



Portage County Board of Commissioners

Regular Meeting

~ Minutes ~

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, May 24, 2018

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; there is an audio recording available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Absent
Sabrina Christian-Bennett	Vice President	Present
Mike Kerrigan	Board Member	Present

Also attending throughout the day Record Courier Reporter Matt Merchant.

Recessed to Solid Waste Management District: 9:01 AM

Reconvened: 9:23 AM

ADMIN TEAM

Present: Human Resources Director Janet Kovick, Water Resources Director Gene Roberts, Department of Budget and Financial Management Director Todd Bragg and Internal Services Director JoAnn Townend

HUMAN RESOURCES:

Journal Entries - #'s 5 to 27

1. Employee Appreciation Luncheon

Director Kovick was happy to announce that thanks to Commissioner Christian-Bennett and County Auditor Janet Esposito, Duma's Meats has agreed to donate hotdogs, hamburgers and buns for Portage County's Employee Appreciation luncheon. Director Kovick will prepare a donation resolution for Board consideration once an amount has been determined.

2. Compensation Management Study

Currently, Director Kovick has received ten responses from either Elected Officials or non Board of Commissioners' departments, who are interested in participating in the study and one that declined. Director Kovick has not heard back from the Coroner, Veterans Office, Board of Elections, and three of the Judges, but the deadline to respond is June 1, 2018.

EXTERNAL SERVICES:

Resolution(s) – #'s 17 to 20

Discussion:**1. Oakwood Public Hearing**

Tonight is the public hearing at the Kent American Legion at 7:00 PM and Director Roberts will have packets available for the Board and each individual property owner with specific information concerning their property.

Commissioner Christian-Bennett asked if the Water Resources Department was dividing the cost evenly, because looking at the spreadsheet she noticed a corner lot with a reduced amount. Director Roberts explained there is a parcel where an easement was granted across the area to provide sewer service to a couple of remaining houses on Mogadore Road, and instead of paying cash past practice has allowed for forgiveness of a portion of the cost, which is the amount represented.

DBFM:

Resolution(s) - #'s 1 to 6

Journal Entries - #'s 3 to 4

Commissioner Kerrigan asked about Journal Entry No. 4 (Satisfaction of Mortgage form for Ira L. Brown and Ruby L. Brown) and why has it taken so long for it to process. Director Bragg mentioned Satisfactions are to be filed within thirty days after final payment, but Neighborhood Development Services has assured him the problem has been fixed going forward.

Discussion:**1. EMA Budget Discussion (State funded enterprise with a budget from July 1-June 30)**

Director Bragg presented and discussed the following budget proposal with the Board:

DBFM-D-1

	6A Budget (2017-2018)	7A Budget Request
Labor		
Salary	168,281	169,000
Benefits	74,329	71,702
Labor Subtotal	242,610	240,702
Contractual Services		
General	6,000	7,000
Training	2,000	3,500
Travel	750	500
Membership	250	1,000
Advertising	500	500
Telephone	10,000	4,800
Postage	350	450
Vehicle Maint	8,000	20,000
Hardwar Maint	0	0
Leases	2,400	2,500
Professional		
Em 911 Service		
CS Subtotal	30,250	40,250
Materials and Supples		
General	5,000	5,000
Gasoline	2,100	2,000
Uniforms	1,000	1,000
Truck	0	
MS Subtotal	8,100	8,000
Total Expenses	280,960	288,952
Revenue		
Grant	102,300	102,300
Match	102,300	102,300
Other	12,000	12,000
GF Transfer	64,361	72,352

Director Bragg will need a decision by the Board on how to move forward with the Office of Homeland Security and Emergency Management's budget request before the end of June and the Board agreed Director Bragg should bring back mid June for further discussion.

Commissioner Kerrigan has been hearing concerns from the Fire Chiefs about vehicle maintenance, with the majority of the complaints being timeliness at Motor Pool and work items being subcontracted out.

Director Shackelford explained they started doing maintenance in February and since that time, inventory has been outsourced for a total of approximately \$10,000 with labor costs of about \$6,500.

Commissioner Kerrigan noted the Chiefs look at the vehicles like they were their own, and they want to know why it is being outsourced and why is the Motor Pool the middle man, when Director Shackelford could directly outsource. Director Shackelford noted it's mostly about facility, manpower and backlog at the Motor Pool. Commissioner Kerrigan asked if Director Shackelford was given additional leeway, utilizing Motor Pool as much as possible, would that make a difference in the vehicle maintenance budget and Director Shackelford explained the cost is pretty much the same.

Director Shackelford presented two proposals for Board review – a Budget Proposal and a Station 30 and Specialty Team Reorganization Proposal.

Director Shackelford noted most of the assets were purchased from State Homeland Security Grants from 2002-2005, but there is a need to collaborate within the community in order to sustain the equipment by partnering with public health, Sheriff's Office, American Red Cross, etc.

The Board complemented Director Shackelford for being conscious of his budget in regards to equipment repairs and the Board talked about adding sustainability of the equipment to the Capital Improvement Budget.

Director Townend will follow up with the Motor Pool concerning the situation.

INTERNAL SERVICES:

Resolution(s) - #'s 7 to 16

Journal Entries - # 28

1. Health Department and WIC

The Health Department and WIC are meeting with the Board on June 5th and Director Cooper has asked if the Board would like anything prepared for the meeting and the Board agreed she only needs to bring any concerns she might have about the transfer.

Director Townend has asked the Prosecutor's Office for an opinion whether the Health Department could hold title to the Lisbon building as they hold title to their vehicles. Commissioner Christian-Bennett pointed out it could be a pass through like the Board of

Developmental Disabilities buildings, where the Commissioners hold title in name only. Director Bragg pointed out if the Board can't turn the building over to the Health Department, maybe it can charge WIC for rent since they will be reporting to the Health Department.

2. Adjudication from the Building Department for the Justice Center Medical Trailer

Director Townend has contacted the Building Department about an adjudication notice the Board received, but the notice should have gone to the General contractor, not the Board. Director Townend contacted the General contractor, who has received it and is working towards a solution.

3. Portage County Administration Building Security

The Prosecutor's Office has returned the approved document and Director Townend will move forward with obtaining signatures on the contract.

PULLED FROM THE CONSENT AGENDA:

Commissioner Kerrigan motioned to pull Consent Agenda Resolution Nos. 16 and 17 as follows:

Resolution No. 16: Agree to accept the escrow agreement and performance agreement for construction of street, storm sewer and drainage improvements for the Maplecrest Parkway Subdivision No. 1 and Tallmadge Road improvements in Brimfield Township, Portage County.

Resolution No. 17: Agree to enter the escrow agreement for construction of sanitary sewer and water improvements for the Maplecrest Development Project, Portage County Water Resources Project No. BR-2-17-160-P.

The Prosecutor's Office has asked that a "Resolved" be added to each escrow agreement resolution, stating that acceptance by the Commissioners of the escrow agreement is conditioned on acceptance by the bank of the escrow agreement, to be evidenced by a duly authorized signature, an original of which is to be returned to the Commissioners without delay, and on receipt by the Commissioners of sufficient supporting documentation showing the amount of funds on deposit, being not less than the amount required to meet the obligations described in the performance agreements and escrow agreement.

Director Townend presented two revised resolutions for Board consideration.

Motion To: Adopt the amended resolution to accept the escrow agreement and performance agreement for construction of street, storm sewer and drainage improvements for the Maplecrest Parkway Subdivision No. 1 and Tallmadge Road improvements in Brimfield Township, Portage County./18-0366

RESULT:	ADOPTED
MOVED:	Mike Kerrigan
SECONDED:	Sabrina Christian-Bennett
AYES:	Mike Kerrigan, Sabrina Christian-Bennett
ABSENT:	Vicki A. Kline

Motion To: Adopt the amended resolution to accept the escrow agreement for construction of sanitary sewer and water improvements for the Maplecrest Development Project, Portage County Water Resources Project No. BR-2-17-160-P./18-0367

RESULT:	ADOPTED
MOVED:	Mike Kerrigan
SECONDED:	Sabrina Christian-Bennett
AYES:	Mike Kerrigan, Sabrina Christian-Bennett
ABSENT:	Vicki A. Kline

JOB AND FAMILY SERVICES - CANCELLED

Recessed: 10:04 AM

Reconvened: 10:22 AM

PROSECUTOR'S OFFICE

Present: Denise Smith, Tyler Wilson

10:26 AM In accordance with the Ohio Rev. Code 121.22(G)(3), it was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the Board of Commissioners move into executive session for pending or imminent court action. Also present: Attorney Denise Smith and Prosecutor's Intern Tyler Wilson. Roll call vote: Mike Kerrigan, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Absent;

10:43 AM Upon conclusion of the above referenced discussion, it was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the Board of Commissioners move out of executive session. Roll call vote: Mike Kerrigan, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Absent;

After exiting executive session, the Board took no action.

Discussion:

1. Mutual Release and Settlement Agreement with Ohio Edison

Prosecutor Smiths presents a Mutual Release and Settlement Agreement between the Board of Commissioners and Ohio Edison Company, for royalties paid to Ohio Edison which should have been paid to the County for \$2,500.00./Journal Entry II (See also 5-10-18 Journal Entry II)

PUBLIC COMMENT

Present: Dick Messner

Mr. Messner met with the Board to discuss a revenue sharing agreement between the County and Brimfield Township, for a Tax Increment Financing (TIF) Agreement for the Maplecrest Golf

Course. Mr. Messner would like the document signed and returned before June 13th as it will need to go through the Regional Planning Commission. Internal Services Director Townend has forwarded the document to the Prosecutor's Office for review.

Recessed: 10:59 AM

Reconvened: 11:27 AM

11:27 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Laura Weber and Gene Roberts. Roll call vote: Mike Kerrigan, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Absent;

11:54 AM – HR Director Kovick entered

11:56 AM – HR Director Kovick exits

11:59 AM – Laura Weber exits

12:12 PM Upon conclusion of the above referenced discussion, it was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the Board of Commissioners moves out of executive session. Roll call vote: Mike Kerrigan, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Absent;

After exiting executive session, the Board took no action.

