



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Julie Gonzales, Acting Clerk
330-297-3600

Thursday, January 14, 2021

9:03 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present via Zoom video conference.

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice President	Present
Vicki A. Kline	Board Member	Present

Recess: 9:03 AM into Solid Waste Management District Meeting
Reconvened: 9:45 AM

HUMAN RESOURCES

Present: Director Janet Kovick

A. Discussion:

1. COVID-19 Related Policies

- Director Kovick suggested reviewing the current COVID-19 policies.
- Commissioner Christian-Bennett asked if there was a policy that expired December 31st. Director Kovick indicated that one has been extended.
- Revised Temporary Public Health Emergency Leave Policy allows the employee limited use of paid administrative leave. The Board agreed to allow paid administrative leave for specified reasons. Director Kovick will revise the policy and resolution for adoption next week.
- The Temporary Public Health Emergency Leave Policy for BOC Emergency Responders will end January 31, 2021. Director Kovick will draft a resolution to discontinue the policy at the next meeting.
- Temporary Telework Policy no changes were made.
- Temporary Remote Learning and Childcare Leave Policy the Board agreed limit use of paid administrative leave for specified reasons related to remote learning and childcare leave. Director Kovick will make the necessary changes and report to the Board of Commissioners next week.
- Updated Travel Guidance – Director Kovick indicated that we follow the CDC guidelines. Director Kovick informed the directors regarding an update with the CDC guidelines for residents leaving the country are required a COVID

test for international flights if they travel to a foreign country they are required to test before entering.

2. Portage County Water Resources Director Position

- Director Kovick asked about where the Commissioners would like to post the job description for the Water Resources Department director position. The ad will be posted on the free websites. Commissioner Christian-Bennett suggested "Indeed" and "Monster". Director Kovick said they ask OhioMeansJobs to post and those two are included.
- Director Kovick asked what date she should put in for the posting to be filled. Commissioner Badalamenti suggested posting if for a 2-week deadline. The Board agreed. Director Kovick suggested inserting a little more detail about the Water Resources Department position. Commissioner Kline said the applicant could also ask questions during the interview. Commissioner Badalamenti agreed – the applicant should do the research.

3. JFS Memo to Post 2 Positions and Amend Job Description

- Director Kovick informed the Board about the memo from Director Jeffries regarding 2 positions – one position the employee retired and another position was approved last year but was not posted due to the hiring freeze. Commissioner Christian-Bennett said this funding would be available from the NOCCOG.

4. FSA

- Director Kovick informed the Commissioners that we currently go through Wage Works for the employee FSA and they recently were bought out by Health Equity. Susan Lynn always pre-pays through the Treasurer's Office and they are no longer allowing us to do that. They would like reimbursement from the Treasurer's Office from each employee for their FSA. They are currently discussing the process with the company to get this resolved. We may need to change vendors for the FSA. Director Kovick will keep the Board updated.

B. Journal Entries:

1. **JOURNAL ENTRY:** The Board of Commissioners accept the retirement of Suzanne Dougherty, JFS JOBS Counselor, for Portage County Job & Family Services, effective January 1, 2021.

Motion: Commissioner Kline

Seconded: Commissioner Anthony J. Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;
Motion Carries

2. **JOURNAL ENTRY:** The Board of Commissioners agree to authorize the three-day internal posting of the full time JFS JOBS Counselor, replacing Susanne Dougherty for

Portage County Job & Family Services with external posting if no internal appointment is made.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

3. **JOURNAL ENTRY:** The Board of Commissioners approves the revised JOBS Counselor job description for Portage County Job & Family Services.

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;

Motion Carries

10:08 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the Board of Commissioners move into executive session to consider compensation of a public employee. Also present: Department of Budget and Financial Management Director Todd Bragg and Human Resources Director Janet Kovick. Roll call vote: Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

10:28 AM Upon conclusion of the above referenced discussion, it was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the Board of Commissioners moves out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

After exiting Executive Session, the Board took no action.

JOB & FAMILY SERVICES

Present: Kellijo Jeffries and Sue Brannon

A. Executive Session:

10:29 AM In accordance with the Ohio Rev. Code Ann. (121.22)(G)(1), it was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the Board of Commissioners move into executive session to discuss compensation of a public employees. Also present: Director Kellijo Jeffries, Human Resources Director Janet Kovick. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

10:49 AM Upon conclusion of the above referenced discussion, it was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting Executive Session, the Board of Commissioners took no action.

B. Discussion:

1. JFS October/ November Data Report
 - Director Jeffries presented and discussed the Job and Family Services Data Report for October and November 2020.
2. JFS 2021 Goals
 - Director Jeffries presented and discussed the Job and Family Services 2021 goals.
3. JFS 2020 Goals with Updates
 - Director Jeffries presented and discussed the Job and Family Services 2020 goals.
 - Director Jeffries indicated her department has a fabulous turn around with the telework. Commissioner Badalamenti said he has heard there is an issue with getting a person when you call the main line.
4. Hope Town/JFS Collaborative
 - Director Jeffries has been meeting with Ted St. John of Hope Village and they are moving forward with the opening of Hope Town a residential treatment project located in Windham Township. They will collaborate with Mr. St. John to draft an in-kind MOU to present to the Board.
5. New JFS Group Mentor Program with Big Brothers and Big Sister of Portage County
 - Director Jeffries said majority of young males lack father figures in their lives. Young people in foster care need positive role models in their lives.
6. Director Jeffries indicated Governor DeWine signed an Executive Order regarding Kinship Providers (a relative carrying for a relative) will now have the option to be licensed and receive monthly payments until July 1st. Director Jeffries is unsure as to who will be responsible for payment after that. They are still receiving information at this time.

C. Resolutions:**RESOLUTION No. 21-0010**

**RE: RESOLUTION TO PROCEED WITH
PLACING A NEW ADDITIONAL .50 MILL
LEVY FOR THE BENEFIT OF PORTAGE
COUNTY FOR THE PURPOSE OF
PROVIDING FUNDS FOR THE BENEFIT OF
CHILDREN SERVICES FOR THE CARE,
PLACEMENT AND TREATMENT OF
ABUSED, NEGLECTED AND DEPENDENT
CHILDREN.**

It was moved by Vicki A. Kline, and seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, on the 17th day of December, 2020, the Board of County Commissioners ("Board") adopted a resolution declaring the necessity for an additional levy for the Portage County Department of Job & Family Services whom has shown a need for an additional levy for the purpose of providing funds to make appropriations for the benefit of Children Services for the care, placement and treatment of abused, neglected and dependent children pursuant to R.C. 5705.24; and

WHEREAS, the Portage County Auditor has certified to the Board that the dollar amount of revenue that would be generated by the .50 mill additional levy will be (\$0.050) for each one hundred dollars of valuation, and that the dollar amount of revenue that would be generated by the tax levy during the first year of collection will be an estimated \$1,981,443 based upon current assessed valuation of Portage County; now therefore be it

RESOLVED, by the Board, with at least two-thirds of all members concurring, that the Board desires to proceed with the submission of the question of an additional tax levy on the entire area of Portage County at rate of .50 mills for each one dollar of valuation, which amounts to (\$0.050) for each one hundred dollars of valuation, to the electors of Portage County; and be it further

RESOLVED, that the tax levy be for five years and will include a levy on the tax list commencing in the tax year 2021, and also then for 2022, 2023, 2024, & 2025, first due in calendar year 2022, if approved by a majority of the electors voting thereon; and be it further

RESOLVED, that the question of such tax levy shall be submitted to the electors of the County of Portage in its entirety, at the election to be held therein on May 4, 2021; and be it further

RESOLVED, that the Clerk is hereby directed to certify, not less than 90 days prior to the primary election, to the Board of Elections, Portage County, Ohio, a copy of the resolution of necessity dated December 17, 2020, along with a copy of this Resolution to Proceed, together with the certification of the Portage County Auditor, and notify the Board of Elections to cause notice of the election on the question of levying the tax to be given as required by law; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

The Board of Commissioners agrees adopt a resolution for the County Auditor to advance taxes from the proceeds of the 2020 tax collection year./21-0011 **Director Jeffries advises the Board that the tax tables are not in place and asked that this resolution be pulled until next week.**

RESOLUTION NO. 21-0011

This resolution was omitted. JFS tax collections to the Auditor's Office. This is for numbering purposes only.

