



Portage County Board of Commissioners
Meeting Minutes

0030

449 South Meridian Street
Ravenna, OH 44266

<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

October 24, 2019

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Kathleen Clyde	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also attending throughout the day Brian Ames, Rebecca Armstrong, Record Courier Reporter Diane Smith

Recessed to Solid Waste Management District: 9:01 AM

Reconvened: 9:04 AM

OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Present: Director Ryan Shackelford, Human Resources Janet Kovick and Department of Budget and Financial Management Director Todd Bragg

9:04 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the Board of Commissioners move into executive session to discuss employment of a public employee. Also present: Director Ryan Shackelford, Human Resources Janet Kovick and Department of Budget and Financial Management Director Todd Bragg. Roll call vote: Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea; Vicki A. Kline, Yea;

9:30 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

WATER RESOURCES

Present: Director Gene Roberts and Deputy Director Laura Weber

Discussion:

1. Rules and Regulation-Section 1401.02-Payment of Charges

There's restrictive language in the current rules and regulations whereby property owners who wish to make time payments for tap in fees are maxed out at 10 years and Oakwood's surcharge for the project cost is 25 years. Director Roberts is recommending a language addition to Section of 1402.02-4. ii, which provides for the ability of a property owner to request the Board consider the number of years up to or equal to the number of years that

the property is being surcharged or assessed. This request will be available to the Oakwood Sanitary Sewer Project new customers as they start connecting their properties.

The Board agreed to move forward with the request and Director Roberts will send out a letter stating the options available, and a resolution will come back on the Consent Agenda next week.

Recess: 9:34 AM

Reconvene: 9:50 AM

RUSS BENNETT AND THE COUNTY SCHOOL DISTRICT SUPERINTENDENTS

Present: Mary McCracken, Kali Rogers, Russ Bennett, Areana Curtis, George Joseph, Pat Ciccantelli, Dave Toth, Mike Daulbaugh, Andrew Hawkins, Dennis Honkala

Commissioner Clyde attending 9:52 AM

Mr. Bennett and the Superintendents met with the Commissioners to thank them for providing grant funding and to share some additional information about the following:

- The CHIP report has been released and this is the first time ever that all school districts participated so the data is complete.
- All of the agencies in the area that have programs to assist families got together and 38 school counselors were able to attend.

Ms. McCracken highlighted some of the recent statistics for this year as follows:

- There are 6 case managers covering all other District.
- They've started working with 211 mainly new youth, and of the 211 they are seeing 55% have been impacted by trauma and 34% have been impacted by drug and alcohol (either via the parents or the youth).
- They are working with families to refer them to appropriate places for therapy.
- A lot of the trauma is because of the drug and alcohol abuse in today's society.
- If a child has been affected by alcohol and drugs, there's a good chance they've experienced trauma as well.

Prevention Case Manager Kalie Rogers reported on the following:

- She works in the Kent and Field School Districts and last year, she worked with 66 children and their families.
- In the schools, they collaborate with staff and assist teachers with helpful intervention for behavior problems their students are exhibiting and how to get them regulated and ready to learn.
- There are also social and emotional skills building classes, focusing on fundamental coping and social skills.
- Ms. Rogers attends school meetings with teachers, parents and students to help create solutions in the school.
- She is also involved in a zones and regulations group for youth who are unable to hold themselves together.
- The case managers have added tremendous support for the teachers in the school.

- Ms. Rogers works a lot with families that are homeless to find shelter and signed up for different kinds of programs such as Portage Metropolitan Housing Authority, TANF, and food stamps through Job and Family Services.
- She goes into the home to assist families and is a bridge between school and home.
- Over the summer, each school district held skills groups and they received a lot of turnout and feedback. 3 prevention case managers did 6 districts and an additional 3 managers coordinated 6 separate districts. Her group focused on coping skill regulation group and they were able to purchase supplies so students could build coping skills classes and then they would receive a new item to put in their box (stress balls, calming jars, bubbles, yoga cards, etc).
- This year, case loads are growing especially now that we are entering the holiday season.
- She is working hard to connect families with local resources to get assistance for Thanksgiving and has teamed up with the school's resources for Christmas help.

Ms. Rogers shared a story of the progress of a specific student when connected with summer sports and by collaborating between the school and community members, she was able to connect the family with winter sports so the student could participate for a considerably reduced rate.

Ms. Rogers thanks the Board for funding the program because it's making a difference.

Mr. Bennett reiterated the money was spent wisely and there's been follow through and it couldn't have happened without the support of the Commissioners.

Mr. Toth noted Summit and Cuyahoga County just settled a lawsuit over the opioid crisis and he is hoping more settlements come through and the money used for this particular purpose. If the kids aren't being helped now, it will be millions and millions of dollars in special education services later on. Ms. Armstrong stated she will pass the information on to the State Treasurer and she will let the Attorney General's liaison know, as well.

Commissioner Clyde asked about Governor DeWine's budget allocating funding for this purpose and could it be a potential source and Mr. Bennett responded funding is allocated for 2 years and every school district needs to put a plan together. The biggest concern is the long term piece because the problems aren't going away.

Mr. Daulbaugh noted Streetsboro had to pass a \$9 mill levy in May to keep the budget solid for 5 years, but even with the \$9 mill budget passage, they still need to cut \$600,000 a year. One of the first cuts was the full time Prevention Case Manager that was not funded as part of the grant. He appreciates Governor DeWine's commitment to education and mental health, but Streetsboro's budget stayed flat for 2 years and received no dollars. When they received mental health dollars, they used the funding to keep 2 elementary school counselors because of the mental health crisis within the District. If the Board doesn't fund this program in the future, Streetsboro would not be able to continue using a prevention case manager. Mr. Daulbaugh appreciates the County's funding of the program, but if it goes away, Streetsboro loses a case manager.

Commissioner Kline pointed out what the taxpayers and every level of government has to realize is the return on investment and this is investment dollars, not an expense, but an investment in our future with these children.

Recessed: 10:17 AM

Reconvened: 10:41 AM

Recessed into the Portage-Geauga Joint Board of Commissioners' Meeting: 10:41 AM

Reconvened: 10:51 AM

INTERNAL SERVICES

Present: Director JoAnn Townend and Department of Budget and Financial Management
Director Todd Bragg

1. Board of Elections

There's a rather large leak in the Board of Elections' storage room and it's unclear where the insulation is failing that is causing the problem. The line in question runs from the 1st floor to the 7th floor and has been fixed previously, but when the air conditioning is running, it causes the pipes to sweat and the leak begins again. Director Townend will have the investigation done again and the asbestos abatement, but it is going to be a process.