COMMISSIONERS' CONSENT AGENDA

May 24, 2018

1. Approval of the May 15, 2018 regular meeting minutes.

*

*

*

*

*

RESOLUTIONS

May 24, 2018

Budget & Financial Management:

1. Approve the Thursday, May 24, 2018 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0351
2. Approve the Thursday, May 24, 2018 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0352
3. Approve the Tuesday, May 29, 2018 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0353
4. Approve the Tuesday, May 29, 2018 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./18-0354

5. Approve the Tuesday, May 29, 2018 Then & Now Certification, as presented by the County Auditor./18-0355
6. A resolution authorizing a wire transfer to Huntington National Bank for general obligation debt for \$360,273.76/18-0356

Internal Services

7. A resolution authorizing the purchase of one (1) 2018 2500 Tradesman Regular Cab 4X2 Truck from Haasz Automall, LLC for use by the Portage County Engineer./18-0357
8. Enter into an agreement between the Board of Commissioners and Clemans, Nelson & Associates, Inc. for retainer consulting services./18-0358
9. Approve plans and specifications and set date for accepting bids for the Waterloo Road Resurfacing Project (CH87, Part of Section H, all of Sections I and J and part of section K in Randolph Township./18-0359
10. Declare obsolete and authorize sale of equipment by public auction./18-0360
11. Set proposal date for visitation aide services for the Department of Job & Family Services./18-0361
12. Accept proposal of Pennoni Associates, Inc. to provide professional services for SHV bridge load ratings on five (5) Portage County structures./18-0362
13. Acceptance of cash donations from organizations, and businesses to support the Portage County Job & Family Services Annual Senior Forum Event./18-0363
14. Authorize the Auditor's Office on behalf of the Portage County Job & Family Services to establish a scholarship project code through MUNIS./18-0364
15. Convene the Portage County 9-1-1 Technical Advisory Committee./18-0365
16. Agree to accept the **escrow agreement** and performance agreement for construction of street, storm sewer and drainage improvements for the Maplecrest Parkway Subdivision No. 1 and Tallmadge Road improvements in Brimfield Township, Portage County./**PULLED FROM CONSENT AGENDA, REVISED AND ADOPTED UNDER SEPARATE MOTION – See Admin Team section./Resolution No. 18-0366**

External Services

17. Agree to enter the **escrow agreement** for construction of sanitary sewer and water improvements for the Maplecrest Development Project, Portage County Water Resources Project

No. BR-2-17-160-P./PULLED FROM CONSENT AGENDA, REVISED AND ADOPTED UNDER SEPARATE MOTION- See Admin Team section./Resolution No. 18-0367

18. Agree to accept the performance agreement for construction of the Brimfield South Pump Station improvements for the Maplecrest Development Project, Portage County Water Resources Project No. BR-2-17-160-P./18-0368
19. Agree to accept the performance agreement for construction of sanitary sewer and water improvements for the Maplecrest Development Project, Portage County Water Resources Project No. BR-2-17-160-P./18-0369
20. Acceptance of donations to the Office of the Portage County Dog Warden./18-0670

Motion To: Approve the **REVISED** Consent Agenda for May 24, 2018

RESULT:	ADOPTED
MOVED:	Mike Kerrigan
SECONDED:	Sabrina Christian-Bennett
AYES:	Sabrina Christian-Bennett, Mike Kerrigan
ABSENT:	Vicki A. Kline

**RESOLUTION NO. 18-0351 - RE: WIRE TRANSFER APPROVED AND CERTIFIED
TO THE PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on May 24, 2018 in the total payment amount as follows:

1. \$224,856.72 to Medical Mutual Claims-Fund 7101; and
2. \$945.00 to Wage Works Admin; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, May 25, 2018	\$ 224,856.72
Wire Transfer on Friday, May 25, 2018	\$ 945.00

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0352 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

05/24/18	925	\$ 575.00
05/24/18	924	25.00
05/24/18	912	330.01
Total		\$ 930.01

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this

Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0353 - RE: BILLS APPROVED AND ACH CERTIFIED TO
THE PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on May 29, 2018 in the total payment amount of **\$499,483.68** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the ACH payment is approved as certified to the County Auditor for payment on or after Wednesday, May 30, 2018, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on May 29, 2018 in the total payment amount of **\$22,861.37 to United States Department of Agriculture (USDA) for Loan 92-08 (Aurora Meadows)** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent; Sabrina Christian-Bennett, Yea; Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0354 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

- WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and
- WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and
- WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it
- RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

05/29/18	1036	\$ 174.68
05/29/18	978	5,719.00
05/29/18	977	750.00
05/29/18	976	1,440.00
05/29/18	975	787.36
05/29/18	960	9,908.61
05/29/18	959	276.02
05/29/18	958	35,076.48
05/29/18	965	4,636.65
05/29/18	956	438.05
Total		\$ 59,206.85

; and be it further

- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0355

**RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$85,384.80** as set forth in Exhibit "A" dated **May 29, 2018** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0356

**RE: WIRE TRANSFER APPROVED AND CERTIFIED
TO THE PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED,

that the bills were approved and certified to the County Auditor for payment, as reviewed and presented by the Department of Budget & Financial Management on, May 24, 2018 in the total payment amounts as follows:

- 1) \$33,472.17 to Huntington National Bank for various purpose improvement refunding bond series 2014 PORTAGEVPI14; and
- 2) \$54,540.77 to Huntington National Bank for various purpose bond series 2007 PORTAGEVP07; and
- 3) \$272,260.82 to Huntington National Bank for various purpose improvement and refunding bond series 2010 PORTGEVPRF10; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED,

that the Board of Commissioners authorizes the wire transfers for the payment of bond interest costs as follows, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, May 25, 2018	\$ 33,472.17
Wire Transfer on Friday, May 25, 2018	\$ 54,540.77
Wire Transfer on Friday, May 25, 2018	\$ 272,260.82

and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION No. 18-0357

-

**RE: A RESOLUTION AUTHORIZING THE
PURCHASE OF ONE (1) 2018 2500
TRADESMAN REGULAR CAB 4 X 2 TRUCK -
FROM HAASZ AUTOMALL, LLC FOR USE BY
THE PORTAGE COUNTY ENGINEER.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase one (1) **2018 2500 Tradesman Regular Cab 4 x 2 Truck** for use by the Portage County Engineer's road crew; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to purchase one (1) **2018 2500 Tradesman Regular Cab 4 x 2 Truck** from Haasz Automall, LLC, 4886 State Route 59, Ravenna, Ohio 44266 for a total out the door cost of \$23,736.50; and be it further

RESOLVED, that the Portage County Engineer will be generating a purchase order, in the amount of \$23,736.50, for Haasz Automall, LLC, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0358 - RE: ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS AND CLEMANS, NELSON & ASSOCIATES, INC., FOR RETAINER CONSULTING SERVICES.

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Board of Portage County Commissioners has determined that there is a need for management and/or fiscal consulting services in labor, employment, and other area; and

WHEREAS, Clemans, Nelson & Associates, Inc. is experienced in such services and desires to provide such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an agreement by and between the Board of Commissioners and **Clemans, Nelson & Associates, Inc.**, in the amount of Five Thousand and 00/100 dollars (\$5,000.00) per year for retainer consulting services; and be it further

RESOLVED, that the term of the Agreement shall be for one year, effective beginning June 1, 2018 and ending May 31, 2019; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION No. 18-0359 - RE: APPROVE PLANS AND SPECIFICATIONS AND SET DATE FOR ACCEPTING BIDS FOR THE WATERLOO ROAD RESURFACING PROJECT (CH 87, PART OF SECTION H, ALL OF SECTIONS I AND J AND PART OF SECTION K) IN RANDOLPH TOWNSHIP, PORTAGE COUNTY.

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Portage County Engineer has determined it necessary to resurface **Waterloo Road** (CH 87, Part of Section H, all of sections I and J and part of Section K), from 224 west to 224 east in Randolph Township, and

WHEREAS, plans and specifications for this project have now been completed and are on file with the Portage County Commissioners and the Portage County Engineer; now therefore be it

RESOLVED, that plans and specifications, as submitted, are approved for furnishing all labor, materials and equipment necessary for the resurfacing of **Waterloo Road** (CH 87, Part of Section H, all of sections I and J and part of Section K), from 224 west to 224 east in Randolph Township, and be it further

RESOLVED, that sealed bids will be accepted by the Portage County Director of Internal Services, 7th Floor, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio 44266 until **2:00 P.M., Local Time, June 13, 2018**; and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **May 25, 2018** and **June 1, 2018** and a copy thereof be posted on the Official Bulletin Board of the Board of Portage County Commissioners forthwith, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an

open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION No. 18-0360

**RE: DECLARE OBSOLETE AND AUTHORIZE SALE
OF EQUIPMENT BY PUBLIC AUCTION.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Portage County Board of Developmental Disabilities has vehicles that are obsolete and unfit for the use for which it was acquired; now therefore be it

RESOLVED, that, in accordance with the Ohio Revised Code Section 307.12, the Board of County Commissioners authorizes the request to dispose of the following inventory:

County Tag #	DD Tag #	Description
00224	BUS#6	School Bus, Thomas
00211	BUS#15	School Bus, Thomas
00915	000010240	Mini-Transit Bus #17
00765	MTB#08	Mini-Transit Bus #8
00766	MTB#09	Mini-Transit Bus #9
00671	OG2815	Mini-Transit Bus #13
00708	MTB#19	Mini-Transit Bus #19
00883	000010003	Mini-Transit Bus #20
00877	000010006	Mini-Transit Bus #21
00878	000010007	Mini-Transit Bus #22

RESOLVED, that said items will be sold at Public Auction, as prescribed by Section 307.12 of the Ohio Revised Code, to the highest bidder; and be it further

RESOLVED, that Notice of Public Auction shall be posted in the office of the Portage County Commissioners, the County's website and a Notice of Public Auction shall be published in the Record Courier on May 25, 2018.

Date of Auction: Saturday - June 16, 2018

Time of Auction: 9:30 A.M.

Location: Edinburg Auction Sales, Inc.
4029 State Route 14
Edinburg, Ohio

Said equipment may be viewed from 9:00 A.M. to 5:00 P.M. Monday, Tuesday, Thursday and Friday at Edinburg Auction Sales, Inc.; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0361

-

RE: SET PROPOSAL DATE FOR VISITATION AIDE SERVICES FOR THE DEPARTMENT OF JOB & FAMILY SERVICES.

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the proposal specifications for visitation aide services for the Department of Job & Family Services hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Director of the Portage County Office of Internal Services, 7th floor – room 702, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E.S.T. on June 20, 2018; and be it further

RESOLVED, that the notice of receiving proposals shall be published in the Record Courier on May 30, 2018, a copy thereof be posted on the bulletin board of the Board forthwith and posted on the County website; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0362

- RE: ACCEPT PROPOSAL OF PENNONI ASSOCIATES, INC. TO PROVIDE PROFESSIONAL SERVICES FOR SHV BRIDGE LOAD RATINGS ON FIVE (5) PORTAGE COUNTY STRUCTURES.

