



Portage County Board of Commissioners
Meeting Minutes

449 South Meridian Street
Ravenna, OH 44266
<http://www.co.portage.oh.us>

Kassidy Parbel, Clerk
330-297-3600

Thursday, June 29, 2023

9:00 AM

Commissioners' Board Room

The following meeting minutes are summarized. Audio recordings and backup material are available in accordance with the Commissioners' Agenda and Audio Recording Retention Schedule.
Please contact the Commissioners' Office for specific details.

The Portage County Board of Commissioners' meeting came to order in the Commissioners' Boardroom located at 449 South Meridian Street, Ravenna, Ohio, with the following members present:

Attendee Name	Title	Status
Anthony J. Badalamenti	President	Present
Sabrina Christian-Bennett	Vice President	Present
Mike Tinlin	Board Member	Present

Also attending throughout the day was County Administrator Michelle Crombie, Assistant Prosecutor, Chris Meduri.

1. The Board of Commissioners approves the June 22nd regular meeting minutes.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

WATER RESOURCES

Present: Director Daniel Blakely

Discussion:

1. *City of Ravenna Wastewater Treatment Plant Facilities Assessment*

Director Daniel Blakely started by explaining that the City of Ravenna reached out to the Water Resources Department to question the fact that we have four (4) agreements that we have signed between 1972 and 2003. It's convoluted and we would like to narrow the scope and bring it back to one (1) agreement. Part of that process is the creation of a Coordinating Committee, as the original agreements requested to have. They're supposed to be four (4) members of this Coordination Committee, one (1) being a County Commissioner, with three (3) other positions, none of which exists other than the Sanitary Engineer. We thought we would rewrite the resolution so that we can assign more appropriate people for that committee. Then as we get the information, we can present it to you for approval.

Commissioner Badalamenti asked what Ravenna City's opinion was on the issue. Director Blakely replied that Ravenna City is the one that approached us, they would like the Committee as well. Our Billing on the wastewater side of things is a mess. This is just to give

you a heads up of what's coming down the pike. Ravenna approached us about what's happening now, which is a CTE Consultant's Study. They are going to do upgrades on the Wastewater Facility within Ravenna. Part of the agreement with us is that we are on the hook for a portion of the upgrades and any engineering consultants that are involved in that design process. They just want a commitment from us saying, we're willing to pay our fair share of that design.

Journal Entries:

1. The Board of Commissioners agree to pay their portion of the consultant fee, not to exceed \$54,400.00, for the City of Ravenna Wastewater Treatment Plant Facility.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

2. The Board of Commissioners signed the application and certificate for payment for the final payment of \$6,001.70 for the Western Reserve WWTP Sludge tank N-1 (22-020) payment to Workman Industrial Services, Inc. as presented by the Water Resources Department.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

Director Blakely finished by stating he would be presenting the changes he will be making for the Coordinating Committee at the next BOC meeting. Commissioner Christian-Bennett asked if he would give an update on the Chinn Project. Director Blakely said, absolutely.

DEPARTMENT OF BUDGET AND FINANCIAL MANAGEMENT

Present: Director Jackie Petty

Director Petty wanted to draw attention to Resolution No. 5 which is the acceptance of the NOPEC Energized Community Grant Fund. I was uncertain as to whether we qualified, but then Administrator Crombie and I confirmed yesterday with NOPEC that we do qualify for these funds. We have to do a resolution, then after the prosecutor's office review it, they have to do an agreement. That will then give us the Completed Community Profile.

Commissioner Tinlin asked if this documentation involves the County in any other way with NOPEC other than the grant. Director Petty says that she does not believe so. That wasn't the impression that she got.

County Administrator, Michelle Crombie stated that it is her understanding that the County apparently has an ongoing contract where they are members, until either side gives notice of leaving the agreement. It is an ongoing contract. This does not necessarily give us any more or

any less than what was already in place. Director Petty added that it's just an ongoing membership. Administrator Crombie said that was correct, until either side officially releases the other. I'm not aware of that happening. I did research, trying to find it somewhere in case we did and I have not found that yet.

Commissioner Christian-Bennett stated that she thinks that the County missed the opportunity to go out and bid. She just wanted to see as it hasn't been done before because they have always been listed with NOPEC. She thinks the window of opportunity has been missed. She asked Prosecutor Meduri if he knew any more. Assistant Prosecutor, Chris Meduri said he would look into it.

County Administrator, Crombie said that there was discussion last year about it. Then we did not choose to go out for bid, at the time. She asked the Board if it was something that they would like to investigate further for the next year? The Board says yes, they would like to look into it for the next year, and Commissioner Christian-Bennett feels that they should have done it. County Administrator, Crombie confirmed that they would look into it, and said for now the County does qualify for those funds, and the funds were planned on being used for different projects. Commissioner Tinlin asked what the funds are. Director Petty answered that it is about \$250,000.00 and it is a combination. Commissioner Christian-Bennett replied that it is from multiple grants.

County Administrator Crombie also replied that they were allowed to combine them and they allowed for reimbursement and go back a year for reimbursement. We were thinking about using the funds for the Roof Project, the Records Center or Riddle Block. Director Petty commented that there was \$160,000.00 that was planned on being used for a roof project that needed to be disbursed by November.

Journal Entries:

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Direct the Auditor's Office to pay/process the June 22, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$616,893.91	(Includes late fees of: \$193.22)
ACH/Neil Group of	\$20.00	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$212,932.81	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$3,689.94	
Journal Vouchers totaling:	\$228,106.24	
Then and Now list totaling:	\$132,336.06	
Debt Service wire list:	\$37,984.06	
BWC Wires:	\$0	

2. Process the June 22, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. Declare Obsolete and Authorize the Trade-In of Eight (8) Vehicles from the Portage County Sheriff's Department./Resolution No. 23-0395
2. Declare Obsolete and Authorize the Sale by Public Auction of Five (5) Vehicles from the Portage County Engineer's Department./ Resolution No. 23-0396
3. Transfer from Fund 0001, General Fund to Fund 1414, Child Support General Administration./ Resolution No. 23-0397
4. Transfer from Fund 0001, General Fund to Fund 1480, Violence Against Women Act (VAWA)./ Resolution No. 23-0398
5. The Board of Commissioners authorizes all actions necessary to accept the Northeast Ohio Public Energy County (NOPEC) 2023 Energized Community Grant Funds./ Resolution No. 23-0414
 - Commissioner Tinlin mentioned that he was hesitant on voting yes on this Resolution.

MENTAL HEALTH AND RECOVERY BOARD

Present: John Garrity, Executive Director and George DeBord, Chief Financial Officer/Director of Operations

Discussion:

1. Credit Card Resolution Follow-up.

Executive Director, Dr. John Garrity represents the Mental Health and Recovery Board. Thank you for allowing us to come before you and present a proposal to obtain a credit card for the Mental Health and Recovery Board. We've been working on this for a while. As you know, the board has a little bit of a different standing in the County, in that we once were part of the County. But because we have our own levies, we've been a freestanding board, similar to Developmental Disabilities. Over the past few years, everything has become more digital and online. We've faced problems where registrations are only able to take place online and a lot of organizations won't accept PO's anymore as the payment. So, we were hoping to procure a credit card for ease in those scenarios.

