



Portage County Board of Commissioners

Regular Meeting

~ Minutes ~

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, July 18, 2019

9:00 AM

Commissioners' Board Room

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Absent
Kathleen Clyde	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also attending throughout the day: Department of Budget and Financial Management Todd Bragg; Internal Services JoAnn Townend; Barb Tittle, Bruce Smith, Jim Lutz, and Diane Smith

Recessed to Solid Waste Management District: 9:01 AM

Reconvened: 9:02 AM

HUMAN RESOURCES & WILLIS TOWERS WATSON

Present: Human Resources Director Janet Kovick, Benefits Specialist Susan Lynn and Doug Brown, Willis Towers Watson

Discussion:

1. County Benefits

Mr. Brown met with the Board to provide an update on the County's medical and dental plan.

- Current 2019 Administration Costs - \$411,584
- Current Stop Loss Costs - \$869,413
- Total Fixed Costs based on 838 people is \$1,280,997
- Medical Mutual (MMO) wanted to increase Administration Costs by 2% and by another 3% for the following two years.
- Medical Mutual wanted to go to an 18% increase on the Stop Loss Costs.
- The Board requested a flat Administration Cost for the 3 year period and Medical Mutual agreed to use the County's current Administration Cost (\$411,584) for 2020 and it's guaranteed for 3 years.
- The Stop Loss was reduced some.
- Total Costs for 2020 \$1,411,460 vs. \$1,451,859 (\$40,000 reduction).
- Stop Loss Alternatives: \$175,000 specific (2020) would equal \$999,876; \$200,000 specific would equal \$877,218 (savings \$122,658); and \$225,000 specific would equal \$772,045 (savings \$227,831).

- Commissioner Christian-Bennett is comfortable moving the stop loss coverage from \$175,000 to \$200,000 for 2020, but Commissioner Clyde would like to wait.
- Administration Guarantee - Initial MMO Renewal 3% increase in 2021 and another 3% in 2022; Revised MMO Renewal Administration rates are guaranteed for 3 years (through 2022) - assumes current plan structure.
- Stop Loss Rates - initially were not firm - required claims through September; Revised MMO Renewal - Firm.
- Stop Loss Rate Cap for 2021 - Initial MMO Renewal 40%; Revised MMO Renewal - 40%
- New Lasers - No new lasers in 2021 (no lasers requested for 2020); Revised MMO Renewal same - no new laser in 2021 (no lasers requested for 2020).
- Wellness credits: Initial MMO Renewal \$20,000 per year for 3 years; Revised MMO Renewal \$20,000 per year for 3 years.
- Rebates - Initial MMO Renewal 2020-\$284,800 misallocated - should be \$357,400; 2021-\$392,700; 2022-\$431,900; Revised MMO Renewal 2020-\$411,500; 2021-\$451,700; 2022-\$475,300.
- Rebates today are approximately \$120,000, up from 3 years ago.
- Commissioner Clyde asked if the PBM reform discussed at the state level will impact at the County level and Mr. Brown responded the PBM reform at the Federal level is talked about constantly, but never seems to get put into place and he wouldn't count on it.

Dental

- Initial renewal - Delta Dental asked for \$1.7% increase on a 1 year contract and offered a 2 year contract at 3.1% with a 6% cap in 2022.
- Their PPO element of the dental plan has no deductible.
- Proposed Etna - Not the same plan design, charge \$50.00 deductible, whereas Delta does not; Differential: \$19,000 between the increase and the savings.
- Delta modified their 1 year to 0% increase on a 1 year contract and a 2 year contract is 1.9% with a 6% cap.
- If using Delta with a changed deductible - to mimic the Etna proposal, it would be flat for 2 years with a 6% cap in 2022.
- Savings with Etna, but there will be disruption and less providers available to employees.
- Of the 319 dentists County employees use, Delta has 299 dentists in network (PPO or Premier), whereas Etna has 216.
- This is the first time Delta Dental has asked for an increase in 5 years.
- Employees are content with Delta Dental's service.
- The Board is able to keep its current dental plan.

Commissioner Clyde would like to hold all benefit decisions until Commissioner Kline returns. Clerk will add to the discussion list for next week.

OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT (EMA)
Present: Director Ryan Shackelford and Deputy Director Cody Brookover

Discussion:

1. Continuity of Operations Planning

Director Shackelford presented a draft resolution authorizing Continuity of Operations Planning participation for all departments under the Board of Commissioners. Director Shackelford pointed out that his department will handle the plan, so there won't be an extensive amount of time on individual departments.

Commissioner Christian-Bennett asked about the departments that do not fall under the jurisdiction of the Board and Director Shackelford noted their participation would be voluntary.

Commissioner Clyde asked that the wording in the Resolution to be changed to remove the word 'assign' and to use 'encourage' instead and Commissioner Christian-Bennett would like the OHS/EM to be spelled out to Office of Homeland Security and Emergency Management.

Director Shackelford will make the changes and the resolution will be presented on next week's Consent Agenda.

2. Budget

Director Shackelford is requesting a partial budget adjustment, noting his budget year began July 1, 2019 through June 30, 2020.

Labor:

- Requesting the 3-year incremental salary increases for the Deputy Director to begin July 1, 2019 as identified in the Clemens-Nelson Wage Study. This will place the Deputy Director position at its minimum wage scale.

