



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, March 11, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day Barb Tittle, Brian Ames, Ed Basta, Alex Jacobs, County Auditor Janet Esposito, and Record Courier Reporter Diane Smith.

Recess: 9:01 AM into Solid Waste Management District Meeting

Reconvened: 9:40 AM

PUBLIC BIDS, CONTRACTS, PURCHASING & COUNTY FACILITIES

Resolutions:

1. The Board of Commissioners agrees to accept and award the bid of A.P. O'horo Company for the Silica Sand Road Bridge Replacement Project over Eagle Creek in Windham Township, Portage County./Resolution No. 21-0168
2. The Board of Commissioners approves the specifications and set the bid date for the Haven of Portage County Water & Sewer Improvements Project, Ravenna, Ohio./Resolution No. 21-0169
3. The Board of Commissioners approves specifications and set bid date for providing biosolids trucking/transportation services for the Portage County Water Resources Department./Resolution No. 21-0170
4. The Board of Commissioners agrees to enter into an agreement for 2021 Countywide Aerial Mapping Services between the Portage County Board of Commissioners on behalf of the Portage County Auditor/Information Technology and Kucera International, Inc./Resolution No. 21-0171

DEPARTMENT OF BUDGET & FINANCE

Present: Todd Bragg

The bill run is more normal in terms of the numbers we are seeing and hopefully the Then and Now's will continue to fall. The Wire Transfers resolution is not necessary this week because the contract is being routed and the payment should be made next week.

Resolutions:

1. The Board of Commissioners agrees to approve the Thursday, March 11, 2021 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0172
2. The Board of Commissioners agrees to approve the Thursday, March 11, 2021 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./N/A
3. The Board of Commissioners agrees to approve the Thursday, March 11, 2021 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0174
4. The Board of Commissioners agrees to approve the Thursday, March 11, 2021 Then & Now Certification, as presented by the County Auditor and reviewed by the Department of Budget and Financial Management./Resolution No. 21-0175
5. The Board of Commissioners agrees to transfer \$32,600.00 from Fund 1201, Motor Vehicle Gas Tax, to Fund 4252 Silica Sand Road Bridge Replacement./Resolution No. 21-0176
 - This will allow the County Engineer's Office to get ready for the street projects by moving funding from the Gas Tax Fund into separate project funds.
6. The Board of Commissioners agrees to amend the Non General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020./Resolution No. 21-0177
 - This resolution is for normal activity and allows the set up of special funds and projects on behalf of the Sheriff and the County Engineer.

Commissioner Badalamenti stated there's something missing off of this, we requested that the Sheriff and Enterprise thing be on this and Director Bragg explained it comes through Director Townsend and she did say she was going to have it here for you she emailed me yesterday, but her husband is currently indisposed, so I don't know where that is. Commissioner Badalamenti stated I do have a motion that I would like to read:

The Board of Commissioners motions to lease from Enterprise Car or Management 15 Chevy Tahoe's Police vehicles, including the installation of all public safety after-market equipment at a per month rate of \$1,033.38 per vehicle, Enterprise Quote 4897801 dated March 1, 2021, seconded by Vicki A. Kline, Roll Call Vote: Commissioner Badalamenti, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, No; Motion Carries/Resolution No. 21-0178

Director Bragg stated the Board will still need a Resolution of Necessity before that purchase can proceed and Commissioner Badalamenti stated I've got this and Director Bragg stated no, the Resolution of Necessity through Director Townend. Director Bragg asked if she's aware of the change and Commissioner Badalamenti stated she is not, she is out and Director Bragg stated the Resolution will come next week.