There has been some discussion back and forth with Chris Meduri. I know there was a requirement for most of the departments to have pre-approval of expenses, that would be very difficult for us to do. Another difficulty is our board only meets monthly, we have a board of directors, Bill Nome is our chair. Part of the meetings involve vetting and approving all of our expenses each month. During those meetings, our CFO, George DeBord, presents a detailed accounting of all of our expenses. We take Contracts before them and get pre-approval to enter into them. With getting a credit card we're hoping to not have to get pre-approval from the Commissioners, each month for our expenses. We would still follow what the Auditor requires us to do. Chris can speak to this a little bit more. The Commissioners do have the authority according to ORC to allow and approve that kind of arrangement with a credit card. The card would be in the three (3) officers names; myself as Executive Director, Karen Kravitz as Associate Director and then George DeBord as our Chief Financial Officer. There would be no ambiguity about what's being spent and who's spending it. If one of the staff needs to attend something, we would arrange that for them. We want to use the card as little as possible.

Exclusively for conferences and lodging needs, various supplies, food, snacks for board meetings or committee meetings, meals at various business meetings, parking, awareness campaign, lunch registrations, vendor table registrations, software then website payments, advertising like LinkedIn. We can't even shut down our PO Box at the Kent Post Office because we don't have a credit card with our address on it. Our Post Office Box was created 40 years ago when they only had Diners Club credit cards. I don't know how we are going to get rid of that \$3.30 a month and stop stuff from going to the PO Box. So, that's our dilemma.

Commissioner Badalamenti asked what the limit was that they were asking for. Executive Director Dr. Garrity referred to Mr. DeBord who replied \$3,000.00. Commissioner Badalamenti then looked to Prosecutor Meduri for him to add to the discussion. Prosecutor Meduri started by saying that this is a pretty straightforward issue. This falls under the county credit card section that's ORC 301.27. You already have your own credit card; I think the Commissioners hold three (3) of them in their name. What this statute does is it allows an appointing authority,

which is any other public body that has the authority to hire and compensate their own employees. The appointing authority may apply to this board for authorization to have specific officers of the appointing authority use a credit card. So, in this case, like Dr. Garrity was saying, they have applied that a credit card be issued in the name of the Mental Health and Recovery Board. Specifically, also to be held in the names of Dr. Garrity, Mr. DeBord and Associate Director Kravitz, that's part one (1). In the ORC there are two (2) options under Division E to approve the use of funds. E1 requires the appointing authority to come before this board, either monthly or quarterly for prior approval, or there's E2 which allows this board to adopt a resolution that specifically states work related expenses that it can be used for. The resolution will also state who the officers are that can use the card and the actual line item of appropriations. The plan is to continue with E2 of the statute. The last thing the E2 does require before a resolution is brought before the board, that the Auditor is notified of the resolution.

If the board concurs in granting the application, for the credit card to be issued in the name of the Mental Health and Recovery Board and to the three officers that were just mentioned. We will draft a letter to send to the Auditor and we can attach a drafted resolution. It spells out everything that ultimately was presented to you. We could send this to Auditor Kelly and then after that, the resolution will be put on next week's agenda to get it adopted. If this board approves the authorizations.

Commissioner Christian-Bennett commented that Executive Director Dr. Garrity is right; it is a world of electronic transactions. Commissioner Tinlin asked if the Mental Health and Recovery Board have any idea what their expense would be every month? Dr. Garrity replied that it would be under \$3,000.00, with that being a much higher figure than they expect to use. He wants to use the credit card as conservatively as possible. Commissioner Christian-Bennett asked if the \$3,000.00 would apply to the 3 issued cards separately or if that would be the total amount. Dr. Garrity clarified that would be the total amount. We never travel nationally unless it is a federal grant and then they pay for that as part of the grant. He used an example of only spending a night in Columbus for training.

Commissioner Christian-Bennett mentioned her second question being if the limit being asked for is going to be enough because she is aware of other organizations that had to raise theirs due to travel expenses going up.

Chief Financial Officer, George DeBord mentioned that the idea was that they were asking for a limit of \$3,000.00 and that if they need to go higher then they would come back to the Commissioners, but conservatively this should be all that is needed, and will be paid off every month. Administrator Crombie directed a question to Prosecutor Meduri, if this resolution would replace the need for the Travel Form? Assistant Prosecutor Meduri noted this is a separate appointing authority so you will still have your travel form.

Administrator Crombie verified that they have other elected officials that use the travel form. Executive Director Dr. Garrity stated that they would still use separate travel reimbursement forms. They still have gas and mileage reimbursement that comes back at the federal rate.

They turn that in right after their trip and we review those, and each month our Board reviews them as well.

Commissioner Badalamenti verified that this card is solely for Mental Health and not everybody else. Things that need to be completed in house, right now. Then, absolutely we will move forward with this and it sounds like next week we will have a resolution right after they notify Auditor Kelly. Executive Director Dr. Garrity finished by mentioning that they have had discussions with the Auditor's Office and Hometown Bank with preliminary discussions and with their Board who gave them authorization to pursue and with Prosecutor's Office to be able to present to the Commissioners.

INTERNAL SERVICES

Present: Interim Director Shannon Kautzman

Discussion:

1. Project Updates

Interim Director Shannon Kautzman started by saying that they had several bids come in at once for the MARCS Tower Radios and the consultant is reviewing them now. They had questions for two (2) people that put in proposals, so they are reaching out to them.

The Prosecutor's Office windows on the west side have been caulked. Previously, there was spray foam and no caulking, that was the reason they were leaking. They will be water testing before they put the granite panels back on, which is also an issue because they used spray foam to adhere them, and they are trying not to damage them while removing. Commissioner Badalamenti asked how they water test? Interim Director Kautzman said that they just take a garden hose and spray them and see if it seeps in. The missing granite piece will be installed the week of July 3rd, because it has come in.

Phase one of the Court House parking lot is complete.

Probate Court office renovations, the contract has been routed for signatures currently, and they're going to be setting our preconstruction meeting. We're hoping the meeting will be that week, if not the following week due to the holiday schedule.

HVAC units are being replaced right now at Riddle Block. Commissioner Badalamenti thought that the roof project was going to happen simultaneously. Interim Director Kautzman said that first they have to take out the unit, build up the curbs that go around the units and the roof will be done after the units are replaced. They can't work at the same time. She also stated that they have to take out the framing on the roof to replace it, so it is solid.

