



Portage County Board of Commissioners
Meeting Minutes

0378

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Amy Hutchinson, Clerk
330-297-3600

Thursday, June 6, 2019

9:00 AM

Commissioners' Board Room

*The Commissioners' meeting minutes are summarized; Audio recordings and backup material are available.
Please contact the Commissioners' Office for specific details.*

The Portage County Board of Commissioners' meeting came to order with the following members present:

Attendee Name	Title	Status
Vicki A. Kline	President	Present
Kathleen Clyde	Vice President	Present
Sabrina Christian-Bennett	Board Member	Present

Also attending throughout the day Deerfield Township Trustee Ed Dean, Internal Services Director JoAnn Townend, Department of Budget and Financial Management Director Todd Bragg, Attorney Chris Meduri, Sidney Fimiani, Kent State University, Barb Tittle, Terry Mott, Bruce Smith and Record Courier Reporter Diane Smith.

Commissioner Kline opened the meeting and asked for a moment of silence in honor of D-Day.

Recessed to Solid Waste Management District: 9:01 AM
Reconvened: 9:05 AM

WATER RESOURCES

Present: Laura Weber

Discussion

1. County Property: PPN 35-089-00-00-005-000; St Rt 14 Water Field.

In the last month, two government agencies have inquired if the County had interest in transferring ownership of land fronting on State Route 14 in Streetsboro just west of Lake Rockwell. The City of Streetsboro inquired on April 15, 2019 regarding the City taking ownership with a deed transfer and the City would maintain the property as a wildlife preserve. City of Akron, Jessica Glowczewski, Watershed Superintendent inquired during a meeting on May 15, 2019, Akron's interest is to protect the Lake Rockwell water supply and is willing to discuss terms including purchase price.

The Water Resources Department does not have any issues with transferring the property if the County is authorized to have an easement. The Board asked Deputy Director Weber to contact the City of Streetsboro to elaborate more on their interest in the property before transferring to the City of Akron.

2. Proposed balance of Portage County FPA Wastewater Text Amendment to the General Fund 2019 Annual Appropriation Resolution No. 18-0924, adopted December 13, 2018, to Appendix 3-12 of the NEFCO Clean Water Plan.

It was recently identified by the Northeast Four County Planning and Development Organization (NEFCO) that Appendix 3-12 of the current NEFCO Clean Water Plan for Portage County does not address lands within the Mahoning River Watershed. The Mahoning River Watershed covers approximately half of the eastern portion of Portage County and spans 14 townships. Deputy Director Weber is requesting permission to amend the text of Appendix 3-12 to include the Mahoning River Watershed./Journal Entry #20.

9:17 AM In accordance with the Ohio Rev. Code 121.22(G)(3), it was moved by Sabrina Christian-Bennett, seconded by Kathleen Clyde that the Board of Commissioners move into executive session to conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Also present: Attorney Chris Meduri, Solid Waste Management District Director Bill Steiner and Clerk Amy Hutchinson. Roll call vote: Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea; Vicki A. Kline, Yea;

9:33 AM Upon conclusion of the above referenced discussion, it was moved by Kathleen Clyde, seconded by Sabrina Christian-Bennett that the Board of Commissioners move out of executive session. Roll call vote: Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea; Vicki A. Kline, Yea;

After exiting executive session, the Board took no action.

Recessed: 9:34 AM

Reconvened: 9:39 AM

Director Townend was available to answer questions on the following Consent Agenda items:

Resolution 11: A resolution to enter into an agreement of assignment and direction of payment between Top Industrial Painting, Inc. and Portage County Board of Commissioners for Ohio Department of Commerce, Division of Industrial Compliance, Bureau of Wage and Hour Administration.

Background: This is a Water Resources contract with Top Industrial Painting, Inc., and employees of the painting company complained to the Ohio Wage Commission that they weren't being paid properly. Ohio Wage Commission requests the County pay the \$31,000 directly to them and they will pay Top Industrial Painting's employees. Attorney Garnier has prepared a Settlement Agreement and Resolution for Board consideration. Director Townend will investigate whether the Water Resources Department reviewed the invoices against the wage report and she will also check the bid award amount from Top Industrial Painting.

Resolution 13: Declare the necessity to lease five (5) vehicles for use by the Portage County Sheriff's Office.

These vehicles are road patrol replacement vehicles for the Sheriff's Office.

Resolution 14: Declare obsolete and dispose of Portage County personal property located at the Portage County Board of Developmental Disabilities.