In the meantime, the Board of Elections has the option to store their equipment in the WIC area vacated by Job and Family Services. Director Townend pointed out the Board of Elections was also offered rooms on the first floor but after talking with Director Bragg and Commissioner Kline, they remembered the Board of Elections pointed out the first floor rooms didn't have enough security and had windows. Director Townend went on to say options were presented back to them about installing cameras and bars on the windows, but she heard nothing in return. Director Townend is of the opinion that the public meeting room on the first floor should stay as is, but the former vending area could be renovated to provide additional space or the former print shop. The WIC building could be used to house election items as there are 2 entrances, but more conversation may be necessary.

A second request by Board of Elections was presented to put plastic up under the ceiling in the two areas to ensure nothing gets wet, but Director Townend doesn't suggest that because if a severe leak causes the plastic to collapse, the equipment would be damaged even worse. She suggests having the Board of Elections move completely out of the rooms until something else can be done.

The cost to investigate 7 floors for the leak is unknown and the County will need to find several outside contractors for the project.

Commissioner Kline is comfortable with Director Townend offering the Board of Elections the WIC area, and Commissioner Clyde pointed out there may be another purpose for the former vendor machine area and she suggests offering it as a second choice.

2. Landbank

In response to Treasurer Cromes' questions about the cost for office space for the Landbank, Director Townend noted they should not be charged less than Job and Family Services pays in rent, which until December 31, 2019 is \$10.59 per square foot (which includes \$2.14 for utilities and one parking spot). Commissioner Christian-Bennett asked if that's the same

amount being charged to the Health Department to stay on the WIC side, as that would include utilities, too. Director Townend explained it isn't fair to charge Job and Family Services more and that's why the Board told Health Commissioner Joe Diorio \$10.59 for WIC Portage area and settled for \$9.00 in Columbiana County as they pay their own utilities.

Treasurer Cromes responded back to Commissioner Kline about furniture and asked if the County had any donations for the Landbank and Director Townend explained the County has several rooms of furniture that she can show him and Commissioner Christian-Bennett suggests Dan Morganty should also be included. Commissioner Clyde pointed out Mr. Morganty is not a full time employee of Landbank as he doesn't start until November 4th.

The Board agreed it would like to rent the requested 2 rooms to the Landbank (Rooms 169-170) on the first floor of the Administration building and that includes one parking spot. Director Townend will prepare an estimate on the costs and coordinate the furniture viewing.

Commissioner Kline pointed out the Landbank will need computer lines and phone line and Director Townend noted the County Auditor could be asked whether they could utilize IT to connect the lines, but typically a non-county department would need to bring their own telephone lines and equipment in and this could apply as the Landbank is under the jurisdiction of Family and Community Services.

Director Townend also mentioned that since the Health Department is absorbing WIC, they are having Time Warner extract their phone numbers from the County's VOIP in order to be connected to the Health Department.

Commissioner Kline stated the \$10.59 per square foot is a fair price for the Landbank, and Director Townend will make them aware the amount may change January 1, 2020. Commissioner Kline asked Director Townend to respond to Treasurer Cromes noting the \$2.14 for utilities is included in the \$10.59 square footage pricing. Director Townend will also let Treasurer Cromes know that the Landbank will be responsible for its own computer and phone line installation.

Commissioner Christian-Bennett believes Mr. Morganty should look at the furniture and Commissioner Clyde was saying it's a Landbank issue, not a Board of Commissioners' issue and the Landbank should decide what the Landbank's employee should do.

Director Townend will ask that Maintenance to have the carpeting cleaned and walls repaired and painted and any furniture removed for the new tenants.

3. Records Center

Director Townend contacted Iron Mountain and the County would need to be very specific as to what records are contained in each box. County offices can contact Iron Mountain requesting a file that is within a certain box and they have a 3 hour window they can deliver the document for an additional cost or a normal retrieval and delivery is 24 hours. Once the County is done with the file, Iron Mountain will pick it up and return it to the original box. Commissioner Kline suggests getting a quote, but Director Townend will need to find out how much information would need to be stored there. Director Bragg suggests keeping 2018 information here and sending the older records to Iron Mountain.

Director Townend also noted the first outsourcing of records for microfilming (Auditor's payroll records) were sent and the vendor is almost finished. Iron Mountain also has a division to microfilms and one for shredding, as well.

Director Townend explained the current Records Center needs a full roof replacement and a fire panel upgrade and was never really meant for storage of County records.

Director Townend will invite Mike Bogo from Neighborhood Development Services to look at the Records Center and Director Townend will get a quote from Iron Mountain.

Commissioner Christian-Bennett also stated Iron Mountain should provide the County with disks and Director Townend will investigate. Director Bragg noted the information could be added to the County's server to preserve the data.

DEPARTMENT OF BUDGET & FINANCIAL MANAGEMENT

Present: Director Bragg, Human Resources Director Janet Kovick, Internal Services Director JoAnn Townend

1. Budget issues

Sheriff

Director Bragg is inquiring how much, if any, the Board is going to place into the Sheriff's budget for the requested positions. Commissioner Kline noted his priority positions equal \$660,000, plus the \$1 million for the Corrections Officers.

Director Bragg explained only the Jail Administrator is related to the opening of the new jail, the other requests are related to operational areas, but Commissioner Kline pointed out they are all ongoing expenses. The Sheriff's correspondence indicated he needed additional employees to meet his mandate and if the Board agrees, it will need to find a way to fund them, but if it believes he has already met the mandate, it becomes optional.

Commissioner Clyde recommends for draft budgeting purposes, she would like to see the \$500,000 already provided to the Sheriff included and nothing additional, noting the Board could consider the request once it reviews the entire draft budget. Commissioner Kline believe his budget should be left as is with the \$1 million dollars additional for next year. Director Bragg will prepare the draft without any additional requested positions, just the Corrections Officers and Commissioner Kline agreed.

Adult Probation

There was a modified request for \$60,000 for an existing employee whose grant funding is no longer available and an additional request for \$150,000 for the day reporting. The Board agreed to fund the \$60,000, but the additional \$150,000 should be omitted from the proposed budget.

Information Technology

The request for a System Administrator position for \$48,000 should be included it in the proposed budget.

General COLA

Director Bragg explained that based on economic conditions and revenue streams, had the Board not provided any additional increases, he would have recommended 2-1/2% increase, because of the savings through the Healthcare, however with all of the additions, the County is upside down so any amount of raise further complicates the budget. Commissioner Clyde suggests keeping the COLA increases out of the proposed budget and the Board will consider it in the final round. Director Bragg clarified that when the proposed budget goes out, he will indicate raises are still pending and the Board agreed.

