



# Portage County Board of Commissioners

## Organizational Meeting

~ Minutes ~

449 South Main Street  
Ravenna, OH 44266  
<http://www.co.portage.oh.us>

Julie Gonzales, Acting Clerk  
330-297-3600

Monday, January 11, 2021

9:09 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; there is an audio recording available.  
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Sabrina Christian-Bennett	President	Present
Anthony J. Badalamenti	Vice-President	Present
Vicki A. Kline	Board Member	Present

### PRESIDENT/VICE PRESIDENT

President of the Board for 2021 – Sabrina Christian-Bennett

Motion: by Anthony J. Badalamenti, seconded by Vicki A. Kline to appoint Sabrina Christian-Bennett as President of the Portage County Board of Commissioners for 2021./21-0001

Roll call vote: Commissioner Christian-Bennett, Yea;  
Commissioner Badalamenti, Yea;  
Commissioner Kline, Yea;  
**Motion Carries.**

**RESOLUTION NO. 21-0001**

**RE: COMMISSIONER SABRINA CHRISTIAN-BENNETT ELECTED PRESIDENT OF THE BOARD OF PORTAGE COUNTY COMMISSIONERS FOR THE YEAR 2021.**

It was moved by Anthony J. Badalamenti, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that Commissioner Sabrina Christian-Bennett is elected President for 2021 to preside at all regular and special sessions thereof for a term of one year or until the next organizational meeting of the Board; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

Vice-President of the Board for 2021 – Anthony J. Badalamenti

Motion: by Sabrina Christian-Bennett, seconded by Vicki A. Kline to appoint Vicki A. Kline as Vice President of the Portage County Board of Commissioners for 2021./21-0002

Roll call vote: Commissioner Christian-Bennett, Yea;  
Commissioner Badalamenti, Yea;  
Commissioner Kline, Yea;  
**Motion Carries.**

**RESOLUTION NO. 21-0002 - RE: COMMISSIONER ANTHONY J. BADALAMENTI ELECTED VICE PRESIDENT OF THE BOARD OF PORTAGE COUNTY COMMISSIONERS FOR THE YEAR 2021.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that Commissioner Anthony J. Badalamenti is elected Vice President for 2021 for a term of one year or until the next organizational meeting of the Board; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

#### STAFF APPOINTMENTS

Clerk for the Board for 2021 – Amy Hutchinson

Motion: by Sabrina Christian-Bennett, seconded by Vicki A. Kline to appoint Amy Hutchinson as Clerk for the Portage County Board of Commissioners for 2021./21-0003

Roll call vote: Commissioner Christian-Bennett, Yea;

Commissioner Badalamenti, Yea;  
Commissioner Kline, Yea;  
**Motion Carries.**

**RESOLUTION NO. 21-0003                      -                      RE:   APPOINT AMY HUTCHINSON AS CLERK OF  
THE BOARD OF PORTAGE COUNTY  
COMMISSIONERS FOR THE YEAR 2021.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,**                      that Amy Hutchinson is appointed by the Board of Portage County Commissioners as Clerk of the Board for the year 2021 or until the next organizational meeting of the Board; and be it further

**RESOLVED,**                      that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;              Sabrina Christian-Bennett, Yea;              Anthony J. Badalamenti, Yea;

Acting Clerk for 2021 – Julie Gonzales

Motion:                      by Sabrina Christian-Bennett, seconded by Vicki A. Kline to appoint Julie Gonzales as Acting Clerk of the Portage County Board of Commissioners for 2021./21-0004

Roll call vote: Commissioner Christian-Bennett, Yea;  
Commissioner Badalamenti, Yea;  
Commissioner Kline, Yea;  
**Motion Carries.**

**RESOLUTION NO. 21-0004                      -                      RE:   APPOINT JULIE GONZALES AS ACTING  
CLERK IN THE ABSENCE OF THE CLERK  
OF THE PORTAGE COUNTY BOARD OF  
COMMISSIONERS FOR 2021.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,**                      that Julie Gonzales is appointed by the Board of Portage County Commissioners as Acting Clerk, in the absence of the Clerk for the Board,

for the year 2021 or until the next organizational meeting of the Board; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Anthony J. Badalamenti, Yea;

