

Portage County Board of Commissioners  
Meeting Minutes

449 South Meridian Street  
Ravenna, OH 44266  
<http://www.co.portage.oh.us>  
Amy Hutchinson, Clerk  
330-297-3600

Thursday, August 8, 2019

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.  
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Kathleen Clyde	Vice President	Absent
Sabrina Christian-Bennett	Board Member	Present

Also attending throughout the day Mike Collins, County Engineer's Department, Department of Budget & Financial Management Director Todd Bragg, Internal Services Director JoAnn Townend, Brian Ames, Record Courier Reporter Diane Smith.

Recessed to Solid Waste Management District: 9:00 AM

Reconvened: 9:02 AM

#### **TREASURER'S OFFICE**

**Motion To:** Award and enter into an agreement with Point and Pay LLC to accept payment by financial transaction devices for expenses owed to the County./19-0602

**RESULT:** ADOPTED  
**MOVED:** Sabrina Christian-Bennett  
**SECONDED:** Vicki A. Kline  
**AYES:** Sabrina Christian-Bennett, Vicki A. Kline  
**ABSENT:** Kathleen Clyde

Recessed: 9:03 AM

Reconvened: 9:15 AM

#### **WATER RESOURCES**

Present: Director Gene Roberts, Deputy Director Laura Weber and John Vence

Discussion:

1. General Plan, prepared by CT Consultants, for the Chinn Allotment project.

Last week, the Board of Commissioners signed the Findings and Orders for Chinn Allotment and the documents were sent to the Ohio EPA. Today's discussion is the next step in the process.

Commissioner Christian-Bennett asked if the Water Resources Department is interested in putting a lift station in the former Motor Pool and Mr. Vence replied it's an idea the Department is still reviewing.

## **2. City of Streetsboro billed late fees for water services at Portage County**

### **Facilities.**

The City of Streetsboro provides utility services to three Portage County Water Resources Facilities:

- 8918 SR 14 (Pump Station)
- 557 Jefferson Street (Streetsboro WWTP)
- 623 Edmond Avenue (Pump Station)

The Auditor's Office removed the late fees from the invoice and paid it because the Auditor's Office is prohibited from paying late fees. The Portage County Water Resources Department has been in contact with the Auditor's Office regarding payment of the late fees, but the Auditor's Office noted the only way to process the late fee invoice is if the Board provides authorization for payment.

The current late charges owed to the City of Streetsboro are now \$561.26, and due August 8, 2019. If not paid by August 8<sup>th</sup>, the amount increases \$56.13, which brings the total late fees due to \$617.39.

Director Bragg noted the Board must approve all expenses, and it does that by the bill approval process. He suggests the late fees be entered into MUNIS by the Water Resources Department and next week the Board will receive the bill run for approval.

Director Townend pointed out that Departments used to be able to submit invoices twice a week before the procedure was changed.

The Board agreed to send correspondence to the Auditor's Office.

Commissioner Christian-Bennett motioned to pull Journal Entry #16.

### **JOURNAL ENTRY**

*August 8, 2019*

16. *The Board of Commissioners authorize the Portage County Auditor to process the invoice for late fees from the City of Streetsboro at three Portage County Water Resources facilities: 8918 State Route 14, (Pump Station); 557 Jefferson Street (Streetsboro Wastewater Treatment Plant); and 623 Edmond Avenue (Pump Station); Total late fee payments \$561.26 or \$617.39 if paid after August 8, 2019./***PULLED FROM THE CONSENT AGENDA.**

### 3. Portage County and the City of Ravenna Joint Operational Policy for Shared Facilities.

The County and Ravenna have utility interconnections which are monitored by meters. These meters are in place to monitor the flows being sent to and received by Ravenna and vice versa. The flow meters provide data which is used in the billing of these interconnections.

In late 2018, it was noted that one of the deduct meters between the County and Ravenna was providing data which may have been inaccurate. The meter in question is the meter at Scranton/Rausch, which is a deduct meter for the flow the County receives from Ravenna. Further investigation by both the County and Ravenna revealed this meter was not providing accurate data and the calibration and installation method of the meter was questionable.

After reviewing all records between both the County and Ravenna, it was determined the meter was providing higher flow values than the real time flow. This increased flow was estimated to have been ongoing for at least 3 years. This resulted in a higher deducted flow value from the total bill the County paid to Ravenna. It should be noted that during the review period, the billing between Ravenna and the County was postponed. The months not billed include October 2018, November 2018, December 2018 and February 2019.

The total correction to the billing that is now owed to the City is \$264,269.69, plus \$147,015.26 for the months not billed, for a total due now amount of \$411,284.95.

To ensure accuracy in the metered flows at the Scranton Rausch location, the County and Ravenna have agreed to purchase a meter jointly, with the costs shared between both entities. This new meter was installed at the Scranton/Rausch in May 2019. As of June 2019, the meter is producing more accurate flows.

**Proposed Joint Operational Policy & Procedure:** As there are multiple locations of interconnections and therefore multiple tracking meters located throughout the system, both the County and Ravenna are pursuing a formal policy for the further management of the interconnections. For the future protection of each entity, the County and Ravenna have proposed a Joint Operational Policy and Procedures for Shared Facilities. The draft policy has been reviewed and agreed upon by both Portage County Water Resources and Ravenna.

Deputy Director Weber requests the following:

1. Board of Commissioners' approval for the Joint Operational Policy and Procedures document to be enacted between the County and Ravenna./The Board agreed to move forward with the request.
2. Payment to Ravenna in the amount of \$411,284.95 (back to 2016), in a lump sum, to correct the billing and the four (4) months that were not billed. The Board agreed to move forward with the requests/Journal Entry #15.

#### 4. Village of Mantua Discussion

Director Roberts presents a Fourth Amendment to the Water and Wastewater Contract Service Agreement between the Board of Commissioners and the Village of Mantua for the Water Resources Department to act as Operator of Record for the Village of Mantua's Water Treatment Plant and Wastewater Treatment Plant, providing necessary services to the Village through August 30, 2019./The Board signed the request.

Director Roberts noted if Mantua Village is thrown into the mix, the Department will not be as efficient as it could be and he recommends the following: (1) If extended past September 1, 2019, the rates will need to be increased to the Village of Mantua based on the County's Collective Bargaining Agreement; (2) An increase to cover the Water Resources Department's overtime costs billed to Mantua for coverage included in the Agreement language; (3) The firm that applied to 'Operate Only', is willing at some price, to operate the plant in the County's stay, but Director Roberts hasn't been presented with their pricing.

Director Roberts does not suggest the Board go further than one month with the Village of Mantua, unless the County receives something in writing from the Company.

Commissioner Kline asked if the County will eventually have to merge with the Village and Director Roberts noted if they fail, the Ohio EPA will order the Board of Commissioners to take over the facility. Commissioner Kline then noted if that's what is going to happen, why doesn't the County move forward with the Village? Director Roberts explained Mayor Clark doesn't want the Village to become a ghost town because of the rates.

Mantua's Proposal received via e-mail on August 1, 2019 shows the following:

Present value shortfall of **\$2.4 million**  
First surcharge starts 2023 is \$32.53  
Last surcharge ends 2058 and is \$29.13  
Highest surcharge is between 2029-2042 at \$114.99  
Average surcharge from 2023-2058 is \$86.79

The County's response to the Village via e-mail on August 7, 2019

Present value shortfall - **\$0.9 mil \$946,845.42**  
First Surcharge starts 2020 - \$86.79  
Last Surcharge ends - 2059 - \$86.79  
Highest Surcharge each year - \$86.79  
Average Surcharge 2020-2059 - \$86.79

Add a future reset once all costs are known and all grants received are collected to the credit of the Mantua customers.

The County's risk factor regarding the current Present Value Shortfall of \$0.9 mil is small based on Mantua's current efforts to completely cover the lead service laterals issue. According to discussions with those who have operated Mantua's water system for years, they have not found lead service lines.

This approach, if acceptable by Mantua, will provide the County the revenue stream to cover all costs included in the Identified Needs List as presented to the Mantua Council in August of 2018, thereby reducing greatly any chance that Portage County customers would be required to subsidize Village customers. Equally, the Mantua customers will only pay for what is required to be provided on the Identified Needs List.

The next meeting between the Village and Water Resources is scheduled for next week.

Commissioner Christian-Bennett asked where the Village is with its grant process as she remembered they needed a Low To Moderate income (LMI) study in order to be eligible. If they are able to obtain the grant, it would be a 1/2 % less than if the County could get it. Director Roberts noted the Ohio EPA is looking at it as if it's a disadvantaged community, whether the County applies or the disadvantaged community applies, but there isn't an answer yet.

Deputy Director Weber noted the Village wanted to use some of the County's Technical Assistance (TA) hours, but the grant would need to be submitted this month and with the LMI study not being completed, it is not going to happen. Commissioner Christian-Bennett noted the Village wanted the hours to complete the LMI. Deputy Director Weber noted they can still start the LMI study this year as there are different funding applications with different deadlines. Commissioner Kline has no problem with the Village utilizing the County's hours, because the Board may not use them, but she doesn't want them going to waste. Commissioner Christian-Bennett noticed in the correspondence that the Village was planning to do the LMI study regardless of whether they received grant funding or not, but Director Bragg pointed out even if the County merged with the Village, the County will complete the LMI. Director Bragg also noted from what he is hearing from the State, even if there's a merger, the County will still gain the benefits of that area, although it's not guaranteed in writing, only on a case by case basis.

Director Roberts suggests the following: Provide Mantua a one month extension from September 1, 2019 to October 1, 2019 and at the end of that time period, the County will increase the rates due to the Union Contract and employee overtime. Effective October 1st, the Village will need to make a decision whether it wants to merge with the County or not, then the County will begin looking for people to staff the plant on a full time basis. The only other option the Village has is a contract, which is double the amount of the County.

Director Bragg noted the Board is willing to provide the TA hours for the LMI study, but wants to ensure the hours are spent wisely in terms of a merger for this project and Commissioner Kline agreed noting the Board may end up doing the study.