Resolutions:

1. The Board of Commissioners agrees to enter into a real estate lease agreement between the Portage County Commissioners on behalf of Portage County Job & Family Services and the Revocable Trust of James A. Shrewsberry./Resolution No. 23-0399

2. The Board of Commissioners agrees to enter into an amendment No. 3 for Prevention, Retention, and Contingency (PRC) Utility Assistance Services between the Portage County Board of Commissioners on behalf of Portage County Job & Family Services ("PCJFS") and Community Action Council of Portage./ Resolution No. 23-0400
3. The Board of Commissioners agrees to enter into an amendment No. 3 for Prevention, Retention, and Contingency (PRC) Legal Services between the Portage County Board of Commissioners on behalf of Portage County Job and Family Services ("PCJFS") and Community Legal Aid Services, Inc../ Resolution No. 23-0401
4. The Board of Commissioners agrees to enter into an amendment No. 3 for Title XX home based chore services between the Portage County Commissioners on behalf of Portage County Job & Family Services ("PCJFS") and Vantage Aging./ Resolution No. 23-0402
5. The Board of Commissioners agrees to enter into an amendment No. 3 for Title XX geriatric mental health counseling services between the Portage County Board of Commissioners on behalf of Portage county Job & Family Services ("PCJFS") and Family & Community Services, Inc../ Resolution No. 23-0403
6. The Board of Commissioners agrees to enter into an amendment No. 1 for parenting and domestic violence services through the REACH program (Recovery Empowerment, and Action Creating Hope-reach) between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc../ Resolution No. 23-0404
7. The Board of Commissioners agrees to the Execution of the 2024/2025 Subgrant Agreement between the Portage County Board of Commissioners, Ohio Department of Job & Family Services, and the Ohio Department of Medicaid./ Resolution No. 23-0405
8. The Board of Commissioners agrees to enter into an agreement for the development of a custom iPhone and Android mobile application for emergency management related information between the Portage County Board of Commissioners on behalf of the Portage County Emergency Management Agency and OCV, LLC./ Resolution No. 23-0406
9. The Board of Commissioners declares obsolete and disposal of Portage County personal property located at the Portage County Probate Court Clerk's office./ Resolution No. 23-0407

HUMAN RESOURCES

Present: Director Tami Soltis

Discussion:

1. *Department Updates*

Director Soltis started, we've had a lot of different things, since I started in the end of 2022. But with us moving into the Census Program and rolling that out in January, we were at 55 vacancies when I started, and now we're down to 30. We definitely see a progression of where we're filling the vacancies for the departments that are in need to hire. We've done some really neat things to check in with the new hires that are coming in. We send out an E-card, which is just kind of like a cute little moving video, that says, "just checking in on you" and making sure that they realize that, we're available to them for any questions in regard to benefits or perks. Commissioner Badalamenti asked about feed-back on the E-Card. Director Soltis responded that people have stated it was a cute card, and I will send it to the Commissioners to send it out. She also stated that we have just constantly been continually marketing with different platforms; really trying to expand and push our social media, highlight things that are happening with the County; really highlighting leadership in the sense, things that we do, like with the training that we just had with the Crisis Communication, I kind of took some pictures of that, and posted it. It shows some progression and positive things that we do as a County.

Commissioner Badalamenti mentioned that he received a lot of positive feedback from the Crisis Communication Training. Director Soltis also mentioned that they have changed some internal processes since she has been here. The new hire orientation looks a little different. I know the Kent State kids all interviewed you and had videos and they had put together a PowerPoint presentation. But it was standard, but it didn't have any life to it, so I kind of created some life and put some transitions in there and kind of gave it a "wow" factor and added some music so that will start playing, with our new hires. That will be the intro. I just finished it so I can send that to the Board when I send you the little check-in E-card. I would like to incorporate clips from other videos. To highlight the Board and Michelle with the things you do and what you are charged with.

We have had the opportunity to keep the new hires longer. They're just not in and out, in a half hour to 45 minutes. We provide snacks, that people take, and we have coffee. I think it gives people a good baseline to starting with the County. We have them go through ethics for a County employee. Being County employees, we're held to a higher standard with the public. I think it's important that they understand the commitment they make to become a County employee. We do the distracted driving course, which is tied back to our liability insurance, that it's important with all the new laws and changes. Lastly, we do sexual harassment training.

We are wrapping up the Wage Study with Clemens Nelson and Associates, I will have an analysis and an overview report for you to review, so we can see how to proceed.

There are also some changes in the adoption of the new vehicle policy that was under the Resolution. We have had some changes come through. Sara Hoag, the Executive Assistant, has now taken over the CORSA insurance side and with HR taking on workers compensation, there was some verbiage and language that we needed to make sure it pointed to the correct

person. We also needed to add the Distracted Driving Law that took place in April, even with the understanding there is a grace period since its passing of 6 months, to not be cited. I just want to make sure that information regarding vehicles is out there.

Resolution:

1. The Board of Commissioners agrees to adopt the revision of the Portage County Vehicle Use policy dated June 29, 2023./ Resolution No. 23-0408

Journal Entries:

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

1. Authorize to promote Zara Burkett, JFS Supervisor Child Support, Portage County Job & Family Services. The tentative start date is Monday, July 17, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. Authorize the internal posting for 3 days and then an external posting of a bargaining position, for Child Support Specialist, for the Portage County Job & Family Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. Authorize to hire Isaiah Jones, Social Service 3 Group Home, Portage County Job & Family Services. The tentative start date is Wednesday, July 5, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

EXECUTIVE SESSION

9:32 AM In accordance with the Ohio Revised Code 121.22(G)(1), it was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the Board of Commissioners move into executive session to consider the dismissal of a public employee. Also present: Human Resources Director Tami Soltis and Job and Family Services Director, Kellijo Jeffries. Roll call vote: Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea; Anthony J. Badalamenti, Yea;

9:36 AM Upon conclusion of the above referenced discussion, it was moved by Anthony J. Badalamenti, seconded by Mike Tinlin that the Board of Commissioners move out of executive session. Roll call vote: Anthony J. Badalamenti, Yea; Mike Tinlin, Yea; Sabrina Christian-Bennett, Yea;

After exiting executive session, the Board took action.

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

4. Remove and terminate Sarah Raines from employment with Job and Family Services Department effective on June 26, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

JOB & FAMILY SERVICES

Present: Director, Kellijo Jeffries & Budget and Finance Administrator, Sue Brannon

Discussion:

1. JFS April/May Data Report

Director Kellijo Jeffries started, under the Public Assistance division, where I would like to highlight, is the reduction in Medicaid recipients from April to May; from 38,325 down to 37,717. As you may recall, there's an initiative across the Country on the Medicaid unwinding. Those were the individuals that were placed and left on Medicaid during the pandemic and now we're all charged to conduct re-applications and reassessments with them. We're seeing a reduction in those roles. I did not see anything that was significantly different in any of the other divisions. I would highlight page five under Child Services Division. As of the end of May, we were at 180 children in our custody and as of today 189. So we are seeing an uptick in kids coming into custody.

Commissioner Christian-Bennett stated on page two (2), I noticed like first time visitors to the OMJ center went from 18 to 77. With total OMJ center customers, went from 113 to 215. So that means that people are actively seeking services. Director Jeffries replied yes, they are, I can also follow back up and give a high level overview of what kind of services that they were. The Commissioners agreed that they would appreciate that, they want to see what services people are using, and it appears that the program has been working.

Commissioner Badalamenti verified that the intake appointment walk in numbers were correct since they were listed as 0, then listed as 813 and 825 for April and May for phone appointments. Director Jeffries confirmed that the numbers also reflect mail and electronic filing as well.

Director Jeffries continued with the Human Resources division. I heard Director Soltis briefly talk about the reduction in postings, and we are seeing that because at the end of May we had 197 employees, and our target is 215. It is going up, but we are eagerly waiting to hear about the budget because if the budget gets cut then we might have to reduce that number.

Unfortunately, reality is that if we do not have the same sustainable dollars, then we are going to be conservative and watch as we move forward. Director Jeffries finished with the JFS Data Report and asked the Commissioners if they had any questions.

