



Portage County Board of Commissioners

Meeting Minutes

449 South Main Street
Ravenna, OH 44266

<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

December 3, 2019

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Kathleen Clyde	Vice President	Present
Sabrina Christian-Bennett	Board Member	Attending 9:04 AM

Recessed to Solid Waste Management District: 9:01 AM

Reconvened: 9:08 AM

County Engineer Mickey Marozzi attending to present the Board with a plaque from NOPEC for 20 years of membership. Since becoming a member, the Board has provided the citizens of Portage County in the unincorporated areas the ability to take advantage of the rates NOPEC offers for gas and electric.

Recessed: 9:12 AM

Reconvened: 9:28 AM

SHERIFF'S OFFICE BUDGET MEETING

Present: Department of Budget and Financial Management Director Todd Bragg, Sheriff Dave Doak, Pete Kacarab, and Ron Rost

- Part of the issue is not being able to replace employees when they leave due to budget constraints and it's caused a strain on the department in terms of manpower.
- There has been turnover with Corrections Officers, Road Patrol and several Dispatchers.
- The Jail Administrator position is needed and Mr. Pace will be transitioning out around the first of the year.
- One of the largest reasons for the turnover in staffing is due to the hourly wage. Patrol Shift Wage: Portage \$22.13/hr., Aurora, \$34-\$36/hr., Kent \$36-\$38/hr., Ravenna \$31/hr., Streetsboro \$34-\$26/hr.
- Benefits are comparable due to the Collective Bargaining Agreements.
- Square Miles of Patrol: Portage 504 mi., Aurora 25 mi., Kent 9 mi., Ravenna 6 mi., Streetsboro 24 mi., KSU 9 mi.
- Total Patrol Deputies: Portage 48, Aurora 29, Kent 37, Ravenna 18, Streetsboro 26, KSU 23.
- Detective Bureau: Portage 6, Aurora 3, Kent 6, Ravenna 2, Streetsboro 2, KSU 3.
- Portage County Sheriff's Office has the responsibility to respond to 11 school systems; currently there are 2 School Resource Officer (SRO) Officers are in 4 school systems.

- Dispatchers: Portage 13, Aurora 16, Kent N/A, Ravenna 12, Streetsboro 9, KSU 13.
 - The Sheriff's Office is mandated to respond to calls and keep the peace in the 504 square miles of the County, with the same number of cars that other departments have patrolling anywhere from 6 square miles to 25.
 - There is a higher population density difference, but the Sheriff is still required to respond throughout the County.
 - Commissioner Christian-Bennett is interested in seeing statistics for a rural community such as Brimfield, but Mr. Kacarab explained he compiled information from cities because there's more of a comparison as opposed to townships.
 - Commissioner Christian-Bennett pointed out municipalities have different funding than the County.
 - All surrounding communities bring their prisoners to Portage County Sheriff's Office.
 - The correction staff was created to save the County money, but there isn't a lot of difference in pay between a Deputy and a Corrections Officer.
 - The Sheriff is unable to put a Deputy into Corrections and vice versa due to training requirements. Other communities employ only Deputies so they can work both.
 - The Sheriff's Office is pulling Deputies from the road to transport a prisoner and they have to stay with the inmate while at the hospital, etc.
 - At the time, the County wanted to train Corrections staff to operate the jail and there's specific training involved, but not nearly as intense as a Police Officer training academy.
 - The numbers haven't changed in overall staff in the jail since Sheriff Doak took office, until the new POD opened. The workload continues to increase.
 - Prisoners coming in off the streets are not healthy and they are transported back and forth to the hospitals many times.
 - A lot of staff's time is also spent checking on inmates that are ill.
 - The census is up at the jail.
 - There are over 2,600 warrants outstanding and executing warrants and writs is a mandate for the Sheriff's Office.
 - The US Marshalls can only assist with executing high risk warrants.
 - Any Deputy can serve warrants, but there is no dedicated staff to process criminal warrants.
 - The Detective Bureau does not have a Supervisor.
 - There are 6 Detectives on staff, but they are not dedicated specifically to the Detective Bureau due to staffing constraints.
 - Comparison of positions at the Sheriff's Office from 2012-2019 indicated the following:
- | | <u>2019</u> | <u>2012</u> |
|----------------------|-------------|-------------|
| Total Administration | 14 | 15 |
| Road Patrol | 61 | 68 |
| Detective Bureau | 6 | 10 |
| SRO | 2 | 4 |
| Task Force | 2 | N/A |
| Dispatch | 14 | 13 |
| Corrections | 73 | 58 |
- People aren't applying because of the wage difference and when they do get hired, they get experience and leave.
 - There's a shortage of Field Training Officer (FTO).

