



Portage County Board of Commissioners

Regular Meeting

~ Minutes ~

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Julie Gonzales, Acting Clerk
330-297-3600

Thursday, July 11, 2019

9:00 AM

Commissioners' Board Room

The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available. Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Kathleen Clyde	Vice President	Attending at 9:01 AM
Sabrina Christian-Bennett	Board Member	Present

Also attending throughout the day Brian Ames, Bruce Smith and Record Courier Reporter Diane Smith.

Recessed to Solid Waste Management District: 9:00 AM

Reconvened: 9:04 AM

PORTAGE COUNTY DISTRICT LIBRARY PROPOSED FY 2020 TAX BUDGET PUBLIC HEARING JULY 11, 2019 9:05 AM AGENDA

Present: Kristin Fabian and Jon Harris, Portage County District Library, Department of Budget & Financial Management Director Todd Bragg, Bruce Smith and Brian Ames

Commissioner Kline called the Public Hearing to order at 9:05 AM

- I. Welcome and Introductions – Commissioner Kline
- II. Reading of the Public Notice – Commissioner Kline

This public hearing is being held today to hear public comment regarding the Portage County District Library's Fiscal Year 2020 Tax Budget.

The Proposed Tax Budget has been on display in the Portage County Commissioners' Office and the Portage County Auditor's Office, and available for public viewing since May 24, 2019.

Notice of this public hearing was published on May 23, 2019 in the Record-Courier Newspaper.

III. Public Comment and Questions

Ms. Fabian indicated the District Library has been fiscally responsible as possible. The General Fund tax budget for the District Library does not really fluctuate and they rely solely on the Public Library Fund (PLF). The trend is typically 0.25% increase each year. They collaborate with other organizations to broaden their horizon.

Commissioner Christian-Bennett asked what is considered other resources. Ms. Fabian said they receive reimbursement for the Renaissance Center in Windham for rental fees and Garrettsville reimburses them for utility usage. There is no longer a charge late fee for returning books.

IV. Adjournment

Motion To: Adjourn the Public Hearing at 10:10 AM

RESULT: ADOPTED

MOVED: Sabrina Christian-Bennett

SECONDED: Kathleen Clyde

AYES: Kathleen Clyde, Sabrina Christian-Bennett, Vicki A. Kline

Reconvened Regular Session: 10:10 AM

Motion To: Adopt the Portage County District Library's Proposed Tax Budget for FY 2020./19-0473

RESULT: ADOPTED

MOVED: Sabrina Christian-Bennett

SECONDED: Kathleen Clyde

AYES: Kathleen Clyde, Sabrina Christian-Bennett, Vicki A. Kline

Recessed: 10:11 AM

**PORTAGE LIBRARY CONSORTIUM
PROPOSED FY 2020 TAX BUDGET
PUBLIC HEARING
JULY 11, 2019
9:10 AM
AGENDA**

Present: Kristin Fabian and Jon Harris, Portage County District Library, Department of Budget & Financial Management Director Todd Bragg, Bruce Smith, Brian Ames and Record Courier Reporter Diane Smith.

Commissioner Kline called the Public Hearing to order at 9:11 AM

- I. Welcome and Introductions – Commissioner Kline
- II. Reading of the Public Notice – Commissioner Kline

This public hearing is being held today to hear public comment regarding the Portage Library Consortium Fiscal Year 2020 Tax Budget.

The Proposed Tax Budget has been on display in the Portage County Commissioners' Office and the Portage County Auditor's Office, and available for public viewing since May 24, 2019

Notice of this public hearing was published on May 23, 2019 in the Record-Courier Newspaper.

III. Public Comment and Questions

Ms. Fabian noted the Consortium is a partnership between Reed Memorial, Ravenna, Kent Free and Portage County District Library. Most of the cost is shared with other organizations including Stow-Monroe Falls and Westlake also participate.

Commissioner Kline asked why there was a decline in the salary line. Mr. Harris said they only have one employee in the Consortium. Ms. Fabian said when the Search Ohio was suspended it decreased.

IV. Adjournment

Motion To: Adjourn the Public Hearing at 10:16 AM

RESULT: ADOPTED

MOVED: Sabrina Christian-Bennett

SECONDED: Kathleen Clyde

AYES: Kathleen Clyde, Sabrina Christian-Bennett, Vicki A. Kline

Reconvened Regular Session: 10:16 AM

Motion To: Adopt the Portage Library Consortium Proposed Tax Budget for FY 2020./19-0474

RESULT: ADOPTED

MOVED: Sabrina Christian-Bennett

SECONDED: Kathleen Clyde

AYES: Kathleen Clyde, Sabrina Christian-Bennett, Vicki A. Kline

COUNTY TAX BUDGET DISCUSSION

Present: Budget Director Todd Bragg

Director Bragg asked if he Board of Commissioners received the request from Director Shackelford, Homeland Security & Emergency Management regarding an increase in salaries. Director Shackelford's grant runs July 1, 2019 through July 1, 2020. Commissioner Clyde suggested meeting with Director Shackelford for further discussion. Director Bragg

indicated in the past COLA's are done in January and increases are generally done at any time. The Board of Commissioners asked Director Bragg to have Director Shackelford to present a revised summary of his request without 911.