#### **INTERNAL SERVICES**

Present: JoAnn Townend and Department of Budget and Financial Management Director Todd Bragg

9:51AM In accordance with the Ohio Rev. Code 121.22(G)(6), it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to discuss details relative to the security arrangements and emergency

response protocols. Also present: Internal Services Director JoAnn Townend and Department of Budget and Financial Management Director Todd Bragg. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Kathleen Clyde, Absent;

10:35 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Kathleen Clyde, Absent;

After exiting executive session, the Board took no action.

### **HUMAN RESOURCES & JOB AND FAMILY SERVICES**

Present: Director Janet Kovick and Director Kellijo Jeffries

10:37AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners move into executive session to discussion discipline of a public employee. Also present: Human Resources Director Janet Kovick and Job and Family Services Director Kellijo Jeffries. Roll call vote: Sabrina Christian-Bennett, Yea; Kathleen Clyde, Absent; Vicki A. Kline, Yea;

10:47 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Kathleen Clyde, Absent; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

Recess: 10:48 AM

Reconvened: 10:48 AM

Commissioner Christian-Bennett motioned to pull Resolution No. 33, 37 and 38 from the Consent Agenda

### **RESOLUTIONS**

*August 8, 2019*

- 33. Enter into an agreement between the Portage County Commissioners, Portage County Recorder and Fidler Technologies./ Pulled from the Consent Agenda and adopted under separate motion.*
- 37. General sewer agreement for sanitary sewer & water main improvements to State Route 59 sanitary sewer & water line extension, Portage County Water Resources Department Project No. RV-0 18-180-P./ Pulled from the Consent Agenda and adopted under separate motion.*
- 38. Performance bond agreement for sanitary sewer and water improvements for State Route 59 sanitary sewer & water line extension project, Portage County Water Resources Project No. RV-0 18-180-P./ Pulled from the Consent Agenda and adopted under separate motion.*

- Commissioner Christian-Bennett noted on Resolution No. 33, additional language was added to the Resolution stating Board approval is contingent upon approval by the Data Processing Board.
- Commissioner Christian-Bennett asked what changed on Resolution No. 37 and the Clerk indicated the Department made changes to the amounts.
- Commissioner Christian-Bennett pointed out on Resolution No. 38, there's an error on the amount in the first WHEREAS and the Department made changes to the amounts.

**Motion To:** *Enter into an agreement between the Portage County Commissioners, Portage County Recorder and Fidler Technologies contingent upon approval of the Data Processing Board (Resolution No. 33)/19-0593*

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVED:</b>	Sabrina Christian-Bennett
<b>SECONDED:</b>	Vicki A. Kline
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline
<b>ABSENT:</b>	Kathleen Clyde

**Motion To:** *Accept the general sewer agreement for sanitary sewer & water main improvements to State Route 59 sanitary sewer & water line extension, Portage County Water Resources Department Project No. RV-0 18-180-P (Resolution No. 37)/19-0597*

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVED:</b>	Sabrina Christian-Bennett
<b>SECONDED:</b>	Vicki A. Kline
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline
<b>ABSENT:</b>	Kathleen Clyde

**Motion To:** *Accept the performance bond agreement for sanitary sewer and water improvements for State Route 59 sanitary sewer & water line extension project, Portage County Water Resources Project No. RV-0 18-180-P (Resolution No. 38)/19-0598*

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVED:</b>	Sabrina Christian-Bennett
<b>SECONDED:</b>	Vicki A. Kline
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline
<b>ABSENT:</b>	Kathleen Clyde

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**PLEASE ADD TO YOUR AGENDA**

August 8, 2019

1. Draft Resolution: Location Change for Stormwater public hearing.

**Motion To:** Authorize the location change for a public hearing to amend the current Rules for Portage County illicit discharge detection and elimination and construction site sediment, erosion control, and stormwater management on September 3, 2019 from the Commissioners' Office to the County Engineer's Office at 7:00 PM./19-0603

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVED:</b>	Sabrina Christian-Bennett
<b>SECONDED:</b>	Vicki A. Kline
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline
<b>ABSENT:</b>	Kathleen Clyde

2. Draft Resolution: Accept the proposal of DLZ for construction inspection/testing services for the Notman Road (CH 68) Bridge Replacement.

**Motion To:** Accept the proposal of DLZ and enter into an agreement for providing construction inspection/testing services for the Notman Road (CH 68) Bridge Replacement over Willow Creek in Deerfield Township, Portage County (County Engineer)/19-0604

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVED:</b>	Sabrina Christian-Bennett
<b>SECONDED:</b>	Vicki A. Kline
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline
<b>ABSENT:</b>	Vicki A. Kline

Clerk Amy Hutchinson asked if the Board would like to move the Public Hearing on August 29, 2019 from 3:00 PM to 9:05 AM and the Board agreed.

Director Bragg asked for an additional Journal Entry for Commissioner Kline's signature on the Ohio Development Services Agency Office of Community Development Job Certification Summary for the Ravenna 7 Movies, which indicated Neighborhood Development Services has achieved their employment goal as required for the loans./Journal Entry II

#### **PUBLIC COMMENT**

Present: Brian Ames

- Mr. Ames noted on July 31, 2019, he was in front of the 11<sup>th</sup> District Court of Appeals, and they expressed a negative opinion of Portage County.
- Two of the three Judges indicated the County was shot-gunning Executive Sessions and one mentioned the laminated yellow card and criticized use of it. Commissioner Christian-Bennett asked why they would be criticizing the use of the card because it is pulled right from the Ohio Revised Code and Mr. Ames indicated because it's not correct.
- Mr. Ames noted use of the card is probably considered an unauthorized practice of law. Commissioner Christian-Bennett asked what was wrong with the card and Mr. Ames responded that reading it will not result in an acceptable motion.



- Mr. Ames mentioned the Board cannot go into Executive Session for D2 (Audit Conference), because D2 isn't even a meeting, so it cannot be an executive session.
- Mr. Ames explained there are ambiguities in the card and the legislature has made a land mind for unsuspecting members of public bodies to step on.
- Mr. Ames has one lawsuit he's doing to clarify the law, so public bodies will have clear direction of what the law really says.
- Mr. Ames noted the section that is most problematic is G8, and he's currently working with the Township on. He mentioned the County doesn't use G8, but upon review, it has the word "or" and the card says which one or more and G8 actually has 2 choices.
- Brimfield Township is doing a good job coming into compliance, but Rootstown 'not so much'.
- The motion cannot have the word "or" in it and the Board should pick one.
- Mr. Ames mentioned the Board has been good with G1 and G2.
- Mr. Ames is concerned about the card and knowing the card is not correct and the injury to the County's reputation in the Court of Appeals 'is not where you want to have a bad reputation.'
- Commissioner Christian-Bennett believes the verbiage came right from the Ohio Revised Code, but Mr. Ames noted the D2 is someone's interpretation.
- Mr. Ames also pointed out at the top of the yellow card, it indicates the Board cannot go into Executive Session in an emergency meetings, but he explained that is not true and that was decided on during one of his appeals.
- Mr. Ames looked at Section D(2) and noted it does not apply to any of the following, so it's saying they're not even meetings, and an Audit Conference is not an Executive Session, it's something you do and the Code doesn't apply to it because it's different than an Executive Session because in an Executive Session, this does apply.
- Commissioner Christian-Bennett noted it reads - "This section does not apply to any of the following..."
- Mr. Ames noted Section G states "...hold an Executive Session only at a regular or special meeting...", but an emergency meeting is a special meeting.
- Commissioner Christian-Bennett read from the yellow card which states Executive Session only at a regular or special meeting, but Mr. Ames noted the interpretation is that it's not at an emergency meeting and that's incorrect and misleading on the card.
- Commissioner Christian-Bennett explained the Clerk will send the information to the Prosecutor's Office for review.
- Mr. Ames noted the Board has been very good and also on G(2), G(7) and G(8) and the other ones have not been a problem either, but he is concerned knowing the yellow card is not correct and is causing the County to have a bad reputation at the Court of Appeals.
- Commissioner Christian-Bennett noted the Board will have the Prosecutor's Office review this information.
- Commissioner Christian-Bennett was under the impression the yellow card was cut and pasted from the actual Revised Code, verbatim, but it is actually a cheat sheet.
- Mr. Ames noted Brimfield Township does a checklist that eliminates the 'ors' and Commissioner Christian-Bennett mentioned some of the school boards do the same.

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Commissioner Christian-Bennett announced that a keynote speaker has been found for the Veterans Day – Major Shaun Robinson from Camp Garfield, so the Veterans Day event is almost completely done.

