



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, August 13, 2020

9:08 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present via Zoom video conference.

Attendee Name	Title	Status
Kathleen Clyde	President	Present
Vicki A. Kline	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also attending throughout the day County Administrator Gene Roberts.

Recessed to Solid Waste Management District: 9:08 AM

Reconvened: 9:11 AM

HUMAN RESOURCES

Present: Janet Kovick

Discussion:

1. COVID-19 Return to Work Policy

The CDC updated their criteria as to when individuals can end isolation after contracting the virus, so Director Kovick updated the Commissioners' policy to reflect the changes.

It's possible that an individual that was infected with the virus can end isolation sooner than someone that may be exposed and for those who could possibly be exposed, they recommend the 14 day quarantine.

Resolutions:

1. Approving Revisions to the Return to Work Policy for Employees Affected with COVID-19./Resolution No. 20-0500

RESOLUTION NO. 20-0500

**RE: APPROVING REVISIONS TO THE RETURN
TO WORK POLICY FOR EMPLOYEES
AFFECTED WITH COVID-19.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners adopted Resolution 20-0338 approving the Return to Work Policy for Employees Affected with COVID-19 on May 28, 2020; and

WHEREAS, the Centers for Disease Control and Prevention (CDC) revised the guidelines for people with confirmed or suspected COVID-19; consequently, the Return to Work Policy has been updated with the revisions; now therefore be it

RESOLVED, the Portage County Board of County Commissioners approves the revised Return to Work Policy for Employees Affected with COVID-19 effective this date until further notice; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of the Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call vote as follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;



Department of Human Resources

Board of Commissioners

Kathleen Clyde, President
Vicki A. Kline, Vice President
Sabrina Christian-Bennett, Board Member

**RETURN TO WORK POLICY FOR EMPLOYEES
AFFECTED WITH COVID-19**

Revised: August 10, 2020
Resolution: 20-0500

To help minimize the spread of COVID-19 throughout our workplace and community, the Centers for Disease Control and Prevention (CDC) recommends the following practices when returning to work. The return to work procedures are for employees returning to work after confirmed COVID-19 (for themselves or a household member) or were suspected of having COVID-19 (e.g., developed symptoms but were not tested for COVID-19).

Portage County will follow CDC's guidance on when an employee can safely return to work after being infected with COVID-19. The guidance below is based on CDC's guidance as of July 20, 2020. Employees can view CDC's current guidance: <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>.

Employees can view the current list of possible symptoms on the CDC website:
<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>.

Situation	When Employee Can Return to Work
Employee TESTS POSITIVE for COVID-19 AND experiencing symptoms (fever, cough, shortness of breath)	<ol style="list-style-type: none">At least 24 hours have passed since employee had a fever without taking medication to reduce fever during this time; <u>AND</u>Improvement in symptoms; <u>AND</u>At least 10 days have passed since symptoms began. <i>(People who are severely immunocompromised should consult with a healthcare provider to determine if a longer timeframe may be recommended.)</i>
Employee suspected of having COVID-19, experiencing symptoms (fever, cough, shortness of breath) but was NOT tested	<ol style="list-style-type: none">At least 24 hours have passed since employee had a fever without taking medication to reduce fever during this time; <u>AND</u>Improvement in symptoms; <u>AND</u>At least 10 days have passed since symptoms began. <i>(People who are severely immunocompromised should consult with a healthcare provider to determine if a longer timeframe may be recommended.)</i>
Employee TESTS POSITIVE for COVID-19 but DOES NOT have ANY symptoms	<ol style="list-style-type: none">At least 10 days have passed since the date of the positive COVID-19 test <i>(People who are severely immunocompromised should consult with a healthcare provider to determine if a longer timeframe may be recommended);</i> <u>AND</u>Employee has not experienced COVID-19 symptoms during this time period.

