



Portage County Board of Commissioners
Meeting Minutes

449 South Main Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Tuesday, January 28, 2020

9:03 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Kathleen Clyde	President	Present
Vicki A. Kline	Vice President	Present
Sabrina Christian-Bennett	Board Member	Absent

Commissioner Kline noted Audrey Kessler wanted to remain on the AMATS Citizens Involvement Committee and the Housing Services Council. Commissioner Clyde explained the Commissioners aren't the appointing authority for either.

COUNTY ENGINEER

Present: Mickey Marozzi and Regional Planning Commission Director Todd Peetz

A. Resolutions:

- Resolution No. 20-0052:** The Board of Commissioners authorizes the purchase, through the State Term Schedule 800507, Index No. STS515, of one Minuteman Snow and Ice Control Truck Equipment Package from Concord Road Equipment Manufacturing, Inc. for use by the Portage County Engineer.

Motion: Commissioner Clyde

Second: Commissioner Kline

Roll call vote: Commissioner Clyde, Yea;
Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries.

Discussion: Resolution No. 19-0453 authorized the purchase of one 2020 Freightliner Single Axle Cab and Chassis from Valley Freightliner, Inc. and the resolution before the Board today is for a truck equipment package through Concord Road Equipment Manufacturing Inc. The package includes a dump body, hydraulics, spinner, spreader and the plow. The County Engineer's department purchases 1-2 trucks every year with a 17 year cycle for 20 snowplow routes.

2. **Resolution No. 20-0053:** The Board of Commissioners declares the necessity to purchase one (1) 2008 GMC 5500 W/42' Verslift SST37EIH-01 Aerial Boom for use by the Portage County Engineer's Department.

Motion: Commissioner Clyde

Second: Commissioner Kline

Roll call vote: Commissioner Clyde, Yea;
Commissioner Kline, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries.

Discussion: The Engineer's Office has a 1999 boom truck from ODOT that needs to be replaced. A new truck is approximately \$125,000 and the department cannot justify spending that much, but the garage superintendent found a 2008 boom truck in Canton for \$42,000. The life span of a boom truck is at least 15 years with proper maintenance.

B. Journal Entries:

1. The Board of Commissioners approves the Ohio Department of Transportation 2019 County Highway System Mileage Certification that the total length of Portage County maintained public roads was 368.276 miles as of December 31, 2019, as presented by County Engineer Mickey Marozzi.

Discussion: This year's certification is 368.276 miles and at the beginning of Engineer Marozzi's employment, it was 373.00 miles, with the difference being a loss due to annexations. It's important to note the County Engineer's mileage has no bearing on his revenue.

REGIONAL PLANNING COMMISSION

Present: Todd Peetz, Larry Jenkins, County Engineer's Office, Attorney David Garnier, Job and Family Services Director Kellijo Jeffries and Water Resources Department Director Gene Roberts

A. Discussion:

1. Scope of Comp Plan

Director Peetz presented a draft scope of services listing all activities that will occur in each sections of the Comp Plan, a timeline, projections and implementation, and costs associated with each, with a price tag of \$50,000.

Portage County is one of the only counties that doesn't have a Comp Plan, but once the plan is put into place, it will provide the big picture for everyone within the County. Director Peetz explained one of his goals is to have interactive Comp Plan maps with touch screens located downstairs to show what's happening within the County over the next 5 years.

Commissioner Kline asked how much time is needed for updates and Director Peetz responded plans should be updated every 5-7 years.

Director Peetz reviewed the potential timeline, which includes a Steering Committee kick off meeting in March, community meeting completion by the end of November, Steering Committee meetings completed in January 2021, and Commissioners' discussions January-April of 2021.

Director Peetz is also interested in doing 'survey monkey' for feedback and wants to attend summertime festivals and fairs for additional community input.

Director Peetz explained separating the County into quadrants because it is so large and he suggested the following:

Quadrant 1: City of Aurora and Streetsboro, Townships of Mantua and Shalersville

Quadrant 2: Garretttsville Village, Windham Village, Townships of Hiram, Nelson, Windham, and Freedom.

Quadrant 3: City of Kent and Ravenna, Townships of Brimfield, Rootstown, Charlestown, Ravenna, and Franklin.