RESOLUTION NO. 21-0012 - RE: TRANSFER FROM FUND 1415, CHILD WELFARE SPECIAL LEVY FUND TO FUND 1410 PUBLIC ASSISTANCE FUND

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Child Welfare Special Levy Fund owes the Public Assistance Fund for Shared Costs and Social Services cost pool costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$140,000.00 for 4th Qtr payment #2 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 912000 – JFS Shared

Project 5SHAR

\$140,000.00

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 282000 – JFS Shared

Project 5SHAR

\$140,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0013 - RE: TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 1410, PUBLIC ASSISTANCE FUND

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

WHEREAS, it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$30,680.58 for the month of January 2021 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 – Transfer Out \$30,680.58

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 280000 – Transfer In

Project: NONE \$30,680.58

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0014 - RE: TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 1414, CHILD SUPPORT ADMINISTRATION

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners has agreed to provide the local match for Child Support IV-D contract payments; and

WHEREAS, it is necessary to do a transfer from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$11,732.34 for December 2020 IV-D contract payments local match for Juvenile Court October 2020 and Prosecutor August & September 2020 services as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000-- Transfer Out

\$11,732.34

TO:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140512

Revenue Account

Object: 280000 - Transfer In

Project NONE

\$11,732.34

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0015 - RE: ACCEPTANCE OF CASH DONATIONS FROM ORGANIZATIONS, BUSINESSES AND PRIVATE DONORS TO SUPPORT THE PORTAGE COUNTY JOB AND FAMILY SERVICES PRESENTS FOR KIDS CAMPAIGN

It was moved by Vicki A. Kline, seconded Anthony J. Badalamenti by to approve the following resolution:

WHEREAS, the Portage County Job & Family Services received a total of \$400.00 in cash donations from organizations, businesses and private donors; and

WHEREAS, the four donations totaling \$400.00 were received in the month of December 2020; now therefore be it

RESOLVED, that, on behalf of the Portage County Job & Family Services and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts the donations in the amount of \$ 400.00 from the following organization, businesses or private donors; and be it further

Donor	Contact (Requirement)	Address	Donation
Rick Black		1103 S. Lincoln Street	\$100

		Kent, Ohio 44240	
Peter & Joanne Blitz		8106 Garfield Dr. Garrettsville, Ohio 44231	\$50
Norman & Joyce Fashing		8506 Eagle Cheek Dr Garrettsville, Ohio 44231	\$150
Portage County Fire Chief Association		214 Parkway Ravenna, Ohio 44266	\$100

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

PUBLIC BIDS, CONTRACTS, PURCHASING & COUNTY FACILITIES

Present: Director JoAnn Townend

A. Resolutions:

RESOLUTION NO. 21-0016 - RE: REDUCE LOAD LIMITS 35% ON ALL COUNTY AND TOWNSHIP ROADS IN PORTAGE COUNTY EFFECTIVE JANUARY 31, 2021, OR AS SOON THEREAFTER AS SIGNS ARE POSTED.

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following Resolution be adopted.

WHEREAS, due to the traditional freeze-thaw cycle brought about by winter weather and the commencement of the break-up of roads, Mr. Michael A. Marozzi, Portage County Engineer, has requested this Board of Portage County Commissioners to reduce the load limits on all County and Township roads from **January 31, 2021 to May 1, 2021**; now therefore be it

RESOLVED, that in accordance with Section 5577.07 of the Revised Code of Ohio, the maximum weight of vehicles and axle loads for motor vehicles permitted by the law shall be reduced 35% on all County and Township roads in Portage County effective **January 31, 2021**, or as soon thereafter as the Portage County Engineer and/or Township Trustees can post the maximum weights. The reduced load limits will continue during the period of excessive moisture and freezing and thawing and end on **May 1, 2021**, and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to file certified copies of the above resolution with the Portage County Engineer, the Chairmen of all Boards of Township Trustees in Portage County, the Brimfield Township Police, the Portage County Sheriff and the State Highway Patrol, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0017 - RE: A RESOLUTION AUTHORIZING THE USE
OF FORCE ACCOUNT AND THE ISSUANCE
OF HIGHWAY PERMITS FOR THE
PORTAGE COUNTY ENGINEER HIGHWAY
DEPARTMENT FOR THE YEAR 2021.**

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following Resolution be adopted.

WHEREAS, Ohio Revised Code 5543.19 provides that when authorized by the Board of County Commissioners to do so, the County Engineer may undertake the maintenance, repair, construction, and reconstruction of Portage County roads, bridges, etc. by Force Account; and

WHEREAS, the Ohio Revised Code Section 153.64, 4931 and 4933 provides to the Board of County Commissioners the authority to control the installation and placement of any public utilities within the dedicated public right-of-ways of all County maintained highways; and

WHEREAS, Ohio Revised Code Section 5589 and 5543 provides to the Board of County Commissioners, the authority to control any digging and excavating on or along a County maintained highway and for the placement of a private driveway approach to a County maintained highway; and

WHEREAS, the Ohio Revised Code Section 4513.34 provides to the Board of County Commissioners, the authority to permit oversize and overweight vehicles using County maintained highways; now therefore be it

RESOLVED, the Portage County Board of Commissioners has determined that the health, welfare and safety of the people of Portage County can best and most efficiently be served by "Force Account" in matters pertaining to the maintenance, repair, construction, and reconstruction of Portage County roads, bridges, etc.; and be it further

RESOLVED, that the Portage County Board of Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to use the existing county employee forces and proceed by "Force Account", as outlined in Section 5543.19 of the Ohio Revised Code, in the maintenance, repairs, construction of roads, bridges, and culverts in Portage County during the year 2021; and be it further

RESOLVED, that the Portage County Board of Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to develop and administer permits for the above described activities within County road right-of-ways, as outlined in Sections 153.64, 4931, 4933, 5589, 5543 and 4513.34 of the Ohio Revised Code, and to keep said permits with the permanent road records of the Portage County Engineer; and

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION No. 21-0018 - RE: APPROVE PLANS AND SPECIFICATIONS
AND SET DATE FOR ACCEPTING BIDS
FOR THE SILICA SAND ROAD BRIDGE
REPLACEMENT (WIN 163, CH 253), OVER
EAGLE CREEK IN WINDHAM TOWNSHIP,
PORTAGE COUNTY.**

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following Resolution be adopted:

WHEREAS, the Portage County Engineer has determined it necessary to replace the **Silica Sand Road Bridge (WIN 163, CH 253)**, over Eagle Creek (between Colton Road and Newell Ledge Road) in Windham Township, and

WHEREAS, plans and specifications for this project have now been completed and are on file with the Portage County Commissioners and the Portage County Engineer; now therefore be it

RESOLVED, that plans and specifications, as submitted, are approved for furnishing all labor, materials and equipment necessary for the replacement of the **Silica Sand Road Bridge**, over Eagle Creek (between Colton Road and Newell Ledge Road) in Windham Township, and be it further

RESOLVED, that sealed bids will be accepted by the Portage County Director of Internal Services, 1st Floor, Room 114, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio 44266 until **2:00 P.M.**, Local Time, **February 24, 2021**; and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **January 22, January 29 and February 5, 2021** and a copy thereof be posted on the Official Bulletin Board of the Board of Portage County Commissioners forthwith, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION No.21-0019 - RE: DECLARE OBSOLETE AND AUTHORIZE
THE SALE OF A VEHICLE BY PUBLIC
AUCTION.**

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners has a vehicle that is obsolete and unfit for the use for which it was initially acquired; now therefore be it

RESOLVED, that the Board of Portage County Commissioners has determined that the item described below is obsolete and unfit for the use for which it was initially acquired, and be it further

RESOLVED, that said equipment will be sold via a **LIVE BID ONLINE AUCTION** at Edinburg Auction Sales, www.edinburgauction.com, as prescribed by Section 307.12 of the Ohio Revised Code, for cash to the highest bidder; and be it further,

RESOLVED, that Notice of Public Auction shall be posted in the office of the Portage County Auditor, the offices of the Portage County Commissioners and in the office of Portage County Internal Services. Further Notice of Public Auction shall be published in the Record Courier on Wednesday, January 20, 2021.

Date of Auction: Saturday, February 20, 2021

Time of Auction: 10:00 A.M., E.S.T.

Location: Edinburg Auction Sales, 4029 St. Rt. 14, Rootstown OH 44272

Preview Day: Friday, February 19th from 9 am-4 pm

Live Bidding to Take Place at: www.edinburgauction.com

Interested parties are encouraged to contact Edinburg Auction Sales, Inc. prior to the date of the auction for more information on viewing or participating in the live bidding on these items. The equipment can also be viewed online at www.edinburgauction.com

Item being sold is as follows:

2011 Ford Escape Vin #1FMCU9DG8BKA09383

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor and the Portage County Director of Internal Services; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION No. 21-0020 - RE: A FINAL RESOLUTION ENACTED BY THE BOARD OF COUNTY COMMISSIONERS, COUNTY OF PORTAGE, OHIO,

HERINAFTER REFFERED TO AS THE
LEGISLATIVE AUTHORITY/LOCAL PUBLIC
AGENCY (LPA), IN THE MATTER OF THE
STATED DESCRIBED PROJECT.

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, Resolution 15-0073 adopted on **22nd day of January, 2015**, the LPA enacted legislation proposing cooperation with the Director of Transportation for the described project:

The project consists of widening and resurfacing Tallmadge Road (C.R. 18) between approximately 280 feet west of Highway View Drive (T.H. 1151) and just west of Sunnybrook Road (C.H. 11) and Mogadore Road (C.H. 81) between Tallmadge Road and approximately 680 feet south of Sunnybrook Road (T.H. 11) and reconstructing the I-76/Tallmadge Road interchange ramps, including storm sewer, culvert, and traffic signal improvements, signage, and pavement markings, lying within Portage County; and

WHEREAS, the LPA shall cooperate with the Director of Transportation in the above described project as follows:

The County agrees to assume and bear one hundred percent (100%) of the entire cost of the improvement, less the amount of Federal-Aid funds and State district preservation funds set aside by the Director of Transportation for the financing of this improvement from funds allocated by the Federal Highway Administration, U. S. Department of Transportation.

