



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Kassidy Parbel, Clerk
330-297-3600

Thursday, August 24th, 2023

9:01 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day was County Administrator Michelle Crombie and Barb Tittle.

1. The Board of Commissioners approves the August 15th regular meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

HUMAN RESOURCES

Present: Director Tami Soltis

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize to promote Melissa Ruiz, to Social Service 3 – FTM Coordinator, for Job & Family Services to be effective as of Tuesday, September 5, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize to promote Jennifer Holt, to Child Support Specialist, for Job & Family Services to be effective as of Monday, September 18, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

3. Authorize a pay increase for Lisa Lahrmer, CSEA Lead Attorney, Child Support Division for Job & Family Services due to job description was re-factored by Clemans & Nelson Wage Study to be effective as of Monday, September 4, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

4. Authorize a pay increase for Glen Cooper, Records Manager Printer, Microfilm due to job description was re-factored by Clemans & Nelson Wage Study to be effective as of Monday, September 4, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

5. Approve anniversary/probationary step increase for the following non-bargaining employees:

a. Michelle Conner ~ Building Department

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

EXECUTIVE SESSION:

9:02 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move into executive session to consider the employment or dismissal of a public employee. Also present: Director Daniel Blakely, County Administrator Michelle Crombie, and Director Tami Soltis. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

9:08 AM Upon conclusion of the above referenced discussion, it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Yea;

After exiting executive session:

The Board of Commissioners authorizes to remove and terminate Donald Minor from employment with the Water Resources Department effective at the end of business day on August 25, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea
Motion Carries

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Jackie Petty

Director Petty wanted to point out that Resolution number 7 is regarding a cash advance to the Homeland Security Grant Fund. A request for cash has been submitted but hasn't been fulfilled yet.

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the August 17 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,154,765.64	(Includes late fees of: \$3.12)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$161,031.81	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$3,013.78	
Journal Vouchers totaling:	\$203,922.47	
Then and Now list totaling:	\$342,114.94	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

2. Process the August 17, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea
Motion Carries

Resolutions:

1. The Portage County Board of Commissioners Certifies to the Portage County Auditor Annual Sewer Maintenance Assessments for Mogadore Sewer District No. 8 to be Levied on the 2023 Tax Duplicate Payable in 2024./Resolution No. 23-0491
2. Certification to the Portage County Auditor of Annual Sewer Maintenance Assessments for Germaine Reserve Subdivision to be Placed on the 2023 Tax List and Duplicate Payable in 2024./Resolution No. 23-0492
3. Accept the Award from the Ohio Attorney General's Office Drug Abuse Response Team (Dart) Grant Program on Behalf of the Portage County Sheriff's Office./Resolution No. 23-0493
4. The Portage County Board of Commissioners Certifies to the Portage County Auditor the Storm Water User Fees./Resolution No. 23-0494
5. The Portage County Board of Commissioners Certifies to the Portage County Auditor Annual Maintenance Assessments for County Assessed Ditches to be Levied on the 2023 Tax Duplicate Payable in 2024./Resolution No. 23-0495
6. Revise Resolution 23-0479 for Cash Advance Repayment from Fund 8300, Solid Waste General Administration to Fund 0001, General Fund./Resolution No. 23-0496
7. Cash Advance from Fund 0001, General Fund to Fund 1166, EMPG Homeland Security Grant./Resolution No. 23-0497

INTERNAL SERVICES

Present: Director Shannon Kautzman

Discussion:

1. *Project Updates*
 - At the Administration Building the solid wood doors have been installed on the first floor. Director Kautzman says that the stain is a very good match to the existing doors.
 - At the Building Department decisions have been made to install a front window and door. Maintenance is going to help with the ADA updates and requirements.
 - The asphalt will be completed around the maintenance garage on 8/24.
 - At the EMA Building site, the demolition is in progress and should be completed by the 29th of August. The next phase is placing the piers for the support structures for the addition of the building. Weekly meetings are still being held for this project due to it being new.

- The Engineer's Old Site is complete. The abandonment of the wells is completed, and an approval letter came from BUSTR.

Director Kautzman asked the Board what the next step would be with the property? Commissioner Christian-Bennett stated that she is sure the property has already been transferred to Family and Community Services, although the county was still liable for the cleanup. Director Kautzman stated that she would look into it.

- At the Prosecutor's office a new quote is still pending for the scaffolding. There has not been any leaking since repairs have been made, even with the recent thunderstorms.
- The Ravenna Courthouse parking updates are on to the second phase. The new lot is currently open and being used so the old lot can be paved. There are some low places that water is sitting that the contractors plan on fixing.
- At the Probate Court Renovation on the second and third floor the walls are down.
- At the Records Center the concrete and asphalt are complete. The power washing of the outside of the building will be finished by Friday.

