



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, September 3, 2020

9:01 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present via Zoom video conference.

Attendee Name	Title	Status
Kathleen Clyde	President	Present
Vicki A. Kline	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also attending throughout the day County Administrator Gene Roberts.

Recessed: 9:01 AM into Solid Waste Management District Meeting
Reconvened: 9:04 AM

WATER RESOURCES

Present: Gene Roberts

Discussion:

1. Germaine Reserve Subdivision in Franklin Township

Director Roberts explained the agreement hasn't been returned by the Prosecutor's Office yet, but he recommends proceeding with the resolution and he will hold the document until everything has been returned.

The Germaine Reserve Subdivision, located in Franklin Township near the Summit and Portage County line off Newcomers Road, with the current design provides for 107 lots.

In June 2019, the Preliminary Plan for the Germaine Reserve was conditionally accepted by the Portage County Regional Planning Commission. On April 9, 2020, the Board authorized Portage County Water Resource (PCWR) by Journal Entry to review and approve the required 208 Map Amendment for sewer service for Germaine Reserve Subdivision in Summit County on behalf of the Board.

The Germaine Reserve will be provided sanitary sewer service by the extension of service from an adjacent parcel in Summit County and the future residents will become Summit County customers. The City of Kent and PCWR agree that this would be the

most economical means to provide sewer and water service to the Subdivision. PCWR previously reported to the Board the projection of future generated property taxes this Subdivision will provide Franklin Township and Portage County.

Summit County is requesting Portage County to enter into an Agreement whereby Portage County will assist, if necessary, in the collection of uncollected utility bills similarly to the Mogadore collection agreement for Summit County and the reciprocal agreement for Portage County for properties served by Portage County off of Stone Road in the City of Hudson.

Commissioner Christian-Bennett asked if the agreement is the County's document and Director Roberts noted it was a combined effort.

Commissioner Christian-Bennett pointed out that the document indicates there are 107 lots, but the agreement references 105, could 2 of the lots be green space and Director Roberts will investigate and get back with the Board.

Commissioner Christian-Bennett asked if the Prosecutor's office was still reviewing the document and Director Roberts indicated Attorney Garnier reviewed it and was hoping the have the document executed by Summit County and in his possession this morning.

Resolutions:

1. The Board of Commissioners agrees to enter into a sewer agreement between the Portage County Board of Commissioners and Summit County to facilitate Intercounty Connections on Newcomer Road./Resolution No. 20-0534

**RESOLUTION No. 20-0534 - RE: ENTER INTO A SEWER AGREEMENT
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS AND SUMMIT
COUNTY TO FACILITATE INTERCOUNTY
CONNECTIONS ON NEWCOMER ROAD.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, Germaine Reserve is a proposed 105 single-family unit development project, located in lot 63 in Franklin Township, Portage County, Ohio, fronting along Newcomer Road, the centerline of which is the boundary between Summit and Portage, specifically the City of Stow and the Township of Franklin, and desires to connect to and be serviced by a Summit County sewer installed in the Stow portion of Newcomer Road right-of-way; and

WHEREAS, to accommodate the aforementioned development, an agreement between Summit and Portage, for the express purpose of allowing connections as hereinbefore stated, must be executed; and

WHEREAS, Summit and Portage have accordingly determined to enter into an agreement setting forth their respective rights and obligations with respect to management,

maintenance, repair, removal, replacement and operation of such connections, each being empowered fully to do so by the provisions of the Ohio Revised Code, including Chapters 302, 307 and 6117 thereof; now therefore be it

RESOLVED, that the Board of Portage County Commissioners and Summit County do hereby agree that properties located within the proposed Germaine Reserve development, located in lot 63, Franklin Township, Portage County, having access to the Summit County sewer installed in the Stow portion of Newcomer Road right-of-way, may connect to the Summit County sewer per the conditions set forth in the written agreement hereby authorized to be executed between Portage and Summit; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

HUMAN RESOURCES

Present: Janet Kovick

Discussion:

1. School accommodation options
Commissioner Clyde noted the Board had considerable conversations on the school accommodations, but she doesn't believe the Board is ready to move forward and asks Director Kovick to keep working on preparing some direction to give to the Directors and the Board will be ready to discuss further next week. Commissioner Christian-Bennett noted Director Kovick added a section explaining the FFCRA and an additional section noting employees will need to discuss options with their Department Director. Director Kovick explained she tried to make the scenarios clearer and used language from the Department of Labor's website. Commissioner Clyde noted the document is a little confusing and the Board is trying to discuss remote learning and what type of leave is available and it would be clearer if a more straightforward document is used.

Commissioner Christian-Bennett complemented Director Kovick as the matrix on the front was easier to read.

JOURNAL ENTRY: The Board of Commissioners approves the revised Social Service Worker 3 – Group Home job description for Portage County Job & Family Services.

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;
Motion Carries

JOB & FAMILY SERVICES

Present: Sue Brannon, Budget & Finance Administrator Job and Family Services

Resolutions:

1. The Board of Commissioners agrees to approve the revised Prevention, Retention and Contingency Plan, effective July 1, 2020 for the Portage County Job & Family Services./Resolution No. 20-0535
 - This issue was discussed last week for increased support services to \$1,500, which helps the manufacturing program participants with their transportation and anyone else in that situation.
 - There's also an added paragraph about helping people with utility payments.
 - Commissioner Christian-Bennett noted in the 3rd WHEREAS it refers to an Exhibit A that is not attached. Commissioner Clyde noted it was in last week's packet.