## **COMMISSIONERS' CONSENT AGENDA**

August 8, 2019

1. Approval of the August 1, 2019 regular meeting minutes.

## **RESOLUTIONS**

August 8, 2019

### **Budget & Financial Management:**

1. Approve the Thursday, August 8, 2019 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0561
2. Approve the Thursday, August 8, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management. /19-0562
3. Approve the Tuesday, August 13, 2019 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0563
4. Approve the Tuesday, August 13, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0564
5. Approve the Tuesday, August 13, 2019 Then & Now Certification, as presented by the County Auditor./19-0565
6. Approve the Thursday, August 15, 2019 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0566
7. Approve the Thursday, August 15, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management. /19-0567
8. Approve the Tuesday, August 20, 2019 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0568
9. Approve the Tuesday, August 20, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0569
10. Approve the Tuesday, August 20, 2019 Then & Now Certification, as presented by the County Auditor./19-0570
11. Approve the Thursday, August 22, 2019 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0571

12. Approve the Thursday, August 22, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management. /19-0572
13. Approve the Tuesday, August 27, 2019 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0573
14. Approve the Tuesday, August 27, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0574
15. Approve the Tuesday, August 27, 2019 Then & Now Certification, as presented by the County Auditor./19-0575
16. Transfer from Fund 1271 CDBG RLF, to Fund 1267, Critical Infrastructure Grant./19-0576
17. Amendment to the Non General Fund 2019 Annual Appropriation Resolution No. 18-0923, adopted December 13, 2018./19-0577

#### **Job & Family Services**

18. Acceptance of cash donations from organizations, and businesses to support the Portage County Job & Family Services Annual Senior Forum Event./19-0578
19. Transfer from Fund 1414, Child Support Administration, to 1410 Public Assistance Fund./19-0579

#### **Internal Services**

20. A resolution authorizing the Portage County Engineer to enter into Local Public Agency (LPA) agreement No. 33898 – PID #105556 with the Director of the Ohio Department of Transportation for the Ravenna Road Bridge Replacement Project./19-0580
21. A resolution to authorize the Portage County Engineer to enter into a cooperative agreement with the Portage Park District for engineering and construction costs associated with the Ravenna Road Bridge Replacement (FRA248, CH 145G) and Portage Hike and Bike Trail Extension over the Norfolk Southern Railroad in Franklin Township, Portage County./19-0581
22. Enter into an agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. for transitional recovery house case management services./19-0582
23. Enter into amendment no. 3 between the Portage County Board of Commissioners on behalf of Portage County Job & Family Services and Emerald Transportation to provide transportation services./19-0583
24. Authorize payment of claim on the settlement and release for Raye and Maxine Butler./19-0584

25. Declare the necessity to lease two (2) vehicles for use by the Portage County Department of Job & Family Services./19-0585
26. Declare the necessity to purchase six (6) vehicles for use by the Portage County Water Resources Department./19-0586
27. Authorize and enter into an Energized Community Grant (NEC Grant) with the Northeast Ohio Public Energy Council (NOPEC)/19-0587
28. Enter into amendment no. 1 between the Portage County Board of Commissioners on behalf of the Portage County Job & Family Services and the Northeast Ohio consortium Council of Governments and Family and Community Services, Inc. for the Comprehensive Case Management & Employment Program (CCMEP)./19-0588
29. Enter into a subgrant agreement between the Portage County Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. to provide Ohio Early Intervention Service Coordination./19-0589
30. Accept proposal of H.R. Gray and enter into agreement for providing construction inspection/testing services for the Cranberry Creek, Phase 3 and Phase 4 Subdivision. /19-0590
31. Accept proposal of H.R. Gray and enter into agreement for providing construction inspection/testing services for the Roadway Improvements Speedway #3632 Kaufman Drive./19-0591
32. Accept proposal of Omnipro Services, LLC and enter into agreement for providing inspection/testing services for Brimfield Township Chip & Seal and Saxe Road Projects./19-0592
33. Enter into an agreement between the Portage County Commissioners, Portage County Recorder and Fidlar Technologies./ ***PULLED FROM THE CONSENT AGENDA AND ADOPTED UNDER SEPARATE MOTION. 19-0593***
34. Agree to accept the escrow agreement and payment guarantee for construction inspection services for Cranberry Creek Phase 3 & 4, in Brimfield Township, Portage County. /19-0594

#### **Water Resources**

35. General sewer agreement for sanitary sewer improvements to Meadow View Subdivision – Phase 11, Portage County Water Resources Department Project No. ST-4 19-120-P./19-0595
36. General sewer & water agreement for sanitary sewer and water improvements to Cranberry Creek Subdivision Phase 3, Portage County Water Resources Department Project No. BR-2 19-020-P./19-0596

37. General sewer agreement for sanitary sewer & water main improvements to State Route 59 sanitary sewer & water line extension, Portage County Water Resources Department Project No. RV-0 18-180-P./ ***PULLED FROM THE CONSENT AGENDA BUT ADOPTED UNDER SEPARATE MOTION. 19-0597***
38. Performance bond agreement for sanitary sewer and water improvements for State Route 59 sanitary sewer & water line extension project, Portage County Water Resources Project No. RV-0 18-180-P./ ***PULLED FROM THE CONSENT AGENDA BUT ADOPTED UNDER SEPARATE MOTION. 19-0598***
39. Accept final project contract cost for Project No. BR-2 (12-140), Oakwood Acres Subdivision sanitary sewer improvements, in the Portage County Regional Sewer District, Brimfield Township./ 19-0599

#### **Commissioners**

40. Approve members to the Portage County Transportation Improvement District (TID) pursuant to Chapter 5540 of the Ohio Revised Code./ 19-0600
41. Renewal of agricultural security #1 in Hiram Township (establishing service area approved by Resolution No. 01-0136 dated February 7, 2008)./ 19-0601

**Motion To:** Approve the Consent Agenda for August 8, 2019 as amended.

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVED:</b>	Sabrina Christian-Bennett
<b>SECONDED:</b>	Vicki A. Kline
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline
<b>ABSENT:</b>	Kathleen Clyde

\* \* \*  
**RESOLUTION NO. 19-0561**

\* \* \*  
**RE: WIRE TRANSFER APPROVED AND  
CERTIFIED TO THE PORTAGE COUNTY  
AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on August 09, 2019 in the total payment amount as follows:

1. \$213,271.88 to Medical Mutual
2. \$ 1,115.00 to Wage Works Admin; and
3. \$ 8,662.50 to Wage Work Claims

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, August 09, 2019 \$223,049.38

and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0562**

This resolution was inadvertently omitted. This is for numbering purposes only.

**RESOLUTION NO. 19-0563 - RE: BILLS APPROVED AND ACH CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on June 8, 2019 in the total payment amount of **\$513,546.12** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the ACH payment is approved as certified to the County Auditor for payment on or after Wednesday, June 14, 2019, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on June 8, 2019 in the total payment amount of **\$40.60 to Neil Group** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this

resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0564 - RE: APPROVAL OF JOURNAL  
VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and
- WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and
- WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it
- RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

8-13-19	227	\$33,067.57
8-13-19	304	21,860.00
8-13-19	400	63,232.61
8-13-19	406	5,639.64
8-13-19	413	3,731.04
8-13-19	420	686.61
8-13-19	425	105.45
Total		\$128,322.92

; and be it further

- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Absent;

Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0565      -      RE:    ACCEPTANCE OF THEN AND NOW  
CERTIFICATIONS FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$54,472.23** as set forth in Exhibit "A" dated **August 13, 2019** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Sabrina Christian-Bennett, Yea;

Kathleen Clyde, Absent;

**RESOLUTION NO. 19-0566      -      RE:    WIRE TRANSFER APPROVED AND  
CERTIFIED TO THE PORTAGE COUNTY  
AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:



**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on August 15, 2019 in the total payment amount as follows:

1. \$212,753.05 to Medical Mutual Claims; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, August 16, 2019      \$ 212,753.05

;and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;      Kathleen Clyde, Absent;      Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0567      -      RE:      APPROVAL OF JOURNAL  
VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

**WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

**RESOLVED,** that the Board of Commissioners approves the following Journal

Vouchers/Entries, as presented by the County Auditor's Office:

08/15/19	479	\$ 9,552.87
08/15/19	481	3,805.35
08/15/19	482	509.70
08/15/19	483	311.93
08/15/19	574	92.00
08/15/19	575	1,666.63
08/15/19	583	9,060.84
Total		\$ 24,999.32

; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0568 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on August 20, 2019 in the total payment amount of **\$1,504,693.60** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0569****RE: APPROVAL OF JOURNAL  
VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

**WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

**RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

08/20/19	751	\$ 493.47
08/20/19	752	511.82
08/20/19	753	5,747.31
08/20/19	755	2,751.20
08/20/19	768	112.00
08/20/19	769	5,178,550.83
08/20/19	771	1,020,110.92
Total		\$ 6,208,277.55

; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;

Kathleen Clyde, Absent;

Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0570****RE: ACCEPTANCE OF THEN AND NOW  
CERTIFICATIONS FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

**WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

**WHEREAS,** a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

**RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$108,620.81** as set forth in Exhibit "A" dated **August 20, 2019** shall be paid; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Absent;

**RESOLUTION NO. 19-0571 - RE: WIRE TRANSFER APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on August 22, 2019 in the total payment amount as follows:

4. \$167,677.55 to Medical Mutual - Claims
5. \$ 8,572.50 to Wage Works - Contributions; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,**

that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, August 23, 2019	\$167,677.55
Wire Transfer on Friday, August 23, 2019	\$ 8,572.50

;and be it further

**RESOLVED,**

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0572 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

**WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

**WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

**RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

08/22/19	793	\$107,160.26
08/22/19	840	3,033.70
08/22/19	841	1,823.75

08/22/19	842	3,505.97
Total		\$ 115,523.68

; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0573 - RE: BILLS APPROVED AND ACH CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on August 27, 2019 in the total payment amount of **\$367,205.64** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the ACH payment is approved as certified to the County Auditor for payment on or after Wednesday, August 28, 2019, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on August 27, 2019 in the total payment amount of **\$20.00 to Neil Group** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0574      -      RE:    APPROVAL OF JOURNAL  
VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and
- WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and
- WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it
- RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

08/27/19	967	\$ 5,299.38
08/27/19	969	23,263.81
08/27/19	971	27,612.68
Total		\$ 56,175.87

; and be it further

- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea;                      Kathleen Clyde, Absent;                      Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0575      -      RE:    ACCEPTANCE OF THEN AND NOW  
CERTIFICATIONS FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating

**WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

**WHEREAS,** a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

**RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$35,051.26** as set forth in Exhibit "A" dated **August 27, 2019** shall be paid; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Absent;

It was moved by Sabrina Christian-Bennett, seconded by, Vicki A. Kline that the following resolution be adopted:

**RESOLVED,** that the following transfer of funds be made:

;and be it further

0655



**RESOLVED,**

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Absent;

Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0577****RE: AMENDMENT TO THE NON GENERAL FUND 2019 ANNUAL APPROPRIATION  
RESOLUTION NO 18-0923 ADOPTED DECEMBER 13, 2018**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**RESOLVED**, that it has become necessary to amend the Non General Fund 2018 Annual Appropriation, from the unappropriated, certified fund balance in the amounts and for the purposes set forth in the enumeration shown below as reviewed and recommended by the Director of Budget & Financial Management:

	<i>Increase</i>	<i>Decrease</i>
Fund: 1413 JFS WIA Allocation		
<b>051 Job And Family Services</b>		
JFS WIA Allocation CS		
14134	100,000	-
JFS WIA Allocation ME		
14139	53,250	-
<b>MEMO TOTAL</b>	<b>\$ 153,250</b>	<b>\$ -</b>

Note: Projected need

Fund: 1415 Child Welfare - Special Levy		
<b>051 Job And Family Services</b>		
JFS Child Welfare Levy CS		
14154	250,000	-
JFS Child Welfare Levy ME		
14159	550,000	-
<b>MEMO TOTAL</b>	<b>\$ 800,000</b>	<b>\$ -</b>

Note: Projected need

<b>TOTAL MEMO BALANCE FOR ALL FUNDS</b>	<b>\$ 953,250</b>	<b>\$ -</b>
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; and be it further

**RESOLVED**, that the notes of explanation in this resolution are for informational purposes only and are not intended to restrict the expenditure of those appropriated funds to any single purpose. Such funds are for the use of all expenditures that are lawful under the approved appropriation; and be it further

**RESOLVED**, that a certified copy of this resolution be filed with the County Auditor; and be it further

**RESOLVED**, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call as Follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0578 - RE: ACCEPTANCE OF CASH DONATIONS FROM ORGANIZATIONS, AND BUSINESSES TO SUPPORT THE PORTAGE COUNTY JOB AND FAMILY SERVICES ANNUAL SENIOR FORUM EVENT**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline to approve the following resolution:

**WHEREAS**, the Portage County Job & Family Services received a total of \$50.00 in cash donation from organizations, and/ or business; and

**WHEREAS**, donations of \$50.00 were received from the following business in July 2019; now therefore be it

**RESOLVED**, that, on behalf of the Portage County Job & Family Services and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts the donations totaling \$50.00 from the following organizations, and/ or business; and be it further

Donor	Contact (Requirement)	Address	Donation
Clear Captions	Olivia Christensen	3001 Lava Ridge Ct. Ste 100 Roseville CA 95661	\$50.00

**RESOLVED**, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0579**

**RE: TRANSFER FROM FUND 1414, CHILD  
SUPPORT ADMINISTRATION, TO 1410  
PUBLIC ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the Child Support Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and

**WHEREAS,** it is necessary to do a transfer of funds to cover these costs; now therefore be it

**RESOLVED,** that the following transfer of funds be made in the amount of \$25,105.30 for June 2019 costs as reviewed and recommended by the Department of Job & Family Services:

**FROM:**

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account

Object: 912000 - JFS - Shared

Project 5SHAR

\$25,105.30

**TO:**

FUND 1410, PUBLIC ASSISTANCE

ORGCODE - 14100512

Revenue Account

Object: 282000 - JFS - Shared

Project 5SHAR

\$25,105.30

; and be it further

**RESOLVED,** that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Absent;

Sabrina Christian-Bennett, Yea;

**RESOLUTION No. 19-0580**

**RE: A RESOLUTION AUTHORIZING THE  
PORTAGE COUNTY ENGINEER TO ENTER  
INTO LOCAL PUBLIC AGENCY (LPA)  
AGREEMENT NO. 33898 - PID #105556  
WITH THE DIRECTOR OF THE OHIO  
DEPARTMENT OF TRANSPORTATION FOR  
THE RAVENNA ROAD BRIDGE  
REPLACEMENT PROJECT**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS,** the Portage County Engineer has secured federal funding from the State of Ohio, Department of Transportation for the Ravenna Road Bridge Replacement Project, and

**WHEREAS,** the Portage County Engineer has received LPA Agreement No. 33898 - PID #105556 from the Director of the Ohio Department of Transportation for said project, and

**WHEREAS,** the LPA Agreement will provide 80% for eligible construction costs and 20% Toll Revenue Credit (TRC) for eligible construction costs, up to a maximum of \$1,067,000 in Federal Ohio Bridge Partnership Program funds and 80% for eligible engineering and construction costs, up to a maximum of \$353,600 in Federal MPO TASA funds, now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby authorize the Portage County Engineer to enter into LPA Agreement No. 33898 - PID #105556 with the Director of the Ohio Department of Transportation for the Ravenna Road Bridge Replacement Project, and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0581**

**RE: A RESOLUTION TO AUTHORIZE THE  
PORTAGE COUNTY ENGINEER TO ENTER  
INTO A COOPERATIVE AGREEMENT WITH  
THE PORTAGE PARK DISTRICT FOR  
ENGINEERING AND CONSTRUCTION COSTS  
ASSOCIATED WITH THE RAVENNA ROAD  
BRIDGE REPLACEMENT (FRA 248, CH**

**145G) AND PORTAGE HIKE AND BIKE  
TRAIL EXTENSION OVER THE NORFOLK  
SOUTHERN RAILROAD IN FRANKLIN  
TOWNSHIP, PORTAGE COUNTY.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS,** the Portage County Engineer is planning to replace the Ravenna Road Bridge (FRA 248, CH 145G) over the Norfolk Southern Railroad in Franklin Township, Portage County, and

**WHEREAS,** the project will include an extension to the Portage Hike and Bike Trail, and

**WHEREAS,** the Portage Park District applied for and was granted a federal Transportation Alternatives Set Aside (TASA) grant administered through Akron Metropolitan Transportation Study (AMATS) and the Ohio Department of Transportation (ODOT) for the purpose of constructing said extension, and

**WHEREAS,** the Portage Park District was awarded said TASA grant in the amount of \$353,600 which is to be matched 20% in local share for engineering and construction, and

**WHEREAS,** the Portage Park District has determined it would be more cost and time efficient to combine the Ravenna Road Bridge Replacement with the Portage Hike and Bike Trail Extension, and

**WHEREAS,** the Portage Park District has authorized the transfer of said TASA grant to the Portage County Engineer for the Ravenna Road Bridge Replacement and deck width to accommodate the Portage Hike and Bike Trail over the Norfolk Southern Railroad, and

**WHEREAS,** the Portage Park District will assume all local costs associated with the Portage Hike and Bike Trail portion of the project and will provide local funds equal to 20% of total eligible engineering costs and 20% of total eligible construction costs; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby authorize the Portage County Engineer to enter into a Cooperative Agreement with the Portage Park District to pay all local costs associated with the Portage Hike and Bike Trail portion of the Ravenna Road Bridge Replacement (FRA 248, CH 145G) and Portage Hike and Bike Trail Extension Project; and be it further.

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Absent;

Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0582**

-

**RE: ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC. FOR TRANSITIONAL RECOVERY HOUSE CASE MANAGEMENT SERVICES.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Portage County Job & Family Services is in need of Transitional Recovery House Case Management Services to benefit individuals who have or recently have had involvement with the PCJFS Children Services Division; and
- WHEREAS,** Family & Community Services, Inc. is willing and able to provide these services; and
- WHEREAS,** The Agreement will be used to detail the terms of the relationship between Portage County Job & Family Services and Family & Community Services, Inc.; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into an Agreement between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Suite 221, Ravenna, Ohio 44266, for the period July 1, 2019 through June 30, 2020, with the option to renew the Agreement one (1) additional year; and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Fifty-seven thousand and 00/100 dollars (\$57,000.00); and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Absent;

Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0583**

**RE: ENTER INTO AMENDMENT NO. 3 BETWEEN  
THE PORTAGE COUNTY BOARD OF  
COMMISSIONERS ON BEHALF OF  
PORTAGE COUNTY JOB & FAMILY  
SERVICES ("PCJFS") AND EMERALD  
TRANSPORTATION TO PROVIDE  
TRANSPORTATION SERVICES.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** an Agreement between the parties was entered into and known as Portage County Contract No. 20180308 (the "Original Contract") on June 5, 2018 by Resolution No. 18-0343. Portage County Job & Family Services (PCJFS) is in need of shuttle/door-to-door Transportation Services of the following: Medicaid eligible consumers to and from medical appointments for ongoing treatment, including pregnancy related services; Temporary Assistance for Needy Families (TANF) eligible individuals to and from their place of employment and/or training site and/or child care provider; PCJFS Workforce Innovation and Opportunity Act (WIOA) Youth to and from their place of employment and/or training site; PCJFS WIOA Adult and Dislocated Workers to and from place of employment and/or training site; and, Loop services to Supportive Employment Program (SEP) to and from designated employer and/or training sites; and

**WHEREAS,** an Amendment No. 1 was entered into on November 8, 2018 through Resolution No. 18-0801 to revise Section 3, Schedule of Payment – dates and effectiveness rates; and

**WHEREAS,** an Amendment No. 2 was entered into on May 23, 2019 through Resolution No. 19-0358 to renew the Original Contract one (1) additional year from May 1, 2019 through April 30, 2020; and be it further

**WHEREAS,** the parties desire to amend the Original Contract to continue such services, now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into Amendment No. 3 between the Board of Commissioners on behalf of Portage County Job & Family Services ("PCJFS") and Emerald Transportation to revise Section 11, Miscellaneous – to include Portage Industries, Inc. as a Subcontractor effective July 15, 2019; and be it further

**RESOLVED,** that total amount of this agreement is not to exceed One-Hundred Eighty Thousand and 00/100 dollars (\$180,000.00) for the contract period May 1, 2019 through April 30, 2020; and be it further



**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION No. 19-0584 - RE: AUTHORIZE PAYMENT OF CLAIM ON THE SETTLEMENT AND RELEASE FOR RAYE AND MAXINE BUTLER.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** Mary and Kyle Fink are the owners of real property located at 1860 Pleasant Valley Rd., Streetsboro, Ohio and

**WHEREAS,** Mary and Kyle Fink claim damages from sewage related problems that occurred at the residence located at 1860 Pleasant Valley Rd., Streetsboro, Ohio on December 16, 2017; and

**WHEREAS,** the parties desire to compromise and settle their dispute and claim; now therefore be it

**RESOLVED,** that the Portage County Board of Commissioners authorizes payment of the claim on the settlement and release for Mary and Kyle Fink, in the amount of Four thousand and 00/100 Dollars (\$4,000.00); and be it further