In view of the fact that the LPA's share of the project is now estimated in the amount of **Zero and - - - - 00/100 Dollars, (\$0.00)**, therefore, the County will not be required to deposit any funds at this time. The LPA's ultimate share of the cost will be determined when final actual costs and allocations are determined.

WHEREAS, the Director of Transportation has approved said legislation proposing cooperation and has caused to be made plans and specifications and an estimate of cost and expense for improving the above described highway and has transmitted copies of same to this legislative authority; and

WHEREAS, this legislative authority desires the Director of Transportation to proceed with the aforesaid highway improvement.

RESOLVED, That the LPA hereby requests the Director of Transportation to proceed with the aforesaid highway improvement.

RESOLVED, that the LPA enter into a contract with the State, and that the **County Engineer**

be, and is hereby authorized to execute said contract for improving the described project.

RESOLVED, that the LPA transmit to the Director of Transportation a fully executed copy of this Resolution; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0021 - RE: ACCEPT AND AWARD THE BIDS FOR THE PURCHASE OF VARIOUS CHEMICALS FOR THE Water Resources DEPARTMENT.

It was moved by Vicki A. Kline, and seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, specifications were requested and sent to thirty-seven (37) potential bidders, and

WHEREAS, nine (9) sealed bids for the purchase of various chemicals for the Water Resources Department, were received, tabulated and recorded on December 23, 2020; and

WHEREAS, upon review of the bids received, it is the recommendation of the Director of Internal Services and the Water Resources Technology Manager that the bids for chemicals be awarded to the lowest bidder for each chemical; now therefore be it

RESOLVED, that the Board of County Commissioners does, hereby, award the bids for the various chemicals as follows:

<u>Bidder</u>	<u>Chemical</u>	<u>Unit Price</u>	<u>Total Price</u>
JCI Jones			
Item 11A – Sodium Hydroxide Shalersville 25% (2000 gal)		\$1,490.00 /gal	\$ 50,660.00
Sal Chemical			
Item 4B - Sodium Hypochlorite 12.5%-RM WTP&Rand (15gal carboy)		\$25.65/gal	\$ 897.75
Item 5 - Citric Acid (50% Concentration) Randolph/FH (20 drums)		\$151.90/drum	\$ 3,038.00
Item 7 – Sodium Bisulfite 38% - Shalersville (15-gal carboy)		\$27.94/carboy	\$ 1,955.80
Item 8 – Sodium Bisulfite 38% - O&M (45 lb. pail)		\$110.25/pail	\$ 1,653.75
Item 9C - Ferric Chloride – Atwater (55 gal drums)		\$108.00/drum	\$ 1,404.00
Item 11B - Sodium Hydroxide 25% - O&M 15-gal carboy		\$17.24/carboy	\$ 258.60
Morton			
Item 1 A - Southern Rock Salt – Shalersville (Bulk)		\$133.65/Ton	\$300,712.50

Bonded Chemical

Item 2 - Chlorine; 150 Cylinders (16 Total)	\$59.25/cyl	\$ 948.00
Item 3 - Hydrofluosilicic Acid (30 gal drums)	\$76.20/drum	\$ 7,620.00
Item 4A - Sodium Hypochlorite - Shalersville 12.5% (2000 gal)	\$0.745/gal	\$ 19,370.00
Item 9A - Ferric Chloride- St-boro/FH (4000gal bulk)	\$5,191.56/bulk	\$114,214.32
Item 9B - Ferric Chloride - B-brook/RF (4000gal bulk)	\$5,191.56/bulk	\$ 15,574.68
Item 12 - Orthophosphate B-field/Shalersville (30 gal drums)	\$136.80/drum	\$ 8,208.00

Chemrite

Item 6- Potassium Permanganate Shalersville (50 lb. kegs)	\$75.75/lb	\$ 7,575.00
Item 10 - Calcium Hypochlorite STB & O&M (100lb drum)	\$151.75/drum	\$ 4,552.50

SNF Polydyne

Item 13 Polymer 45% Blend - Streetsboro (2300 lb. Tote)	\$2,875.00/tote	\$ 63,250.00
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RESOLVED, that the Board of County Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0022 - RE: ACCEPT BIDS AND AWARD CONTRACT
FOR PROJECT NO. PC (20-050), 2020
SEWER MAINTENANCE PROJECT, IN THE
PORTAGE COUNTY REGIONAL SEWER
DISTRICT.**

It was moved by Vicki A. Kline, and seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 74-78, adopted April 11, 1974, established Portage County Regional Sewer District, hereinafter called the "SEWER DISTRICT"; and

WHEREAS, this Board by Resolution 20-0661 adopted, October 29, 2020, set the date and time for bidding of Project No. PC (20-050), "2020 SEWER MAINTENANCE PROJECT", hereinafter referred to as the "PROJECT"; and

WHEREAS, the notice of accepting bids was advertised in the Record Courier Newspaper on November 2nd and November 9th, 2020; and

WHEREAS, ten (10) potential bidders received plans and specifications for the PROJECT; and

WHEREAS, three (3) bids were received, opened and tabulated by the Department of Internal Services on December 2, 2020; as follows:

United Survey, Inc.

\$ 186,628.50

Lake County Sewer Co.
VISU-Sewer, Inc.

\$ 190,378.25
\$ 226,154.50

WHEREAS, the Engineer's Estimate was \$ 250,000.00; and

WHEREAS, based upon the analysis of the bids received (bid tabulation above), the Portage County Water Resources Department has made a recommendation for award; now therefore be it

RESOLVED, that the bid received from United Survey, Inc., 25145 Broadway Ave, Cleveland OH 44146 in the amount of \$ 186,628.50 be accepted and awarded as the lowest and best bid received; and be it further

RESOLVED, that the Water Resources Department is hereby authorized and directed to issue the Notice of Award to United Survey, Inc.; and be it further

RESOLVED, that the funds to cover the cost of the PROJECT are budgeted in Fund 5200, Org. 520040P4, Object 413000, Project No. 20050; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor and the Department of Budget and Financial Management within 15 days after its passage; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0023 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF WATER
RESOURCES AND WORKMAN INDUSTRIAL
SERVICES, INC.**

It was moved by Vicki A. Kline, and seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Portage County Water Resources Department has the need for repairs of the biosolids dryer at the Streetsboro Wastewater Treatment Plant, 9501 Jefferson Street, Streetsboro, Ohio; and

- WHEREAS,** the required equipment repairs are complex and specialized of which will require two firms to work together to complete all of the repairs.
- WHEREAS,** on August 27, 2020 the Board of Commissioners approved by Journal Entry the emergency project allowing for trough replacement by Komline-Sanderson for parts, installation and startup for the biosolids dryer repairs; and
- WHEREAS,** the project requires disassembly and reassembly of the dryer in order for Komline-Sandersen to make the repair; and
- WHEREAS,** the Portage County Water Resources Department sought three bids from qualified firms to perform the disassembly and reassembly and received two bids as follows;
- | | |
|-----------------------------------|------------------|
| Workman Industrial Services, Inc. | \$ 170,468.00 |
| Great Lakes Construction Co. | \$ 289,067.25 |
| North Bay Construction | No bid submitted |
- WHEREAS,** based upon the analysis of the bids received, the Portage County Water Resources Department has made a recommendation for award; now therefore be it
- RESOLVED,** that Board of Portage County Commissioners does hereby agree to enter into an agreement with Workman Industrial Services, Inc., 361 Old Forge Road, Kent, Ohio 44240; and be it further
- RESOLVED,** that services provided under this agreement shall not exceed a maximum amount of one hundred seventy thousand, four hundred sixty-eight and 00/100 dollars (\$170,468.00); and be in further
- RESOLVED,** that the payment for services shall be made from Water Resources fund 56001004 413000; and be it further
- RESOLVED,** that it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0024

**RE: FINAL LEGISLATION TO COOPERATE WITH
OHIO DEPARTMENT OF TRANSPORTATION
PROJECT POR-SR- 14; PID 102234, IN THE
STREETSBORO REGIONAL SEWER
DISTRICT NO. 4, CITY OF STREETSBORO.**

It was moved by Vicki A. Kline, and seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Ohio Department of Transportation (ODOT) has identified the need to do a road improvement project on State Route 14, POR-SR-14, PID 102234, hereinafter referred to as the "PROJECT"; and

WHEREAS, the PROJECT will consist of widening the pavement to construct a turn lane from Portage Point Drive to extend to Diagonal Road in the City of Streetsboro; and

WHEREAS, a portion of the PROJECT requires relocation and or adjustment of Portage County sanitary sewer force main and vault structures within the right-of-way for State Route 14, hereinafter referred to as "WORK"; and

WHEREAS, the full costs associated with the WORK are required to be paid for by Portage County; and

WHEREAS, the full costs is now estimated at ONE HUNDRED THIRTY FOUR THOUSAND THREE HUNDRED SIXTY AND 00/100 DOLLARS (\$134,360.00); and

WHEREAS, this Board by Resolution 20-0384, adopted June 11, 2020, enacted legislation proposing cooperation with the Director of Transportation for the PROJECT; and