The Board of Commissioners agreed to schedule budget meetings for any department who wishes to present changes to their budget during the week of August 26th and the first week in September including Wednesday's if necessary. Director Bragg said on September 9th, 10th and 11th a discussion will take place for the changes each department had. Director Bragg will then prepare the budget and have it available for departments to review by September 19th.

Sabrina Christian-Bennett asked Todd for a listing of the departments that have submitted budget requests.

Discussion: The Village of Windham's request with CDBG Revolving Loan Funds for repairs to the Community Center. Commissioner Clyde has been talking the NDS to get a better understanding of the funding and how it can be spent. Commissioner Kline said there is big difference in the new totals. Director Bragg indicated that these are only estimates. There are more income restrictions with the HOME grant vs. the CHIP. The new request is \$213,000.00. This project was originally initiated in 2015. The Board of Commissioners agreed for Director Bragg to present a proposed process to oversee these funds. Commissioner Christian-Bennett said we do not know what other requests are pending.

**PORTAGE COUNTY
FY 2020 TAX BUDGET
PUBLIC HEARING
JULY 11, 2019 AT 9:45 AM
AGENDA**

Present: Department of Budget & Financial Management Director Todd Bragg, Bruce Smith, Brian Ames and Record Courier Reporter Diane Smith.

Commissioner Kline called the Public Hearing to order at 9:48 AM

- I. Welcome and Introductions – Commissioner Kline
- II. Reading of the Public Notice – Commissioner Kline

This public hearing is being held today to hear public comment regarding Portage County's Fiscal Year 2020 Tax Budget.

The Tax Budget has been on display in the Portage County Commissioners' Office and the Portage County Auditor's Office, and available for public viewing since June 14, 2019.

Notice of this public hearing was published on June 15, 2019 in the Record-Courier Newspaper.

- III. Public Comment and Questions

Commissioner Kline inquired about the line item on page 4 Fund 002. Director Bragg said in 2020 this fund will be paid back.

IV. Adjournment

Motion To: Adjourn the Public Hearing at 10:51 AM

RESULT: ADOPTED

MOVED: Sabrina Christian-Bennett

SECONDED: Kathleen Clyde

AYES: Kathleen Clyde, Sabrina Christian-Bennett, Vicki A. Kline

Reconvened Regular Session: 10:51 AM

Motion To: Adopt the County's Tax Budget for FY 2020./19-0475

RESULT: ADOPTED

MOVED: Sabrina Christian-Bennett

SECONDED: Kathleen Clyde

AYES: Kathleen Clyde, Sabrina Christian-Bennett, Vicki A. Kline

HUMAN RESOURCES

Present: Human Resources Director Janet Kovick and Job & Family Services Director Kellijo Jeffries.

Director Kovick indicated that the Employee Luncheon on June 28th went well. There were 540 lunches prepared at the PCAB and they served 250-260 employees at the PCAB. 205 lunches were delivered to the Sheriff's Office and Juvenile Court and 77 were picked up. The County Engineer and JDC requested donuts. Director Kovick said there are two unopened boxes of chips and 24 cans of pop that will be returned. Recorder Calcei delivered the thank you sign to Mr. Duma.

10:05 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the Board of Commissioners move into executive session to discuss compensation of a public employee. Also present: Human Resources Director Janet Kovick and Job & Family Services Director Kellijo Jeffries. Roll call vote: Kathleen Clyde, Yea; Vicki Sabrina Christian-Bennett, Yea; A. Kline, Yea;

10:11 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the Board of Commissioners move out of executive session. Roll call vote: Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board acted by adopting Journal Entry II.

INTERNAL SERVICES

Present: Internal Services Director JoAnn Townend

1. NOPEC 2019 Community Event Sponsorship Program

Available amount \$1,750.00

The Board of Commissioners asked Director Townend to check with NOPEC to see if building a new arena at the Randolph Fair would qualify. The Board also mentioned that Celebrate Portage would be a good option as well.