Resolutions:

1. The Board of Commissioners agrees to update the financial institution on the depository agreement to Premier Bank on behalf of the Portage County Treasurer./Resolution No. 23-0498
2. The Board of Commissioners accepts and awards the bid for the Portage County Juvenile Court Furniture Package./Resolution No. 23-0499
3. The Board of Commissioners agrees to reject all bids and approving the revised plans, specifications and estimate of cost, and setting the date and time for acceptance of bids for the construction of project No. SH-2 (23-010), Bolingbrook WWTP Sludge Tank Replacement, in the Portage County Regional Sewer District, Shalersville Township./Resolution No. 23-0500
4. The Board of Commissioners agrees to reject all bids and approving the revised plans, specifications, and estimate of cost and setting the date and time for acceptance of bids for the construction of Project No. MV-0 (23-130), Mantua WWTP Clarifier Covers, for the Portage County Water Resources Department./Resolution No. 23-0501
5. The Board of Commissioners authorizes the preparation of plans, specifications and estimate of cost for Project No. BR-W (23-170), Brimfield Water Treatment Plant Filter Improvements Project, in the Portage County Regional Sewer District Brimfield Township./Resolution No. 23-0502
6. The Board of Commissioners agrees to enter into an agreement with Kimley-Horn and Associates, Inc. on behalf of the Portage County Water Resources Department./Resolution No. 23-0503

7. The Board of Commissioners agrees to enter into an agreement with Greenstar Mid-America for processing services for the Solid Waste District./Resolution No. 23-0504
8. The Board of Commissioners accepts the contract change order No. 2 and final to the construction agreement between Marucci and Gaffney Co. for the 2022 Newton Falls Road Bridge Replacement Project (RAV-126-C177A) in Ravenna Township, Portage County./Resolution No. 23-0505

MISCELLANEOUS

Journal Entries:

1. In accordance with the ORC Section 325.07, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Transportation of Prisoners Report for July 2023 as presented by the Portage County Sheriff's Office.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea
Motion Carries
2. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for August 14, 2023 through August 20, 2023 as presented by Chief Dog Warden David McIntyre.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea
Motion Carries
3. The Board of Commissioners acknowledged receipt of the August 21, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea
Motion Carries
4. The Board of Commissioners received the August 10, 2023 correspondence from the Portage County Sheriff's Office including the Monthly Record of Proceedings and Transactions for July 2023, in accordance with Ohio Revised Code Section 325.07.
Motion: Commissioner Christian-Bennett
Seconded: Commissioner Tinlin
 All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
 Commissioner Badalamenti, Yea
Motion Carries

Resolutions:

1. The Board of Commissioners authorize the County Prosecutor's office to file a Declaratory Judgement Action in the Court of Common Pleas seeking the court to approve the transfer and conveyance from the Portage County Regional Airport Authority of all its rights, titles and interest in all real property, personal property and agreements to the Portage County Board of Commissioners and also for the Common Pleas Court to approve the dissolution of the Portage County Regional Airport Authority and the Portage County Regional Airport Authority Board of Trustees./Resolution No. 23-0507
2. The Board of Commissioners approve and authorize the execution of the conveyance agreement concerning all real property, personal property and agreements from the Portage County Regional Airport Authority Board of Trustees to the Portage County Board of Commissioners./Resolution No. 23-0508

PUBLIC COMMENT

While the Board was entering into a recess Barb Tittle commented that the price for the scaffolding at the Prosecutor's Office is unacceptable, at a \$35,000 overage. She was surprised that Prosecutor Chris Meduri couldn't look through the contract and find a clause that said that if either party would change the agreement, then machinations would have to be completed or possible penalties.

Commissioner Christian-Bennett commented that the newspaper left out the fact that the scaffolding is being paid for, but the County does not get to keep it. Ms. Tittle states that usually scaffolding is rented but was unaware that this scaffolding is made specifically for this job, because of the narrow space between the buildings.

She still feels that there was a possibility that the price being charged could be a violation of the contract.

Administrator Crombie stated that on Mr. Meduri's behalf, the company that preformed the original work is now bankrupt. There is nobody to fall back on.

Commissioner Badalamenti states that previously the work was performed with a crane that was suspended over the building, and now the property owner will not allow it to be completed in this way. He suggests that Ms. Tittle speak with Mr. Meduri about it.

RECESS 9:24 AM**RECONVENE 9:31 AM**

There was no additional Public Comment

RECESS 9:31 AM**RECONVENE 10:07 AM**

COUNTY ADMINISTRATOR

Administrator Michelle Crombie would like to give an update that Mr. Robert Hardigan is the newly appointed Airport Manager and will be starting on September 5th. He comes highly recommended and has great qualifications. She is looking forward to working with him.

Commissioner Badalamenti asked about the FBO (Fixed Base Operator) since everything is transferring over. Administrator Crombie states that Prosecutor Meduri will be coming in to talk about that since it is preferable that everything is done at the same time. The resolutions that were passed earlier in the meeting coincided with some of the other things that are being worked on.

Commissioner Badalamenti stated that there are a lot of people who are excited about the Airport transfer.

Commissioner Christian-Bennett wanted to mention that she received verification that the property at the Old Engineer's Site did transfer years prior to Family and Community Services.

JOB AND FAMILY SERVICES

Present: Director Kellijo Jeffries and Sue Brannon

Resolutions:

1. Transfer from Fund 1414 Child Support Administration, to 1410 Public Assistance Fund./Resolution No. 23-0506

Discussion:

1. *Welcome to Portage County ODJFS Director Matt Damschroder.*

Director Kellijo Jeffries introduced the Board to State Director Matt Damschroder. Director Damschroder is traveling to all 88 County JFS's.

Director Damschroder states that Governor DeWine is very much a local government Governor. He cares very deeply about the service delivery standpoint of the Job and Family Services Departments and what can be done at the state level to be better partners with the Counties. Director Damschroder felt it was important to visit all 88 JFS's, Children's Services and Ohio Means Jobs Offices. He feels that Director Jeffries is a great County Director, and he is excited to learn more about the team in Portage County and what can be done at the state level to help them.