**RESOLUTION NO. 20-0535 - RE: APPROVE THE REVISED PREVENTION,
RETENTION AND CONTINGENCY PLAN,
EFFECTIVE JULY 1, 2020 FOR PORTAGE
COUNTY JOB AND FAMILY SERVICES.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,** Chapter 5108 of the Ohio Revised Code and rules issued under the chapter require that Job & Family Services adopt a written statement of policies governing the prevention, retention, and contingency (PRC) program for Portage County; and,
- WHEREAS,** there have been thirty-one (31) revisions since the inception of the PRC Plan with the last revision approved via Journal Entry on June 18, 2020 with an effective date of May 5, 2020; and
- WHEREAS,** the Director of Portage County Job & Family Services presented the Board of Commissioners with the revised Prevention, Retention and Contingency Plan (see backup – Exhibit A) for Portage County Job & Family Services, Division of Family Employment & Support Services, advising the Board of Commissioners that the PRC Plan was revised in accordance with Chapter 5108 of the Ohio Revised and reviewed by the County Community Planning Committee; and,

WHEREAS, the Portage County Prosecutor's Office reviewed the revised PRC Plan and advised that the proposed changes are consistent with the requirements of the applicable statutes and related regulations; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby certify that Portage County Job & Family Services complied with Chapter 5108 of the Ohio Revised Code in adopting the statement of policies and agrees to adopt this second revision of the Prevention, Retention and Contingency (PRC) Plan in its entirety per state guidance, as presented by the Director of Portage County Job and Family Services, effective July 1, 2020; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

2. The Board of Commissioners agrees to transfer \$30,680.59 to Fund 0001, General Fund to Fund 1410, Public Assistance Fund./Resolution No. 20-0536
 - This is the monthly mandated share transfer from the General Fund to the Public Assistance Fund for the month of September 2020.

RESOLUTION NO. 20-0536 - RE: TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 1410, PUBLIC ASSISTANCE FUND

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

WHEREAS, it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$30,680.59 for the month of September 2020 as reviewed and recommended by the Department of Job & Family Services:

FROM:
FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009
Debit Expense Account
Object: 910000 – Transfer Out \$30,680.59

TO:
FUND 1410, PUBLIC ASSISTANCE FUND
ORGCODE - 14100512
Revenue Account
Object: 280000 – Transfer In
Project: NONE \$30,680.59

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

3. The Board of Commissioners approves the cash advance for \$250,000.00 from Fund 0001, General Fund to Fund 1415, Child Welfare Special Levy due to the delay in receiving the Funding Certainty Grant that will be issued on or after January 2021./Resolution No. 20-0537
- This issue was discussed last week and is a \$250,000 cash advance from the General Fund to Child Welfare Special Levy.
 - This amount will be paid back next year once they receive the Funding Certainty Grant.

**RESOLUTION NO. 20-0537 - RE: CASH ADVANCE FROM FUND 0001,
GENERAL FUND TO FUND 1415, CHILD
WELFARE SPECIAL LEVY**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners has agreed to provide a cash advance to the child welfare special levy fund; and

WHEREAS, it is necessary to do a cash advance from the General Fund; now therefore be it

RESOLVED, that the following cash advance be made in the amount of \$250,000.00 for as requested by Portage County Job and Family Services due to the delay in receiving the Funding Certainty Grant that will be issued on or after January 2021

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 920000- Cash Advance Out \$250,000.00

TO:

FUND 1415, CHILD WELFARE SPECIAL LEVY

ORGCODE - 14150512

Revenue Account

Object: 290000 - Cash Advance In

Project NONE \$250,000.00

; and be it further

RESOLVED, this cash advance shall be fully repaid to Fund 0001 by December 31, 2021; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the County Auditor is hereby requested to make said disbursement to the Portage County Job & Family Services, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

4. The Board of Commissioners agrees to transfer \$250,000.00 from Fund 0001, General Fund to Fund 1415, Child Welfare Special Levy to pay for residential placement costs

for youth involved in juvenile corrections who are remanded into the custody of Portage County Job & Family Services./Resolution No. 20-0538

- Commissioner Christian-Bennett noted this was delayed last week to talk with the Budget and Finance Direction, but it's not really an option for the Board.
- Commissioner Christian-Bennett asked if Job and Family Services is anticipating another shortage next year because the Board would need to budget for the expense.
- County Administrator Roberts explained Director Jeffries presented this item last week in 2 pieces – one for a \$250,000 transfer relative to the increased costs experienced due to the children directed to their care and the second piece is the \$250,000 that would be repaid (cash advance), which is part of the \$1.1 million in the Certainty Grant they are to receive in January 2021, coming out in four quarters.
- Commissioner Christian-Bennett noted the \$250,000 transfer is not a repayment and going forward, what should the Board be looking at? Administrator Roberts reported in response to the transfer, there will be ongoing discussions between Job and Family Services Director Jeffries and the incoming judge at the Portage County Juvenile Court, to see if there are other arrangements that can be made in terms of oversight for the children.
- Commissioner Christian-Bennett noted in case there are no other arrangements, the Board needs to take a look at any possible shortfalls.
- Administrator Roberts explained the dollar amount is difficult to project because it's unknown how many juveniles will come through the system.
- Ms. Brannon noted the projection for this year is \$1.5 million out of Job and Family Services funds to pay for the kids and their residential treatment. The Department will also receive the Funding Certainty Grant but doesn't know whether it will be on monthly installments or quarterly.
- Commissioner Christian-Bennett remarked that the Board may want to budget the expense and if they don't need it, it would be a bonus.