2. Former County Engineer's property – 643 Cleveland Rd.

After review of initial tier one investigation the State Fire Marshall came back with additional information needed (new site maps depicting the distribution of chemicals of concern in soil and groundwater; a summary table(s) including historical soil analytical data collected during previous corrective actions; and additional source area investigations – 2 soil boring/monitoring wells installed in the vicinity of the former dispenser islands). The cost to provide the additional information is \$10,883.00. Director Townend will work with Director Bragg to resolve this.

3. Update USDA/RPC lease.

RPC Director Peetz suggested there be a MOU between the Board of Commissioners and RPC for the building. Director Townend recommended sending it to the Prosecutor's Office for review since this lease was never reviewed by them to begin with. The Board agreed.

4. Motor Pool

a. Received inventory reports. Next steps.

Director Townend will compare their inventory with Joe Dillon's to see where we are at. Once she reviews it she will report back to the Board of Commissioners.

b. Water Resources is reviewing options with their consultant for a new sanitary lift station to serve an area in Ravenna Twp. commonly referred to as the Chinn Allotment. One option they mentioned was the motor pool property. WR typically requires an area approx. 50' x 50' for a lift station. Would a portion of the motor pool property be available for installation of a new lift station away from the underground storage tanks?

Commissioner Kline suggested talking with Water Resources Director Roberts to get his opinion. Commissioner Christian-Bennett wonders if there is grant money available. Commissioner Kline also suggested Land Bank.

5. Annex building repairs (AC & Boiler)

Director Townend said the Job & Family Services/Children Services are currently using the Annex building, but the AC & boiler need repairs. There has been discussion in removing the building. Director Townend is asking for permission before moving forward in getting quotes. There will be another \$57,000 in NOPEC grant money this year and last year's money was rolled over and we will receive another \$57,000 next year.

6. Justice Center maintenance person.

Director Townend recommended due to the addition of the Justice Center there is a need to be a maintenance person onsite. Our Maintenance Crew is already short staffed. This maintenance position would maintain the toilets when clogged, etc. Commissioner Kline spoke to Sheriff Doak and he is in favor of hiring an on-site maintenance person. Director Townend suggested that this position would begin next year. Commissioner Clyde asked if this would be addition to his current budget.

Director Townend said it would be extra. Commissioner Christian-Bennett asked Director Townend to pull the job description for review.

Director Townend said she asked Regional Planning Commission if they received Neighborhood Stabilization Program (NSP) agreements in the past. According to Lisa Reeves all the information was correct and the NSP grant does not cross over the CDBG monies. Director Townend indicated that Bridget Susel of the City of Kent may want to discuss this grant with the Board of Commissioners.

Director Townend was available to answer questions on the following Consent Agenda items:

Resolution 17: Commissioner Christian-Bennett asked if there was an amount associated with the Job & Family Services participation agreement. Director Townend said there was nothing noted in the resolution.

Recessed: 10:43 AM

Reconvened: 11:19 AM

11:19 AM In accordance with the Ohio Revised Code 121.22(G)(2), it was moved by Kathleen Clyde, seconded by Sabrina Christian-Bennett that the Board of Commissioners move into executive session to consider the purchase of property for public use at competitive bidding. Also present: Attorney Chris Meduri, Internal Services Director JoAnn Townend, Budget & Financial Director Todd Bragg, Michelle Sarhr, T. Moran, Michelle Dolensky, Christopher Cleverger-Morris, Gina Brown. Roll call vote: Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea; Vicki A. Kline, Yea;

12:20 PM Commissioner Clyde left the meeting.

12:35 PM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the Board of Commissioners move out of executive session. Roll call vote: Sabrina Christian-Bennett, Yea; Kathleen Clyde, Absent; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

COMMISSIONERS DISCUSSION

1. Village of Windham Request
2. FYI: July 8, 2019 email from Chris Meduri regarding Executive Session under G2

CONSENT AGENDA

July 11, 2019

COMMISSIONERS' CONSENT AGENDA

July 11, 2019

1. Approval of the July 2, 2019 regular meeting minutes.

RESOLUTIONS

July 11, 2019

Budget & Financial Management:

1. Approve the Thursday, July 11, 2019 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0476
2. Approve the Thursday, July 11, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management. /19-0477
3. Approve the Tuesday, July 16, 2019 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0478
4. Approve the Tuesday, July 16, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0479
5. Approve the Tuesday, July 16, 2019 Then & Now Certification, as presented by the County Auditor./19-0480
6. Approve the Tuesday, July 16, 2019 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0481
7. Amend Resolution Number 19-0431, adopted June 20, 2019 authorizing the Portage County Prosecutor to submit the 2019-2020 electronic grant application to the Crime Victims Assistance Office of the Attorney General of Ohio (Continuation Program)./19-0482
8. Transfer from Fund 0001, General Fund to Fund 1166, EMA./19-0483