Commissioner Badalamenti asked Director Damschroder what Governor DeWine would like to do, or if there is a set agenda as to what is being planned for the Counties from the Governor's standpoint. As it relates to Job and Family Services, the Governor's agenda is around kids. During the last two budgets the Governor has pushed for additional funding for the counties' Children's Services. They would also like to double the Child Protection allocation from the State. Work is being performed through Ohio Start that has to do with avoidance to long term separation between parents and children when there is an opioid addiction involved. The big agenda is around kids and families especially on the child protective side. Also, the workforce;

the number one issue Director Damschroder feels that will affect the state's future. Public assistance is being re-designed with workforce employment programs and with SNAP. There is implement training and the state is trying to do a better job of connecting the workforce boards with the public assistance programs, so there is a more seamless handoff for someone who may be on public assistance to connect to the resources that are available. For the counties that already have the combined JFS and OMJ Center, a lot of these options are already available, but they are hoping to make the system better.

Commissioner Christian-Bennett asked Director Jeffries how the re-certification process for the recipients of SNAP and Medicaid was going and if she minded speaking about that from a county perspective. Commissioner Christian-Bennett would also like to hear from the State Director and for his take on it. Director Jeffries stated that a different state director heads Medicaid, Director Maureen Corcoran, but she works together with Director Damschroder because it interfaces with all public assistance. As for the re-certification process, it has taken a toll on staff to have more work to do in the same space, but additional funds have been received for the overtime project. It's a huge project with a lot of oversight from the Medicaid side.

Commissioner Christian-Bennett states that as far as the current state administration is concerned; they deserve credit because the previous administration cut funding for a lot of children's services.

Director Jeffries spoke about the placement crisis issue. The Governor appointed Carol Wente as the new Cabinet Director for the Kid's Cabinet. Director Jeffries states that there is good communication, and everyone is optimistic for the future.

Director Damschroder recalled a conversation he had with the Governor two years ago when he started where the Governor said, "who wakes up every morning at the state and all they think about is kids."

This is why the cabinet was created. The Kids' Cabinet reports directly to the Governor, and focuses on childcare, the child welfare system, and other initiatives. Carol Wente will be the new Director of that agency.

In relation to Medicaid: additional funding has been given from the state to help and all the counties have seemed to make the timeline objective. Concerns from JFS came when Congress ended the Pandemic Enhanced Allotments for SNAP and it was worried how that would affect folks. Director Damschroder is proud of the state teams and their communication with the counties and the SNAP recipients when it came to preparing ahead of time, and letting people know that the levels of support were temporary. Even though it was disruptive for households and had an impact when food prices were higher, recipients were understanding of why their allotted amounts were being cut. Director Damschroder compares this scenario with the current Medicaid re-certification process; if the JFS departments communicate with recipients and express the importance of submitting the proper re-enrollment paperwork, the outcome will have minimal negative effects.

Director Jeffries explained that she feels the Commissioners have received an uptick in calls that have escalated to them from concerned individuals. These calls usually involve people who are concerned or who are questioning the fact that they are being taken off their benefits. She also gave praise to the Portage County Board of Commissioners because they recognized the impact and allotted ARPA dollars to help the local foodbanks during that time. Director Jeffries feels that it benefitted communities in a huge way.

Commissioner Badalamenti stated that it is his understanding that the State Governor wants to put forth more funding in multiple areas and he hears Director Jeffries on a weekly basis explain the work and goals of her department. He wonders if there is something else that can be done, or if there is a systemic path or goal that could be worked toward, besides throwing more money and man-hours at it.

Director Damschroder responded that he feels that part of the answer involves two things: One is on the workforce development side by helping people connect with work opportunities. The last couple of years work has been done with a pilot project called the Benefit Bridge. This program deals with the challenges faced when recipients receive a cut in benefits due to a raise in income. Recipients tend to make the rational economic decision to work less hours to be eligible for higher benefits. The program works with employers to try and identify how to avoid this challenge for individuals that ultimately becomes a barrier for them not to move from public assistance. It will help the jump from public assistance to economic independence. Director Damschroder is excited about the program in which Portage participates in and states that they have gained insight having it for the last couple of years.

The other piece involving the Governor's agenda is addressing mental and behavioral health challenges that become a barrier for a lot of folks. When those challenges become more complex, it is the goal to create community-based solutions instead of finding a residential facility.

Commissioner Badalamenti clarified that he understands the basis of the programs. He asked that if for example he received food assistance then he is only allowed to work a certain number of hours a week or a certain dollar amount? Director Damschroder explained that the amount is based upon an economic calculation.

Commissioner Badalamenti explained that the situation the Director describes reminds him of family hardships he faced 50 years ago. The younger members of his family had started to work to help contribute to the family and the government would take money away that exceeded \$2,000.00 per individual. Even now people are faced with the fact that if they get over a threshold then they will lose it, leaving them with little or no incentive. He feels that there is an unhealthy pattern and would like to know if there is anyway that could ever be changed.

Director Damschroder states that the challenge lies in the fact that the Counties administer the state programs on behalf of the federal government, for example SNAP. Therefore, the benefit cliff is built in to snap at a federal level. An area where the state does have control and adjusts is with the public appointed childcare systems. Currently, there is an entrance eligibility of now 145% of federal poverty, but you can stay in up to 300%. And as the household increases their

own economic capacity, the state support tapers off and the co-pays that the family is responsible for start to increase. In a perfect world, this same concept could be applied to SNAP.