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Resolution 18-0286 authorized the Portage County Engineer to enter into Local Public Agency (LPA) Agreement No. 32016 - PID No. 103460 with the Director of the Ohio Department of Transportation for SHV Bridge Load Ratings on five (5) Portage County bridges, and

WHEREAS, a technical and fee proposal to provide professional services for said SHV Bridge Load Ratings was received by the Portage County Engineer from **Pennoni Associates, Inc.**, and

WHEREAS, the Portage County Engineer, upon review of the proposal from **Pennoni Associates, Inc.**, recommends that said proposal be accepted by the Board of Portage County Commissioners; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby accept the proposal of **Pennoni Associates, Inc.** to provide professional services for SHV Bridge Load Ratings on the following five (5) bridges:

- | | |
|---|-------------------------------|
| • Crackel Road (<i>over Aurora Branch of Chagrin River</i>) | AUR 176 TH269 - SFN 6733328 |
| • Judson Road (<i>over Wheeling & Lake Erie Railroad</i>) | FRA 247 TH143A - SFN 6740383 |
| • Newton Falls Road (<i>over West Branch of Mahoning River</i>) | PAR 131 CH 177H - SFN 6732569 |
| • Old Forge Road (<i>over Breakneck Creek</i>) | ROO 61 CH82F - SFN 6734111 |
| • Silica Sand Road (<i>over Eagle Creek</i>) | NEL 162 CH253A - SFN 6732860 |

RESOLVED, that said services will be performed by **Pennoni Associates, Inc., 1655 West Market Street, Suite 355, Akron, Ohio 43313**, at a cost not to exceed \$12,000 (\$2,400 per bridge), and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0363

RE: ACCEPTANCE OF CASH DONATIONS FROM ORGANIZATIONS, AND BUSINESSES TO SUPPORT THE PORTAGE COUNTY JOB AND FAMILY SERVICES ANNUAL SENIOR FORUM EVENT

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett to approve the following resolution:

WHEREAS, the Portage County Job & Family Services received a total of \$300.00 in cash donations from five organizations, and/ or businesses; and

WHEREAS, donations of \$50.00 were received from Guardian Medical Monitoring, LLC. on 4/23/18, from Simply EZ Home delivery meals of Northeastern Ohio on 4/18/18, from Portage Metropolitan Housing on 5/2/18, from Ritzman Pharmacy at NEOMED on 5/7/18, from Chris Boring Insurance Services on 5/14/18, and from Home Instead Senior Care on 5/15/18; now therefore be it

RESOLVED, that, on behalf of the Portage County Job & Family Services and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts the donations in the amount of \$300.00 from the following organizations, and/ or businesses; and be it further

Donor	Contact (Requirement)	Address	Donation
GUARDIAN MEDICAL MONITORING, LLC	STEVE ANTON	SOUTHFIELD MI 48075	\$ 50.00
SIMPLY EZ HOME DELIVERMEALS OF NORTHEASTERN OHIO	Matt Wight	1130-A Danner Dr Akron OH	\$ 50.00
PORTAGE METROPOLITAN HOUSING	SABRINA MOSS/ KELLY PESICEK	2832 ST RT 59 RAV OH 44266	\$ 50.00
RITZMAN PHARMACY AT NEOMED	HANNA CROSS/SARAH JONES	4211 ST RT 44 ROOTSTOWN OH 44272	\$ 50.00
CHRIS BORING INSURANCE SERVICES	CHRIS BORING	5225 WAYLAND RD-DIAMOND OH 44412	\$ 50.00
HOME INSTEAD SENIOR CARE	PAULA BAUGHMANAN	705 OAKWOOD ST STE 107 RAV OH 44266	\$ 50.00

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0364

-

**RE: AUTHORIZE THE AUDITOR'S OFFICE ON
BEHALF OF PORTAGE COUNTY JOB AND
FAMILY SERVICES TO ESTABLISH A
SCHOLARSHIP PROJECT CODE THROUGH
MUNIS**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett to approve the following resolution:

- WHEREAS,** the Portage County Job and Family Services created a Pathways to Independence Scholarship Program to encourage young adults working with Job and Family Services to achieve their goals and reach their dreams through a Pathways to Independence Scholarship opportunity.
- WHEREAS,** any donations received by community members to support this opportunity will be deposited into the Scholarship Donation Project.
- WHEREAS,** formal applications for scholarship funds will be required and applicants will be notified of a scholarship award through a status letter from the Director of Job and Family Services.
- RESOLVED,** that the Board of Portage County Commissioners does hereby authorize the Auditor's Office on behalf of Portage County Job and Family Services to establish a scholarship project code through Munis
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0365

-

**RE: CONVENE THE PORTAGE COUNTY 9-1-1
TECHNICAL ADVISORY COMMITTEE.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 4931.42 requires that the Board of Commissioners adopt a resolution to convene the Portage County 9-1-1 Technical Advisory Committee; now therefore be it

RESOLVED, that the Portage County Board of Commissioners agrees to convene the Portage County 9-1-1 Technical Advisory Committee on **Tuesday, June 19, 2018 at 1:30 PM** in the Emergency Operations Center at the Portage County Justice Center, 8240 Infirmary Road, Shalersville Township, Ravenna, OH 44266 to consider and discuss the following items any other official business to come before the Board:

1. Review and make recommendations to update the Portage County 911 Plan
2. Review current 911 Wireless funds received with current balance
3. Review requests from PSAP's within Portage County for need based on surplus of the county 911 fund
4. Discuss improved property assessment and future funding options based on need; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0366 - RE: AGREE TO ACCEPT THE ESCROW AGREEMENT AND PERFORMANCE AGREEMENT FOR CONSTRUCTION OF STREET, STORM SEWER AND DRAINAGE IMPROVEMENTS FOR THE MAPLECREST PARKWAY SUBDIVISION NO. 1 AND TALLMADGE ROAD IMPROVEMENTS IN BRIMFIELD TOWNSHIP, PORTAGE COUNTY.

It was moved by Mike Kerrigan, seconded Sabrina Christian-Bennett by that the following Resolution be adopted:

RESOLVED, that, upon the recommendation of the Portage County Engineer and the Portage County Prosecutor's Office, the Board of Portage County Commissioners does hereby agree to accept the Escrow Agreement and the Performance Agreement for the construction of street, storm sewer and

drainage improvements for the Maplecrest Parkway Subdivision No. 1 and Tallmadge Road Improvements in Brimfield Township, Portage County, and be it further

RESOLVED, that said agreement is between Maplecrest, LLC (Developer) and Wesbanco Bank, Inc. (Escrow Agent), in the full and just sum of Three Million Three Hundred and Sixty-Three Thousand Seventy Dollars and 57/100 (\$3,363,070.57); and be it further

RESOLVED, that acceptance by the Commissioners of the escrow agreement is conditioned on acceptance by the bank of the escrow agreement, to be evidenced by a duly authorized signature, an original of which is to be returned to the Commissioners without delay, and on receipt by the Commissioners of sufficient supporting documentation showing the amount of funds on deposit, being not less than the amount required to meet the obligations described in the performance agreements and escrow agreement; and be it further

RESOLVED, the Board of Commissioners sign the Escrow Agreement, as approved by the Portage County Prosecutor's Office; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

**RESOLUTION NO. 18-0367 - RE: AGREE TO ENTER THE ESCROW AGREEMENT
FOR CONSTRUCTION OF SANITARY SEWER
AND WATER IMPROVEMENTS FOR THE
MAPLECREST DEVELOPMENT PROJECT,
PORTAGE COUNTY WATER RESOURCES
PROJECT NO. BR-2 17-160-P.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, Maplecrest, LLC, an Ohio limited liability company (OWNER), will establish an Escrow Account in the amount of ONE MILLION NINETY TWO THOUSAND NINE HUNDRED TWENTY EIGHT DOLLARS (\$1,092,928.00) at Wesbanco Bank, Inc. (BANK); and

- WHEREAS,** the Developer has delivered Performance Agreement(s) to the County Commissioners of Portage County, Ohio, (COUNTY) for the completion of the sanitary and water improvements and Brimfield South Pump Station improvements (collectively, IMPROVEMENTS), in accordance with and in relation to the Regulations and Specifications of the Department of Water Resources for the plat of Maplecrest Parkway Subdivision No. 1, located in Brimfield Township, Portage County, Ohio; and
- WHEREAS,** the Escrow Account will be set up at the BANK as security for the completion of the (IMPROVEMENTS) for Project No. BR-2 17-160-P, "Maplecrest Development" (PROJECT) in accordance with the plans and specifications approved by the Department of Water Resources; and
- WHEREAS,** the PROJECT pertains to sewer and water service to the parcels being part of the proposed Maplecrest Parkway Subdivision No. 1 Allotment, along Tallmadge Road located in Brimfield Township, Original Township Lot 36, Portage County, Ohio; and
- WHEREAS,** the Director of the Department of Water Resources is required to approve invoices to be paid from the Escrow Account as established at the BANK in accordance with the Escrow Agreement; and
- WHEREAS,** OWNER will obtain from BANK and deliver to COUNTY supporting documentation to evidence the deposit and amount thereof, to the satisfaction of the COUNTY; now therefore be it
- RESOLVED,** that acceptance by the Commissioners of the escrow agreement is conditioned on acceptance by the bank of the escrow agreement, to be evidenced by a duly authorized signature, an original of which is to be returned to the Commissioners without delay, and on receipt by the Commissioners of sufficient supporting documentation showing the amount of funds on deposit, being not less than the amount required to meet the obligations described in the performance agreements and escrow agreement; and be it further
- RESOLVED,** that this Board hereby agrees to enter into an Escrow Agreement with the OWNER and BANK for the benefit of Portage County; and be it further
- RESOLVED,** the amount of ONE MILLION NINETY TWO THOUSAND NINE HUNDRED TWENTY EIGHT DOLLARS (\$1,092,928.00) to be held in an Escrow Account by the BANK is for the express purpose of security for the completion of the construction of the PROJECT; and be it further
- RESOLVED,** that the Director of the Department of Water Resources shall be the signatory agent representing the Board regarding approval of invoices to be paid from the Escrow Account as established at the BANK in accordance with the Escrow Agreement; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0368