Quadrant 4: Townships of Paris, Edinburg, Atwater Palmyra and Deerfield.

Commissioner Clyde asked if a 5th quadrant could be added for Suffield and Randolph and the Board agreed.

Quadrant 5: Townships of Randolph and Suffield.

A Steering Committee will also be necessary and Director Peetz suggests a community representative from the following:

Quad 1: City of Aurora and Streetsboro, Mantua Village and from either Mantua Township or Shalersville Township – total of 4.

Quad 2: Garretttsville Village and Windham Village, 2 representatives total from Hiram, Nelson, Windham and Freedom Townships – total of 4.

Quad 3: City of Kent and Ravenna, 1 representative from the Townships of Brimfield, Rootstown, Charlestown, Ravenna, or Franklin – total of 5.

Quad 4: Townships of Paris, Edinburg, Atwater, Palmyra and Deerfield – total of 3.

Quad 5: Township of Randolph Suffield – total of 1.

Director Peetz pointed out the Steering Committee should be comprised of the following: Portage Development Board, County Engineer's Office, Water Resources Department and possibly the Park District. Additionally, there could be representation from Camp James A. Garfield, Ohio Department of Natural Resources, Kent State University, NEOMED and Hiram College. The Steering Committees should meet in March, May, and July to gather input and a Community Meeting could be scheduled for July, and then future conditions can be done in August, October, December and January. Director Peetz would guide the committee, but a Chairman would need to be selected and possibly a Vice Chairman.

Commissioner Clyde asked about participation by a social services organization and the school districts and Director Peetz noted typically Comp Plans include the schools as part of the capital infrastructure, but it wouldn't hurt to have them included. Commissioner Clyde noted the superintendents meet monthly and one could be the representative and report back to the group. Director Peetz would like to ask high schooler seniors to complete the survey and provide feedback.

Director Peetz also mentioned a subcommittee (staff committee) could be appointed and the document could be put online for multiple agency feedback and still add a school person and a social services person to the Committee.

Feedback for the Scope of Services document: Commissioner Clyde asked about the following:

- How the plan length is decided and Director Peetz indicated typically it's 20-30 years.
- Is this the first plan for Portage County and Director Peetz responded yes.
- The words 'is desirous' should be changed to 'desires' in 2 places.
- Under Scope of Services – A. states review the existing community plan and that should be reviewed since Portage County does not have an existing plan.
- Under Scope of Services – C. states 'particular attention shall be on the economic development component of the plan' and it might be helpful to highlight other components and Director Peetz explained he will highlight land use, housing, parks, transportation, and public engagement.
- Under the Parks & Recreation section, the committee needs to be mindful about how it interplays with the Park District's plans.
- The Agriculture section should be expanded to include what agriculture does beyond food production.

Director Peetz took note of the comments and will provide the information to the Prosecutor's Office for review.

REGIONAL PLANNING COMMISSION

Present: Todd Peetz, Water Resources Department Director Gene Roberts, Larry Jenkins, County Engineer's Office, Human Resources Director Kellijo Jeffries, and Attorney David Garnier

A. Discussion:

1. Final draft of MOU for grant writer

Director Peetz presented the revised final language for the proposed grant writer Memorandum of Understanding (MOU).

The minor changes to the document include:

- Language for a 3% increase at the discretion of the member partners to decide, if any.
- Language that avoid an annual update.
- A non-profit charge of 150% of actual costs for non-profits that may want to use Regional Planning's time that are not members of the Planning Commission.

Interviews were conducted and 11 people applied, it was narrowed down to 6, 4 were interviewed and 2 were given writing assignments of a 1-2 page executive summary and they both did well.

Commissioner Kline asked if the Building Department pulled out of the program and Director Peetz noted they did, but there's been interest from the Sheriff's Office and Health Department.

Commissioner Clyde noted it's great to have everyone working together and the Board agreed to move forward with the request.

Attorney Garnier noted the County Engineer's last name has been corrected on the document, but his first name should be listed as Michael not Mickey Marozzi and he will make the correction.

B. Resolutions:

- Resolution No. 20-0054:** The Board of Commissioners agrees to enter into a memorandum of understanding (MOU) with Job & Family Services, Portage County Water Resources, Portage County Engineer's Office and Portage County Regional Planning Commission for the purposes of hiring and sharing a full time grant writer position.