- The Detective Bureau officers have been pulled for Court duty and to transport inmates.
- The drug epidemic has overwhelmed law enforcement over the past 5-7 years.
- Part of the problem with the new facility is the struggle to maintain it.
- If the Office is serving 2,600 warrants, they still need to be processed through the system.
- Part of the reason warrants haven't been served is due to space limitations during the renovation. Once the renovation has been completed, it will open additional bed space.
- Court security has been short staffed and the Office is constantly receiving calls for additional staffing.
- The Sheriff's Office covers the Kent Courthouse, Juvenile Court, Ravenna Courthouse and no other agency has such responsibilities, including inmate transports and observation of the inmate at the hospital (including Cleveland).
- The largest manpower is Road patrol, 68 in 2012 and currently there's 61.
- Current needs include: criminal warrants, road patrol and Detective Bureau and all fall within the Sheriff's mandates.
- Commissioner Kline asked if anyone else could serve warrants, but by Code, the Sheriff's Office is mandated to serve the warrants.
- Commissioner Kline asked how difficult it would be to make all Correction Officers into Deputies and Sheriff Doak noted it would be a transition over a couple of administrations.
- There are 7-8 Correction Officers that have been through the academy that are reserve Deputies, however they cannot be pulled from the jail because Corrections Officers will be short.
- Commissioner Clyde asked about the 5 additional Road Patrol Deputies that were part of the sales tax and noted the numbers are down 7 since 2012? Director Bragg explained the Sheriff's Office was provided \$400,000 towards Road Patrol, which is roughly 1 full time equivalent (3 Deputies) covering all shifts.
- There are openings for Road Patrol Deputies but retaining them is the problem.
- Commissioner Clyde – Union negotiations for Deputy? Trumbull Stark Mahoning Summit – see lower hourly wage for Sheriff and higher wage for the cities.
- Commission Kline asked about the union negotiations in terms of salaries for the Deputies and Mr Kacarab explained Trumbull, Stark, Mahoning, and Summit are all comparable with the hourly wage for the Deputies and the higher wages for the cities.
- Warrants, Road Patrol and Detective Bureau must be addressed under the Sheriff's mandates.
- Currently, the Jail Administrator is hired but there isn't any funding for the position, he's being paid out of the funding that was given for hiring Correction Officers. Once the department hires all the Corrections Officers, there will be a shortage.
- The Holding Area Monitor (Courts) – Mr. Hostler retired and he will be starting back at the Courthouse at the rate of a basic Corrections Officer and he will assist Captain Smith.
- For the Jail Administrator, Holding Area Monitor and an additional full time Dispatcher, the cost is \$233,281, but doesn't address the needs to serve the warrants or Detective Bureau.

- The County can charge municipalities for processing and Mr. Kacarab noted it's been discussed and it is of interest for a potential revenue stream. Director Bragg asked for a rough estimate and Mr. Kacarab agreed to provide.
- An analysis was completed on what jurisdiction had the most bookings and it was the County by far.
- The Sheriff's Office could investigate charging for patrol within communities (as it is not a mandated service).
- The Office has limited contracts with Franklin Township and Sugar Bush for off duty detail.
- The School Resource Officer (SRO) program is a better fit for the Sheriff's Office than the DARE program in regard to reimbursement.
- There are 2 officers in 4 school systems - Southeast, Rootstown, Waterloo and Field. The SRO requires yearly training and becomes time consuming when keeping up with credentials.
- Commissioner Christian-Bennett asked when the SRO are on break or when school is out, do they come back to work for the Sheriff's Office and Mr. Kacarab responded they do, but they are unable to respond to calls because the schools are paying for their presence. When school is not in session, they fill in for other officers and special duties.
- The SRO's salary is 100% funded by the school systems for 180 days (1/2 year) and remaining cost goes through the Sheriff's Office.
- Director Bragg asked once all construction is done and remodeling is in place, with labor savings the renovation has created (remote supervision/viewing), is it possible some of the Corrections Officers funding could be utilized for the Jail Administrator position and Mr. Kacarab responded once the construction done, they hope to use the savings towards something else, but they will need to wait and see.
- The new phone system and commissary have really helped with traffic in the lobby by making it more efficient because the Officers are not moving prisoners.
- It's a lot easier for the Commissioners to approve temporary funding rather than permanent funding. If the Sheriff's Office could assist with sorting it out, that would help facilitate a decision.
- After speaking with Mr. Pace, some of what the architect stated in terms of numbers of Officers needed was incorrect.
- Commissioner Clyde asked if there's 911 funding that could help with the Dispatchers and Director Bragg responded that a need must be presented to the 911 Committee and that hasn't been done yet. It could be a potential funding source, but the Chief may disagree. Commissioner Kline invited Commissioner Clyde to attend the next meeting.
- There are several issues with the jail construction, specifically what was promised is not being delivered. Mr. Kacarab noted Director Townend is aware of some of the issues and Mr. Pace has compiled a list. The Board agreed Mr. Pace, Mr. Kacarab, Commissioner Kline and Director Townend will get together to investigate and discuss and Commissioner Kline will report back to the Board December 12th. Commissioner Kline will contact Mr. Kacarab with a date and he will coordinate.
- The 911 Call Recording System was installed in 2008 and is nearing end of life. Director Bragg mentioned the entire infrastructure for the phones is scheduled to be replaced in 2022. Mr. Kacarab asked if 911 funding could be used for this purpose and Director Bragg stated a portion could be used. The Sheriff's Office is address this