Situation (Continued)	When Employee Can Return to Work (Continued)
<p>Employee has been in close contact with someone who has COVID-19.</p> <p>What counts as close contact?</p> <ul style="list-style-type: none"> • Employee was within 6 feet of someone who has COVID-19 for at least 15 minutes. • Employee provided care at home to someone who is sick with COVID-19. • Employee had direct physical contact with the person (hugged or kissed them). • Employee shared eating or drinking utensils. • The "close contact" person sneezed, coughed, or somehow got respiratory droplets on the employee. 	<p>After completing 14-day quarantine; AND</p> <ul style="list-style-type: none"> a. Return to work ONLY if employee has not experienced any symptoms and is not presently experiencing any symptoms. b. If employee developed COVID-19 symptoms during the 14-day quarantine, apply the applicable criteria described in the first or second situation above.

As a reminder, employees are required to follow Governor DeWine's mandatory safety requirements in the workplace:

- Ensure minimum 6 feet between people;
- Limit travel as much as possible;
- Perform daily symptom assessment (see supervisor for form);
- Stay home if symptomatic;
- Wash and sanitize hands regularly;
- All employees must wear facial coverings, except for the reasons documented by the Ohio Department of Health.

The requirements of the Return to Work Policy are being implemented to protect the health and safety of all Portage County employees and the general public. Failure to notify your supervisor of a health situation may result in discipline.

All non-COVID-19 illness or injury shall be handled in the standard manner for sick leave usage and follow the existing sick leave policy in the Portage County Board of Commissioners' Personnel Policy Manual as may be modified by Collective Bargaining Agreements.

The policy is subject to change as circumstances develop and will remain in effect until further notice.



PUBLIC BIDS, CONTRACTS, PURCHASING & COUNTY FACILITIES

Present: JoAnn Townend

Resolutions:

1. Enter into an agreement for Title XX Home Based Chore Services between the Board of Commissioners, on behalf of Portage County Job and Family Services and Vantage Aging./Resolution No. 20-0491
 - Proposals were accepted for Title XX services and Internal Services Director Townend would like to accept Vantage Aging for home based chore services for Job and Family Services.
 - The agreement starts October 1, 2020-September 30, 2021 and there is an option to renew for 2 additional years at a cost of \$7500 per year.

RESOLUTION NO. 20-0491 - RE: ENTER INTO AN AGREEMENT FOR TITLE XX HOME-BASED CHORE SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND VANTAGE AGING.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Portage County Job & Family Services is in need of Home-Based Chore Services for adults (age 60 and over) who are residents of Portage County by providing assistance with heavy-duty household cleaning services that resolve unsafe or unsanitary conditions resulting in housing and health crises associated with these living conditions; and

WHEREAS, Requests for Proposals were sent to thirteen (13) potential service providers; and

WHEREAS, One (1) proposal was received, opened and tabulated for Title XX Home-Based Chore Services on June 17, 2020; and

WHEREAS, Vantage Aging is willing and able to provide these services; and

WHEREAS, The Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Vantage Aging; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Vantage Aging with its principal place of business located at 2279 Romig Road, Akron, Ohio 44320, for the period October 1, 2020 through September 30, 2021, with the option to renew two (2) additional years; and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Seven thousand five hundred and 00/100 dollars (\$7,500.00); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1410; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

2. Accept and award the bid for purchasing UV Disinfection units for Portage County./Resolution No. 20-0492

- Proposals were accepted for 2 single and 6 double UV Disinfection units for Portage County.
- Total cost \$530,684.80.
- They should be delivered within a couple of weeks.

RESOLUTION NO. 20-0492 - RE: ACCEPT AND AWARD THE BID FOR PURCHASING UV DISINFECTION UNITS FOR PORTAGE COUNTY.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, five (5) suppliers requested bid specifications for UV disinfection units; and

WHEREAS, two (2) bids for supplying UV Disinfection units were received, tabulated and recorded on August 5, 2020; and

WHEREAS, it is the recommendation of the Portage County Director of Internal Services that the Portage County Board of Commissioners accept the following bid as the best and only bid received meeting all required bid specifications:

Skytron LLC
5085 Corporate Exchange Blvd., SE
Grand Rapids MI 49512

2	Single Units delivered	\$38,323.10 each
6	Double Units delivered	\$75,673.10 each

;now therefore be it

RESOLVED, that the Board of County Commissioners does hereby award the bid for supplying UV Disinfection units meeting all specifications as required for a total cost of \$530,684.80; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

3. Enter into a subgrant agreement for Title XX Senior Recreation Services between the Board of Commissioners, on behalf of Portage County Job and Family Services and Family & Community Services, Inc./Resolution No. 20-0493
 - Proposals were accepted for Title XX senior recreation services and Director Townend would like to accept the bid with Family & Community Services.
 - The agreement starts October 1, 2020—September 30, 2021 and there is an option to renew for 2 additional years at a cost of \$70,000/year.