**RESOLVED,** that payment will be made from Water Resources funds; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were an meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0585 - RE: DECLARE THE NECESSITY TO LEASE TWO (2) VEHICLES FOR USE BY THE PORTAGE**

**COUNTY DEPARTMENT OF JOB & FAMILY  
SERVICES**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to lease two (2) 2019 Hyundai Elantra 4 door sedans for use by the Portage County Department of Job & Family Services; and
- WHEREAS,** the lease of the vehicle will be with Enterprise Fleet Management; and
- WHEREAS,** the monthly lease cost of each 2019 Hyundai Elantra 4 door sedan is Two hundred fifty-nine and 75/100 dollars (\$259.75) for sixty (60) months, and
- WHEREAS,** the lease cost will be expensed from job & family services funds; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners declares it necessary to lease two (2) 2019 Hyundai Elantra 4 door sedans for use by the Portage Department of Job & Family Services; and therefore be it
- RESOLVED,** that a copy of this resolution be forwarded to the Portage County Auditor; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0586      -      RE:    DECLARE THE NECESSITY TO PURCHASE  
SIX (6) VEHICLES FOR USE BY THE  
PORTAGE COUNTY WATER RESOURCES  
DEPARTMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase five (5) F-250 and one (1) F-350 trucks for use by the Portage County Water Resources Department; and
- WHEREAS,** the purchase of the vehicles will be from Sarchione Ford; and

- WHEREAS,** the total cost of the six (6) vehicles will be One hundred ninety-two thousand, five hundred, eighty-nine and 78/100 (\$192,589.78), and
- WHEREAS,** the cost will be expensed from water resources funds; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners declares it necessary to purchase five (5) F-250 and one (1) F-350 trucks for use by the Portage County Water Resources Department; now therefore be it
- RESOLVED,** that a copy of this resolution be forwarded to the Portage County Auditor; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0587 - RE: AUTHORIZE AND ENTER INTO AN ENERGIZED COMMUNITY GRANT (NEC GRANT) WITH THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC).**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Portage County, Ohio is a member of the Northeast Ohio Public Energy Council (NOPEC) and is eligible for one or more NOPEC Energized Community Grant(s) for 2019 (NEC Grant(s) as provided for the NEC Grant Program guidelines; and
- WHEREAS,** Portage County wishes to enter into a grant agreement with NOPEC, Inc. to receive one or more NEC Grant(s) for 2019 and to authorize the President of the Board of County Commissioners to execute the Grant Agreement with NOPEC, Inc.; now therefore be it
- RESOLVED,** that the Board of Commissioners finds and determines that it is in the best interest of the County to accept the NEC Grant(s) for 2019 and authorizes the President of the Board to execute the grant agreement with NOPEC, Inc.; and be it further
- RESOLVED,** that a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, and the Portage County Internal Services Department; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.00 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0588 - RE: ENTER INTO AMENDMENT NO. 1 BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY DEPARTMENT OF JOB & FAMILY SERVICES, AND THE NORTHEAST OHIO CONSORTIUM COUNCIL OF GOVERNMENTS AND FAMILY AND COMMUNITY SERVICES, INC. FOR THE COMPREHENSIVE CASE MANAGEMENT & EMPLOYMENT PROGRAM (CCMEP)**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** portage county job & family services and the northeast ohio consortium council of governments (noccog) are in need of tutoring and study skills training, paid and unpaid work experience, mentoring, counseling & treatment, a financial literacy program and a re-entry program to eligible portage county residents that will help eligible recipients of portage county, ages 16 – 24, to overcome barriers to employment and develop skills local employers seek

**WHEREAS,** Family & Community Services, Inc. is willing and able to provide these services; and

**WHEREAS,** on September 5, 2018, the Area 19 Workforce Development Board (WDB) and the NOCCOG Board voted to give the authority for the NOC COG to enter into this Agreement with PCJFS, and the CONTRACTOR for the provision of the services pursuant to the terms and conditions set forth within this Agreement; and

**WHEREAS,** an Agreement between the parties was entered into and known as Portage County Contract No. 20190241 (the "Original Contract") on February 7, 2019 by Resolution No. 19-0089 to provide such services; and

**WHEREAS,** the parties desire to amend the Original Contract; and

**WHEREAS,** the Amendment No. 1 will be used to detail the terms of the relationship between the NOCCOG, Portage County Job & Family Services and Family & Community Services, Inc.; now therefore be it

**RESOLVED,** that the Board of Portage County Commissioners on behalf of Portage County Job & Family Services does hereby enter into an Agreement with the Northeast Ohio Consortium Council of Governments and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Suite 221, Ravenna, Ohio 44266, to increase the amount of the Original agreement by Three Hundred thousand 00/100 (\$300,000.00) to cover the increase in participation of youth in the work experience program for the period October 1, 2018 through September 30, 2019, and be it further

**RESOLVED,** that the total amount of this Agreement is not to exceed Seven Hundred Ninety-eight Thousand Six Hundred seventeen and 00/100 dollars (\$798,617.00); and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Absent;

Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0589      -      RE:    ENTER INTO A SUBGRANT AGREEMENT  
BETWEEN THE PORTAGE COUNTY BOARD  
OF COMMISSIONERS ON BEHALF OF  
PORTAGE COUNTY JOB & FAMILY  
SERVICES AND FAMILY & COMMUNITY  
SERVICES, INC. TO PROVIDE OHIO EARLY  
INTERVENTION SERVICE COORDINATION.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** the Portage County Department of Job & Family Services is in need of Early Intervention service coordination services, evaluation and assessment for eligible infants and toddlers with disabilities, ages birth through age two (2) years, and their families in Portage County; and

**WHEREAS,** Family & Community Services, Inc. is willing and able to provide these services; and

**WHEREAS,** the Subgrant Agreement will be used to detail the terms of the relationship between the Portage County Department of Job & Family Services and Family & Community Services, Inc.; now therefore be it

**RESOLVED**, that the Board of Portage County Commissioners does hereby enter into a Subgrant Agreement between the Board of Commissioners on behalf of the Portage County Department of Job & Family Services and Family & Community Services, Inc. with its principal place of business located at 705 Oakwood Street, Suite #221, Ravenna, Ohio 44266, for the period July 1, 2019 through June 30, 2020; and be it further

**RESOLVED**, that annual service under this agreement shall not exceed Two hundred forty-one thousand nine hundred sixty-five and 00/100 dollars (\$241,965.00); and be it further

**RESOLVED**, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION No. 19-0590 - RE: ACCEPT PROPOSAL OF H. R. GRAY AND ENTER INTO AGREEMENT FOR PROVIDING CONSTRUCTION INSPECTION / TESTING SERVICES FOR THE CRANBERRY CREEK, PHASE 3 AND PHASE 4 SUBDIVISION.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS**, the Portage County Engineer has determined that it will be necessary to acquire the services of a consultant to perform construction inspection/testing services for the **Cranberry Creek, Phase 3 and Phase 4 Subdivision** (the "IMPROVEMENTS"); and

**WHEREAS**, the Portage County Board of Commissioners, by Resolution No. 18-0853, authorized the Portage County Engineer to accept current statements of qualification from engineering consulting firms seeking to provide professional services during the years of 2019 and 2020; and

**WHEREAS**, the Portage County Engineer selected H. R. Gray ("CONSULTANT") from the list of consultants who have a statement of qualification on file for 2019 and 2020, to submit a technical and fee proposal to provide construction inspection / testing services for the "IMPROVEMENTS"; and

**WHEREAS**, the Portage County Engineer, upon review of the proposal from "CONSULTANT," recommends that said proposal be accepted by the Board of Portage County Commissioners; now therefore be it

**RESOLVED**, that the Portage County Board of Commissioners does hereby accept the proposal of "CONSULTANT" and authorizes the Portage County Engineer to enter into an agreement for providing construction inspection / testing services for the "IMPROVEMENTS"; and be it further

**RESOLVED**, that a contract be entered into with H. R. Gray, 3770 Ridge Mill Drive, Columbus, Ohio 43026 at a not to exceed cost of \$18,480.00, and be it further

**RESOLVED**, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Absent;

Sabrina Christian-Bennett, Yea;

**RESOLUTION No. 19-0591      -      RE:    ACCEPT PROPOSAL OF H. R. GRAY AND  
ENTER INTO AGREEMENT FOR PROVIDING  
CONSTRUCTION INSPECTION / TESTING  
SERVICES FOR THE ROADWAY  
IMPROVEMENTS SPEEDWAY #3632  
KAUFMAN DRIVE.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS**, the Portage County Engineer has determined that it will be necessary to acquire the services of a consultant to perform construction inspection/testing services for the **Roadway Improvements Speedway #3632 Kaufman Drive (the "IMPROVEMENTS")**; and

**WHEREAS**, the Portage County Board of Commissioners, by Resolution No. 18-0853, authorized the Portage County Engineer to accept current statements of qualification from engineering consulting firms seeking to provide professional services during the years of 2019 and 2020; and

**WHEREAS**, the Portage County Engineer selected H. R. Gray ("CONSULTANT") from the list of consultants who have a statement of qualification on file for 2019 and 2020, to submit a technical and fee proposal to provide construction inspection / testing services for the "IMPROVEMENTS"; and

**WHEREAS**, the Portage County Engineer, upon review of the proposal from "CONSULTANT," recommends that said proposal be accepted by the Board of Portage County Commissioners; now therefore be it

**RESOLVED**, that the Portage County Board of Commissioners does hereby accept the proposal of "CONSULTANT" and authorizes the Portage County Engineer to enter into an agreement for providing construction inspection / testing services for the "IMPROVEMENTS"; and be it further

**RESOLVED**, that a contract be entered into with H. R. Gray, 3770 Ridge Mill Drive, Columbus, Ohio 43026 at a not to exceed cost of \$20,000.00, and be it further

**RESOLVED**, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION No. 19-0592      -      RE:    ACCEPT PROPOSAL OF OMNIPRO SERVICES LLC AND ENTER INTO AGREEMENT FOR PROVIDING CONSTRUCTION INSPECTION / TESTING SERVICES FOR BRIMFIELD TOWNSHIP CHIP & SEAL AND SAXE ROAD PROJECTS.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS**, the Portage County Engineer has determined that it will be necessary to acquire the services of a consultant to perform construction inspection/testing services for the **Brimfield Township Chip Seal and Saxe Road Project**.

