



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, February 25, 2021

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Also attending throughout the day: Bruce Smith, Barb Tittle, Ed Dean and Brian Ames

Recess: 9:01 AM into Solid Waste Management District Meeting

Reconvened: 9:24 AM

HUMAN RESOURCES

Present: Director Janet Kovick

Discussion:

1. Water Resources Director Posting Update

- The current posting runs through March 3, 2021 and one additional application has been received bringing the total to two qualified applicants to date.
- The Akron Beacon Journal and Record Courier advertisement for four days in the paper and thirty days online is approximately \$500.00.
- If the advertisement is posted on a Sunday in the Plain Dealer \$170.00 and a thirty-day online advertisement is an additional \$250.00.
- Commissioner Kline received a call asking why it wasn't posted until it was filled and originally the Board decided against posting it in the newspapers.
- The advertisement is posted on the County's website, Monster, Indeed, CCAO, Ohio Means Jobs and three Water Resources Associations.
- Commissioner Christian-Bennett asked Director Kovick to bring this item back for future discussion after the deadline expires.

2. Flex Time

- Director Kovick hosted the Director's meeting last week and the group is not interested in moving forward with the idea of banking flex time and they have asked her to hold the topic.

Journal Entries:

1. The Board of Commissioners accepted the resignation of Danyelle Love, Social Service Worker 3 for Portage County Job & Family Services, effective February 12, 2021.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. The Board of Commissioners authorized the department to use the applicant pool from the currently posted position to fill the Social Service Worker 3 position replacing Danyelle Love.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. The Board of Commissioners authorized leave without pay for a Job & Family Services employee effective February 24, 2021 until further notice.

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

PUBLIC BIDS, CONTRACTS, PURCHASING & COUNTY FACILITIES

Present: Director JoAnn Townend

RESOLUTION NO. 21-0129

-

**RE: GENERAL SEWER & WATER AGREEMENT
FOR SANITARY SEWER AND WATER
IMPROVEMENTS TO HICKORY CREEK
PHASE 1, PORTAGE COUNTY WATER
RESOURCES DEPARTMENT PROJECT NO.
BR-2 20-140-P.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Hickory Creek, LLC (OWNER) will construct 2,237 linear feet of 8-inch sanitary sewer, 2,788 linear feet of 6-inch sanitary sewer, (10) sanitary manholes, 2,395 linear feet of 8-inch water line, and all necessary appurtenances to provide sanitary sewer and water service to the Hickory Creek Phase 1 Development, situated in the Township of Brimfield, Original Lot 11, Portage County, Ohio; and

WHEREAS, after construction, the OWNER will convey the sanitary sewer and water improvements as a gift to Portage County to own, operate, and maintain; and

WHEREAS, the OWNER has prepared plans and specifications for the HICKORY CREEK PHASE 1 (PROJECT), County Project Number BR-2 20-140-P, per the Portage County Water Resources Department (PCWR) standards and specifications; now therefore be it

RESOLVED, that this Board does hereby agree to enter into a General Sewer & Water Agreement with the OWNER; and be it further

RESOLVED, the PROJECT will be constructed at the OWNER'S expense, for the sum of SEVEN HUNDRED EIGHTY FOUR THOUSAND EIGHT HUNDRED FORTY THREE DOLLARS AND ZERO CENTS (\$784,843.00); and be it further

RESOLVED, this Board authorizes the OWNER to begin construction of the PROJECT to provide sanitary sewer and water service to Hickory Creek Phase 1 Development, situated in the Township of Brimfield, Original Lot 11, Portage County, Ohio; and be it further

RESOLVED, that after construction, to the satisfaction of the Director of PCWR, the Board will accept the PROJECT as a gift to own, operate and maintain; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 21-0130

-

**RE: GENERAL SEWER AGREEMENT FOR
SANITARY SEWER IMPROVEMENTS TO
MEADOW VIEW SUBDIVISION – PHASE 15,
PORTAGE COUNTY WATER RESOURCES
DEPARTMENT PROJECT NO. ST-4 20-210-
P.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, FLG-Streetsboro, LLC (OWNER) will construct 1,097 linear feet of 8-inch sanitary sewer and 1,078 linear feet of 6-inch sanitary sewer and 6 sanitary manholes and all necessary appurtenances to provide sanitary sewer service to (26) sub-lots, within the Meadow View Subdivision - Phase 15, situated in the City of Streetsboro, Original Lot 77, Portage County, Ohio; and

WHEREAS, after construction, the OWNER will convey the sanitary sewer improvements as a gift to Portage County to own, operate, and maintain; and

WHEREAS, the OWNER has prepared plans and specifications for the MEADOW VIEW SUBDIVISION – PHASE 15 (PROJECT), County Project Number ST-4 20-210-P, per the Portage County Water Resources Department (PCWR) standards and specifications; now therefore be it

RESOLVED, that this Board does hereby agree to enter into a General Sewer Agreement with the OWNER; and be it further

RESOLVED, the PROJECT will be constructed at the OWNER'S expense, for the sum of SEVENTY FOUR THOUSAND NINE HUNDRED THIRTY FIVE DOLLARS AND ZERO CENTS (\$74,935.00); and be it further

RESOLVED, this Board authorizes the OWNER to begin construction of the PROJECT to provide sanitary sewer service to (26) sub-lots, within the Meadow View Subdivision - Phase 15, situated in the City of Streetsboro, Original Lot 77, Portage County, Ohio; and be it further

RESOLVED, that after construction, to the satisfaction of the Director of PCWR, the Board will accept the PROJECT as a gift to own, operate and maintain; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 21-0131

-

**RE: GENERAL SEWER AGREEMENT FOR
SANITARY SEWER IMPROVEMENTS TO
MEADOW VIEW SUBDIVISION – PHASE 16,
PORTAGE COUNTY WATER RESOURCES**

WHEREAS, Hickory Creek, LLC (OWNER) will construct 2,237 linear feet of 8-inch sanitary sewer, 2,788 linear feet of 6-inch sanitary sewer, (10) sanitary manholes, 2,395 linear feet of 8-inch water line, and all necessary appurtenances to provide sanitary sewer and water service to the Hickory Creek Phase 1 Development, situated in the Township of Brimfield, Original Lot 11, Portage County, Ohio; and