concern with Information Technology Services and a proposal will be forthcoming from the Sheriff's Office.

WATER RESOURCES

Present: Deputy Director Laura Weber

Discussion:

1. Purchase one (1) Transit Van and Two (2) Trucks (Journal Entry #6)

The Water Resources Technology Division requests authorization to purchase one (1) Transit Van and two (2) Trucks through National Auto Fleet Group who contracts with Sourcewell for cooperative purchasing of vehicles. Sourcewell is a cooperative purchasing contractor with the ability to obtain State Cooperative Purchasing Program pricing throughout the year.

On May 25, 2019, the Portage County Water Resources (PCWR) requested authorization to purchase a total of ten (10) vehicles through the State Cooperative Purchasing Program of Ohio DAS. At that time, the Board of Commissioners requested PCWR evaluate the Enterprise Lease program for the requested vehicles. The full evaluation of the Enterprise Lease program was fulfilled on July 19, 2019 when PCWR presented the results to the Board of Commissioners. The final analysis determined the cost of ownership, per mile would be more with Enterprise then if the vehicle were purchased through the State Cooperative Purchasing Program. With that summary, PCWR also requested authorization to purchase one (1) Transit Van and six (6) Trucks through a local dealer who was capable of meeting the State Cooperative Purchasing Program pricing.

During the Enterprise evaluation timeframe, three (3) trucks (F550's) went out of stock for the 2019 model year and would have to await purchasing later in the year when the next model year became available. When executing the purchase of the one (1) Transit Van and six (6) Trucks, the Transit Van could not be purchased as it was out of stock. The vehicles remaining to be purchased from the original ten (10) vehicles requested in May 2019 is then one (1) Transit Van and two(2) Trucks.

The vehicle summary for the purchase is shown below:

Year	Vehicle To Be Replaced	Vehicle Type	Vehicle Cost	Additional Equipment *	Total	Sanitary 5200	Water 5400	Streetsboro 5600
2004	SE 79	T-350 Transit	\$37,031.00	\$15,947.00	\$52,978.00	\$52,978.00		
2004	SE 77	F-550	\$43,622.00	\$23,238.00	\$66,860.00	\$66,860.00		
2004	SE 78	F-550	\$43,245.00	\$17,487.00	\$60,732.00			\$60,732.00
*Includes \$350 Pre-Delivery Inspection/Ford Chassis								

The vehicles that are to be replaced are near the end of their useful life and are needing replaced in the immediate future for risk of being unfit to operate.

All vehicles are to be purchased through the National Auto Fleet Group which utilizes the Sourcewell contract for State Cooperative Purchasing Program pricing. According to the quotes, the total cost of these vehicles is \$180,193.00. This amount is supported in the 2019 Budget.

The Board agreed to move forward with the request./Journal Entry #6

2. Mantua Village

Ms. Weber noted when they made the decision, there were a lot of residents that came forward in disapproval and she is unsure if the residents truly understand because the Village rates will continue and the County's service wouldn't continue after December 27th. Commissioner Christian-Bennett noted if the residents vote against it and it defaults, it will return to the County, regardless.

3. Lab IPP Coordinator

Ms. Weber mentioned on the 12th, she will be presenting a new position for a Laboratory Industrial Pretreatment Program (IPP) Coordinator, which is a classified position under the supervision of the Technology Division manager.