County Administrator, Michelle Crombie asked if Director Jeffries minded giving an update on the Group Home; how it works and the average usage. Director Jeffries stated it's an eight (8) bed Group Home. We started out and are still licensed as co-ed. When the concept of Co-ed Group Home first started it wasn't a novel concept. Right now we just have young men there. We have four (4) boys residing currently. I believe we've had probably between 35 and 40 kids come through the group home since its inception in 2019. We typically accept kids that are not a risk to themselves or others, just because that clinical component really needs to be in a higher level. It's been home for a lot of kids. We step kids down out of juvenile corrections. Typically, when there's no placement options.

Commissioner Badalamenti asked typically how long are they there? Director Jeffries said that it varies; we've had a handful of kids have been there over a year, we've had kids that have been there 45 days and reunited with family. So that's something we can actually get data on. It just depends on the circumstance of the kid.

Commissioner Badalamenti then asked, is there adult supervision there all the time and they are served meals? Director Jeffries yes, they are supervised 24 hours. We promote independent living because the age range is 11 to 18. We are promoting that they cook their meals with staff, that they learn to do laundry, they have a chore list, we have a behavior modification plan, and they get chore money incentives. There's an activity calendar, we're licensed by the state, we are also a qualified residential treatment program. All of the staff have had to undergo trauma training, which is a federal requirement. We are a restraint facility, meaning that if a child tries to hurt themselves or others, the staff are trained to restrain them. But that's not our first order of business. I think in the four (4) years since the start we've restrained two (2) kids.

Commissioner Christian-Bennett asked if when Director Jeffries reported back if she could give the scenario if we were to send a child out the cost versus the cost savings by having the Group Home. What it would have cost to send the poor kids out versus keeping them within our Group Home. Director Jeffries responded that the Board is always welcome to tour it. We had a grand opening when we first opened, and invited public officials too, so they could also see where our kids from detention are coming. But it's a unique place in that with the placement crisis issue, I have a lot of placement period. But in the space for males, it gives a unique opportunity for them where they otherwise might be in facilities.

Commissioner Badalamenti asked if it is just males? Director Jeffries answered that the facility is co-ed but with the teenage years it is a challenge to have boys and girls living together. We

thought that it would be safer. We would love to have a girls' group home at some point but if you're analyzing the value of it now. I think the value is its home to a lot of kids that would otherwise be in a facility.

Commissioner Badalamenti commented that when he first started, he remembers some of the facilities that Director Jeffries spoke about and their daily cost. Those daily costs of sending them someplace else was kind of crazy. Director Jeffries stated now that it was worse. We have a kid right now that has multi-system needs, that is in a facility. We've been paying about \$335 a day. Because of his behavior and the trauma, we negotiated a rate of \$1,000 a day. When you put that into perspective, and there's no other placements other than out of state. That's the placement crisis issue that we talked about, we're trying to advocate for the legislator to bring the cabinets together and talk about the kids that have developmental disabilities, that are the mental health issues with our kids. So, when kids are self-injurious, wanting to hurt themselves, or take attempts to. Not a lot of facilities want to take the risk, there's a big liability. You're looking at ultimately \$1,000.00 a day. We get reimbursement for some kids that 66%, \$400,000.00 a year for one child.

The director of Franklin County is a peer and friend of mine, they have a kid in a six to one placement arrangement; six staff for one kid, which needs \$3 million a year to place one child. This is the profound crisis that not a lot of people want to talk about but it's real. We're not as bad as some, but we are starting to feel it. The kids with developmental disabilities, there's not a lot of options. There's one developmental center in Tiffin and the waiting list is profound. I'll go on the record to say, I think we need facilities, true treatment facilities for kids, where there's no wrong door, despite if you have mental health, despite if you have a DD diagnosis. We have a kid right now that slept in our building for the last two nights. She's sleeping right now on our third floor. We did find a placement for her in Cleveland. But the reality is with kids with multi-system needs, you don't just find a placement, you beg, borrow and steal. It's not always the best placement for kids too, and that's the best interest or ethical thing that when I lay my head on my pillow at night, it bothers me. We are really servicing kids in the right way because of this placement crisis. And I would say no, not just Portage; the state of Ohio and other states as well. In the Group Home situation, if a Foster Home is not inviting them in then, these kids would otherwise be in a facility which is higher rates. It's not always the right environment for kids either.

And that's not politics. I'm just putting it out there in the Senate space, they moved to reduce that line item significantly. So many of us, as Directors, asked for them to restore it to original amounts, because of the placement process issue. The supports to connect families. And so that's a big issue for us. And I just wanted to be fully transparent. We did outreach and asked what they consider just knowing the impact that it would have.

2. Outreach to Portage representatives on KID Line Item 830506 to the Executive Budget Levels

I just wanted to inform you that I did reach out to Senator Sykes and Representative Pavlica. In the budget currently, it's called Kid Lifeline item 830506. Commissioner Badalamenti asked if the crisis that is being experienced now, if it comes and goes? And, how long has it been? Have we had crises in the past? Director Jeffries stated that she would say the placement

crisis has been profound since COVID. It hasn't done anything but get worse. Then staffing levels; there's need for behavioral health providers. So, a lot of the facilities also don't have staffing.

3. Adult Protective and Senior Services Update

We established that Adult Protective Community Support Group and it's grown to like 20 members. We have representatives throughout the community. We really want to do more for our seniors. Home health is a service we don't have in Portage. We're looking to be very creative to contract with some agencies, like we do with our manufacturing internship program.

We're looking to do STNA internship program, where we can train individuals to be home health aides, but also serve our elderly. Our Adult Day Services provider states that there's a number of seniors that would be eligible to come in, but they also can't get there because of transportation. We're trying to address the home health issue and we're also trying to address the transportation issue and inviting some community partners like PARTA and others to talk about how we can do better for our seniors. I wasn't here last week when you got to read the proclamation for Elder Abuse Awareness. There is a save the date flyer for our Annual Senior Forum on Tuesday, September 12th at Immaculate Conception Parish Hall. That is for seniors in Portage. We have many information tables; we have keynote speakers around topics relevant to the elderly. Our attorney general sends reps on senior scams. We do stuff with Social Security, and estate recovery, it's a great event.

4. Back to School Health and Wellness Fair

The Back to School Health and Wellness Fair is Thursday, August 3rd. This is also an annual event. There's a number of community partners that are doing things back to school supplies. We will be there with provider tables as well outside in our own parking lot. But we also promote our Back-to-School voucher program. That's within the last week so people can apply for a voucher to get school clothes or school shoes. We have managed care providers there. Kids fill up backpacks. It's just to prepare kids and families for going back to school. Some presentations there as well.

5. Public Assistance Division – Recognition on Medicaid Renewals

Director Jeffries finished her discussion points with the unwinding of Medicaid like previously mentioned and the initiative across all of the states and then all of our counties in Ohio. Portage County received 106% on our Medicaid renewals in May. How does somebody get to 106%? We were tasked by the government to realign 903 assistance group blocks, and we did 961. We surpassed our goal. They recognized us and we got a little money for SNAP.

Commissioner Badalamenti asked if they increased SNAP after they took it away? Budget and Finance Administrator Sue Brannon answered, that was Food Assistance, and no. Because of our timeliness, the federal government is giving out incentives for those counties that are 95% or higher, and we just got our first incentive for the months of March and April. We haven't gotten it yet but it will be about \$13,000.00. It turns into local funds, so we can use it however we would like, so it makes it nice.

