and neglect Memorandum of Understanding to acknowledge the work and partnerships that surround investigations. House Bill 4 is proposing to make changes that would require the reporting requirements to change and Director Jeffries will be forwarding the packet to the Board for signature either way.

5. Update on Manufacturing Internship Program

Job and Family Services piloted the manufacturing program in Portage County 3 years ago with Kent State University and 7-8 of the manufacturing companies and it's been a great success. This year an internship class of at least 10 resulted in only 2 interested parties, so in agreement with Kent State, they moved the March class to August to continue efforts to get the class filled.

6. Pinelane Properties LLC. Lease Amendment

This is the lease agreement with Skip Gray for the Ohio Means Jobs building on South Chestnut Street that was started in 2016. In the lease, it indicates Job and Family Services will be responsible for some of the lower level repairs and the department did not allot enough funding through the contract period to cover all the expenses. The contract period ends June 30, 2021 and there's a shortage of \$ 4,119.90. A draft resolution is being presented today to move forward with payment of the repairs.

Resolutions:

1. The Board of Commissioners agrees to enter into lease agreement amendment no. 1 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Pinelane Properties, LLC./Resolution No. 21-0179
2. The Board of Commissioners agrees to transfer \$31,089.40 from Fund 1413, WIA Fund to Fund 1410 Public Assistance Fund./Resolution No. 21-0180
 - This is the monthly resolution for the shared costs to pay Public Assistance back from the WIA funds for January Adjustment No. 1 and February of 2021.
3. The Board of Commissioners agrees to transfer \$ 90,000 from Fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./Resolution No. 21-0181
 - This is the regular shared fund transfer from Child Welfare to Public Assistance, Payment No. 5 for 4th Quarter.
4. The Board of Commissioners agrees to transfer \$24,047.33 from Fund 1414, Child Support Administration, to 1410 Public Assistance Fund./Resolution No. 21-0182
 - This is the monthly shared cost transfer from Child Support to Public Assistance for the month of February.

10:05 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the compensation of a public employee. Also present: Director Kellijo Jeffries Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

10:09 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

After exiting executive session, the Board took no action.

10:10 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to consider the discipline of a public employee. Also present: Director Kellijo Jeffries. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

10:13 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

After exiting executive session, the Board took no action.

Recessed: 10:17 AM

Reconvened: 10:33 AM

SHERIFF'S OFFICE

Present: Sheriff Bruce Zuchowski, Chief Deputy Ralph Spidalieri, Budget Officer David Lair, Sheriff's Office; Attorney Mike Esposito, and Human Resources Director Janet Kovick

10:33 AM In accordance with the Ohio Rev. Code 121.22(G)(4), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session preparing for bargaining sessions with public employees concerning compensation terms and conditions of their employment. Also Present: Sheriff Bruce Zuchowski, Chief Deputy Ralph Spidalieri, Budget Officer David Lair, Sheriff's Office; Attorney Mike Esposito, Human Resources Director Janet Kovick. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

11:01 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

After exiting executive session, the Board took no action.

PUBLIC COMMENT

Present: Brian Ames

Mr. Ames commented about the recent media attention the Commissioners have been receiving and noted the Board needs to ensure its following procedures and the laws so that Portage County doesn't look ridiculous. The Board of Commissioners is occupying too much of the headlines and the Commissioners are the only ones who can stop it. Mr. Ames pointed out that the Board needs to be more careful so it does not continue.

PUBLIC COMMENT

Present: Barb Tittle

Ms. Tittle finds it ironic and rude that members of the public get kicked out of the Boardroom whenever the Sheriff brings along 4 people. Additionally, members of the public have to wear masks as indicated on the sign outside the Boardroom and follow the occupancy and spacing rules, particularly by the one person who refuses to wear a mask. Masks are the least intrusive and invasive way to prevent the spread of disease, including COVID, the flu and other germs. It's not fair to the public when everybody else follows the rules but Mr. Badalamenti feels he is exempt, he is above the law and she disagree with that, it's wrong, wrong, wrong.