Commissioner Badalamenti thanked the Director.

Commissioner Christian-Bennett stated that she would rather give a hand up rather than a handout. She would like the programs to be viewed as a temporary fix and would like to spend more time getting individuals off the system. She feels the system is broken if it exceeds generations. Commissioner Christian-Bennett was excited to hear of Portage County's part in the Benefit Bridge Program as she feels that it is counterproductive to encourage recipients to find work and then cut their benefits. That could prove to be very detrimental to a single mom who has 2-4 children. It should still be viewed as a temporary support, and individuals need to be educated.

Director Damschroder feels that one of the successes of the Benefit Bridge Program is what Commissioner Christian-Bennett is talking about and how families who have been in cycles of poverty for generations now have been able to pull all the programs together. He gave an example of a young woman from Licking County. She had custody of younger siblings and ended up receiving her GED, found work at the hospital and is on a career path now that involves a future without public assistance. He feels that the state programs are making headway.

Commissioner Christian-Bennett agrees that the issue didn't develop overnight and will not change overnight however, she would like to start moving in the right direction. She feels that a lot of it comes down to family encouragement. It is intimidating for people to get off the system or to further themselves. This is where the County's support and education to the individual is important. She feels that Portage County JFS does a phenomenal job.

The Commissioners thanked the State Director for stopping by.

Commissioner Christian-Bennett verified that the Engineer's Old Site that was spoken of earlier, has already been transferred and nothing else will need to be completed. She also wanted to praise the Board of Commissioners' Team and especially Sara Hoag for the ordering of the promotional items that were being passed out at the Portage County Randolph Fair.

*	*	*	*	*
RESOLUTION NO. 23-0491	-	RE:	THE PORTAGE COUNTY BOARD OF COMMISSIONERS CERTIFIES TO THE PORTAGE COUNTY AUDITOR ANNUAL SEWER MAINTENANCE ASSESSMENTS FOR MOGADORE SEWER DISTRICT NO. 8 TO BE LEVIED ON THE 2023 TAX DUPLICATE PAYABLE IN 2024	

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners wishes to certify to the Portage County Auditor **Annual Sewer Maintenance Assessments for Mogadore Sewer District No. 8** which are to be levied on the 2023 tax duplicate payable in 2024, now therefore be it
- RESOLVED,** that this Board hereby certifies to the Portage County Auditor **Annual Sewer Maintenance Assessments for Mogadore Sewer District No. 8** which are to be levied on the 2023 tax duplicate payable in 2024 as indicated on the attached lists; and be it further
- RESOLVED,** that a copy of this Resolution be filed with the Portage County Auditor's office; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;
*

Sabrina Christian-Bennett, Yea;
*

Mike Tinlin, Yea;
*

RESOLUTION NO. 23-0492

-

RE: CERTIFICATION TO THE PORTAGE COUNTY AUDITOR OF ANNUAL SEWER MAINTENANCE ASSESSMENTS FOR GERMAINE RESERVE SUBDIVISION TO BE PLACED ON THE 2023 TAX LIST AND DUPLICATE PAYABLE IN 2024

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Summit County Metropolitan Sewer District owns, operates and maintains the Germaine Reserve Subdivision sanitary sewers within a Service Area in Franklin Township, Portage County, Ohio, governed by terms of Agreement between Summit County and the Portage County Board of Commissioners dated September 11, 2020; and
- WHEREAS,** pursuant to Paragraph 3 of said Agreement, charges and fees for use of such sanitary sewers are to be billed and collected by Summit County, and are to be made in the same manner as other customers charged for

similar service; and

WHEREAS, pursuant to Paragraph 5(c) of said Agreement, sewer users in Portage County are governed by the same rules and regulations as are applicable to similar users in Summit County; and

WHEREAS, Summit County Council from time to time passes ordinances in meetings open to the public setting user charges, surcharges and fees for the Summit County Metropolitan Sewer District, the most recent being Ordinance 2021-0349, passed December 6, 2021 and effective on December 7, 2021; and

WHEREAS, Portage County has been advised of such ordinance and of sewer maintenance assessments therein applicable to users of the Summit County Metropolitan Sewer District, and is desirous to conform the sewer maintenance assessments of Portage County users within the aforementioned Service Area to the Summit County rate; now therefore be it

RESOLVED, that in accord with Ohio Revised Code §§ 6117.02, 6117.32 and 6117.43, this Board of Portage County Commissioners places the sewer maintenance rate of \$0.61 per front foot with a minimum of \$61.00 per year which shall be paid by all Portage County persons, firms, corporations, schools, businesses and/or industries served by a connection to Summit County owned sewers within the aforementioned Service Area and effective for collection with the 2023 real estate taxes; now therefore be it

RESOLVED, that this Board hereby certifies to the Portage County Auditor **Annual Sewer Maintenance Assessments for Germaine Reserve Subdivision** which are to be placed on the 2023 tax list and duplicate payable in 2024 as indicated on the attached lists, for which Summit County has had the opportunity for input; and be it further

RESOLVED, that all monies collected for the above set rates for sewer maintenance in Summit County Metropolitan Sewer District be paid to the Summit County Department of Sanitary Sewer to be placed to the credit of the maintenance fund serving the aforementioned Service Area, except that the Auditor may, in the same manner as other taxes, charge and retain such amounts or percentages as are required or allowed under the provisions of Ohio Revised Code §§ 319.54 and 321.26; and be it further