**WHEREAS**, the Portage County Board of Commissioners, by Resolution No. 18-0853, authorized the Portage County Engineer to accept current statements of qualification from engineering consulting firms seeking to provide professional services during the years of 2019 and 2020; and

**WHEREAS**, the Portage County Engineer selected OMNIPRO SERVICES LLC ("CONSULTANT") from the list of consultants who have a statement of qualification on file for 2019 and 2020, to submit a technical and fee proposal to provide construction inspection / testing services for the "IMPROVEMENTS"; and

**WHEREAS**, the Portage County Engineer, upon review of the proposal from "CONSULTANT," recommends that said proposal be accepted by the Board of Portage County Commissioners; now therefore be it



**RESOLVED**, that the Portage County Board of Commissioners does hereby accept the proposal of "CONSULTANT" and authorizes the Portage County Engineer to enter into an agreement for providing construction inspection / testing services for the "IMPROVEMENTS"; and be it further

**RESOLVED**, that a contract be entered into with OMNIPRO SERVICES LLC, 3633 Progress Street, NE Canton, Ohio 44705 at a not to exceed cost of \$27,757.00 and be it further

**RESOLVED**, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0593      -      RE:    ENTER INTO AN AGREEMENT BETWEEN  
THE PORTAGE COUNTY COMMISSIONERS,  
PORTAGE COUNTY RECORDER AND FIDLAR  
TECHNOLOGIES.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS**, the Portage County Recorder desires to implement a property fraud alert service designed to monitor, identify, and notify individuals whose name has been indexed from a document recorded in the Recorder's office; and

**WHEREAS**, Fidlar Technologies can provide the property fraud alert services; now therefore be it

**RESOLVED**, that the Board of Commissioners hereby agrees to engage Fidlar Technologies, 350 Research Parkway, Davenport IA 52806 to provide said services for the term of one year commencing on September 1, 2019 through August 31, 2020; and be it further

**RESOLVED**, that Portage County shall pay a one-time charge for licensing, set-up and collateral in the amount of twelve thousand five hundred dollars (\$12,500.00); and be it further

**RESOLVED**, that Portage County shall pay an annual maintenance and support fee in the sum of two thousand five hundred dollars (\$2,500.00); and be if further

**RESOLVED**, that the funding for the services will come from the Recorder's equipment fund; and be it further

**RESOLVED,** that the Board of Commissioners approve this resolution contingent on approval of the Data Processing Board; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0594 - RE: AGREE TO ACCEPT THE ESCROW AGREEMENT AND PAYMENT GUARANTEE FOR CONSTRUCTION INSPECTION SERVICES FOR CRANBERRY CREEK PHASE 3 & 4 IN BRIMFIELD TOWNSHIP, PORTAGE COUNTY.**

It was moved by Sabrina Christian-Bennett, seconded Vicki A. Kline by that the following Resolution be adopted:

**RESOLVED,** that, upon the recommendation of the Portage County Engineer and the Portage County Prosecutor's Office, the Board of Portage County Commissioners does hereby agree to accept the Escrow Agreement and the Payment Guarantee for Construction Inspection Services for Cranberry Creek Phase 3 & 4 in Brimfield Township, Portage County, and be it further

**RESOLVED,** that said agreement is between Wojno Development (Developer) and C F Bank (Escrow Agent), in the full and just sum of Eighteen Thousand Four Hundred and Eighty Dollars and 00/100 (\$18,480.00); and be it further

**RESOLVED,** the Board of Commissioners sign the Escrow Agreement, as approved by the Portage County Prosecutor's Office; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0595****RE: GENERAL SEWER AGREEMENT FOR  
SANITARY SEWER IMPROVEMENTS TO  
MEADOW VIEW SUBDIVISION - PHASE 11,  
PORTAGE COUNTY WATER RESOURCES  
DEPARTMENT PROJECT NO. ST-4 19-120-  
P.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** FLG-Streetsboro, LLC (OWNER) will construct 658 linear feet of 8-inch sanitary sewer and 963 linear feet of 6-inch sanitary sewer and all necessary appurtenances to provide sanitary sewer service to (21) sub-lots, within the Meadow View Subdivision - Phase 11, situated in the City of Streetsboro, Original Lot 66, Portage County, Ohio; and

**WHEREAS,** after construction, the OWNER will convey the sanitary sewer improvements as a gift to Portage County to own, operate, and maintain; and

**WHEREAS,** the OWNER has prepared plans and specifications for the MEADOW VIEW SUBDIVISION - PHASE 11 (PROJECT), County Project Number ST-4 19-120-P, per the Portage County Water Resources Department (PCWR) standards and specifications; now therefore be it

**RESOLVED,** that this Board does hereby agree to enter into a General Sewer Agreement with the OWNER; and be it further

**RESOLVED,** the PROJECT will be constructed at the OWNER'S expense, for the sum of Fifty Eight Thousand Eight Hundred Sixty Five Dollars and Zero Cents (\$58,865.00); and be it further

**RESOLVED,** this Board authorizes the OWNER to begin construction of the PROJECT to provide sanitary sewer service to (21) sub-lots, within the Meadow View Subdivision - Phase 11, situated in the City of Streetsboro, Original Lot 66, Portage County, Ohio; and be it further

**RESOLVED,** that after construction, to the satisfaction of the Director of PCWR, the Board will accept the PROJECT as a gift to own, operate and maintain; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Absent;

Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0596**

**RE: GENERAL SEWER & WATER AGREEMENT  
FOR SANITARY SEWER AND WATER  
IMPROVEMENTS TO CRANBERRY CREEK  
SUBDIVISION PHASE 3, PORTAGE COUNTY  
WATER RESOURCES DEPARTMENT  
PROJECT NO. BR-2 19-020-P.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** Cranberry Farm, LLC (OWNER) will construct 2,312 linear feet of 8-inch sanitary sewer, 1,446 linear feet of 6-inch sanitary sewer, 822 linear feet of 4-inch sanitary force main, 14 sanitary manholes, a sanitary pump station and 2,364 linear feet of 8-inch water line and all necessary appurtenances to provide sanitary sewer and water service to 38 sub-lots of the Cranberry Creek Subdivision Phase 3, situated in the Township of Brimfield, Original Lots 26 & 27, Portage County, Ohio; and

**WHEREAS,** after construction, the OWNER will convey the sanitary sewer and water improvements as a gift to Portage County to own, operate, and maintain; and

**WHEREAS,** the OWNER has prepared plans and specifications for the Cranberry Creek Subdivision Phase 3 (PROJECT), County Project Number BR-2 19-020-P, per the Portage County Water Resources Department (PCWR) standards and specifications; now therefore be it

**RESOLVED,** that this Board does hereby agree to enter into a General Sewer & Water Agreement with the OWNER; and be it further

**RESOLVED,** the PROJECT will be constructed at the OWNER'S expense, for the sum of Seven Hundred Twenty Two Thousand Five Hundred Eighty Three Dollars and Zero Cents (\$722,583.00); and be it further

**RESOLVED,** this Board authorizes the OWNER to begin construction of the PROJECT to provide sanitary sewer and water service to Cranberry Creek Subdivision Phase 3, situated in the Township of Brimfield, Original Lots 26 & 27, Portage County, Ohio; and be it further

**RESOLVED,** that after construction, to the satisfaction of the Director of PCWR, the Board will accept the PROJECT as a gift to own, operate and maintain; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Absent;

Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0597**

**RE: GENERAL SEWER AGREEMENT FOR  
SANITARY SEWER & WATER MAIN  
IMPROVEMENTS TO STATE ROUTE 59  
SANITARY SEWER & WATER LINE  
EXTENSION, PORTAGE COUNTY WATER  
RESOURCES DEPARTMENT PROJECT NO.  
RV-0 18-180-P.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** A. Altman Company (OWNER) will construct 895 linear feet of 8-inch sanitary sewer main, 4 sanitary sewer manholes, 1,161 linear feet of 8-inch water main and all necessary appurtenances (SANITARY SEWER & WATER) which provides sanitary sewer and water service to a 2.992 acre site, permanent parcel number 12-036-00-00-012-000 situated in the Township of Franklin, being part of Original Lot 36, Portage County, Ohio; and
- WHEREAS,** after construction, the OWNER will convey the sanitary sewer and water improvements as a gift to Portage County to own, operate, and maintain; and
- WHEREAS,** the OWNER has prepared plans and specifications for the STATE ROUTE 59 SANITARY SEWER & WATER LINE EXTENSION (PROJECT), County Project Number RV-0 18-180-P, per the Portage County Water Resources Department (PCWR) standards and specifications; now therefore be it
- RESOLVED,** that this Board does hereby agree to enter into a General Sewer & Water Agreement with the OWNER; and be it further
- RESOLVED,** the PROJECT will be constructed at the OWNER'S expense, for the sum of TWO HUNDRED NINETY SEVEN THOUSAND EIGHT HUNDRED FIFTY FIVE DOLLARS AND ZERO CENTS (\$297,855.00) plus 10 Percent Contingency for a total of THREE HUNDRED TWENTY SEVEN THOUSAND SIX HUNDRED FORTY DOLLARS AND FIFTY CENTS (\$327,640.50); and be it further
- RESOLVED,** this Board authorizes the OWNER to begin construction of the PROJECT to provide sanitary sewer and water service to a 2.992 acre site, permanent parcel number 12-036-00-00-012-000 situated in the Township of Franklin, being part of Original Lot 36, Portage County, Ohio; and be it further
- RESOLVED,** that after construction, to the satisfaction of the Director of PCWR, the Board will accept the PROJECT as a gift to own, operate and maintain; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Absent;

Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0598**

**RE: PERFORMANCE BOND AGREEMENT FOR  
SANITARY SEWER AND WATER  
IMPROVEMENTS FOR STATE ROUTE 59  
SANITARY SEWER & WATER LINE  
EXTENSION PROJECT, PORTAGE COUNTY  
WATER RESOURCES PROJECT NO. RV-0 18-  
180-P.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

**WHEREAS,** A. Altman Company (OWNER), has established a Performance Bond Account in the amount of Three Hundred Twenty Seven Thousand Two Hundred Eighty Eight Dollars and Fifty Cents (\$327,288.50) at BANK; and

**WHEREAS,** the Performance Bond Account has been set up at the BANK for the purpose of guaranteeing the construction of sewer and water main improvements for Project No. RV-0 18-180-P, "State Route 59 Sanitary Sewer & Water Main Extension" (PROJECT); and

**WHEREAS,** the PROJECT will provide sanitary sewer and water service to one (1) parcel, a 2.992 acre site, permanent parcel number 12-036-00-00-012-000 situated in the Township of Franklin, being part of Original Lot 36, Portage County, Ohio; and

**WHEREAS,** the Director of Water Resources is required to approve invoices to be paid from the Performance Bond Account as established at the BANK in order to control release of contractor payments; now therefore be it

**RESOLVED,** that this Board hereby agrees to enter into a Performance Bond Agreement with the OWNER and BANK for the benefit of Portage County; and be it further

**RESOLVED,** the amount of Three Hundred Twenty Seven Thousand Six Hundred Forty Dollars and Fifty Cents (\$327,640.50) to be held in a Performance Bond Account by the BANK is for the express purpose of guaranteeing the construction of the PROJECT within the public right of way; and be it further

**RESOLVED,** that the Director of the Portage County Water Resources Department shall be the signatory agent representing the Board regarding approval of invoices to be paid from the Performance Bond Account as established at the BANK in order to control release of contractor payments; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that

resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0599 - RE: ACCEPT FINAL PROJECT CONTRACT COST FOR PROJECT NO. BR-2 (12-140), OAKWOOD ACRES SUBDIVISION SANITARY SEWER IMPROVEMENTS, IN THE PORTAGE COUNTY REGIONAL SEWER DISTRICT, BRIMFIELD TOWNSHIP.**

It was moved by Sabrina Christian-Bennett, and seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** pursuant to authorization by this Board contained in Resolution 12-0832 adopted, September 18, 2012, the County Water Resources Department has caused to be prepared and submitted for approval plans, specifications and estimate of cost for Project No. BR-2 (12-140), Oakwood Acres Subdivision Sanitary Improvements, hereinafter referred to as the "PROJECT"; and
- WHEREAS,** this Board by Resolution 18-0187 adopted, March 8, 2018, set the date and time for bids to be received and the tentative surcharge for the PROJECT; and
- WHEREAS,** the notice of accepting bids was advertised in the Record Courier Newspaper on March 12 and March 19, 2018; and
- WHEREAS,** this Board by Resolution 18-0442 adopted, June 21, 2018, that the bid received from Rudzik Excavating, Inc., P.O. Box 206, Struthers, Ohio 44471 in the amount of their Bid and Cash Allowance totaling \$ 794,682.24 was accepted and the Project Contract awarded as the lowest and best bid received; and
- WHEREAS,** the Cost of the PROJECT has exceeded the sum of \$794,682.24 increasing the PROJECT cost \$38,057.49 to a completed total Cost of \$832,439.73; and
- WHEREAS,** the final PROJECT Cost was impacted by the site conditions including weather, soils and existing utilities alignment; and
- WHEREAS,** the Engineer's Estimate was \$ 840,000.00 and has not been exceeded by the completed total Cost of \$832,439.73; and
- WHEREAS,** the final PROJECT Cost of \$832,439.73, does not exceed the next lowest bidder for the PROJECT; Cementech Inc.'s bid received, opened and tabulated by the Department of Internal Services in the amount of \$ 891,487.00

**WHEREAS,** based upon the analysis of the Contract Documents, the Portage County Water Resources Department has made a recommendation for increasing the PROJECT for the award amount of \$794,682.24 by \$38,057.49 providing for the Final Project Contractor Requested Costs of \$832,439.73; and

**RESOLVED,** that the Contractor Requested Final Project Costs received from Rudzik Excavating, Inc., P.O. Box 206, Struthers, Ohio 44471 in the amount of \$ 832,439.73 be accepted and the total PROJECT Contract amount be increased; and be it further

**RESOLVED,** that the Water Resources Department is hereby authorized and directed to prepare the Final Change Order for the PROJECT; and be it further

**RESOLVED,** that the funds to cover the cost of the PROJECT are appropriated and unencumbered, budgeted in Fund 5200 to be transferred into, Org. 520040P6, Object 684000, Project No. 12140; and be it further

**RESOLVED,** that the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor and the Department of Budget and Financial Management within 15 days after its passage; and be it further

**RESOLVED,** it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0600                      -                      RE: APPOINT MEMBERS TO THE  
PORTAGE COUNTY TRANSPORTATION  
IMPROVEMENT DISTRICT (TID)  
PURSUANT TO CHAPTER 5540 OF THE  
OHIO REVISED CODE.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

**WHEREAS,** Chapter 5540 of the Ohio Revised Code authorizes a Board of County Commissioners, or a County Commissioners, to create a Transportation Improvement District (TID) to take advantage of opportunities and benefits made available only through a TID to plan, construct and improve highways, roads, bridges, interchanges and accompanying capital improvements and developments throughout a county; and



**WHEREAS,** the Board of Commissioners adopted Resolution No. 15-0542 on June 23, 2015 creating the Portage County Transportation Improvement District consistent with Section 5540.02(C)(2) of the Ohio Revised Code. The Board of Commissioners established the territorial jurisdiction of the Portage County TID to be consistent with the territorial jurisdiction of Portage County, and inclusive of all unincorporated territory and municipal corporations within the County; now therefore be it

**RESOLVED,** that the Portage County Board of Commissioners appoints the following five members (\*) to continue to serve on the Portage County Transportation Improvement District (TID) for a term of two years, effective September 10, 2019 and ending September 9, 2021:

Name	Organization
Claudia Amrhein *	General Manager, PARTA
Glenn M. Broska *	Mayor, City of Streetsboro
Brad Ehrhart *	President, Portage Development Board
Michael Marozzi *	Portage County Engineer
John Kovacich *	Portage County Township Association
Ohio Representative Randi Clites 75th district	Nonvoting member appointed by the Speaker of the Ohio House of Representatives
Ohio Senator John Eklund 18 <sup>th</sup> district	Nonvoting member appointed by the President of the Ohio Senate

; and be it further

**RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0601      -      RE:   RENEWAL OF AGRICULTURAL SECURITY  
AREA #1 IN HIRAM TOWNSHIP  
(ESTABLISHING SERVICE AREA APPROVED  
BY RESOLUTION NO. 08-0136 DATED  
FEBRUARY 7, 2008).**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** Ohio's Agricultural Security Area (ASA) established in Ohio Revised Code (ORC) Section 931 permits one or more landowners to submit an application to the boards of county commissioners and township trustees requesting to enroll at least 500 acres of contiguous farmland into an ASA for a period of 10 years; and
- WHEREAS,** John R Groselle, Jean Mackenzie, Lavon Moore, Andrew Luckay, and Gerald Fields, landowners have submitted an application pursuant to ORC Section 931.02 to request that their property, as described in the application, be enrolled in an ASA; and
- WHEREAS,** ASAs provide certain benefits to farmers, including protection from non-farm development and a critical mass of land, to help keep farming economically viable.
- WHEREAS,** agriculture is important to Portage County's economy which has a total of 1,118 farms, totaling 85,877 acres, annual cash receipts of at least \$ 34 million, and is dependent on protecting farmland; and
- WHEREAS,** the owners of the land in the area agree to use best management practices as required by ORC Section 931.03 (C)(2).
- WHEREAS,** ASAs are a partnership between the farmland owners and local elected officials; and;
- WHEREAS,** the Hiram Township Board of Trustees adopted Resolution No 2019-39 on July 16, 2019 agreeing to the establishment of the Agricultural Security Area #1 in Hiram Township; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners commits not to initiate, approve, or finance any development for residential, commercial, or industrial purposes, including construction of new roads and water and sewer lines, within the ASA for a period of 10 years from the effective date of this resolution in accordance with ORC Section 931.03 (C); be it further
- RESOLVED,** that the Portage County Board of Commissioners hereby authorize the establishment of an ASA on property pursuant to the terms and conditions above, effective as of the date of this Resolution and that the ASA may continue in existence for a period of ten years unless it is otherwise terminated pursuant to law; and be it further
- RESOLVED,** that the Board of Commissioners of Portage County, Ohio hereby authorize the establishment of an ASA on property pursuant to the terms and conditions above, effective as of the date this resolution is signed.
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that

resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0602 - RE: AWARD AND ENTER INTO AN AGREEMENT WITH POINT & PAY LLC TO ACCEPT PAYMENTS BY FINANCIAL TRANSACTION DEVICES FOR EXPENSES OWED TO THE COUNTY.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** requests for proposals for delivering services for payment by financial transaction devices to County offices were mailed to twenty-eight (28) firms; and
- WHEREAS,** proposals were received from the following ten (10) firms: Certified Payments, Elavon Inc., Forte Payment Systems, GovPros, Home Savings Bank, J.P. Morgan, MSB Government Services, Point & Pay LLC, Portage Community Bank, and Sturgis Web Services; and
- WHEREAS,** proposals were reviewed and evaluated by the Treasurer's Office as administrative agent, and by designated individuals in each County department and elected office expressing interest in utilizing financial transaction devices; and
- WHEREAS,** the Treasurer's Office recommends on the basis of that review that an agreement be entered into for the provision of those services with Point & Pay LLC; now therefore be it
- RESOLVED,** that the Portage County Board of Commissioners awards, and authorizes the Treasurer's Office to negotiate, an agreement with Point & Pay LLC on behalf of County offices authorized by resolution of the Board to utilize those services; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0603**