Yr. 1: \$1.10, Yr. 2: \$1.10, Yr. 3: \$1.10

- Requesting to be moved to the Directors minimum identified wage per the Clemens-Nelson Wage Study.

\$0.57 increase

- Requesting to promote Patricia Corley to Emergency Management Specialist/ Office Manager with new supervision duties. Per the Clemens-Nelson Wage Study this makes her eligible for the median range of her identified pay scale (7) or \$21.52. We are requesting at a minimum to move her to \$20.00/ Hr. or a \$0.96 increase.

Total Net Annual salary change \$6,000.00

Total Net Benefits change: \$2,100.00

Commissioner Christian-Bennett noted the increase from the Local Emergency Planning Commission (LEPC) is \$8,400 and the majority will be utilized for the increases (\$8,100), but she wondered about the likelihood of LEPC continuing at the current funding level and Director Shackelford noted that unless Portage County starts losing businesses or stops expanding, it should continue to increase (current annual revenue \$29,000).

Commissioner Christian-Bennett noted the impact to the General Fund is \$2,198.00.

Contractual Services

General:

- Requesting a \$2,000.00 increase to this line item. This is primarily due to potential unknown with radio upgrade fee's and a consistent dispute with the Justice Center radio tower maintenance needs. Additionally, we've added software to the general contractual services line item to cover Office 365 expenses not previously budgeted.

Training:

- The 2018 budget was a heavy training year for EMA staff both in emergency management and professional development. Director Shackelford expect to be under budget in this line item for 2019 and has reduced it by \$500.00.

Membership:

- Requesting \$100.00 increase to this line item to cover Emergency Management Association of Ohio (EMAO) and International Association of Emergency Managers (IAEM) association fees for all 3 full time staff. Note: EMA is interested in joining NACO and APA due to countless resources for disaster planning and recovery.

Leases:

- Requested a \$ 1,000.00 increase to this line item to cover the expenses. Copier charges are more expensive than anticipated. With the increase in LEPC funds, the department took over most minor expenses for the LEPC, including separating copier charges every other month between the two programs.

Note: EMA was under budget for vehicle maintenance. While under budget, assets are becoming aged with anticipated potential for larger repair. The vehicle maintenance line item may have room to offset increases, help purchase technological upgrades for the Emergency Operations Center, or be a cost savings to the General Revenue Fund.

Commissioner Clyde asked if Ms. Corley was below the Clemans Nelson wage study and Director Shackelford noted she falls in the mid-range of the study, but she will be taking on additional duties including supervising a staff member. Director Shackelford pointed out the additional duties of 911 will stay with the Sheriff's Office. Ms. Corley's increase accounts for approximately \$2,500 (including benefits) of the labor request.

Commissioner Christian-Bennett asked to table the labor increases because there are many other requests to consider, but the Board will reach out to Director Shackelford when it's ready to decide.

The Board agreed Director Shackelford is able to proceed with his current level of spending as the department is three weeks into its budget cycle. Director Bragg noted Director

Shackelford has two separate requests – one for operational and one for staffing. He suggests holding the staffing requests until January, along with all other requests the Board received. Director Bragg will prepare a draft budget amendment resolution to continue the existing level of funding through the end of the year. If the Board decides it wants to increase individual line items, they could be altered at another time.

3. Challenge Coins Concept

The coin concept is used to recognize someone that has gone above and beyond the normal call of duty. The coins primarily will be used for non-county employees but may be used for County employees, too. Director Shackelford noted the expense is unallowable through the grant, so it would be an expense through the General Fund that has been budgeted. Director Bragg pointed out the County does not have recognition as part of its normal policy, so a Journal Entry would be necessary for the County Auditor to process the expense (Attorney General's opinion 2003). The Board will consider the request and will get back to Director Shackelford.

COUNTY ENGINEER AND STORMWATER STEERING COMMITTEE

Present: County Engineer Mickey Marozzi, Larry Jenkins; Department of Budget and Financial Management Todd Bragg; Health Department Mary Helen Smith and Amos Sarfo; Attorney David Garnier; Portage Soil and Water Conservation Eric Long and James Bierlair; Jim Greener, Water Resources Deputy Director Laura Weber

Discussion:

1. Procedure for adopting revised storm water rules.

Mr. Marozzi presented two sets of revised rules from the original rules adopted in September 2009 (Resolution No. 09-0836). There have been at least two revised NPDES permit updates from Ohio EPA that needed to be changed within the program in order to achieve compliance.

Exhibit A is the Portage County Illicit Discharge and Stormwater Rules (prepared primarily by the Portage County Health Department) and Exhibit B is the Portage County Construction Site Sediment, Erosion, and Storm Water Management Rules.

In order to appropriately revise the rules to reflect the permit requirements, two public hearings are required.

Attorney Garnier reported the requirement of notice in the paper once a week for two consecutive weeks immediately preceding the hearings and the rules take effect 31st days following the adoption.

Commissioner Clyde suggests August 29th and September 5th at the Commissioners' Office and September 3rd for the evening hearing at the County Engineer's facility at 7:00 PM.

Notice should be put in the paper 2 weeks prior to August 29th (August 15th and August 22nd).