WHEREAS, Director of Transportation requesting the County complete the Final Legislation for the WORK; now therefore be it

RESOLVED, that this Board does hereby request the Director of Transportation to proceed with the PROJECT; and be it further

RESOLVED, that the Board does hereby agree to enter into a contract with ODOT to complete the WORK by signing the attached two copies contract; and be it further

RESOLVED, that the funds be made available from the Streetsboro Sanitary Sewer District No. 4 Fund 5600 after ODOT submits final cost for the WORK to Portage County; and be it further

RESOLVED, one (1) original copy of this Resolution and two (2) original copies of the attached contract will be sent to the Director of Transportation; and be it further

RESOLVED, that a copy of this be filed with the Water Resources Department and the Department of Budget & Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all the formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0025 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF THE
PORTAGE COUNTY JOB & FAMILY
SERVICES, AND THE NORTHEAST OHIO
CONSORTIUM COUNCIL OF
GOVERNMENTS AND FAMILY AND
COMMUNITY SERVICES, INC. FOR THE
COMPREHENSIVE CASE MANAGEMENT &
EMPLOYMENT PROGRAM (CCMEP)**

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, Portage County Job & Family services and the northeast ohio consortium council of governments (noccog) are in need of tutoring and study skills training, paid and unpaid work experience, mentoring, counseling & treatment, a financial literacy program and a re-entry program to eligible portage county residents that will help eligible recipients of portage county, ages 16 – 24, to overcome barriers to employment and develop skills local employers seek

WHEREAS, Family & Community Services, Inc. is willing and able to provide these services; and

WHEREAS, on September 2, 2020, the Area 19 Workforce Development Board (WDB) and the NOCCOG Board voted to give the authority for the NOC COG to enter into this Agreement with PCJFS, and the CONTRACTOR for the provision of the services pursuant to the terms and conditions set forth within this Agreement; and

WHEREAS, the Agreement will be used to detail the terms of the relationship between the NOCCOG, Portage County Job & Family Services and Family & Community Services, Inc.; now therefore be it

RESOLVED, that the Board of Portage County Commissioners on behalf of Portage County Job & Family Services does hereby enter into an Agreement with the Northeast Ohio Consortium Council of Governments and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Suite 221, Ravenna, Ohio 44266, for the period October 1, 2020 through September 30, 2021, and be it further

RESOLVED, that funding for this agreement will come from Job and Family services funds 1413 and 1410, and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Four hundred Eighty-Five Thousand Four Hundred Eighty-Six and 39/100 dollars (\$485,486.39); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0026 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE BOARD OF COMMISSIONERS ON
BEHALF OF PORTAGE COUNTY JOB &
FAMILY SERVICES AND THE LIGHTHOUSE
FAMILY CENTER, LTD. FOR FAMILY AND
INDIVIDUAL COUNSELING AND
THERAPEUTIC SERVICES FOR CHILDREN
SERVICES.**

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, an agreement between the parties was entered into and known as Portage County Contract No. 20190303 (the "Original Contract") on May 2, 2019 by Resolution No. 19-0289 to provide Family and Individual Counseling and Therapeutic Services to benefit individuals who have or recently have had involvement with the Children Services Division; and

WHEREAS, an Amendment No. 1 between the parties was entered into on January 30, 2020 through Resolution No. 20-0067 to renew the agreement for one (1) additional year from January 1, 2020 through December 31, 2020; and

- WHEREAS,** the parties desire to amend the Original Contract; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Amendment No. 2 between the Board of Commissioners on behalf of Portage County Job & Family Services and The Lighthouse Family Center, Ltd. to renew the agreement for one (1) additional year from January 1, 2021 through December 31, 2021; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Fifteen thousand and 00/100 dollars (\$15,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1415; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION No. 21-0027 - RE: ENTER INTO AN AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS, IN CONJUNCTION WITH THE PORTAGE COUNTY PROSECUTOR AND FAMILY AND COMMUNITY SERVICES, INC. (SAFER FUTURES).

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- WHEREAS:** Portage County has received funding from the Violence against Women (VAWA) Federal program; and
- WHEREAS:** Portage County and Safer Futures desires to provide services through an outreach advocacy program; and
- WHEREAS:** the parties with to collaborate through the establishment and operation of a program to address domestic violence issues within the Portage County community; now therefore be it

RESOLVED: that the Portage County Board of Commissioners and Portage County Prosecutor desires to enter into an agreement with Family and Community Services, Inc. (Safer Futures) to provide such services in the amount of Twenty-three thousand, nine hundred eighty-one and 77/100 dollars (\$23,981.77) for the period of January 1, 2021 through December 31, 2021; and be it further

RESOLVED: that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0028 - RE: DECLARE THE NECESSITY TO PURCHASE ONE (1) VEHICLE FOR USE BY THE PORTAGE COUNTY SHERIFF.

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- WHEREAS,** pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase one (1) 2021 Ford F-250 pickup truck for use by the Portage County Sheriff; and
- WHEREAS,** the purchase of the vehicle will be made from Sarchione Ford; and
- WHEREAS,** the cost of the 2021 Ford F-250 pickup truck is Thirty-eight thousand, eight hundred thirty-six and 60/100 (\$38,836.60), now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners declares it necessary to purchase (1) 2021 Ford F-250 pickup truck for the Portage County Sheriff at a cost of Thirty-eight thousand, eight hundred thirty-six and 60/100 (\$38,836.60), the funding to be provided from the Sheriff's general fund; now therefore be it
- RESOLVED,** that a copy of this resolution be forwarded to the Portage County Auditor; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this

Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0029 - RE: ENTER INTO AN AGREEMENT WITH DELTA DENTAL OF OHIO FOR VOLUNTARY GROUP DENTAL INSURANCE FOR 2021.

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners is desirous to provide voluntary dental insurance coverage for County employees and their families who elect such coverage, the cost of which is paid by the employees; and

WHEREAS, Delta Dental of Ohio is both qualified and interested in providing said voluntary employee dental insurance coverage; now therefore be it

RESOLVED, that the Board of Portage County Commissioners enters into an agreement with Delta Dental of Ohio, Fifth Third Center, Suite 2600, 600 Superior Ave., Cleveland, OH 44114, to provide voluntary dental insurance coverage for all permanent full-time County employees who elect such coverage for the period January 1, 2021 through December 31, 2021; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0030 - RE: ENTER INTO AN AGREEMENT WITH WILLIS TOWERS WATSON MIDWEST, INC. FOR PROVISION OF HEALTH BENEFIT PLAN CONSULTING SERVICES FOR 2021.

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners desires on-going consulting services regarding health benefit plan design services, review of provider services, evaluation of proposals submitted by vendors of voluntary benefit plans and development of wellness initiatives for the Portage County Employee Health Benefit Plan as required by the Ohio Revised Code, Section 307.86(F); now therefore be it
- RESOLVED,** that the Portage County Commissioners agree to enter into an agreement, with **Willis Towers Watson Midwest, Inc., 1001 Lakeside Avenue, Suite 1600, Cleveland, Ohio 44114**, to provide Health Care Consulting Services for the Portage County Employee Health Benefit Plan for a total cost not to exceed twenty-four thousand and 00/100 dollars (\$24,000.00), and be it further
- RESOLVED,** that the term of this agreement is January 1, 2021 through December 31, 2021; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

The Board of Commissioners agrees to enter into a real estate lease agreement with KMI Wellness, Where Health Meets Happiness, LLC for the property located at 128 North Prospect Street, Ravenna, Ohio.

- Commissioner Kline asked if there were no buyers yet. Commissioner Christian-Bennett indicated that Mr. Peetz has three people interested as of yesterday and touring the building.

RESOLUTION No. 21-0031 - RE: ENTER INTO REAL ESTATE LEASE AGREEMENT WITH KMI WELLNESS, WHERE HEALTH MEETS HAPPINESS, LLC FOR THE PROPERTY LOCATED AT 128 NORTH PROSPECT STREET, RAVENNA, OHIO.

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Board of Commissioners wish to lease real estate property situated in the County of Portage, known for street numbering purposes as 128 North Prospect Street, Ravenna, Ohio; and

WHEREAS, KMI Wellness, Where Health Meets Happiness, LLC has an interest in leasing said property; now therefore be it

RESOLVED, that the Board of Commissioners does hereby agree to enter into a Lease Agreement for the property listed above with KMI Wellness, Where Health Meets Happiness, LLC for a term of 2 years beginning January 1, 2021 and ending December 31, 2022; and be it further

RESOLVED, that the amount of rent shall be Eight hundred and fifty dollars (\$850.00) on the 1st day of each month beginning January 1, 2021 and in the second year the amount of One thousand twenty-five dollars (\$1,025.00) due on the 1st day of each month continuing until the expiration date of this lease; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

B. Executive Session:

11:37 AM In accordance with the Ohio Rev. Code Ann. (121.22)(G)(1), it was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the Board of Commissioners move into executive session to discuss employment of a public employees. Also present: Director Kellijo Jeffries, Human Resources Director Janet Kovick. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

10:09 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting Executive Session, the Board of Commissioners adopted the following resolution:

**Board of Commissioners**

Sabrina Christian-Bennett

Tony Badalamenti

Department of Internal Services
JoAnn Townend, Director
e-mail: jtownend@portageco.com

To: Portage County Board of Commissioners
From: JoAnn Townend, Director of Internal Services
Date: January 4, 2021
Re: Statement of Rationale for layoff

STATEMENT OF RATIONALE

Upon review of existing procedures within the Internal Services Department, it has become apparent that there is a lack of work for the Part-time data entry-accounts payable-purchasing clerk. Receipt, input & tracking of payables, preparing requisitions, vouchers, invoices, remittances for the receipt and disbursement of funds and assisting with updating complex computer spreadsheets and other databases have been assumed by others within the department and that such reorganization within the department has produced a more efficient, and ultimately less costly operation, with better services delivered to the affected entities within Portage County Government.