RESOLVED, that a copy of this Resolution be filed with the Portage County Auditor's office; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal

actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;
*

Sabrina Christian-Bennett, Yea;
*

Mike Tinlin, Yea;
*

RESOLUTION NO. 23-0493

-

RE: ACCEPT THE AWARD FROM THE OHIO ATTORNEY GENERAL'S OFFICE DRUG ABUSE RESPONSE TEAM (DART) GRANT PROGRAM ON BEHALF OF THE PORTAGE COUNTY SHERIFF'S OFFICE

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Ohio Attorney General's Office notified the Portage County Sheriff's Office (PCSO) on August 15, 2023, that the PCSO was approved to receive a grant award in the amount of **\$50,000.00**, with no local match requirement;
- WHEREAS,** the Portage County Board of Commissioners strongly supports the PCSO and their endeavors in fighting the war on drugs within Portage County; now therefore be it
- RESOLVED,** the Portage County Board of Commissioners accepts the Ohio Attorney General's Office DART Grant award for the time period of July 1, 2023 through June 30, 2024, **with grant funds in the amount of Fifty Thousand and 00/100 (\$50,000.00) with no local match requirement.** These grant funds will be used for personnel costs associated with an existing employee who is serving as an Overdose Quick Response Team (QRT) Investigator. The PCSO Drug & Violent Crime Unit is forming an Overdose QRT to address the dire state of drug abuse and overdoses caused from substance use disorders, through law enforcement deflection and diversion and treatment alternatives to incarceration, and be it further;
- RESOLVED,** the Portage County Board of Commissioners authorizes the Portage County Sheriff's Office to sign the award document; and be it further
- RESOLVED,** a copy of this resolution be filed with the Portage County Auditor, the Department of Budget & Financial Management, and the Portage County Sheriff's Office; and be it further

**MAINTENANCE ASSESSMENTS FOR
COUNTY ASSESSED DITCHES TO BE
LEVIED ON THE 2023 TAX DUPLICATE
PAYABLE IN 2024**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County Board of Commissioners wishes to certify to the Portage County Auditor **Annual Maintenance Assessments for County Assessed Ditches** which are to be levied on the 2023 tax duplicate payable in 2024, now therefore be it
- RESOLVED,** that this Board hereby certifies to the Portage County Auditor **Annual Maintenance Assessments for County Assessed Ditches** which are to be levied on the 2023 tax duplicate payable in 2024 as indicated on the attached lists; and be it further
- RESOLVED,** that a copy of this Resolution be filed with the Portage County Auditor's office; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; *	Sabrina Christian-Bennett, Yea; *	Mike Tinlin, Yea; *
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**RESOLUTION NO. 23-0496 - RE: REVISE RESOLUTION 23-0479 FOR CASH
ADVANCE REPAYMENT FROM FUND 8300,
SOLID WASTE GENERAL
ADMINISTRATION TO FUND 0001,
GENERAL FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** Via resolution 23-0038 a cash advance for \$300,000.00 was given to fund 8300, Solid Waste General Administration from Fund 0001, General Fund, and as of August 7, 2023, \$300,000.00 remains outstanding, and
- WHEREAS,** Resolution 23-0479 was approved by the Board of Commissioners to repay the cash advance; and

FROM:0001, GENERAL FUND

ORGCODE- 00100009

Debit Expense Account

Object 920000 - Advances-Out

\$ 40,000.00

TO:1166, EMPG HOMELAND SECURITY GRANT

ORGCODE -11669302

Credit Revenue Account

Object 290000 - Advances-In

\$ 40,000.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;
*Sabrina Christian-Bennett, Yea;
*Mike Tinlin, Yea;
*

RESOLUTION NO. 23-0498 - RE: UPDATING THE FINANCIAL INSTITUTION TO THE DEPOSITORY AGREEMENT FOR PREMIER BANK.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of County Commissioners, in cooperation with the County Treasurer and in accordance with Section 135.33 of the Ohio Revised Code, has notified qualifying institutions of its intent to designate public depositories for Portage County and requested those institutions submit proposals for consideration; and

WHEREAS, Premier Bank, f/k/a Home Savings Bank, has been found eligible to be designated as a public depository and was previously designated as a public depository for Portage County via Resolution No.17-0797 under its former name; and

of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;
*

Sabrina Christian-Bennett, Yea;
*

Mike Tinlin, Yea;
*

RESOLUTION NO. 23-0500

- **RE: REJECTING ALL BIDS AND APPROVING THE REVISED PLANS, SPECIFICATIONS AND ESTIMATE OF COST, AND SETTING THE DATE AND TIME FOR ACCEPTANCE OF BIDS FOR THE CONSTRUCTION OF PROJECT NO. SH-2 (23-010), BOLINGBROOK WWTP SLUDGE TANK REPLACEMENT, IN THE PORTAGE COUNTY REGIONAL SEWER DISTRICT, SHALERSVILLE TOWNSHIP.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** set forth by Resolution 23-0077, adopted February 2, 2023, it has become necessary for the Portage County Water Resources department to seek authorization to approve plans, specifications, and estimate of cost for the construction of project no. SH-2 (23-010), Bolingbrook WWTP Sludge Tank Replacement, herein referred to as the "PROJECT": and
- WHEREAS,** on August 2, 2023, the County accepted bids for the PROJECT; and
- WHEREAS,** the Board of Commissioners would reject all bids received for the PROJECT due to the fact that all bids received were more than 10% above the engineers estimate; and
- WHEREAS,** the plans, specifications, and estimate of cost for the PROJECT have been revised to accommodate changes in material and labor costs; and
- WHEREAS,** the PROJET is necessary because the two (2) existing steel aeriated sludge holding tanks at the Bolingbrook WWTP have exceeded their useful working life and degraded to a point beyond simple repair; and
- RESOLVED,** by the Board of Commissioners of Portage County, Ohio:
- Section 1. That the Board of Commissioners rejects all bids of said

PROJECT hereto be and the same are hereby approved.