Internal Services

9. Accept proposal from John Wackerly Inspection, LLC for providing professional services for Portage County 2019 Annual Bridge Inspection Program./19-0484
10. Accept and award the bid of Perrin Asphalt Company for the Mogadore Road Resurfacing Project (CH81, Section E), in Brimfield Township and the City of Kent, Portage County./19-0485
11. Accept and award the bid of Perrin Asphalt Company for the Cook Road Resurfacing Project (CH107, Section A) in Rootstown Township, Portage County./19-0486
12. Enter into a memorandum of understanding between the Portage County Board of Commissioners and the Portage County Board of Mental Health & Recovery for one-time grant of funds./19-0487
13. Award and enter into contract with Woodford Excavating, LLC for the CDBG (BX-18-1CJ-) Bauer Avenue Improvements Project, Windham Village./19-0488

14. Approve specifications and set the proposal date for Prevention, Retention and Contingency (PRC) family support services for the Portage County Department of Job & Family Services Child Support Enforcement Agency Division./19-0489
15. Enter into amendment no. 9 between the Portage County Board of Commissioners and the Portage County Prosecuting Attorney for legal services for the Storm Water District./19-0490

Job and Family Services

16. Acceptance of cash donation from organizations, and businesses to support the Portage County Job & Family Services Annual Senior Forum Event./19-0491
17. Participation agreement regarding the usage of the agreement between the County Commissioners Association of Ohio Service Corporation and West Publishing Corporation which was executed in May, 2019./19-0492

Water Resources

18. General sewer & water agreement for sanitary sewer and water improvements to Copper Creek Phase 2C, Portage County Water Resources Department, Project No. BR-2 19-050-P./19-0493

Human Resources

19. Acceptance of food donated by Duma Meats, Inc. for Employee Appreciation Luncheon./19-0494
20. Declare obsolete and authorize the donation of Portage County Personal property to the Center of Hope./19-0495

Commissioners

21. Approval of the U.S. Department of Homeland Security, Cybersecurity and Infrastructure Security Agency's use of Portage County's unique seal, trademark, name or insignia in phishing campaign assessment./19-0496

Motion To: Approve the Consent Agenda for July 11, 2019

RESULT:	ADOPTED
MOVED:	Sabrina Christian-Bennett
SECONDED:	Vicki A. Kline
AYES:	Vicki A. Kline, Sabrina Christian-Bennett,
ABSENT:	Kathleen Clyde

RESOLUTION NO. 19-0473

**RE: ADOPTION OF PORTAGE COUNTY
DISTRICT LIBRARY TAX BUDGET FOR
2020.**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, the Proposed 2020 Tax Budget of the Portage County District Library has been on display for public viewing at the offices of the County Commissioners and the Portage County Auditor since May 24, 2019; and

WHEREAS, a public hearing on the Proposed Fiscal Year 2020 Tax Budget of the Portage County District Library, as required by Ohio Revised Code 5705.28 and 5705.30, was held July 11, 2019, after being duly publicized in the Record-Courier, a newspaper of general circulation in Portage County on May 23, 2019; now therefore be it

RESOLVED, that the Fiscal Year 2020 Portage County District Library Tax Budget is hereby adopted, and that a copy of this resolution and two copies of the Tax Budget shall be signed by the President of the Board and forwarded to the County Auditor, along with one copy to the Department of Budget & Financial Management and District Library; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0474 - RE: ADOPTION OF PORTAGE LIBRARY
CONSORTIUM TAX BUDGET FOR 2020**

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, the Proposed 2020 Tax Budget of the Portage Library Consortium has been on display for public viewing at the offices of the County Commissioners and the Portage County Auditor since May 24, 2019; and

WHEREAS, a public hearing on the Fiscal Year 2020 Tax Budget of the Portage Library Consortium, as required by Ohio Revised Code 5705.28 and 5705.30, was held July 11, 2019 after being duly publicized in the Record-Courier, a newspaper of general circulation in Portage County on May 23, 2019; now therefore be it

RESOLVED, that the Fiscal Year 2020 Portage Library Consortium Tax Budget is hereby adopted and a copy of this resolution and two copies of the Budget shall be

signed by the President of the Board of Commissioners and forwarded to the County Auditor, along with one copy to the Department of Budget & Financial Management and District Library; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote as Follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0475 - RE: ADOPTION OF PORTAGE COUNTY TAX BUDGET FOR YEAR 2020.