Commissioner Christian-Bennett asked if rents are taken into consideration and Director Bragg indicated they were.

Director Bragg also inquired about the 3 year plan to increase employees to the minimum of their pay scale and noted it's a \$60,000 additional expenditure for that year and Commissioner Clyde pointed out it makes sense to continue the 3 year plan and the Board agreed.

Director Bragg will bring the proposed budget next week.

11:35 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the Board of Commissioners move into executive session to consider the employment of a public employee. Also present: Director Bragg, Human Resources Director Janet Kovick, Internal Services Director JoAnn Townend. Roll call vote: Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea; Vicki A. Kline, Yea;

12:17 PM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

Commissioner Christian-Bennett motioned to pull Consent Agenda Items #5, 15, 16, 17, and 18.

RESOLUTIONS

October 24, 219

5. *Request the Portage County Auditor to establish a project code for Portage County Job & Family Services named Group under Fund 1415 to transfer funds from the Rodman Account./***PULLED FROM THE CONSENT AGENDA.**
15. *Approving a request for installment payments of connection charges for connections to the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same (H. Colin Kunkle - 04-005-00-00-035-000)./***PULLED FROM THE CONSENT AGENDA AND ADOPTED UNDER SEPARATE MOTION. 19-0773**
16. *Approving a request for installment payments of connection charges for connections to the sanitary sewerage system in the Portage County Regional Sewer District and*

establishing the terms and conditions of the same (Kycat, Inc.-04-005-00-00-033-000)./ **PULLED FROM THE CONSENT AGENDA AND ADOPTED UNDER SEPARATE MOTION. 19-0774**

17. Approving a request for installment payments of connection charges for connections to the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same (Kycat, Inc.-04-005-00-00-029-000)./ **PULLED FROM THE CONSENT AGENDA AND ADOPTED UNDER SEPARATE MOTION. 19-0775**

18. Approving a request for installment payments of connection charges for connections to the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same (H. Colin Kunkle - 04-005-00-00-027-000)./ **PULLED FROM THE CONSENT AGENDA AND ADOPTED UNDER SEPARATE MOTION. 19-0776**

Recess: 12:18 PM
Reconvene: 12:32 PM

Commissioner Christian-Bennett motioned to pull Resolution #1 from the Consent Agenda.

RESOLUTIONS

October 24, 2019

1. Approve the Thursday, October 24, 2019 bills/ACH payments as presented by the County Auditor and reviewed by the Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee./**PULLED FROM THE CONSENT AGENDA. 19-0759**

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COMMISSIONERS' CONSENT AGENDA

October 24, 2019

1. Approval of the October 17, 2019 regular meeting minutes.

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RESOLUTIONS

October 24, 2019

Budget & Financial Management:

1. Approve the Thursday, October 24, 2019 bills/ACH payments as presented by the County Auditor and reviewed by the Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee./**PULLED FROM THE CONSENT AGENDA. 19-0759**
2. Approve the Thursday, October 24, 2019 wire transfers for health benefits as presented by the County Auditor and reviewed by the Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee./19-0760

3. Approve the Thursday, October 24, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Board of Commissioners Department of Budget and Financial Management, Department of Internal Services or other designee. /0761
4. Approve the Thursday, October 24, 2019 Then & Now Certification, as presented by the County Auditor./19-0762

Job & Family Services

5. Request the Portage County Auditor to establish a project code for Portage County Job & Family Services named Group under Fund 1415 to transfer funds from the Rodman Account./ ***PULLED FROM THE CONSENT AGENDA.***

Internal Services

6. Amend Resolution o. 19-0065 to add the Randolph Road Bridge (RAN 03, CH10E) to the list of bridges posted for weight reductions in Portage County./19-0764
7. Accept contract change order no. 1 and final to the construction agreement between the Board of Portage County Commissioners and Perrin Asphalt Company for the Mogadore Road Resurfacing Project in Brimfield Township and the City of Kent, Portage County./19-0765
8. Designating and authorizing an official to submit an Ohio Public Works Commission (OPWC) Infrastructure Program Round 34 Grant Application and execute contracts for the Portage County Engineer for the Project known as the Tallmadge Corridor Project./19-0766
9. Enter into real estate lease agreement for the property located at 449 South Meridian Street, Ravenna, OH with the Portage County Health District for the Portage WIC Annex./19-0767
10. Enter into real estate lease agreement for the property located at 7876 Lincole Drive, Lisbon, OH with the Portage County Health District for Columbiana County WIC Program./19-0768
11. Enter into an agreement for a certified peer recovery supporter program between the Board of Commissioners on behalf of the Portage County Job & Family Services and Coleman Professional Services, Inc./19-0769
12. Enter into a memorandum of understanding Children First Parenting/Mediation Program between the Board of Commissioners on behalf of Portage County Job & Family Services and the Portage County Juvenile Court./19-0770
13. Declare obsolete or unfit for use and dispose of Portage County personal property located at the Portage County Tax Map Office./19-0771

Water Resources Department

14. Authorize sale of obsolete equipment by public auction for the Water Resources Department./19-0772

15. Approving a request for installment payments of connection charges for connections to the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same (H. Colin Kunkle - 04-005-00-00-035-000)./ **PULLED FROM THE CONSENT AGENDA AND ADOPTED UNDER SEPARATE MOTION.** 19-0773
16. Approving a request for installment payments of connection charges for connections to the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same (Kycat, Inc.-04-005-00-00-033-000)./ **PULLED FROM THE CONSENT AGENDA AND ADOPTED UNDER SEPARATE MOTION.** 19-0774
17. Approving a request for installment payments of connection charges for connections to the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same (Kycat, Inc.-04-005-00-00-029-000)./ **PULLED FROM THE CONSENT AGENDA AND ADOPTED UNDER SEPARATE MOTION.** 19-0775
18. Approving a request for installment payments of connection charges for connections to the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same (H. Colin Kunkle - 04-005-00-00-027-000)./ **PULLED FROM THE CONSENT AGENDA AND ADOPTED UNDER SEPARATE MOTION.** 19-0776

Commissioners

19. Confirm appointment to the Northeast Ohio Community Alternate Program (NEOCAP) Facility Governing Board./ 19-0777
20. Convene the Portage County 9-1-1 Technical Advisory Committee./ 19-0778
21. Appointment to the Portage County Law Library Resources Board./ 19-0779

Motion To: Approve the Consent Agenda for October 24, 2019 as amended.