Commissioner Christian-Bennett asked Commissioner Badalamenti where did this come from and Commissioner Badalamenti stated I disagree with the way Todd explains it to me, I disagree with the \$219,000 meaning \$500,000, I disagree from what we are doing with the Sheriff's Office and not doing with the Sheriff's Office, I hear what Todd says and sometimes I feel like I'm being lead in a circle and that's where that comes from. Commissioner Christian-Bennett asked Commissioner Kline if she agreed with that and Commissioner Kline stated she had a meeting with the Sheriff yesterday and it was an eye opening experience. I went through the slide program with him that was given at NEOMED and it's surprising to me that our Portage County Policemen are being paid even less than the Ravenna Police and all the miles they have to go, I had no idea, I really didn't.

Director Bragg indicated we will still need to get a Resolution of Necessity for you, I'm not sure it will be able to come today then.

SHERIFF'S OFFICE

Present: Sheriff Bruce Zuchowski, Ralph Spidalieri, David Lair, Attorney Mike Esposito (via conference call), Human Resources Director Janet Kovick, and Department of Budget and Financial Management Director Todd Bragg

9:51 AM In accordance with the Ohio Rev. Code 121.22(G)(4), it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners move into executive session preparing for bargaining sessions with public employees concerning compensation terms and conditions of their employment. Also Present: Sheriff Bruce Zuchowski, Ralph Spidalieri, David Lair, Attorney Mike Esposito (via conference call), Human Resources Director Janet Kovick. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

10:21 AM Department of Budget and Financial Management Director Bragg attending the meeting.

10:52 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

Commissioner Christian-Bennett asked the Clerk to schedule the Sheriff and Attorney Mike Esposito next Thursday to continue the discussion in Executive Session.

Commissioner Kline asked if the Resolution for the cars is going to be done today and Commissioner Christian-Bennett said she was unsure and Commissioner Kline replied it's a timeline for them and they're not going to be available. Commissioner Badalamenti stated there is a timeline because there's only a certain amount of cars available. Commissioner Kline commented they're turning in 14 cars because they have so much mileage; what we were presented and what they presented are completely different.

REGIONAL AIRPORT AUTHORITY

Present: President of the Airport Board of Trustees Homer Lucas, Airport Board of Trustee Member Chris Gilmore, Dick Bonner and Department of Budget and Financial Management Director Todd Bragg

Mr. Gilmore indicated the following:

- The Regional Airport Authority Board of Trustees dissolved the Board of Trustees with the vision to the future to try to make the Airport work better for the Portage County community.
- The business model the Airport has today is not a viable business model.
- There's a Board of Trustees appointed by the Board of Commissioners that has no budget, no legal standing, and is run by an all-volunteer board.
- The Board of Trustees is basically custodial management of a \$25 million dollar asset.
- There's a good partnership with the Fixed Based Operator (FBO), which is the Airport Manager that can't make money.
- The FBO has contractual agreements that they've worked with over the years to try to relieve some of them because they are egregious in this environment.
- The Airport has a revenue shortfall resulting from too many places for the revenue to go.
- Commissioner Christian-Bennett noted the long term leases on land aren't making any money and in the meantime, there's little to no income coming in long term.
- The only income the Airport receives is rental income off the land, structure, and fuel flow.
- Even with no money, the Airport Board of Trustees managed to break even for a lot of years, except when there's been a catastrophic event.
- The FAA will say the Portage County Regional Airport is one of the better performing airports because they are not losing a magnitude of money every year.
- One of the last problems with the current structure is losing FAA support because there's no County or community support.
- If the Airport would have been prepared this year for a runway extension or any major infrastructure improvements, it would have been paid for 100% by the FAA and wouldn't need to be paid back.
- If the County takes over the Airport, it will be in direct control of it because it's the direct beneficiary of the Airport.