WHEREAS, after construction, the OWNER will convey the sanitary sewer and water improvements as a gift to Portage County to own, operate, and maintain; and

WHEREAS, the OWNER has prepared plans and specifications for the HICKORY CREEK PHASE 1 (PROJECT), County Project Number BR-2 20-140-P, per the Portage County Water Resources Department (PCWR) standards and specifications; now therefore be it

RESOLVED, that this Board does hereby agree to enter into a General Sewer & Water Agreement with the OWNER; and be it further

RESOLVED, the PROJECT will be constructed at the OWNER'S expense, for the sum of SEVEN HUNDRED EIGHTY FOUR THOUSAND EIGHT HUNDRED FORTY THREE DOLLARS AND ZERO CENTS (\$784,843.00); and be it further

RESOLVED, this Board authorizes the OWNER to begin construction of the PROJECT to provide sanitary sewer and water service to Hickory Creek Phase 1 Development, situated in the Township of Brimfield, Original Lot 11, Portage County, Ohio; and be it further

RESOLVED, that after construction, to the satisfaction of the Director of PCWR, the Board will accept the PROJECT as a gift to own, operate and maintain; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 21-0130

-

**RE: GENERAL SEWER AGREEMENT FOR
SANITARY SEWER IMPROVEMENTS TO
MEADOW VIEW SUBDIVISION – PHASE 15,
PORTAGE COUNTY WATER RESOURCES
DEPARTMENT PROJECT NO. ST-4 20-210-
P.**

RESOLUTION

NO. 21-0131

RE: GENERAL SEWER AGREEMENT FOR SANITARY SEWER IMPROVEMENTS TO MEADOW VIEW SUBDIVISION – PHASE 16, PORTAGE COUNTY WATER RESOURCES DEPARTMENT PROJECT NO. ST-4 20-220-P.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** FLG-Streetsboro, LLC (OWNER) will construct 1,280 linear feet of 8-inch sanitary sewer and 1,272 linear feet of 6-inch sanitary sewer and 7 sanitary manholes and all necessary appurtenances to provide sanitary sewer service to (26) sub-lots, within the Meadow View Subdivision - Phase 16, situated in the City of Streetsboro, Original Lots 67 and 77, Portage County, Ohio; and
- WHEREAS,** after construction, the OWNER will convey the sanitary sewer improvements as a gift to Portage County to own, operate, and maintain; and
- WHEREAS,** the OWNER has prepared plans and specifications for the MEADOW VIEW SUBDIVISION – PHASE 16 (PROJECT), County Project Number ST-4 20-220-P, per the Portage County Water Resources Department (PCWR) standards and specifications; now therefore be it
- RESOLVED,** that this Board does hereby agree to enter into a General Sewer Agreement with the OWNER; and be it further
- RESOLVED,** the PROJECT will be constructed at the OWNER'S expense, for the sum of SEVENTY FOUR THOUSAND NINE HUNDRED THIRTY FIVE DOLLARS AND ZERO CENTS (\$74,935.00); and be it further
- RESOLVED,** this Board authorizes the OWNER to begin construction of the PROJECT to provide sanitary sewer service to (26) sub-lots, within the Meadow View Subdivision - Phase 16, situated in the City of Streetsboro, Original Lots 67 and 77, Portage County, Ohio; and be it further
- RESOLVED,** that after construction, to the satisfaction of the Director of PCWR, the Board will accept the PROJECT as a gift to own, operate and maintain; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

I, Clerk of the Board of County Commissioners do hereby certify that the foregoing is a true and correct copy of a resolution of the Board of County Commissioners of Portage County duly adopted February 25, 2021, and appearing upon the official records of said Board, Volume 95.

Clerk, Portage County Commissioners

RESOLUTION NO. 21-0132

**- RE: TERMINATE SEPTIC ASSISTANCE
PROGRAM AGREEMENT DATED
SEPTEMBER 1, 2020 WITH DIG THIS
TRENCHING AND SEPTIC SERVICE LLC.**

It was moved by Anthony J. Badalamenti, and seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners ("County") and Dig This Trenching & Septic Service, LLC ("Dig This") entered an agreement dated September 1, 2020 for septic system replacement work at 1536 Porter Road, Atwater, Ohio, ("Agreement"), authorized under Resolution 20-0372 as part of the Portage County Storm Water District Septic Assistance Program, and administered by the Portage County Regional Planning Commission; and

WHEREAS, due to the changed circumstances surrounding the work, as well as the mutual convenience of the County and Dig This, it has become necessary to terminate the Agreement for the work for convenience pursuant to Paragraph 11 of the Agreement; and

WHEREAS, no funds have been disbursed to date in connection with the Agreement; now, therefore be it

RESOLVED, that under Paragraph 11 of the Agreement dated September 1, 2020 between the County and Dig This Trenching & Septic Service, LLC, said Agreement is hereby terminated for convenience effective this 11 day of February, 2021 ("Termination"); and be it further

RESOLVED, that Portage County Regional Planning Commission shall issue written notice of the Termination to Dig This on behalf of the County by electronic and regular mail; and be it further

RESOLVED, that upon receipt of said notice, and to the extent applicable, Dig This shall cease operations on the work, terminate any existing subcontracts and purchase orders for the work, and enter into no further subcontracts or purchase orders for the work; and be it further

RESOLVED, that pursuant to Paragraph 11 of the Agreement, Dig This shall be entitled to receive payment for the work performed, and costs incurred by reason of such Termination, along with reasonable overhead and profit on the work that has been substantially completed, which amount has been determined to be THREE HUNDRED and xx/100 DOLLARS (\$300.00) as supported by the invoice dated September 14, 2020 ("Final Payment"); and be it further

RESOLVED, that issuance of the Final Payment shall be conditioned on receipt from Dig This of a Final Payment Request and Final Waiver of Claims and Liens and Release

of Rights, consistent with the payment provision(s) of the Agreement, except there exists no reason to withhold retainage; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;
 • Part of the restrictions when utilizing this type of funding is that the person must live on the property that receives assistance and the homeowner sold the property.