RESOLUTION NO. 20-0538

**- RE: TRANSFER FROM FUND 0001,
GENERAL FUND TO FUND 1415,
CHILD WELFARE SPECIAL LEVY**

It was moved by Vicki A. Kline. seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners has agreed to provide funds to the child welfare special levy fund; and

WHEREAS, it is necessary to do a transfer from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$250,000.00 to pay for residential placement costs for youth involved in juvenile corrections who are remanded into the custody of Portage County Job and Family Services.

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000- Transfer Out

\$250,000.00

TO:

FUND 1415, CHILD WELFARE SPECIAL LEVY

ORGCODE - 14150512

Revenue Account

Object: 280000 - Transfer In

Project NONE

\$250,000.00

; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the County Auditor is hereby requested to make said disbursement to the Portage County Job & Family Services, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

PUBLIC BIDS, CONTRACTS, PURCHASING & COUNTY FACILITIES

Present: JoAnn Townend

Resolutions:

1. The Board of Commissioners agrees to enter into amendment No. 10 between the Portage County Board of Commissioners and the Portage County Prosecuting Attorney for legal services for the Storm Water District./Resolution No. 20-0539
 - This resolution is for a continuation of the Prosecutor's legal services for the stormwater district from September 1, 2020-August 1, 2021.
 - This will be the 10th Amendment.

**RESOLUTION No. 20-0539 - RE: ENTER INTO AMENDMENT NO. 10
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS AND THE PORTAGE**

**COUNTY PROSECUTING ATTORNEY FOR
LEGAL SERVICES FOR THE STORM
WATER DISTRICT.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, that the Portage County Board of Commissioners have engaged the Portage County Prosecutor to perform certain consultation and regulation enforcement services required by Portage County's Ohio EPA National Pollution Discharge Elimination System (NPDES) Phase II Permit; and

WHEREAS, an agreement between the Portage County Board of Commissioners and the Portage County Prosecutor was entered into and known as Portage County Contract No. 20100362; and

WHEREAS, there have been nine (9) amendments to the Original Contract; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Portage County Board of Commissioners do hereby agree to enter into an amended agreement between the Board and the Portage County Prosecuting Attorney for a period of one (1) year commencing September 1, 2020 and ending August 31, 2021; and be it further

RESOLVED, that the total compensation under this Amendment No. 10 shall be Twenty Thousand Dollars (\$20,000.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

2. The Board of Commissioners agrees to enter into an amendment no. 4 between the Portage County Board of Commissioners on behalf of the Portage County Job & Family Services and Emerald Transportation to provide transportation services./Resolution No. 20-0540

- This is an additional amendment for transportation services for individuals between Job and Family Services and Emerald Transportation from May 1, 2020 to April 30, 2021.

**RESOLUTION NO. 20-0540 - RE: ENTER INTO AMENDMENT NO. 4
BETWEEN THE PORTAGE COUNTY
BOARD OF COMMISSIONERS ON BEHALF
OF PORTAGE COUNTY JOB & FAMILY
SERVICES ("PCJFS") AND EMERALD
TRANSPORTATION TO PROVIDE
TRANSPORTATION SERVICES.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, an Agreement between the parties was entered into and known as Portage County Contract No. 20180308 (the "Original Contract") on June 5, 2018 by Resolution No. 18-0343. Portage County Job & Family Services (PCJFS) is in need of shuttle/door-to-door Transportation Services of the following: Medicaid eligible consumers to and from medical appointments for ongoing treatment, including pregnancy related services; Temporary Assistance for Needy Families (TANF) eligible individuals to and from their place of employment and/or training site and/or child care provider; PCJFS Workforce Innovation and Opportunity Act (WIOA) Youth to and from their place of employment and/or training site; PCJFS WIOA Adult and Dislocated Workers to and from place of employment and/or training site; and, Loop services to Supportive Employment Program (SEP) to and from designated employer and/or training sites; and

WHEREAS, an Amendment No. 1 was entered into on November 8, 2018 through Resolution No. 18-0801 to revise Section 3, Schedule of Payment – dates and effectiveness rates; and

WHEREAS, an Amendment No. 2 was entered into on May 23, 2019 through Resolution No. 19-0358 to renew the agreement one (1) additional year from May 1, 2019 through April 30, 2020; and

WHEREAS, an Amendment No. 3 was entered into on June 11, 2020 through Resolution No. 20-0370 to increase the agreement by Eighteen Thousand Two Hundred Sixty-Three and 76/100 Dollars (\$18,263.76) for the contract period May 1, 2019 through May 30, 2020; and be it further