- They've removed the Board of Directors and contracted Airport management where the County has direct line of sight.
- Looking at the future for a safe, sufficient, quality aviation facilities for Portage County and its citizens. It's Important to keep the Airport because once it's lost, it's not coming back and it's an asset the County doesn't want to lose or have deteriorate.
- Commissioner Christian-Bennett noted when the State did a study on all the County Airports, they continued to say Portage County's Airport was underutilized for the opportunities it has. How do we maintain that size of an asset on that kind of a budget?
- Mr. Lucas mentioned the County is going to see economic benefits that a business can't. The benefit to draw businesses in or to increase employment in the County are items the Airport can effect indirectly.
- It's not just about people flying airplanes, it's about the community and having the Airport being a contributor within the community.
- The Airport can provide all kinds of employment opportunities.
- The main reason of dissolving the Board of Trustees was to provide the opportunity for the Airport to have a future as the economic model is no longer viable and is not delivering the return it should deliver for the County.
- Commissioner Badalamenti asked what it would cost the County to make the Airport viable and Mr. Gilmore noted there's multiple layers to the process and there are baby steps that need to be taken such as getting full time County qualified airport management that would be an employee of the County to build relationships with the FAA and ODOT because the Airport doesn't want to pay for services it can receive through the grant process.
- There's no one on the Airport Board that is working full time with the FAA on a weekly basis and that's Step 1.
- Step 2 is what can we do with the infrastructure to generate revenue (ie. more hangers).
- Step 3 is to defray some of the expenses by contracting with County agencies to make resources available to the Airport.
- Commissioner Badalamenti stated because it's a public meeting, he wanted to get people thinking of what the Commissioners are doing with the Airport.
- Commissioner Christian-Bennett noted the Airport would be addressed in phases and for now, the goal is to make it sustainable by doing repairs to the hangers and possibly building another hanger to create a revenue stream.
- The Airport Board cannot do a lot without resources and legal standing.
- Airports that do well are County owned and County managed with a qualified Airport manager that eventually builds a staff that allows the Airport to move forward.
- With increased development of the Airport, the citizens of Portage County will see opportunity for their children to have different careers choices that weren't available in the past.
- Commissioner Badalamenti noted their vision is what he's been looking for.
- Commissioner Christian-Bennett pointed out the Commissioners need to do a lot more research and have more discussions about the different phases if the Board decides to take over the Airport and Mr. Lucas replied they would like to stay involved to supply input moving forward.

- Mr. Lucas noted the Airport has an Engineering Consultant that works well with issues concerning the FAA in terms of support for technical detail.
- Commissioner Christian-Bennett mentioned the Board is currently seeking appraisals to help establish a plan of action moving forward if the Board decides to take over the Airport.
- Mr. Bonner agrees with today's presentation, but stated it has to start here and it's never started here and the Commissioners never got behind it and that's why it's in the shape it's in.

MISCELLANEOUS ITEMS

The Board of Commissioners approves the March 4, 2021 regular meeting minutes and March 9, 2021 special meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Human Resources

1. **JOURNAL ENTRY:** The Board of Commissioners agree to authorize the full time hire of Patricia Wade as a JFS Job Counselor, replacing the position previously held by Suzanne Dougherty, for Portage County Job & Family Services. Anticipated start date is March 29, 2021. The Board of Commissioners agree that this hire is contingent upon the applicant passing the required pre-employment testing.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners agree to authorize the promotion of Lisa Walker, Child Support Specialist to JFS Job Counselor, replacing the position previously held by Sasha Wilson, for Portage County Job & Family Services. Anticipated start date is March 22, 2021. **Motion: Commissioner Christian-Bennett**

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Commissioners

1. **JOURNAL ENTRY:** In accordance with ORC 311.20, the Board of Commissioners acknowledged the receipt of the Portage County Sheriff's Monthly Jail Reports for expenditures and meals served to prisoners for February 2021.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Kline

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. **JOURNAL ENTRY:** Motion to accept the following in regard to clarifying Executive Session verbiage throughout the Commissioners' Meeting minutes during 2018 and 2019 as follows:

Regarding an executive session held on Thursday, January 4, 2018 at 10:41 AM, the words "official, licensee or regulated individual" need not have been stated for the motion.

Regarding an executive session held on Thursday, February 22, 2018 at 10:45 AM, the words "official, licensee or regulated individual" need not have been stated for the motion.