RESOLUTION NO. 20-0493 - RE: ENTER INTO A SUBGRANT AGREEMENT FOR TITLE XX SENIOR RECREATION SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Portage County Job & Family Services is in need of Senior Recreation Services designed to provide or assist individuals to take advantage of individual or group activities directed towards promoting physical, cultural, and/or social development of senior citizens (age 60 and over) who are residents of Portage County; and

WHEREAS, Requests for Proposals were sent to thirteen (13) potential service providers; and

- WHEREAS,** One (1) proposal was received, opened and tabulated for Title XX Senior Recreation Services on June 17, 2020; and
- WHEREAS,** Family & Community Services, Inc. is willing and able to provide these services; and
- WHEREAS,** The Subgrant Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Family & Community Services, Inc.; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into a Subgrant Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Ravenna, OH 44266, for the period October 1, 2020 through September 30, 2021, with the option to renew two (2) additional years; and be it further
- RESOLVED,** that the total amount of this Subgrant Agreement is not to exceed Seventy thousand and 00/100 dollars (\$70,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

DEPARTMENT OF BUDGET & FINANCE

Present: Todd Bragg

Director Bragg indicated there's nothing unusual on the bill run, but there's a large Journal Entry for property taxes. The Then & Nows are up slightly but should be nothing of concern.

There is a revision for today's General Fund resolution of \$500.00 for the County Auditor's Office.

Commissioner Clyde asked for an explanation of the property tax Journal Entry and Director Bragg explained it's money coming to the County and it was higher than it has been, but that

was expected due to the reevaluation year. There wasn't a significant change in delinquency, but more delinquencies are expected in February as a result of the recession.

Resolutions:

RESOLUTION NO. 20-0494 - RE: BILLS APPROVED AND ACH CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on August 13, 2020 in the total payment amount of **\$493,897.87** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the ACH payment is approved as certified to the County Auditor for payment on or after Friday, August 14, 2020, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on August 13, 2020 in the total payment amount of **\$20.00 to Neil Group** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 20-0495 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on August 13, 2020 in the total payment amount as follows:

1. \$235,541.59 to Medical Mutual - Claims

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, August 14, 2020 \$235,541.59

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 20-0496 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

08/13/20	295	\$230.00
08/13/20	296	34.00
08/13/20	297	82.00
08/13/20	298	846.39
08/13/20	338	68.00
08/13/20	449	5,231,342.12
08/13/20	457	1,007,698.42
Total		\$6,240,300.93

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 20-0497 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

- WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed are properly certified by the County Auditor in the amount of **\$177,033.20** dated **August 13, 2020** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea;

1. The Board of Commissioners agrees to approve the Amendment to the General Fund 2020 Annual Appropriation Resolution No. 19-0947 adopted December 19, 2019/20-0498
 - This request is moving \$2,000 for Microfilm.

RESOLUTION NO. 20-0498

RE: AMENDMENT TO THE GENERAL FUND 2020 ANNUAL APPROPRIATION RESOLUTION
NO. 19-0947 ADOPTED DECEMBER 19, 2019

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2020 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

	<u>Increase</u>	<u>Decrease</u>
Fund: 0001 General Fund		
017 Microfilm		
00174 Microfilm Contract Services	2,000	-
00175 Microfilm Materials & Supplies		2,000
MEMO TOTAL	<u>\$ 2,000</u>	<u>\$ 2,000</u>

Note: Trans to cont svcs

100 Auditor's office

01005 Auditor Materials & Supplies \$500

01007 Auditor Misc. \$500

TOTAL MEMO BALANCE ALL AMENDMENTS	\$2,500	\$2,500
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IncreaseDecrease

; and be it further

- RESOLVED,** that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

2. The Board of Commissioners agrees to amend the Non General Fund 2020 Annual Appropriation Resolution No. 19-0948, adopted December 19, 2019./Resolution No. 20-0499

- This resolution includes CARES funding for Board of Elections.
- The Mental Health Board wanted \$1.3 million budgeted for several contracts.
- Job and Family Services have several adjustments to keep up with their contracts.
- Water Resources has several significant changes but they are all normal for the year.