Ms. Cotton from Portage County Developmental Disabilities is working with the Prosecutor's Office on internet auctioning of their items.

Commissioner Clyde motioned to remove Resolution No. 14 from the Consent Agenda.

RESOLUTION

June 6, 2019

14. Declare obsolete and dispose of Portage County personal property located at the Portage County Board of Developmental Disabilities.

Commissioner Clyde will reach out to Ms. Cotton for additional information.

COMMISSIONERS' DISCUSSION:

- a. Director Townend received a request from a neighbor wanting to use the F-lot for overflow parking for a graduation party on Saturday, June 15th. This would require Maintenance to open and close lot on a weekend. This same person was permitted in the past by a previous board to use the lot. (September 29, 2015). The Board agreed it will not allow use of the F-lot but will allow weekend parking in the main C-lot of the Administration Building. Director Townend will advise the requestor.
- b. Tuesday Discussion Items: There will be no session on Tuesday, June 11, 2019 as the Board will be in Geauga County for the Portage-Gauga Joint Board of Commissioners Public Hearing and Tax budget meeting. Commissioner Christian-Bennett would like to schedule time on Thursday to discuss the WIC lease and the Sales and Use Tax Levy with Director Bragg, Director Townend and Attorney Meduri.

STORMWATER PRESENTATION

Present: County Engineer Mickey Marozzi, James Bierlair and Lynn Vogel, Portage Soil and Water Conservation, Principal Keri Leindecker, James A. Garfield Elementary School

Approximately 15 years ago, the Board received a National Pollutant Discharge Elimination Stormwater (NPDES) permit for the entire County with specific stipulations that the County is required to do. There are 6 minimum control measures, one of which is an educational program whereby the County must reach out to the communities and try to achieve as much education as possible about the benefits of storm water.

Ms. Vogel from the Soil and Water Conservation District explained James A. Garfield Local Schools (JAG) is requesting funding for educational signs promoting storm water awareness along the nature trail and outdoor land lab and rain garden that were installed with funding from a previous Stormwater grant. Costs associated with adding the educational text, printing and installation of 5 signs and frames total \$1,332.00.

The proposal was presented to the Steering Committee and the Task Force and both thought it was a great expenditure of funding and recommend approval from the Commissioners.

The Board agreed to enter into an MS4 NPDES Educational Agreement between the Board of Commissioners and James A Garfield Local School District – Consent Agenda No. 12/Resolution No. 19-0397.

Mr. Terrance Mott mentioned he's informed people not to install drain tile into drainage ditches and County Engineer Marozzi concurred as every mile of open ditch open ditch absorbs more water than a pipe absorbs none, it passes the water downstream.

Recess: 10:19 AM

Reconvened: 10:59 AM

PUBLIC COMMENT

Present: Terrence Mott

Mr. Mott shared his plans of economic development and agreed to keep the Board apprised of the results.

COMMISSIONERS' CONSENT AGENDA

June 6, 2019

1. Approval of the May 30, 2019 regular meeting minutes.

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RESOLUTIONS

June 6, 2019

Budget & Financial Management:

1. Approve the Thursday, June 6, 2019 wire transfers for health benefits as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0386
2. Approve the Thursday, June 6, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management. /19-0397
3. Approve the Tuesday, June 11, 2019 bills/ACH payments as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0388
4. Approve the Tuesday, June 11, 2019 Journal Vouchers, as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./19-0389
5. Approve the Tuesday, June 11, 2019 Then & Now Certification, as presented by the County Auditor./19-0390
6. Amend Resolution No. 18-0648 dated September 13, 2018, accepting the FY 2019 Subsidy Grant Plan from the State of Ohio Department of Youth Services Grant (Reclaim Ohio) on behalf of the Portage County Juvenile Court./19-0391

7. Authorize electronic application to the Ohio Office of Criminal Justice Services' Department of Justice Program, Violence Against Women Grant (VAWA), Domestic Violence Intervention Project./19-0392