DEPARTMENT OF BUDGET & FINANCE

Present: Director Todd Bragg

Resolutions:

RESOLUTION NO. 21-0133 - RE: BILLS APPROVED AND ACH CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on February 25, 2021 in the total payment amount of **\$749,649.38, including late fees finance charges, interest & penalties amounting to \$40.21 for Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the ACH payment is approved as certified to the County Auditor for payment on or after Friday, February 26, 2021, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on February 25, 2021 in the total payment amount of **\$20.00 to Neil Group** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0134

This resolution was omitted. No health benefits wires submitted. This is for numbering purposes only.

RESOLUTION NO. 21-0135 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

02/25/21	733	\$8,584.43
02/25/21	734	27,208.55
02/25/21	735	119.81
02/25/21	736	112,391.83
02/25/21	813	2,180.15
02/25/21	814	908.69
02/25/21	823	9,662.24

02/25/21	844	25,627.79
Total		\$186,683.49

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0136 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS, a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed are properly certified by the County Auditor in the amount of **\$444,936.01** dated **February 25, 2021** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the

public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0137 - RE: ACCEPT A GRANT AWARD FROM THE
OHIO PET FUND GRANT PROGRAM.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted.

- WHEREAS,** the Portage County Board of Commissioners adopted Resolution No. 21-0093, on February 4, 2021 authorizing the Portage County Dog Warden to apply for a grant to the Ohio Pet Fund Program which provides funds for spay/neuter projects to non-profit and government organizations; and
- WHEREAS,** the Ohio Pet Fund has notified the Portage County Dog Warden of a grant award in the amount of \$2,500.00; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners accepts the grant award from the Ohio Pet Fund Grants Program on behalf of the Portage County Dog Kennel & Shelter (Dog Warden's Office) in the amount of \$2,500.00; **with no local match**, for the period ending December 31, 2021; and be it further
- RESOLVED,** that the Portage County Board of Commissioners authorizes the Portage County Dog Warden to sign all documents related to this grant program; and be it further
- RESOLVED,** that a certified copy of this resolution will be filed with the Portage County Auditor's Office, the Portage County Department of Budget & Financial Management, and the Portage County Dog Warden's Office; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

- This resolution is a typical grant, and the funding is used to help cover spay and neuter at the Dog Warden's Office.

Resolution Numbers 6 & 7:

The State provided its departments with CARES funding and they are then offering grant opportunities to the like divisions within the State. The Justice system has funding, and they are offering it to Probation Departments to protect workers who must go out in the field. The County received a \$53,000 grant to cover some of the expenses.

RESOLUTION NO. 21-0138

**RE: AUTHORIZE THE APPLICATION AND
AGREE TO ENTER INTO AGREEMENT
BETWEEN THE BOARD OF PORTAGE
COUNTY COMMISSIONERS (ON BEHALF
OF ADULT PROBATION) AND THE OFFICE
OF CRIMINAL JUSTICE SERVICES'
CORONOVIRUS EMERGENCY
SUPPLEMENTAL FUNDING GRANT (CESF).**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following Resolution be adopted:

- RESOLVED,** that the Portage County Board of Commissioners does hereby authorize the grant application between the Board of Commissioners (on behalf of Adult Probation) to the Office of Criminal Justice Services' Coronovirus Emergency Supplemental Funding Grant as recommended by the Portage County Adult Probation Department; and be it further
- RESOLVED,** that said application is for a maximum funding award of Fifty-Three Thousand, Six Hundred Twenty-Three Dollars and Seventeen Cents (\$53,623.17) with no General Fund local match; and be it further
- RESOLVED,** that the Board of Commissioners authorizes the President of the Board of Commissioners or its designee to sign grant application documents, if any; and be it further
- RESOLVED,** that a copy of the resolution be forwarded to the Portage County Department of Budget and Financial Management and Adult Probation; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 21-0139 - RE: CREATE FUND 1132 – COVID PROBATION

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the County's probation department has received a Coronavirus Emergency Supplemental Funding grant from the state, which requires a separate fund for tracking grant related expenses and revenues; now therefore be it
- RESOLVED,** that Fund 1132 – Covid Probation be created for the purposes of accounting for revenues and expenditures associated with this grant, and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Portage County Auditor, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

Resolutions Numbers 8 & 9:

The following are budget amendments to get items established for the year.

RESOLUTION NO. 21-0140

RE: **AMENDMENT TO THE GENERAL FUND 2021 ANNUAL APPROPRIATION RESOLUTION NO. 20-0802 ADOPTED DECEMBER 17, 2020**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2021 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

		<u>Increase</u>	<u>Decrease</u>
Fund: 0001	General Fund		
530	Common Pleas Court		
05309	Common Pleas Court ME	833	-
	MEMO TOTAL	<u>\$ 833</u>	<u>\$ -</u>

Note:

570	Juvenile Court		
05704	Juvenile Court Contract Svcs	2,700	14,566
05705	Juvenile Court Materials & Sup	2,300	-
05706	Juvenile Court Capital Outlay	0	5,000
05709	Juvenile Court ME	14,566	-
	MEMO TOTAL	<u>\$ 19,566</u>	<u>\$ 19,566</u>

Note: from building purchase fm residential Dec costs fm utilities 2020 costs

TOTAL MEMO BALANCE ALL AMENDMENTS	<u>\$ 20,399</u>	<u>\$ 19,566</u>
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Increase

Decrease

; and be it further

- RESOLVED,** that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0141

**RE: AMENDMENT TO THE NON GENERAL FUND 2021 ANNUAL APPROPRIATION RESOLUTION
NO 20-0803 ADOPTED DECEMBER 17, 2020**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2021 Annual Appropriation, from the unappropriated, certified fund balance in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

		<i>Increase</i>	<i>Decrease</i>
Fund: 1159	EMA Urban Search & Rescue		
	930 Emergency Management Agency		
11594	Urban Search & Rescue CS	2,500	-
11595	EMA Urban Search & Rescue MS	900	-
	MEMO TOTAL	\$ 3,400	\$ -