Establishing Regular and Special Meetings and Establishing Rules for the Commissioners' Meetings

Motion: by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti for the purpose of setting regular and special meetings and establishing rules for the meetings for the Board of Commissioners./21-0005

Roll call vote: Commissioner Christian-Bennett, Yea;  
Commissioner Badalamenti, Yea;  
Commissioner Kline, Yea;  
**Motion Carries.**

**RESOLUTION No. 21-0005 - RE: FOR THE PURPOSE OF SETTING REGULAR AND SPECIAL MEETINGS, AND ESTABLISHING RULES FOR THE MEETINGS OF THE BOARD OF PORTAGE COUNTY COMMISSIONERS.**

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following resolution be adopted:

**WHEREAS,** Ohio Revised Code Section 121.22 concerning open public meetings, it is required that this Board adopt rules relative to scheduling regular and special Board meetings and to provide notice of these meetings; now therefore be it

**RESOLVED,** that the annual organizational meeting of the Board shall be held in accordance with Ohio Revised Code Section 305.05 and not later than the second Monday of January of each year; and be it further

**RESOLVED,** that fifty such regular sessions will be held each year in accordance with Ohio Revised Code Section 305.06; and be it further

- RESOLVED,** that the Board of Commissioners agrees to meet on every Thursday during the week and on the last Tuesday of every month commencing at 9:00 AM and concluding at the end of business; and be it further
- RESOLVED,** that the meetings are to be held at the Portage County Administration Building, 7th Floor, 449 South Meridian Street, Ravenna, Ohio; however, until further notice the Board of Portage County Commissioners will meet by electronic technology during the present public health emergency related to COVID-19 (see Attachment to this Resolution, which is incorporated by reference herein); and be it further
- RESOLVED,** that notices of upcoming meetings will be published on the Portage County Board of Commissioners' agenda, which is posted on the first floor and seventh floor bulletin boards in the Portage County Administration Building, and on the Commissioners' calendar located at <https://www.co.portage.oh.us/portage-county-board-commissioners>; and be it further
- RESOLVED,** that Executive Sessions will be held pursuant to Ohio Revised Code Section 121.22 (G)(1)-(8); and be it further
- RESOLVED,** that special and emergency sessions will be held at the call of the Board of Commissioners; and be it further
- RESOLVED,** that the Clerk of the Board will direct the "Record-Courier" publish notice in its newspaper of the time, place and purpose of a special meeting at least twenty-four hours in advance of the special meeting, and if any other news media have requested notification the Clerk shall give at least twenty-four hours' advance notice to any other news media that may have requested notification; and be it further
- RESOLVED,** that in the event of an emergency, the Clerk, on behalf of the member or members calling the meeting, shall notify the Record-Courier and any other news media that may have requested notification immediately of the time, place and purpose of the meeting; and be it further,
- RESOLVED,** any person may request the time and place of all regularly scheduled meetings by submitting a request to the Clerk of the Board; and be it further
- RESOLVED,** any person, upon written request, as provided herein, may obtain reasonable advance notification of all meetings at which any specific type of public business is to be discussed. Each person shall file with the Clerk a written request specifying the person's name, address, telephone number and/or e-mail address, along with the specific type of public

business that is of interest, and the amount of time this request covers (not to exceed three months); and be it further

**RESOLVED,** Pursuant to Act(s) of the Ohio General Assembly, and during this public health emergency related to COVID-19, the Board of Portage County Commissioners will continue to hold its public meetings by electronic technology with the public being able to access the public meetings at: Meeting Live-Stream | Portage County OH (portagecounty-oh.gov) and Board members may attend such public meetings by electronic technology; and be it further

**RESOLVED,** marked as an "Attachment" to this Resolution, and incorporated by reference herein, is a summary of the rule being adopted by the Board of Commissioners' and be it further,

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Anthony J. Badalamenti, Yea;

ATTACHMENT TO RESOLUTION NO. 21-0005

During the present public health emergency the BOARD OF PORTAGE COUNTY COMMISSIONERS ("Board") will continue to hold its public meetings by electronic technology. The public meetings may be accessed by the public at: Meeting Live-Stream | Portage County OH (portagecounty-oh.gov) Board members may attend the public meetings by electronic technology.