Recessed: 10:53 AM

Reconvened: 11:05 AM

DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Director Todd Bragg

Director Bragg has an appointment with the Board on the 12th to finalize the budget for adoption on the 19th, and the Board will need to answer the following questions:

1. General-Employee raises – Commissioner Clyde asked for a breakdown of costs for a 1% and 2% raise.

2. Changes to the Commissioners' budgets

Commissioner Christian-Bennett pointed out the Board approved an additional maintenance person to the jail staff and she wondered if it was listed in their budget? Director Townend would like the funding to be moved to the Sheriff's budget to have him hire the position and report to the Sheriff, but funding has not been moved for that purpose. Director Bragg will follow up with Director Townend.

3. Changes to Department/Office Holder budgets

- Sheriff
- Treasurer (requested raises utilizing DETEC funding to get employees to mid-point).
- Wage scale adjustment.

4. Capital money

Motor Pool building - has been vacant for over 1 year and the inventory remains within the facility. Former Director Dillon claimed he took everything that was his but was missing several items and wanted to come back to see if they remain in the office. Director Townend and Attorney Meduri were working on the situation to resolve the issue. The County Engineer, Water Resources and Solid Waste could use the remaining equipment, so the Board will need to decide whether it wants to sell the building as a service station (and leave the items), sell it outright or tear it down. This item should be

discussed with Director Townend on the 12th and Commissioner Clyde will contact Director Townend directly to advise of the meeting.

Regional Planning Commission building – the Board will need to decide what it's doing with the building. Commissioner Christian-Bennett noted it's going to bid on December 9th for \$125,000 and an open house is also coming. There is money associated with paying off the loan the County needs to prepare for.

Regional Airport Authority – if the Board intends to do something next year with the Airport, the Board will need to set aside money for the purpose. Commissioner Christian-Bennett received the operating prospectus from Mr. Bonner about the flight center and Director Bragg will forward the document to the Board for review. Commissioner Christian-Bennett noted the Commissioners will need to decide whether it leaves the Airport as a Board of if it takes it back.

Record Center – Two separate entities are interested in the Records Center, so the County needs to decide what its going to do with the records stored there and an approximate timeline for removal. Director Townend was to check into pricing costs from Iron Mountain.

Hills Pond Dam – has separate funding and that's why it's not on the list. Director Townend to provide an update on Hills Pond Dam, as well.

5. Additional funding requests for Regional Planning Commission, OSU, and Portage Development Board.
 - Regional Planning Commission Comprehensive Plan \$50,000 – since the Commission is moving forward with Grant Writer position the Plan will help because they need the information for the grants. Leave on for further discussion on December 12th.
 - OSU – The Board currently provides \$90,000 and they are requesting an additional \$103,000. The Board declined the request for additional funding.
 - Portage Development – The Board currently provides \$50,000 and they are requesting an additional \$25,000. Leave on for further discussion on December 12th.

11:28 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the Board of Commissioners move into executive session to consider the compensation of a public employee. Also present: Department of Budget and Financial Management Director Bragg. Roll call vote: Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea; Vicki A. Kline, Yea;

11:58 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

COMMISSIONERS' CONSENT AGENDA

December 3, 2019

1. Approval of the November 26, 2019 regular meeting minutes.

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RESOLUTIONS

December 3, 2019

Budget & Financial Management:

1. Approve the Thursday, December 5, 2019 bills/ACH payments as presented by the County Auditor and reviewed by the Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee./19-0868
2. Approve the Thursday, December 5, 2019 wire transfers for health benefits as presented by the County Auditor and reviewed by the Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee./19-0869
3. Approve the Thursday, December 5, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Board of Commissioners Department of Budget and Financial Management, Department of Internal Services or other designee. /19-0870
4. Approve the Thursday, December 5, 2019 Then & Now Certification, as presented by the County Auditor and reviewed by the Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee./19-0871
5. Transfer from Fund 1201, Motor Vehicle Gas Tax to Fund 4238, Tallmadge Road Corridor./19-0872

Job & Family Services

6. Transfer from Fund 0001, General Fund to Fund 1410, Public Assistance Fund./19-0873

Internal Services

7. Declare the necessity to purchase two (2) 2019 Ford F-150 4X2 regular cab pick-up trucks for use by the Portage County Engineer's Department./19-0874
8. Enter into an agreement for professional services between the Board of Commissioners, Portage County Common Pleas Court Domestic Relations Division and Dixie L. Benshoff, PhD. Parenting program./19-0875
9. Accept contract modification no. 3 to the engineering agreement between GPD Group and Portage County for providing professional services for the project known as the Tallmadge Road Corridor improvements (POR-CR 19-0.51 – PID 98585)./19-0876
10. Accept contract change order no. 1 and final to the construction agreement between the Board of Portage County Commissioners and Frank Martuccio Asphalt & Paving, Inc. for the Cook Road Resurfacing Project in Rootstown Township, Portage County./19-0877