Note: Increase for 2021

Fund: 1340	PCBDD General Administration		
	905 Developmental Disabilities Bd		
13403	PCBDD Salaries & Fringes	209,946	75,501
13404	PCBDD General Admin CS	68,930	-
13405	PCBDD General Admin MS	152,239	-
13406	PCBDD General Admin CO	13,500	-
13409	PCBDD General Admin ME	800	-
	MEMO TOTAL	\$ 445,415	\$ 75,501

Note:

Fund: 1343	PCBDD Part B IDEA		
	905 Developmental Disabilities Bd		
13433	PCBDD Part B IDEA Fringes	2,800	13,100
	MEMO TOTAL	\$ 2,800	\$ 13,100

Note:

		<i>Increase</i>	<i>Decrease</i>
Fund:	7102 Cafeteria Benefits Program Pkg		
	018 Human Resources		
	71024 Cafeteria Benefits Program CS	44,000	-
	MEMO TOTAL	\$ 44,000	\$ -

Note:

		<i>Increase</i>	<i>Decrease</i>
Fund: 8104	PCBDD Gifts & Donations		
905	Developmental Disabilities Bd		
81045	MRDD Gifts & Donations MS	10,000	-
	MEMO TOTAL	\$ 10,000	\$ -

Note:

TOTAL MEMO BALANCE FOR ALL FUNDS	\$ 505,615	\$ 88,601
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; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

HOMELAND SECURITY & EMERGENCY MANAGEMENT

Present: Director Ryan Shackelford

Discussion:

1. Dissolution of the EMA Advisory Committee

Director Shackelford presented a resolution to dissolve the Portage County Emergency Management Advisory Committee to align with the way Emergency Management is organized in Portage County with respect to statute.

Resolutions:

RESOLUTION NO. 21-0142 - RE APPROVING DISSOLUTION OF THE PORTAGE COUNTY EMERGENCY MANAGEMENT ADVISORY COMMITTEE

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, on March 21, 1989 the Portage County Board of Commissioners passed Resolution No. 89-122, attached hereto as Exhibit A, authorizing the formation Portage County Emergency Management Agency under ORC 5915.071 recoded 5502.271; and

WHEREAS, ORC 5502.271 establishes a program under the Chief Executives of the County by which, political subdivisions may join the Portage County Emergency Management Agency to fulfill their requirements per section 5502 and be governed by the terms of agreement by and between the countywide program for emergency management and the local subdivision; and

WHEREAS, ORC 5502.271 explicitly establishes the local emergency management program organizational structure and there are inconsistencies within Portage County regarding this statute, (*see: Portage County Prosecutor's Opinion, RE: R.C. 5915.071 amended and recodified as R.C. 5502.271 attached hereto as Exhibit B*); and

WHEREAS, Portage County operates an advisory council pursuant to a countywide emergency management program formed under ORC 5502.26, in addition to ORC 5502.271 under the Chief Executives of the political subdivision i.e., Portage County; now, therefore, be it

RESOLVED, the Board of Commissioners hereby authorize the dissolution of the Portage County Emergency Management Advisory Committee to accede with Portage County's local emergency management program organizational structure; and be it further

RESOLVED, that the Board of Portage County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

2. Station 30

Commissioner Christian-Bennett asked Director Shackelford to think about the amount of storage space needed if the Board sold Station 30 and Director Shackelford replied there are a lot of entities involved with Station 30. He will send an email to the Fire Chiefs' Association to host a meeting with the respective sub committees to have the conversation about the Urban Search and Rescue unit and the Decon trailer as they both are very large and that will significantly change the footprint for storage.

WATER RESOURCES

Present: Interim Director John Vence

Discussion:

1. WSRLA Loan application for Mantua Emergency Water Interconnect Project (See Journal Entry 1)

- This is one of the first projects of the 5-year planned improvements for the Mantua infrastructure and the department is trying to obtain grant funding to alleviate the costs for customers in the future.
- This project is \$3.5 million dollars and there's a chance the maximum they would pay would be 50%, if successful.
- The application will be coming in a few days.

2. Proposed wages for a new potential new hire

- The Water Resources Department interviewed for a design engineer and they didn't receive many responses.
- One applicant was interviewed and appears to be a good fit, but he's employed elsewhere and his salary is more than the County's minimum.
- Interim Director Vence noted the minimum range does not fit this particular scenario and the mid-range would be more appropriate and he'd like to provide a starting rate of \$29.22/hour.
- Commissioner Christian-Bennett suggests a starting wage of \$28.50/hour and after probation he could be moved to \$29.22. Interim Director Vence explained he will be

eligible to take the Professional Engineer test in the fall and if he's successful in passing the test, he would receive an additional raise on top of the \$29.22.

- The current employee doing the job has an Engineer's license and more years' experience, but this applicant is currently meeting all eligibility requirements and will have the opportunity to get his license as it's not required to start this position.
- The Commissioners agreed to move forward with a starting rate of \$29.22/hour.
- Interim Director Vence will work with the Human Resources Department to complete the necessary paperwork.

Resolution:

**RESOLUTION NO. 21-0143 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF WATER
RESOURCES AND H LULI CONSTRUCTION
CO.**

It was moved by Anthony J. Badalamenti, and seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Portage County Water Resources Department has the need for sand bed #1 and #3 improvement services at the Shalersville Water Treatment Plan, 9640 Coit Road, Shalersville, Ohio; and
- WHEREAS,** H Luli Construction Co. has the ability to provide such services; now therefore be it
- RESOLVED,** that Board of Portage County Commissioners does hereby agree to enter into an agreement with H. Luli Construction Co., 323 State Route 43, Mogadore, Ohio 44260; and be it further
- RESOLVED,** that services provided under this agreement shall be Forty-four thousand, eight hundred forty and 00/100 dollars (\$44,840.00); and be in further
- RESOLVED,** that the payment for services shall be made from water resources fund 5400; and be it further
- RESOLVED,** that it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

Journal Entries:

1. The Board of Commissioners authorized Portage County Water Resources to submit the preapplication for a WRSLA loan with Ohio EPA for Mantua Emergency Water Interconnect Project to support the Village of Mantua public water system (See Discussion 1)