It was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the following Resolution be adopted:

WHEREAS, the Portage County Tax Budget for 2020 was prepared based on input from County elected officials and department directors; and

WHEREAS, the Portage County Tax Budget for 2020 was on display for public viewing at the offices of the Portage County Board of Commissioners and the Portage County Auditor on June 14, 2019; and

WHEREAS, a public hearing on the Tax Budget for 2020, as required by ORC 5705.30, was held on July 11, 2019 after being duly publicized on June 15, 2019 in a newspaper of general circulation; now therefore be it

RESOLVED, that the Portage County Tax Budget for 2020 be and hereby is adopted, and that a copy of this resolution and two copies of the tax budget be signed by the President of the Board of Commissioners and forwarded to the County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll Call Vote As Follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0476

**RE: ACH/WIRE TRANSFER APPROVED AND
CERTIFIED TO THE PORTAGE COUNTY
AUDITOR FOR PAYMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on June 27, 2019 in the total payment amount as follows:

1. \$ 8,662.50 to Wage Works – Contributions
2. \$ 89,844.55 to Medical Mutual Claims
3. \$ 297,249.84 to Medical Mutual Claims
4. \$ 45.35 to Neil Group; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the ACH/wire transfer, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, July 12, 2019	\$ 8,662.50
Wire Transfer on Friday, July 12, 2019	\$ 89,844.55
Wire Transfer on Friday, July 12, 2019	\$297,249.84
ACH on Friday, July 12, 2019	\$ 45.35

;and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0477

**RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

07/11/19	376	\$ 1,260.00
07/11/19	383	3,724.00
07/11/19	421	80.50
07/11/19	473	9,279.01
07/11/19	474	497.64
07/11/19	475	3,753.33
07/11/19	476	9.21
Total		\$ 18,603.69

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0478 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or

other designee on July 16, 2019 in the total payment amount of **\$839,192.56** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0479 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

07/16/19	542	\$ 79,405.57
07/16/19	577	26,209.45
07/16/19	588	16,429.66
07/16/19	589	3,312.78
07/16/19	590	3,463.29
07/16/19	591	271.73
Total		\$ 129,092.48

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0480 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and

WHEREAS, the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and

WHEREAS, a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$28,582.88** as set forth in Exhibit "A" dated **July 16, 2019** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Absent; Kathleen Clyde, Yea;

RESOLUTION NO. 19-0481

This resolution was inadvertently omitted. This is for numbering purposes only.

**RESOLUTION NO. 19-0482 - RE: AMEND RESOLUTION NUMBER 19-0431,
ADOPTED JUNE 20, 2019 AUTHORIZING
THE PORTAGE COUNTY PROSECUTOR TO
SUBMIT THE 2019-2020 ELECTRONIC
GRANT APPLICATION TO THE CRIME
VICTIMS ASSISTANCE OFFICE OF THE
ATTORNEY GENERAL OF OHIO
(CONTINUATION PROGRAM).**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, there was an error made in the prior VOCA grant amount of \$310,125.51 and a general fund local match of \$77,531.38 for a project total of \$387,656.89; and

WHEREAS, the VOCA application applies the 80/20 split to the grant total instead of applying this split to each line total. This resulted in a difference of numbers in the grant amount requested; and be it further

RESOLVED, the Board of the Portage County Commissioners does hereby authorize the electronic submission of the continuation application to the Crime Victim's Assistance Office of the Attorney General of Ohio, on behalf of the Portage County Prosecutor's Office, with a **VOCA request of \$310,365.10 and a General Fund local match of \$77,591.38 for a project Total of \$387,956.89;** and be it further

RESOLVED, that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Prosecutor's Office-Victim Assistance and the Portage County Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this board concerning and relating to the adoption of this resolution were taken in an open meeting of this board and that all deliberations of this board that resulted in those formal actions were in a meeting open to the public in compliance with the Law, including section 121.22 of the Ohio Revised Code.

Roll Call Vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0483 - RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1166, EMA**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, The current EMA grant requires a local match in the amount of \$102,300.00; now therefore be it;

RESOLVED, that the following transfer of funds be made:

Debit: 00100009 910000	\$102,300.00
Credit: 11669302 280000 8A042	\$102,300.00

;and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

RESOLUTION No. 19-0484 - RE: ACCEPT PROPOSAL FROM JOHN WACKERLY INSPECTION, LLC FOR PROVIDING PROFESSIONAL SERVICES FOR THE PORTAGE COUNTY 2019 ANNUAL BRIDGE INSPECTION PROGRAM.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, the Portage County Engineer received a proposal from John Wackerly Inspection, LLC to perform bridge inspections on the County's 169 bridges; and

WHEREAS, it is the recommendation of the Portage County Engineer that the proposal of John Wackerly Inspection, LLC be accepted to perform said bridge inspections; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby accept the proposal of John Wackerly Inspection, LLC, 6270 Legends Court, Westerville, OH 43082, to perform bridge inspections on the County's 169 bridges at a cost of \$12,160.00, and be it further