- **RE: AGREE TO ACCEPT THE PERFORMANCE AGREEMENT FOR CONSTRUCTION OF THE BRIMFIELD SOUTH PUMP STATION IMPROVEMENTS FOR THE MAPLECREST DEVELOPMENT PROJECT, PORTAGE COUNTY WATER RESOURCES PROJECT NO. BR-2 17-160-P.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

- WHEREAS**, Maplecrest, LLC, an Ohio limited liability company (OWNER), agrees to be held and firmly bound unto the County Commissioners of Portage County, Ohio, (COUNTY) in the amount of THREE HUNDRED NINETY SIX THOUSAND EIGHT HUNDRED TWENTY FIVE DOLLARS AND NO/100 (\$396,825.00) for the faithful performance and construction of the Brimfield South Pump Station (IMPROVEMENTS) for the Maplecrest Parkway Subdivision No. 1; and
- WHEREAS**, the funds shall be deposited into an Escrow Account at Wesbanco Bank, Inc. (BANK) as security for the performance of the conditions of the Agreement and subject to an Escrow Agreement between the OWNER and COUNTY for the construction of said IMPROVEMENTS; and
- WHEREAS**, said plans and specifications to be prescribed and approved by the Department of Water Resources and subject to a later agreement between OWNER and COUNTY for the construction of said IMPROVEMENTS; and
- WHEREAS**, the parties acknowledge that the OWNER is evaluating a possible alternative to the IMPROVEMENTS, and the COUNTY may allow, upon its approval not to be unreasonably withheld, any feasible alternative to the IMPROVEMENTS together with the ability to revise the Performance Agreement and any related agreements and documents pertaining to the approved scope of work; and

- WHEREAS,** the OWNER shall bear the entire cost and expense of the construction of the IMPROVEMENTS until they are accepted for operation by the COUNTY; and
- WHEREAS,** the parties agree that Meijer Stores Limited Partnership and Menard, Inc. will enjoy certain rights and options if the OWNER defaults on the performance of the IMPROVEMENTS in accordance with the terms of the Performance Agreement and Escrow Agreement; and
- WHEREAS,** the IMPROVEMENTS pertain to sewer service to the Maplecrest Parkway Subdivision No. 1 Allotment along Tallmadge Road located in Brimfield Township, Original Township Lot 36, Portage County, Ohio; now therefore be it
- RESOLVED,** that this Board hereby agrees to accept a Performance Agreement with the OWNER for the benefit of Portage County; and be it further
- RESOLVED,** the amount of THREE HUNDRED NINETY SIX THOUSAND EIGHT HUNDRED TWENTY FIVE DOLLARS (\$396,825.00) to be held in a Escrow Account by the BANK is for the express purpose of guaranteeing the construction of the IMPROVEMENTS; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0369

-

RE: AGREE TO ACCEPT THE PERFORMANCE AGREEMENT FOR CONSTRUCTION OF SANITARY SEWER AND WATER IMPROVEMENTS FOR THE MAPLECREST DEVELOPMENT PROJECT, PORTAGE COUNTY WATER RESOURCES PROJECT NO. BR-2 17-160-P.

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

- WHEREAS,** Maplecrest, LLC, an Ohio limited liability company (OWNER), agrees to be held and firmly bound unto the County Commissioners of Portage County, Ohio, (COUNTY) in the amount of SIX HUNDRED NINETY SIX THOUSAND ONE HUNDRED THREE DOLLARS AND ZERO CENTS (\$696,103.00) for the faithful performance and

construction of the Sanitary Sewage and Water Facilities (IMPROVEMENTS) for the Maplecrest Parkway Subdivision No. 1; and

WHEREAS, the funds shall be deposited into an Escrow Account at Wesbanco Bank, Inc. (BANK) as security for the performance of the conditions of the Agreement and subject to an Escrow Agreement between the OWNER and COUNTY for the construction of said IMPROVEMENTS; and

WHEREAS, said plans and specifications to be prescribed and approved by the Department of Water Resources and subject to a later agreement between OWNER and COUNTY for the construction of said IMPROVEMENTS; and

WHEREAS, the OWNER shall bear the entire cost and expense of the construction of the IMPROVEMENTS until they are accepted for operation by the COUNTY; and

WHEREAS, the parties agree that Meijer Stores Limited Partnership and Menard, Inc. will enjoy certain rights and options if the OWNER defaults on the performance of the IMPROVEMENTS in accordance with the terms of the Performance Agreement and Escrow Agreement; and

WHEREAS, the IMPROVEMENTS will provide sewer and water service to the Maplecrest Parkway Subdivision No. 1 Allotment along Tallmadge Road located in Brimfield Township, Original Township Lot 36, Portage County, Ohio; now therefore be it

RESOLVED, that this Board hereby agrees to accept a Performance Agreement with the OWNER for the benefit of Portage County; and be it further

RESOLVED, the amount of SIX HUNDRED NINETY SIX THOUSAND ONE HUNDRED THREE DOLLARS AND ZERO CENTS (\$696,103.00) to be held in a Escrow Account by the BANK is for the express purpose of guaranteeing the construction of the IMPROVEMENTS; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

RESOLUTION NO. 18-0370**RE: ACCEPTANCE OF DONATIONS TO THE OFFICE
OF THE PORTAGE COUNTY DOG WARDEN.**

It was moved by Mike Kerrigan, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage County Dog Warden received a donation from the following for the Spay/ Neuter / Medical fund program:

Name	Address	
Patricia Eden	520-31 Russet Wood La Aurora, Oh 44202	\$5
Rus & Lynn Shaw	401 Ravine Dr. Aurora Oh 44202	\$10
Dave & Lynda McIntyre	3756 Herriff Rd. Ravenna Oh 44266	\$25
Ohio Pet Plate Fund	2280 Henderson Rd. Suite 207 Columbus 43220	\$2,500

; now therefore, be it

RESOLVED, the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1011, adopted on October 3, 2013, on behalf of the Office of the Portage County Dog Warden; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;

Sabrina Christian-Bennett, Yea;

Mike Kerrigan, Yea;

JOURNAL ENTRY

May 24, 2018

Commissioners

1. The Board of Commissioners acknowledged receipt of the May 9, 2018 memorandum from Tim Young, Ohio Public Defender indicating the State reimbursement rate for indigent defense for fiscal year 2019 will be 42%.

2. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for February, March and April 2018, as presented by the Portage County Sheriff's Department.

Department of Budget & Financial Management

3. The Board of Commissioners authorized Vicki A. Kline, President of the Board, to sign the revised Budget Justification for WIC FY18 Grant, as presented by WIC Director Amy Cooper.
4. The Board of Commissioners' signature requested on the Satisfaction of Mortgage form for Ira L. Brown and Ruby L. Brown of 3630 Longfield Road, Ravenna, OH 44266 to secure payment of \$24,034.00. The original document will be recorded by Neighborhood Development Services, Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.

Human Resources

5. The Board of Commissioners signed the Personnel Action Form accepting the retirement of Betty Wells, Eligibility Specialist, for Portage County Job & Family Services, effective May 18, 2018 presented by Janet Kovick, Human Resources Director.
6. The Board of Commissioners signed the Personnel Requisition authorizing the three day internal posting of the full time permanent Eligibility Specialist, replacing Betty Wells, for Portage County Job & Family Services with external posting if no internal appointment is made, presented by Janet Kovick, Human Resources Director.
7. The Board of Commissioners signed the Personnel Action Form accepting the resignation of Holly Bargerstock, Social Service Worker 3, for Portage County Job & Family Services, effective May 31, 2018, presented by Janet Kovick, Human Resources Director.
8. The Board of Commissioners signed the Personnel Requisition authorizing the three day internal posting of the full time permanent Social Service Worker 3, replacing Holly Bargerstock, for Portage County Job & Family Services with external posting if no internal appointment is made, presented by Janet Kovick, Human Resources Director.
9. The Board of Commissioners signed the Personnel Action Form authorizing the transfer of Zara Burkett from Child Support Specialist to Clerical Specialist 4, replacing Marilyn Bowling, effective May 29, 2018, presented by Janet Kovick, Human Resources Director.
10. The Board of Commissioners signed the Personnel Requisition authorizing the three day internal posting of the full time permanent Child Support Specialist, replacing Zara Burkett, for Portage County Job & Family Services with external posting if no internal appointment is made, presented by Janet Kovick, Human Resources Director.
11. The Board of Commissioners signed the Personnel Action Form authorizing a wage increase

for Keena Johnson-Reiss, PCSA Supervisor for Portage County Job & Family Services due to successfully completing the 120 day probationary period effective June 12, 2018, presented by Janet Kovick, Human Resources Director.

12. The Board of Commissioners signed the Personnel Action Form authorizing a wage increase for Anita Shapasian, Business Services Specialist for Portage County Job & Family Services due to completing 1 year of service, effective June 5, 2018, presented by Janet Kovick, Human Resources Director.
13. The Board of Commissioners signed the Personnel Action Form authorizing a wage increase for Corrina Gross, JFS Fiscal Specialist for Portage County Job & Family Services due to completing 1 year of service, effective June 19, 2018, presented by Janet Kovick, Human Resources Director.
14. The Board of Commissioners signed the Personnel Action Form authorizing the promotion of Dustin Dickerson from JFS Jobs Counselor to Training Specialist OMJ/CSEA, new position, for Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director. Anticipated start date is June 11, 2018.
15. The Board of Commissioners signed the Personnel Requisition authorizing the three day internal posting of the full time permanent JFS Jobs Counselor, replacing Dustin Dickerson, for Portage County Job & Family Services with external posting if no internal appointment is made, presented by Janet Kovick, Human Resources Director.
16. The Board of Commissioners signed the Personnel Action Form authorizing the promotion of John Vodila from Eligibility Specialist to Temporary Training Specialist PA, replacing Christine Herra, for Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director. Anticipated start date is June 11, 2018.
17. The Board of Commissioners signed the Personnel Action Form authorizing the full-time hire of Lisa Wright as a Social Service Worker 3, replacing Kelli Swigert, for Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director. Anticipated start date is June 11, 2018. The Board of Commissioners agreed that this hire is contingent upon the applicant passing the required pre-employment testing.
18. The Board of Commissioners signed the Personnel Action Form authorizing the full-time hire of Diamond Carroll as a Social Service Worker 3, replacing Rebecca Barnosky, for Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director. Anticipated start date is June 11, 2018. The Board of Commissioners agreed that this hire is contingent upon the applicant passing the required pre-employment testing.
19. The Board of Commissioners signed the Personnel Action Form authorizing the full-time hire of Joi Twyman as a Social Service Worker 3, replacing Jordan Baley, for Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director. Anticipated start date is June 11, 2018. The Board of Commissioners agreed that this hire is contingent upon the

applicant passing the required pre-employment testing.