Job and Family Services

8. Transfer from Fund 0001, General Fund to Fund 1410, Public Assistance Fund./19-0393

Internal Services

9. Declare the necessity to purchase one (1) tilt bed trailer for use by the Portage County Engineer's Department./19-0394
10. Approve plans and specifications and set date for accepting bids for the Notman Road (CH68) bridge replacement, over Willow Creek in Deerfield Township, Portage County./19-0395
11. A resolution to enter into an agreement of assignment and direction of payment between Top Industrial Painting, Inc. and Portage County Board of Commissioners for Ohio Department of Commerce, Division of Industrial Compliance, Bureau of Wage and Hour Administration./19-0396
12. Enter into an MS4 NPDES Educational agreement between the Board of Commissioners and the James A. Garfield Local School District./19-0397
13. Declare the necessity to lease five (5) vehicles for use by the Portage County Sheriff's Department./19-0398
14. Declare obsolete and dispose of Portage County personal property located at the Portage County Board of Developmental Disabilities./**PULLED FROM THE CONSENT AGENDA.**

Dog Warden

15. Apply and authorize acceptance of grant award and execution of necessary documents pertaining to the Portage County Foundations Grant./19-0400

Motion To: Approve the Consent Agenda for June 6, 2019 as amended

RESULT:	ADOPTED
MOVED:	Kathleen Clyde
SECONDED:	Sabrina Christian-Bennett
AYES:	Kathleen Clyde, Sabrina Christian-Bennett, Vicki A. Kline

RESOLUTION NO. 19-0386

**RE: WIRE TRANSFER APPROVED AND
CERTIFIED TO THE PORTAGE COUNTY
AUDITOR FOR PAYMENT.**

It was moved by Kathleen Clyde, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on June 6, 2019 in the total payment amount as follows:

1. \$224,508.05 to Medical Mutual Claims-Fund 7101; and

as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners authorizes the wire transfer for the charges relating to health benefits, as presented by the Portage County Auditor's Office:

Wire Transfer on Friday, June 7, 2019 \$224,508.05

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0387 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Kathleen Clyde, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

06/06/19	132	\$ 150.00
06/06/19	133	846.39
06/06/19	135	74.92
06/06/19	136	124.69
06/06/19	138	3,709.92
06/06/19	137	8,481.98
06/06/19	159	180.85
06/06/19	161	143.84
06/06/19	170	6,874.55
06/06/19	172	28,663.26
06/06/19	176	651.24
06/06/19	178	1,666.67
Total		\$51,568.31

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0388 - RE: BILLS APPROVED AND ACH CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Kathleen Clyde, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on June 11, 2019 in the total payment amount of **\$1,842,475.09** for **Funds 0001-8299** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the ACH payment is approved as certified to the County Auditor for payment on or after Wednesday, June 12, 2019, contingent upon the review of the Portage County Department of Budget and Financial Management, Department of Internal Services or other designee on June 11, 2019 in the total payment amount of **\$40.95 to Neil Group and**

\$2,512.04 to Moneris as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0389 - RE: APPROVAL OF JOURNAL
VOUCHERS/ENTRIES.**

It was moved by Kathleen Clyde, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance; and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant; and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor's Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries, as presented by the County Auditor's Office:

06/11/19	184	\$ 84.00
06/11/19	283	149.69
06/11/19	303	38,540.31
06/11/19	311	9,715.87
06/11/19	321	126.02
06/11/19	326	888.14
Total		\$ 49,504.03

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all

deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0390 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Kathleen Clyde, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

- WHEREAS,** Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification); and
- WHEREAS,** the Then and Now Certification is recommended by the State Auditor's Office, the Portage County Auditor's Office, and the Portage County Prosecutor's Office; and
- WHEREAS,** a listing of expenditures, attached hereto as Exhibit "A" and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it
- RESOLVED,** that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$65,524.56** as set forth in Exhibit "A" dated **June 11, 2019** shall be paid; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki A. Kline, Yea; Sabrina Christian-Bennett, Yea; Kathleen Clyde, Yea;

RESOLUTION NO. 19-0391 - RE: AMEND RESOLUTION NO. 18-0648 DATED SEPTEMBER 13, 2018, ACCEPTING THE FY 2019 SUBSIDY GRANT PLAN FROM THE STATE OF OHIO

**DEPARTMENT OF YOUTH SERVICES
GRANT (RECLAIM OHIO) ON BEHALF OF
THE PORTAGE COUNTY JUVENILE COURT.**

It was moved by Kathleen Clyde, seconded Sabrina Christian-Bennett by that the following resolution be adopted:

- WHEREAS,** the Board of Commissioners adopted Resolution No. 18-0648 on September 13, 2018 to accept the grant from the State of Ohio, Department of Youth Services for the Portage County Juvenile Court for the FY 2019 Tentative Base Allocation (YSG/510) for the Portage County Juvenile Court of \$222,543.00 and FY 2019 Tentative Variable Allocation (RECLAIM/401) of \$377,188.46, making the allocations subtotal \$599,731.46 with no local match for the time period of July 1, 2018 through June 30, 2019; and
- WHEREAS,** that the approved "carryover limit" of \$59,308.00 gives a "Total Available FY 2019 Program Funds" of \$659,039.46. The total Subsidy Grant Estimated Program Costs (YSG + Reclaim) and total estimated expenditures is \$ 634,457.62, leaving a "Total Unallocated Funds" of \$24,581.84; and
- WHEREAS,** the Portage County Juvenile Court has made amendment #1 to the Ohio Department of Youth Services Subsidy Grant Plan that will allocate an additional \$2,000.00 to the Program Administration for training; and
- WHEREAS,** it has become necessary to amend the 2019 Subsidy Grant Agreement to the Ohio Department of Youth Services for the Portage County Juvenile Court to add an additional \$2,000 to Program Administration, making that the 1st Amendment to the Subsidy Grant; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby accepts amendment #1 to Resolution No. 18-0648 dated September 13, 2018 to reflect additional funds of \$2,000.00 to Program Administration. The Available Program Funds is \$650,595.28. The "Total Estimated Expenditures is \$638,957.62 and the "Total Unallocated Funds" is \$11,637.66;
- RESOLVED,** that the Board of Commissioners authorizes the President of the Board of Commissioners, or his/her designee, to sign Amendment No. 2 [Attachment A, Page 2] to replace Attachment A. page 1 and page 2 of the Grant Agreement; and be it further
- RESOLVED,** that a certified copy of this resolution be filed with the County Auditor, Department of Budget and Financial Management, and Juvenile Court; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this

resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call Vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0392

RE: AUTHORIZE ELECTRONIC APPLICATION TO THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES' DEPARTMENT OF JUSTICE PROGRAM, VIOLENCE AGAINST WOMEN GRANT (VAWA), DOMESTIC VIOLENCE INTERVENTION PROJECT.

It was moved by Kathleen Clyde, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS,

Safer Futures a program of Family & Community Services, the Prosecutor's Office, the Sheriff's Department, and the Board of Commissioners have been working together to implement and maintain the Violence Against Women Program; and

WHEREAS,

at the request of the OCJS, Family & Community Services, Inc. is submitting a grant application under the same sub grant number 2019-WF-VA2-00051; now therefore be it

RESOLVED,

that the Board of Commissioners authorizes the electronic application to the United States Department of Justice and Ohio Office of Criminal Justice Services (OCJS) Violence Against Women Act (VAWA) for the Domestic Violence Intervention Project on behalf of the Portage County Prosecutor's Office, implementing agency for the grant. The grant is effective January 1, 2020 through December 31, 2020 with an Office of Criminal Justice Services total fund award amount of Fifty-Nine Thousand and Nine-Hundred Ninety-Seven Dollars and eighty-nine cents (\$59,997.89) with a required General Fund cash match of Nineteen Thousand and Nine-Hundred Ninety-Nine Dollars and thirty cents (\$19,999.30) for a Total Budget of Seventy-Nine Thousand and Nine-Hundred Ninety-Seven Dollars and nineteen cents (\$79,997.19); and be it further

RESOLVED,

that a transfer from the General Fund in the amount of not to exceed \$40,000.00 to cover additional program costs will be utilized for this program; and be it further

RESOLVED,

that the Board of Commissioners authorizes the President of the Board to sign the Certification of EEO Compliance and authorizes the electronic application to the Ohio Criminal Justice Services by the Sub grantee for this grant; and be it further

RESOLVED, that a copy of this resolution will be filed with the Portage County Prosecutor's Office, the Portage County Department of Budget and Financial Management and the Portage County Auditor's Office; and be it further

RESOLVED, That the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0393 - RE: TRANSFER FROM FUND 0001, GENERAL FUND TO FUND 1410, PUBLIC ASSISTANCE FUND

It was moved by Kathleen Clyde, seconded by, Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners are mandated to provide payment of the county share of public assistance expenditures in accordance with section 5101.161 of the Ohio Revised code; and

WHEREAS, it is necessary to do a transfer of the mandated share funds from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$31,662.07 for the month of June 2019 as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000 - Transfer Out \$31,662.07

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Revenue Account

Object: 280000 - Transfer In

Project: NONE \$31,662.07

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with

the Portage County Auditor, the Portage County Job & Family Services and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION No. 19-0394 - RE: DECLARE THE NECESSITY TO PURCHASE ONE (1) TILT BED TRAILER FOR USE BY THE PORTAGE COUNTY ENGINEER'S DEPARTMENT.