Mr. Long recapped the construction site settlement rule changes (Exhibit B) as follows:

- A new Critical Storm Requirements
- Eliminated verbiage that was not operationally being applied (signage)
- Including verbiage that meets the Ohio EPA's language (final stabilization)
- One or five acre disturbance on site has been eliminated and the rule applies to anything one acre or more that has been disturbed
- Small rule changes for two acres instead of five acres
- Performance and Maintenance Guarantee was revised similarly to the Subdivision Regulations
- Five paper copies have been revised to one paper and one digital copy
- The ability to have a fee schedule was added (not currently being applied at this time)
- Section 13 Amendments section has been added on page 17 to describe what happens when amending the rule
- The remaining changes are additions in the definition section

Ms. Helen-Smith discussed the illicit discharge rule changes (Exhibit A) as follows:

- The rule changes will eliminate competing authority between the Health Department rules for sewage treatment systems (adopted and effective January 2015) and Title 61, which are completed on behalf of the Commissioners for illicit discharge.
- The legislative intent for the rules adopted in January 2015 was for a homeowner who had an existing sewage system that is functioning at the time that the regulations were passed should be allowed to continue to use it. Subsequently, the Ohio EPA updated the Clean Water Act and the Natural Pollution Discharge Elimination permit.
- Competing authority is when someone has an old style aeration system that was put in between 1986-2006 that met the old Federal Clean Water Act and standard for discharging does not meet Ohio EPA's new standard. The intent of the sewage rules was that the homeowner could continue to use it, but the Clean Water Act in Title 61 in illicit discharges say you can, but you must receive a permit. In order to get a permit, the system has to be upgraded or replaced according to Ohio EPA before they will issue the permit. The County agreed that if someone is maintaining the system as required, with the required service contract and not causing a public health nuisance, can continue to use it. There are 1,500 to 2,000 people that will benefit from this language. The Health Department's current policy states if they receive a nuisance complaint, find it through an illicit discharge detection dry weather screening process, or through a point of sale, the County will be required to tell the homeowner to get a permit, knowing they will have to spend money to upgrade or replace the system.
- A flowchart has been created as part of the dry weather screening.
- Other changes were merely semantics on the definition portion of the rules.

The Commissioners' clerk will work with the Prosecutor's Office to prepare the legal ad to start the process.

COUNTY ENGINEER AND TAX MAP

Present: County Engineer Mickey Marozzi, Larry Jenkins, Water Resources Department Deputy Director Laura Weber, and Leslie Froelich

Discussion:

1. The need for a new plotter in the Tax Map office

The Tax Map Department purchased a three year old plotter in 2014 and it's at the end of its useful life. The plotter works and will be services through September 2019, but parts are no longer available. The cost to purchase a new plotter is \$14,000, with a maintenance agreement fee of \$65/month (former maintenance agreement was \$160/month). Three proposals were received and Engineer Marozzi recommends the Repros Inc. There is enough funding in the Capital budget to cover the expense and the Board agreed to move forward with the request.

SOIL AND WATER CONSERVATION

Present: James Bierlair

Discussion:

1. CORSA Insurance

The Soil and Water Conservation District requests their building located at 6970 State Route 88 in Ravenna, be added to the County's CORSA insurance plan. The building was purchased on March 6, 2016 and they currently have an insurance policy through the Ohio Plan that covers District owned property, employees, Board and automobiles. It was recently brought to their attention that they are double covered through CORSA and the Ohio Plan since 2011. In order to rectify the situation, Mr. Bierlair would like to have the building added to the inventory list with the County and then he will cancel the policy with Ohio Plan. Commissioner Christian-Bennett asked Director Townend to find out more information and she will report back to the Board.

CONSENT AGENDA QUESTIONS

Commissioner Christian-Bennett noted there are a lot of items for the septic system replacement and ask if the amount listed is a portion of the full cost of replacement? Director Townend noted it's merely a portion of the project.

Commissioner Christian-Bennett asked about Resolution No. 18 (*Water Resources amendment to the resolution for the General Sewer Agreement for sanitary sewer improvements to Lynn Road Sewer Extension – Shur Co, Project No. RV-0 (18-140-P)*), specifically why the amount came in \$20,000 less? Deputy Director Weber noted the materials may have been less than anticipated.

Commissioner Christian-Bennett asked about Journal Entry #2 (*The Board of Commissioners authorized the Director of Budget & Finance to sign and submit a letter of intent to support the Small Business Alliance in 2019 up to \$10,000.00*) and asked about the benefit the County receives from that expense. Director Bragg explained the Small Business Alliance works with small businesses to develop plans to help a business grow and to apply for micro loans to further their business. The last micro loan was issues in 2016. This Certification of Cash Match does not assure funding to the Small Business Alliance, it only means the Board is considering that the program continues and is needed in order for them to receive grant funding.

Commissioner Clyde asked for additional information concerning the stormwater assistance program and Director Townend will ask Ms. Reeves to assist.

Commissioner Clyde asked about Resolution No. 17 (*Enter into an equipment lease agreement between the Portage County Board of Commissioners and Axon Enterprise, Inc. on behalf of the Portage County Sheriff*) and if it was an existing contract and Director Townend responded it was not. This vendor is a sole source and the County is exempt from the bid process for that reason. The lease would be taken out of the Sheriff's General Fund equipment line for a five year lease and the funding is available.