20. The Board of Commissioners signed the Personnel Action Form authorizing the full-time hire of Gretchin Miller as a Social Service Worker 3, replacing Heather Chiccarino, for Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director. Anticipated start date is June 11, 2018. The Board of Commissioners agreed that this hire is contingent upon the applicant passing the required pre-employment testing.
21. The Board of Commissioners signed the Personnel Action Form authorizing the full-time hire of Kimberly Kitchen as a Social Service Worker 3, replacing Alexandra Toth, for Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director. Anticipated start date is June 11, 2018. The Board of Commissioners agreed that this hire is contingent upon the applicant passing the required pre-employment testing.
22. The Board of Commissioners signed the Personnel Action Form authorizing the full-time hire of Katy Stout as a Social Service Worker 2, replacing Brianna Moore, for Portage County Job & Family Services, as presented by Janet Kovick, Human Resources Director. Anticipated start date is June 11, 2018. The Board of Commissioners agreed that this hire is contingent upon the applicant passing the required pre-employment testing.
23. The Board of Commissioners approved the job description for the Human Resources Intern position within the HR Department, as presented by Janet Kovick, Human Resources Director.
24. The Board of Commissioners agreed to rescind the recommendation to hire Amber Menegay for the Engineering Technician position, for Portage County Water Resources, presented by Janet Kovick, Human Resources Director.
25. The Board of Commissioners agreed to rescind the recommendation to hire Catherine Carey for the part-time, Seasonal Canvasser position, for the Portage County Dog Warden, presented by Janet Kovick, Human Resources Director.
26. The Board of Commissioners signed the Personnel Action Form authorizing the seasonal hire of Jackson Ingram as a Seasonal Canvasser for the Portage County Dog Warden, as presented by Janet Kovick, Human Resources Director. Anticipated start date is May 7, 2018. The Board of Commissioners agreed that this hire is contingent upon the applicant passing the required pre-employment testing.
27. The Board of Commissioners signed the Personnel Action Form authorizing the part time, temporary hire of Carrie Quotson for the Portage County Building Department, effective May 21, 2018, presented by Janet Kovick, Human Resources Director.

Internal Services

28. The Board agreed to allow the building department to adjust their office hours from 8:00 AM to 4:30 PM to 7:30 AM to 4:00 PM., Monday through Friday beginning May 29, 2018.

Motion To: Approve the Journal Entries for May 24, 2018

RESULT: ADOPTED
MOVED: Mike Kerrigan
SECONDED: Sabrina Christian-Bennett
AYES: Mike Kerrigan, Sabrina Christian-Bennett
ABSENT: Vicki A. Kline

JOURNAL ENTRY II

May 24, 2018

1. The Board of Commissioners agreed signed the Mutual Release and Settlement Agreement with Ohio Edison, in the amount of \$2,500, for royalties erroneously received by Ohio Edison from an oil and gas well easement on behalf of Water Resources Department. (See also Journal Entry II 5-10-18)

Motion To: Approve the Journal Entry II for May 24, 2018

RESULT: ADOPTED
MOVED: Mike Kerrigan
SECONDED: Sabrina Christian-Bennett
AYES: Mike Kerrigan, Sabrina Christian-Bennett
ABSENT: Vicki A. Kline


Motion To: Adjourn the Official Meeting of May 24, 2018 at 12:13 PM

RESULT: ADOPTED
MOVED: Sabrina Christian-Bennett
SECONDED: Mike Kerrigan
AYES: Sabrina Christian-Bennett, Mike Kerrigan
ABSENT: Vicki A. Kline

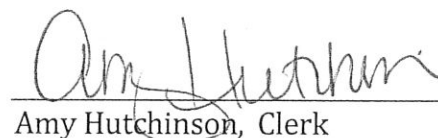
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting.

-----ABSENT-----

Vicki A. Kline, President


 Sabrina Christian-Bennett, Vice President


 Mike Kerrigan, Board Member


 Amy Hutchinson, Clerk

**PUBLIC HEARING MEETING MINUTES
OAKWOOD ACRES SUBDIVISION SANITARY IMPROVEMENTS
PROJECT NO. BR-2 (12-140)
MAY 24, 2018 AT 7:00 PM
AMERICAN LEGION POST
KENT, OHIO**

*The Commissioners' meeting minutes are summarized; there is an audio recording available.
Please contact the Commissioners' Office for specific details.*

Present: Sabrina Christian-Bennett, County Commissioner; Mike Kerrigan, County Commissioner; Todd Peetz, Director, Regional Planning Commission; Todd Bragg, Director, Department of Budget & Financial Management; Gene Roberts, Director, Water Resources; John Vence, Engineering Division Manager, Water Resources; Mary Helen Smith, Director Environmental Health, Combined General Health Department; Amos Sarfo, Stormwater & Wastewater Supervisor, Combined General Health District; Nick Coia, Brimfield Township Trustee

Nancy Capps; David Cardina; Jim and Sally Jeffreys; William Shaffer, Mary Wanstreet; Paul Wanstreet; Shirley Farnsworth; Daniel and Juli Holiday; Diane Booth; Jerome and Donna Simon; John Mihavics; Celia Brown; Allison Goudy; David Newshutz; Christopher Schultz; Britney Groom; Jim and Coleen Hobbel; Karle and Donna Hunsicker; Daniel Holmes; Elizabeth Seadler; Len Huddleston; Dave Ruefner; Billy Camp; John Lassak; Frederick Lauck; Daniel Holliday; Paul Thomas; Leah Weinsheimer; Phil Nelson; Stephen Kolar

Commissioner Christian-Bennett called the Public Hearing to order at 7:00 PM

Stephen Kolar:

- Everyone has been working diligently to try to bring the cost down.
- The original cost was around \$20,000 per lot, and there were a lot of arguments concerning who should pay for what.
- The Owners took a chance to rebid the project and in the meantime, the County was able to obtain a grant for \$250,000 and a low interest loan for \$150,000, and by waiting, the Owners were able to bring the actual cost of the project down.
- It has now been determined that the trunk line coming from Mogadore Road will be paid for by the County in an amount which is over \$100,000.

INTRODUCTION - Portage County Commissioner Sabrina Christian-Bennett

PORTAGE COUNTY PUBLIC OFFICIALS

Sabrina Christian-Bennett, County Commissioner
Mike Kerrigan, County Commissioner
Todd Peetz, Director, Regional Planning Commission
Todd Bragg, Director, Department of Budget & Financial Management
Gene Roberts, Director, Water Resources
John Vence, Engineering Division Manager, Water Resources

Mary Helen Smith, Director Environmental Health, Combined General Health Department
Amos Sarfo, Stormwater & Wastewater Supervisor, Combined General Health District
Nick Coia, Brimfield Township Trustee

SWEARING IN OF THOSE WHO ARE SPEAKING – Portage County Commissioner Sabrina Christian-Bennett

- Do you solemnly affirm under the penalties of the law of perjury of the State of Ohio that the testimony you are about to give shall be the truth, the whole truth and nothing but the truth?

Please respond: I do.

GENERAL STATEMENT OF FACT – Portage County Commissioner Sabrina Christian-Bennett

This Public Hearing is being held for the purpose of informing the property owners in the improvement area of the sewer project of the improvements proposed to be constructed and the estimated surcharge for the property owners in the improvement area. The area for this project, the Oakwood Acres Subdivision, includes the following addresses: from 4735 to 4855 Loraine Drive; from 351 to 382 Clearfield Drive; from 337 to 372 Stillwood Drive; from 333 to 372 Eckwood Drive; from 333 to 393 Howe Road (odd numbers only) and from 4717 to 4751 Mogadore Road (odd numbers only) in Brimfield Township, in the Portage County Regional Sewer District, Portage County, Ohio. Resolution of Necessity No. 16-0062, passed by the Portage County Board of Commissioners on January 21, 2016, declared the necessity for constructing the project for the purpose of preserving, protecting, and promoting the public health and welfare. Notice of this Public Hearing for today was published on April 30, 2018 and May 7, 2018 in the Record Courier and mailed to each property owner in the improvement area on May 3, 2018, in accordance with the Ohio Revised Code.

The action initiating the Oakwood Acres Subdivision Sanitary Improvement is a written request from residents in the improvement area. One interest survey and two public meetings were conducted to refine this written request. The public hearing this evening is being held to present a sewer project based on the previously stated public input. This project includes the construction of a gravity sanitary sewer system to serve the 56 sublots of the Oakwood Acres Subdivision and connecting it to an existing sewer manhole located on Mogadore Road south of the intersection of Howe Road and Mogadore Road, flowing ultimately to the Summit County Fishcreek Wastewater Treatment Plant.

INTRODUCTION AND BACKGROUND ON PROJECT – Portage County Water Resources Director Gene Roberts

- In 2012, the Portage County Health Department determined many homes within the subdivision had failing septic systems. After a public meeting, the Portage County Health Department completed an assessment of the septic systems and determined something needed to be done as it was unhealthy for the residents.
- A written request by some of the Property Owners was received by the Commissioners requesting new public sanitary sewers to replace the failing septic systems.

- The Board charged the Portage County Water Resources Department with developing plans, specifications and the estimated cost to provide sanitary sewers.
- In 2014, the first Public Meeting was held to discuss the Oakwood Acres Subdivision Sanitary Improvements with the residents. At the Public Meeting, costs were presented and many residents were concerned with the overall costs. The Water Resources Department proceeded because it will not know actual costs until the project has been completed.
- In 2016, the estimate was converted to an actual bid cost and the project was \$1.1 million dollars.
- Due to the high costs, the County started over and was able to obtain a Water Resources grant through Ohio Public Works Commission (OPWC) in the amount of \$250,000 and \$150,000 in an interest free loan. The loan will need to be paid back by the property owners, but with zero interest. The \$250,000 will be deducted right off the top of the project.
- The Water Resources Department has been conscious of getting the price down as low as possible.
- In 2016, the Board committed to this project again, went out to bid and received a price (which was too high), reset, completed the grant process, received the grant, and we are here tonight to discuss the new costs schedule for the project.
- The public competitive bid process has been completed and an acceptable bid has been received and the bid is \$102,000 more due to time, value, money, so the price went up.
- The current total price of the project went from \$1.1 million to \$992,700.
- The Commissioners agreed, (because of the circumstances surrounding the Mogadore Road section that has to be re-laid), to cover the re-lay cost in the amount of \$105,507 (which was bid separately).
- If you deduct the \$105,507 and the \$250,000 for the OPWC grant, it brings the estimated balance for Surcharge payment to \$637,193.