This public meeting procedure by electronic technology is pursuant to Act(s) of the General Assembly in response to the declared pandemic and global health emergency related to COVID-19 and for which such Act(s) declared an emergency.

The BOARD OF PORTAGE COUNTY COMMISSIONERS' public meetings will be held on the days and times described below, albeit by electronic technology, during this time of a public health emergency.

**REGULAR SCHEDULED MEETINGS** (also referred to as **REGULAR SESSIONS**) of the **BOARD OF PORTAGE COUNTY COMMISSIONERS** will be held as follows:

**TIME**

**EVERY THURSDAY** of each week and the **LAST TUESDAY** of every month commencing at **9:00 AM** and concluding at the end of business.

**PLACE**

**PORTAGE COUNTY ADMINISTRATION BUILDING, 7<sup>TH</sup> FLOOR  
449 SOUTH MERIDIAN STREET  
RAVENNA, OHIO 44266  
(330) 297-3600**

**\*\*\*Members of the Board may attend by electronic technology during the present public health emergency related to COVID-19\*\*\***

**\*\*\*Members of the public may view the public meetings during the present public health emergency by electronic technology by accessing:  
Meeting Live-Stream | Portage County OH (portagecounty-oh.gov)**

**NOTICES** of upcoming regularly scheduled meetings will be published on the Portage County Commissioners' agenda, which is posted on the First Floor and Seventh Floor Bulletin Boards in the Portage County Administration Building, and on the Commissioners' Calendar at: <https://www.co.portage.oh.us/portage-county-board-commissioners>

**SEE PAGE 2 CONCERNING SPECIAL MEETINGS**

During the present public health emergency **SPECIAL MEETINGS** of the Board will also be conducted by electronic technology and the public may view special meetings by accessing: Meeting Live-Stream | Portage County OH (portagecounty-oh.gov). Board members may attend by electronic technology.

**SPECIAL MEETINGS** (also referred to as **SPECIAL SESSIONS**) of the **BOARD OF PORTAGE COUNTY COMMISSIONERS** will be held as follows:

**HELD ON THE CALL OF THE BOARD**

**NOTICES** of special meetings will be published on the Portage County Commissioners' agenda, which is posted on the First Floor and Seventh Floor Bulletin Boards in the Portage County Administration Building, and on the Commissioners' calendar located at: <https://www.co.portage.oh.us/portage-county-board-commissioners>

The Clerk of the Board will also direct the Record-Courier to publish in its newspaper notice of the time, place and purpose of a special meeting at least 24 hours in advance of the special meeting. If any other news media have requested notification, the Clerk shall give at least twenty-four hours' advance notice to any other news media that may have requested notification.

In the event of an emergency, the Clerk, on behalf of the member or members calling the meeting, shall notify the Record-Courier newspaper, and any other news media that have requested notification immediately of the time, place and purpose of the meeting.

**\*\* SEE PAGE 3 CONCERNING ANY PERSON, UPON REQUEST,  
OBTAINING ADVANCE NOTIFICATION OF MEETINGS (SESSIONS)**



ATTACHMENT TO RESOLUTION NO. 21-0005

**PERSONS MAY REQUEST ADVANCE NOTIFICATION OF REGULAR MEETINGS AND/OR ALL MEETINGS AT WHICH ANY SPECIFIC TYPE OF BUSINESS IS TO BE DISCUSSED**

Any person may request the time and place of all regularly scheduled meetings by submitting a request to the clerk of the Board of Commissioners.

Any person, upon written request, may obtain reasonable notification of all meetings at which any specific type of public business is to be discussed. Each person shall file with the Clerk a written request specifying the person's name, address, telephone number and/or e-mail address, along with the specific type of public business that is of interest, and the amount of time this request covers (not to exceed three months).