Commissioner Tinlin asked about hotel accommodations when we needed them, and he recalls talking about it. He was wondering as to why we have a young lady on the third floor, when he was under the impression that she would be able to stay in a hotel room. Budget and Finance Administrator Brannon answered that the hotel rooms that are usually paid for are for individuals that are 18 years of age and older. Director Jeffries asked if it was the CCMP Group that was talked about Hotel Costs for (Comprehensive Case Management and Employment Program.) She said that it was a possibility. They do fund kids that are homeless. The young lady was in the lobby because they had hopes of placing her and it manifested to today, and we have staff with her. We do have an area that has a pull out and a TV. It is safe for her to be in this building due to security being right across the hall, not overnight, but I think that it was the safest place for that kid to be. It's not right but unfortunately not an anomaly. It's the placement crisis. We can look into hotels and hopefully that is not common, but we did make her very comfortable.

Commissioner Tinlin wants to revisit this and see what can be done. Director Jeffries agreed and said that it will be beneficial as well if we can get that county credit card situation moving, and in that space, if we need to, and then we can extend it. That's not the best option for sure. Just to be totally transparent.

Resolutions:

1. Transfer from Fund 1414, Child Support Administration, to 1410 Public Assistance Fund./ Resolution No. 23-0409
2. Transfer from Fund 1415, Child Welfare Special Levy Fund to Fund 1410 Public Assistance Fund./ Resolution No. 23-0410

COUNTY ADMINISTRATOR

Present: Michelle Crombie

DISCUSSION

1. Airport Transfer

County Administrator, Michelle Crombie invited Assistant Prosecutor, Chris Meduri to give an update with the Airport transfer.

Prosecutor Meduri started with the fact that AMS has started looking at all the deeds. There are about 38 parcels out there. They just sent an email yesterday stating that after looking at the maps and deeds, we will want to do a 60-year title search. Which is a good suggestion due to the Airport being formed in the late 60's or early 70's. Amy from AMS said, that with the 30 plus parcels you're looking at \$2,200.00 through \$2,500.00. It will be about three to four weeks. If you're okay with that, I will send up the journal entry next week, and I can give Amy the ok, so she can get started. The Commissioners agreed that way the process can be started.

Commissioner Tinlin asked a question of Chris Meduri: Why would another County submit a Public Records Request about our Airport? They asked about the study we had done for our Airport. Commissioner Badalamenti said that it was Ashtabula County. Prosecutor Meduri suggested that it might be because everyone is having difficulty filling spots, and everybody is

competing, and we have even had other prosecutors from other counties inquiring about our pay, it's a buyer's market. They probably just want to see how competitive they are.

Commissioner Christian-Bennett suggested that maybe they are contemplating doing a study for their area. Commissioner Badalamenti thinks that they may just want to see how things are run here, and what the recommendations were. County Administrator Crombie mentioned that she doesn't think wages were a part of the study.

Journal Entries:

1. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for June 5, 2023 through June 18, 2023 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Commissioner Badalamenti asked if anyone had an update on the situation in Mantua with the dogs. Commissioner Christian-Bennett said that there was an article in the paper that the individuals are going to be charged with misdemeanors, and people are upset because they think that they should get felonies. In Parma, they are receiving felonies and here they are looking at forty-six (46) misdemeanors. It is on the front page of the newspaper.

Commissioner Tinlin mentioned that he met all four (4) of the dog canvassers the day before and he said that they were nice, and a great group of kids.

2. The Board of Commissioners acknowledged receipt of the June 22, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

3. The Board of Commissioners acknowledged receipt of the June 26, 2023, Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

4. The Board of Commissioners amend Journal Entry #9, adopted on June 22, 2023, acknowledging receipt of the June 15, 2023 notice from Faith Lyon and Theresa Neilson Portage County Board of Elections. There was a clerical error with the correspondence, which should read "...the Board of Elections will be open to the public in preparation for the *Special Election* on Tuesday, August 8, 2023...".

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Resolutions:

1. The Board of Commissioners approves the appointment of Randi Bell & Audrey Kessler to the Portage County Mental Health and Recovery Board./ Resolution No. 23-0411
2. To Proceed with Placing a Renewal of Two Tax Levies for a total of 2.9 Mills for the Necessary Requirements of the Portage County Board of Developmental Disabilities for a Ten-Year Period./ Resolution No. 23-0412
3. To Proceed with Placing a Replacement Tax of 1.00 Mills for the Necessary Requirements of the Mental Health and Recovery Board of Portage County for a Ten-Year Period./Resolution No. 23-0413

RECESS at 10:04 AM

RECONVENE at 11:01 AM

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RESOLUTION NO. 23-0395

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**RE: DECLARE OBSOLETE AND AUTHORIZE
THE TRADE IN OF EIGHT (8) VEHICLES
FROM THE PORTAGE COUNTY SHERIFF'S
DEPARTMENT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, that the Portage County Sheriff's Department has determined that (8) vehicles are not needed for public use, are obsolete, or unfit for the use for which they were acquired; now therefore be it

RESOLVED, that, in accordance with the Ohio Revised Code Section 307.12(G), the Board of County Commissioners authorizes the request to trade-in the following vehicles to Enterprise Fleet Management and to have the sale price credited towards vehicle leases with Enterprise Fleet Management as approved on Resolution No. 22-0666:

2016 Ford Taurus,	VIN #1FAHP2MK0GG128252
2017 Ford Explorer,	VIN #1FM5K8ARXHGC26041
2020 Chevrolet Tahoe,	VIN #1GNSKDEC8LR215873
2020 Chevrolet Tahoe,	VIN #1GNSKDEC0LR215253
2020 Chevrolet Tahoe,	VIN #1GNSKDEC8LR215033
2020 Ford Explorer,	VIN #1FM5K8AW8LGA96646
2020 Ford Explorer,	VIN #1FM5K8AW6LGA96645
2020 Ford Explorer,	VIN #1FM5K8AW2LGA96643

; and be it further

RESOLVED, that a copy of this resolution be filed with the Portage County Auditor and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0396 - RE: DECLARE OBSOLETE AND AUTHORIZE
THE SALE BY PUBLIC AUCTION OF FIVE
(5) VEHICLES FROM THE PORTAGE
COUNTY ENGINEER'S DEPARTMENT**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, Larry D. Jenkins Jr., Portage County Engineer, has advised this Board that several vehicles once used by the Portage County Engineer's Department are obsolete and unfit for use for which they were initially acquired; now therefore be it

RESOLVED, that the Board of Portage County Commissioners has determined that the items/vehicles described below are obsolete and unfit for the use for which they were initially acquired; and be it further

RESOLVED, that said items will be sold via a **LIVE BID ONLINE AUCTION** at Edinburg

Auction Sales, www.edinburgauction.com, as prescribed by section 307.12 of the Ohio Revised Code, for cash to the highest bidder; and be it further

RESOLVED,

that Notice of Public Auction shall be posted in the office of the Portage County Auditor, the offices of the Portage County Commissioners. Further Notice of Public Auction shall be published in the Record Courier on Friday, June 30, 2023.

Date of Auction: Wednesday July 19, 2023

Time of Auction: 6:30 P.M. E.S.T.

Location: Edinburg Auction Sales, Inc.
4029 State Route 14
Rootstown, OH 44272

Live Bidding to Take Place at: www.edinburgauction.com

Interested parties are encouraged to contact Edinburg Auction Sales, Inc. prior to the date of the auction for more information on viewing or participating in the live bidding on these items. The equipment can also be viewed online at www.edinburgauction.com.