PROJECT COST

Current Estimated Total Project Cost	\$992,700
Deduction Mogadore Road Sewer	-\$105,507
Ohio Public Works Commission Grant	<u>-\$250,000</u>
Estimated Balance for Surcharge payment	\$637,193

- Right now, there are fifty six sublots, which is equal to \$ 11,378 in public sewer improvement costs to the property owner. The cost is evenly distributed by benefit unit and every property gets a sewer, which is the benefit, so everyone should pay the same.
- The savings can be attributed to the fact that the Commissioners authorized the Water Resources Department to pay for the Mogadore Road re-lay, there are no assessment bonds this time (last estimate, there was a \$100,000 in assessment bonds to generate the bond to pay for the assessment – money up front which you pay back in the taxes through assessment), and repayment of the financing.

Currently, the interest rate is 1.78% (based on the OWDA rating), and if the project takes six months to complete and the rates still continues down, the County locks it in at the lowest rate when we are actually done and start the surcharge process. If the rate goes up, that amount would also be charged back. Right now, rates are trending down.

SURCHARGE

- The surcharge process is a quarterly repayment to Water Resources, to finance the public sewer improvements.
- Repayment is part of the quarterly sewer service bill.
- There is an equal cost distribution for all lot owners.
- There is the ability to add trunk and plant connection fees into the repayment schedule.

PUBLIC SEWER CONNECTION

- Sewer trunk and wastewater plant capacity charge.
- Everything is built larger in order to provide capacity for the next person who ties on.
- There is a cost to convey and treat the sewer effluent and release clean water.
- Set fixed one time connection costs.
- Trunk fee = \$1,899
- Plant fee = \$3,681
- Total = \$5,580

TOTAL PROJECT COSTS

Estimated Surcharge per Lot	=	\$11,378
Sewer trunk and plant connection	=	<u>\$5,580</u>
Total per lot owner	=	\$16,958
Quarterly Surcharge repayment	=	\$210
Monthly Surcharge equivalent	=	\$70
Quarterly Sewer Service	=	\$125
Monthly Service equivalent	=	\$42
Quarterly Combined Surcharge & Service Fee	=	\$335
Monthly Combined Surcharge & Service Fee	=	\$112

John Vence, Engineering Division Manager, Portage County Water Resources

The Water Resources Department generated all drawings internally using computer software and professional technical design knowledge.

PRIVATE PORTION OUTSIDE THE HOUSE

- The lot owner is responsible for the sewer lateral from the house to the roadway right of way after the public portion of the sewer is built.

- There is some flexibility to hire a Contractor of your choice or the Owner can perform the work through the Home Owner's process. There is a due process with either option.
- Water Resources construction materials and specifications are required.
- Water Resources will inspect and approve all work required outside of the house.

PRIVATE PORTION OUTSIDE THE HOUSE

- A permit is required before any work can begin and the cost is \$140.
- Hired Contractor must be registered with Water Resources Department.
- Owner performed work requires a "Homeowner Application".

PRIVATE PORTION INSIDE THE HOUSE

- The Water Resources Department is responsible for all of the outside work in the lawn area.
- Inside work will also be needed and the Health District will inspect and approve all work required inside of the house.
- The first step in the process inside the house is to receive the Health District "Clear Water Permit" and approval is required before the house can be connected to the new sewer. Cost is \$45.
- Some houses may require interior plumbing changes.
- The Owner can either hire a Contractor of your choice or the Owner can perform the work.

PRIVATE PORTION INSIDE THE HOUSE

- State of Ohio plumbing codes for construction materials and specifications are required.
- A permit is required before any interior plumbing work begins. Cost is \$15.
- Hired Contractor must be registered with the Health District.
- Owner performed work, requires a Homeowner Affidavit.

PRIVATE PORTION INSIDE THE HOUSE

- To secure the Clear Water Permit, which is the first step on the inside process, is to have the Owner visit Portage County Combined Health District at 705 Oakwood Street, 2nd floor Ravenna, Ohio 44266, Phone: 330-296-9919.
- Complete a 1 page Clear Water Permit and pay \$45 fee.
- Dan Robinson will call the Owner thereafter to schedule a visit to the house and review the situation in the field for permit approval.
- If all gray water and sanitary is going to one location, it could be easily hooked up to the new sewer.
- Different situations will have different intensities.
- Owner can complete this process early by applying for the Clear Water Permit before the sewer has been started in the right of way. The more time you have, the more time you can coordinate with items

you need to do.

- Earlier is always better than late.

PRIVATE PORTION COSTS

- Private construction costs will vary between lot owners.
- Costs dependent on house interior Clear Water Permit corrections and required plumbing changes.
- There is strength in numbers - Owners who group together and choose one contractor should see pricing benefits.
- Refer to the Water Resources website at www.co.portage.oh.us/water-resources for a list of registered Contractors.
- Each Owner has been provided individual property information from the Water Resources Department, which replicates the drawing on the table during tonight's meeting. You can see where the proposed lateral is being planned. If the Owner has better ideas that are more advantageous of where the lateral should be located (ie. the other side of the driveway), the Water Resources Department would like to know.

Director Gene Roberts, Portage County Water Resources Department

Individual Property Site map Modify Lateral Location Improvement Area SCHEDULE

May 31, 2018	Commissioners to approve & award contract for the construction of the public sewer. This will provide the Owner time to object by either showing up at the meeting or by sending written comments to the Board.
August 1, 2018	Notice to proceed, construction contract & administration period complete. The Water Resources Department needs approximately two months for the process.
August 15, 2018	Construction activity will begin around this date.
April 15, 2019	Construction completion will be approximately eight months.
May 2019	Sanitary Sewer Service should be available*

* Schedule dependent on weather & any unexpected delays.

Regional Planning Commission Director Todd Peetz

PRIVATE PORTION FINANCING

Home Improvement Program:

Director Peetz visited the Oakwood Development about three years ago, inquiring about household income, in order to determine whether the area would qualify as a Low to Moderate income area. As a result, the area has been deemed moderate and above income, which is a positive for the area, but a negative for grant funding.

In the last several years, the Board of Commissioners, through the County Treasurer's Office, started a Home Improvement Program, where a homeowner can borrow up to \$40,000, with a 3% below prime interest rate. This money can be used towards a sewer, a new roof, or a remodeling project. Pamphlets are available here tonight and are also available at the Administration Building, as well. Owners will need to apply through one of three choice banks – Middlefield, Portage Community, Hometown Bank.

QUESTIONS AND COMMENTS

1. **Stephen Kolar:** What is the payback on the Home Improvement loan?

Director Peetz: Five years and after five years, it reverts back to the current interest rate.

2. **Stephen Kolar:** What was the estimated cost overall based on the cost analysis, what are we estimating now per unit?

Director Roberts: Total per unit \$16,900.

Director Bragg: Excluding the later connection.

Stephen Kolar: That excludes the connection onto private property.

Director Roberts: Correct.

Stephen Kolar: There are three items listed under private property.

Stephen Kolar: That includes the tie in.

Director Roberts: Correct.

Stephen Kolar: It's up to each individual to get a contractor to do the rest, both inside the house and outside, including filling in of the old septic system.

Director Roberts: Correct.

Stephen Kolar: You proposed as part of the payment plan, the water rate of \$122 per quarter?

Mr. Vence: \$ 125.

Stephen Kolar: \$125 per quarter for sewer.

Director Roberts: That's the service rate.

Stephen Kolar: For the overall construction, the project itself, the cost is a little north of \$170 quarter?

Director Bragg: Currently at \$210.

Stephen Kolar: For twenty five years?

Mr. Vence: Twenty five years.

Stephen Kolar: \$210 per quarter and \$125 per quarter, means you will get a bill in the mail each quarter for \$335.

Director Roberts: Yes.

Stephen Kolar: There is an option if someone wants to pay it off early, they could?

Director Roberts: They could pay the full amount of the construction and then only pay the Service charge moving forward.

Stephen Kolar: Rather than getting a quarterly bill, can it be put onto the property tax duplicate. If you have a mortgage on the home, they will adjust the escrow and you will pay it off in smaller amounts. You said if the Owner does put it on the tax duplicate, there will be a percentage charged for the County Auditor to administer – an additional 2.5%. If everyone wants to pay \$210 a quarter, plus \$125 a quarter for sewer, we can go home. If we can get it to the tax duplicate, which requires legislation, how do we move forward with that?

Director Roberts: The Water Resources Department would send out a survey, which does not stop the contract, but it does slow down the entry into the contract, so there's a narrow window to make that happen. The purpose of the meeting being recorded tonight is solely to meet the requirements of an assessment project. State law is very specific on things that need to occur. We met collectively at the instruction of the Board of Commissioners to decide on a process (surcharge or assessment), we agreed collectively that we are going to do it the same. If we get to that juncture where everyone wants to go assessment vs. surcharge, we can do that. Right now, you are making an assumption that it's going to come with a monthly bill. Director Bragg has customers that pay their simple service monthly, instead of quarterly, that is another option.

Stephen Kolar: You would take the \$210 x 4 divided by 12, and it would be a monthly payment they could pay?

Director Bragg: There are people who send monthly payments because it works easier for them. The County will do that for surcharges, as well.

Stephen Kolar: Would it be 2.5% on that?

Director Bragg: If you pay at the moment, there is no 2.5%.

Director Roberts: That is the last number \$112 per month vs. the \$335 and change if paid every three months.

Step. Kolar: If the property sells, does the assessment get paid off at that time if it's on the tax duplicate or does it continue on?

Director Bragg: It continues on.

Stephen Kolar: So there is no advantage to that for the owner?

Director Bragg: There are sales that ask that it be paid off, but that's between the owner and the seller.

Commissioner Christian-Bennett: Most of the time it's not unless it was an FHA loan that would require it to be. The new owner will benefit from the service, so it continues to the new owner.

Stephen Kolar: Can you write off the assessments in your taxes each year?

Commissioner Christian-Bennett: Owners should contact their accountants as none of us in attendance are tax advisors.

3. **Nancy Capps:** I have contacted and know that another person here has contacted Ed and our Accountant said the only way we could take any credit would be on the real estate tax bill (semi annually), that's the only way, and that's the assessment, correct?