11:14 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Kathleen Clyde, seconded by Sabrina Christian-Bennett that the Board of Commissioners move into executive session to consider the compensation of a public employee. Also present: Water Resources Deputy Director Laura Weber. Roll call vote: Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Absent;

11:57 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea; Vicki A. Kline, Absent;

After exiting executive session, the Board took no action.

COMMISSIONERS' CONSENT AGENDA

July 18, 2019

1. Approval of the July 11, 2019 regular meeting minutes.

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RESOLUTIONS

July 18, 2019

Budget & Financial Management:

1. Approve the Thursday, July 18, 2019 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0497
2. Approve the Thursday, July 18, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0498
3. Approve the Tuesday, July 23, 2019 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0499
4. Approve the Tuesday, July 23, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0500
5. Approve the Tuesday, July 23, 2019 Then & Now Certification, as presented by the

County Auditor./19-0501

Internal Services

6. Transfer from Fund 1201, Motor Vehicle Gas Tax, to Fund 4249 (2019 Resurfacing)./19-0502
7. Accept proposal of Mannik Smith Group and enter into agreement for providing construction inspection/testing services for the 2019 resurfacing program./19-0503
8. Accept and award the bid of Matt Winters Excavating LLC for the Notman Road (CH68) bridge replacement project over Willow Creek in Deerfield Township, Portage County./19-0504
9. Enter into a septic assistance program between the Portage County Board of Commissioners, the Portage County Regional Planning Commission and Pag's Excavating Inc. for a septic system replacement (Aaron & Kimberly Hornbeck)./19-0505
10. Enter into a septic assistance program between the Portage County Board of Commissioners, the Portage County Regional Planning Commission and Pag's Excavating Inc. for a septic system replacement (Matthew & Amanda Baker)./19-0506
11. Enter into a septic assistance program between the Portage County Board of Commissioners, the Portage County Regional Planning Commission and Pag's Excavating Inc. for a septic system replacement (Thomas & Sharon Clydesdale)./19-0507
12. Enter into a septic assistance program between the Portage County Board of Commissioners, the Portage County Regional Planning Commission and Pag's Excavating Inc. for a septic system replacement (Albert & Kathryn Phillips)./19-0508
13. Enter into a septic assistance program between the Portage County Board of Commissioners, the Portage County Regional Planning Commission and Pag's Excavating Inc. for a septic system replacement (William & Margaret Penney)./19-0509
14. Enter into a septic assistance program between the Portage County Board of Commissioners, the Portage County Regional Planning Commission and Pag's Excavating Inc. for a septic system replacement (Margaret Kristoff-Gancs)./19-0510
15. Enter into a septic assistance program between the Portage County Board of Commissioners, the Portage County Regional Planning Commission and Pag's Excavating Inc. for a septic system replacement (George & Ruth Burke)./19-0511
16. Enter into an agreement between the Portage County Board of Commissioners and Summit Psychological Associates, Inc. for the consulting services for felony offenders for the Adult Probation Department./19-0512
17. Enter into an equipment lease agreement between the Portage County Board of Commissioners and Axon Enterprise, Inc. on behalf of the Portage County Sheriff./19-0513

Water Resources

18. Amendment to the resolution for the General Sewer Agreement for sanitary sewer improvements to Lynn Road Sewer Extension – Shur-Co., Portage County Water Resources Project No. RV-0 (18-140-P)./19-0514

Motion To: Approve the Consent Agenda for July 18, 2019

RESULT:	ADOPTED
MOVED:	Sabrina Christian-Bennett
SECONDED:	Kathleen Clyde
AYES:	Sabrina Christian-Bennett, Kathleen Clyde
ABSENT:	Vicki A. Kline

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**RESOLUTION NO. 19-0497 - RE: WIRE TRANSFER APPROVED AND
CERTIFIED TO THE PORTAGE COUNTY
AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on July 18, 2019 in the total payment amount as follows:

1. \$83,862.09 to Medical Mutual Admin; and
2. \$347,278.92 to Medical Mutual Claims; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, July 19, 2019	\$ 83,862.09
Wire Transfer on Friday, July 19, 2019	\$347,278.92

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in

meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0498 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

- WHEREAS,** the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and
- WHEREAS,** there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and
- WHEREAS,** the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it
- RESOLVED,** that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

07/18/19	674	\$ 5,949.75
07/18/19	675	28.00
07/18/19	676	252.00
07/18/19	677	6,256.32
07/18/19	679	13,641.03
07/18/19	680	4,395.16
07/18/19	681	3,307.10
07/18/19	690	555.72
07/18/19	691	3,652.84
Total		\$ 38,037.92

; and be it further

- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0499

**RE: BILLS APPROVED AND CERTIFIED TO THE
PORTAGE COUNTY AUDITOR FOR
PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on July 23, 2019 in the total payment amount of **\$2,314,774.81** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Absent;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0500

**RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED,

that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

07/23/19	871	\$ 14,256.17
07/23/19	873	23,437.10
07/23/19	874	869.13
07/23/19	875	750.00
07/23/19	876	96.00
07/23/19	877	3,727.73
07/23/19	927	11,230.24
Total		\$ 54,366.37

; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0501

**RE: ACCEPTANCE OF THEN AND NOW
CERTIFICATIONS FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS,

Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS,

the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS,

a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$194,616.95** as set forth in Exhibit "A" dated **July 23, 2019** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

RESOLUTION NO. 19-0502 - RE: Transfer From Fund 1201, Motor Vehicle Gas Tax, To Fund 4249 (2019 Resurfacing)

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners approved an operating transfer; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$276,360.00:

FROM:

FUND 1201, Motor Vehicle Gas Tax Fund

ORGCODE- 12018109

Debit Expense Account

Object: 910000 - Transfers Out

\$276,360.00

TO:

FUND 4249, 2019 Resurfacing

ORGCODE - 42498102

Credit Revenue Account

Object: 280000 - Transfer In

Project: CG40W

\$276,360.00

;and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the County Engineer and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this

resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION No. 19-0503 - RE: ACCEPT PROPOSAL OF MANNIK SMITH GROUP AND ENTER INTO AGREEMENT FOR PROVIDING CONSTRUCTION INSPECTION / TESTING SERVICES FOR THE 2019 RESURFACING PROGRAM.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, the Portage County Engineer has determined that it will be necessary to acquire the services of a consultant to perform construction inspection/testing services for the **2019 Resurfacing Program;** and

WHEREAS, the roads to be resurfaced include **Cook Road (CH 107, Section A - Rootstown Township)** and **Mogadore Road (CH 81, Section E - Brimfield Township and the City of Kent);** and

WHEREAS, the Portage County Board of Commissioners, by Resolution No. 18-0853, authorized the Portage County Engineer to accept current statements of qualification from engineering consulting firms seeking to provide professional services during the years of 2019 and 2020; and

WHEREAS, the Portage County Engineer selected Mannik Smith Group from the list of consultants who have a statement of qualification on file for 2019 and 2020, to submit a technical and fee proposal to provide construction inspection / testing services for the **Cook Road (CH 107, Section A - Rootstown Township) Resurfacing Project** and the **Mogadore Road (CH 81, Section E - Brimfield Township and the City of Kent) Resurfacing Project;** and

WHEREAS, the Portage County Engineer, upon review of the proposal from Mannik Smith Group, recommends that said proposal be accepted by the Board of Portage County Commissioners; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby accept the proposal of Mannik Smith Group and authorizes the Portage County Engineer to enter into an agreement for providing construction inspection / testing services for the **Cook Road (CH 107, Section A - Rootstown Township) Resurfacing Project** and the **Mogadore Road (CH 81, Section E - Brimfield Township and the City of Kent) Resurfacing Project;** and be it further

RESOLVED, that a contract be entered into with Mannik Smith Group, 1160 Dublin Road, Suite 100, Columbus, Ohio 43215 at a not to exceed cost of \$25,000.00, and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION No. 19-0504 - RE: ACCEPT AND AWARD THE BID OF MATT WINTERS EXCAVATING LLC FOR THE NOTMAN ROAD (CH 68) BRIDGE REPLACEMENT PROJECT OVER WILLOW CREEK IN DEERFIELD TOWNSHIP, PORTAGE COUNTY.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, notice of Receiving Bids for the **Notman Road (CH 68) Bridge Replacement Project** was published in the Record Courier on June 14, 2019 and June 21, 2019, and

WHEREAS, eight (8) sealed bids were received and grand totals were tabulated and recorded on July 3, 2019 for furnishing all labor, materials and equipment necessary to complete the project known as the **Notman Road (CH 68) Bridge Replacement Project**; and

WHEREAS, after reviewing said bids, it is the recommendation of the Portage County Engineer that the bid of Matt Winters Excavating LLC be accepted as the lowest and best bid received; now therefore be it

RESOLVED, that the bid of Matt Winters Excavating LLC, P.O. Box 296, Randolph, Ohio 44265 be accepted and awarded as the lowest and best bid received in accordance with specifications and plans prepared for the **Notman Road (CH 68) Bridge Replacement Project** in Deerfield Township, Portage County; and be it further

RESOLVED, that a contract be entered into with Matt Winters Excavating LLC in the total amount of **\$242,963.00** and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken

in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0505 RE: ENTER INTO A SEPTIC ASSISTANCE PROGRAM AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS, THE PORTAGE COUNTY REGIONAL PLANNING COMMISSION AND PAG'S EXCAVATING, INC. FOR A SEPTIC SYSTEM REPLACEMENT.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, an agreement was entered into between the Portage County Board of Commissioners and the Portage County Regional Planning Commission for the purpose of administration and coordination as it relates to the execution of the responsibilities of the Storm Water Septic Assistance Program, and

WHEREAS, the Portage County Regional Planning Commission and the Portage County Health Department have determined that the septic system owned by Aaron & Kimberly Hornbeck located at 7615 Hudson Road, Kent, Ohio qualifies for replacement under this program, and

WHEREAS, Pag's Excavating, Inc., a licensed and certified contractor in the State of Ohio to install and remove home septic tank systems and related activities, has submitted an estimate to replace said septic system at a cost of \$11,180, now therefore be it

RESOLVED, that the Board of Commissioners agrees to enter into an agreement with the Regional Planning Commission and Pag's Excavating, Inc. in the amount of \$11,180 to perform the agreed upon services; and be it further