Motion: Commissioner Kline

Second: Commissioner Clyde

Roll call vote: Commissioner Kline, Yea;
Commissioner Clyde, Yea;
Commissioner Christian-Bennett, Absent;

Motion Carries.**HUMAN RESOURCES****A. Discussion:**

1. Proposed vacation leave payout policy – hold.
2. Board of Commissioners Director's meetings – hold.

B. Resolutions:

1. **Resolution No. 20-0055:** The Board of Commissioners agrees to adopt the amended Portage County Board of Commissioners' Personnel Policy Manual./20-0055

Motion: Commissioner Kline**Second: Commissioner Clyde**

All in Favor: Commissioner Kline, Yea; Commission Clyde, Yea; Commissioner Christian-Bennett, Absent;

Motion Carries**C. Journal Entries:**

1. The Board of Commissioners authorizes a professional development wage increase for Matthew Benson, Treatment Plant Operator I, for Portage County Water Resources, effective January 27, 2020, for receiving his Treatment Plant Operator II License. This qualifies him for the Treatment Plant Operator II title, presented by Laura Weber, Water Resources Deputy Director, and Janet Kovick, Human Resources Director.

COMMISSIONERS

1. The Board of Commissioners approves the January 23, 2020 regular meeting minutes.

Motion: Commissioner Clyde**Second: Commissioner Kline**

All in Favor: Commission Clyde, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Absent;

Motion Carries

Recessed: 9:56 AM

Reconvened: 10:02 AM

Discussion:

1. Commissioners' Board Appointment Resolution:

Resolution No. 20-0056: Portage County Commissioners' Board Appointments for the year.**Motion: Commissioner Clyde****Second: Commissioner Kline**

All in Favor: Commission Clyde, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Absent;
Motion Carries

Discussion: The Commissioners had a brief discussion about their appointment noting the representative and alternate to each Board for 2020 as follows:

<u>BOARD</u>	<u>REPRESENTATIVE</u>	<u>ALTERNATE</u>
911 Planning Committee President (ORC 128.06)	Kathleen Clyde	Vicki A. Kline
AMATS Policy Committee Board of Commissioners (AMATS bylaws)	Kathleen Clyde Vicki A. Kline Sabrina Christian-Bennett	Frank Hairston Melissa Long Michael Hlad
AMATS Technical Advisory Committee Portage County Small Villages (TAC bylaws)	Tom Hardesty	N/A
Board of Revisions 1 Commissioner (ORC 5715.02)	Kathleen Clyde	Michelle Crombie
Combined General Health District Advisory Council President (ORC 3709.03)	Kathleen Clyde	N/A
Community Corrections Board 1 Commissioner (ORC 5149.34)	Kathleen Clyde	Sabrina Christian-Bennett
CCAO Service Corporation Energy Program Board of Participants Appointing Representative & Alternate	Michelle Crombie	JoAnn Townend

to Natural Gas Purchase Program

**County Commissioners' Association of
Ohio (CCAO) Voting Member at the
Annual Meeting**

Representative and Alternate

Kathleen Clyde

Sabrina Christian-Bennett

Data Processing Board

Commissioner (ORC 307.84)

Vicki A. Kline

Kathleen Clyde

**Emergency Food and Shelter Board of
Portage County (Federal Board)**

BOC President & EMA (EFSB
Responsibilities & Requirements Manual)

Kathleen Clyde

Kellijo Jeffries

Ryan Shackelford

N/A

**Emergency Management Agency
Advisory Council**

One Commissioner and One Alternate

Kathleen Clyde

Sabrina Christian-Bennett

Family and Children's First Council

(ORC 121.37)

Kathleen Clyde

Vicki A. Kline

Investment Advisory Committee

Two commissioners (ORC 135.341)

Vicki A. Kline

N/A

Kathleen Clyde

N/A

Landbank Board of Directors

Two commissioners (ORC 1724.03,
bylaws)

Vicki A. Kline

Sabrina Christian-Bennett

Kathleen Clyde

Local Emergency Planning Commission

(ORC 3750.03)