Commissioner Christian-Bennett: Yes.

Nancy Capps: People need to know the difference between assessment and surcharge – surcharge is quarter, assessment is real estate tax.

4. **Stephen Kolar:** You're saying you have to send out a survey because it has to be a scientific survey. We can raise our hands tonight and tell you what direction we're heading, but obviously that's not going to do any good because you need to send out a survey and ask people what options they'd like to do and then the Water Resources Department would follow the majority, correct?

Director Roberts: Resolutions need to be adopted. The Water Resources Department is sitting in a position where we can go either way.

Stephen Kolar: At this point.

Director Roberts: At this point.

Commissioner Christian-Bennett: Yes.

Director Bragg: Assessing does increase the cost, it should be noted.

Stephen Kolar: 2.5%.

Director Bragg: It will increase the total project cost almost another \$120,000 because the County

will have to issue debt on the project rather than using the sewer funds.

Stephen Kolar: County Treasurer Brad Cromes indicated the Treasury is large enough to supply that money, are you trying to charge us for it?

Director Bragg: I'm not trying to do anything, that's what the Auditor and Treasurer have worked out, if he's telling you differently, go ahead.

Stephen Kolar: Well he told us differently last year, so we need to find that out because that's over \$100,000 that we had in the budget originally last year and it was eliminated by...

Director Bragg: By going to surcharge.

Stephen Kolar: The surcharge, but the surcharge you are saying the Water Resources fund would handle the overage?

Director Bragg: If it's a surcharge.

Stephen Kolar: If it's a surcharge, but if it's an assessment, the Treasury ...

Director Bragg: If it's an assessment, it falls to the County's General Fund, which then has to issue debt.

Stephen Kolar: OK, but not from outside, I know you're broke, but...

Director Bragg: We will find out from the Treasurer.

Stephen Kolar: Will you check with the Treasurer?

Director Roberts: I've made a note.

5. **Juli Holliday:** Are you paying for the trunk line or are we?

Director Bragg: They are.

Juli Holliday: Do we pay when it comes into our yard for our part or do we pay to the trunk line because it's going on the other side of the road so that would mean we're going to be paying extra?

Director Roberts: No, that's the reason the Board has decided it goes to the right of way line - whether the trunk sewer is on your side of the road or your neighbor's side of the road, it goes from the right of way line. That is where the public contractor stops work. He will actually build the main line and then builds the pipe out to your property, which is what is listed in your packet. In some cases, the line actually crosses the street.

6. **Britney Groom:** How soon after May 2019 do we need to start our part of the construction?

Director Roberts: It will be a function of you, of and your contractor. If you go too long, if it takes you to May 2020, no one will say anything. The actual bill on the surcharge will start when we are ready to allow you to tie in. The dollar amount early on was combined so that the portion that pays for the public improvement starts equally for all properties when you are ready to tie in.

Britney Groom: Is the time going to be mandatory?

Director Roberts: Yes, it's beyond us, it's under EPA regulations.

7. **Celia Brown:** I currently have my taxes on escrow account so I pay my property taxes monthly. Will this go onto those property taxes so it will be a monthly bill rather than a quarterly or half year bill?

Commissioner Christian-Bennett: If the option is to assess to the taxes, it would be added to your bill, which you would continue to make monthly.

8. **Phil Nelson:** When we have to destroy our septic tanks, what is the process?

Mary Helen Smith: The homeowner is required to hire a registered septic pumper that is registered with the Health District, however you can use your contractor that is connecting the lateral from your house to the trunk line, to abandon the tank by puncturing the tank and filling it with soil or inert material.

Phil Nelson: So we don't have to dig them out of the yard?

Mary Helen Smith: You are not required to, but if you chose to, that's fine, you are required to pump it out, puncture a hole in it and have it filled with inert material and they will submit an abandonment form to the Health Department. This process is done so that long term it is not a hazard when the concrete gets old, crumbles and fills with water and a child could possibly fall into it.

Phil Nelson: What happens if your line currently goes through there, will they reroute the new sewage line around those tanks?

Mary Helen Smith: The Health District would advise to take John's suggestion and have a Clearwater Inspection internal to your house done so you know that all of the wash water, showers and sinks that go to the sewer, that you are assured your sump pump is not going to the sewer (because you don't want to pay to treat your sump pump and footer drains) and the contractor will have to look to see what the best mechanism is for your own lateral line. The laterals in this subdivision are most likely too old to continue to be used, but your contractor will need to make that determination.

9. **William Camp:** The issue with the clear water coming out of the footer drain that goes into a sump pump that ultimately pumps into the drainage of your home and goes out to our septic tanks, I'm assuming that everyone's is that way? Well mine is. In other words, I have to disconnect my footer drain from that sump pump and I have to run another line for my sump pump to somewhere out in

my yard so it leaches out into the yard.

Director Roberts: Correct.

William Camp: I don't know how many people have that issue, but that's how mine is set up. I bought the house in 2015 and the washer runs into the basin tub and goes down into the well where the sump pump pumps it into the drain. It's the same place where the clear water goes to, my footer drain. That has to be separated?

Director Roberts: Correct.

William Camp: That's another added cost, maybe not for everyone, but for me that's another cost on top of the five permits I have to pull for the whole process to be done.

Commissioner Christian-Bennett: Is it five, John or is it three?

John Vence: It's a little less than that, but there are a couple permits you need to pull, one with Water Resources Department (Clear Water Permit), two for sure, but it sounds like three and there's some work to do.

William Camp: The gentleman asked about the tanks, before you can implode them, they have to be emptied?

Director Roberts: Correct.

William Camp: That's another added cost and my tanks are about 3,000 gallons and that's about \$600 to pump them out. When you guys are putting up the numbers, it's important to clarify that's not all the numbers.

Director Roberts: That's the public side.

William Camp: That's the public side.

Director Roberts: Everyone's individual property is going to be different and to say a number works for you may not work for the next person. Right now we have a window of about a year for everyone to figure it out and price it with different contractors, both inside and outside the house. My guess is that more than likely the sump pump was built for one purpose, the footer drains and added to that because it was convenient, was the water coming out of the washing machine to the stationary tub. Then they had to route that because it was dirty water (or gray water) into the septic system.

William Camp: I think the whole thing may have been a gray area because there was a line that went through the basement floor into that well or trap and then the sump pump pumps it into my gray water and out to the septic.

Director Roberts: That's the whole purpose of informing everyone here to get your clear water

issue solved as soon as possible so you know what you are facing. We are not trying to hide it, I just can't tell you what it's going to cost you versus someone else and by putting a number up is not fair.

William Camp: Any of this going towards the property taxes? I talked to another neighbor that does not live in the neighborhood, but he ran into the same issue and if anyone would put any portion of the funding on their property tax, you would never be able to pay it off unless you sold the home, is that true?

Director Bragg: If it's assessed through assessments, you can pay it off early at any time, but there really is no benefit.

William Camp: But you can pay it off?

Director Bragg: Yes.

10. **Joe Simon:** What is the requirement you said to fill the tanks after they are caved in with an inert material?

Mary Helen Smith: Dirt or sand.

11. **Nancy Capps:** Mary Helen, the last time we had a meeting, you mentioned our sump pumps could continue to go through the network of piping in the neighborhood since we are all connected or we would be flooded if everyone's water went to the street.

Mary Helen Smith: The Health District should divert that question to someone else because we are not responsible for the storm water piping system. If it is clear water, it would continue to go through the pipes that you have but we are not responsible for the storm water system. The intent of the clear water permit from the Health District is to make sure the sewage and the gray water in the house is disconnected from anything that is clean water or storm water and goes in the sewage treatment system so there's not a cross connection. The belief with Water Resources Department that they don't want your sump pump, your footer drains and roof drains going into the wastewater treatment plant and you don't want to have to pay to have that treated, but the sewer system, someone else would have to speak to it who owns it.

Nancy Capps: Would you clarify what can go into clear water?

Mary Helen Smith: Anything that is coming from your toilets, showers, sinks, kitchen, washing machines is considered sewage and gray water. Clear water is referred to the water that is coming from the footer drains, sump pumps, and we want to keep the clear rain water storm water separate and waters coming from the washing machine is considered gray water and goes through the sewage system.

Nancy Capps: What about the softener?

Mary Helen Smith: A water softener is considered wastewater and needs to go to the sanitary

sewer system. If you happen to have a pool and you have a back wash on that pool, the pool has to be treated and remove the chlorine and then it can be discharged to waters of the state.

Commissioner Christian-Bennett: Dave Ruefner is here from the Township and might be able to answer your question regarding storm water.

12. **Dave Ruefner:** Right now, I am working with the County with the bridge and culvert experts and they are going to come out and take a better look at the allotment storm sewer system. We are trying to find out a solution because Johnson Creek is the biggest problem because it dams the storm sewers off and until the creek subsides, the water in the allotment doesn't relieve itself. The County will be coming out within the next couple of weeks.

13. **Shirley Farnsworth:** Basically, what does this cost?

Director Roberts: If you pay quarterly with the surcharge mechanism, it's \$335 once every three months (\$210 construction costs plus \$125 actual bill, user fee). A monthly comparison would be \$112. If you want to go with the assessment, you will be increasing your house payment by \$70, plus you still owe the \$125.

14. **Celia Brown:** I am one of the few people that have a new septic system. I also have a sump pump that takes the ground water out and that can't go through the septic system – do I have to tie those two together?

Director Roberts: No. You are already separated and are meeting the requirements of the clean water because the sump pump is only getting rainwater and groundwater out of your house.

Celia Brown: It keeps salt water from going into the septic.

Director Roberts: Correct.

15. **Jeff Allen:** I've been over there, there's now a combined sewer, storm and sanitary running together.

Director Roberts: I don't know if it's been officially defined, but it is operating that way.

Jeff Allen: When they put the new sewer in, the new sanitary, are they going to destroy the old line?

Director Roberts: I will let John speak to this and you can look at the plans. In most cases the sanitary will be considerably lower. It will have to be tunneled under if you cross it. If the 12" pipe, you're calling it combined sewer, is on the side of the street where your house is, you're going to have to get under it, but in most cases you'll be well under it.

Jeff Allen: The old pipe is essentially going to turn into a storm sewer and the new one will be the sanitary?

John Vence: When the contractor starts digging and come across existing lines, whether they are

on the drawings or not, the idea is to correct them or go around them. There are existing storm sewers out there and if they are damaged, they need to be put back in the shape or better than when we were there.