RESULT:	ADOPTED
MOVED:	Kathleen Clyde
SECONDED:	Sabrina Christian-Bennett
AYES:	Kathleen Clyde, Sabrina Christian-Bennett, Vicki A. Kline

ITEMS PULLED FROM THE CONSENT AGENDA

October 24, 2019

Resolution No. 1

Motion To: Approve the Thursday, October 24, 2019 bills/ACH payments as presented by the County Auditor and reviewed by the Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee./ 19-0759

RESULT: ADOPTED
MOVED: Sabrina Christian-Bennett
SECONDED: Kathleen Clyde
AYES: Sabrina Christian-Bennett, Kathleen Clyde, Vicki A. Kline

Resolution No. 15

Motion To: Approve a request for installment payments of connection charges for connections to the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same (H. Colin Kunkle - 04-005-00-00-035-000). / 19-0773

RESULT: ADOPTED
MOVED: Kathleen Clyde
SECONDED: Vicki A. Kline
AYES: Kathleen Clyde, Vicki A. Kline
ABSTAINED: Sabrina Christian-Bennett

Resolution No. 16

Motion To: Approve a request for installment payments of connection charges for connections to the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same (Kycat, Inc.-04-005-00-00-033-000). / 19-0774

RESULT: ADOPTED
MOVED: Kathleen Clyde
SECONDED: Vicki A. Kline
AYES: Kathleen Clyde, Vicki A. Kline
ABSTAINED: Sabrina Christian-Bennett

Resolution No. 17

Motion To: Approving a request for installment payments of connection charges for connections to the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same (Kycat, Inc.-04-005-00-00-029-000). / 19-0775

RESULT: ADOPTED
MOVED: Kathleen Clyde
SECONDED: Vicki A. Kline
AYES: Kathleen Clyde, Vicki A. Kline
ABSTAINED: Sabrina Christian-Bennett

Resolution No. 18

Motion To: Approving a request for installment payments of connection charges for connections to the sanitary sewerage system in the Portage County Regional Sewer District and establishing the terms and conditions of the same (H. Colin Kunkle - 04-005-00-00-027-000). / 19-0776

RESULT: ADOPTED
MOVED: Kathleen Clyde
SECONDED: Vicki A. Kline
AYES: Kathleen Clyde, Vicki A. Kline
ABSTAINED: Sabrina Christian-Bennett

The Board agreed to keep its Thursday, November 7, 2019 meeting of the Board as Commissioner Kline will be absent, noting if a meeting were held on November 5, 2019, Commissioner Christian-Bennett would be absent.

RESOLUTION NO. 19-0759 - RE: BILLS APPROVED AND ACH CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on October 24, 2019 in the total payment amount of **\$968,481.36, including late fees finance charges, interest & penalties amounting to \$5.00 for Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the ACH payment is approved as certified to the County Auditor for payment on or after Friday, October 25, 2019, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on October 24, 2019 in the total payment amount of **\$20.00 to Neil Group** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0760 - RE: WIRE TRANSFER APPROVED AND
CERTIFIED TO THE PORTAGE COUNTY
AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Board of Commissioners, Department of Budget and Financial Management, Department of Internal Services or other designee on October 24, 2019 in the total payment amount as follows:

1. \$237,049.18 to Medical Mutual - Claims
2. \$ 83,868.35 to Medical Mutual - Admin; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, October 25, 2019	\$ 237,049.18
Wire Transfer on Friday, October 25, 2019	\$ 83,868.35

;and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0761 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

10/24/19	809	\$ 34.00
10/24/19	819	1,666.67
10/24/19	899	9,932.79
10/24/19	902	22,092.00
10/24/19	913	63,232.61
10/24/19	921	3,746.32
10/24/19	948	23,517.96
10/24/19	1060	102.00
10/24/19	1064	12,154.09
10/24/19	1065	412.43
10/24/19	1069	247.08
10/24/19	1073	2,495.53
10/24/19	1094	48,528.71
Total		\$ 188,162.19

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0762

**RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed are properly certified by the County Auditor in the amount of **\$105,959.49** as set forth in Exhibit "A" dated **October 24, 2019** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

RESOLUTION NO. 19-0763


This resolution was inadvertently omitted. This is for numbering purposes only.

**RESOLUTION No. 19-0764 - RE: AMEND RESOLUTION NO. 19-0065 TO ADD
THE RANDOLPH ROAD BRIDGE (RAN 03,
CH 10E) TO THE LIST OF BRIDGES
POSTED FOR WEIGHT REDUCTIONS IN
PORTAGE COUNTY.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

- WHEREAS,** Resolution No. 19-0065, adopted January 24, 2019, and appearing in Commissioners' Journal Volume 91, established and updated bridges currently posted for weight reductions in Portage County; and
- WHEREAS,** an updated load rating was performed on the **Randolph Road Bridge (RAN 03, CH 10E)**, over Potter Creek in Randolph Township, now therefore be it

RESOLVED, that as a result of said updated load rating, the **Randolph Road Bridge (RAN 03, CH 10E)**, over Potter Creek in Randolph Township, which had no weight restrictions, will now be posted as follows:

WEIGHT LIMIT		
SINGLE UNIT		
2 AXLE	8 T	
3 AXLE	9 T	
4 AXLE	9 T	
5 AXLE	10 T	
6+ AXLE	10 T	
	16 T	

;and be it further

RESOLVED, that this newly posted bridge is in addition to the bridges posted for weight reductions per Resolution 19-0065; and be it further

RESOLVED, that the Clerk of this Board be and is hereby directed to file certified copies of this Resolution with the Portage County Engineer, the Portage County Sheriff's Department and the Ohio Highway Patrol; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION No. 19-0765

-

RE:

**ACCEPT CONTRACT CHANGE ORDER NO. 1
AND FINAL TO THE CONSTRUCTION
AGREEMENT BETWEEN THE BOARD OF
PORTAGE COUNTY COMMISSIONERS AND
PERRIN ASPHALT COMPANY FOR THE
MOGADORE ROAD RESURFACING
PROJECT IN BRIMFIELD TOWNSHIP AND
THE CITY OF KENT, PORTAGE COUNTY.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, Resolution 19-0485 accepted and awarded the bid of Perrin Asphalt Company for furnishing all labor, materials and equipment necessary to complete the

Mogadore Road Resurfacing Project in Brimfield Township and the City of Kent, Portage County, and

WHEREAS, a contract was entered into with Perrin Asphalt Company in the total amount of \$197,563.95, and

WHEREAS, modifications to the project specifications resulted in a cost decrease, now therefore be it

RESOLVED, that the Board of Portage County Commissioners do hereby accept Contract Change Order No. 1 and Final to the construction contract with Perrin Asphalt Company covering the **Mogadore Road Resurfacing Project** in Franklin Township and the City of Kent, Portage County, and be it further