**RE: AUTHORIZE THE LOCATION CHANGE FOR  
A PUBLIC HEARING TO AMEND THE  
CURRENT RULES FOR PORTAGE COUNTY  
ILLICIT DISCHARGE DETECTION AND  
ELIMINATION AND CONSTRUCTION SITE  
SEDIMENT, EROSION CONTROL, AND  
STORMWATER MANAGEMENT**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

- WHEREAS,** in accordance with Ohio Revised Code Section 307.79, the Portage County Board of Commissioners is required to hold not fewer than two public hearing to amend the stormwater rules originally established under Resolution No. 09-0836, adopted September 10, 2009; and
- WHEREAS,** the purpose of the public hearings is to hear public comment on proposed amendments to the rules for Portage County illicit discharge detection and elimination and construction site sediment, erosion control, and stormwater management; and
- WHEREAS,** the public hearings are scheduled on Thursday, August 29, 2019 at 3:00 PM and Thursday, September 5, 2019 at 1:00 PM in the Commissioners' Boardroom on the seventh floor of the County Administration Building, 449 South Meridian Street, Ravenna; and
- WHEREAS,** the Commissioners requested a third meeting to be held at the County Engineer's facility on Tuesday, September 3, 2019 at 7:00 PM; now therefore be it
- RESOLVED,** that the Board of Commissioners will move its meeting location for the Public Hearing schedule on Tuesday, September 3, 2019 at 7:00 PM, from the Commissioners' Boardroom in the Administration Building, to the County Engineer's facility located at 5000 Newton Falls Road, Ravenna Ohio, and be it further
- RESOLVED,** that said public hearings were advertised on August 15, 2019, August 22, 2019 and August 29, 2019 in the Record Courier newspaper as required by Ohio Revised Code 307.79; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Sabrina Christian-Bennett, Yea;

Vicki A. Kline, Yea;

Kathleen Clyde, Absent;

**RESOLUTION No. 19-0604**

**RE: ACCEPT PROPOSAL OF DLZ AND ENTER INTO AGREEMENT FOR PROVIDING CONSTRUCTION INSPECTION / TESTING SERVICES FOR THE NOTMAN ROAD (CH 68) BRIDGE REPLACEMENT OVER WILLOW CREEK IN DEERFIELD TOWNSHIP, PORTAGE COUNTY**

It was moved by: Sabrina Christian-Bennett, seconded by: Vicki A. Kline that the following Resolution be adopted:

**WHEREAS**, the Portage County Engineer has determined that it will be necessary to acquire the services of a consultant to perform construction inspection/testing services for the **Notman Road (CH 68) Bridge Replacement** over Willow Creek in Deerfield Township, Portage County; and

**WHEREAS**, the Portage County Board of Commissioners, by Resolution No. 18-0853, authorized the Portage County Engineer to accept current statements of qualification from engineering consulting firms seeking to provide professional services during the years of 2019 and 2020; and

**WHEREAS**, the Portage County Engineer selected DLZ from the list of consultants who have a statement of qualification on file for 2019 and 2020, to submit a technical and fee proposal to provide construction inspection / testing services for the **Notman Road (CH 68) Bridge Replacement** over Willow Creek in Deerfield Township, Portage County; and

**WHEREAS**, the Portage County Engineer, upon review of the proposal from DLZ, recommends that said proposal be accepted by the Board of Portage County Commissioners; now therefore be it

**RESOLVED**, that the Portage County Board of Commissioners does hereby accept the proposal of DLZ and authorizes the Portage County Engineer to enter into an agreement for providing construction inspection / testing services for the **Notman Road (CH 68) Bridge Replacement** over Willow Creek in Deerfield Township, Portage County; and be it further

**RESOLVED**, that a contract be entered into with DLZ, 1 Canal Square Plaza, Suite 1300, Akron, Ohio 44308-1037 at a not to exceed cost of \$27,825.00, and be it further

**RESOLVED**, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea; Kathleen Clyde, Absent;

## **JOURNAL ENTRY**

August 8, 2019

### **Commissioners**

1. The Board of Commissioners approved the July 2019 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.
2. In accordance with ORC 311.20, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Monthly Jail Reports for expenditures and food costs for prisoners for July 2019.
3. The Board of Commissioners acknowledged receipt of the August 5, 2019 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2019, as presented by the Portage County Auditor's Office.
4. The Board of Commissioners acknowledged receipt of the August 5, 2019 Official Certificate of Estimated Resources for the year beginning January 1, 2020 as submitted by the Portage County Budget Commission (cc: Department of Budget & Financial Management).

### **Human Resources**

5. The Board of Commissioners agreed to remain with Medical Mutual of Ohio (MMO) and Delta Dental for Plan Years 2020, 2021 and 2022. The Board also agreed to move the Stop Loss coverage from \$175,000 to \$200,000 for the first year and the Board will decide on the second and third year thereafter. The Board of Commissioners will meet with the Human Resources Department and Willis of Ohio to make the final determination of any Plan changes.
6. The Board of Commissioners signed the Personnel Action Form accepting the resignation of Lauren Shaull, Intensive Case Manager, for Portage County Job & Family Services, effective August 9, 2019, presented by Kellijo Jeffries, Job and Family Services Director, and Janet Kovick, Human Resources Director.
7. The Board of Commissioners signed the Personnel Requisition authorizing the three-day internal posting of the full time permanent JFS Intensive Case Manager, replacing Lauren Shaull for Portage County Job & Family Services with external posting if no internal appointment is made, presented by Kellijo Jeffries, Job and Family Services Director, and

Janet Kovick, Human Resources Director.

8. The Board of Commissioners signed the Personnel Requisition authorizing the two week internal/external posting of the full time permanent Program Manager, new position, for Portage County Job & Family Services, presented by Kellijo Jeffries, Job and Family Services Director, and Janet Kovick, Human Resources Director.
9. The Board of Commissioners signed the Personnel Requisition authorizing the two week internal/external posting of the full time permanent Clinical Services Manager, new position, for Portage County Job & Family Services, presented by Kellijo Jeffries, Job and Family Services Director, and Janet Kovick, Human Resources Director.
10. The Board of Commissioners signed the Personnel Requisition authorizing the three-day internal posting of the full time permanent Social Service Worker 3 – Group Home, three new positions, for Portage County Job & Family Services with external posting if no internal appointment is made, presented by Kellijo Jeffries, Job and Family Services Director, and Janet Kovick, Human Resources Director.
11. The Board of Commissioners approved the revised job description for the Child Support Specialist position within Portage County Job & Family Services, as presented by Kellijo Jeffries, Job and Family Services Director, and Janet Kovick, Human Resources Director.
12. The Board of Commissioners signed Personnel Action Form for a professional development wage increase for Bruce Rininger, Treatment Plant Operator I, for Portage County Water Resources, effective July 29, 2019, for receiving his Class II Certification. This qualifies him for the Treatment Plant Operator II title, presented by Gene Roberts, Water Resources Director, and Janet Kovick, Human Resources Director.
13. The Board of Commissioners signed Personnel Action Form for a wage increase for William Ross, Part Time Master Plans Examiner, for Portage County Building Department, effective July 29, 2019, presented by Randy Roberts, Building Department Director, and Janet Kovick, Human Resources Director.

#### **Internal Services**

14. On July 18, 2019, the Board of Commissioners received a letter from the Portage Soil & Water Conservation District requesting their building and property located at 6970 State Route 88, Ravenna Ohio, be added to the County's CORSA Insurance policy and the Board of Commissioners agreed to the request effective August 5, 2019. The Internal Services Department will process the request and notify the District.

#### **Water Resources**

15. The Board of Commissioners authorized a lump sum payment to the City of Ravenna for \$411,284.95, for the corrections to the City of Ravenna billing from January 2016 through June 2019, as presented by Deputy Director Laura Weber.

16. Invoice for late fees from the City of Streetsboro re: three Portage County Water Resources facilities./**PULLED FROM THE CONSENT AGENDA AS CORRESPONDENCE WAS SENT INSTEAD.**

**Motion To:** Approve the Journal Entries for August 8, 2019 as revised.

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVED:</b>	Sabrina Christian-Bennett
<b>SECONDED:</b>	Vicki A. Kline
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline
<b>ABSENT:</b>	Kathleen Clyde

## **JOURNAL ENTRY II**

August 8, 2019

1. The Board of Commissioners authorized Commissioner Vicki A. Kline, President of the Board, to sign the Ohio Development Services Agency Office of Community Development Job Certification Summary for Ravenna 7 Movies, as presented by Neighborhood Development Services.

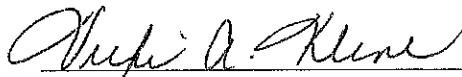
**Motion To:** Approve the Journal Entry II for August 8, 2019

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVED:</b>	Sabrina Christian-Bennett
<b>SECONDED:</b>	Vicki A. Kline
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline
<b>ABSENT:</b>	Kathleen Clyde

**Motion To:** Adjourn the Official Meeting of August 8, 2019 at 11:13 AM

<b>RESULT:</b>	<b>ADOPTED</b>
<b>MOVED:</b>	Sabrina Christian-Bennett
<b>SECONDED:</b>	Vicki A. Kline
<b>AYES:</b>	Sabrina Christian-Bennett, Vicki A. Kline
<b>ABSENT:</b>	Kathleen Clyde

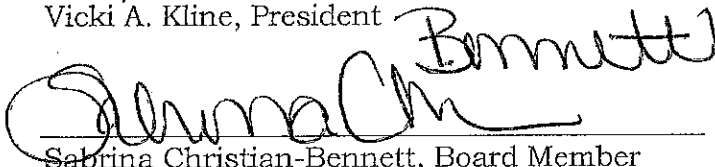
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting.



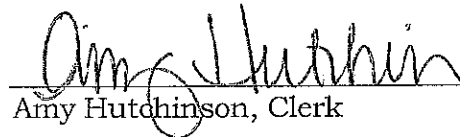
Vicki A. Kline, President

----- ABSENT -----

Kathleen Clyde, Vice President



Sabrina Christian-Bennett, Board Member



Amy Hutchinson, Clerk