Vicki A. Kline

Sabrina Christian-Bennett

Northeast Consortium Council of Government (NOC COG) Local Elected Official	Sabrina Christian-Bennett	Kathleen Clyde
Northeast Ohio Four County Regional Planning and Development Org. (NEFCO) Board of Commissioners has 6 reps.	Gene Roberts Todd Peetz Joseph Diorio Vicki A. Kline John Zizka James Bierlair	Tia Rutledge Patrick Holland Mary Helen Smith Sabrina Christian-Bennett N/A Amos Sarfo
NEFCO Environmental Technical Advisory Committee (ERTAC) NEFCO ERTAC Bylaws (also 16-0106)	Ron Etling	N/A
NEFCO Comprehensive Economic Development Strategy (CEDS) Committee	Brad Ehrhart	Diana Fierle
Ohio Public Works District 7 Integrating Committee See 18-0347, 3 yr term ending 5-30-2021	Sabrina Christian-Bennett Michael Marozzi	Vicki A. Kline Larry Jenkins
Portage Development Board Executive Committee	Kathleen Clyde	Sabrina Christian-Bennett
Portage-Geauga Joint BOC Board of Commissioners	Vicki A. Kline Kathleen Clyde	N/A N/A

Sabrina Christian-Bennett

N/A

Ravenna Arsenal Restoration Board

(RAB operating policy)

Ryan Shackelford

N/A

Records Commission

1 Commissioner (ORC 149.38)

Vicki A. Kline

N/A

Regional Planning Commission

Board of Commissioners

(RPC bylaws)

Vicki A. Kline

Terry Montz

Sabrina Christian-Bennett

Matt Adelman

Kathleen Clyde

Gene Roberts

Tia Rutledge

Michael Marozzi

Larry Jenkins

James Bierlair

Eric Long

**Solid Waste Management District Policy
Committee**

ORC 3734.54

Kathleen Clyde

N/A

Storm Water Task Force

Vicki A. Kline

Jim Greener

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RESOLUTION No. 20-0052

H

RE:

A RESOLUTION AUTHORIZING THE PURCHASE, THROUGH THE STATE TERM SCHEDULE (STS) 800507, INDEX NO. STS515, OF ONE (1) MINUTEMAN SNOW AND ICE CONTROL TRUCK EQUIPMENT PACKAGE – FROM CONCORD ROAD EQUIPMENT MANUFACTURING, INC., FOR USE BY THE PORTAGE COUNTY ENGINEER.

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, Resolution 19-0453 authorized the purchase through the Ohio Department of Transportation's state contract of one 2020 Freightliner Single Axle Cab and Chassis from Valley Freightliner, Inc. for use by the Portage County Engineer; and

WHEREAS, the Portage County Engineer, Michael A. Marozzi, wishes to purchase through the State Term Schedule (STS) 800507, Index No. STS515, one (1) **Minuteman Snow and Ice Control Truck Equipment Package** to be installed on the above vehicle, and

WHEREAS, Concord Road Equipment Manufacturing, Inc. is the contractor authorized by the State of Ohio to offer said **Minuteman Snow and Ice Control Truck Equipment Package** -- at the State Contract price of \$71,612.51; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to purchase one (1) **Minuteman Snow and Ice Control Truck Equipment Package** from Concord Road Equipment Manufacturing, Inc., 348 Chester Street, Painesville, Ohio 44077 for a total cost of \$71,612.51; and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to file a certified copy of this Resolution with the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Absent;

**RESOLUTION No. 20-0053 - RE: DECLARE THE NECESSITY TO PURCHASE
ONE (1) 2008 GMC 5500 W/42' VERSLIFT
SST37EIH-01 AERIAL BOOM FOR USE BY
THE PORTAGE COUNTY ENGINEER'S
DEPARTMENT.**

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners

declares it necessary to purchase one (1) **2008 GMC 5500 with 42' Verslift SST37EIH-01 Aerial Boom** for use by the Portage County Engineer's Department; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to purchase said piece of equipment from Sunrise Equipment Company, 5075 Navarre Road, SW, Canton, Ohio 44706, at a cost of \$42,075.00 (includes document fees and 45 day tag), and be it further

RESOLVED, that the Portage County Engineer will be generating a purchase order, in the amount of \$42,075.00, for Sunrise Equipment Company, and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to file a certified copy of this Resolution with the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Absent;