Motion: Commissioner Badalamenti

Seconded: Commissioner Kline

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

JOB AND FAMILY SERVICES

Present: Director Kellijo Jeffries, Sue Brannon, Internal Services Director JoAnn Townend and Department of Budget and Financial Management Director Todd Bragg

Discussion:

1. 2020 Data Report
Director Jeffries presented and discussed the November/December Job and Family Services Data Report.
2. 2021 Foster Parent Recruitment Information Sessions
 - The department is moving forward with a new foster parent recruitment initiative.
 - There will be in person and virtual information sessions throughout the year in April, June, September, and November.
 - A press release has also been presented for Board approval.
 - Foster parent recruitment funding is available from the State for billboard advertisements.
3. Update on Delinquent Children Services Certainty Grant
 - Funding for the \$1.4 million dollar loss (which equates to \$1.9 million dollar loss with Protect Ohio) was anticipated to begin monthly allocation of approximately \$100,000 in January and the same for February, but the State is still looking to hear back from the Federal government.
 - Tax money is coming in from Portage County residents and has been keeping the department current.
4. Update on May 2021 Levy
 - The new May Children Services levy is on the ballot as #1 and if passed, it would generate about \$1.9 million new dollars for Children Services.
 - The Record Courier will be doing a story in March to bring attention to the levy.
5. Collaboration with Kent State College of Business Administration

- This is the 2nd semester with Kent State College of Business Administration and last semester they participated in 3 projects with 3 divisions - Children Services, OMJ Go Forward initiative, and the group home.
 - They will also establish a community garden at the group home.
6. Interest Based Bargaining Updates with AFSCME 1696
- The 4 sessions have been scheduled – April 5th and 21st, May 19th and June 25th.
 - The department finalized a 1 year contract last year and there were no financials in the contract because of Children Services.
 - If the levy goes through, they will be able to provide staff raises.
7. Contract Amendment Recommendation (Prosecutors Office)
- The current contract with the Prosecutor's Office annually stands at \$343,773.42.
 - When reviewing 4th quarter invoices, payroll increases were identified at \$3,721.08 so a contract amendment needs to be completed.
8. JFS Rent

Section 1: Reduction Due to Teleworking June-December 2020

- Over the last 7 years, Director Jeffries has broached the topic of rent to the Board and at one time she looked at a different facility.
- A COOP Plan was activated on March 16, 2021 due to COVID.
- The department maintained 38 employees physically in the buildings and 145 were teleworking from home.
- In June, a Journal Entry was adopted to keep the building closed through December 31, 2020.
- Job and Family Services paid rent at the Administration Building through July 2021 and all the rent for 2020 at Riddle Block.
- Director Jeffries asks the Board to look at the amount of space the department occupied in the buildings during that time period and be open to a credit from June-December 2020.
- Space was measured for 38 employees and they occupied 14% as opposed to 86%.
- The request is to consider reduced rent in 2020 based on occupied space amount and the request for a credit from June-December 2020 in the amount of \$30,625.00 for the Administration Building and \$55,132.00 for the Riddle Block.

Section 2: No Rent in 2021 for the Administration Building

- Maximum provided the County's Cost Allocation Plan.
- Considering the Children Services financial situation, she asks the Board to consider waiving the 2021 rental payments for the Administration Building.

Section 3: Reduction in Square Footage Based on Hallway Space

- If Section 2 is not an option, the department measured the hallways in the Administration Building, and they are about 7' wide and an average business hallway space outside of a hospital setting is about 3' wide.
- Director Jeffries would like to reduce the square footage that is unoccupied.
- Commissioner Christian-Bennett noted it's currently being used for storage and copy machines and it's hard to break down hallway space and the department occupies the entire area.
- Commissioner Badalamenti asked if they've looked at other businesses where this scenario would be viable.
- Commissioner Badalamenti asked if the government is moving forward with allowing employees to work from home and Director Jeffries has a letter from the President of the ODJFS Association that talks about the new initiatives for the state and there are Counties still teleworking now and it's being considered.
- Commissioner Badalamenti doesn't believe anyone has forgiven rent and if they are only using 1/3 of what the County rented to them, that means the space is eligible to be leased to someone else. He understands the ask, but reality says it probably wouldn't happen in any other business.
- Director Jeffries noted years ago, they were given permission to look at an alternative space for Job and Family Services and the Board was presented a proposal that had more open space and allowed for the maximum use of it and the Board never made a decision.
- Commissioner Christian-Bennett noted it's good that the Board didn't purchase the former Tops building because it would have a larger space to contend with. Director Jeffries noted it would have been a cost savings for the department if the building was purchased.
- Commissioner Badalamenti commented the State supports the 'initiative' and asked if anyone made it official and Director Jeffries explained they leave it up to the Board of Commissioners to make the final decision.
- Commissioner Kline asked how other Counties handle rent for Job and Family Services and Director Jeffries explained Licking County has 160,000 residents and they pay no rent to the Board of Commissioners as they own the building, however Mahoning County is a larger County and they pay \$500,000 in rent. It's ultimately up to the Board of Commissioners to assign rent.
- Ms. Brannon noted without the Annex portion, the Department pays about \$441,000/year and indirect costs are approximately \$250,000/year.
- Director Bragg noted the \$441,000 includes utilities and maintenance.

The Board agreed it would take time to discuss and think about the request. Director Jeffries will bring these items back for further discussion.

COMMISSIONERS' MISCELLANEOUS ITEMS

The Board of Commissioners approves the February 18, 2021 and February 23, 2021 regular meeting minutes.

RESOLUTION NO. 21-0144

RE: TRANSFER FROM FUND 1415, CHILD WELFARE SPECIAL LEVY FUND TO FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$175,000.00 for SFY20 4th Qtr payment #3 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 – JFS Shared

Project 5SHAR

\$175,000.00

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR

\$175,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

I, Clerk of the Board of County Commissioners do hereby certify that the foregoing is a true and correct copy of a resolution of the Board of Portage County Commissioners, duly adopted February 25, 2021, and appearing upon the official records of said Board, Volume 95.