It was moved by Kathleen Clyde, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to purchase one (1) **Tilt Bed Trailer** for use by the Portage County Engineer's Department; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby authorize Michael A. Marozzi, Portage County Engineer, to purchase one (1) **Tilt Bed Trailer** from Leonard Truck & Trailer, 12800 Leonard Parkway, North Jackson, Ohio 44451, at a cost of \$8,013.80, and be it further

RESOLVED, that the Portage County Engineer will be generating a purchase order, in the amount of \$8,013.80, for Leonard Truck & Trailer, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION No. 19-0395 - RE: APPROVE PLANS AND SPECIFICATIONS AND SET DATE FOR ACCEPTING BIDS FOR THE NOTMAN ROAD (CH 68) BRIDGE REPLACEMENT, OVER WILLOW CREEK IN

**DEERFIELD TOWNSHIP, PORTAGE
COUNTY.**

It was moved by Kathleen Clyde, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Portage County Engineer has determined it necessary to replace the **Notman Road Bridge**, over Willow Creek (between State Route 14 and State Route 225) in Deerfield Township, and

WHEREAS, plans and specifications for this project have now been completed and are on file with the Portage County Commissioners and the Portage County Engineer; now therefore be it

RESOLVED, that plans and specifications, as submitted, are approved for furnishing all labor, materials and equipment necessary for the replacement of the **Notman Road Bridge**, over Willow Creek (between State Route 14 and State Route 225) in Deerfield Township, and be it further

RESOLVED, that sealed bids will be accepted by the Portage County Director of Internal Services, 7th Floor, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio 44266 until **2:00 P.M.**, Local Time, **July 3, 2019**; and be it further

RESOLVED, that Notice of Receiving Bids shall be published in the Record Courier on **June 14, 2019** and **June 21, 2019** and a copy thereof be posted on the Official Bulletin Board of the Board of Portage County Commissioners forthwith, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0396

RE: A RESOLUTION TO ENTER INTO AN AGREEMENT OF ASSIGNMENT AND DIRECTION OF PAYMENT BETWEEN TOP INDUSTRIAL PAINTING, INC. AND PORTAGE COUNTY BOARD OF COMMISSIONERS FOR OHIO DEPARTMENT OF COMMERCE, DIVISION OF INDUSTRIAL COMPLIANCE, BUREAU OF WAGE AND HOUR ADMINISTRATION.

It was moved by Kathleen Clyde, and seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Portage County Board of Commissioners ("COUNTY") and Top Industrial Painting, Inc., a Michigan corporation, ("TIP") had entered into a contract, known as Portage County Contract No. 20160384, ("Original Contract"), for work on the Portage County Department of Water Resources ("PCWR") public improvement project identified as Streetsboro Wastewater Treatment Plant Clarifier Equipment Improvements, PCWR Project No. ST-4 (15-010), (the "Project"); and

WHEREAS, the Original Contract requires TIP to pay persons performing work on the Project a rate of wages in compliance with Ohio Revised Code § 4115.03 et seq.; and

WHEREAS, in connection with TIP's performance under the Original Contract, the Ohio Department of Commerce, Division of Industrial Compliance, Bureau of Wage and Hour Administration ("COMMERCE") has completed an investigation into the wages paid for work on the Project, in Case No. 18-0421-2 of the Bureau of Wage and Hour Administration, (the "Case"), and by letter on or about March 5, 2019, attached hereto as Exhibit "A", issued a determination for back wages, finding TIP to be in noncompliance with the Prevailing Wage Law, Chapter 4115 of the Ohio Revised Code, and owing the outstanding amount of \$31,027.29 to persons who have performed work on the Project, for wages earned but not paid to date; and

WHEREAS, the amount of funds remaining with the COUNTY, having been set aside for the Original Contract, is sufficient as of the date of this Assignment to meet the amount determined by COMMERCE to be owed by TIP in outstanding back wages to persons having performed work on the Project; and

WHEREAS, TIP desires to reimburse those persons determined to be owed back wages in the Case, in the amounts determined by COMMERCE; and

WHEREAS, COMMERCE has the ability to accept funds designated as reimbursement upon a determination for back wages in a case, and to disburse the same to the persons who were therein determined to be owed said back wages; and