RESOLVED, that this Contract Change Order decreases the contract between Perrin Asphalt Company and Portage County by \$20,797.10 to **\$176,766.85**, and be it further

RESOLVED, that the Board of Portage County Commissioners authorize the execution of said Contract Change Order between Perrin Asphalt Company and Portage County; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0766

**RE: DESIGNATING AND AUTHORIZING AN
OFFICIAL TO SUBMIT AN OHIO PUBLIC
WORKS COMMISSION (OPWC)
INFRASTRUCTURE PROGRAM ROUND 34
GRANT APPLICATION AND EXECUTE
CONTRACTS FOR THE PORTAGE COUNTY
ENGINEER FOR THE PROJECT KNOWN AS
THE TALLMADGE CORRIDOR PROJECT**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, the Ohio Public Works Commission (OPWC) requires the adoption of legislation by the governing body of the applicant designating an official to submit OPWC grant applications and execute contracts; and

WHEREAS, the Portage County Engineer has prepared an application for OPWC Round 34 funds for the project known as the Tallmadge Corridor Project (PID 98585), in the City of Tallmadge and Brimfield Township; and

WHEREAS, the Board of Portage County Commissioners is the governing body; now therefore be it

RESOLVED, that the Board of Portage County Commissioners hereby designates the President of the Board of Commissioners as the authorized official to submit the aforementioned named OPWC grant application and further execute contracts for the Portage County Engineer as required by the Ohio Public Works Commission; and be it further

RESOLVED, that a certified copy of this resolution be filed with the Ohio Public Works Commission; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0767 - RE: ENTER INTO REAL ESTATE LEASE
AGREEMENT FOR THE PROPERTY
LOCATED AT AT 449 SOUTH MERIDIAN
STREET, RAVENNA, OHIO WITH THE
PORTAGE COUNTY HEALTH DISTRICT
FOR THE PORTAGE WIC ANNEX.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, the Board of Commissioners wishes to lease real estate property situated in the County of Portage, known for street numbering purposes as 449 S. Meridian St. Ravenna, Ohio; and

WHEREAS, the Portage County Health District has an interest in leasing said property for the WIC agency in the WIC annex area; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a Lease Agreement for the property listed above with the Portage County Health District for a term of (1) year, beginning October 1, 2019 and ending September 30, 2020; and be it further

RESOLVED, that the amount of rent shall be \$10.59 per sq. ft. for the WIC area (total of 3,145 sq. ft.) based on the Portage County cost allocation plan, in equal monthly installments of Two thousand, seven hundred-seventy five dollars and forty six cents (\$2,775.46) each payable on the 1st day of each month; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0768 - RE: ENTER INTO REAL ESTATE LEASE AGREEMENT FOR THE PROPERTY LOCATED AT AT 7876 LINCOLN DRIVE, LISBON, OHIO WITH THE PORTAGE COUNTY HEALTH DISTRICT FOR THE COLUMBIANA COUNTY WIC PROGRAM.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the Board of Commissioners wishes to lease real estate property situated in the County of Columbiana, known for street numbering purposes as 7876 Lincoln Dr., Lisbon OH 44432; and

WHEREAS, the Portage County Health District has an interest in leasing said property for the WIC agency in the Columbiana County WIC building; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a Lease Agreement for the property listed above with the Portage County Health District for a term of (1) year, beginning October 1, 2019 and ending September 30, 2020; and be it further

RESOLVED, that the amount of rent shall be \$9.00 per sq. ft. for the WIC area upper level (total of 2,500 sq. ft.), in equal monthly installments of One thousand, eight hundred-seventy five dollars and 00/100 (\$1,875.00) each payable on the 1st day of each month; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0769 - RE: ENTER INTO AN AGREEMENT FOR A CERTIFIED PEER RECOVERY SUPPORTER PROGRAM BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND COLEMAN PROFESSIONAL SERVICES, INC.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

- WHEREAS,** an agreement between the parties was entered into and known as Portage County Contract No. 20180364 (the "Original Contract") on August 8, 2018 By Resolution No. 18-0505 to provide Peer recovery support services for eligible Portage County Residents; and
- WHEREAS,** the parties desire to amend the Original Contract; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Amendment No. 1 between the Board of Commissioners on behalf of Portage County Job & Family Services and Coleman Professional Services, Inc. to extend the agreement for one (1) additional year from July 1, 2019 through June 30, 2020; and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1415; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Thirty-one thousand three hundred eighty-nine and 40/100 dollars (\$31,389.40); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0770 - RE: ENTER INTO A MEMORANDUM OF UNDERSTANDING CHILDREN FIRST PARENTING/MEDIATION PROGRAM SERVICES BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND THE PORTAGE COUNTY JUVENILE COURT.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

- WHEREAS,** the Portage County Department of Job & Family Services desires to utilize the Children First Parenting/Mediation Program Services provided by the Portage County Juvenile Court with the goal of offering eligible biological parents a positive alternative to litigation as well as the necessary tools to facilitate healthy co-parenting strategies that are in the best interest of their child(ren); and
- WHEREAS,** the Memorandum of Understanding will be used to detail the terms of the relationship between the Portage County Department of Job & Family Services and the Portage County Juvenile Court; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into a Memorandum of Understanding between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and the Portage County Juvenile Court for the period December 1, 2019 through November 30, 2020; and be it further
- RESOLVED,** that the total amount of this Memorandum of Understanding is not to exceed Fifteen thousand and 00/100 dollars (\$15,000.00); and be it further
- RESOLVED,** that funding for this MOU will be from fund 1415; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0771 - RE: DECLARE OBSOLETE OR UNFIT FOR USE AND DISPOSE OF PORTAGE COUNTY

**PERSONAL PROPERTY LOCATED AT THE
PORTAGE COUNTY TAX MAP OFFICE.**

It was moved by Sabrina Christian-Bennett, seconded Kathleen Clyde by that the following resolution be adopted:

WHEREAS, the Portage County personal property located at the Portage County Tax Map Office, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is ready for disposal; and

WHEREAS, in accordance with ORC 307.12 (g) the property (Xerox plotter) was sold to the person or firm from which a new plotter was procured crediting the County, One thousand and 00/100 dollars (\$1,000.00) against the purchase price of the new plotter; now therefore be it

RESOLVED, that, in accordance with the Ohio Revised Code Section 307.12, the Board of County Commissioners authorizes the following inventory to be discarded or salvaged:

County Tag #	Description
00842	Xerox 6279 Plotter

;and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0772 - RE: AUTHORIZE SALE OF OBSOLETE
EQUIPMENT BY PUBLIC AUCTION.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners, Water Resources Department has equipment and vehicles that are obsolete and unfit for the use for which they were acquired for; now therefor be it