Clerk, Portage County Board of Commissioners

Discussion:

1. Commissioners' Zoom Live Streaming

- Commissioner Kline received many calls from citizens who do not want the streaming of the Commissioners' meeting to end.
- Commissioner Badalamenti received 65 calls and form letters via email yesterday and after reviewing the information from IT, there's less than 1% of the general public watching.
- Commissioner Kline pointed out she received 143 emails about the issue.
- Commissioner Christian-Bennett stated the Board is merely going back to what it did prior to COVID, which is being open to the public and audio recording the meetings. In addition, Commissioner Christian-Bennett suggested a link on the website to download the audio from each meeting that will go along with the agenda and meeting minutes that are already there.
- Commissioner Kline asked what's the downside to streaming and Commissioner Christian-Bennett asked why she stopped streaming at home and Commissioner Kline explained she was getting an echoing sound and one of the commissioners complained about me not being there in person.
- Director Bragg noted if the Board is going to stream video, the proper equipment should be purchased. He recommends the Board suspend the streaming and discussing the possibility of purchase new equipment if that's the Board's intent.
- Commissioner Kline would like to talk to IT first to find out what the problems are.

Resolution

RESOLUTION No. 21-0145

-

RE: AMENDING THE PORTION OF RESOLUTION NO. 21-0005 CONCERNING THE LIVE STREAMING OF VIDEO OF THE REGULAR SCHEDULED PUBLIC MEETINGS OF THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND THE BOARD'S SPECIAL PUBLIC MEETINGS

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners ("Board") adopted Resolution No. 21-0005 regarding notice of the Board's regular and special meetings, a portion of which concerns the live-streaming of the Board's public meetings; and

WHEREAS, the Board has determined to amend the portion of Resolution No. 21-0005 concerning the live-streaming of the Board's regular scheduled public meetings and the live-streaming of any special public meetings of the Board; and

- WHEREAS,** any and all other provisions of Resolution No. 21-0005 will remain in full force and effect; and be it further
- RESOLVED,** effective March 2, 2021 the video live-streaming of the regular scheduled public meetings of the Portage County Board of Commissioners and the video live-streaming of any special public meeting of the Board will cease and be discontinued; and be it further
- RESOLVED,** any and all other provisions of Resolution 21-0005 captioned "FOR THE PURPOSE OF SETTING REGULAR AND SPECIAL MEETINGS, AND ESTABLISHING RULES FOR THE MEETINGS OF THE BOARD OF PORTAGE COUNTY COMMISSIONERS" **shall remain in full force and effect;** and be it further
- RESOLVED,** that the "ATTACHMENT TO RESOLUTION NO. 21-0005" is also hereby amended and designated "AMENDED ATTACHMENT" and is attached to this Resolution; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Vicki A. Kline, Nay; Sabrina Christian-Bennett, Yea;

AMENDED ATTACHMENT – Resolution No. 21-0145
CONCERNING NOTICE OF PUBLIC MEETINGS

REGULAR SCHEDULED MEETINGS (also referred to as **REGULAR SESSIONS**) of the **BOARD OF PORTAGE COUNTY COMMISSIONERS** will be held as follows:

TIME

EVERY THURSDAY of each week and the **LAST TUESDAY** of every month commencing at **9:00 AM** and concluding at the end of business.

PLACE

**PORTAGE COUNTY ADMINISTRATION BUILDING, 7TH FLOOR
449 SOUTH MERIDIAN STREET
RAVENNA, OHIO 44266
(330) 297-3600**

*****Members of the Board may attend by electronic technology during the present public health emergency related to COVID-19*****

NOTICES of upcoming regularly scheduled meetings will be published on the Portage County Commissioners' agenda, which is posted on the First Floor and Seventh Floor Bulletin Boards in the Portage County Administration Building, and on the Commissioners' Calendar at: <https://www.co.portage.oh.us/portage-county-board-commissioners>

SPECIAL MEETINGS (also referred to as **SPECIAL SESSIONS**) of the **BOARD OF PORTAGE COUNTY COMMISSIONERS** will be held as follows:

HELD ON THE CALL OF THE BOARD

*** During the present public health, members of the Board of Commissioners may attend any special meeting by way of electronic technology pursuant to present Ohio law.

NOTICES of special meetings will be published on the Portage County Commissioners' agenda, which is posted on the First Floor and Seventh Floor Bulletin Boards in the Portage County Administration Building, and on the Commissioners' calendar located at: <https://www.co.portage.oh.us/portage-county-board-commissioners>

The Clerk of the Board will also direct the Record-Courier to publish in its newspaper notice of the time, place and purpose of a special meeting at least 24 hours in advance of the special meeting. If any other news media have requested notification, the Clerk shall give at least twenty-four hours' advance notice to any other news media that may have requested notification.

In the event of an emergency, the Clerk, on behalf of the member or members calling the meeting, shall notify the Record-Courier newspaper, and any other news media that have requested notification immediately of the time, place and purpose of the meeting.

PERSONS MAY REQUEST ADVANCE NOTIFICATION OF REGULAR MEETINGS AND/OR ALL MEETINGS AT WHICH ANY SPECIFIC TYPE OF BUSINESS IS TO BE DISCUSSED

Any person may request the time and place of all regularly scheduled meetings by submitting a request to the clerk of the Board of Commissioners.

Any person, upon written request, may obtain reasonable notification of all meetings at which any specific type of public business is to be discussed. Each person shall file with the Clerk a written request specifying the person's name, address, telephone number and/or e-

mail address, along with the specific type of public business that is of interest, and the amount of time this request covers (not to exceed three months).