This reorganization will result in a layoff of one Part-time data entry- accounts payable- purchasing clerk in the Internal Services Department.

RESOLUTION NO. 21-0044

**RE: APPROVE LAYOFF OF A PART-TIME
POSITION IN THE PORTAGE COUNTY
DEPARTMENT INTERNAL SERVICES
DEPARTMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** upon review of existing procedures within the Internal Services Department, it has become apparent that there is a lack of work for the Part-time data entry- accounts payable-purchasing clerk; and
- WHEREAS,** receipt, input & tracking of payables, preparing requisitions, vouchers, invoices, remittances for the receipt and disbursement of funds and assisting with updating complex computer spreadsheets and other databases have been assumed by others within the department; and
- WHEREAS,** that the reorganization within the department has produced a more efficient, and ultimately less costly operation, with better services delivered to the affected entities within Portage County Government; and
- WHEREAS,** the Portage County Board of Commissioners has reviewed the Statement of Rationale and has determined that a layoff due to a lack of work for efficient, and ultimately less costly operation is necessary; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby adopt the attached Statement of Rationale; and be it further
- RESOLVED,** that the Board of Portage County Commissioners does hereby approve the layoff of the position data entry, accounts payable, purchasing clerk in the Internal Services Department effective at close of business on February 1, 2021; and be it further
- RESOLVED,** that the Board of Portage County Commissioners agrees to pay administrative leave for the Part-time data entry-accounts payable-purchasing clerk beginning at the start of the day on January 14, 2021 through the close of business on February 1, 2021; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

DEPARTMENT OF BUDGET & FINANCE

Present: Director Todd Bragg

A. Discussion:

1. Probate and Juvenile Court

- Director Bragg indicated that Hank Gibson of the Probation Department emailed the Board early January regarding an outside testing company to pick up their drug/urine testing samples to elevate their staff meeting in person. This was paid through CARES initially; but he would like to continue the program on a temporary basis. The cost would be \$30,000 through June. A budget amendment would need to be done if the Board decided to move forward. Commissioner Kline indicated that we do not have much choice. Director Bragg said they would like to use caution with this process and this way seems to be the best. Director Bragg said the \$30,000 is the amount of testing that occurs, and Mr. Gibson anticipates it would take them to June. The Board asked Director Bragg to draft a resolution for consideration at the next board meeting.
- Director Bragg indicated that with the Juvenile Court - adoptive parents are not eligible for indigent defense; no action from the Board needed.

B. Resolutions:

**RESOLUTION NO. 21-0033 - RE: BILLS APPROVED AND ACH CERTIFIED TO
THE PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on January 14, 2021 in the total payment amount of **\$994,863.58** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the ACH payment is approved as certified to the County Auditor for payment on or after Friday, January 15, 2021, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on January 14, 2021 in the total payment amount of **\$70.85 to Neil Group**

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0034 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on January 14, 2021 in the total payment amount as follows:

1. \$256,396.92 to Medical Mutual - Claims

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, January 15, 2021 \$ 256,396.92

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0035 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

01/14/21	92	\$ 846.39
Total		\$ 846.39

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0036 - RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed are properly certified by the County Auditor in the amount of **\$490,170.63** dated **January 14, 2021** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

5. The Board of Commissioners agrees to amend the Non General Fund 2021 Annual Appropriation Resolution No. 20-0803, adopted December 17, 2020.

- Director Bragg indicated that at the end of the year Directors are asked to estimate their revenues then at the Budget Commission first meeting in January the funds are reviewed, and adjustments need to be made. The certifications then need reduced and the appropriation need to match the Budget Commission's certifications.

RESOLUTION NO. 21-0037

**RE: AMENDMENT TO THE NON GENERAL FUND 2021 ANNUAL APPROPRIATION RESOLUTION
NO. 20-0803 ADOPTED DECEMBER 17, 2020**

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2021 Annual Appropriation, from the unappropriated, certified fund balance in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

		<i>Increase</i>	<i>Decrease</i>
Fund: 1007	Comp Legal Research Common Pls		
530	<i>Common Pleas Court</i>		
10074	Comp Lgl Res Probate CS	-	5,154
	MEMO TOTAL	\$ -	\$ 5,154

Note:

Fund: 1009	Comp Legal Research Probate Ct		
560	<i>Probate Court</i>		
10094	Comp Lgl Research Probat Ct CS	-	1,694
	MEMO TOTAL	\$ -	\$ 1,694

Note:

Fund: 1162	FEMA Planning		
930	<i>Emergency Management Agency</i>		
11624	FEMA Planning CS	-	13,813
	MEMO TOTAL	\$ -	\$ 13,813

Note:

Fund: 5200	PCS General Administration		
060	<i>Water Resources</i>		
52005	Portage County Sewer MS	-	151,937
	MEMO TOTAL	\$ -	\$ 151,937

Note:

		<i>Increase</i>	<i>Decrease</i>
Fund: 7001	Central Print Shop		
013	Central Print Shop		
70016	Central Print Shop CO	-	8,172
	MEMO TOTAL	<u>\$ -</u>	<u>\$ 8,172</u>
Fund 8107	81074	\$3,000	
	TOTAL MEMO BALANCE FOR ALL FUNDS	<u>\$3,000 -</u>	<u>\$ 180,770</u>

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

6. The Board of Commissioners agrees to Create Fund 1131 – RISE.

- Director Bragg indicated these two create fund resolutions are for grant reimbursement in MUNIS once the grant money is paid.

RESOLUTION NO. 21-0038 - RE: CREATE FUND 1131 – RISE

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- WHEREAS,** The County's probation department has received a RISE grant funding from the state, which requires a separate fund for tracking grant related expenses and revenues, therefore be it
- RESOLVED,** that Fund 1131 – RISE be created for the purposes of accounting for revenues and expenditures associated with this grant, and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Portage County Auditor, and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

RESOLUTION NO. 21-0039 - RE: CREATE FUND 1130 – HOPE

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

- WHEREAS,** The County's probation department has received HOPE grant funding from the state, which requires a separate fund for tracking grant related expenses and revenues, therefore be it
- RESOLVED,** that Fund 1130 – HOPE be created for the purposes of accounting for revenues and expenditures associated with this grant, and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the Portage County Auditor, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

8. The Board of Commissioners accepts the U.S. Department of Justice for Adult HOPE Drug Court and Veteran's Treatment Discretionary Grant Program for the Portage County Adult Probation Department.

- Director Bragg indicated these two accept grant resolutions are for the two programs we created funds for. There is no county match for these two grants.

RESOLUTION NO. 21-0040 - RE: ACCEPTANCE OF THE U.S. DEPARTMENT OF JUSTICE FOR ADULT DRUG COURT AND VETERAN'S TREATMENT DISCRETIONARY GRANT PROGRAM FOR THE PORTAGE COUNTY ADULT PROBATION DEPARTMENT.

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following Resolution be adopted:

WHEREAS, the Portage County Board of Commissioners and the Portage County Adult Probation Department, have been notified through the U.S. Department of Justice that the Portage County Department of Adult Probation, specifically the H.O.P.E. Drug Court has been approved for Drug Court and Veterans Treatment Court Discretionary Grant Funding and will receive \$492,782.00 period beginning October 01, 2020 and ending September 30, 2023; and

WHEREAS, the Portage County Board of Commissioners recognizes the appropriateness of the grant to assist the Portage County Adult Probation Department in community-based corrections; now therefore be it

RESOLVED, that the Portage County Board of Commissioners accepts said grants in the amounts of \$492,782.00 for the H.O.P.E. Drug Court period beginning October 01, 2020 and ending September 30, 2023 from the U.S. Department of Justice with no local cash match for the Portage County Adult Probation Department's Drug Court; and be it further

- RESOLVED,** that the Board of Commissioners authorizes the President or Vice-President of the Board of Commissioners or its designee to sign any and all documents pertaining to the submission of this award acceptance; and be it further
- RESOLVED,** that a certified copy of this resolution be forwarded to the Portage County Auditor, the Department of Budget and Financial Management, and the Adult Probation Department; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

**RESOLUTION NO. 21-0041 - RE: ACCEPTANCE OF THE U.S. DEPARTMENT
OF JUSTICE FOR ADULT DRUG COURT
AND VETERAN'S TREATMENT
DISCRETIONARY GRANT PROGRAM FOR
THE PORTAGE COUNTY ADULT
PROBATION DEPARTMENT.**

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following Resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners and the Portage County Adult Probation Department, have been notified through the U.S. Department of Justice that the Portage County Department of Adult Probation, specifically the R.I.S.E. Drug Court has been approved for Drug Court and Veterans Treatment Court Discretionary Grant Funding and will receive \$497,958.00 for period beginning October 01, 2020 and ending September 30, 2023; and
- WHEREAS,** the Portage County Board of Commissioners recognizes the appropriateness of the grant to assist the Portage County Adult Probation Department in community-based corrections; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners accepts said grants in the amounts of \$497,958.00 for the R.I.S.E. Drug Court period beginning October 01, 2020 and ending September 30, 2023 from the U.S.