RESOLVED, that payment for said services will be paid out of Fund 6800 Storm Water; and be it further

RESOLVED, that a certified copy of this resolution shall be forwarded to the Portage County Engineer, the Portage County Regional Planning Commission and the Portage County Health Department; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that

resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0506 - RE: ENTER INTO A SEPTIC ASSISTANCE PROGRAM AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS, THE PORTAGE COUNTY REGIONAL PLANNING COMMISSION AND PAG'S EXCAVATING, INC. FOR A SEPTIC SYSTEM REPLACEMENT.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

- WHEREAS,** an agreement was entered into between the Portage County Board of Commissioners and the Portage County Regional Planning Commission for the purpose of administration and coordination as it relates to the execution of the responsibilities of the Storm Water Septic Assistance Program, and
- WHEREAS,** the Portage County Regional Planning Commission and the Portage County Health Department have determined that the septic system owned by Matthew & Amanda Baker located at 195 Heartwood Drive, Mogadore, Ohio 44260 qualifies for replacement under this program, and
- WHEREAS,** Pag's Excavating, Inc., a licensed and certified contractor in the State of Ohio to install and remove home septic tank systems and related activities, has submitted an estimate to replace said septic system at a cost of \$7,300; now therefore be it
- RESOLVED,** that the Board of Commissioners agrees to enter into an agreement with the Regional Planning Commission and Pag's Excavating, Inc. in the amount of \$7,300 to perform the agreed upon services; and be it further
- RESOLVED,** that payment for said services will be paid out of Fund 6800 Storm Water; and be it further
- RESOLVED,** that a certified copy of this resolution shall be forwarded to the Portage County Engineer, the Portage County Regional Planning Commission and the Portage County Health Department; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0507 - RE: ENTER INTO A SEPTIC ASSISTANCE PROGRAM AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS, THE PORTAGE COUNTY REGIONAL PLANNING COMMISSION AND PAG'S EXCAVATING, INC. FOR A SEPTIC SYSTEM REPLACEMENT.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, an agreement was entered into between the Portage County Board of Commissioners and the Portage County Regional Planning Commission for the purpose of administration and coordination as it relates to the execution of the responsibilities of the Storm Water Septic Assistance Program, and

WHEREAS, the Portage County Regional Planning Commission and the Portage County Health Department have determined that the septic system owned by Thomas & Sharon Clydesdale located at 6585 Wayland Road, Ravenna, Ohio 44266 qualifies for replacement under this program, and

WHEREAS, Pag's Excavating, Inc., a licensed and certified contractor in the State of Ohio to install and remove home septic tank systems and related activities, has submitted an estimate to replace said septic system at a cost of \$7,175; now therefore be it

RESOLVED, that the Board of Commissioners agrees to enter into an agreement with the Regional Planning Commission and Pag's Excavating, Inc. in the amount of \$7,175 to perform the agreed upon services; and be it further

RESOLVED, that payment for said services will be paid out of Fund 6800 Storm Water; and be it further

RESOLVED, that a certified copy of this resolution shall be forwarded to the Portage County Engineer, the Portage County Regional Planning Commission and the Portage County Health Department; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0508

-

**RE: ENTER INTO A SEPTIC ASSISTANCE
PROGRAM AGREEMENT BETWEEN THE
PORTAGE COUNTY BOARD OF
COMMISSIONERS, THE PORTAGE COUNTY
REGIONAL PLANNING COMMISSION AND
PAG'S EXCAVATING, INC. FOR A SEPTIC
SYSTEM REPLACEMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, an agreement was entered into between the Portage County Board of Commissioners and the Portage County Regional Planning Commission for the purpose of administration and coordination as it relates to the execution of the responsibilities of the Storm Water Septic Assistance Program, and

WHEREAS, the Portage County Regional Planning Commission and the Portage County Health Department have determined that the septic system owned by Albert & Kathryn Phillips located at 6701 State Route 303, Ravenna, Ohio qualifies for replacement under this program, and

WHEREAS, Pag's Excavating, Inc., a licensed and certified contractor in the State of Ohio to install and remove home septic tank systems and related activities, has submitted an estimate to replace said septic system at a cost of \$2,197.50; now therefore be it

RESOLVED, that the Board of Commissioners agrees to enter into an agreement with the Regional Planning Commission and Pag's Excavating, Inc. in the amount of \$2,197.50 to perform the agreed upon services; and be it further

RESOLVED, that payment for said services will be paid out of Fund 6800 Storm Water; and be it further

RESOLVED, that a certified copy of this resolution shall be forwarded to the Portage County Engineer, the Portage County Regional Planning Commission and the Portage County Health Department; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0509

RE: ENTER INTO A SEPTIC ASSISTANCE PROGRAM AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS, THE PORTAGE COUNTY REGIONAL PLANNING COMMISSION AND PAG'S EXCAVATING, INC. FOR A SEPTIC SYSTEM REPLACEMENT.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, an agreement was entered into between the Portage County Board of Commissioners and the Portage County Regional Planning Commission for the purpose of administration and coordination as it relates to the execution of the responsibilities of the Storm Water Septic Assistance Program, and

WHEREAS, the Portage County Regional Planning Commission and the Portage County Health Department have determined that the septic system owned by William & Margaret Penney located at 1195 Ravenna Road, Kent, Ohio qualifies for replacement under this program, and