RESOLVED, that the Board of Portage County Commissioners has determined that the items described below are obsolete and unfit for the use which said items were acquired:

2005 Ford Explorer Vin# 1FMZU72K15UB84198
 2006 Ford Expedition Vin# 1FMPU16526LA78939
 2008 Ford F-250 4x4 Vin#1FTNF21598ED69514
 2008 Ford F-250 4x4 With Plow Vin#1FTNF21528ED69516
 Dayton drill press model #32919C
 Carolina Industrial Equipment cutoff saw model #HV20
 North Star industrial hot water pressure washer Model #1572251A
 24 high pressure sodium light fixtures
 33 2x4 Fluorescent light fixtures
 8 2x8 Fluorescent light fixtures

;and be it further

RESOLVED, that said items will be sold at Public Auction, as prescribed by Section 307.12 of the Ohio Revised Code, to the highest bidder; and be it further be

RESOLVED, that Notice of Public Auction shall be posted in the office of the Portage County Commissioners, the County's Website and a Notice of Public Auction shall be published in the Record Courier on November 6, 2019.

Date of Auction: Saturday November 16, 2019
Time of Auction: 9:30 A.M.
Location: Edinburg Auction Sales, Inc.
 4029 State Route 14
 Edinburg, Ohio 44272

Said equipment may be viewed from 9:00 A.M. to 5:00 P.M. Monday, Tuesday, Thursday and Friday at Edinburg Auction Sales, Inc. and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0773 - RE: APPROVING A REQUEST FOR
 INSTALLMENT PAYMENTS OF CONNECTION
 CHARGES FOR CONNECTIONS TO THE
 SANITARY SEWERAGE SYSTEM IN THE
 PORTAGE COUNTY REGIONAL SEWER**

**DISTRICT AND ESTABLISHING THE TERMS
AND CONDITIONS OF THE SAME.**

It was moved by Kathleen Clyde, and seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicant, being the (OWNER) of the property hereafter described applied for a sanitary sewer permit and have now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicants: H. Colin Kunkle (OWNER)
Service Address: 5054 State Route 43
Kent, OH 44240

Parcel Number: 04-005-00-00-035-000

Property Deed Description: Situated in the Township of Brimfield, County of Portage, and State of Ohio; and known as being a 0.876 acre parcel of land, un-platted of Original Lot 5, as recorded and more fully described by Instrument Number 201307134 of the Portage County Record of Deeds, which description is hereby incorporated as though fully rewritten herein.

WHEREAS, this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED, that this Board agrees to accept the request of the above named OWNER for installment payments of the sewer connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

- A. The total amount of such connection charges to be financed is \$5,580.00.
- B. The connection charges shall be payable in 40 quarterly installments beginning with the first sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNER are delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such

connection charges shall be deemed an additional installment then due and owing in that quarter.

- C. A carrying charge shall be paid equal to 2.47% percent per annum (based on Ohio Water Development Authority for the month of September 2019, for other than owner occupied homes), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.
- D. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.
- E. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.
- F. The OWNER, prior to the issuance of the permits, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.
- G. The OWNER or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.
- H. In the event the OWNER or SUCCESSOR are delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNER or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the OWNER or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNER or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNER or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

RESOLVED, the Sanitary Engineer acting on behalf of the Board, is hereby authorized and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

RESOLVED, the Sanitary Engineer shall present a certified copy of this Resolution to the OWNER referred to herein. The OWNER shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNER and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNER and the County. Upon the execution by the OWNER of the approval of such terms and conditions, the OWNER can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above described property in the event of the failure of the OWNER or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNER and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNER and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNER the permit provided for in Section 1402 of Resolution No. 12-1138; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

RESOLVED, Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Abstained;

**RESOLUTION NO. 19-0774 - RE: APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF CONNECTION
CHARGES FOR CONNECTIONS TO THE
SANITARY SEWERAGE SYSTEM IN THE
PORTAGE COUNTY REGIONAL SEWER
DISTRICT AND ESTABLISHING THE TERMS
AND CONDITIONS OF THE SAME.**

It was moved by Kathleen Clyde, and seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicant, being the (OWNER) of the property hereafter described applied for a sanitary sewer permit and have now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicants: Kycat, Inc. (OWNER)
Service Address: 5060 State Route 43
 Kent, OH 44240

Parcel Number: 04-005-00-00-033-000

Property Deed Description: Situated in the Township of Brimfield, County of Portage, and State of Ohio: and known as being a 0.869 acre parcel of land, un-platted of Original Lot 5, as recorded and more fully described by Instrument Number 200348019 of the Portage County Record of Deeds, which description is hereby incorporated as though fully rewritten herein.

WHEREAS, this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED, that this Board agrees to accept the request of the above named OWNER for installment payments of the sewer connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

I. The total amount of such connection charges to be financed is \$5,580.00.

- J. The connection charges shall be payable in 40 quarterly installments beginning with the first sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNER are delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.
- K. A carrying charge shall be paid equal to 2.47% percent per annum (based on Ohio Water Development Authority for the month of September 2019, for other than owner occupied homes), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.
- L. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.
- M. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.
- N. The OWNER, prior to the issuance of the permits, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.
- O. The OWNER or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.
- P. In the event the OWNER or SUCCESSOR are delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNER or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the OWNER or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNER or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNER or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the

balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

RESOLVED, the Sanitary Engineer acting on behalf of the Board, is hereby authorized and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

RESOLVED, the Sanitary Engineer shall present a certified copy of this Resolution to the OWNER referred to herein. The OWNER shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNER and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNER and the County. Upon the execution by the OWNER of the approval of such terms and conditions, the OWNER can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above described property in the event of the failure of the OWNER or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNER and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNER and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNER the permit provided for in Section 1402 of Resolution No. 12-1138; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

RESOLVED, Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Abstained;

**RESOLUTION NO. 19-0775 - RE: APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF CONNECTION
CHARGES FOR CONNECTIONS TO THE
SANITARY SEWERAGE SYSTEM IN THE
PORTAGE COUNTY REGIONAL SEWER
DISTRICT AND ESTABLISHING THE TERMS
AND CONDITIONS OF THE SAME.**

It was moved by Kathleen Clyde, and seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicant, being the (OWNER) of the property hereafter described applied for a sanitary sewer permit and have now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicants: Kycat, Inc. (OWNER)
Service Address: 5082 State Route 43
 Kent, OH 44240

Parcel Number: 04-005-00-00-029-000

Property Deed Description: Situated in the Township of Brimfield, County of Portage, and State of Ohio; and known as being a 0.775 acre parcel of land, un-platted of Original Lot 5, as recorded and more fully described by Instrument Number 200348020 of the Portage County Record of Deeds, which description is hereby incorporated as though fully rewritten herein.