Water Resources Department

11. Approving a request for installment payments of connection charges for connections to

the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same./19-0878

12. Approving a request for installment payments of connection charges for connections to the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same./19-0879

Commissioners

13. Appointment to the Ohio Children's Trust Fund Regional Prevention Council./19-0880

Motion To: Approve the Consent Agenda for December 3, 2019

RESULT:	ADOPTED
MOVED:	Sabrina Christian-Bennett
SECONDED:	Kathleen Clyde
AYES:	Sabrina Christian-Bennett, Kathleen Clyde, Vicki A. Kline

**RESOLUTION NO. 19-0868 - RE: BILLS APPROVED AND CERTIFIED TO THE
PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on December 5, 2019 in the total payment amount of **\$2,082,249.29** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0869 - RE: WIRE TRANSFER APPROVED AND
CERTIFIED TO THE PORTAGE COUNTY
AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on December 5, 2019 in the total payment amount as follows:

1. \$285,500.90 to Medical Mutual – Claims; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, December 6, 2019 \$285,500.90

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0870 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

12/05/19	12	\$ 150.00
12/05/19	13	4,486.04
12/05/19	14	551.31
12/05/19	15	64.00
12/05/19	16	82,919.00
12/05/19	17	16,194.25
12/05/19	79	6,046.80
12/05/19	80	5,780.37
12/05/19	81	5,313.99
12/05/19	82	39,509.80
12/05/19	84	108,024.31
12/05/19	86	250,971.43
12/05/19	89	846.39
12/05/19	134	41,748.84
12/05/19	374	1,756.23
12/05/19	377	193.58
12/05/19	378	13.90
12/05/19	385	539.08
12/05/19	386	9,669.68
12/05/19	387	1,231.65
12/05/19	388	30,592.56
Total		\$ 606,603.21

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0871 - RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed are properly certified by the County Auditor in the amount of **\$114,388.33** dated **December 5, 2019** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

RESOLUTION NO. 19-0872 - RE: Transfer From Fund 1201, Motor Vehicle Gas Tax To Fund 4238, Tallmadge Road Corridor

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners approved an operating transfer; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$77,800.00:

FROM:

FUND 1201, Motor Vehicle Gas Tax Fund

ORGCODE- 12018109

Debit Expense Account

Object: 910000 - Transfers Out

\$77,800.00

TO:

FUND 4238, Tallmadge Road Corridor

ORGCODE - 42388102

Credit Revenue Account

Object: 280000 - Transfer In

Project: 98585

\$77,800.00

;and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0873

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**RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1410, PUBLIC ASSISTANCE
FUND**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS,

the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

WHEREAS,

it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

RESOLVED,

that the following transfer of funds be made in the amount of \$30,404.48 for the month of December 2019 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 - Transfer Out

\$30,404.48

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 280000 - Transfer In

Project: NONE

\$30,404.48

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION No. 19-0874

**- RE: DECLARE THE NECESSITY TO PURCHASE
TWO (2) 2019 FORD F-150 4 X 2 REGULAR
CAB PICK-UP TRUCKS FOR USE BY THE
PORTAGE COUNTY ENGINEER'S
DEPARTMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase two (2) **2019 Ford F-150 4 X 2 Regular Cab Pick-Up Trucks** for use by the Portage County Engineer's Department; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to purchase two (2) **2019 Ford F-150 4 X 2 Regular Cab Pick-Up Trucks** from Sarchione Ford, 1668 State Route 44, Randolph, Ohio 44265, at a cost of \$24,742.50 each or \$49,485.00 for both; and be it further

RESOLVED, that the Portage County Engineer will be generating a purchase order, in the amount of \$49,485.00, for Sarchione Ford, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0875 - RE: ENTER INTO AN AGREEMENT FOR
PROFESSIONAL SERVICES BETWEEN THE
BOARD OF COMMISSIONERS, PORTAGE
COUNTY COMMON PLEAS COURT
DOMESTIC RELATIONS DIVISION AND
DIXIE L. BENSHOFF, Ph.D. PARENTING
PROGRAM.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