Said items/vehicles may be viewed in person from 9:00 A.M. to 12:00 P.M. Wednesday, July 19 at Edinburg Auction Sales, Inc.

Items/vehicles being sold are as follows:

2008 Chevy Impala VIN #2G1WT55K389201930

2008 GMC 1500 Sierra Pickup Truck VIN #1GTEC19068Z131222

2010 GMC 1500 Sierra Pickup Truck VIN #1GTPCTEAXAZ197278

2011 Ford F-150 Pickup Truck VIN #1FTNF1CF7BKD79970

2011 Ford F-250 Super duty Pickup Truck VIN #1FDBF2A60BEC75620

; and be it further

RESOLVED,

that a copy of this resolution be filed with the Portage County Auditor and the Portage County Department of Budget and Financial Management; and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0397 - RE: TRANSFER FROM FUND 0001, GENERAL
FUND TO FUND 1414, CHILD SUPPORT
GENERAL ADMINISTRATION**

WHEREAS, the Portage County Board of Commissioners has agreed to provide the local match for Child Support IV-D contract payments; and

WHEREAS, it is necessary to do a transfer from the General Fund; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$3,753.64 for May 2023 IV-D contract payments local match for Clerk of Courts March 2023 and Domestic January 2023, payment as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 0001, COUNTY GENERAL FUND

ORGCODE - 00100009

Debit Expense Account

Object: 910000- Transfer Out

\$ 3,753.64

TO:

FUND 1414, CHILD SUPPORT GENERAL ADMINISTRATION

ORGCODE - 14140512

Credit Revenue Account

Object: 280000 – Transfer In

Project NONE

\$ 3,753.64

: and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the

RESOLVED,

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; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0399 - RE: ENTER INTO REAL ESTATE LEASE AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND THE REVOCABLE TRUST OF JAMES A. SHREWSBERRY.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of Commissioners wishes to lease real estate property situated in the Township of Ravenna, County of Portage, for Portage County Job & Family Services (Residential Group Home); and

WHEREAS, the Revocable Trust of James A. Shrewsberry, P.O. Box 7, Rootstown, Ohio 44272 of Portage County has property located at 3102 Brady Lake Road, Ravenna, Ohio 44266 available for lease by the Portage County Commissioners; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby agree to enter into a Lease Agreement for the property at 3102 Brady Lake Road, Ravenna Ohio for twenty-four (24) months beginning on September 1, 2023 through August 31, 2025; and be it further

RESOLVED, that the monthly lease amount shall be Two thousand five hundred and 00/100 dollars (\$2,500.00) for the term of this agreement and not to

exceed a total of Sixty Thousand and 00/100 dollars (\$60,000.00) for the term; and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1415; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0400 - RE: ENTER INTO AN AMENDMENT NO. 3 FOR
PREVENTION, RETENTION, AND
CONTINGENCY (PRC) UTILITY
ASSISTANCE SERVICES BETWEEN THE
PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES ("PCJFS") AND COMMUNITY
ACTION COUNCIL OF PORTAGE COUNTY.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, an Agreement between the parties was entered into and known as Portage County Contract No. 20210498 (the "Original Contract") on August 26, 2021 by Resolution No. 21-0605 to provide PRC Utility Assistance Services for eligible Portage County residents; and

WHEREAS, an Amendment No. 1 between the parties was entered into on August 11, 2022 by Resolution No. 22-0513 to extend the agreement by one (1) additional year from October 1, 2022 through September 30, 2023; and

WHEREAS, an Amendment No. 2 between the parties was entered into on September 1, 2022 by Resolution No. 22-0548 to reduce the current agreement term October 1, 2021 through September 30, 2022 by Seventy-four thousand and 00/100 dollars (\$74,000.00) to Twenty-six thousand and 00/100 dollars (\$26,000.00); and be it further

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into Amendment No. 3 between the Board of Commissioners on behalf of Portage County Job & Family Services and Community Action Council of Portage County to reduce the current agreement term October 1, 2022 through September 30, 2023 by Fifteen thousand and 00/100 dollars (\$15,000.00) to Thirty-seven thousand and 00/100 dollars (\$37,000.00); and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Thirty-seven thousand and 00/100 dollars (\$37,000.00); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services fund 1410; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0401 - RE: ENTER INTO AN AMENDMENT NO. 3 FOR PREVENTION, RETENTION, AND CONTINGENCY (PRC) LEGAL SERVICES BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES ("PCJFS") AND COMMUNITY LEGAL AID SERVICES, INC.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, an Agreement between the parties was entered into and known as Portage County Contract No. 20210497 (the “Original Contract”) on August 26, 2021 by Resolution No. 21-0606 to provide PRC Legal Services for eligible Portage County residents; and

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** an Agreement between the parties was entered into and known as Portage County Contract No. 20200453 (the "Original Contract") on August 13, 2020 by Resolution No. 20-0491 to provide Title XX Home Based Chore Services for eligible Portage County adults (age 60 and over) who have moderate to severe disabilities in order to increase their opportunities to participate in physical, cultural, creative, cognitive, and social development activities to help improve or maintain functioning as well as support increased opportunities for caregivers to engage in physical, social, or work-related activities knowing their loved one is in a safe and supportive environment; and
- WHEREAS,** an Amendment No. 1 between the parties was entered into on September 23, 2021 through Resolution No. 21-0731 to amend the Original Contract to extend the agreement one (1) additional year from October 1, 2021 through September 30, 2022; and
- WHEREAS,** an Amendment No. 2 between the parties was entered into on August 11, 2022 by Resolution No. 22-0524 to extend the agreement by one (1) additional year from October 1, 2022 through September 30, 2023; and be it further
- WHEREAS,** the parties desire to amend the Original Contract; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 3 between the Board of Commissioners on behalf of Portage County Job & Family Services and Vantage Aging to reduce the current agreement term October 1, 2022 through September 30, 2023 by Three thousand five hundred and 00/100 dollars (\$3,500.00) to Four thousand and 00/100 dollars (\$4,000.00); and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Four thousand and 00/100 dollars (\$4,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services funds 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0402

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**RE: ENTER INTO AN AMENDMENT NO. 3 FOR
TITLE XX HOME BASED CHORE SERVICES
BETWEEN THE PORTAGE COUNTY BOARD
OF COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES ("PCJFS") AND VANTAGE
AGING**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS,

an Agreement between the parties was entered into and known as Portage County Contract No. 20200453 (the "Original Contract") on August 13, 2020 by Resolution No. 20-0491 to provide Title XX Home Based Chore Services for eligible Portage County adults (age 60 and over) who have moderate to severe disabilities in order to increase their opportunities to participate in physical, cultural, creative, cognitive, and social development activities to help improve or maintain functioning as well as support increased opportunities for caregivers to engage in physical, social, or work-related activities knowing their loved one is in a safe and supportive environment; and

WHEREAS,

an Amendment No. 1 between the parties was entered into on September 23, 2021 through Resolution No. 21-0731 to amend the Original Contract to extend the agreement one (1) additional year from October 1, 2021 through September 30, 2022; and

WHEREAS,

an Amendment No. 2 between the parties was entered into on August 11, 2022 by Resolution No. 22-0524 to extend the agreement by one (1) additional year from October 1, 2022 through September 30, 2023; and be it further