WHEREAS, the COUNTY, TIP, and COMMERCE have agreed to enter into an Agreement of Assignment and Direction of Payment between Top Industrial Painting, Inc. and Portage County Board of Commissioners for Ohio Department of Commerce, Division of Industrial Compliance, Bureau of Wage and Hour Administration, whereby TIP shall assign the specific amount determined in the Case to be owed in back wages for work performed under the Original Contract on the Project, either now due and payable from COUNTY under said Original Contract or to become due and payable, to COMMERCE, and shall direct the same to be paid to COMMERCE for the purpose of reimbursing those persons determined to be owed back wages in the Case; and

WHEREAS, COMMERCE and TIP, on the 2 day of May, 2019, executed a certain Settlement Agreement and Release in respect of the within matter, which is attached hereto as Exhibit "B". Now therefore be it

RESOLVED, that this Board does hereby agree to enter into an Agreement of Assignment and Direction of Payment between Top Industrial Painting, Inc. and Portage County Board of Commissioners for Ohio Department of Commerce, Division of Industrial Compliance, Bureau of Wage and Hour Administration, as it pertains to the matter herein; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

**RESOLUTION NO. 19-0397 - RE: ENTER INTO AN MS4 NPDES
EDUCATIONAL AGREEMENT BETWEEN
THE BOARD OF COMMISSIONERS AND
THE JAMES A. GARFIELD LOCAL SCHOOL
DISTRICT.**

It was moved by Kathleen Clyde, seconded by Sabrina Christian-Bennett that the following Resolution be adopted:

WHEREAS, the Board of Commissioners must comply with certain educational requirements of the MS4 NPDES (National Pollutant Discharge Elimination System) Permit No. 3GQ00041*BG; and

WHEREAS, to meet the educational requirements, the James A. Garfield Local School District shall utilize storm water funds to purchase educational signs promoting storm water awareness along the nature trail and outdoor land lab and rain garden that were installed with funds from a previous storm water grant, now therefore be it

RESOLVED, that the Board of Commissioners agrees to enter into an agreement with James A. Garfield Local School District in the amount of one thousand three hundred and thirty-two dollars (\$1,332.00) for said signs; and be it further

RESOLVED, that the James A. Garfield Local School District shall submit copies of receipts of each purchase made to the Portage County Soil and Water Conservation District within thirty (30) days after such purchase; and be it further

RESOLVED, that a certified copy of this resolution shall be forwarded to the County Engineer, Portage Soil & Water Conservation District, Portage County Internal

Services, James A. Garfield Local School District, Portage County Health Department, and the Portage County Prosecutor's office; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0398 - RE: DECLARE THE NECESSITY TO LEASE FIVE (5) VEHICLES FOR USE BY THE PORTAGE COUNTY SHERIFF'S DEPARTMENT.

It was moved by Kathleen Clyde, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, pursuant to ORC 307.41 the Portage County Board of Commissioners declares it necessary to lease five (5) 2020 Ford Police Interceptor Utility vehicles for use by the Portage County Sheriff's Department; and

WHEREAS, the lease of the vehicles will be with Enterprise Fleet Management; and

WHEREAS, the lease cost for one (1) 2020 Ford Police Interceptor Utility vehicle is Seven hundred, ninety-seven and 58/100 (\$797.58) per month for forty-eight (48) months, for a total for (5) 2020 Ford Police Interceptor Utility vehicles at Three thousand, nine hundred eighty-seven and 90/100 (\$3,987.90) per month for forty-eight (48) months; and

WHEREAS, the lease cost will be expensed from the general fund; now therefore be it

RESOLVED, that the Portage County Board of Commissioners declares it necessary to lease five (5) 2020 Ford Police Interceptor Utility vehicles for use by the Portage County Sheriff's Department; now therefore be it

RESOLVED, that a copy of this resolution be forwarded to the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea; Kathleen Clyde, Yea; Sabrina Christian-Bennett, Yea;

RESOLUTION NO. 19-0399

This resolution was inadvertently omitted. This is for numbering purposes only.

**RESOLUTION NO. 19-0400 - RE: APPLY AND AUTHORIZE ACCEPTANCE OF
GRANT AWARD AND EXECUTION OF
NECESSARY DOCUMENTS PERTAINING TO
THE PORTAGE FOUNDATIONS GRANT**

It was moved by Kathleen Clyde, seconded by Sabrina Christian-Bennett that the following resolution be adopted:

WHEREAS, the Board of Commissioners signed a letter of support for the Dog Warden's Grant submission to the Portage Foundation for Animal health; and

WHEREAS, the Portage County Board of Commissioners and Portage County Dog Warden has been notified through the Portage Foundation that the Dog Warden has had its application approved to receive \$2,000 from June 1, 2019 to May 31, 2020; and

WHEREAS. the Portage County Board of Commissioners recognizes the appropriateness of the grant to assist the Portage County Dog Warden in Medical expenses associated with the dogs in their care; now therefore be it.