REFRESHMENTS

Motion: by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti to approve the purchase of refreshments for Board of Commissioners' functions from January 1, 2021 through December 31, 2021./21-0006

Roll call vote: Commissioner Christian-Bennett, Yea;  
 Commissioner Badalamenti, Yea;  
 Commissioner Kline, Yea;  
**Motion Carries.**

**RESOLUTION NO. 21-0006      -      RE:    AUTHORIZATION FOR THE PURCHASE OF  
 REFRESHMENTS FOR BOARD OF  
 COMMISSIONERS' FUNCTIONS FROM  
 JANUARY 2, 2021 THROUGH DECEMBER  
 31, 2021.**

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following Resolution be adopted:

- WHEREAS,** the Board of Commissioners, a legislative body with legislative power, hosts various meetings and functions throughout the year for which they authorize the purchase of refreshments for those attending; and
- WHEREAS,** in accordance with the Auditor of the State of Ohio Bulletin 2004-002, which requires "that expenditures of public funds for coffee, meals, refreshments, or other amenities have prior authorization by the appropriate legislative authority"; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby authorize the purchase of refreshments for various meetings throughout the year 2021 in a total amount not to exceed \$1,000; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;    Sabrina Christian-Bennett, Yea;    Anthony J. Badalamenti, Yea;

## PUBLIC RECORDS TRAINING

Motion: by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti in accordance with Ohio Revised Code Section 109.43 and Section 149.43, appointing the Commissioners' Clerk as the designee to attend training programs and seminars about Ohio's Public Records Law on behalf of the Board of Commissioners./21-0007

Roll call vote: Commissioner Christian-Bennett, Yea;  
Commissioner Badalamenti, Yea;  
Commissioner Kline, Yea;  
**Motion Carries.**

**RESOLUTION NO. 21-0007      -      RE:    IN ACCORDANCE WITH OHIO REVISED  
CODE SECTION 109.43 AND SECTION  
149.43, APPOINT THE COMMISSIONERS'  
CLERK AS THE DESIGNEE TO ATTEND  
TRAINING PROGRAMS AND SEMINARS  
ABOUT OHIO'S PUBLIC RECORDS LAW ON  
BEHALF OF THE BOARD OF  
COMMISSIONERS.**

It was moved by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the following Resolution be adopted:

**WHEREAS,** Ohio law requires that elected officials attend a three hour seminar for each term of office to receive training in Public Records Law, but also allows the official to appoint a designee; now there for be it

**RESOLVED,** the Portage County Board of Commissioners does hereby appoint its Clerk as the Board of Commissioners' designee to attend the required training in accordance with Ohio Revised Code Section 109.43 (B) and Section 149.43 (E)(1); and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;    Sabrina Christian-Bennett, Yea;    Anthony J. Badalamenti, Yea;

DISCUSSION

## 1. Official appointments of Board members or their designee for 2021

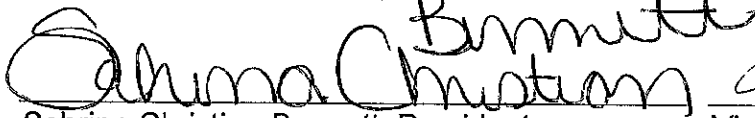
The Commissioners discussed their official appointments to various statutory boards and the Acting Clerk will make the recommended changes to the draft resolution for review by the Board at a future meeting.

Motion: by Sabrina Christian-Bennett, seconded by Anthony J. Badalamenti that the Board adjourn the Organizational Meeting of **January 11, 2020 at 9:24 AM.**

Roll call vote:


Commissioner Christian-Bennett, Yea;  
Commissioner Badalamenti, Yea;  
Commissioner Kline, Yea; Yea;

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' Organizational Meeting.

  
Sabrina Christian-Bennett, President

  
Vicki A. Kline, Vice President

  
Anthony J. Badalamenti, Board Member

  
Julie Gonzales, Acting Clerk

**PUBLIC HEARING**  
**2020 COMMUNITY DEVELOPMENT**  
**CRITICAL INFRASTRUCTURE GRANT**  
**MAPLE GROVE ROAD, WINDHAM VILLAGE**

Monday, January 11, 2021  
10:07 a.m.

Present: Commissioner Sabrina Christian-Bennett, Commissioner Anthony J. Badalamenti, Commissioner Vicki A. Kline, Acting Clerk Julie Gonzales, Regional Planning Commission Director Todd Peetz and Lisa Reeves.