Regarding an executive session held on Tuesday, February 27, 2018 at 9:31 AM, the words "official, licensee or regulated individual" need not have been stated for the motion.

Regarding an executive session held on Thursday, March 8, 2018 at 2:49 PM, the words "official, licensee or regulated individual" need not have been stated for the motion.

Regarding an executive session held on Tuesday, July 31, 2018 at 10:56 AM, the words "licensee or regulated individual" need not have been stated for the motion (and for situations dealing with an appointment to a statutory board the word "employee" may also be omitted).

Regarding an executive session held on Tuesday, July 31, 2018 at 11:24 AM, the words "licensee or regulated individual" need not have been stated for the motion (and for situations dealing with an appointment to a statutory board the word "employee" may also be omitted).

Regarding an executive session held on Thursday, September 27, 2018 at 9:08 AM, the words "official, licensee or regulated individual" need not have been stated for the motion.

Regarding an executive session held on Thursday, October 4, 2018 at 11:28 AM, the words "official, licensee or regulated individual" need not have been stated for the motion.

Regarding an executive session held on Tuesday, December 4, 2018 at 9:54 AM, the words "official, licensee or regulated individual" need not have been stated for the motion.

Regarding an executive session held on Thursday, December 6, 2018 at 10:38 AM, the words "official, licensee or regulated individual" need not have been stated for the motion.

Regarding an executive session held on Thursday, December 13, 2018 at 10:07 AM, the words "official, licensee or regulated individual" need not have been stated for the motion.

Regarding an executive session held on Thursday, January 17, 2019 at 11:13 AM, the words "official, licensee or regulated individual" need not have been stated for the motion.

Regarding an executive session held on Thursday, January 24, 2019 at 9:44 AM, the words "official, licensee or regulated individual" need not have been stated for the motion.

Regarding an executive session held on Thursday, January 24, 2019 at 10:34 AM, the words "official, licensee or regulated individual" need not have been stated for the motion.

Regarding an executive session held on Thursday, January 24, 2019 at 11:21 AM, the words "official, licensee or regulated individual" need not have been stated for the motion.

Regarding an executive session held on Tuesday, January 29, 2019 at 9:10 AM, the words "official, licensee or regulated individual" need not have been stated for the motion.

Regarding an executive session held on Tuesday, February 5, 2019 at 9:02 AM, the motion may have been stated as follows: "for the purpose to consider complaints against a public employee."

Regarding an executive session held on Thursday, February 7, 2019 at 11:32 AM, the words "official, licensee or regulated individual" need not have been stated for the motion.

Regarding an executive session held on Thursday, February 7, 2019 at 12:59 AM, the motion may have been stated as follows: "for the purpose to consider the employment of a public employee."

Regarding an executive session held on Thursday, February 21, 2019 at 10:04 AM, the words "official, licensee or regulated individual" need not have been stated for the motion.

Motion: Commissioner Christian-Bennett
Seconded: Commissioner Kline
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea; Commissioner Badalamenti, Yea;
Motion Carries

Commissioner Kline asked for an Executive Session:

11:24 AM In accordance with the Ohio Rev. Code Ann.121.22(G)(1), it was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the Board of Commissioners move into executive session to consider dismissal of a public employee. Also present: Commissioners only. Roll call vote: Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

11:35 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the Board of Commissioners moves out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

Clerk Hutchinson asked if there is any action and Commissioner Kline said yes and stated the following:

We are going to dismiss Todd Bragg as of today, pay him through April, but dismiss him as of today. Commissioner Christian-Bennett mentioned the Board did not discuss the arrangements for payment or anything and we need to do that in public session and Commissioner Kline replied OK. Commissioner Badalamenti stated typically what is done for a person in Todd's position is a week's pay for every year that he's been here, and I'm not exactly sure how many year's he's been here, but the pay would go through March and then whatever that other would be is after that. Commissioner Christian-Bennett stated we need to get with Janet Kovick probably and Commissioner Badalamenti agreed. Commissioner Christian-Bennett asked for the motion, but noted we need to tune the finite details and asked if we are going to allow him to resign or are we terminating him or are you two terminating him because it's not my desire. Commissioner Kline stated he could resign in lieu of termination and Commissioner Badalamenti said he would have to do that right now and Commissioner Kline agreed. Commissioner Christian-Bennett announced the Board will need to go back into Executive Session and Commissioner Kline asked if it would be with Janet Kovick? Clerk Hutchinson asked if the Board wanted to do the Journal Entry and Commissioner Badalamenti stated removal dismissal and Commissioner Kline stated we will allow Todd to resign if that's what he wants to do. Clerk Hutchinson stated I'm holding it then and the Board is going back

into Exec? Commissioner Christian-Bennett said she didn't know and asked Brian Ames if the Board needed to go back into Executive Session and Mr. Ames replied I don't believe so and Commissioner Christian-Bennett asked to bring Todd in and Commissioner Badalamenti asked for Janet Kovick, as well. Director Kovick asked if the door should be closed and Commissioner Christian-Bennett said no and asked if Todd was coming and Director Kovick responded yes. Clerk Hutchinson stated I don't believe this should be done in open session and Commissioner Christian-Bennett said she didn't think this is supposed to be done in open session and Commissioner Kline said this is not supposed to be? We are not in Executive Session are we? Commissioner Badalamenti replied no we are not and Commissioner Kline asked if we should be and Clerk Hutchinson reported past practices have been in Executive Session and Commissioner Kline stated I thought you said Brian said we didn't have to and Mr. Ames replied the confidentiality is lost and there's no possibility of confidentiality which is what the Executive Session is for - you've already said his name in public session.

Director Bragg and Director Kovick were seated at the Commissioners' Boardroom table and Commissioner Kline stated the following:

Todd, we are going to give you the option of resigning as of today in lieu of termination. Director Bragg asked if the Commissioners were going to give him time to consider this or are you asking me to decide now and Commissioner Kline responded now. Director Bragg stated I respectively will not be able to make a decision at this exact moment and if you'd like it later today. I don't know what my options are. Commissioner Kline stated the problem with that is you have so much access to so many things and Director Bragg replied you could put on Administrative Leave and have IT disable my accounts if that's your concern. Commissioner Christian-Bennett announced let it be known for the record it is not my desire, it's Vicki and Tony's desire to terminate your employment and for the record please let that reflect. Commissioner Badalamenti stated the Board can give you until Monday on Administrative Leave and give you the choice. Director Bragg stated you'll need to meet, are you meeting on Monday then and Commissioner Badalamenti stated we could around 12:30 and Commissioner Christian-Bennett said I don't know if I can meet at all on Monday. Director Bragg asked do you have reasons that can be provided or is this the wish of the Board and Commissioner Badalamenti replied yes, yep, it's the wish of the Board, and Director Bragg stated that's enough, you don't need to... and Commissioner Badalamenti stated the wish of the majority of the Board. Commissioner Christian-Bennett stated maybe you should tell him your desires and what the issues are in all fairness you should and Commissioner Badalamenti indicated he has no problem:

Todd, when asked a question and you've done it today and you did it Tuesday, and you typically do it, is that you tend to talk very much in circles when we ask very specific questions about something. We did it with the leases, we did it with the Sheriff's Office, we don't have anything, we don't, and the objective of looking at the finances off a sheet and somebody comes in and they've got 100 things and we said it's all in there, it's all in there and they can't see it, all those things that we spoke about this morning ought to be very viable and very specific that somebody looking at the finances here can know, hey we did this. We had a hard time saying where we put that million dollars or where we put the 1.5% there and we couldn't get them to actually understand where it was and that seems to be the typical way the

questions are answered and we go in circles there and I've felt like that for the last 8 weeks and I've stopped by a couple of times and when I walk out, and we asked very specific questions, last time we talked and you did answer those, but I feel like there's something being held back all the time and as a financial person, Sabrina said she and you speak on a regular basis and she's comfortable with that, I'm not and I wouldn't do that with a CPA or my financial advisor privately.