RESOLVED, that the Portage County Board of Commissioners accepts said grant in the amount of \$2,000 from the Portage Foundation with no local cash match for the period of June 01, 2019 to May 31, 2020 for the Portage County Dog Warden; and be it further

RESOLVED, that the Board of Commissioners authorizes the President or Vice-President of the Board to sign any and all documents pertaining to the submission of this award Acceptance; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance and accordance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Vicki Kline, Yea;

Kathleen Clyde, Yea;

Sabrina Christian-Bennett, Yea;

JOURNAL ENTRY

June 6, 2019

Commissioners

1. The Board of Commissioners received the May 28, 2019 Amended Certificate of Estimated

Resources for the year beginning January 1, 2019 as submitted by the Portage County Budget Commission.

2. In accordance with ORC 311.20, the Board of Commissioners acknowledged the receipt of the Portage County Sheriff's Monthly Jail Reports for expenditures and food costs for prisoners for May 2019.
3. The Board of Commissioners acknowledged receipt of the June 3, 2019 Certificate of the County Auditor that the Total Appropriations from each fund do not exceed the Official Estimate Resources for the fiscal year beginning January 1, 2019, as presented by the Portage County Auditor's Office.

Department of Budget & Financial Management

4. The Board of Commissioners signed the Satisfaction of Mortgage form for Habitat for Humanity of Portage County/Dana Pavlik, P.O. Box 306, Ravenna, OH 44266, to secure payment of \$20,000.00. The original document will be recorded by Neighborhood Development Services, Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
5. The Board of Commissioners signed the Satisfaction of Mortgage form for Habitat for Humanity of Portage County/Thomas E. Dixon & Sarrah K. Dixon, 1443 Hillcrest Drive, Atwater, OH 44201, to secure payment of \$20,000.00. The original document will be recorded by Neighborhood Development Services, Inc. Documents reviewed by the Department of Budget & Financial Management with no exceptions noted.
6. The Board of Commissioners approved the May 2019 adjustments to the Portage County Water, Portage County Sewer, and Streetsboro Sewer billing accounts as reported on the adjustment reports submitted and reviewed by the Department of Budget and Financial Management.
7. The Board of Commissioners authorized the request to allow the electronic filing of the first quarter subgrant report to the Ohio Office of Criminal Justice Services for the Domestic Violence Intervention Project for the VAWA Grant (2018-WF-VA2-8222) for the grant period ending March 31, 2019, as requested by Donya Buchanan, Family & Community Services.

Human Resources

8. The Board of Commissioners signed Personnel Action Form for a professional development wage increase for Bradley Hays, Treatment Plant Mechanic, for Portage County Water Resources, effective May 20, 2019, for receiving his Class II Wastewater Certification, presented by Gene Roberts, Water Resources Director, and Janet Kovick, Human Resources Director.
9. The Board of Commissioners signed Personnel Action Form for a professional development wage increase for Jay Barrett, Collection Systems Operator in Training, for Portage County Water Resources, effective June 3, 2019, for receiving his Class I Wastewater Collection Certification. This qualifies him for the Collection Systems

Operator I title, presented by Gene Roberts, Water Resources Director, and Janet Kovick, Human Resources Director.