WHEREAS, this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to

the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED, that this Board agrees to accept the request of the above named OWNER for installment payments of the sewer connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

- Q. The total amount of such connection charges to be financed is \$5,580.00.
- R. The connection charges shall be payable in 40 quarterly installments beginning with the first sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNER are delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.
- S. A carrying charge shall be paid equal to 2.47% percent per annum (based on Ohio Water Development Authority for the month of September 2019, for other than owner occupied homes), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.
- T. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.
- U. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.
- V. The OWNER, prior to the issuance of the permits, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.
- W. The OWNER or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for herein shall be computed and paid only to the date of payment of the unpaid balance.
- X. In the event the OWNER or SUCCESSOR are delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNER or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable,

provided that the OWNER or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNER or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNER or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

RESOLVED, the Sanitary Engineer acting on behalf of the Board, is hereby authorized and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

RESOLVED, the Sanitary Engineer shall present a certified copy of this Resolution to the OWNER referred to herein. The OWNER shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNER and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNER and the County. Upon the execution by the OWNER of the approval of such terms and conditions, the OWNER can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above described property in the event of the failure of the OWNER or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNER and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNER and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNER the permit provided for in Section 1402 of Resolution No. 12-1138; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section

319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

RESOLVED, Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Abstained;

**RESOLUTION NO. 19-0776 - RE: APPROVING A REQUEST FOR
INSTALLMENT PAYMENTS OF CONNECTION
CHARGES FOR CONNECTIONS TO THE
SANITARY SEWERAGE SYSTEM IN THE
PORTAGE COUNTY REGIONAL SEWER
DISTRICT AND ESTABLISHING THE TERMS
AND CONDITIONS OF THE SAME.**

It was moved by Kathleen Clyde, and seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, this Board by Resolution No. 12-1138, adopted December 18, 2012, has established connection charges for connection to the sanitary sewerage system in the Portage County Regional Sewer District and has provided therein that the applicant in order to purchase a permit for such connection may submit a written request to the Board requesting that such connection charges be paid in installments; and

WHEREAS, the following named applicant, being the (OWNER) of the property hereafter described applied for a sanitary sewer permit and have now requested in writing the option of paying the sewer connection charges, applicable to the following described property, in installments; and

Applicants: H. Colin Kunkle a/k/a Colin Kunkle (OWNER)
Service Address: 5090 State Route 43
 Kent, OH 44240

Parcel Number: 04-005-00-00-027-000

Property Deed Description: Situated in the Township of Brimfield, County of Portage, and State of Ohio: and known as being a 0.913 acre parcel of land, un-platted of Original Lot 5, as recorded and more fully described by Instrument Number 200435072 of the Portage County Record of Deeds, which description is hereby incorporated as though fully rewritten herein.

WHEREAS, this Board, on the basis of all relevant facts and circumstances, hereby determines that the granting of such request would be equitable pursuant to the following terms and conditions that are determined to be fair and appropriate; now therefore be it

RESOLVED, that this Board agrees to accept the request of the above named OWNER for installment payments of the sewer connection charges established pursuant to Resolution No. 12-1138, adopted December 18, 2012, with respect to the property described in this Resolution and is hereby approved subject to the following terms and conditions.

- Y. The total amount of such connection charges to be financed is \$5,580.00.
- Z. The connection charges shall be payable in 40 quarterly installments beginning with the first sanitary sewer billing after completion of this agreement, unless pursuant to Paragraph H of this section, the OWNER are delinquent twice in consecutive quarters on paying quarterly installments and carrying charge thereon, at which time the total unpaid balance of such connection charges shall be deemed an additional installment then due and owing in that quarter.
- AA. A carrying charge shall be paid equal to 2.47% percent per annum (based on Ohio Water Development Authority for the month of September 2019, for other than owner occupied homes), on the unpaid balance of the total connection charges due and owing computed from the date of the payment of the preceding quarterly installment.
- BB. The quarterly installment and the carrying charges thereon shall be included as separate quarterly bills.
- CC. In the event any installment or the carrying charge thereon are not paid within 21 days after the quarterly billing date, a penalty of ten (10) percent of the amount then due and owing shall be charged.
- DD. The OWNER, prior to the issuance of the permits, may be required by the Board to give security, which may include the requirement of a surety Bond sufficient to assure the payment of all such installments.
- EE. The OWNER or successors, in title to the property (SUCCESSOR), at their option may, at any time, make payment of the unpaid balance of the connection charges and carrying charges provided for herein, provided that if such prepayment option is elected, the carrying charges provided for

herein shall be computed and paid only to the date of payment of the unpaid balance.

FF. In the event the OWNER or SUCCESSOR are delinquent twice in consecutive quarters on paying quarterly installments and the carrying charge thereon, the Board may by notice in writing to the OWNER or SUCCESSOR, declare the unpaid balance of the connection charges to be due and payable immediately as an additional installment then due and owing in that quarter and upon such declaration such installment shall become due and payable, provided that the OWNER or SUCCESSOR, may cure such default and acceleration of the additional installment by paying, within 15 days of such carrying charges thereon together with the penalty applicable thereto. Such written notice shall be given to the OWNER or SUCCESSOR, by registered or certified mail, postage prepaid at the address set forth in the following approval of terms and conditions. It shall be the obligation of the OWNER or SUCCESSOR to notify the Sanitary Engineer of any difference of address to which such notice shall be sent. In the event such default is not cured by such payment within the specified period, the installments which are delinquent, together with any unpaid carrying charges and penalty and the balance of the connection charges, all of which are due and payable by reason of such declaration, shall be certified by this Board to the County Auditor who shall place the same upon the real property tax list and duplicate against the property served by such connection and such charge shall be a lien on such property from the date the same are placed on the real property tax list and duplicate by the Auditor and shall be collected in the same manner as other taxes; and be it further

RESOLVED, the Sanitary Engineer acting on behalf of the Board, is hereby authorized and directed to certify to the County Auditor such information as will identify the parcel of property to be served by the connection to be paid in installments pursuant to this resolution, the total amount of the connection charges to be paid in installments, the amount of each installment and the total number of installments to be paid. The County Auditor shall record such information in the sewer improvement record provided for in Section 6117.33, Ohio Revised Code, for the Sewer District, and maintain such record until the connection charges are paid in full; and be it further