RESOLVED, that a purchase order will be created to cover the cost of said inspections (\$65.00 per bridge x 164 bridges + \$300 per truss bridge x 5 bridges); and be it further

RESOLVED, that the Portage County Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

RESOLUTION No. 19-0485 - RE: ACCEPT AND AWARD THE BID OF PERRIN ASPHALT COMPANY FOR THE MOGADORE ROAD RESURFACING PROJECT (CH 81, SECTION E) IN BRIMFIELD TOWNSHIP AND THE CITY OF KENT, PORTAGE COUNTY.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, notice of Receiving Bids for the **Mogadore Road Resurfacing Project (CH 81, Section E)** was published in the Record Courier on June 7, 2019 and June 14, 2019, and

WHEREAS, six (6) sealed bids were received and grand totals were tabulated and recorded on June 26, 2019 for furnishing all labor, materials and equipment necessary to complete the project known as **Mogadore Road Resurfacing Project (CH 81, Section E)**; and

WHEREAS, after reviewing said bids, it is the recommendation of the Portage County Engineer that the bid of **Perrin Asphalt Company** be accepted as the lowest and best bid received; now therefore be it

RESOLVED, that the bid of **Perrin Asphalt Company, 525 Dan Street, Akron, Ohio 44310**, be accepted and awarded as the lowest and best bid received in accordance with specifications and plans prepared for the **Mogadore Road Resurfacing Project (CH 81, Section E)** in Brimfield Township and the City of Kent, Portage County; and be it further

RESOLVED, that a contract be entered into with **Perrin Asphalt Company** in the total amount of **\$197,563.95** and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that

resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

RESOLUTION No. 19-0486 - RE: ACCEPT AND AWARD THE BID OF FRANK MARTUCCIO ASPHALT & PAVING, INC. FOR THE COOK ROAD RESURFACING PROJECT (CH 107, SECTION A) IN ROOTSTOWN TOWNSHIP, PORTAGE COUNTY.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, notice of Receiving Bids for the **Cook Road Resurfacing Project (CH 107, Section A)** was published in the Record Courier on June 7, 2019 and June 14, 2019, and

WHEREAS, two (2) sealed bids were received and grand totals were tabulated and recorded on June 26, 2019 for furnishing all labor, materials and equipment necessary to complete the project known as **Cook Road Resurfacing Project (CH 107, Section A)**; and

WHEREAS, after reviewing said bids, it is the recommendation of the Portage County Engineer that the bid of **Frank Martuccio Asphalt & Paving, Inc.** be accepted as the lowest and best bid received; now therefore be it

RESOLVED, that the bid of **Frank Martuccio Asphalt & Paving, Inc., 1059 Mercer Avenue, Hermitage, Pennsylvania 16148**, be accepted and awarded as the lowest and best bid received in accordance with specifications and plans prepared for the **Cook Road Resurfacing Project (CH 107, Section A)** in Rootstown Township, Portage County; and be it further

RESOLVED, that a contract be entered into with **Frank Martuccio Asphalt & Paving, Inc.** in the total amount of **\$317,155.00** and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0487

**RE: ENTER INTO A MEMORANDUM OF
UNDERSTANDING BETWEEN THE
PORTAGE COUNTY BOARD OF
COMMISSIONERS AND THE PORTAGE
COUNTY BOARD OF MENTAL HEALTH &
RECOVERY FOR ONE-TIME GRANT OF
FUNDS.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

- WHEREAS,** the Nation and Portage County face both an ever-increasing substance abuse epidemic, particularly with respect to opioid/heroin use and addiction; and
- WHEREAS,** the Board of Commissioners has pledged to use money from the January 2016 Portage County Sales & Use Tax to support criminal and administrative justice services including but not limited to making payments to any public agency or a private, non-profit agency, for the purpose(s) of diversion, adjudication, detention or rehabilitation of adult or juvenile drug-related offenders; and
- WHEREAS,** the Board of Commissioners did request, received, reviewed and selected proposals from across the County that will address education, prevention and treatment of substance abuse; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby commit to award \$314,000.00 from sales and use tax proceeds as a one-time grant to the Portage County Mental Health & Recovery Board for use during the 2019-2020 Portage County local school district academic year; and be it further
- RESOLVED,** that the Portage County Mental Health & Recovery Board shall contract with the anticipated service provider, Children's Advantage, to provide case managers who shall deploy education and substance abuse among students from kindergarten through year 12 to Portage County's 12 local school districts; and be it further
- RESOLVED,** that the Board of Commissioners shall provide the funding to the Portage County Mental Health & Recovery Board by July 31, 2019; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