**RESOLUTION No. 21-0005 - RE: FOR THE PURPOSE OF SETTING REGULAR
AND SPECIAL MEETINGS, AND
ESTABLISHING RULES FOR THE MEETINGS
OF THE BOARD OF PORTAGE COUNTY
COMMISSIONERS.**

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 121.22 concerning open public meetings, it is required that this Board adopt rules relative to scheduling regular and special Board meetings and to provide notice of these meetings; now therefore be it
- RESOLVED,** that the annual organizational meeting of the Board shall be held in accordance with Ohio Revised Code Section 305.05 and not later than the second Monday of January of each year; and be it further
- RESOLVED,** that fifty such regular sessions will be held each year in accordance with Ohio Revised Code Section 305.06; and be it further
- RESOLVED,** that the Board of Commissioners agrees to meet on every Thursday during the week and on the last Tuesday of every month commencing at 9:00 AM and concluding at the end of business; and be it further
- RESOLVED,** that the meetings are to be held at the Portage County Administration Building, 7th Floor, 449 South Meridian Street, Ravenna, Ohio; however, until further notice the Board of Portage County Commissioners will meet by electronic technology during the present public health emergency related to COVID-19 (see Attachment to this Resolution, which is incorporated by reference herein); and be it further
- RESOLVED,** that notices of upcoming meetings will be published on the Portage County Board of Commissioners' agenda, which is posted on the first floor and seventh floor bulletin boards in the Portage County Administration Building, and on the Commissioners' calendar located at <https://www.co.portage.oh.us/portage-county-board-commissioners>; and be it further
- RESOLVED,** that Executive Sessions will be held pursuant to Ohio Revised Code Section 121.22 (G)(1)-(8); and be it further

- RESOLVED,** that special and emergency sessions will be held at the call of the Board of Commissioners; and be it further
- RESOLVED,** that the Clerk of the Board will direct the "Record-Courier" publish notice in its newspaper of the time, place and purpose of a special meeting at least twenty-four hours in advance of the special meeting, and if any other news media have requested notification the Clerk shall give at least twenty-four hours' advance notice to any other news media that may have requested notification; and be it further
- RESOLVED,** that in the event of an emergency, the Clerk, on behalf of the member or members calling the meeting, shall notify the Record-Courier and any other news media that may have requested notification immediately of the time, place and purpose of the meeting; and be it further,
- RESOLVED,** any person may request the time and place of all regularly scheduled meetings by submitting a request to the Clerk of the Board; and be it further
- RESOLVED,** any person, upon written request, as provided herein, may obtain reasonable advance notification of all meetings at which any specific type of public business is to be discussed. Each person shall file with the Clerk a written request specifying the person's name, address, telephone number and/or e-mail address, along with the specific type of public business that is of interest, and the amount of time this request covers (not to exceed three months); and be it further
- RESOLVED,** Pursuant to Act(s) of the Ohio General Assembly, and during this public health emergency related to COVID-19, the Board of Portage County Commissioners will continue to hold its public meetings by electronic technology with the public being able to access the public meetings at: Meeting Live-Stream | Portage County OH (portagecounty-oh.gov) and Board members may attend such public meetings by electronic technology; and be it further
- RESOLVED,** marked as an "Attachment" to this Resolution, and incorporated by reference herein, is a summary of the rule being adopted by the Board of Commissioners' and be it further,
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

ATTACHMENT TO RESOLUTION NO. 21-0005

During the present public health emergency the BOARD OF PORTAGE COUNTY COMMISSIONERS ("Board") will continue to hold its public meetings by electronic technology. The public meetings may be accessed by the public at: Meeting Live-Stream | Portage County OH (portagecounty-oh.gov) Board members may attend the public meetings by electronic technology.

This public meeting procedure by electronic technology is pursuant to Act(s) of the General Assembly in response to the declared pandemic and global health emergency related to COVID-19 and for which such Act(s) declared an emergency.

The BOARD OF PORTAGE COUNTY COMMISSIONERS' public meetings will be held on the days and times described below, albeit by electronic technology, during this time of a public health emergency.

REGULAR SCHEDULED MEETINGS (also referred to as **REGULAR SESSIONS**) of the **BOARD OF PORTAGE COUNTY COMMISSIONERS** will be held as follows:

TIME

EVERY THURSDAY of each week and the **LAST TUESDAY** of every month commencing at **9:00 AM** and concluding at the end of business.

PLACE

**PORTAGE COUNTY ADMINISTRATION BUILDING, 7TH FLOOR
449 SOUTH MERIDIAN STREET
RAVENNA, OHIO 44266
(330) 297-3600**

present *Members of the Board may attend by electronic technology during the public health emergency related to COVID-19*****

accessing: *Members of the public may view the public meetings during the present public health emergency by electronic technology by**

Meeting Live-Stream | Portage County OH (portagecounty-oh.gov)

NOTICES of upcoming regularly scheduled meetings will be published on the Portage County Commissioners' agenda, which is posted on the First Floor and Seventh Floor Bulletin Boards

in the Portage County Administration Building, and on the Commissioners' Calendar at:
<https://www.co.portage.oh.us/portage-county-board-commissioners>

SEE PAGE 2 CONCERNING SPECIAL MEETINGS

Page 1

During the present public health emergency **SPECIAL MEETINGS** of the Board will also be conducted by electronic technology and the public may view special meetings by accessing: Meeting Live-Stream | Portage County OH (portagecounty-oh.gov). Board members may attend by electronic technology.

SPECIAL MEETINGS (also referred to as **SPECIAL SESSIONS**) of the **BOARD OF PORTAGE COUNTY COMMISSIONERS** will be held as follows:

HELD ON THE CALL OF THE BOARD

NOTICES of special meetings will be published on the Portage County Commissioners' agenda, which is posted on the First Floor and Seventh Floor Bulletin Boards in the Portage County Administration Building, and on the Commissioners' calendar located at:
<https://www.co.portage.oh.us/portage-county-board-commissioners>

The Clerk of the Board will also direct the Record-Courier to publish in its newspaper notice of the time, place and purpose of a special meeting at least 24 hours in advance of the special meeting. If any other news media have requested notification, the Clerk shall give at least twenty-four hours' advance notice to any other news media that may have requested notification.

In the event of an emergency, the Clerk, on behalf of the member or members calling the meeting, shall notify the Record-Courier newspaper, and any other news media that have requested notification immediately of the time, place and purpose of the meeting.

**** SEE PAGE 3 CONCERNING ANY PERSON, UPON REQUEST,
OBTAINING ADVANCE NOTIFICATION OF MEETINGS (SESSIONS)**

Page 2

ATTACHMENT TO RESOLUTION NO. 21-0005

PERSONS MAY REQUEST ADVANCE NOTIFICATION OF REGULAR MEETINGS AND/OR ALL MEETINGS AT WHICH ANY SPECIFIC TYPE OF BUSINESS IS TO BE DISCUSSED

Any person may request the time and place of all regularly scheduled meetings by submitting a request to the clerk of the Board of Commissioners.