Commissioner Badalamenti replied if you look at the 6 foot distance and the mask distance that's put out there, he isn't doing anything wrong in his little box. If Mr. Ames has a shield on, it's not quite as good as his little box that he's in, but he thanked Mr. Tittle for her comments.

11:05 AM In accordance with the Ohio Rev. Code 121.22(G)(4), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session preparing for bargaining sessions with public employees concerning compensation terms and conditions of their employment. Also Present: Sheriff Bruce Zuchowski, Chief Deputy Ralph Spidaleri, Budget Officer David Lair, Sheriff's Office; Attorney Mike Esposito, Human Resources Director Janet Kovick. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

11:43 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

After exiting executive session, the Board took no action.

Budget and Financial Management Employee:

Discussion:

1. To consider a motion as to whether to place the Director of Budget and Financial Management on paid administrative leave effective Monday, March 15, 2021 and until further notice, and for the employee's regular rate of compensation to also be provided for March 11 and March 12, 2021.

Journal Entry:

1. JOURNAL ENTRY:

Motion by Commissioner Kline to put Department of Budget and Financial Management Mr. Todd Bragg on paid administrative leave effective Monday, March 15, 2021 and for the employee's regular rate of compensation be provided for March 11 and March 12, 2021, until further notice.

Commissioner Badalamenti noted there needs to be an end time for this and we were supposed to have an answer on Tuesday and we don't have an answer today, how long do we allow that employee to stay on Administrative Leave? The way it sounds is that it's open ended and he doesn't agree with that at all. There are many things that need to move forward and he's not sure why the Board is allowing it to be open ended. Audience Member Barb Tittle stated the Board agreed to pay him through April and Commissioner Badalamenti replied with the 8 weeks of severance pay, he could be paid through April, it wasn't how long the Board intended to drag this out.

Commissioner Kline noted the Board can put him on paid Administrative Leave effective Monday, March 15, 2021... Commissioner Badalamenti noted legal counsel advised he wasn't able to get an attorney within the original timeframe, but he should have enough time already after a week and today to be able to make arrangements to move forward.

Commissioner Badalamenti indicated he spoke with counsel and they've talked about different ways to deal with it such as treating him like he's an Executive out of a company, but it can't be open ended. Commissioner Badalamenti suggests a timeline of within the next 2 weeks that they come to an agreement or Director Bragg signs something that is viable, but the Board needs to make a decision and not drag this out. In reality, there's no reason the Board should have to drag it out any longer than it did, and it didn't have to do what it did today, it could have done that last Thursday because Director Bragg is an 'at will' employee and the Board is being more than generous for a week. Commissioner Kline suggested Mr. Bragg be on paid administrative leave through March 22, 2021 and Commissioner Badalamenti agreed.

Commissioner Kline reiterated the timeframe for the motion to reflect March 15, 2021 until March 22, 2021 and for the employee's regular rate of compensation to also be provided for March 11, 2021 and March 12, 2021.

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

Commissioner Christian-Bennett, Absent;

Motion Carries

Commissioner Kline asked if the motion was made last week to dismiss Mr. Bragg and Commissioner Badalamenti made a motion to terminate the Department of Budget and Financial Management Director, seconded by Commissioner Kline.

Attorney Meduri asked the Board to consider having the effective date of termination being March 22, 2021 and if Director Bragg submits a letter of resignation prior to that date, it could be handled that way. The Board could consider in its sound discretion to put the Director of the Department of Budget and Financial Management on paid Administrative Leave through March 22, 2021, however if between now and March 22, 2021, the Director were to submit a letter of resignation, it would make the termination null.

It was discovered that next Thursday is March 25th not March 22nd.

2. **JOURNAL ENTRY: Motion by Commissioner Kline** to place Department of Budget and Financial Management on paid Administrative Leave effective Monday, March 15, 2021 until Thursday, March 25, 2021 and for the employee's regular rate of compensation to also be provided for March 11, 2021 and March 12, 2021. If Mr. Bragg submits a letter of resignation before March 25, 2021, his termination will be effective that day. **Seconded by Commissioner Badalamenti.**

All in Favor: Commissioner Kline, Yea; Commissioner Badalamenti, Yea;

Commissioner Christian-Bennett, Absent;

Motion Carries

3. **JOURNAL ENTRY: Motion by Commissioner Badalamenti** to hire David Lair as the part-time Interim Department of Budget and Financial Management Director at the hourly rate Mr. Bragg currently receives (effective March 22, 2021). **Seconded by**

All in Favor: Commissioner Kline, Yea; Commissioner Badalamenti, Yea;
Commissioner Christian-Bennett, Absent;
Motion Carries

Commissioner Badalamenti noted Mr. Lair will be giving his resignation to the Sheriff's Department and starting here on Monday.