- WHEREAS,** the Domestic Relations Division of the Court of Common Pleas of Portage County Ravenna, Ohio, is charged with resolving domestic issues related to divorce, dissolution, and legal separation in Portage County, Ohio; and
- WHEREAS,** the Domestic Relation Division is currently engaged in a parenting program and desires to engage the services of a professional to assist in the program; and
- WHEREAS,** the parenting project is a program of education for parents of children involved in a legal separation, divorce, or dissolution action in Portage County, Ohio and;
- WHEREAS,** this Program has been determined to be beneficial for children in reducing the stress associated with divorce crisis and post divorce family adjustment; and
- WHEREAS,** Dixie L. Benshoff, Ph.D. is a professional psychologist duly licensed to practice in the State of Ohio and desires to render professional services; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an Agreement between the Board and Dixie L. Benshoff, Ph.D. at the agreed upon rate, not to exceed Twenty thousand, four hundred, ninety-six and 00/100 dollars (\$20,496.00) per year, to be paid monthly in the amount of One thousand, seven hundred eight and 00/100 dollars (\$1,708.00); and be it further

RESOLVED, that the Agreement shall be in effect from January 1, 2020 until December 31, 2020; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION No. 19-0876 - RE: ACCEPT CONTRACT MODIFICATION NO. 3 TO THE ENGINEERING AGREEMENT BETWEEN GPD GROUP AND PORTAGE COUNTY FOR PROVIDING PROFESSIONAL SERVICES FOR THE PROJECT KNOWN AS THE TALLMADGE ROAD CORRIDOR IMPROVEMENT (POR-CR 18-0.51 - PID 98585).

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, Resolution No. 15-0450, adopted by the Portage County Board of Commissioners on May 28, 2015, authorized the Portage County Engineer to enter into an engineering agreement in the amount of **\$401,302.00** for providing PRELIMINARY ENGINEERING services for the project known as the **Tallmadge Road Corridor (POR-CR 18-0.51 - PID 98585)** in Brimfield Township, Portage County, and

WHEREAS, Resolution No. 16-0916 accepted Contract Modification No. 1 to said engineering agreement which increased the contract by \$99,619.00 to **\$500,921.00**, and

WHEREAS, Resolution No. 18-0307 accepted Contract Modification No. 2 to said engineering agreement which increased the contract by \$500,921.00 to **\$969,615.00**, and

WHEREAS, Part 12 of said agreement has been modified to show additional maximum compensation for the Final Engineering Phase, and

WHEREAS, the amended Agreement will relocate funds from Part 8 SUE Level A, Part 11 ESA Phase II and Part 14 Noise and Air Quality Analysis, and

WHEREAS, this modification only relocates the funds and does not represent an adjustment in maximum prime compensation; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby accept Contract Modification No. 3 and authorizes the execution of said contract modification between GPD Group, 520 South Main Street, Suite 2531, Akron, Ohio 44311 and Portage County for the project known as the **Tallmadge Road Corridor Improvement (POR-CR 18-0.51 - PID 98585)**; in Brimfield Township, Portage County; and be it further

RESOLVED, that this modification does not increase the contract amount but relocates the funds within the current agreement, and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION No. 19-0877 - RE: ACCEPT CONTRACT CHANGE ORDER NO. 1 AND FINAL TO THE CONSTRUCTION AGREEMENT BETWEEN THE BOARD OF PORTAGE COUNTY COMMISSIONERS AND FRANK MARTUCCIO ASPHALT & PAVING, INC. FOR THE COOK ROAD RESURFACING PROJECT IN ROOTSTOWN TOWNSHIP, PORTAGE COUNTY.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, Resolution 19-0486 accepted and awarded the bid of Frank Martuccio Asphalt & Paving, Inc. for furnishing all labor, materials and equipment necessary to complete the **Cook Road Resurfacing Project** in Rootstown Township, Portage County, and

WHEREAS, a contract was entered into with Frank Martuccio Asphalt & Paving, Inc. in the total amount of \$317,155.00, and

WHEREAS, modifications to the project specifications resulted in a cost decrease, now therefore be it

RESOLVED, that the Board of Portage County Commissioners do hereby accept Contract Change Order No. 1 and Final to the construction contract with Frank Martuccio Asphalt & Paving, Inc. covering the **Cook Road Resurfacing Project** in Rootstown Township, Portage County, and be it further

RESOLVED, that this Contract Change Order decreases the contract between Frank Martuccio Asphalt & Paving, Inc. and Portage County by \$29,157.91 to **\$287,997.09**, and be it further