WHEREAS, the parties desire to amend the Original Contract to continue such services, now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 4 between the Board of Commissioners on behalf of Portage County Job & Family Services ("PCJFS") and Emerald Transportation to renew the agreement one (1) additional year from May 1, 2020 through April 30, 2021; and be it further

RESOLVED, that total amount of this agreement is not to exceed One-Hundred Eighty Thousand and 00/100 dollars (\$180,000.00) for the contract period May 1, 2020 through April 30, 2021; and be it further

RESOLVED, that funding for this agreement will come Job & Family Services fund 1410 and 1413; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

3. The Board of Commissioners agrees to enter into a subgrant agreement between the Portage County Board of Commissioners on behalf of the Portage County Job & Family Services and Northeast Ohio Consortium Council of Governments of OhioMeansJobs Center Operator and Adult and Dislocated Worker Services./Resolution No. 20-0541
- This is a subgrant agreement with NOC COG for the OhioMeansJobs Center for Job and Family Services for individuals looking for employment with a time period of July 1, 2020-June 30, 2021.

RESOLUTION NO. 20-0541 - RE: ENTER INTO A SUBGRANT AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES, AND THE NORTHEAST OHIO CONSORTIUM COUNCIL OF GOVERNMENTS FOR OHIOMEANSJOBS CENTER OPERATOR AND ADULT AND DISLOCATED WORKER SERVICES.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Title I of the Workforce Innovation and Opportunity act of 2014 (WIOA) requires that WIOA Area 19, which consists of Geauga, Ashtabula and Portage Counties, must provide for the existence of one or more OhioMeansJobs centers, and provide Adult and Dislocated Worker Career and Training services; and

WHEREAS, the Northeast Ohio Consortium Council of Governments (NOC COG) has been designated as the Fiscal and Administrative Agent for Title I WIOA funds and other workforce development activity funding sources pursuant to a Governing Agreement entered into by Geauga, Ashtabula and Portage Counties; and

WHEREAS, on June 24, 2020, the NOC COG and the Area 19 WDB respectively voted to give the GRANTOR the authority to enter into a Subgrant Agreement with SUBGRANTEE for the provision of the Comprehensive OhioMeansJobs center, and the provision of Adult and Dislocated Worker career and Programing Services, pursuant to the terms and conditions set forth herein, for a term commencing July 1, 2020, and ending June 30, 2021; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby enter into a Subgrant Agreement with the Northeast Ohio Consortium Council of Governments on behalf of the Portage County Department of Job & Family Services for the period July 1, 2020 through June 30, 2021;

RESOLVED, that compensation for WIOA staffing services shall not exceed Two Hundred Sixty Thousand Seven Hundred one and 50/100 dollars (\$260,701.50); and be it further

RESOLVED, that compensation for Adult and Dislocated Worker programming services shall not exceed Three Hundred Forty-five Thousand and 00/100 dollars (\$345,000.00); and be it further

RESOLVED, that compensation for operation of the OhioMeansJobs Center shall not exceed One hundred Sixteen Thousand Two Hundred thirty-eight 67/100 dollars (\$116,238.67); and be it further

RESOLVED, that total compensation under this Subgrant Agreement for the period July 1, 2020 through June 30, 2021 shall not exceed Seven hundred Twenty-one Thousand nine hundred forty and 17/100 dollars (\$721,940.17); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

4. The Board of Commissioners agrees to enter into an agreement for a Pilot Program for Reach Services (Recovery, Empowerment, and Action Creating Hope – Reach) between

the Board of Commissioners on behalf of the Portage County Job & Family Services and Family & Community Services, Inc./Resolution No. 20-0542

- This is a new program with Job and Family Services utilizing Family and Community Services to keep families together through a pilot program for REACH with a time period of July 1, 2020 to June 30, 2021.

RESOLUTION NO. 20-0542 - RE: ENTER INTO AN AGREEMENT FOR A PILOT PROGRAM FOR REACH SERVICES (RECOVERY, EMPOWERMENT, AND ACTION CREATING HOPE - REACH) BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Portage County Job & Family Services is in need of Services to keep families together by promoting safe, stable family environments for children and adults through an individualized service approach through comprehensive diagnostic assessments, individualized treatment plans, prescribed behavioral health services, and an added layer of support to the supervised visitation process; and

WHEREAS, the Agreement will consolidate three previous individual agreements encompassing these services titled Intensive Intervention, Parenting Toward Solutions, and Safer Solutions for Men/Peaceful Solutions for Women; and

WHEREAS, Family & Community Services, Inc. is willing and able to provide these services utilizing the "REACH" program; and

WHEREAS, the Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Family & Community Services, Inc.; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Ravenna, OH 44266, for the period July 1, 2020 through June 30, 2021, with the option to renew the agreement one (1) additional year; and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Thirty-three thousand five hundred and 00/100 dollars (\$33,500.00); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1415; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

5. The Board of Commissioners agrees to enter into a real estate sale and purchase agreement between the Portage County Board of Commissioners, the Portage County Board of Developmental Disabilities and Portage Industries, Inc. for the property located at 7008 State Route 88, Ravenna, Ohio./Resolution No. 20-0543

- This resolution is to enter into an agreement for 7008 SR 88 property with Portage County Board of Developmental Disabilities and Portage Industries, who was the successful bidder for the purchase of the building.