Department of Justice with no local cash match for the Portage County Adult Probation Department's Drug Court; and be it further

RESOLVED, that the Board of Commissioners authorizes the President or Vice-President of the Board of Commissioners or its designee to sign any and all documents pertaining to the submission of this award acceptance; and be it further

RESOLVED, that a certified copy of this resolution be forwarded to the Portage County Auditor, the Department of Budget and Financial Management, and the Adult Probation Department; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

B. Journal Entries:

1. The Board of Commissioners approved the December 2020 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

2. The Board of Commissioners authorizes the electronic submission of the Ohio Office of Criminal Justice Services fourth quarterly Subgrant Report for Domestic Violence Project, Grant No. 2019-WF-VA2-8222 for the period ending December 31, 2020 as presented by Donya Buchanan, Family & Community Services.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

3. The Board of Commissioners authorizes the electronic submission of the Ohio Office of Criminal Justice Services Pre-Award Conditions requirements for the VAWA Grant No. 2020-WF-VA2-8222 and 2019-WF-VA2-8222A. The Board of Commissioners also authorizes Commissioner Christian-Bennett, President of the Board to sign the checklist for submission, as presented by Donya Buchanan, Family & Community Services.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;
Commissioner Kline, Yea;

Motion Carries

4. The Board of Commissioners authorized Commissioner Christian-Bennett, President of the Board, to sign the Ohio Development Services Agency Request for Release of Funds and Certification for Federally State Projects form for the King Kennedy Gymnasium in the amount of \$123,942.00 funded by the CDBG RLF, as presented by Neighborhood Development Services.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;
Commissioner Kline, Yea;

Motion Carries

5. The Board of Commissioners authorized Commissioner Sabrina Christian-Bennett, President of the Board, to sign the Fifth-Quarter Cash Reimbursement Request in the amount of \$10,179.63 for the EMPG FY20 Q-5 Grant, as prepared by the Homeland Security and Emergency Management Office and reviewed by the Department of Budget & Financial Management, with no exceptions noted. Copies of this request will be kept on file at the Homeland Security and Emergency Management Office.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;
Commissioner Kline, Yea;

Motion Carries

6. The Board of Commissioners' signature requested on the Satisfaction of Mortgage form for Debra Brezovsky of 6527 Bronco Road, Ravenna, OH 44266 to secure payment of \$21,421.00. The original document will be recorded by Neighborhood Development Services, Inc.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea;
Commissioner Kline, Yea;

Motion Carries

7. The Board of Commissioners' signature requested on the Satisfaction of Mortgage form for Debra Brezovsky of 6527 Bronco Road, Ravenna, OH 44266 to secure payment of

\$2,850.00. The original document will be recorded by Neighborhood Development Services, Inc.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

8. The Board of Commissioners' signature requested on the Satisfaction of Mortgage form for Debra Brezovsky of 6527 Bronco Road, Ravenna, OH 44266 to secure payment of \$3,229.00. The original document will be recorded by Neighborhood Development Services, Inc.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

Director Bragg asked when the Commissioners' Office receives agenda items from other elected officials or outside departments, they would usually go through the County Administrator. Do you want these items originated by the various departments dealing with money to go under the Budget & Finance section or the department? Commissioner Christian-Bennett said it should go under the Budget & Finance Department. If there is an item that needs to be pulled or discussed we can do so during the meeting.

WATER RESOURCES

Present: Allison Goudy

12:13 PM In accordance with the Ohio Rev. Code Ann. (121.22)(G)(1), it was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the Board of Commissioners move into executive session to discuss compensation of a public employees. Also present: Water Resources Department Office Manager Allison Goudy and Human Resource Director Kovick. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

12:20 PM Upon conclusion of the above referenced discussion, it was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting Executive Session, the Board of Commissioners took no action.

12:20 PM In accordance with the Ohio Rev. Code Ann. (121.22)(G)(1), it was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the Board of Commissioners move into executive session to discuss appointment of a public employees. Also present: Water Resources Department Office Manager Allison Goudy and Human Resource Director Kovick. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

12:26 PM Upon conclusion of the above referenced discussion, it was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea; Vicki A. Kline, Yea;

After exiting Executive Session, the Board of Commissioners took no action.

MISCELLANEOUS ITEMS

The Board of Commissioners approves the December 17, 2020 regular meeting minutes and the December 29, 2020 special meeting minutes, the Monday, January 11, 2021 Organizational Day meeting minutes and the Community Development Critical Infrastructure Grant Public Hearing for Maple Grove Road, Windham Village and Pratt Street, Ravenna.

Dog Warden

A. Resolutions:

**RESOLUTION NO. 21-0042 - RE: ACCEPTANCE OF DONATIONS TO THE
OFFICE OF THE PORTAGE COUNTY DOG
WARDEN.**

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

WHEREAS, the Portage County Dog Warden received a donation from the following for the
Spay/ Neuter / Medical fund program:

Name	Address	
Terri Ulrich	1872 Tallmadge Rd Kent Oh 44240	\$10
Brad Gale	9461 Ellen Dr Streetsboro Oh 44241	\$5
Lonnie & Phillis Stacy	718 Price St Ravenna Oh 44266	\$25
Cynthia Didado	1243 Portage Line Rd Akron Oh 44312	\$50
Maxine Flint	9599 Asbury Rd Mantua Oh 44255	\$50
Sarah Rilling	118 Wilson Ave Kent Ohio 44266	\$35
Joey Rapasky	3516 Sunnybrook Rd Kent Oh 44240	\$500
Michelle Williams	5682 Horning Rd Kent Oh 44240	\$50
Carl & Ann Swan	2112 May Rd Mogadore Oh 44260	\$20
Terri Richards	1031 Orchard Ave Aurora Oh 44202	\$25
Judy Krizman	5222 Coldbrook Dr Mantua Oh 44255	\$10
Joshua Plona Sr.	4806 Lane Ave Ravenna Oh 44266	\$50
Carol Kercher	P.O. Box 1926 Hiram Oh 44234	\$25
Judi Loshark	7420 Virginia Rd Atwater Oh 44201	\$25
Roxie Rossiter	6356 Pioneer Tr Hiram Oh 44234	\$15

Denise McCullough	10010 Kennedy Ledge Rd Garrettsville Oh 44231	\$30
Diane Simpkins	5108 SR 59 Lot E-33 Ravenna Oh 44266	\$3
Diann Clark	6615 Cleveland rd Lot B-7 Ravenna Oh 44266	\$10
John Zlocki	1556 Mitchell Dr Streetsboro Oh 44241	\$5
Debra & John Kappes	2475 Lake Rockwell Rd Ravenna Oh 44266	\$15
Lawtina Cloud	P.O. Box 489 Ravenna Oh 44266	\$5
Phyllis Baker	707 E. Crain Ave Kent Oh 44240	\$200
Mike Bush	6434 Garrett Rd Ravenna Oh 44266	\$25
Mary Ann Heiss	3049 Tallmadge Rd Kent Oh 44240	\$100
Nancy Sabol	9441 Coit Rd Mantua Oh 44255	\$50
Barbara DeSantis	3959 Industry Rd Rootstown, Oh 44272	\$100
Duane Flowers	4374 Laubert Rd Atwater Oh 44201	\$100
Frank Vasarhely	6306 Roselawn Ave. Ravenna Oh 44266	\$50
Melissa Foley	1739 Manor Dr Streetsboro Oh 44241	\$50
Roberta Fincham	1149 Leonard Blvd Kent Oh 44240	\$50
Jill Calkins	10921 Fox Den Cir Garrettsville Oh 44231	\$50
Lisa Trombo	12664 Sheldon Rd Mantua Oh 44255	\$50
Frank Azzarello	415 W. Homestead Dr Aurora Oh 44202	\$25
Rachel Hopkins	609 Woodside Dr Kent Oh 44240	\$30
Antoinette & James Taylor	1683 Dunlap Dr Streetsboro Oh 44241	\$25
Linda Mansfield	4107 Lynn Rd Ravenna Oh 44266	\$20
Susan French	8176 Tallmadge Rd Ravenna Oh 44266	\$25
James & Liz O'Connor	4984 Sherman Wood Dr Kent Oh 44240	\$25
Gary & Marjorie Biro	662 Frost Rd Streetsboro Oh 44241	\$25
Christopher Blair	1035 E. Pioneer Tr Aurora Oh 44202	\$25
Dianna Orsburn	5528 Wilkes Rd Atwater Oh 44201	\$20
Ida St John	296 St Rt 303 Streetsboro Oh 44241	\$20
Shelia McDaniel	8845 S. Main St Windham Oh 44288	\$20
Judith Hendershot	2927 Reservoir Dr Mogadore Oh 44260	\$20
Cathy Thompson	5931 Stone Rd Streetsboro Oh 44241	\$20
Jil Morgan	1230 Morris Rd Kent Oh 44240	\$10
Richele Charlton	1049 Erin Dr Kent Oh 44240	\$10
Valerie Shump	1035 Bryce Ave Aurora Oh 44202	\$10
Carl Keller	3756 Herriff Rd Ravenna Oh 44266	\$50
Joe & Susan Miller	4832 Alexander Rd Atwater Oh 44201	\$200
Dave & Lynda McIntyre	3756 Herriff Rd ravenna Oh 44266	\$50
Dawn Burkholder	305 N Diamond St Ravenna Oh 44266	\$50
Allen & Barbara DeWitt	11022 St Rt 44 Mantua Oh 44255	\$15
Laura Lach	3778 Willowbrook Dr Ravenna Oh 44266	\$25
Harvey McClary	3100 Jones Rd Diamond Oh 44412	\$25