Commissioner Kline stated the following:

Well I think Departments have been calling me for some time and I had not a meeting, but a phone call with the Board of Elections in December and they told me they will be coming up and asking for things and I said OK and they said we've got \$150,000 set aside and they said that's what they thought they met with Gene and Todd and that's what Todd said that we've got \$150,000. So I said well then you're covered and they said we're only going to ask for \$20 or \$30, but they're saying now Todd says we don't have \$150,000 and I said did Gene take it with him or what happened because you said Gene left that was the reason. Director Bragg said no, that was explained and again if the Board's made its mind that's fine, but we can discuss these issues though. With the Board of Elections, what they were told was last year the Board had considered around \$150,000, some of which was done and they were working with JoAnn. So when they asked me in December do we have \$150,000 I said well you guys have done some of it, we need to get with JoAnn and see what was done. That was the answer that was given to them, so...

Director Bragg went on to say with the Sheriff, again you have the documents in front of you that show the changing funding over the years and Commissioner Badalamenti stated it is and I don't know what those mean, I can look at a spreadsheet and be able to tell itemized, but we don't do that up in this office, we have a piece of paper that says I don't know why they got \$300,000 or \$400,000 next year, \$500,000 the year after that. That is a hunt and peck there because we can't pull. When I asked Tuesday I'd like an itemized statement of the Sheriff's Office and we got the thing that's not itemized. When we look at those numbers, it's generic and you understand them apparently. Director Bragg asked what more, and again there's no sense in arguing if I'm being let go and Commissioner Badalamenti said no I don't want to argue, and Director Bragg said that is our itemized list, that is the line item list which is what was requested and Commissioner Badalamenti stated and his is, he had 6 sheets of paper line item and you don't like that kind of accounting, I think without seeing that and seeing the one we have, I think there's a lot of...if I give someone \$13 million dollars and say Sheriff go do what you want with it, I think there's a huge space for fraud in those cases. Director Bragg stated had you asked me for more detail after you saw what I gave and Commissioner Badalamenti said I did not, we had a specific meeting that morning and I asked a specific question. Director Bragg replied OK, that's fine. I'm understanding that I have until Monday to provide an answer and Commissioner Badalamenti stated that would be, yes. Director Bragg thanked the Board. Commissioner Badalamenti stated we will shut down your access to the computers and Director Bragg replied I understand.

Clerk Hutchinson asked if the Board was going to meet Monday and Commissioner Christian-Bennett stated she cannot meet and Commissioner Badalamenti said Tuesday morning if we can do that and Commissioner Christian-Bennett noted Director Bragg still had until Monday afternoon to decide and Commissioner Badalamenti agreed and stated Tuesday work session and Commissioner Christian-Bennett agreed.

The following Resolutions were adopted March 11, 2021:

RESOLUTION No. 21-0168 - RE: ACCEPT AND AWARD THE BID OF A. P. O'HORO COMPANY FOR THE SILICA SAND ROAD BRIDGE REPLACEMENT PROJECT (WIN 163, CH 253) OVER EAGLE CREEK IN WINDHAM TOWNSHIP, PORTAGE COUNTY.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, notice of Receiving Bids for the **Silica Sand Road Bridge Replacement Project (WIN 163, CH 253)** was published in the Record Courier on January 22, January 29 and February 5, 2021; and

WHEREAS, seven (7) sealed bids were received and grand totals were tabulated and recorded on February 24, 2021 for furnishing all labor, materials and equipment necessary to complete the project known as the **Silica Sand Road Bridge Replacement (WIN 163, CH253)**; and