RESOLUTION No. 20-0543 - RE: ENTER INTO A REAL ESTATE SALE AND PURCHASE AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS, THE PORTAGE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES AND PORTAGE INDUSTRIES, INC. FOR THE PROPERTY LOCATED AT 7008 ST. RT. 88, RAVENNA OHIO.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted.

WHEREAS, the Portage County Board of Developmental Disabilities (BODD) previously adopted resolution 20-07-01SM, requesting to sell the real property and contents located at 7008 St. Rt. 88, Ravenna OH and related deed restriction(s); and

WHEREAS, the Portage County Board of Commissioners (BOC) previously adopted resolution 20-0316 declaring the real property with the permanent parcel numbers 31-212-00-00-020-002 and 31-212-00-00-020-004 (known as 7008 St. Rt. 88) consisting of approximately 7 acres and 3.58 acres respectively and

unused/excess property not need for a public purpose and setting a public auction for the real property and its contents; and

WHEREAS, the bid of Portage Industries, Inc. in the amount of Five hundred thousand and 00/100 dollars (\$500,000.00) was the only bid received with the sellers reserving an easement right an also with the sellers to include in the conveyance a deed restriction which will be in effect for the next ten (10) years; and

WHEREAS, the deed for the 3.58 acre parcel of land that was recorded in 1983 in Volume 1010, Page 0413 in the records of the Portage County Recorder's Office reveals the "Grantees" of that parcel as being: The Portage County Board of Commissioners and the Board of Mental Retardation and Developmental Disabilities of Portage County; and

WHEREAS, the deed for the 7-acre parcel of land that was recorded in 1979 in Volume 0964, Page 0590 in the records of the Portage County Recorder's Office reveals the "Grantee" of that parcel as being: The Portage County Commissioners; now therefore be it

RESOLVED, that the Portage County Board of Commissioners and the Board of Developmental Disabilities agrees to enter into a real estate sale and purchase agreement with Portage Industries, Inc. for the property located at 7008 St. Rt. 88, Ravenna, Ohio for the purchase price of Five hundred thousand and 00/100 dollars (\$500,000.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

6. The Board of Commissioners agrees to execute and deliver two quit claim deeds to transfer land owned by Portage County Commissioners to Portage Industries, Inc./20-0544

- This resolution provides the ability to execute and deliver two quit claim deeds from the Prosecutor's office for the property at 7008 SR 88 to complete the process.

RESOLUTION NO. 20-0544 - RE: EXECUTE AND DELIVER TWO QUIT CLAIM DEEDS TO TRANSFER LAND OWNED BY PORTAGE COUNTY COMMISSIONERS TO PORTAGE INDUSTRIES, INC.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

- WHEREAS** the Board of Portage County Commissioners is the legislative body of Portage County and has the authority to sell real estate owned by Portage County pursuant to Ohio Revised Code 307 et seq.; and
- WHEREAS,** the Board of Portage County Commissioners has executed a Purchase & Sale Agreement [P&SA] with Portage Industries, Inc. an Ohio non-profit corporation authorizing the sale of County- owned real property, described below; and
- WHEREAS,** it is the intention of the Board of Portage County Commissioners to provide a quit claim deed for each parcel of the real estate described below, and owned by Portage County in accordance with requirements established by the Ohio Revised Code and the P&SA to Portage Industries, Inc.; and
- WHEREAS,** the Board of Portage County Commissioners has the authority, to make, execute and deliver a quit claim deed for each parcel in furtherance of the sale of real estate pursuant to Ohio Revised Code 307 et seq., and the P&SA; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners hereby executes and delivers the quit claim deeds and transfers the following County-owned property under the jurisdiction of the Board of Commissioners to Portage Industries, Inc.:

**Two parcels situated in Ravenna City known as 7008 St. Rt. 88
31-212-00-00-020-002 consisting of approximately 7 acres
31-212-00-00-020-004 consisting of approximately 3.58 acres**

;and be it further

- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

DEPARTMENT OF BUDGET & FINANCE

Present: Todd Bragg

Director Bragg hasn't received the Journal Entries yet, but he doesn't expect anything to cause a problem as they've been discussed with the County Auditor's Office throughout the week.

All 6 resolutions don't contain anything out of the ordinary, except the \$797,000 on the General Fund budget resolution and that's to increase a transfer line to accommodate the move to Job and Family Services and Solid Waste. Otherwise, the bill run looks fine.

The General Fund resolution is mostly routine adjustments for retirements, vehicle maintenance and leases, and the Non General Fund has the normal clean up for the various departments that operate those funds.