Jeff Allen: My understanding is that they will take the clear water and pump it into the existing pipe and that will turn it into a storm sewer and it's not going to be damaged.

Director Roberts: Our contractor should cross in all cases because it's currently built in the public right of way. We will get underneath it. Hopefully on the homeowner's side, the contractor will not have to wrestle with that, that is on us.

Jeff Allen: The homeowner contractor will have to tie into that for a storm sewer in order to get rid of their clear water or they will flood the neighborhood.

Director Roberts: The existing line, that's what I would do.

Jeff Allen: That's the way it needs to be, I'm just trying to clarify what you guys are planning and is that is what you are going to allow. If that's not what you are going to allow, that will add a lot of money to the cost.

Director Roberts: You are already tied into the storm, it's already routed, the intent is not to destroy anything. If we do break it, we will repair it.

Jeff Allen: They will fix any laterals if there is laterals across the street?

Director Roberts: If we hit it, we will fix it.

16. **William Camp:** Back to the clear water, if we are using the existing line, how far down is that line by the road in the right of way from my footer drains?

Director Roberts: There are two sets of plans in the back and after the meeting, I will be happy to get to your parcel and show you what information we have.

William Camp: The line that goes to my septic tanks is about three feet higher than my footer line. Am I going to have the right pitch once it gets out to the road?

Director Roberts: I understand your dilemma and that's the reason in most cases there's a sump pump in the basement because the storm sewers are always higher than the sanitary sewers and the whole reason for that is because the sump pump pumps it up into the storm sewer. If you already have one and you can separate the gray water out and get it to go by gravity, we have not been charged any fees for gravity, so we will be able to get it to work by gravity, but the sump pump is the best way to get the footer drains out because it will lift it up and get it across. We will look at your lot.

17. **Stephen Kolar:** We are talking slightly under \$18,000 per unit for the project right now, correct?

Director Roberts: It's a round number.

Stephen Kolar: Mr. Bragg indicated it's about \$210 a quarter. You are going to send out a survey and provide choices, correct?

Director Roberts: We will have a show of hands before we leave, and if nobody wants it, we won't waste our time doing it.

Stephen Kolar: It's never a waste of time. Mr. Bragg indicated if it comes out of the sanitary sewer funds then it won't cost too much money, but if it's put on the assessments through the General Fund, there is an increased cost, but the fee could be waived by the Portage County Board of Commissioners, correct?

Director Bragg: Correct.

Stephen Kolar: We need to look into that because I swear Brad Cromes indicated the Treasury was large enough for a project this size to go ahead and finance it and not charge us a fee, but maybe I misunderstood a year ago, but he was in a meeting when he did that. So we really don't know the facts of those three choices until that point. After the meeting here, we have Mr. Allen, who's a contractor and a City Council member in Streetsboro and has been following this the whole time, to answer some questions and you can discuss the possibility of getting together and getting some quotes from different plumbers and contractors and use them to do many lots in order to try and save as much money as possible.

18. **David Newshutz:** We purchased our home less than a year ago and there was no disclosure, would you be able to give us an exact date or time period that this went from conversation to legislation?

Commissioner Christian-Bennett: It's in the packet.

Unknown Speaker: You can sue them because I am doing the same thing.

19. **Paul Thomas:** Ironically I work for the State of Ohio Health Department and I am a registered sanitarian. When you put a sewer line in, there has to be basically a 10' horizontally from the waterline or 18" vertically from the waterline, State Code/Federal Code, so with those numbers, are we ever going to see water or are we not going to worry about it. While it's open they could put one in 18" above it.

Director Roberts: 10' horizontally, two separate trenches.

Paul Thomas: 10' horizontally, correct.

Director Roberts: But you are in the City of Kent water service area, not in Portage County water service, in the County's sanitary, but City of Kent's water service. Given where it's at, it wouldn't be open, it would be in a separate trench, probably in the middle of the street.

Paul Thomas: So we will never see that?

Director Roberts: You would have to go to the City of Kent and go through the City's process, sorry.

Commissioner Christian-Bennett: Our staff will be here if anyone has anyone has any questions afterwards.

Director Roberts called for a show of hands of who would be interested in putting the charges on the real estate tax duplicate, and many raised their hands, but with the stipulation that Owners do not incur the \$100,000 additional cost. Director Roberts will check into that.

Director Roberts will provide all the details when he sends out the surveys.

Stephen Kolar: What Mr. Bragg indicated that based on calculations over that many years, you are talking about \$68.00 a year to finance it as an assessment through the County Treasury – General Fund, but we can also ask County Treasurer Brad Cromes if they can afford that and recommend to the Commissioners that they waive the \$120,000. They are going to get their money back, there's no doubt.

Director Roberts feels there is enough interest and they will begin the survey process.

Stephen Kolar: If you are not going to charge the \$120,000 to assess, but if that doesn't exist, who would want it on their tax duplicate and just pay it off each month in your mortgage.

Nancy Capps: If you do not have a mortgage, it's going to go on your real estate tax twice a year or you can do an Escrow.

Stephen Kolar: There would be a fee of \$120,000 to finance the project through the assessment process (putting it on your tax duplicate), where if it's paid quarterly (or monthly), the surcharge would be paid from Portage County Water Resources Department fund, which is an Enterprise fund, totally separate from the County. If we can get the County Commissioners and Brad Cromes to waive the \$120,000 fee, it's pretty much even at that point.

Commissioner Kerrigan: The fee isn't necessarily a County fee. When you have a project like this that is coming from Water Resources, that's money that's already there. When we look at taking out of the General Fund or loaning the County money from itself, it's money that's coming from some other part of the County that is totally unrelated to this project. The problem remains outside bond council must be brought in and the County cannot waive that cost. I do not see the possibility of waiving the fees, but the Board could investigate, but it will cost extra and will hold the project up by at least a month if we have to do the investigation.

Stephen Kolar: Brad Cromes told me last year that one of the expense factors in the project was bond counsel itself. The General Treasury is rather large and I would image and there's money in reserve at all times...

Commissioner Kerrigan: But it's earmarked to the other parts of the...

Stephen Kolar: But not every penny.

Commissioner Kerrigan: Every penny. If it not there, it's in the General Fund.

Stephen Kolar: You have 25% more in reserve than you are actually using for your budget.

Commissioner Kerrigan: Reserve funds are part of the General Fund.

Stephen Kolar: I understand that, but he indicated we would do away with the bond council at \$100,000 last year, so we need him to clarify that for us. What direction he was coming from to make that comment publically?

Director Roberts: I will find out.

Commissioner Christian-Bennett: We will have to verify that.

20. **Jeff Allen:** If Water Resources Department is funding this job under a surcharge, why can't Water Resources fund it under an assessment? You said borrowing money from another department will cost \$120,000 I can't really believe that. If they have the money to put it under a surcharge, they surely have the money to fund it under you guys and transfer the money. Maybe you have to get your attorney involved, but I can't believe it would cost \$100,000.

Director Roberts: We will investigate.

Jeff Allen: It looks like everyone is interested in the assessments if you can keep the cost about where it's at. If you are going to up the cost, I don't think they are going to be interested.

Director Roberts: We will find out.

Commissioner Christian-Bennett: We need additional information.

Director Bragg: What is the value you are hoping to gain by the assessment just so we are clear.

William Shaffer: So I can use it as a tax deduction, if you put it on my sewer bill, it's a bill and I can't use it. For me, it's a big deal and I will claim every dime of it.

21. **Dan Shirey:** I just wanted to thank the panel and everyone that worked so hard to put this together and to get the grants. We started several years ago and we've come a long way and we've gotten to the point where it's about what it would cost to replace a septic system and I am very grateful for everyone in this room that made that happen.

Commissioner Christian-Bennett: When we send the survey out, we will spell out the costs and what the options are to assess it versus billing it monthly. This will help you when making the selection as to which route you want to go, so that you have all the information. It looks as if the majority wants the assessment, but depending on the cost, you will need to decide, but we will make sure you have all the important information to make that decision.

22. **Jerry Simon:** Is it all or nothing towards the assessment or monthly charge?

Commissioner Christian-Bennett: No, the only people that would do it monthly is someone who has an Escrow account set up where they pay it monthly because they get a discount versus twice a year, so that would determine on how you are paying your current taxes.

23. **Dona Simon:** If Jerry and I pay the bill every three months can she pay it on her taxes every six months?

Commissioner Christian-Bennett: No it's one or the other.

Director Roberts: I think it's going to be one or the other, but I am writing the question down right now.

Commissioner Christian-Bennett: We will verify that, but normally it's one or the other because it creates a lot of additional work and it's best if we go one way or the other, so we want the majority.

Stephen Kolar: But the option to pay it off right away is always there.

Commissioner Christian-Bennett: It's always there.

Stephen Kolar: You'll take the money won't you?

Director Roberts: Yes sir.

Commissioner Christian-Bennett: We will take the money.

CLOSING STATEMENT - Commissioner Christian-Bennett

Written objection to or endorsement of the proposed improvement shall be received by the Portage County Board of Commissioners at the address listed below for a period of five days after this Public Hearing. No further action shall be taken by the Board until after such period has elapsed.

At the conclusion of this Public Hearing and the five day waiting period the Portage County Board of Commissioners will decide whether or not to proceed with the construction of the Oakwood Acres

Subdivision Sanitary Improvements. If the Board determines to proceed with the project, it will then pass an Award Resolution and enter into contract for the construction of the sewer improvements with the current best bid and proceed with the construction of the project.

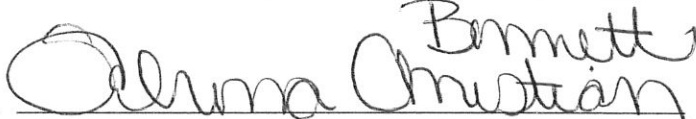
Motion To: Adjourn the Public Hearing Meeting of May 24, 2018 at 8:23 PM

RESULT:	ADOPTED
MOVED:	Sabrina Christian-Bennett
SECONDED:	Mike Kerrigan
AYES:	Sabrina Christian-Bennett, Mike Kerrigan
ABSENT:	Vicki A. Kline

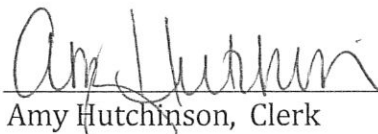
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting.

-----ABSENT-----

Vicki A. Kline, President


Sabrina Christian-Bennett, Vice President


Mike Kerrigan, Board Member


Amy Hutchinson, Clerk