RESOLVED, the Sanitary Engineer shall present a certified copy of this Resolution to the OWNER referred to herein. The OWNER shall execute thereon an endorsement that the terms and conditions set forth in the resolution are satisfactory to the OWNER and that the resolution and the terms and conditions thereof, constitute an agreement between the OWNER and the County. Upon the execution by the OWNER of the approval of such terms and conditions, the OWNER can execute an affidavit pursuant to Section 5301.252, Ohio Revised Code, for recording pursuant to Section 317.08, Ohio Revised Code, with respect to the right of Portage County to acquire a lien against the above described property in the event of the failure of the OWNER or SUCCESSOR, to pay when due as provided herein. Such affidavit shall, among other things, identify the property to which such lien may attach and shall have attached to

it a true and correct copy of this Resolution, including the approval of the terms and conditions by the OWNER and such County. Upon the receipt of the Resolution with such endorsement executed by the OWNER and the execution of such affidavit, the Sanitary Engineer is authorized to issue to the OWNER the permit provided for in Section 1402 of Resolution No. 12-1138; and be it further

RESOLVED, that the Clerk of this Board is hereby directed to file a certified copy of this resolution with the Auditor of this County for recording pursuant to Section 319.61, Ohio Revised Code. In the event the Board declares the unpaid balance to be due and payable pursuant Paragraph H of this Resolution and the default is not cured, a certified copy of the Resolution providing for the acceleration of the unpaid balance shall so be certified to the County Auditor for recording pursuant to such section; and be it further

RESOLVED, Permits issued after this date shall be governed by the current rate resolution in effect at the time of purchase; and be it further

RESOLVED, it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions, were in meetings open to the public, in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Abstained;

**RESOLUTION NO. 19-0777 - RE: CONFIRM APPOINTMENT TO THE
NORTHEAST OHIO COMMUNITY
ALTERNATIVE PROGRAM (NEOCAP)
FACILITY GOVERNING BOARD.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, the Northeast Ohio Community Alternative Program (NEOCAP) was established by the Common Pleas Judges of Portage, Geauga, Lake, Ashtabula and Trumbull counties in 1997 and serves as the Community Based Corrections Facility (CBCF); and

WHEREAS, Ohio Revised Code Section 2301.51(E) provides that the CBCF be governed by a Facility Governing Board to which the judicial advisory board of the CBCF shall appoint two-thirds of the members and the boards of county commissioners of the member counties of the CBCF shall appoint the remaining one-third of the members; and

WHEREAS, in accordance with a change in membership of the CBCF from nine members to seven members in March 2013, the judicial advisory board of the CBCF now appoints five (5) members and the boards of county commissioners of the member counties of the CBCF appoint the remaining two (2) members; now therefore be it

RESOLVED, that the Portage County Board of Commissioners, in agreement with the other member counties, confirms the appointment of the following member to serve on the Facility Governing Board for a three year term:

Name	Term Expires
Marna Drum	November 9, 2022

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0778 - RE: CONVENE THE PORTAGE COUNTY 9-1-1 TECHNICAL ADVISORY COMMITTEE.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 4931.42 requires that the Board of Commissioners adopt a resolution to convene the Portage County 9-1-1 Technical Advisory Committee; now therefore be it

RESOLVED, that the Portage County Board of Commissioners agrees to convene the Portage County 9-1-1 Technical Advisory Committee on **Wednesday, November 13, 2019 at 9:00 AM** in the Emergency Operations Center at the Portage County Justice Center, 8240 Infirmary Road, Shalersville Township, Ravenna, OH 44266 to discuss any regular business to come before the Committee; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0779

**RE: APPOINTMENT TO THE PORTAGE COUNTY
LAW LIBRARY RESOURCES BOARD.**

It was moved by Sabrina Christian-Bennett, seconded Kathleen Clyde by that the following Resolution be adopted:

- WHEREAS,** Ohio Revised Code 307.511 establishes the requirements for members of the Law Library Resources Board who shall be residents of Portage County; and
- WHEREAS,** this Board is a public agency that will manage the legal resource needs of the county, including the county law library and have its budget approved by the Board of County Commissioners; and
- RESOLVED,** that the Portage County Board of Commissioners does hereby reappoint the following member to an additional five year term that begins January 1, 2020 and expires December 31, 2024:
- S. Kim Kohli, Attorney at Law
12591 State Route 88
Garrettsville, OH 44231
- ; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

JOURNAL ENTRY

October 24, 2019

Commissioners

1. The Board of Commissioners acknowledged receipt of the October 21, 2019 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2019, as presented by the Portage County Auditor's Office.

Human Resources

2. Notwithstanding and as an exception to Section 22 (D)(1) of the Personnel Policy Manual, each Commissioners' Department Director is authorized, not required, to grant four (4)

hours of paid holiday leave to non-essential full-time employees and two (2) hours of paid holiday leave to non-essential part-time employees, which may be used on Tuesday, December 24, 2019, Thursday, December 26, 2019, Tuesday, December 31, 2019 or Thursday, January 2, 2020.

Notwithstanding, all County offices will remain open during normal business hours on those dates. Holiday leave offered hereunder is waived if not used, and employees working on December 24, 2019 and/or December 31, 2019 will not receive holiday pay. For the purposes of this order, "non-essential" shall be defined by the department director in a non-discriminatory manner using his or her sound discretion.

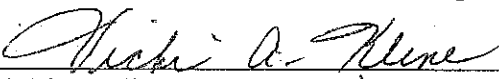
Motion To: Approve the Journal Entries for October 24, 2019


RESULT:	ADOPTED
MOVED:	Sabrina Christian-Bennett
SECONDED:	Kathleen Clyde
AYES:	Sabrina Christian-Bennett, Kathleen Clyde, Vicki A. Kline

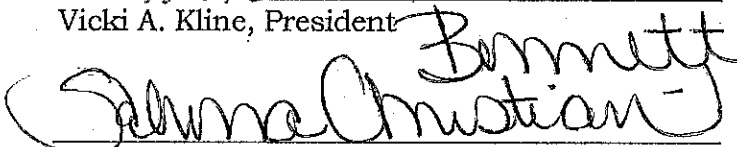
Motion To: Adjourn the Official Meeting of October 24, 2019 at 12:35 PM

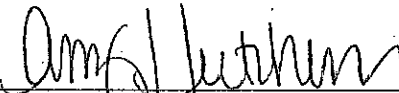
RESULT:	ADOPTED
MOVED:	Kathleen Clyde
SECONDED:	Sabrina Christian-Bennett
AYES:	Kathleen Clyde, Sabrina Christian-Bennett, Vicki A. Kline

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting.


Vicki A. Kline, President


Kathleen Clyde, Vice President


Sabrina Christian-Bennett, Board Member


Amy Hutchinson, Clerk