WHEREAS,

the parties desire to amend the Original Contract; now therefore be it

RESOLVED,

that the Board of Portage County Commissioners does hereby enter into Amendment No. 3 between the Board of Commissioners on behalf of Portage County Job & Family Services and Vantage Aging to reduce the current agreement term October 1, 2022 through September 30, 2023 by Three thousand five hundred and 00/100 dollars (\$3,500.00) to Four thousand and 00/100 dollars (\$4,000.00); and be it further

- RESOLVED,** that the total amount of this Agreement is not to exceed Four thousand and 00/100 dollars (\$4,000.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services funds 1410; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0403 - RE: ENTER INTO AN AMENDMENT NO. 3 FOR
TITLE XX GERIATRIC MENTAL HEALTH
COUNSELING SERVICES BETWEEN THE
PORTAGE COUNTY BOARD OF
COMMISSIONERS ON BEHALF OF
PORTAGE COUNTY JOB & FAMILY
SERVICES ("PCJFS") AND FAMILY &
COMMUNITY SERVICES, INC.**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** an Agreement between the parties was entered into and known as Portage County Contract No. 20200450 (the "Original Contract") on September 17, 2020 by Resolution No. 20-0570 to provide Title XX Geriatric Mental Health Counseling Services for eligible Portage County adults (age 60 and over) who have moderate to severe disabilities in order to increase their opportunities to participate in physical, cultural, creative, cognitive, and social development activities to help improve or maintain functioning as well as support increased opportunities for caregivers to engage in physical, social, or work-related activities knowing their loved one is in a safe and supportive environment; and
- WHEREAS,** an Amendment No. 1 between the parties was entered into on September 23, 2021 through Resolution No. 21-0730 to amend the Original Contract to extend the agreement one (1) additional year from October 1, 2021 through September 30, 2022; and

WHEREAS, an Amendment No. 2 between the parties was entered into on August 11, 2022 through Resolution No. 22-0519 to extend the agreement by one (1) additional year from October 1, 2022 through September 30, 2023; and be it further

WHEREAS, the parties desire to amend the Original Contract; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby enter into Amendment No. 3 between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. to reduce the current agreement term October 1, 2022 through September 30, 2023 by Two thousand five hundred and 00/100 dollars (\$2,500.00) to Two thousand five hundred and 00/100 dollars (\$2,500.00); and be it further

RESOLVED, that the total amount of this Agreement is not to exceed Two thousand five hundred and 00/100 dollars (\$2,500.00); and be it further

RESOLVED, that funding for this agreement will come from Job & Family Services funds 1410; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;	Sabrina Christian-Bennett, Yea;	Mike Tinlin, Yea;
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RESOLUTION NO. 23-0404 - RE: ENTER INTO AN AMENDMENT NO. 1 FOR PARENTING AND DOMESTIC VIOLENCE SERVICES THROUGH THE REACH PROGRAM (RECOVERY, EMPOWERMENT, AND ACTION CREATING HOPE - REACH) BETWEEN THE BOARD OF COMMISSIONERS ON BEHALF OF PORTAGE COUNTY JOB & FAMILY SERVICES AND FAMILY & COMMUNITY SERVICES, INC.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** an Agreement between the parties was entered into and known as Portage County Contract No. 20220495 (the "Original Contract") on July 21, 2022 by Resolution No. 22-0463 to provide Parenting and Domestic Violence Services through the REACH Program for eligible Portage County residents, for the period October 1, 2022 through September 30, 2023; and
- WHEREAS,** the parties desire to amend the Original Contract; now therefore be it
- RESOLVED,** that the Board of Portage County Commissioners does hereby enter into Amendment No. 1 between the Board of Commissioners on behalf of Portage County Job & Family Services and Family & Community Services, Inc. to reduce the current agreement term October 1, 2022 through September 30, 2023 by Ten thousand and 00/100 dollars (\$10,000.00) to Twenty-three thousand five hundred and 00/100 dollars (\$23,500.00); and be it further
- RESOLVED,** that the total amount of this Agreement is not to exceed Thirty-three thousand five hundred and 00/100 dollars (\$23,500.00); and be it further
- RESOLVED,** that funding for this agreement will come from Job & Family Services fund 1415; and be it further
- RESOLVED,** that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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RESOLUTION NO. 23-0405 - RE: EXECUTION OF THE 2024/2025 SUBGRANT AGREEMENT BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS, OHIO DEPARTMENT OF JOB AND FAMILY SERVICES AND THE OHIO DEPARTMENT OF MEDICAID

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Commissioners enters into the 2024/2025 Subgrant Agreement with the Ohio Department of Job and Family Services (ODJFS) and the Ohio Department of Medicaid (ODM)

WHEREAS, the agreement is applicable to all subawards by ODJFS and ODM to Portage County for the operations of their Portage County Job and Family Services for all duties and performance expectations set forth in ORC 329.04, all public children services duties and all child support duties

WHEREAS, the agreement was established by the Ohio Department of Job and Family Services in accordance with 5101.21 and 5160.30 and has been reviewed and legally approved by the Portage County Prosecutor's Office.

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0406

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RE: ENTER INTO AN AGREEMENT FOR THE DEVELOPMENT OF A CUSTOM IPHONE AND ANDROID MOBILE APPLICATION FOR EMERGENCY MANAGEMENT RELATED INFORMATION BETWEEN THE PORTAGE COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE PORTAGE COUNTY EMERGENCY MANAGEMENT AGENCY AND OCV, LLC.

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Portage County Emergency Management Agency requested and the Board of Commissioners approved the development of a custom iPhone and Android mobile application for emergency management related information; and

- WHEREAS,** OCV, LLC will update and modify the iPhone and Android mobile application to collect information from existing sources (Facebook, Twitter, Blogs, etc.) and present them within the app: now therefore, be it
- RESOLVED,** that the Portage County Board of Commissioners does hereby agree to enter into an agreement for the development of a custom iPhone and Android mobile application between the Board and OCV, LLC, 660 North College Street, Suite C, Auburn AL 36830 for the term July 1, 2023 through December 31, 2023; and be it further
- RESOLVED,** that the total service amount under this Agreement shall not exceed one thousand seven hundred twenty-five 00/100 dollars (\$1,725.00) and be it further
- RESOLVED,** that the Board of Commissioners find and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0407 - RE: DECLARE OBSOLETE AND DISPOSE OF
PORTAGE COUNTY PERSONAL PROPERTY
LOCATED AT THE PORTAGE COUNTY
PROBATE CLERK'S OFFICE**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** the Portage County personal property located at the Portage County Probate Court Clerk's Office, which is not needed for public use, or is obsolete or unfit for the use for which it was acquired, declared as such and is ready for disposal; now therefore be it
- RESOLVED,** that, in accordance with the Ohio Revised Code Section 307.12, the Board of County Commissioners authorizes the request to dispose of the following inventory:

Tag #
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Description
Kardex Lektriever

; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0408 - RE: ADOPTION OF THE PORTAGE COUNTY
VEHICLE USE POLICY DATED JUNE 29,
2023**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the Board of Portage County Commissioners acting as the legislative authority and representing the management of said County, adopted a written vehicle use policy on July 15, 2010 through resolution 10-664 and then March 29, 2019 resolution 19-0202; and

WHEREAS, the vehicle use policy shall be used to regulate the purchase, lease, use and service of all County vehicles for all County departments; and

WHEREAS, the vehicle use policy shall also establish rules and guidelines for elected officials and employees who use personal vehicles on County business; and