- Section 2. That said revised plans, specifications, and estimate of cost for said PROJECT hereto be and the same are hereby approved.
- Section 3. That said revised plans, specifications, and estimate of cost for said PROJECT shall be filed in the office of the Clerk of this Board and in the office of the County Water Resources and kept continuously on file for inspection by all persons interested therein.
- Section 4. That sealed bids will be received at the office of the Portage County Director of Internal Services, Portage County Administration Building, 449 South Meridian Street, Ravenna, Ohio, until 2:00 PM on Wednesday, October 4, 2023, at which time and place the proposals will be opened and read to the public in the lobby of the building entrance off Chestnut Street.
- Section 5. That the Notice of receiving bids shall be posted in the Record Courier on Tuesday, September 5, 2023, and Tuesday, September 12, 2023. This advertisement for bids can also be found on Portage County's website at: www.co.portageco.oh.us under county bid notices.
- Section 6. That the Clerk of this Board is hereby directed to certify a copy of This Resolution to the County Auditor, Internal Services and the Department of Budget and Financial Management.
- Section 7. That it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;
*

Sabrina Christian-Bennett, Yea;
*

Mike Tinlin, Yea;
*

RESOLUTION NO. 23-0501

**- RE: REJECTING ALL BIDS AND APPROVING
THE REVISED PLANS, SPECIFICATIONS,**

**AND ESTIMATE OF COST AND SETTING
THE DATE AND TIME FOR ACCEPTANCE
OF BIDS FOR THE CONSTRUCTION OF
PROJECT NO. MV-0 (23-130), MANTUA
WWTP CLARIFIER COVERS, FOR THE
PORTAGE COUNTY WATER RESOURCES
DEPARTMENT.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** set forth by Resolution 23-0277 adopted April 27, 2023, it has become necessary for the Portage County Water Resources department to seek authorization to approve plans, specifications, estimate of cost, and setting the date and time for acceptance of bids for the construction of project no. MV-0 (23-130), Mantua WWTP Clarifier Covers, herein referred to as the "PROJECT"; and
- WHEREAS,** on August 2, 2023, the County accepted bids for the PROJECT; and
- WHEREAS,** the Board of Commissioners would reject all bids received for the PROJECT due to the fact that all bids received were more than 10% above the engineers estimate; and
- WHEREAS,** the plans, specifications, and estimate for the PROJECT have been revised to accommodate changes in material and labor costs; and
- WHEREAS,** the PROJECT is necessary to prolong the useful life of treatment equipment at the plant and reduce maintenance costs and labor hours required to clean and maintain said equipment; now therefore be it
- RESOLVED,** by the Board of Commissioners of Portage County, Ohio:
- Section 1. That the Board of Commissioners rejects all bids of said PROJECT hereto be and the same are hereby approved.
- Section 2. That said revised plans, specifications, and estimate of cost for said PROJECT hereto be and the same are hereby approved.
- Section 3. That said revised plans, specifications and estimate of cost for the PROJECT shall be filed in the office of the Clerk of this Board and in the office of the County Water Resources and kept continuously on file for inspection by all persons interested therein.
- Section 4. That sealed bids will be received at the office of the Portage County Director of Internal Services, Portage County Administration

Section 5. That the Notice of receiving bids shall be posted in the Record Courier on Tuesday, September 5, 2023, and Tuesday, September 12, 2023. This advertisement for bids can also be found on Portage County's website at: www.co.portageco.oh.us under county bid notices.

Section 6. That the Clerk of this Board is hereby directed to certify a copy of this Resolution to the County Auditor, Internal Services and the Department of Budget and Financial Management.

Section 7. That it is hereby found and determined that all formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Portage County Water Resources Department requests authorization to

RESOLVED, that the Board of Commissioners finds and determines that all the formal actions of this Board concerning and relation to the adoption of this resolution were adopted in an open meeting of this Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

WHEREAS, PCWR has hired out for this service in the past and there is a need to continue for these services to provide design guidance for the expansion

WHEREAS, Kimley-Horn and Associates, Inc. has provided these services in the past and has provided a current statement of qualifications and the firm is qualified to continue to provide such services; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into an agreement with Kimley-Horn and Associates, Inc; 1777 Main Street, Suite 200, Sarasota FL 34236; and be it further

RESOLVED, that the total cost of the professional services shall be forty-five thousand and 00/100 dollars (\$45,000.00); and be it further

RESOLVED, that the payment for professional services shall be made from PCWR Water Fund 5400; Org 54004004, Object 420000; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taking in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;
 * * * *

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of County Commissioners of the Portage County Solid Waste District currently provides single stream curbside and drop off recycling collection services to several Portage County Political subdivisions, and

RESOLVED,	that the Board of County Commissioners of the Portage County Solid Waste Management District does hereby agree to enter into the agreement by and between the Board of County Commissioners of the Portage County Solid Waste Management District and Greenstar Mid-America, LLC, (Waste Management) to provide processing services from November 13, 2023 to December 31, 2024; and be it further
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RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;
* *