Resolutions:

**RESOLUTION NO. 20-0545 - RE: BILLS APPROVED AND CERTIFIED TO THE
PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on September 3, 2020 in the total payment amount of **\$1,069,270.32 , including late fees finance charges, interest & penalties amounting to \$21.51 for Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 20-0546 - RE: WIRE TRANSFER APPROVED AND
CERTIFIED TO THE PORTAGE COUNTY
AUDITOR FOR PAYMENT.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on September 3, 2020 in the total payment amount as follows:

1. \$8,677.55 to Wage Works – Contributions
2. \$158,278.41 to Medical Mutual – Claims
3. \$68,251.15 to Medical Mutual – Admin; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, September 4, 2020	\$ 8,677.55
Wire Transfer on Friday, September 4, 2020	\$158,278.41
Wire Transfer on Friday, September 4, 2020	\$ 68,251.15

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 20-0547 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another

department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

09/03/20	135	\$3,341.64
09/03/20	136	846.39
09/03/20	138	532.67
09/03/20	140	40,119.99
09/03/20	141	773.53
09/03/20	142	1,666.63
09/03/20	145	197.20
09/03/20	146	1,305.60
09/03/20	147	10,495.00
Total		\$59,278.65

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 20-0548 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the

credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS,

the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS,

a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED,

that the expenditures listed are properly certified by the County Auditor in the amount of **\$52,360.83** dated **September 3, 2020** shall be paid; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea;

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

5. The Board of Commissioners agrees to amend the General Fund 2020 Annual Appropriation Resolution No. 19-0947, adopted December 19, 2019./20-0549

RESOLUTION NO. 20-0549

**RE: AMENDMENT TO THE GENERAL FUND 2020 ANNUAL APPROPRIATION RESOLUTION
NO. 19-0947 ADOPTED DECEMBER 19, 2019**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2020 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

		<u>Increase</u>	<u>Decrease</u>
Fund: 0001	General Fund		
010	Commissioners Other		
00109	Commissioner Other Misc Expens	797,000	-
	MEMO TOTAL	\$ 797,000	\$ -

Note: Non GF departments

016	Building Maintenance		
00163	Building Maint Salary& Fringes	1,374	-
00164	Building Maint Contract Svcs	210	-
	MEMO TOTAL	\$ 1,584	\$ -

Note: Retirement/vac Vehicle Maint

020	Building Regulation Inspection		
00204	Building Dept Contract Svcs	8,000	-
	MEMO TOTAL	\$ 8,000	\$ -

Note: Leases

100	Auditor		
01004	Auditor Contract Svcs	1,166	-
	MEMO TOTAL	\$ 1,166	\$ -

Note: Vehicle Maint

		<u>Increase</u>	<u>Decrease</u>
300 Prosecutor			
03003	Prosecutor Salary & Fringes	12,368	-
03004	Prosecutor Contract Services	13,898	-
	MEMO TOTAL	\$ 26,266	\$ -
<hr/>			
Note: Leases	Retirement/vac	Vehicle Maint	
<hr/>			
500 Clerk of Courts			
05003	Clerk of Courts Salary & Fring	4,241	-
	MEMO TOTAL	\$ 4,241	\$ -
<hr/>			
Note: Retirement/vac			
<hr/>			
520 Municipal Court			
05203	Municipal Court Salary&Fringes	1,318	-
	MEMO TOTAL	\$ 1,318	\$ -
<hr/>			
Note: Retirement/vac			
<hr/>			
530 Common Pleas Court			
05303	Common Pleas Salary & Fringes	5,144	-
	MEMO TOTAL	\$ 5,144	\$ -
<hr/>			
Note: Retirement/vac			
<hr/>			
570 Juvenile Court			
05703	Juvenile Court Salary& Fringes	21,282	-
	MEMO TOTAL	\$ 21,282	\$ -
<hr/>			
Note: Retirement/vac			
<hr/>			
580 Juvenile Probation			
05803	Juvenile Prob Salary & Fringes	4,477	-
	MEMO TOTAL	\$ 4,477	\$ -
<hr/>			
Note: Retirement/vac			
<hr/>			

		<i>Increase</i>	<i>Decrease</i>
<hr/>			
590 Adult Probation			
05903	Adult Probation Salary&Fringes	43,016	-
05904	Adult Probation Contract Svcs	14,200	-
	MEMO TOTAL	\$ 57,216	\$ -
<hr/>			
Note: Leases	Retirement/vac	Vehicle Maint	
<hr/>			
700 Sheriff's Department			
07003	Sheriff Salary & Fringes	16,087	-
07004	Sheriff Contract Services	136,000	-
	MEMO TOTAL	\$ 152,087	\$ -
<hr/>			
Note: Retirement/vac	Leases	Vehicle Maint	
<hr/>			
800 Engineer's Department			
08303	Tax Map Salaries & Fringes	10,847	-
	MEMO TOTAL	\$ 10,847	\$ -
<hr/>			
Note: Retirement/vac			
<hr/>			
903 Veterans Services Commission			
09033	Veterans Serv Salary & Fringes	25,000	-
	MEMO TOTAL	\$ 25,000	\$ -
<hr/>			
Note: Health Ben			
<hr/>			
920 Public Defender Commission			
09203	Public Defender Salary&Fringes	12,514	-
	MEMO TOTAL	\$ 12,514	\$ -
<hr/>			
Note: Retirement/vac			
<hr/>			
TOTAL MEMO BALANCE ALL AMENDMENTS		\$ 1,128,142	\$ -
<hr/>			

*Increase**Decrease*

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

6. The Board of Commissioners agrees to amend the Non General Fund 2020 Annual Appropriation Resolution No. 19-0948, adopted December 19, 2019./20-0550