Diana Parr	3022 St Rt 59 Lot E-32 Ravenna Oh 44266	\$25
Crolyn Miller	9348 St Rt 82 Garrettsville Oh 44231	\$25
Sherry Gedeon	619 Tallmadge Rd Kent Oh 44240	\$50
Robert Jacob	1378 Kent St Kent Oh 44240	\$70
Linda Summers	124 Watson Rd North Benton Oh 44449	\$25
Frieda Goldman	9311 St Rt 88 Windham Oh 44288	\$25
Judith McDowell	8051 Crestwood Dr Garrettsville Oh 44231	\$20
John Buonpane	8872 Peck Rd Ravenna Oh 44266	\$25
Roberta Ciccone	1344 Pine St Kent Oh 44240	\$25
Ken Morris	5212 Gray Rd Ravenna Oh 44266	\$1
John Smith	1558 Elizabeth Ct Kent Oh 44240	\$20
Laura McEwen	2615 St Rt 59 Ravenna Oh 44266	\$40
Paul Mason	9931 Bancroft Rd Garrettsville Oh 44231	\$25
Leslie Treharn	5841 Wilkes Rd Atwater Oh 44201	\$20
Brenda 7 Tom Liddle	9531 E. Center St Windham Oh 44288	\$25
Don & Mary Benadum	2685 St Rt 303 Streetsboro Oh 44241	\$20
Ed & Cheryl Mitchell	522 Cherry St Kent Oh 44240	\$15
Lisa & John Surgeon	4418 W High St Mantua Oh 44255	\$50
Bruce Carlson	651 Thornhill La Aurora Oh 44202	\$14
Daniel & Linda Raub	460 Woodview Tr Aurora Oh 44202	\$75
Jill Hill	P.O. Box 273 Newton Falls Oh 44444	\$5
Mary King	3246 Old Forge Rd Kent Oh 44240	\$5
Cicky E Grumman	5760 Unger Rd Atwater Oh 44201	\$1,000
Monica Kiskadden	626 Park Ave Kent Oh 44240	\$30
Carole Smith	947 Sunview Dr Mogadore Oh 44260	\$75
Bill O'Malley	3010 Sunnybrook Rd Mogadore Oh 44260	\$100
John Kempisty	3333 Lovers Ln Ravenna Oh 44266	\$20
Amy Slapsak	8752 Fisher Rd Diamond Oh 44412	\$15
Paul Floyd	2035 Hartville Rd Mogadore Oh 44260	\$50
Debbie Etling	5762 Goodell Rd Mantua Oh 44255	\$20
Denise Otteni-Jones	3663 St Rt 44 Rootstown Oh 44272	\$20
Jane Palmstrom	709 Midland Ave Ravenna Oh 44266	\$15
Patrick & Phyllis O' Connor	320 Waterloo Rd Mogadore Oh 44260	\$25
Patricia McLoughlin	6492 West Shore Dr Kent Oh 44240	\$10
Eric Ballou	1523 Elizabeth Ct Kent Oh 44240	\$50
Arden & Susan Ruttan	7743 Diagonal Rd Kent Oh 44240	\$100
Ron Gavanditti	299 Birchbark Tr Aurora Oh 44202	\$50
Jerry Craver Jr	1880 Randolph Rd Mogadore Oh 44260	\$200
Dona McGuire	10664 St Rt 82 Windham Oh 44288	\$100
Barbara & Donald Ochinsky	P.O. Box 76 Garrettsville Oh 44231	\$25

MD Realty	15618 W. High St Middlefield Oh 44062	\$200
Ann Kunsch	824 Nautilus Tr Aurora Oh 44202	\$100
Carol McDonld	1761 Crock Dr Streetsboro Oh 44241	\$25
Holly Delaney	4667 St Rt 14 Ravenna Oh 44266	\$25
William Moors	1472 Brimfield Dr Kent Oh 44240	\$20
Eldreth Photography	1707 Congress Lake Rd Morgadore Oh 44260	\$1,000
Jerry & Marie J Osborne	6310 Lakeview Dr Ravenna Oh 44266	\$25
Mary Kay Darling	4156 Sherman Rd Kent Oh 44240	\$5
Katheren & Jerry Moore	6234 Lakeview Dr Ravenna Oh 44266	\$5
Brooke & Chris Ferguson	539 Sheldon St Ravenna Oh 44266	\$5
Jerry Ely	11398 Brosius Rd Garrettsville Oh 44231	\$20
Carol & Douglas McIntosh	11076 Peck Rd Mantua Oh 44255	\$25
Marilyn & Amaris McLatt	1665 St Rt 183 Atwater Oh 44201	\$10
William & Leona Pinter	11055 Asbury Rd Hiram Oh 44234	\$100
Carl & Charlotte Cantley	4392 Fairground Rd Atwater Oh 44201	\$75
Cynthia Smith	2951 Reservoir Dr Mogadore Oh 44260	\$15
Karla Veon	8059 Crestwood Dr Garrettsville Oh 44231	\$20
Gary & Kelley Labajetta	540 Roosevelt Ave Kent Oh 44240	\$25
Barbara L McAdam	837 Stonewater Dr Kent Oh 44240	\$50
Lori & Kevin Sova	9216 Page St Streetsboro Oh 44241	\$15
Bonnie Tokarcik	656 Ticknor Rd Mogadore Oh 44260	\$25
Patty Adsit	520-18 Willow Cir Aurora Oh 44202	\$50
Carol McCauley	5357 Pioneer Tr Mantua Oh 44255	\$50
Jone Bump	2515 NE Pontius Rd Hartville Oh 44632	\$50
Nick Nero	7699 Peck Rd Ravenna Oh 44266	\$20
Patricia Miller	1618 Morris Rd Kent Oh 44240	\$50
Rebecca Catalucci	732 Parkview dr Aurora Oh 44202	\$25
Sharon Harmon	434 Pratt St Ravenna Oh 44266	\$200
Mikenna Stephenson	253 Jade Blvd Streetsboro Oh 44241	\$25
Diana Parr	3022 St Rt 59 Lot E-32 Ravenna Oh 44266	\$25
Richard & Jennifer Salzer	3277 Cook Rd Atwater Oh 44201	\$30
Thelms Zickefoose	3098 Sanford Rd Atwater Oh 44201	\$15
James L Vaca Sr	1101 Moneta Ave Aurora Oh 44202	\$25
David Stewart	8685 Tallmadge Rd Diamond Oh 44412	\$52
Carol Hughes	3077 St Rt 225 Diamond Oh 44412	\$85
Lynn Taylor	7977 Giddings Rd Rootstown Oh 44272	\$50
Mary Louise Marshall	955 E. Riddle Ave Ravenna Oh 44266	\$100
Eunice V. Williams	9051 Horn Rd Windham Oh 44288	\$25
Patricia Groves	614 Second St Ravenna Oh 44266	\$20
Ruth Boshinsky	7201 Salem Tr Ravenna Oh 44266	\$20

Sherry Blasens	8545 Tallmadge Rd Diamond Oh 44412	\$15
Michael C. Dube	3178 Robin Dr Ravenna Oh 44266	\$25

; now therefore, be it

RESOLVED, the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1011, adopted on October 3, 2013, on behalf of the Office of the Portage County Dog Warden; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

Commissioners

A. Discussion:

1. EMA Advisory Board

- EMA Director Shackelford indicated there are some inconsistencies in the EMA Advisory Board. We are always trying to consolidate and work more efficiency. If we go towards abolishing the board, we will need to get direction from Chris Meduri. Commissioner Kline said a resolution would also need to be adopted by the Board of Commissioners. The next advisory meeting is scheduled the first Wednesday of March. Commissioner Christian-Bennett said she would be in favor of abolishing the board if there is no reason to keep it. The Commissioners would also be in favor of all three attending the LEPC board as in the past instead of having one representative. Director Shackelford would be happy to have all three Commissioners attend. He appreciates the support. Their next meeting is in February and will make the motion to include the three Commissioners like we had done in previous years. Commissioner Christian-Bennett asked Director Shackelford to move forward on getting advice from Chris Meduri to abolish the EMA Advisory Board.