RESOLUTION No. 20-0054 - RE: ENTER INTO A MEMORANDUM OR UNDERSTANDING (MOU) WITH JOB AND FAMILY SERVICES, PORTAGE COUNTY WATER RESOURCES, PORTAGE COUNTY ENGINEER'S OFFICE AND PORTAGE COUNTY REGIONAL PLANNING COMMISSION FOR THE PURPOSES OF HIRING AND SHARING A FULL TIME GRANT WRITER POSITION

It was moved by Vicki A. Kline, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, the memorandum of understanding describes in detail the procedures for sharing time, financial commitment and expectations including monitoring and evaluation of the grant writer; and

WHEREAS, the four agencies recognize that there are grant opportunities that they wish to pursue and have mutually collaborated to create the position, including the MOU, and financial commitment(s) contained in the MOU; and

WHEREAS, the MOU recognizes an annual commitment, with a three-year trial period with an option to withdraw for the next year with notice; now therefore be it

RESOLVED, that the Portage County Board of Commissioners enter into the MOU agreement and recognizing the following financial contributions with Job and Family Services (\$25,000), Portage County Water Resources (\$25,000), Portage County Engineer's Office (\$12,000) and Portage County Regional Planning Commission (\$12,000) for a total amount of seventy four thousand Dollars and 00/100 (\$74,000.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Absent;

RESOLUTION NO. 20-0055 - RE: ADOPTION OF THE AMENDED PORTAGE COUNTY BOARD OF COMMISSIONERS' PERSONNEL POLICY MANUAL.

It was moved by Vicki A. Kline, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, the current Portage County Board of Commissioner's Personnel Policy Manual has been revised and updated in its entirety; now therefore be it

RESOLVED, that the Board of Commissioners do hereby adopt said Personnel Policy Manual as updated and revised effective January 28, 2020. Said Personnel Policy Manual shall be disseminated to all employees under the jurisdiction of the Board of Commissioners; and be it further

RESOLVED, that this said Personnel Policy Manual will supersede all prior versions; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Absent;

RESOLUTION NO. 20-0056 - RE: PORTAGE COUNTY COMMISSIONERS' BOARD APPOINTMENTS FOR THE YEAR 2020.

It was moved by Kathleen Clyde, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, by the Board of Commissioners of Portage County, that the following board appointments be made:

BOARD	REPRESENTATIVE	ALTERNATE
911 Planning Committee	Kathleen Clyde	Vicki A. Kline
President (ORC 128.06)		
AMATS Policy Committee	Kathleen Clyde	Frank Hairston
Board of Commissioners (AMATS bylaws)	Vicki A. Kline	Melissa Long
	Sabrina Christian-Bennett	Michael Hlad
AMATS Technical Advisory Committee	Tom Hardesty	N/A
Portage County Small Villages (TAC bylaws)		
Board of Revisions	Kathleen Clyde	Michelle Crombie
1 Commissioner (ORC 5715.02)		
Combined General Health District Advisory Council	Kathleen Clyde	N/A
President (ORC 3709.03)		
Community Corrections Board	Kathleen Clyde	Sabrina Christian-Bennett
1 Commissioner (ORC 5149.34)		
CCAO Service Corporation Energy Program Board of Participants	Michelle Crombie	JoAnn Townend
Appointing Representative & Alternate to Natural Gas Purchase Program		

County Commissioners' Association of Ohio (CCAO) Voting Member at the Annual Meeting	Kathleen Clyde	Sabrina Christian-Bennett
Representative and Alternate		
Data Processing Board	Vicki A. Kline	Kathleen Clyde
Commissioner (ORC 307.84)		
Emergency Food and Shelter Board of Portage County (Federal Board)	Kathleen Clyde	Kellijo Jeffries
BOC President & EMA (EFSB Responsibilities & Requirements Manual)	Ryan Shackelford	N/A
Emergency Management Agency Advisory Council	Kathleen Clyde	Sabrina Christian-Bennett
One Commissioner and One Alternate		
Family and Children's First Council (ORC 121.37)	Kathleen Clyde	Vicki A. Kline
Investment Advisory Committee	Vicki A. Kline	N/A
Two commissioners (ORC 135.341)	Kathleen Clyde	N/A
Landbank Board of Directors	Vicki A. Kline	Sabrina Christian-Bennett
Two commissioners (ORC 1724.03, bylaws)	Kathleen Clyde	
Local Emergency Planning Commission (ORC 3750.03)	Vicki A. Kline	Sabrina Christian-Bennett
Northeast Consortium Council of Government (NOC COG)	Sabrina Christian-Bennett	Kathleen Clyde
Local Elected Official		
Northeast Ohio Four County Regional Planning and Development Org. (NEFCO)	Gene Roberts	Tia Rutledge
Board of Commissioners has 6 reps.	Todd Peetz	Patrick Holland
	Joseph Diorio	Mary Helen Smith
	Vicki A. Kline	Sabrina Christian-Bennett
	John Zizka	N/A