The following resolutions were adopted today – March 18, 2021.

RESOLUTION NO. 21-0179 - RE: ENTER INTO LEASE AGREEMENT
AMENDMENT NO. 1 BETWEEN THE BOARD
OF COMMISSIONERS ON BEHALF OF THE
PORTAGE COUNTY DEPARTMENT OF JOB
& FAMILY SERVICES AND PINELANE
PROPERTIES, L.L.C.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, a lease agreement between the parties was entered into on July 19, 2016 and known as Portage County Contract No. 20160353 by Resolution No. 16-0552 for the lease of the premises located at 253 and 247½ South Chestnut Street, Ravenna, Ohio, for the Portage County Department of Job & Family Services Ohio Mean Jobs program; and

WHEREAS, the parties desire to amend the original lease agreement; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Pinelane Properties, L.L.C.; and be it further

RESOLVED, that rent from July 1, 2016 through November 30, 2016 shall be paid in monthly installments of Five thousand one hundred fifty and 00/100 dollars (\$5,150.00); and be it further

RESOLVED, that effective December 1, 2016 through June 30, 2021, rent shall be paid in monthly installments of Five thousand seventy-seven and 00/100 dollars (\$5,077.00); and be it further

RESOLVED, that the rent reduction reflects negotiated electrical expenses Pinelane Properties, L.L.C. has agreed to accept responsibility for as a cost of maintaining/repairing the leased premises located at 253 and 247½ South Chestnut Street, Ravenna, Ohio; and be it further

- RESOLVED,** that effective March 18, 2021, in order to meet the obligations of this existing lease through June 30, 2021, an increase in funds in the amount of Four thousand one hundred nineteen and 90/100 dollars (\$4,119.90) must be appropriated; and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

RESOLUTION NO. 21-0180 - RE: TRANSFER FROM FUND 1413, WIA FUND TO FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the JFS WIA Fund owes the Public Assistance Fund for the WIOA RMS staff costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$31,089.40 for January adj#1 and February 2021 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1413, JFS WIA FUND
 ORGCODE - 14130519
 Debit Expense Account
 Object: 912000 – JFS Shared
 Project 3A258
 Project 3B278
 Project 3A259
 Project 3B259
 Project 3B277

\$ 17,916.17
 \$ 6,421.66
 \$ 2,117.98
 \$ 2,828.37
 \$ 1,805.22

TO:

FUND 1410, PUBLIC ASSISTANCE FUND
ORGCODE - 14100512
Revenue Account
Object: 282000 – JFS Shared
Project 5SHAR

\$ 31,089.40

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

RESOLUTION NO. 21-0181 - RE: TRANSFER FROM FUND 1415, CHILD WELFARE SPECIAL LEVY FUND TO FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$90,000.00 for 4th Qtr payment #5 as reviewed and recommended by the Department of Job & Family Services:

FROM:
FUND 1415, CHILD WELFARE SPECIAL LEVY FUND
ORGCODE - 14150519
Debit Expense Account
Object: 912000 – JFS Shared

Project 5SHAR

\$90,000.00

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR

\$90,000.00

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

RESOLUTION NO. 21-0182

-

**RE: TRANSFER FROM FUND 1414, CHILD
SUPPORT ADMINISTRATION, TO 1410
PUBLIC ASSISTANCE FUND**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS,

the Child Support Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and

WHEREAS,

it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED,

that the following transfer of funds be made in the amount of \$24,047.33 for February 2021 costs as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account
Object: 912000 – JFS - Shared
Project 5SHAR \$24,047.33
TO:
FUND 1410, PUBLIC ASSISTANCE
ORGCODE - 14100512
Revenue Account
Object: 282000 – JFS - Shared
Project 5SHAR \$24,047.33
; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