Commissioner Clyde asked if the Board of Elections is okay to move forward with the amendments and Director Bragg responded they will need to get their purchase orders in, so they are still 2 weeks out before they can process payments. Commissioner Clyde asked Director Bragg to reach out to the Board of Elections to assist so that the payments aren't delayed an additional week.

RESOLUTION NO. 20-0499

RE: AMENDMENT TO THE NON GENERAL FUND 2020 ANNUAL APPROPRIATION
RESOLUTION NO. 19-0948 ADOPTED DECEMBER 19, 2019.

It was moved by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the Non General Fund 2020 Annual Appropriation, from the unappropriated, certified fund balance in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

	Election Security Grant		
Fund: 1091			
	902 Board Of Elections		
	PC Muni Ct Spec Salary/Fringes		
10313		12,000	-
	Elections Security Grant CS		
10914		74,451	-
	Elections Security Grant		
10915		80,000	-
	MEMO TOTAL	\$ 166,451	\$ -

Note:

	Mental Health & Recovery Board		
Fund: 1310			
	904 Mental Health & Recovery Board		
	Mental Health & Recovery CS		
13104		1,300,000	-
	MEMO TOTAL	\$ 1,300,000	\$ -

Note:

	Job And Family Services		
Fund: 1410			
	051 Job And Family Services		
	Job & Family Svc Salary&Fringe		
14103		-	39,000
	Job & Family Services CS		
14104		178,157	-
	Job & Family Services CO		

14106		-	25,000
	Job & Family Services ME		
14109		64,000	-
	MEMO TOTAL	\$ 242,157	\$ 64,000

Note: Projected need

	JFS Help Me Grow Allocation		
Fund: 1412			
	051 Job And Family Services		
	JFS Help Me Grow CS		
14124		17,996	-
	MEMO TOTAL	\$ 17,996	\$ -

Note:

	SA PCS Bond 2001		
Fund: 3114			
	010 Commissioners Other		
	SA PCS Bonds 2001 DE		
31148		271	-
	MEMO TOTAL	\$ 271	\$ -

Note:

	SA PCS Bonds 2004		
Fund: 3115			
	010 Commissioners Other		
	SA PCS Bonds 2004 DS		
31158		23	-
	MEMO TOTAL	\$ 23	\$ -

Note:

	SA StS Bond 1999		
Fund: 3170			
	010 Commissioners Other		
	SA StS Bonds 1999 DS		
31708		123	-
	MEMO TOTAL	\$ 123	\$ -

Note:

	PCS General Administration		
Fund: 5200			
	060 Water Resources		
	Portage Co Sewer Salary&Fringe		
52003		725,000	-
	Portage County Sewer CO		

52006		-	725,000
	MEMO TOTAL	\$ 725,000	\$ 725,000

Note:

	PCW General Administration		
Fund: 5400			
	060 Water Resources		
	Portage Co Water Salary&Fringe		
54003		450,000	-
	Portage County Water CO		
54006		-	450,000
	MEMO TOTAL	\$ 450,000	\$ 450,000

Note:

	StS General Administration		
Fund: 5600			
	060 Water Resources		
	Streetsboro Sewer Salary&Fring		
56003		275,000	-
	Streetsboro Sewer CO		
56006		-	275,000
	MEMO TOTAL	\$ 275,000	\$ 275,000

Note:

TOTAL MEMO BALANCE FOR ALL FUNDS \$ 3,177,021 \$ 1,514,000

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

Commissioner Christian-Bennett asked about the status of the 2021 Budget process and noted the proposed budgets are usually sent to Directors and Elected Officials in September. Director Bragg needs additional information from the Board if it plans to do COLA adjustments, and direction on the \$900,000 from the additional sales tax (which is scheduled to end in December).