RESOLUTION NO. 20-0550

**RE: AMENDMENT TO THE NON GENERAL FUND 2020 ANNUAL APPROPRIATION RESOLUTION
NO. 19-0948 ADOPTED DECEMBER 19, 2019**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2020 Annual Appropriation, from the unappropriated, certified fund balance in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

		<i>Increase</i>	<i>Decrease</i>
Fund: 1004	DTAC - Treasurer		
200	Treasurer		
10044	DTAC Treasurer CS	40,000	-
	MEMO TOTAL	\$ 40,000	\$ -

Note:

Fund: 1102	Marine Patrol Grant		
700	Sheriff's Department		
11023	Marine Patrol Salary & Fringes	2,052	-
	MEMO TOTAL	\$ 2,052	\$ -

Note: Addtl approp per grant

Fund: 1149	Felony Delinque Care & Custody		
570	Juvenile Court		
11494	Juv Feny Delnq Care CS	-	5,000
	MEMO TOTAL	\$ -	\$ 5,000

Note: reduce appro.

Fund: 1340	PCBDD General Administration		
905	Developmental Disabilities Bd		
13404	PCBDD General Admin CS	-	100,000
13405	PCBDD General Admin MS	100,000	-
	MEMO TOTAL	\$ 100,000	\$ 100,000

Note:

		<i>Increase</i>	<i>Decrease</i>
Fund: 1413	JFS WIA Allocation		
051	Job And Family Services		
14139	JFS WIA Allocation ME	69,755	-
	MEMO TOTAL	<u>\$ 69,755</u>	<u>\$ -</u>

Note: PROJECTED NEED

		<i>Increase</i>	<i>Decrease</i>
Fund: 6200	Electronic Fingerprinting		
700	Sheriff's Department		
62004	Electronic Fingerprinting CS	11,217	-
	MEMO TOTAL	<u>\$ 11,217</u>	<u>\$ -</u>

Note: For addtl fingerprint

TOTAL MEMO BALANCE FOR ALL FUNDS	<u>\$ 223,024</u>	<u>\$ 105,000</u>
----------------------------------	-------------------	-------------------

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

JOURNAL ENTRY: The Board of Commissioners signed the September 3, 2020 correspondence to Portage County Auditor Janet Esposito for Final Certification of Delinquent Accounts for the sewer and water service billings through August 25, 2020 in accordance with Ohio Revised Code Section 6117.02, as presented by the Department of Budget & Financial Management.

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;

Motion Carries

NEIGHBORHOOD DEVELOPMENT SERVICES

Present: Jim Shank and Jen Davis

Discussion:

1. Parcel release - Windgrove

Ms. Davis indicated Neighborhood Development Services, Inc. (NDS) is currently developing *Windgrove*, a senior housing project on Maple Grove Rd in Windham. The project is 1.93 acres they are requesting be released from the daycare project to provide 30 affordable 1-Bedroom apartment homes for the senior population in Portage County. The total cost of the project is approximately \$8,000,000 and is funded by HUD 202 Capital Advance and affordable housing tax credits.

In 2010, Neighborhood Development Services obtained an \$80,000 loan from Portage County to assist in the development of a Daycare Center. Approximately 2 acres on the southern portion of the Daycare property is unused and is not needed by the daycare. This parcel, however, is critical to the development of Windgrove.

Ms. Davis requests Board approval to release the unused parcel in order to facilitate the \$8,000,000 Windgrove project. The security for the Day Care loan will be maintained on the Day Care.

Commissioner Christian-Bennett asked if they need a partial release of the property and Ms. David indicated they need a partial release of the land, but not a funding release because the Board holds the mortgage on the daycare. Commissioner Christian-Bennett pointed out the collateral is more than enough to cover the balance of the loan. Mr. Shank indicated the land has minimal value other than it's critical for developing the senior housing project.

Commissioner Clyde asked how far along is the project and Mr. Shank indicated they are looking at the first of the year to get started.

At the end of June, Mr. Young received a phone call from the Chief of Police for Hiram Police Department, explaining that the City Aurora Police Department (who provides the dispatching services for them) is ending their services. This includes service to the following agencies:

Village of Hiram Fire Department

Village of Hiram Police Department

Community EMS (Service to Village of Garrettsville, Freedom Township and Nelson Township)

Garrettsville-Nelson-Freedom Joint Fire District

Director Shackelford received several phone calls from other agencies that are also serviced by the City, with the same interest that the County would take them on, as well.

Over the last couple of months, the department has done a lot of research as far as pricing and whether current staffing at the Sheriff's Office would be able to handle the increased workload.

The Sheriff's Office would like to take on this project because the Department already answers the 9-1-1 calls for agencies that are interested and then the calls are transferred out, so the Dispatchers are already receiving the information before the calls are transferred. If the Sheriff's Office accepts these communities, there's the incentive to get paid for answering the calls, it's more efficient and reduces the liability.

Commissioner Christian-Bennett asked what other communities the Sheriff's Office services and Mr. Young responded they handle calls for the Sheriff's Office and NEOMED's Police Department. Commissioner Christian-Bennett asked if the County charges NEOMED for the service and Mr. Young stated they do and Sheriff Doak added the cost and radio use are both minimal.