The purpose of the hearing is to seek citizen input and discussion of the 2020 Community Development Allocation Grant. The proposed 2020 Community Development Critical Infrastructure Grant activities include:

**Program Narrative:**

Windham Village is a small rural community located in Portage County, Ohio. Once a thriving community with many residents employed by the Ravenna Arsenal, its current status has changed over the decades and it continues to struggle with limited resources including deteriorating infrastructure, lack of economic development opportunities, and loss of commercial businesses including its only grocery and hardware stores. The largest employer in Windham is Harbison Walker, an international company which is the largest supplier of refractory products and services in the United States.

The Village will use the Critical Infrastructure Program to fund a project on Maple Grove Road, located in a central residential area which retains some of the oldest waterlines partially replaced in the 1970's and 1980's. A total of 1,600 linear feet of waterlines will be replaced along with 1,500 lineal feet of sidewalk. The proposed improvements consist of replacing the entire waterline service and fire hydrants along Maple Grove Road completing a neighborhood loop from North Main Street to East Center Street. Sidewalk and ADA ramps will be replaced, which provide ADA access along the corridor, and spot curb repairs where service laterals need to be replaced. Several new water valve installations and tie ins will complete the upgrades. The unsafe waterline is the main driver and primary expense of this project. However, each of the proposed improvements is critical to the goal of improving the infrastructure in this neighborhood to a safe and All the components except the lighting is a required construction component of the waterline. The roadway work is limited to 5ft wide trench cuts to put in service laterals. The sidewalk needs removed and put back since the waterline is under it.

Maple Grove Road serves a critical area in the Village, providing access to Katherine Thomas Elementary School which serves grades Pre School-4. The waterline is critical infrastructure



**RESOLVED,** that the Board of Commissioners authorizes the President or Vice President of the Board to sign the necessary application documents, as presented by the Portage County Regional Planning Commission; and be it further

**RESOLVED,** that the Board of Commissioners agrees to enter into an administrative agreement with the Portage County Regional Planning Commission designating the Portage County Regional Planning Commission as the Grant Administrator for the Portage County 2020 Critical Infrastructure Program Grant, should the grant be awarded, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;                      Sabrina Christian-Bennett, Yea;                      Anthony J. Badalamenti, Yea;

**Motion:**        **Commissioner Christian-Bennett**

**Seconded:** **Commissioner Badalamenti** to adjourn the Public Hearing at 10:11 AM

All in Favor: Commissioner Christian-Bennett, Yea;

Commissioner Badalamenti, Yea;

Commissioner Kline, Yea;

**Motion Carries**

**PUBLIC HEARING  
2020 COMMUNITY DEVELOPMENT  
CRITICAL INFRASTRUCTURE GRANT  
PRATT STREET, RAVENNA**

Monday, January 11, 2021  
10:17 a.m.

Present: Commissioner Sabrina Christian-Bennett, Commissioner Anthony J. Badalamenti, Commissioner Vicki A. Kline, Acting Clerk Julie Gonzales, Regional Planning Commission Director Todd Peetz and Lisa Reeves.

The purpose of the hearing is to seek citizen input and discussion of the 2020 Community Development Allocation Grant. The proposed 2020 Community Development Critical Infrastructure Grant activities include:

**Project Narrative:**

***Pratt Street Improvements - Critical Infrastructure Grant***

Pratt Street is located on the south side of downtown Ravenna, with the affected section being located between East Main Street and East Riddle Avenue. The neighborhood is primarily residential, with entrances to a few commercial establishments along the northern portion of Pratt Street. Many of the homes along this street were constructed circa 1900. The street receives a mix of commercial and residential traffic. The entire project area is encompassed within the 2010 Census Low to Moderate Income (LMI) area.

The critical driving issue for this project is the water line. The water line along this road was constructed sometime between 1930 and 1956, exceeding its 50-year design life. The water line is only 4 inches in diameter, not meeting the minimum 6 inches to provide adequate flow to fire hydrants. The fire hydrant in the center of the project area has been tested to show only 2 psi multiple times in the last few years, far below the minimum recommended pressure for proper fire protection (20 psi). With pressure this low, the fire department often will not even attempt to use the hydrant, instead waiting for a tanker truck to arrive from Ravenna Township. This low pressure is likely also caused by the narrow pipe diameter as well as corrosion within the water lines. The lower water pressure also causes a nuisance to property owners who wish to run multiple fixtures simultaneously.