RESOLVED, that the Board of Portage County Commissioners authorize the execution of said Contract Change Order between Frank Martuccio Asphalt & Paving, Inc. and Portage County; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0878 - RE: APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF CONNECTION
CHARGES FOR CONNECTIONS TO THE
SANITARY SEWERAGE SYSTEM IN THE
PORTAGE COUNTY REGIONAL SEWER
DISTRICT AND ESTABLISHING THE TERMS
AND CONDITIONS OF THE SAME.**

It was moved by Sabrina Christian-Bennett, and seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicant, being the (OWNER) of the property hereafter described applied for a sanitary sewer permit and have now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicant: Allison L. Goudy (OWNER)
Service Address: 351 Clearfield Drive
Kent, OH 44240

Parcel Number: 04-017-10-00-037-000

Property Deed Description: Situated in the Township of Brimfield, County of

Portage, and State of Ohio; and known as being all of Lot No. 21 in Oakwood Acres as recorded in Volume 11, Page 16 of the Portage County Records, as recorded and more fully described in Instrument 201116880 of the Portage County Records, which description is hereby incorporated as though fully rewritten herein.

WHEREAS, this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED, that this Board agrees to accept the request of the above named OWNER for installment payments of the sewer connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

- A. The total amount of such connection charges to be financed is \$5,580.00.
- B. The connection charges shall be payable in 100 quarterly installments beginning with the first sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNER are delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.
- C. A carrying charge shall be paid equal to 1.27% percent per annum (based on $\frac{1}{2}$ of the Ohio Water Development Authority for the month of November 2019, for owner occupied homes), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.
- D. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.
- E. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.
- F. The OWNER, prior to the issuance of the permits, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.
- G. The OWNER or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for

herein shall be computed and paid only to the date of payment of the unpaid balance.

- H. In the event the OWNER or SUCCESSOR are delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNER or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the OWNER or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNER or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNER or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

RESOLVED, the Sanitary Engineer acting on behalf of the Board, is hereby authorized and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

RESOLVED, the Sanitary Engineer shall present a certified copy of this Resolution to the OWNER referred to herein. The OWNER shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNER and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNER and the County. Upon the execution by the OWNER of the approval of such terms and conditions, the OWNER can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above described property in the event of the failure of the OWNER or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to

it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNER and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNER and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNER the permit provided for in Section 1402 of Resolution No. 12-1138; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

RESOLVED, Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0879 - RE: APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF CONNECTION
CHARGES FOR CONNECTIONS TO THE
SANITARY SEWERAGE SYSTEM IN THE
PORTAGE COUNTY REGIONAL SEWER
DISTRICT AND ESTABLISHING THE TERMS
AND CONDITIONS OF THE SAME.**

It was moved by Sabrina Christian-Bennett, and seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicant, being the (OWNER) of the property hereafter described applied for a sanitary sewer permit and have now requested in writing

the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicant: Kelly A. Nethken (OWNER)
Service Address: 4770 Loraine Drive
Kent, OH 44240

Parcel Number: 04-017-10-00-035-000

Property Deed Description: Situated in the Township of Brimfield, County of Portage, and State of Ohio; and known as being Lot No. 23 in Oakwood Acres Allotment, as recorded in Volume 11, Page 16 of the Portage County Record of Plats, as recorded and more fully described in Instrument 201408562 of the Portage County Records, which description is hereby incorporated as though fully rewritten herein.

WHEREAS, this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED, that this Board agrees to accept the request of the above named OWNER for installment payments of the sewer connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

- I. The total amount of such connection charges to be financed is \$5,580.00.
- J. The connection charges shall be payable in 100 quarterly installments beginning with the first sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNER are delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.
- K. A carrying charge shall be paid equal to 1.27% percent per annum (based on $\frac{1}{2}$ of the Ohio Water Development Authority for the month of November 2019, for owner occupied homes), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.
- L. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.
- M. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent

of the amount then due and owing shall be charged.