RESOLUTION No. 19-0488 - RE: AWARD AND ENTER INTO CONTRACT WITH WOODFORD EXCAVATING, LLC. FOR THE CDBG (BX-18-1CJ-1) BAUER AVENUE IMPROVEMENTS PROJECT, WINDHAM VILLAGE

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, official Bid forms and specifications were requested from five (5) contractors and three (3) plan house for the Bauer Avenue Improvements Project located on Bauer Avenue in Windham Village; and

WHEREAS, four (4) bids were received for the Bauer Avenue Improvements Project, opened and tabulated by the Department of Internal Services on June 19, 2019; and

WHEREAS, upon review of the bids received, it is the recommendation of the Portage County Director of Internal Services and the CDBG Specialist that the bid of Woodford Excavating, LLC. be accepted as the lowest and best bid received; now therefore be it

RESOLVED, that the Portage County Board of Commissioners enter into a contract with Woodford Excavating, LLC., 701 Diehl South Road, Leavittsburg, Ohio 44430 in the amount of Two Hundred Fifteen Thousand Five Hundred Sixty-Four Dollars and 00/100 (\$215,564.00); and be it further

RESOLVED, that 2018 CDBG, Critical Infrastructure Program funds and RLF funds will be utilized for this project; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

RESOLUTION No. 19-0489 - RE: APPROVE SPECIFICATIONS AND SET THE PROPOSAL DATE FOR PREVENTION, RETENTION AND CONTINGENCY (PRC) FAMILY SUPPORT SERVICES FOR THE PORTAGE COUNTY DEPARTMENT OF JOB &

**FAMILY SERVICES CHILD SUPPORT
ENFORCEMENT AGENCY DIVISION.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

RESOLVED, that the specifications for receiving proposals for prevention, retention and contingency (prc) family support services for the Portage County Department of Job & Family Services Child Support Enforcement Agency Division be and hereby are approved; and be it further

RESOLVED, that sealed proposals, therefore, will be accepted by the Portage County Director of Internal Services, 1st floor - room 114, Portage County Administration Building, 449 South Meridian St., Ravenna, Ohio until 2:00 p.m., E. S.T. on August 7, 2019; and be it further

RESOLVED, that the notice of receiving bids shall be published in the Record Courier on July 17, 2019 and a copy thereof be posted on the County's website and bulletin board of the Board forthwith; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

**RESOLUTION No. 19-0490 - RE: ENTER INTO AMENDMENT NO. 9 BETWEEN
THE PORTAGE COUNTY BOARD OF
COMMISSIONERS AND THE PORTAGE
COUNTY PROSECUTING ATTORNEY FOR
LEGAL SERVICES FOR THE STORM WATER
DISTRICT.**

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following Resolution be adopted:

WHEREAS, that the Portage County Board of Commissioners have engaged the Portage County Prosecutor to perform certain consultation and regulation enforcement services required by Portage County's Ohio EPA National Pollution Discharge Elimination System (NPDES) Phase II Permit; and

WHEREAS, an agreement between the Portage County Board of Commissioners and the Portage County Prosecutor was entered into and known as Portage County Contract No. 20100362; and

WHEREAS, there have been seven (8) amendments to the Original Contract; and

WHEREAS, the parties desire to amend the Original Contract to continue such services; now therefore be it

RESOLVED, that the Portage County Board of Commissioners do hereby agree to enter into an amended agreement between the Board and the Portage County Prosecuting Attorney for a period of one (1) year commencing September 1, 2019 and ending August 31, 2020; and be it further

RESOLVED, that the total compensation under this Amendment No. 9 shall be Twenty Thousand Dollars (\$20,000.00); and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Absent;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0491 - RE: ACCEPTANCE OF CASH DONATION FROM ORGANIZATIONS, AND BUSINESSES TO SUPPORT THE PORTAGE COUNTY JOB AND FAMILY SERVICES ANNUAL SENIOR FORUM EVENT

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline to approve the following resolution:

WHEREAS, the Portage County Job & Family Services received a total of \$50.00 in cash donations from organizations, and/ or business; and

WHEREAS, donations of \$50.00 was received from the following business in July 2019; now therefore be it

RESOLVED, that, on behalf of the Portage County Job & Family Services and in accordance with Ohio Revised Code Section 9.20, the Portage County Board of Commissioners accepts the donation totaling \$50.00 from the following organizations, and/ or business; and be it further

Donor	Contact (Requirement)	Address	Donation
Inn at The Pines	Kelly Marie Hennig	18144 Claridon Troy Rd.	\$50.00

		Hiram, Ohio 44234	
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RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, absent; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0492 - RE: PARTICIPATION AGREEMENT REGARDING THE USAGE OF THE AGREEMENT BETWEEN THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO SERVICE CORPORATION AND WEST PUBLISHING CORPORATION WHICH WAS EXECUTED IN MAY, 2019.