Sabrina Christian-Bennett, Yea; * *

Mike Tinlin, Yea;
*

RESOLUTION NO. 23-0505 - RE: ACCEPT CONTRACT CHANGE ORDER NO. 2 AND FINAL TO THE CONSTRUCTION AGREEMENT BETWEEN THE BOARD OF PORTAGE COUNTY COMMISSIONERS AND MARUCCI AND GAFFNEY CO. FOR THE 2022 NEWTON FALLS ROAD BRIDGE REPLACEMENT PROJECT (RAV-126-C177A) IN RAVENNA TOWNSHIP, PORTAGE COUNTY.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Resolution 22-0489 accepted and awarded the bid of Marucci and Gaffney Co. for furnishing all labor, materials and equipment necessary to complete the **2022 Newton Falls Road Bridge Replacement Project (RAV-126-C177A)**; and

WHEREAS, a contract was entered into with Marucci and Gaffney Co. in the total amount of \$674,786.13, and

WHEREAS, Resolution 23-0119 accepted Contract Change Order No. 1 to said construction contract which increased the contract by \$46,806.84 to \$721,592.97, and

WHEREAS, the project has been completed and resulted in cost underruns totaling \$2,791.85, now therefore be it

RESOLVED, that the Board of Portage County Commissioners do hereby accept

Contract Change Order No. 2 and Final to the construction contract with Marucci and Gaffney Co. covering the **2022 Newton Falls Road Bridge Replacement Project (RAV-126-C177A)**, in Ravenna Township, Portage County and be it further

RESOLVED, that this Contract Change Order in the amount of \$2,791.85, DECREASES the contract between Marucci and Gaffney Co. and Portage County from \$721,592.97 to **\$718,801.12**, and be it further

RESOLVED, that the Board of Portage County Commissioners authorize the execution of said Contract Change Order between Marucci and Gaffney Co. and Portage County; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;
 * * *

**RESOLUTION NO. 23-0506 - RE: TRANSFER FROM FUND 1414, CHILD
SUPPORT ADMINISTRATION, TO 1410
PUBLIC ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Child Support Administration Fund owes the Public Assistance Fund for Shared Costs paid out of the Public Assistance Fund; and

WHEREAS, it is necessary to do a transfer of funds to cover these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$34,000.00 for Pymt #1 July 2023 costs as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1414, CHILD SUPPORT ADMINISTRATION

ORGCODE - 14140519

Debit Expense Account

Object: 912000 – JFS - Shared

Project 5SHAR

\$34,000.00

TO:
FUND 1410, PUBLIC ASSISTANCE
ORGCODE - 14100512
 Credit Revenue Account
 Object: 282000 – JFS - Shared
 Project 5SHAR

\$34,000.00

; and be it further

RESOLVED,

that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;
 *

Sabrina Christian-Bennett, Yea;
 *

Mike Tinlin, Yea;
 *

RESOLUTION NO. 23-0507

-

**RE: AUTHORIZING THE COUNTY
 PROSECUTOR'S OFFICE TO FILE A
 DECLARATORY JUDGMENT ACTION IN
 THE COURT OF COMMON PLEAS SEEKING
 THE COURT TO APPROVE THE TRANSFER
 AND CONVEYANCE FROM THE PORTAGE
 COUNTY REGIONAL AIRPORT AUTHORITY
 OF ALL OF ITS RIGHTS, TITLES AND
 INTEREST IN ALL REAL PROPERTY,
 PERSONAL PROPERTY AND
 AGREEMENTS TO THE PORTAGE COUNTY
 BOARD OF COMMISSIONERS AND ALSO
 FOR THE COMMON PLEAS COURT TO
 APPROVE THE DISSOLUTION OF THE
 PORTAGE COUNTY REGIONAL AIRPORT
 AUTHORITY AND THE PORTAGE COUNTY
 REGIONAL AIRPORT AUTHORITY BOARD
 OF TRUSTEES**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of Trustees of the Portage County Regional Airport Authority adopted **Portage County Regional Airport Authority Resolution 2021-01 "Resolution of Intent-Dissolution"** in which the PCRAA Board of Trustees "seeks the dissolution of the Portage County Regional Airport Authority Board of Trustees and the Portage County Regional Airport Authority (PCRAA)"; and

WHEREAS, the **Portage County Board of Commissioners** adopted **Resolution No. 23-0367** accepting the Portage County Regional Airport Authority Board of Trustees' request to dissolve the Portage County Regional Airport Authority and the Portage County Regional Airport Authority Board of Trustees, and to be effective January 1, 2024, and also to enter into a conveyance agreement of approved assets, titles, rights, and interests from the Portage County Regional Airport Authority to the Board of Portage County Commissioners; and

WHEREAS, the Portage County Regional Airport Authority Board of Trustees has adopted **Portage County Regional Airport Authority Resolution 2023-01** whereby the Portage County Regional Airport Authority Board of Trustees agreed to enter into a conveyance agreement and proceeded to execute the **Conveyance Agreement Concerning All Real Property, Personal Property and Agreements**; and

WHEREAS, the Portage County Board of Commissioners has determined to proceed with the execution of the **Conveyance Agreement Concerning All Real Property, Personal Property and Agreements** from the Portage County Regional Airport Authority and to the Portage County Board of Commissioners; and

WHEREAS, the Portage County Board of Commissioners has determined to proceed to have the matter concerning the dissolving of the Portage County Regional Airport Authority and the Portage County Regional Airport Authority Board of Trustees approved by the Court, and also that the transfer and conveyance of all real property, personal property and agreements from the Portage County Regional Airport Authority to the Portage County Board of Commissioners be approved by the Portage County Common Pleas Court.