- N. The OWNER, prior to the issuance of the permits, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.
- O. The OWNER or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.
- P. In the event the OWNER or SUCCESSOR are delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNER or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the OWNER or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNER or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNER or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

RESOLVED, the Sanitary Engineer acting on behalf of the Board, is hereby authorized and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

RESOLVED, the Sanitary Engineer shall present a certified copy of this Resolution to the OWNER referred to herein. The OWNER shall execute thereon an endorsement

that the terms and conditions set forth in the resolution are satisfactory to the OWNER and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNER and the County. Upon the execution by the OWNER of the approval of such terms and conditions, the OWNER can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above described property in the event of the failure of the OWNER or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNER and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNER and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNER the permit provided for in Section 1402 of Resolution No. 12-1138; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

~~**RESOLVED**, Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further~~

~~**RESOLVED**, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.~~

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0880

- **RE: APPOINTMENT TO THE OHIO CHILDREN'S TRUST FUND REGIONAL PREVENTION COUNCIL.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, language was included in the state budget bill (HB 64) in 2015 to regionalize the operations of the Children's Trust Fund statewide. Specifically, the bill divides the state into eight regions, identified in statute, for the purpose of

applying for, receiving, and implementing Board-approved child abuse and child neglect programming and services. This will eliminate child abuse and child neglect prevention advisory boards and create child abuse and child neglect regional prevention councils for each region; and

WHEREAS, Portage County is included with the following counties in one of the eight regions in Ohio: Ashland, Columbiana, Holmes, Lorain, Mahoning, Medina, Stark, Summit, Trumbull, and Wayne; and

WHEREAS, in accordance with ORC 3109.172 (C)(1), the Portage County Board of Commissioners may appoint up to two county prevention specialists to the council representing Portage County; now therefore be it

RESOLVED, that the Portage County Board of Commissioners appoints the following member to serve as county prevention specialists for the Ohio Children's Trust Fund Regional Prevention Council to a two year term, beginning immediately and expiring December 3, 2021, as confirmed in writing to the Board of Commissioners by Ohio Children's Trust Fund:

Name	Business Address	Contact Information
Melissa Marzec	Family & Community Services 705 Oakwood St., Ste.221 Ravenna, OH 44266	mmarzec@fcsohio.org

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

JOURNAL ENTRY

December 3, 2019

Commissioners

1. The Board of Commissioners acknowledged receipt of the November 26, 2019 Amended Certificate of Estimated Resources for the year beginning January 1, 2019 as submitted by the Portage County Budget Commission.
2. The Board of Commissioners acknowledged receipt of the November 26, 2019 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2019, as presented by the Portage County Auditor's Office.
3. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for October 2019, as presented by the Portage County Sheriff's Department.

Human Resources

4. The Board of Commissioners authorized the unpaid internship agreement between Noah Culbertson and the Portage County Office of Homeland Security and Emergency Management for the 2020 spring semester, presented by Janet Kovick, Human Resources Director. Anticipated start date is January 6, 2020. The applicant has already completed the required internship documentation.
5. The Board of Commissioners signed the Personnel Action Form authorizing the full time hire of Rebecca Dunham Duecker as a CSEA Lead Attorney, replacing the position previously held by Nancy Morrison, for Portage County Job & Family Services, as presented by Kellijo Jeffries, Job and Family Services Director, and Janet Kovick, Human Resources Director. Anticipated start date is December 16, 2019. The Board of Commissioners agreed that this hire is contingent upon the applicant passing the required pre-employment testing.

Water Resources

6. The Board of Commissioners authorized the purchase of one (1) Transit Van and two (2) Trucks to replace existing fleet vehicles as requested by the Technology Division of the Water Resources Department and presented by Deputy Director Laura Weber. The sum of the vehicles for purchase totals \$180,193 which is supported in the Portage County Water Resources 2019 Budget.

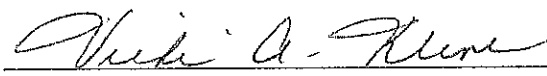
Motion To: Approve the Journal Entries for December 3, 2019

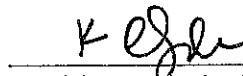
RESULT:	ADOPTED
MOVED:	Sabrina Christian-Bennett
SECONDED:	Kathleen Clyde
AYES:	Sabrina Christian-Bennett, Kathleen Clyde, Vicki A. Kline

Motion To: Adjourn the Official Meeting of December 3, 2019 at 11:59 AM

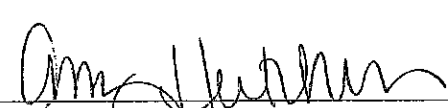
RESULT:	ADOPTED
MOVED:	Sabrina Christian-Bennett
SECONDED:	Kathleen Clyde
AYES:	Sabrina Christian-Bennett, Kathleen Clyde, Vicki A. Kline

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting.


Vicki A. Kline, President


Kathleen Clyde, Vice President


Sabrina Christian-Bennett, Board Member


Amy Hutchinson, Clerk