RESOLUTION NO. 21-0183 - RE: ENTER INTO REAL ESTATE LEASE AGREEMENT FOR THE PROPERTY LOCATED AT 211 SOUTH CHESTNUT STREET, RAVENNA, OHIO.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Board of Commissioners wishes to lease real estate property situated in the County of Portage, known for street numbering purposes as 211 South Chestnut Street, Ravenna, Ohio; and

WHEREAS, Anthony Sylvester dba Sly Bail Bonds has an interest in continuing to lease said property; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a Lease Agreement for the property listed above with Anthony Sylvester for a term of one (1) year, beginning January 1, 2021 and ending December 31, 2021 ; and be it further

RESOLVED, that the amount of rent shall be five hundred dollars (\$500.00) per month; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

RESOLUTION NO. 21-0184 - RE: ENTER INTO REAL ESTATE LEASE AGREEMENT WITH DTMIC, LLC (TAVERN 1888) 106 EAST MAIN ST., RAVENNA, OH.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Board of Commissioners wishes to lease real estate property situated in the City of Ravenna, known for street numbering purposes as 106 East Main Street, Ravenna, Ohio; and

WHEREAS, DTMIC, LLC (Tavern 1888) has an interest in leasing said property; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a Lease Agreement for the property listed above with DTMIC, LLC, Sandy Knotek, Managing Member, 959 Bruce Dr., Kent OH 44240 for a term of one (1) year, beginning on or about January 1, 2021; and be it further

RESOLVED, that the rent shall be paid in equal monthly installments of Seven hundred, sixty-six and 88/100 dollars (\$766.88). After expiration date of the original or any renewal term of the lease the hold-over monthly rate will be Eight hundred, fifty and 00/100 (\$850.00). All rents are payable on the tenth day of each month; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the

public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

RESOLUTION NO. 21-0185 - RE: ENTER INTO AN EQUIPMENT LEASE AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND WELLS FARGO FINANCIAL LEASING ON BEHALF OF THE PORTAGE COUNTY RECORDER.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Recorder is in need of a copier; and

WHEREAS, Wells Fargo Financial Leasing desires to lease the equipment to the Portage County Recorder at the amount of Two hundred nineteen and 03/100 dollars (\$219.03) per month for sixty-three (63) months; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an equipment lease purchase between the Board and Wells Fargo Financial Leasing to provide such equipment; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

RESOLUTION No. 21-0186 - RE: ACCEPT AND AWARD THE BID OF CHAGRIN VALLEY PAVING, INC. FOR THE INFIRMARY ROAD REALIGNMENT AND RESURFACING PROJECT (CH 164 – SECTIONS F-I) IN SHALERSVILLE AND MANTUA TOWNSHIPS, PORTAGE COUNTY.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, notice of Receiving Bids for the **Infirmity Road Realignment and Resurfacing Project (CH 164 – Sections F-I)** was published in the Record Courier on February 12 and February 19, 2021; and

WHEREAS, seven (7) sealed bids were received, tabulated and recorded on March 3, 2021 for furnishing all labor, materials and equipment necessary to complete the project known as **Infirmity Road Realignment and Resurfacing (CH 164 – Sections F-I)**; and

WHEREAS, after reviewing said bids, it was the recommendation of the Portage County Engineer that the bid of **Chagrin Valley Paving, Inc.** be accepted as the lowest and best bid received; now therefore be it

RESOLVED, that the bid of **Chagrin Valley Paving, Inc., 17290 Munn Road, Chagrin Falls, Ohio 44023**, be accepted and awarded as the lowest and best bid received in accordance with specifications and plans prepared for the **Infirmity Road Realignment and Resurfacing Project (CH 164 – Sections F-I)**, and be it further

RESOLVED, that a contract be entered into with **Chagrin Valley Paving, Inc.** in the total amount of **\$577,141.00**, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