WHEREAS, after reviewing said bids, it is the recommendation of the Portage County Engineer that the bid of A. P. O'Horo Company be accepted as the lowest and best bid received; now therefore be it

RESOLVED, that the bid of A. P. O'Horo Company, 3130 Belmont Avenue, Youngstown, Ohio 44505 be accepted and awarded as the lowest and best bid received in accordance with specifications and plans prepared for the **Silica Sand Road Bridge Replacement Project (WIN 163, CH 253)** in Windham Township, Portage County; and be it further

RESOLVED, that a contract be entered into with A. P. O'Horo Company in the total amount of **\$652,000**; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 21-0169 - RE: APPROVE SPECIFICATIONS AND SET THE
BID DATE FOR THE HAVEN OF PORTAGE
COUNTY WATER & SEWER
IMPROVEMENTS PROJECT, RAVENNA,
OHIO**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bid specifications for receiving bids for the labor and materials to provide the materials, construction, installation and tie-in fees for water, sanitation and for sewer to a building located at 2645 State Route 59 in Ravenna Township that will be used as a shelter for the homeless, Ohio be approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Director of the Portage County Office of Internal Services, 1st floor, Room 114, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio until 2:00 p.m. on April 7, 2021 and will be publicly opened and read to the public via Live Stream Only; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on March 20, 2021 and the County's website and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 21-0170 - RE: APPROVE SPECIFICATIONS AND SET BID
DATE FOR PROVIDING BIOSOLIDS
TRUCKING/TRANSPORTATION SERVICES
FOR THE PORTAGE COUNTY WATER
RESOURCES DEPARTMENT.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bid specifications, for receiving bids for providing biosolids trucking/transportation services for the Portage County Water Resources Department be and hereby are approved; and be it further

RESOLVED, that sealed bids, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio via the United States Postal Service or by UPS or FedEx courier (no hand deliveries or drop-offs are accepted) until 2:30 p.m. on April 7, 2021; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on March 17, 2021, posted and the County's website and a copy thereof be posted on the bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 21-0171 - RE: ENTER INTO AN AGREEMENT FOR 2021 COUNTYWIDE AERIAL MAPPING SERVICES BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY AUDITOR/INFORMATION TECHNOLOGY AND KUCERA INTERNATIONAL, INC.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Portage County is in need of countywide aerial mapping services; and

WHEREAS, due to its background and expertise, Kucera International, Inc. is highly qualified to provide the aforesaid services, and as such Portage County is desirous of entering into a contract with Kucera International, Inc. to provide the required services; and

WHEREAS, Kucera International, Inc. stands ready, willing and able to provide deliverables and services as stipulated in the Kucera International, Inc. proposal dated February 22, 2021; and

WHEREAS, the County will compensate Kucera International, Inc. for said services for a total amount not-to-exceed \$28,280.00; and

WHEREAS, the funding for this project will be from the Real Estate Assessment fund; now therefore be it

RESOLVED, that the Board of Portage County Commissioners on behalf of the Portage County Auditor/Information Technology hereby agrees to enter into an Agreement with Kucera International, Inc., an Ohio corporation, whose principal place of business is 38133 Western Parkway, Willoughby, OH 44094; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 21-0172 - RE: BILLS APPROVED AND ACH CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on March 11, 2021 in the total payment amount of **\$921,258.29, including late fees finance charges, interest & penalties amounting to \$32.20 for Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the ACH payment is approved as certified to the County Auditor for payment on or after Friday, March 12, 2021, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on March 11, 2021 in the total payment amount of **\$82.60 to Neil Group** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0173

This resolution was omitted. No health benefit wires. This is for numbering purposes only.