It was moved by Sabrina Christian-Bennett, seconded by Vicki A. Kline that the following resolution be adopted:

WHEREAS, the County Commissioners Association of Ohio Service Corporation (CCAOSC) wishes to continue assisting Ohio counties which are members of the County Commissioners Association of Ohio (CCAO) and which choose to participate either for themselves or on behalf of boards, agencies, districts or other instrumentalities which are affiliated with them in securing competitively priced locator information services; and

WHEREAS, CCAOSC wishes to avail itself of the expertise of the Ohio CSEA Directors' Association (OCDA) in relation to the administration of said agreements; and

WHEREAS, Ohio Revised Code (ORC) 9.48(B) is the enabling statute that permits a political subdivision to participate in a joint purchasing program operated by a state association of political subdivisions in which the purchasing political subdivision is eligible for membership; and

WHEREAS, ORC Section 9.48(C) exempts certain purchases by a political subdivision from competitive bidding through participation in an association program described in ORC 9.48(B); and

WHEREAS, a contract was executed by representatives of West Publishing Corporation and by representatives of CCAOSC in February, 2015, and

that contract provided for the potential for two (2) additional two (2) year agreements; and

WHEREAS, the parties are satisfied with the Consolidated Lead Evaluation and Reporting (CLEAR) product as a database tracker for the complex task of location services, and wish to receive the service for an additional two (2) years for the period June 1, 2017 through May 31, 2019; now therefore be it

WHEREAS, the parties are satisfied with the Consolidated Lead Evaluation and Reporting (CLEAR) product as a database tracker for the complex task of location services, and wish to receive the service for an additional two (2) years for the period June 1, 2019 through May 31, 2021; now therefore be it

RESOLVED, that the Board of Portage County Commissioners on behalf of Portage County Job & Family Services, CCAOSC, and OCDA authorize and agree that it is necessary and desirable that this Participation Agreement be renewed in order to continue to deliver a program that is needed to provide location services for non-custodial parents at a competitive statewide price; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Absent; Sabrina Christian-Bennett, Yea;

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JOURNAL ENTRY

July 11, 2019

Department of Budget & Financial Management

1. The Board of Commissioners approved the June 2019 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.

Commissioners

2. The Board of Commissioners acknowledged the receipt of the Portage County Investment Portfolio Report for June 2019 as presented by the Portage County Treasurer.

3. The Board of Commissioners acknowledged the receipt of the Portage County Investment Reconciliation for the Month of June 2019, received on July 9, 2019, as presented by the County Auditor and County Treasurer.

Motion To: Approve the Journal Entries for July 11, 2019

RESULT:	ADOPTED
MOVED:	Sabrina Christian-Bennett
SECONDED:	Kathleen Clyde
AYES:	Vicki A. Kline, Sabrina Christian-Bennett, Kathleen Clyde

JOURNAL ENTRY II

July 11, 2019

1. After exiting an executive session, the Board of Commissioners approved leave without pay for a JFS employee beginning July 1, 2019 through August 9, 2019, as presented by Kellijo Jeffries, JFS Director.
2. After exiting an executive session, the Board of Commissioners approved leave without pay for a JFS employee beginning July 1, 2019 through July 10, 2019, as presented by Kellijo Jeffries, JFS Director.

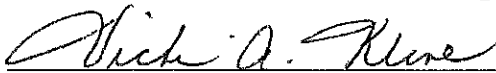
Motion To: Approve Journal Entry II for July 11, 2019

RESULT:	ADOPTED
MOVED:	Sabrina Christian-Bennett
SECONDED:	Vicki A. Kline
AYES:	Sabrina Christian-Bennett, Vicki A. Kline
ABSENT:	Kathleen Clyde

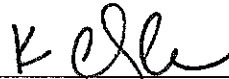
Motion To: Adjourn the Official Meeting of July 11, 2019 at 12:37 PM

RESULT:	ADOPTED
MOVED:	Sabrina Christian-Bennett
SECONDED:	Vicki A. Kline
AYES:	Vicki A. Kline, Sabrina Christian-Bennett,
ABSENT:	Kathleen Clyde

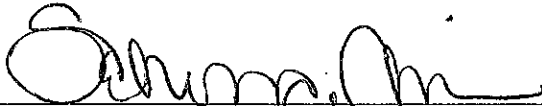
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting.



Vicki A. Kline, President



Kathleen Clyde, Vice President



Sabrina Christian-Bennett, Board Member



Julie Gonzales, Acting Clerk