RESOLUTION NO. 21-0187 - RE: DECLARE THE NECESSITY TO LEASE FIFTEEN (15) VEHICLES FOR USE BY THE PORTAGE COUNTY SHERIFF'S DEPARTMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to lease fifteen (15) 2021 Chevrolet Tahoe 4 X 4 Police Vehicles for use by the Portage County Sheriff's Department; and

WHEREAS, the lease of the vehicles will be with Enterprise Fleet Management; and

WHEREAS, the lease cost per month is One thousand thirty-three and 38/100 (\$1,033.38) for a term of 36 months; and

WHEREAS, the lease cost will be expensed from the general fund; now therefore be it

RESOLVED, that the Portage County Board of Commissioners declares it necessary to lease fifteen (15) 2021 Chevrolet Tahoe 4 x 4 Police vehicles for use by the Portage County Sheriff's Department; and therefore be it

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

RESOLUTION NO. 21-0188 - RE: AMENDMENT TO RESOLUTION NO. 20-0704 RE: GENERAL SEWER AGREEMENT FOR SANITARY SEWER & WATER IMPROVEMENTS TO REDWOOD HIGH POINT HILLS, PORTAGE COUNTY WATER RESOURCES DEPARTMENT PROJECT NO. BR-2 20-170-P.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Board of Commissioners adopted Resolution No. 20-0704 (RESOLUTION) to agree to enter into a General Sewer Agreement with Redwood USA, LLC authorizing sanitary sewer and water improvements for the REDWOOD HIGH POINT HILLS project, County project number BR-2 20-170-P (PROJECT), to be undertaken in accordance with approved plans and specifications at no cost to the County; and

WHEREAS, it has become necessary to amend said RESOLUTION due to the request of owner of record Redwood Brimfield Tallmadge Road OH P1 LLC to revise the name of the

entity, therein referred to as the "OWNER", undertaking the PROJECT for the General Sewer Agreement; now therefore be it

RESOLVED, that this Board does hereby amend Resolution No. 20-0704 to delete the name "Redwood USA, LLC" as OWNER, and to insert in its place the name "Redwood Brimfield Tallmadge Road OH P1 LLC". All instances of the use of the term OWNER in said Resolution shall refer to Redwood Brimfield Tallmadge Road OH P1 LLC; and be it further

RESOLVED, that except as described hereinabove, Resolution 20-0704 shall remain unchanged and in full force and effect; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

RESOLUTION NO. 21-0189 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on March 18, 2021 in the total payment amount of **\$568,203.89, including late fees finance charges, interest & penalties amounting to \$19.58 for Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0190

This resolution was omitted. No health benefit wires. This is for numbering purposes only.

**RESOLUTION NO. 21-0191 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

03/18/21	602	\$323.65
03/18/21	603	37,500.00
Total		\$37,823.65

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0192 - RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed are properly certified by the County Auditor in the amount of **\$261,824.68** dated **March 18, 2021** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0193 - RE: Transfer From Fund 1201, Motor Vehicle Gas Tax To Fund 4248 (Infirmary Road Resurfacing)

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners approved an operating transfer; now therefore be it
- RESOLVED,** that the following transfer of funds be made in the amount of \$735.00:
- FROM:**
FUND 1201, Motor Vehicle Gas Tax Fund

ORGCODE- 12018109
Debit Expense Account
Object: 910000 – Transfers Out

\$735.00

TO:
FUND 4248, Infirmary Road Resurfacing
ORGCODE – 42488102
Credit Revenue Account
Object: 280000 - Transfer In
Project: 32805

\$735.00

;and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

Motion: by Commissioner Kline, seconded by Commissioner Badalamenti that the Board adjourn the Meeting of **March 18, 2021 at 11:51 AM.**

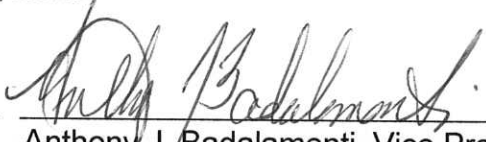
All in Favor: Commissioner Kline, Yea; Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Absent;


Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of March 18, 2021.

---- ABSENT ----

Sabrina Christian-Bennett, President


Anthony J. Badalamenti, Vice President


Vicki A. Kline, Board Member


Amy Hutchinson, Clerk