WHEREAS, Pag's Excavating, Inc., a licensed and certified contractor in the State of Ohio to install and remove home septic tank systems and related activities, has submitted an estimate to replace said septic system at a cost of \$7,350; now therefore be it

RESOLVED, that the Board of Commissioners agrees to enter into an agreement with the Regional Planning Commission and Pag's Excavating, Inc. in the amount of \$7,350 to perform the agreed upon services; and be it further

RESOLVED, that payment for said services will be paid out of Fund 6800 Storm Water; and be it further

RESOLVED, that a certified copy of this resolution shall be forwarded to the Portage County Engineer, the Portage County Regional Planning Commission and the Portage County Health Department; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0510

**RE: ENTER INTO A SEPTIC ASSISTANCE
PROGRAM AGREEMENT BETWEEN THE
PORTAGE COUNTY BOARD OF
COMMISSIONERS, THE PORTAGE COUNTY
REGIONAL PLANNING COMMISSION AND
PAG'S EXCAVATING, INC. FOR A SEPTIC
SYSTEM REPLACEMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, an agreement was entered into between the Portage County Board of Commissioners and the Portage County Regional Planning Commission for the purpose of administration and coordination as it relates to the execution of the responsibilities of the Storm Water Septic Assistance Program, and

WHEREAS, the Portage County Regional Planning Commission and the Portage County Health Department have determined that the septic system owned by Margaret Kristoff-Gancs located at 8021 Hewins Road, Garrettsville, Ohio 44231 qualifies for replacement under this program, and

WHEREAS, Pag's Excavating, Inc., a licensed and certified contractor in the State of Ohio to install and remove home septic tank systems and related activities, has submitted an estimate to replace said septic system at a cost of \$7,095; now therefore be it

RESOLVED, that the Board of Commissioners agrees to enter into an agreement with the Regional Planning Commission and Pag's Excavating, Inc. in the amount of \$7,095 to perform the agreed upon services; and be it further

RESOLVED, that payment for said services will be paid out of Fund 6800 Storm Water; and be it further

RESOLVED, that a certified copy of this resolution shall be forwarded to the Portage County Engineer, the Portage County Regional Planning Commission and the Portage County Health Department; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0511

**RE: ENTER INTO A SEPTIC ASSISTANCE
PROGRAM AGREEMENT BETWEEN THE**

**PORTAGE COUNTY BOARD OF
COMMISSIONERS, THE PORTAGE COUNTY
REGIONAL PLANNING COMMISSION AND
PAG'S EXCAVATING, INC. FOR A SEPTIC
SYSTEM REPLACEMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

- WHEREAS**, an agreement was entered into between the Portage County Board of Commissioners and the Portage County Regional Planning Commission for the purpose of administration and coordination as it relates to the execution of the responsibilities of the Storm Water Septic Assistance Program, and
- WHEREAS**, the Portage County Regional Planning Commission and the Portage County Health Department have determined that the septic system owned by George & Ruth Burke located at 3073 Spring Valley Blvd., Mogadore, Ohio 44260 qualifies for replacement under this program, and
- WHEREAS**, Pag's Excavating, Inc., a licensed and certified contractor in the State of Ohio to install and remove home septic tank systems and related activities, has submitted an estimate to replace said septic system at a cost of \$2,220, now therefore be it
- RESOLVED**, that the Board of Commissioners agrees to enter into an agreement with the Regional Planning Commission and Pag's Excavating, Inc. in the amount of \$2,220 to perform the agreed upon services; and be it further
- RESOLVED**, that payment for said services will be paid out of Fund 6800 Storm Water; and be it further
- RESOLVED**, that a certified copy of this resolution shall be forwarded to the Portage County Engineer, the Portage County Regional Planning Commission and the Portage County Health Department; and be it further
- RESOLVED**, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0512 - RE: ENTER INTO AN AGREEMENT BETWEEN
THE PORTAGE COUNTY COMMISSIONERS
AND SUMMIT PSYCHOLOGICAL
ASSOCIATES, INC. FOR CONSULTING**

**SERVICES FOR FELONY OFFENDERS FOR
THE ADULT PROBATION DEPT.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, Portage County has received grant funds, as the result of a grant received through the Ohio Department of Rehabilitation and Corrections, to operate a Dual Diagnosis Offender's Clinic Program for **felony** offenders that has been implemented at the Portage County Adult Probation Offices in Ravenna, Ohio; now therefore be it

RESOLVED, that the Board of Commissioners hereby agrees to engage the Consultant, **Summit Psychological Associates, Inc., 6693 North Chestnut St., Ste. 235, Ravenna Oh 44266**, to perform consulting services for the period of July 1, 2019 through June 30, 2021, in an amount not to exceed Forty thousand, two hundred thirty-nine and 00/100 dollars (\$40,239.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0513 RE: ENTER INTO AN EQUIPMENT LEASE AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONER AND AXON ENTERPRISE, INC. ON BEHALF OF THE PORTAGE COUNTY SHERIFF.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

WHEREAS, the Portage County Sheriff desires to lease tasers; and

WHEREAS, Axon Enterprise, Inc. is a sole source provider of the specific equipment requested; and