Back in January, the Board discussed the possibility of establishing a committee to discuss County facilities and the Board used to adopt a 5 year capital plan, so he is unsure of the amounts to budget for any facilities. There are several departments, including the Regional Airport Authority, that may need significant General Fund adjustments before the end of the year, so he will need answers from the Board in order to move forward.

Commissioner Christian-Bennett mentioned she had asked for the Airport to be put on for discussion today, but Director Bragg explained Commissioner Clyde asked for additional information before the Board can discuss the topic. Commissioner Christian-Bennett is on the task force for the Airport and she would like to get Director Bragg, Administrator Roberts and Director Townend involved to discuss its future.

Commissioner Christian-Bennett also brought up the additional \$900,000 from the sales tax and Director Bragg explained for 5 years, the County has been paying the \$400,000 (which has grown) for additional road patrol and Probation Officers, grant funding to do the Drug Court employee and there is almost \$890,000 worth of labor and the fund ends in December. There will be collections available through March, but that is past money. The jail is almost all paid, and there should be a little money left over, and the Board should wait until March for final figures.

Director Bragg pointed out that when employees were hired 5 years ago using this funding, their offer letter should have been told that their employment was contingent on available funding and their job may end. It may not be the intention any longer, but of the \$890,000 needs increased to the normal General Fund budget, he needs to know answers before he can formulate any recommendations on available funding to spend elsewhere.

Commissioner Clyde noted the Board will discuss this topic at an upcoming meeting.

Commissioner Christian-Bennett asked Administrator Roberts about the letters he sent to the unions regarding their upcoming contracts and Administrator Roberts responded the Water Resources Teamsters Union has declined and want to go to negotiations and Monday is the second meeting in that negotiation. Administrator Roberts doesn't believe Solid Waste Management District Director Bill Steiner has heard anything from the Teamsters out of Akron and would defer to Director Townend and the Sheriff on the balance of the unions.

COUNTY ADMINISTRATOR

Discussion:

1. King Kennedy

Administrator Roberts will have a final report to the Board on August 20th.

2. Lakeside Sand and Gravel

Administrator Roberts had a meeting with Lakeside Sand and Gravel and they have planned a walkthrough of their facility they are using on County property on August 21st. An update should be available on August 28th. Lakeside Sand and Gravel would like to entertain an extended agreement to cross the County's land for fifty years, but Administrator Roberts is not in favor of that, but instead recommends several automatic renewals in a well worded agreement.

3. CARES:

Director Townend is updating the actual numbers as compared to the budget numbers and new items will be added as they come in.

MISCELLANEOUS ITEMS

The Board of Commissioners approves the August 6, 2020 regular meeting minutes.

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;

Motion Carries

JOURNAL ENTRY: In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Transporting Report for June 2020, as presented by the Portage County Sheriff's Department.

Motion: Commissioner Kline

Seconded: Commissioner Christian-Bennett

All in Favor: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;

Motion Carries

Motion: by Vicki A. Kline, seconded by Sabrina Christian-Bennett that the Board adjourn the Meeting of **August 13, 2020 at 9:39 AM.**

Roll call vote: Commissioner Kline, Yea; Commissioner Christian-Bennett, Yea;
Commissioner Clyde, Yea;

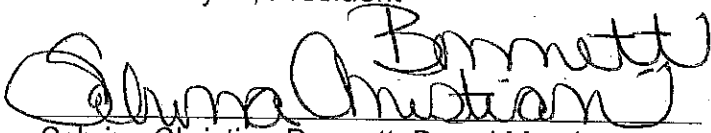
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of August 13, 2020.



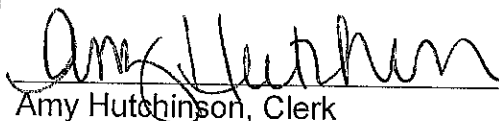
Kathleen Clyde, President



Vicki A. Kline, Vice President



Sabrina Christian-Bennett, Board Member



Amy Hutchinson, Clerk