10. The Board of Commissioners signed the Personnel Action Form accepting the resignation of Sasha Wilson, JFS Jobs Counselor, for Portage County Job & Family Services, effective June 7, 2019, presented by Kellijo Jeffries, JFS Director, and Janet Kovick, Human Resources Director.
11. The Board of Commissioners signed the Personnel Requisition authorizing the three-day internal posting of the full time permanent JFS Jobs Counselor, replacing Sasha Wilson for Portage County Job & Family Services with external posting if no internal appointment is made, presented by Kellijo Jeffries, JFS Director, and Janet Kovick, Human Resources Director.
12. The Board of Commissioners signed the Personnel Action Form accepting the resignation of Jennifer Deweese, Intensive Case Manager, for Portage County Job & Family Services, effective June 14, 2019, presented by Kellijo Jeffries, JFS Director, and Janet Kovick, Human Resources Director.
13. The Board of Commissioners signed the Personnel Requisition authorizing the three-day internal posting of the full time permanent Intensive Case Manager, replacing Jennifer Deweese for Portage County Job & Family Services with external posting if no internal appointment is made, presented by Kellijo Jeffries, JFS Director, and Janet Kovick, Human Resources Director.
14. The Board of Commissioners signed the Personnel Action Form authorizing a wage increase for Kristi Gellner, JFS Supervisor for Portage County Job & Family Services, due to successfully completing 5 years of service in the JFS Non-Bargaining Unit, as supported by the JFS Wage Policy 010-23, effective June 23, 2019, presented by Kellijo Jeffries, JFS Director, and Janet Kovick, Human Resources Director.
15. The Board of Commissioners signed the Personnel Action Form authorizing a wage increase for Denise Sheridan, Quality Review Specialist for Portage County Job & Family Services, due to successfully completing 5 years of service in the JFS Non-Bargaining Unit, as supported by the JFS Wage Policy 010-23, effective June 9, 2019, presented by Kellijo Jeffries, JFS Director, and Janet Kovick, Human Resources Director.
16. The Board of Commissioners signed the Personnel Action Form authorizing a wage increase for Deborah Hogan, Public Assistance Manager for Portage County Job & Family Services, due to successfully completing 5 years of service in the JFS Non-Bargaining Unit, as supported by the JFS Wage Policy 010-23, effective June 30, 2019, presented by Kellijo Jeffries, JFS Director, and Janet Kovick, Human Resources Director.
17. The Board of Commissioners signed the Personnel Action Form authorizing a wage increase for Dustin Dickerson, OMJ/CSEA Training Specialist for Portage County Job & Family Services, due to successfully completing 1 year of service in the JFS Non-Bargaining Unit, as supported by the JFS Wage Policy 010-23, effective June 11, 2019, presented by Kellijo Jeffries, JFS Director, and Janet Kovick, Human Resources Director.
18. The Board of Commissioners signed the Personnel Action Form authorizing a wage

increase for John Vodila, Temporary Training Specialist for Portage County Job & Family Services, due to successfully completing 1 year of service in the JFS Non-Bargaining Unit, as supported by the JFS Wage Policy 010-23, effective June 11, 2019, presented by Kellijo Jeffries, JFS Director, and Janet Kovick, Human Resources Director.

19. The Board of Commissioners signed the Personnel Action Form authorizing a wage increase for Darlene Baad, JFS Division Administrator – PCSA for Portage County Job & Family Services, due to successfully completing the 120 day probationary period, effective June 4, 2019, presented by Kellijo Jeffries, JFS Director, and Janet Kovick, Human Resources Director.

Water Resources Department

20. The Board of Commissioners authorized Commissioner Vicki A. Kline, President of the Board, to sign the "Remainder of Portage County Facilities Planning Area Text Amendment Response Form", as prepared by Portage County Water Resources selecting the option "No objection to the proposed revision."

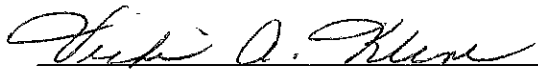
Motion To: Approve the Journal Entries for June 6, 2019

RESULT:	ADOPTED
MOVED:	Kathleen Clyde
SECONDED:	Sabrina Christian-Bennett
AYES:	Kathleen Clyde, Sabrina Christian-Bennett, Vicki A. Kline

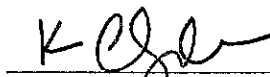
Motion To: Adjourn the Official Meeting of June 6, 2019 at 11:09 AM

RESULT:	ADOPTED
MOVED:	Kathleen Clyde
SECONDED:	Sabrina Christian-Bennett
AYES:	Sabrina Christian-Bennett, Kathleen Clyde, Vicki A. Kline

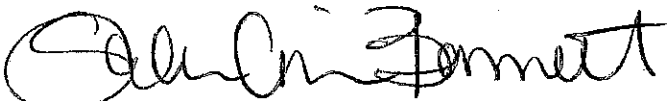
We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting.



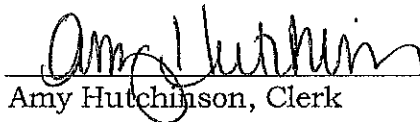
Vicki A. Kline, President



Kathleen Clyde, Vice President



Sabrina Christian-Bennett, Board Member



Amy Hutchinson, Clerk