



Portage County Board of Commissioners
Special Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Friday, December 20, 2019

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Kathleen Clyde	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also attending throughout the day Brian Ames, Brimfield Township Trustee Nic Coia, Solid Waste Management District Director Bill Steiner, Deputy Director Dawn Collins, and Attorney Chris Meduri

COMMISSIONERS' CONSENT AGENDA

December 20, 2019

RESOLUTIONS

December 20, 2019

Dog Warden

1. Acceptance of donations to the Office of the Portage County Dog Warden./19-0949
2. Amendment to the General Fund 2019 annual appropriation Resolution No. 18-0905, adopted December 13, 2018./19-0950

Motion To: Approve the Consent Agenda for December 20, 2019

RESULT: **ADOPTED**

MOVED: Sabrina Christian-Bennett

SECONDED: Kathleen Clyde

AYES: Sabrina Christian-Bennett, Kathleen Clyde, Vicki A. Kline

RESOLUTION NO. 19-0949

**RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1480, VAWA**

It was moved by Kathleen Clyde, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, fund 1480 is in need of a transfer from the general fund to cover expenses not covered by the grant; now therefore be it;

RESOLVED, that the following cash advance be made,

Debit:FUND 0001, GENERAL FUND

ORGCODE- 00100009 910000 \$7,100.00

Credit:FUND 1480 VAWA

ORGCODE - 14803002 280000 9A588 \$7,100.00

;and be it further

RESOLVED,

the advance will be repaid to the General Fund when the reimbursement is received, and be it further

RESOLVED,

that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor,

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0950**RE: AMENDMENT TO THE GENERAL FUND 2019 ANNUAL APPROPRIATION RESOLUTION
NO. 18-0924 ADOPTED DECEMBER 13, 2018**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

RESOLVED, that it has become necessary to amend the General Fund 2019 Annual Appropriation in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

	<i>Increase</i>	<i>Decrease</i>
Fund: 0001 General Fund		
560 Probate Court		
05603 Probate Court Salary & Fringes	1,000	-
MEMO TOTAL	<u>\$ 1,000</u>	<u>\$ -</u>
Note:		
570 Juvenile Court		
05703 Juvenile Court Salary & Fringes	0	1,000
MEMO TOTAL	<u>\$ -</u>	<u>\$ 1,000</u>
Note:		
TOTAL MEMO BALANCE ALL AMENDMENTS	<u>\$ 1,000</u>	<u>\$ 1,000</u>

IncreaseDecrease

; and be it further

RESOLVED, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

~~**RESOLVED**, that a certified copy of this resolution be filed with the County Auditor; and be it further~~

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0951

**RE: ACCEPTANCE OF DONATIONS TO THE
OFFICE OF THE PORTAGE COUNTY DOG
WARDEN.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, the Portage County Dog Warden received a donation from the following for the Spay/ Neuter / Medical fund program:

Name	Address	
Rosemary Nichols	7827 King St Ravenna Oh 44266	\$500
Denise McCullough	10010 Kennedy Ledge Rd Garrettsville Oh 44231	\$30
Patricia Bailey	5382 Cline Rd Kent Oh 44240	\$100
Kathleen Wolfe	2189 Palm Rd Mogadore Oh 44260	\$30
Paul Mason	9931 Bancroft Rd Garrettsville Oh 44231	\$25
Judy Pudloski	406 Ivan Dr Kent Oh 44240	\$100
Rebecca Keefe	12210 Abbott Rd Hiram Oh 44234	\$50
Kristen L. Balli	1715 Crock Dr Streetsboro Oh 44241	\$50
Karen Faust	6441 Winchell Rd Hiram Oh 44234	\$15
Cathy Thompson	5931 Stone Rd Streetsboro Oh	\$10

	44241	
Patricia A. Eden	520-31 Russet Wood La Aurora Oh 44202	\$15
Dave McMillen	3064 St Rt 43 Mogadore Oh 44260	\$25
Connie J. Weber	4975 Skinner Rd Mantua Oh 44255	\$15
Karen Fuller	1431 River Edge Blvd Kent Oh 44240	\$15
Lori Babbey	10524 McClintocksburg Rd Newton Falls Oh 44444	\$25
Dorhy Klaczko	2038 Gates Ave Streetsboro Oh 44241	\$20
Frank Azzarello	415 Homestead Dr Aurora Oh 44202	\$20
Sherry Rose	1768 Elm Dr Kent Oh 44240	\$20
Lorene Prementine	2687 Clermont St Streetsboro Oh 44241	\$15
Penny Workman	12723 St James Dr Mantua Oh 44255	\$20
Sue Sundermeier	1025 Orchard Ave Aurora Oh 44202	\$25
Dave Fletcher	1068 Mechanic Ave Ravenna Oh 44266	\$25
Lori Kleski	4724 Perie Wood Kent Oh 44240	\$100
Carol McDonald	1761 Crock Dr Streetsboro Oh 44241	\$25

; now therefore, be it

RESOLVED,

the Board of Portage County Commissioners does hereby accept this donation in accordance with Resolution No. 13-1011, adopted on October 3, 2013, on behalf of the Office of the Portage County Dog Warden; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Kathleen Clyde, Yea;

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Todd Bragg

1. Day Reporting for the Courts – Possible Addition to the Budget

The sales tax monies brought in approximately \$800,000 and the Board allocated roughly \$325,000 to the schools and SCRAM, and the Board agreed to roll over the remaining funding into 2020.

Commissioner Clyde attended the Community Corrections meeting and the Day Reporting Program is a top priority for Adult Probation and the Courts. It's a one year funding request with funding available through the sales tax. Besides helping people with treatment who suffer from addiction, the largest benefit will be to divert people from the jail. The Adult Probation Department is hoping seventy-five people will be diverted once the program is up and running. The program has been in operation through the Common Pleas Court for at least six months trying to navigate with the existing staff and it's been very successful, but they would like to hire 2 additional employees for the one year period.

Commissioner Clyde has spoken to Director Bragg about adopting a Budget Amendment at the beginning of the year, but she would like to adopt a Journal Entry today so they can start the process of bringing staff into place and the Board agreed./Journal Entry

Director Bragg asked if two of the Commissioners will be in the last week of December in case a Special Meeting is necessary and both Commissioner Clyde and Commissioner Christian-Bennett will be available.

JOURNAL ENTRY:

December 20, 2019

1. The Board of Commissioners agrees that it is the Board's intent to fund the Day Reporting Program through the Adult Probation Department at a cost of \$151,543.00 from the Sales Tax grant funding in 2020, and a Budget Amendment Resolution will come before the Board in January 2020 to appropriate the funds.

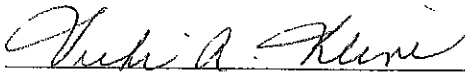
Motion To: Approve the Journal Entry for December 20, 2019

RESULT:	ADOPTED
MOVED:	Kathleen Clyde
SECONDED:	Sabrina Christian-Bennett
AYES:	Kathleen Clyde, Sabrina Christian-Bennett, Vicki A. Kline

Motion To: Adjourn the Special Meeting of December 20, 2019 at 9:11 AM

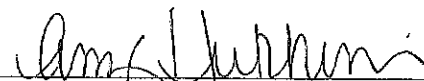
RESULT:	ADOPTED
MOVED:	Kathleen Clyde
SECONDED:	Sabrina Christian-Bennett
AYES:	Kathleen Clyde, Sabrina Christian-Bennett, Vicki A. Kline

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting.


Vicki A. Kline, President


Kathleen Clyde, Vice President


Sabrina Christian-Bennett, Board Member


Amy Hutchinson, Clerk