WHEREAS, Axon Enterprise, Inc. desires to lease the equipment to the Portage County Sheriff's department at the amount of Thirteen thousand, ninety-five and 00/100 (\$13,095.00) per year for five (5) years for a total of Sixty-five thousand, four hundred, seventy-five and 00/100 dollars (\$65,475.00);

- WHEREAS,** terms and conditions have been reviewed and approved by the Portage County Prosecutor's office; and
- WHEREAS,** payments will be made from the Sheriff's general fund appropriations each year; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby agree to enter into an equipment lease purchase between the Board and Axon Enterprise, Inc. to provide leased tasers to the Portage County Sheriff's department; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0514 - RE: AMENDMENT TO RESOLUTION NO. 19-0300, ADOPTED MAY 2, 2019 FOR THE GENERAL SEWER AGREEMENT FOR SANITARY SEWER IMPROVEMENTS TO LYNN ROAD SEWER EXTENSION - SHUR-CO, PORTAGE COUNTY WATER RESOURCES DEPARTMENT PROJECT NO. RV-0 18-140-P.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following resolution be adopted:

- WHEREAS,** the Board of Commissioners has adopted Resolution No. 19-0300, adopted May 2, 2019 to enter into a General Sewer Agreement with SHUR-CO, LLC for sewer improvements for the "Lynn Road Sewer Extension-SHUR-CO" project, County project number RV-0 18-140-P (PROJECT); and
- WHEREAS,** it has become necessary to amend said RESOLUTION due to the updated PROJECT costs of the Engineer's Estimate from \$159,450.00 to \$139,725.00; now therefore be it
- RESOLVED,** that this Board does hereby agree to accept an amendment to Resolution No. 19-0300 for the General Sewer Agreement for the revised construction amount, and the text of the amended resolution shall read as follows:

WHEREAS, SHUR-CO, LLC (OWNER) will construct 1,464 linear feet of 8-inch sanitary sewer and all necessary appurtenances to provide sanitary sewer service to (1) un-platted lot, permanent parcel number 32-016-00-00-028-002, situated in the Township of Rootstown, Original Lot 16, Portage County, Ohio; and

WHEREAS, after construction, the OWNER will convey the sanitary sewer improvements as a gift to Portage County to own, operate, and maintain; and

WHEREAS, the OWNER has prepared plans and specifications for the LYNN ROAD SEWER EXTENSION – SHUR-CO (PROJECT), County Project Number RV-0 18-140-P, per the Portage County Water Resources Department (PCWR) standards and specifications; now therefore be it

RESOLVED, that this Board does hereby agree to enter into a General Sewer Agreement with the OWNER; and be it further

RESOLVED, the PROJECT will be constructed at the OWNER'S expense, for the sum of One Hundred Thirty Nine Thousand Seven Hundred Twenty Five Dollars and Zero Cents (\$139,725.00); and be it further

RESOLVED, this Board authorizes the OWNER to begin construction of the PROJECT to provide sanitary sewer service to (1) un-platted lot, permanent parcel number 32-016-00-00-028-002, situated in the Township of Rootstown, Original Lot 16, Portage County, Ohio; and be it further

RESOLVED, that after construction, to the satisfaction of the Director of PCWR, the Board will accept the PROJECT as a gift to own, operate and maintain; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Absent;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

JOURNAL ENTRY

July 18, 2019

Water Resources

1. The Board of Commissioners signed the application and certificate for payment from construction escrow account for payment of \$8,268.93 for the Orchard Estates Water

Main Extension - Project No. BR-W-18-20-P to Orchard Estates 1 MCH, LLC, as presented by the Water Resources Department.

Department of Budget & Financial Management

2. The Board of Commissioners authorized the Director of Budget & Finance to sign and submit a Certification of Cash Match to support the Small Business Alliance's funding cycle October 1, 2019 through September 30, 2020 up to \$10,000.00 as presented by Department of Budget and Financial Management Director Todd Bragg. The Board noted this does not assure funding, only considering by the Board of Commissioners.

Commissioners

3. In accordance with Ohio Revised Code Section 325.07, the Board of Commissioners acknowledged receipt of the Monthly Record of Proceedings and Transactions for June 2019, as presented by the Portage County Sheriff's Department.
4. The Board of Commissioners acknowledged receipt of the 2018 Illicit Discharge Detection and Elimination Annual Report for the Storm Water Program, as presented by the Portage County Health District.

Motion To: Approve the Journal Entries for July 18, 2019

RESULT:	ADOPTED
MOVED:	Sabrina Christian-Bennett
SECONDED:	Kathleen Clyde
AYES:	Sabrina Christian-Bennett, Kathleen Clyde
ABSENT:	Vicki A. Kline

Motion To: Adjourn the Official Meeting of July 18, 2019 at 11:58 AM

RESULT:	ADOPTED
MOVED:	Sabrina Christian-Bennett
SECONDED:	Kathleen Clyde
AYES:	Sabrina Christian-Bennett, Kathleen Clyde
ABSENT:	Vicki A. Kline

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting on July 18, 2019.

-----ABSENT-----

Vicki A. Kline, President

K. Clyde
Kathleen Clyde, Vice President

Sabrina Christian-Bennett
Sabrina Christian-Bennett, Board Member

Amy Hutchinson
Amy Hutchinson, Clerk