	James Bierlair	Amos Sarfo
NEFCO Environmental Technical Advisory Committee (ERTAC)	Ron Etling	N/A
NEFCO ERTAC Bylaws (also 16-0106)		
NEFCO Comprehensive Economic Development Strategy (CEDS) Committee	Brad Ehrhart	Diana Fierle
Ohio Public Works District 7 Integrating Committee	Sabrina Christian-Bennett	Vicki A. Kline
See 18-0347, 3 yr term ending 5-30-2021	Michael Marozzi	Larry Jenkins
Portage Development Board Executive Committee	Kathleen Clyde	Sabrina Christian-Bennett
Portage-Geauga Joint BOC	Vicki A. Kline	N/A
Board of Commissioners	Kathleen Clyde	N/A
	Sabrina Christian-Bennett	N/A
Ravenna Arsenal Restoration Board	Ryan Shackelford	N/A
(RAB operating policy)		
Records Commission	Vicki A. Kline	N/A
1 Commissioner (ORC 149.38)		
Regional Planning Commission	Vicki A. Kline	Terry Montz
Board of Commissioners	Sabrina Christian-Bennett	Matt Adelman
(RPC bylaws)	Kathleen Clyde	
	Gene Roberts	Tia Rutledge
	Michael Marozzi	Larry Jenkins
	James Bierlair	Eric Long
Solid Waste Management District Policy Committee	Kathleen Clyde	N/A
ORC 3734.54		
Storm Water Task Force	Vicki A. Kline	Jim Greener

RESOLVED, that the above-mentioned appointment is effective immediately through the next organizational meeting of the Board or passage of said Board appointment Resolution; and be it further

RESOLVED, that a copy of this resolution be forwarded to the Commissioners' Clerk, each Commissioner, representative, and alternate; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote was as follows:

Kathleen Clyde, Yea; Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent;

JOURNAL ENTRIES

January 28, 2020

1. The Board of Commissioners approves the Ohio Department of Transportation 2019 County Highway System Mileage Certification that the total length of Portage County maintained public roads was 368.276 miles as of December 31, 2019, as presented by County Engineer Mickey Marozzi./Journal Entry

Motion: **Commissioner Clyde**

Second: **Commissioner Kline**

All in Favor: Commissioner Clyde, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Absent;

Motion Carries

2. The Board of Commissioners authorizes a professional development wage increase for Matthew Benson, Treatment Plant Operator I, for Portage County Water Resources, effective January 27, 2020, for receiving his Treatment Plant Operator II License. This qualifies him for the Treatment Plant Operator II title, presented by Laura Weber, Water Resources Deputy Director, and Janet Kovick, Human Resources Director.

Motion: **Commissioner Clyde**

Seconded: **Commissioner Kline**

All in Favor: Commissioner Clyde, Yea; Commissioner Kline, Yea; Commissioner Christian-Bennett, Absent;

Motion Carries

The Board of Commissioners adjourned the Meeting of **January 28, 2020 at 10:09 AM.**

Motion: **Commissioner Kline**

Second: **Commissioner Clyde**

All in Favor: Commissioner Kline, Yea; Commissioner Clyde, Yea; Commissioner
Christian-Bennett, Absent;
Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County
Board of Commissioners' meeting of January 28, 2020.



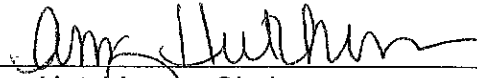
Kathleen Clyde, President



Vicki A. Kline, Vice President

-----ABSENT-----

Sabrina Christian-Bennett, Board Member



Amy Hutchinson, Clerk