**RESOLUTION NO. 21-0174 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

03/11/21	212	\$4,254.96
03/11/21	225	6,129.71
03/11/21	246	5,602.89
03/11/21	247	664.64
Total		\$16,652.20

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0175 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS, a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed are properly certified by the County Auditor in the amount of **\$311,899.04** dated **March 11, 2021** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0176

**- RE: Transfer From Fund 1201, Motor Vehicle
Gas Tax, To Fund 4252 (Silica Sand Road
Bridge Replacement)**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners approved an operating transfer; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$32,600.00:

FROM:

FUND 1201, Motor Vehicle Gas Tax Fund

ORGCODE- 12018209

Debit Expense Account

Object: 910000 – Transfers Out \$32,600.00

TO:

FUND 4252, Silica Sand Road Bridge Replacement

ORGCODE – 42528202

Credit Revenue Account

Object: 280000 - Transfer In

Project: 35623 \$32,600.00

;and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 21-0177

**RE: AMENDMENT TO THE NON GENERAL FUND 2021 ANNUAL APPROPRIATION
RESOLUTION NO. 20-0803 ADOPTED DECEMBER 17, 2020**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2021 Annual Appropriation, from the unappropriated, certified fund balance in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

		<i>Increase</i>	<i>Decrease</i>
Fund: 1113	Police Services		
700	<i>Sheriff's Department</i>		
11133	Police Services PS	38,700	-
11139	Police Services ME	48,901	-
	MEMO TOTAL	\$ 87,601	\$ -

Note: Use unappr. certification

Fund: 1210	Safety Studies		
800	<i>Engineer's Department</i>		
12104	Safety Studies CS	41,640	-
	MEMO TOTAL	\$ 41,640	\$ -

Note:

Fund: 4247	Lakewood/Menough Resurface		
800	<i>Engineer's Department</i>		
42479	Lakewood/Menough Resurface ME	17,089	-
	MEMO TOTAL	\$ 17,089	\$ -

Note:

Notman Rd Bridge Replcmt
Fund: 4250

Notman Rd Bridge CO

MEMO TOTAL

600

\$

9

—

1

Sheriff Gifts & Donations K-9

700 Sheriff's Department

81064

298

1

81065

4,000

—

MEMO TOTAL

\$

4,298

\$

2

TOTAL MEMO BALANCE FOR ALL FUNDS

\$

151,228

\$

104

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Anthony J. Badalamenti, Yea;

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 21-0178

E

**RE: ENTER INTO A MASTER OPEN END
(EQUITY) LEASE AGREEMENT BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS AND ENTERPRISE
FLEET MANAGEMENT INC. ON BEHALF OF
THE PORTAGE COUNTY SHERIFF.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Sheriff's Office has requested funding for fifteen (15) additional 2021 Chevrolet Tahoe 4x4 Police Vehicles for the Road Patrol Division; and
- WHEREAS,** Enterprise Fleet Management, Inc. is able to provide said vehicles at a cost of \$1,033.38 per vehicle per month for thirty-six (36) months; now therefore be it
- RESOLVED,** that the Board of Commissioners does hereby agree to enter into a Master Open End (Equity) Lease Agreement between the Portage County Board of Commissioners on behalf of the Portage County Sheriff's Office and Enterprise Fleet Management, Inc., 8249 Mohawk Drive, Strongsville, Ohio 44136; and be it further
- RESOLVED,** that the total monthly rental cost for fifteen (15) 2021 Chevrolet Tahoe 4x4 Police vehicles for the Road Patrol Division including the installation of all public safety after-market equipment is \$1,033.38 per month per vehicle for a term of thirty-six (36) months; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Nay;

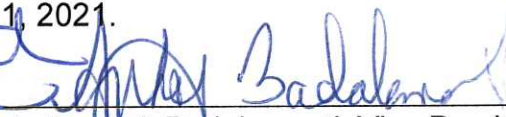
Motion: by Commissioner Christian-Bennett, seconded by Commissioner Badalamenti that the Board adjourn the Meeting of **March 11, 2021 at 11:45 AM.**

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **March 11, 2021.**


Sabrina Christian-Bennett, President


Anthony J. Badalamenti, Vice President


Vicki A. Kline, Board Member


Amy Hutchinson, Clerk