RESOLVED, the Portage County Board of Commissioners hereby authorizes and directs the Portage County Prosecutor's Office to file a declaratory judgment action in the Portage County Common Pleas Court requesting the Court approve the transfer and conveyance of all Portage County Regional Airport Authority real property, personal property and agreements to the Portage County Board of Commissioners, and also for the Portage County Court of Common Pleas to approve the dissolving of

the Portage County Regional Airport Authority and the Portage County Regional Airport Authority Board of Trustees.

RESOLVED, that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;
*

Sabrina Christian-Bennett, Yea;
*

Mike Tinlin, Yea;
*

RESOLUTION NO. 23-0508 - RE: APPROVING AND AUTHORIZING THE EXECUTION OF THE CONVEYANCE AGREEMENT CONCERNING ALL REAL PROPERTY, PERSONAL PROPERTY AND AGREEMENTS FROM THE PORTAGE COUNTY REGIONAL AIRPORT AUTHORITY BOARD OF TRUSTEES TO THE PORTAGE COUNTY BOARD OF COMMISSIONERS

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of Trustees of the Portage County Regional Airport Authority adopted **Portage County Regional Airport Authority Resolution 2021-01 "Resolution of Intent-Dissolution"** in which the PCRAA Board of Trustees "seeks the dissolution of the Portage County Regional Airport Authority Board of Trustees and the Portage County Regional Airport Authority (PCRAA)"; and

WHEREAS, the Portage County Board of Commissioners adopted **Resolution No. 23-0367** accepting the Portage County Regional Airport Authority Board of Trustees' request to dissolve the Portage County Regional Airport Authority and the Portage County Regional Airport Authority Board of Trustees, and to be effective January 1, 2024, and also to enter into a conveyance agreement of approved assets, titles, rights, and interests from the Portage County Regional Airport Authority Board of Trustees to the Board of Portage County Commissioners; and

WHEREAS, the Portage County Regional Airport Authority Board of Trustees has adopted **Portage County Regional Airport Authority Resolution 2023-01** whereby the Portage County Regional Airport Authority Board of Trustees agreed to enter into a conveyance agreement and proceeded to execute the Conveyance Agreement Concerning All Real Property, Personal Property and Agreements; and

WHEREAS, the Portage County Board of Commissioners has determined to proceed with the execution of the **Conveyance Agreement Concerning All Real Property, Personal Property and Agreements** from the Portage County Regional Airport Authority and the Portage County Regional Airport Authority Board of Trustees;

RESOLVED, the Portage County Board of Commissioners hereby approves and authorizes the execution of the **Conveyance Agreement Concerning All Real Property, Personal Property and Agreements** from the Portage County Regional Airport Authority and the Portage County Regional Airport Authority Board of Trustees to the Portage County Board of Commissioners, County of Portage, State of Ohio.

RESOLVED, that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize to promote Melissa Ruiz, to Social Service 3 – FTM Coordinator, for Job & Family Services to be effective as of Tuesday, September 5, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize to promote Jennifer Holt, to Child Support Specialist, for Job & Family Services to be effective as of Monday, September 18, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. Authorize a pay increase for Lisa Lahrmer, CSEA Lead Attorney, Child Support Division for Job & Family Services due to job description was re-factored under new CMS schedule to be effective as of Monday, September 4, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. Authorize a pay increase for Glen Cooper, Records Manager Printer, Microfilm due to job description was re-factored under new CMS schedule to be effective as of Monday, September 4, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

5. Approve anniversary/probationary step increase for the following non-bargaining employees:

a. Michelle Conner ~ Building

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

6. Direct the Auditor's Office to pay/process the August 17, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$1,154,765.64	(Includes late fees of: \$3.12)
ACH/Neil Group of	\$0	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$161,031.81	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$3,013.78	
Journal Vouchers totaling:	\$203,922.47	
Then and Now list totaling:	\$342,114.94	
Debt Service wire list:	\$0	
BWC Wires:	\$0	

7. Process the August 17, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

8. In accordance with the ORC Section 325.07, the Board of Commissioners acknowledged receipt of the Portage County Sheriff's Transportation of Prisoners Report for July 2023 as presented by the Portage County Sheriff's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

9. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for August 14, 2023 through August 20, 2023 as presented by Chief Dog Warden David McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

10. The Board of Commissioners acknowledged receipt of the August 21, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the

Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

11. The Board of Commissioners received the August 10, 2023 correspondence from the Portage County Sheriff's Office including the Monthly Record of Proceedings and Transactions for July 2023, in accordance with Ohio Revised Code Section 325.07.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

12. The Board of Commissioner authorizes to remove and terminate Donald Minor from employment with Water Resources Department effective at the end of business day on August 25, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

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Motion: by Commissioner Tinlin, seconded by Commissioner Badalamenti that the Board adjourns the Meeting of **August 24th, 2023 at 10:31 AM.**

All in Favor: Commissioner Tinlin, Yea; Commissioner Badalamenti, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **August 24th, 2023.**


Anthony J. Badalamenti, President


Sabrina Christian-Bennett, Vice President


Mike Tinlin, Board Member


Kassidy Parbel, Clerk