Commissioner Christian-Bennett asked if the Sheriff's Office has looked at the fee structure of the City of Ravenna as they dispatch for a lot of other communities and Sheriff Doak responded that some of the agencies have reached out to the City of Ravenna and they are not willing to take on any additional agencies due to the workload. Mr. Young has noticed agencies seem to pull a number out of the air and the City of Ravenna couldn't provide a formula on how they came up with their per call cost for the Fire Department. Sheriff Doak noted they are working on a spreadsheet they will be submitting to the Board on how they plan to charge agencies for the service.

Commissioner Christian-Bennett mentioned the Sheriff's Office can utilize Maximum for the cost allocation and Sheriff Doak will investigate further with Director Townend.

Commissioner Christian-Bennett asked if this process statutorily refers back to the Sheriff's Department and Sheriff Doak will have to check with the Prosecutor's Office for additional information.

Sheriff Doak mentioned another point that should be considered is some type of consolidation throughout the County for 9-1-1 Dispatching services.

Commissioner Clyde noted this has been a very difficult issue over the years and Sheriff Doak has tried hard to make the service as effective for the residents as possible. This change would be better for everyone for quicker and safer services under some type of consolidation.

Sheriff Doak noted in the future, they will need contractual agreements with other agencies as he doesn't have that ability.

Sheriff Doak has not met with Chief Wallace from Ravenna Police Department and is unsure where they stand with this issue.

Sheriff Doak was very clear that he didn't want this issue to be perceived as a power play by the Sheriff to take ownership of this project, a Board should be established including representation from all the stakeholders, and the consolidation is needed for the safety of the citizens.

Commissioner Kline remarked this has been a long time coming and it will be a good thing to have all stakeholders in the same room and get an agreement that is in the best interest of all.

Director Shackelford is looking today for general concurrence that this is the most appropriate way to move forward and next week, they will start outreaching to the communities. This effort will come with a cost and it's up to each agency to decide, but the costs they are going to provide will be fair and equitable based on what it costs to run the Dispatch center on the Sheriff's budget.

Commissioner Christian-Bennett asked if they've received any information from the City of Aurora as to what they were charging and Director Shackelford has reached out to multiple Counties and multiple PSAPS within the County and cannot find any rhyme or reason to why they were charging per call and the baseline was anywhere from \$10.00/call up to \$48.00/call. The formula the County is working on is based on per capita and it should be a fair and equitable solution. This is a big change for the County to take on Fire and EMS services and once it starts, it will probably accelerate and we need to be prepared.

JOURNAL ENTRY: The Board of Commissioners authorize the Portage County Office of Homeland Security and Emergency Management submit a pre-application for the FY 2020 Building Resilient Infrastructure and Communities (BRIC) grant; not to exceed \$35,000.00 for the purpose of integrating the 2021 Portage County All-Hazards Mitigation Plan into supporting countywide plans.

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;

Motion Carries

- This Journal Entry is to authorize a pre-application to move forward to Ohio EMA for the purpose of integrating the mitigation plan into other County-wide plans.
- Once verified, Director Shackelford will start the formal plan.

- This is Dependent on other stakeholders in the County and it is progressive and a big change.
- There are many mitigation projects from Mantua Township, City of Aurora, City of Ravenna, and Ravenna Township.

MISCELLANEOUS ITEMS

The Board of Commissioners approves the August 27, 2020 regular meeting minutes.

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Commissioner Clyde, Yea;

Motion Carries

Commissioners

Commissioner Christian-Bennett asked that a new Portage County flag be placed outside of the Portage County Administration Building and the Water Resources Department lab in Rootstown and the Clerk will contact the Maintenance Department.

JOURNAL ENTRY: The Board of Commissioners received the August 25, 2020 Amended Certificate of Estimated Resources for the year beginning January 1, 2020 as submitted by the Portage County Budget Commission.

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Commissioner Clyde, Yea;

Motion Carries

JOURNAL ENTRY: In accordance with ORC 311.20, the Board of Commissioners acknowledged the receipt of the Portage County Sheriff's Monthly Jail Reports for expenditures and food costs for prisoners for August 2020.

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Commissioner Clyde, Yea;

Motion Carries

JOURNAL ENTRY: The Board of Commissioner acknowledged the receipt of the Portage County Prosecutor's Annual Report to the Fire Marshall's Office report period 08/29/2019 through 08/26/2020, in accordance with ORC Section 309.16.

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

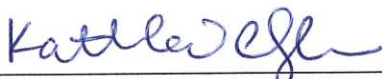
All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;

Commissioner Clyde, Yea;

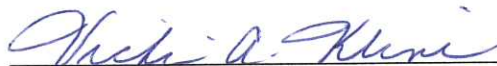
Motion Carries

Motion: by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the Board adjourn the Meeting of **September 3, 2020 at 10:06 AM.**
Roll call vote: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;
Motion Carries.

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of September 3, 2020.



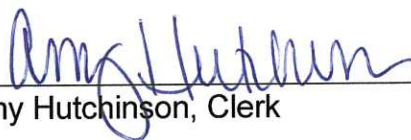
Kathleen Clyde, President



Vicki A. Kline, Vice President



Sabrina Christian-Bennett, Board Member



Amy Hutchinson, Clerk