B. Resolutions:

1. The Board of Commissioners agrees to support the West Creek Conservancy's Clean Ohio Green Space Conservation Program application for the Bird Bog Project./21-0043
 - Joe Leslie of the Ohio West Creek Conservancy attended via Zoom to encourage the board to support ODNR's division of Natural Areas. This is a rare bog that is in Rootstown Township and they would like to keep it preserved. The Board agreed to support this project.

RESOLUTION No. 21-0043

-

**RE: RESOLUTION SUPPORTING WEST CREEK
CONSERVANCY'S CLEAN OHIO GREEN**

**SPACE CONSERVATION PROGRAM
APPLICATION FOR THE BIRD BOG
PROJECT.**

It was moved by Vicki A. Kline, and seconded by Anthony J. Badalamenti that the following resolution be adopted:

- WHEREAS,** the State of Ohio, through the Ohio Public Works Commission, administers financial assistance for the acquisition of open spaces, through the Clean Ohio Green Space Conservation Program, and
- WHEREAS,** West Creek Conservancy is a non-profit, tax exempt organization and intends to apply for Clean Ohio Green Space Conservation Program funds to preserve the Bird Bog property located in Rootstown Township, Portage County; and
- WHEREAS,** the Bird Bog project will protect and preserve one of the last remaining extant, Tamarack bogs in the State of Ohio, providing habitat for various native Ohio species; and
- WHEREAS,** the Bird Bog project will permanently protect approximately 170 acres including 48 acres of category 3 wetlands, 63 acres within the Breakneck Creek floodplain, and 700 linear feet of stream; and
- WHEREAS,** the Bird Bog project will protect an area identified in the Portage County Watersheds Plan 2006 as a priority source water protection area for the drinking water supply for the cities of Ravenna and Kent; and
- WHEREAS,** preservation of the site's natural riparian corridors, high-quality wetland, extant Tamarack bog, and functioning floodplains will help protect and maintain ground water supplies and water quality throughout Portage County; and
- WHEREAS,** the Portage County Commissioners recognize the opportunity to preserve open space, protect water quality, and provide opportunities for outdoor recreation; and be it further
- RESOLVED,** that the Portage County Commissioners support the application to the Clean Ohio Green Space Conservation Program from West Creek Conservancy for the Bird Bog project; now therefore be it
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

PLEASE ADD TO YOUR AGENDA

January 14, 2021

COMMISSIONERS**Discussion:****1. Reopening the Portage County Administrative Building**

Also Present: EMA Director Ryan Shackelford and Internal Services Director JoAnn Townend

- Commissioner Christian-Bennett recommended to open the Portage County Administration Building on January 25th. Director Townend indicated the security personnel is ready at any time. She spoke to Chris Meduri regarding what we are permitted to do if someone does not want to wear a mask or if they have a temperature. Can we turn them away – the Board of Commissioners would give them approval to turn away public who may have a temperature or refuses to wear a mask. Director Townend indicated that Chris Meduri said to make sure security personnel are aware that this could be disruptive and make sure the Ravenna Police department are aware of the reopening. Director Townend has contacted the Ravenna Police Chief.
- Director Townend indicated that there are three security personnel already on site and paid from the General Fund. Most offices have plexiglass in place and ready for the public. Director Shackelford reminded the Board of the Governor's order to also keep 6-feet distance; the smaller departments will have no problem, but the larger departments may have issues such as JFS.
- Commissioner Christian-Bennett said she was in the Building Department last week and on numerous occasions customers were beating on the door. We need the building open and the public needs to be serviced.
- Director Shackelford suggested that since it is cold out, people have their car heaters blasting some people may say they have a temperature but do not. He suggested pulling them aside for several minutes instead of telling them they have a temperature and not permitted in the building.
- Commissioner Christian-Bennett asked Director Shackelford to draft communication to elected officials and Department Heads about the reopening. Each department needs to be staffed all day. Director Townend indicated that most of the departments in the county buildings are already back. Commissioner Badalamenti heard a lot of people call for assistance and no one returns the call. We should be serving the public.
- Commissioner Christian-Bennett asked if the plexiglass could be installed for the January 28th board meeting. Director Townend indicated that it should be a simple install and should be installed by then. Commissioner Christian-Bennett asked if one Commissioner did not want to physically attend the meeting if they were able to zoom in. IT said it is possible.

2. Board of DD Board Appointments – 2 members need to be appointed/Resolution No. 21-0045

- Commissioner Kline indicated a decision needs to be made today. But she is concerned as to why all four applicants were not included in the packet today. In the future we need to discuss and interview all applicants. Commissioner Christian-Bennett said two of the applicants did not have the declarations completed. Commissioner Kline believed they were completed. Commissioner Christian-Bennett said John Vennetti of PCBDD said he has not received them either.

**RESOLUTION NO. 21-0045 - RE: APPOINTMENTS TO THE PORTAGE
COUNTY BOARD OF DEVELOPMENTAL
DISABILITIES.**

It was moved by Anthony J. Badalamenti, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the mission of the Portage County Board of Developmental Disabilities (PCBDD) is to identify and to provide necessary services by establishing policies, administering and operating facilities, programs, and services that will continue to benefit the citizens of Portage County; and

WHEREAS, Ohio Revised Code 5126 identifies the membership of the county boards of Developmental Disabilities and HB 405, effective December 12, 2001, increased board member terms to three (3) consecutive terms subject to approval of the County Commissioners; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby appoint the following to serve on the Portage County Board of Developmental Disabilities commencing January 1, 2021 and expiring December 31, 2025:

Name	Position
Thomas Grist 11056 State Rt. 44 #K Mantua, OH 44255	Immediate family member of someone receiving adult services

Name	Position
Maureen A. Haska 6900 Hughes Road Ravenna, OH 44266	Interested Knowledge Resident

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

3. January 4, 2021 Notice from Director of Developmental Disabilities

- a. Resolution to request the Director of Developmental Disabilities to waive the removal requirement of Section 5126.0213(a)(7) of the Ohio Revised Code./Resolution No. 21-0046
 - Commissioner Christian-Bennett indicated that John Vennett of PCBDD emailed the Commissioners a letter of explanation from the specific member in question.

**RESOLUTION NO. 21-0046 - RE: RESOLUTION TO REQUEST THE
DIRECTOR OF DEVELOPMENTAL
DISABILITIES TO WAIVE THE REMOVAL
REQUIREMENT OF SECTION 126.0213(A)(7)
OF THE OHIO REVISED CODE**

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following be adopted:

WHEREAS, there is a prescribed process concerning members of a county board of developmental disabilities set forth in Ohio Revised Code Sections 5126.0213 through 5126.0217; and

WHEREAS, the Board of County Commissioners having received statutory notice pursuant to R.C. 5126.0215 from the county board of developmental disabilities on January 4, 2021; therefore be it

RESOLVED, that pursuant to R.C. 5126.0214 the Board of County Commissioners requests the director of developmental disabilities waive the requirement of removal described in R.C. 5126.0213 *et seq.* concerning a member of the county board of developmental disabilities referenced in that board's January 4, 2021 notice letter forwarded to the Board of County Commissioners in accordance with the Ohio Revised Code; and be it further

RESOLVED,

that it is found and determined that all formal actions of the Board of County Commissioners relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of the Board were in meetings open to the public, in compliance with all legal requirements.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

C. Journal Entries:

1. In accordance with ORC 321.261, the Board of Commissioners acknowledged the receipt of the Portage County Treasurer's DTAC report through December 17, 2020.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

2. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the Month of November 2020, received on December 16, 2020 as presented by the County Auditor and County Treasurer.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

3. The Board of Commissioners acknowledgement of receipt of the December 18, 2020 Certificate of County Auditor that the total appropriations from each fund **do exceed** the official estimate of resources for the fiscal year beginning January 1, 2021 as presented by the County Auditor's office.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

4. The Board of Commissioners acknowledged receipt of the December 18, 2020 and December 29, 2020 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2020, as presented by the Portage County Auditor's Office.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

5. The Board of Commissioners received the December 29, 2020 Amended Certificate of Estimated Resources for the year beginning January 1, 2020 as submitted by the Portage County Budget Commission.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

6. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for December 2020, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

7. In accordance with ORC 311.20, the Board of Commissioners acknowledged the receipt of the Portage County Sheriff's Monthly Jail Reports for expenditures and food costs for prisoners for December 2020.

Motion: Commissioner Kline

Seconded: Commissioner Badalamenti

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

Motion: by Commissioner Christian-Bennett, seconded by Commissioner Badalamenti that the Board adjourn the Meeting of **January 14, 2021 at 1:11 PM.**

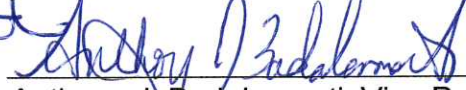
All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Badalamenti, Yea; Commissioner Kline, Yea;

Motion Carries

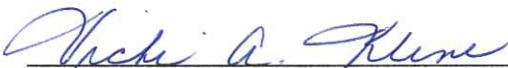
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of January 14, 2021.



Sabrina Christian-Bennett, President



Anthony J. Badalamenti, Vice President



Vicki A. Kline, Board Member



Julie Gonzales, Acting Clerk