Any person, upon written request, may obtain reasonable notification of all meetings at which any specific type of public business is to be discussed. Each person shall file with the Clerk a written request specifying the person's name, address, telephone number and/or e-mail address, along with the specific type of public business that is of interest, and the amount of time this request covers (not to exceed three months).

RESOLUTION No. 21-0146

- RE: RESCINDING RESOLUTION NO. 20-0186
CONCERNING THE VIDEO CONFERENCING
OF THE COMMISSIONERS MEETINGS

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- WHEREAS,** Last March the Portage County Board of Commissioners adopted Resolution No. 20-0186 concerning the video conferencing of the Portage County Board of Commissioners ("Board") public meetings; and
- WHEREAS,** the Board has determined to discontinue using video conferencing for its regularly scheduled public meetings and for any special meetings of the Board, unless otherwise provided for in any particular notice concerning any special meetings of the Board and in accordance with present Ohio law concerning the use of electronic technology for public meetings; and be it further
- RESOLVED,** effective March 2, 2021, the Portage County Board of Commissioners will cease using video conferencing for its regularly scheduled public meetings and for special meetings of the Portage County Board of Commissioners, unless otherwise provided for in any particular notice concerning any special meeting of the Portage County Board of Commissioners and in accordance with present Ohio law concerning the use of electronic technology for public meetings; and be it further
- RESOLVED,** that the Portage County Board of Commissioners will continue to provide the live audio of its public meetings and accessible at:
<https://www.co.portage.oh.us/portage-county-board-commissioners>; and be it further
- RESOLVED,** that the Portage County Board of Commissioners will provide the video of its public meetings subsequent to the conclusion of the Board's public meetings and accessible at: <https://www.co.portage.oh.us/portage-county-board-commissioners>; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Vicki A. Kline, Nay;

Sabrina Christian-Bennett, Yea;

Director Bragg reported it's not clear as to who will be doing the Sheriff's negotiations as indicated by the February 8, 2020 Sheriff's correspondence. The Board agreed Mr. Esposito is authorized to conduct the Collective Bargaining Agreements on behalf of the Sheriff's Office and the Clerk will create a formal memo indicating same.

Recessed: 10:34 AM

Reconvened: 11:00 AM

11:00 AM PUBLIC COMMENT

1. Barb Tittle

Ms. Tittle voiced her concerns about the Board discontinuing video streaming and the need to wear masks at the Boardroom table as recommended by the County Health Commissioner, the State Governor, and the Federal government.

Commissioner Christian-Bennett pointed out the Board has been meeting in person for one month and that's when the problem started with the sound quality on the live video stream. The Board is merely returning to its normal practice prior to COVID of audio streaming and will add its recordings to the website for public convenience.

2. Brian Ames

Mr. Ames appreciates the Board's adherence to the process of holding everyone to the same standard as far as Revolving Loan Funds are concerned for the benefit of fairness.

As far as the video streaming of the Board meetings, he believes The Portager is trying to cause hate and discontent. The citizens of Portage County elected the Commissioners and they should stick to their convictions and do what they were elected to do regardless of what others say.

Mr. Ames mentioned he had to pay a lot of money to fix a family member's condition as a result of wearing a mask and noted there are a lot of side effects to wearing them.

* * * * *

Discussion:

1. Tuesday, March 2, 2021 Meeting:

Director Bragg asked if the Board wanted to start talking about some of its outstanding projects such as Station 30 and the Airport and Commissioner Christian-Bennett mentioned the Board talked to Director Shackelford this morning and he is working to reduce inventory.

Commissioner Christian-Bennett would like Director Townend and Director Bragg collect information on the FBO and the hangers and to contact the current staff at the Airport and compile the information necessary for the Board to decide whether it will take it over. Director Bragg asked what type of information the Board is requesting, and Commissioner

Christian-Bennett asked for the 10-year economic study, the proposal to purchase the FBO, the 2016 appraisal, financial reports from the last 3 years, FBO Prospectus of Costs and Operations, parcels in the Airport's name and the County's name and a plat map with the parcels broken out.

Other Outstanding Issues include:

1. Sheriff's Office - Operations, pay structure and vehicles.
2. Riddle Block – Purchased around 2010 for almost \$2.6 million.
3. Station 30
4. Motor Pool
5. Records Center
6. Pretty Glen Dam

The Board agreed to discuss the Airport on March 2, 2021 at 9:00 AM and the Clerk will advertise.

2. Sheriff's Presentation at NEOMED on February 25, 2021
Commissioner Christian-Bennett noted Commissioner Kline and Commissioner Badalamenti will both be attending the presentation on February 25, 2021 and Commissioner Kline pointed out that she's already talked to counsel about the issue. Commissioner Christian-Bennett believes only one of them should go and she agreed it should be Commissioner Badalamenti and Commissioner Kline stated she was asked to attend the meeting.

Mr. Ames remarked if there are two Commissioners in attendance and it is not conducted in an open meeting, he will be filing a lawsuit.

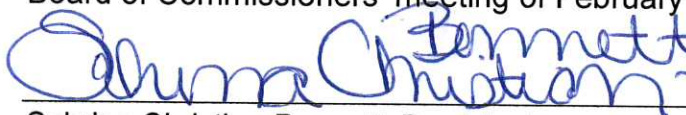
Mr. Smith also agreed and noted Mr. Ames will have a case for a lawsuit and both Commissioners will be committing political suicide if they are going to this meeting.

Motion: by Commissioner Badalamenti, seconded by Commissioner Christian-Bennett that the Board adjourn the Meeting of **February 25, 2021 at 11:40 AM**

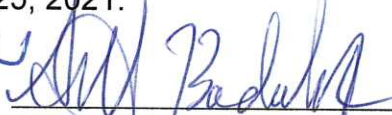
All in Favor: Commissioner Badalamenti, Yea; Commissioner Christian-Bennett, Yea; Commissioner Kline, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of February 25, 2021.



Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Amy Hutchinson, Clerk