The road surface on Pratt Street is deteriorated due to age (it was last resurfaced 18 years ago). The road condition creates potentially hazardous conditions for vehicles and pedestrians due to the rough surface. The new waterline will need to be placed within the roadway due to the mature trees in the tree lawns. Once the road is excavated to replace the failed water lines and connect the water services, the road surface will need to be restored.

In order to prevent having to cut into a freshly paved road to make repairs to aged infrastructure in the near future, deteriorated catch basins, curbs, and driveway aprons will be replaced prior to roadway resurfacing. Damaged sidewalks will be brought up to Americans with Disabilities Act (ADA) standards (as required with any street alterations, such as resurfacing).

The unsafe water line is the main driver and primary expense of this project. However, each of the proposed improvements (water facilities, streets, sidewalks, and drainage facilities) is critical to the goal of improving the infrastructure in this neighborhood to a safe and reliable level. Each improvement ties into the other in a way that improving one without the others would be inefficient and counterproductive.

The construction cost of this project is estimated to be \$340,000, with an additional \$20,000 for administrative costs. This City of Ravenna is seeking a \$270,000 grant to support this project and will provide matching funds of \$30,000 from its storm fund, \$30,000 from its paving fund, \$15,000 from its water fund, and \$15,000 from its general fund to complete the balance of these improvements.

This project is necessary for the residents and commercial customers along Pratt Street in order to remedy unsafe conditions caused by the failing water infrastructure. The proposed improvements will benefit this LMI neighborhood through improved fire suppression, water



services, and roadways. The project will also benefit the residents residing in the remainder of the block group. These block group residents will benefit from the improved reliability of the water network (as future repairs may require valves being shut that would feed their water through these new water lines), as well as an improved transportation network (streets and sidewalks) that provides them access to and from Main Street.

There were no questions from the Board of Commissioners or public.

**RESOLUTION NO. 21-0009      -      RE:    AUTHORIZE THE FILING OF AN APPLICATION FOR THE 2020 COMMUNITY DEVELOPMENT CRITICAL INFRASTRUCTURE PROGRAM GRANT FUNDS, AND ENTER INTO AN ADMINISTRATIVE AGREEMENT WITH PORTAGE COUNTY REGIONAL PLANNING COMMISSION**

It was moved by Vicki A. Kline, seconded by Anthony J. Badalamenti that the following resolution be adopted:

**WHEREAS,**      Portage County is eligible to apply for the Ohio Development Services Agency for the 2020 Community Development Critical Infrastructure Program Funds in an amount of \$270,000; and

**WHEREAS,**      Portage County desires to utilize these available monies to provide assistance to the City of Ravenna in the completion of the Pratt Street Infrastructure Project, and administration services as eligible under the grant guidelines; now therefore be it

**RESOLVED,**      that the Portage County Board of Commissioners authorizes the filing of the 2020 Critical Infrastructure Program Grant application in an amount of \$270,000, and such grant is to be administered and implemented by the Portage County Regional Planning Commission; and be it further

**RESOLVED,**      that the Board of Commissioners authorizes the President or Vice President of the Board to sign the necessary application documents, as presented by the Portage County Regional Planning Commission; and be it further

**RESOLVED,**      that the Board of Commissioners agrees to enter into an administrative agreement with the Portage County Regional Planning Commission designating the Portage County Regional Planning Commission as the Grant Administrator for the Portage County 2020 Critical Infrastructure Program Grant, should the grant be awarded, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;                      Sabrina Christian-Bennett, Yea;                      Anthony J. Badalamenti, Yea;

**Motion:**        **Commissioner Christian-Bennett**

**Seconded:** **Commissioner Badalamenti** to adjourn the Public Hearing at 10:21 AM

All in Favor: Commissioner Christian-Bennett, Yea;

Commissioner Badalamenti, Yea;

Commissioner Kline, Yea;

**Motion Carries**