WHEREAS, it has become necessary to amend the policy dated March 29, 2019; now therefore be it

RESOLVED, that the Board of Portage County Commissioners does hereby adopt the revised vehicle use policy dated June 29, 2023; and be it further resolved

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0409

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**RE: TRANSFER FROM FUND 1415, CHILD
WELFARE SPECIAL LEVY FUND TO FUND
1410 PUBLIC ASSISTANCE FUND**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the PCSA has received the Workforce Grant from PCSAO to help with recruiting and retaining PCSA employees. The Child Welfare Special Levy Fund has received reimbursement for the costs of payroll bonuses for specific PCSA job titles that were paid out of the Public Assistance Fund on 5/12/23; and

WHEREAS, it is necessary to do a transfer of funds to reimburse these costs; now therefore be it

RESOLVED, that the following transfer of funds be made in the amount of \$1,500.00 for bonuses paid on 5/12/23 for said employees as reviewed and recommended by the Department of Job & Family Services:

FROM:

FUND 1415, CHILD WELFARE SPECIAL LEVY FUND

ORGCODE - 14150519

Debit Expense Account

Object: 910000 – Transfers Out

\$1,500.00

TO:

FUND 1410, PUBLIC ASSISTANCE FUND

ORGCODE - 14100512

Credit Revenue Account

Object: 280000 – Transfer In

\$1,500.00

; and be it further

RESOLVED, that the County Auditor is hereby requested to make said transfer by Journal Entry, and that a certified copy of this resolution be filed with the Portage County Auditor, the Portage County Job & Family Services, and the Department of Budget and Financial Management; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal

resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0412 - RE: TO PROCEED WITH PLACING A RENEWAL
OF TWO TAX LEVIES FOR A TOTAL OF 2.9
MILLS FOR THE NECESSARY
REQUIREMENTS OF THE PORTAGE
COUNTY BOARD OF DEVELOPMENTAL
DISABILITIES FOR A TEN-YEAR PERIOD**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, on May 25, 2023, the Board passed a resolution declaring the necessity for the purpose of providing for the operation of community programs and services authorized by county boards of developmental disabilities, for the acquisition, construction, renovation, financing, maintenance and operation of developmental disabilities facilities, or for both such purposes to levy a renewal of two tax levies in excess of the ten-mill limitation for a total rate of 2.9 mills for each \$1 of taxable value, which amounts to \$47 for each \$100,000 of the county auditor's appraised value for a ten year time period; and

WHEREAS, the County Auditor of Portage County, Ohio has certified to the Board the dollar amount of revenue that would be generated by the renewal of the two taxes during the first year of collection is \$ 7,085,000 based on the current taxable value of the County of \$ 4,548,441,210.

RESOLVED, the Board desires to proceed with the submission of the question of the renewal of the two existing tax levies to the electors of the County pursuant to Ohio Revised Code Section 5705.222 and Ohio Revised Code Section 5705.25(C);

RESOLVED, the question of the Renewal Levy shall be submitted to the electors in the entire territory of the County at the election to be held therein on November 7, 2023. All of the territory of the Portage County Board of Developmental Disabilities is in Portage County, Ohio.

RESOLVED, the Portage County Board of Commissioners certifies the following language to the Board of Elections, Portage County, Ohio, for placement on the ballot of November 7, 2023:

A renewal of two existing taxes for the benefit of the Portage County Board of Developmental Disabilities, Ohio, for the purpose of providing for the operation of community programs and services authorized by county boards of developmental disabilities, for the acquisition, construction, renovation, financing, maintenance, and operation of developmental disabilities facilities, or for both such purposes that the county auditor estimates will collect \$4,548,441.210 annually, at a rate not exceeding 2.90 mills for each \$1 of taxable value, which amounts to \$47.00 for each \$100,000 of the county auditor's appraised value, for ten years, commencing in 2024, first due in calendar year 2025.

RESOLVED, that the renewal of the two existing taxes shall be placed upon the tax list for the tax year commencing 2024, first due in 2025, and thereafter for 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033: and

RESOLVED, that the Clerk of the Board of Commissioners is directed to certify a copy of this Resolution to Proceed to the Board of Elections, Portage County, Ohio, before August 9, 2023, along with a copy of the Resolution of Necessity, together with the current taxable value of the county, the estimated property tax revenue that will be produced by the Renewal Levy based on such current total taxable value, and the amount of the Renewal Levy expressed in dollars for each \$100,000 of the county auditor's appraised value, as estimated by the County Auditor.

RESOLVED, that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea;

Sabrina Christian-Bennett, Yea;

Mike Tinlin, Yea;

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RESOLUTION NO. 23-0413

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RE: TO PROCEED WITH PLACING A REPLACEMENT TAX OF 1.00 MILLS FOR THE NECESSARY REQUIREMENTS OF THE MENTAL HEALTH AND RECOVERY BOARD OF PORTAGE COUNTY FOR A TEN-YEAR PERIOD

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

- WHEREAS,** on May 18, 2023, the Board of County Commissioners passed a resolution declaring the necessity for the purpose of providing for the operation of programs and services, including the maintenance, improvement, and operation of the programs and services supported by the Mental Health and Recovery Board of Portage County to levy a Replacement Tax in excess of the ten-mill limitation at a rate of 1.00 Mills for each \$1 of taxable value, which amounts to \$35 for each \$100,000 of the county auditor's appraised value for a ten year period;
- WHEREAS,** the Portage County Auditor has certified to the Board that the dollar amount of revenue that would be generated by the Replacement Levy during the first year of collection is \$4,548,000, based on the current taxable value of the County of \$4,548,441,210.
- RESOLVED,** the Board desires to proceed with the submission of the question of the Replacement Levy to the electors of the County pursuant to Ohio Revised Code Section 5705.221.
- RESOLVED,** the question of the Replacement Levy shall be submitted to the electors in the entire territory of the County at the election to be held hereon on November 7, 2023. All of the territory of the Mental Health and Recovery Board of Portage County is in Portage County, Ohio.
- RESOLVED,** the Portage County Board of Commissioners certifies the following language to the Board of Elections, Portage County, Ohio, for placement on the ballot of November 7, 2023:
- A replacement of an existing tax for the benefit of the Mental Health and Recovery Board of Portage County for the purpose of the operation of community addiction services providers and community mental health services providers and the acquisition, construction, renovation, financing, maintenance, and operation of alcohol and drug addiction facilities and mental health facilities that the county auditor estimates will collect \$ 4,548,000 annually, at a rate not exceeding 1.00 mill for each \$1 of taxable value, which amounts to \$35 for each \$100,000 of the county auditor's appraised value for ten years, commencing in 2024, first due in calendar year 2025.
- RESOLVED,** that the replacement tax shall be placed upon the tax list for the tax years commencing 2024, first due in 2025, and thereafter for 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, first due in 2025; and

RESOLVED, that the Clerk of the Board of Commissioners is directed to certify a copy of this Resolution to the Board of Elections, Portage County, Ohio, before August 9, 2023, along with a copy of the resolution of necessity, and the current tax total taxable value of the county, the estimated property tax revenue that will be produced by the Replacement Levy based on such current total taxable value, and the amount of the Replacement Tax expressed in dollars for each \$100,000 of the county auditor's appraised value, as estimated by the county auditor.

RESOLVED, that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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**RESOLUTION NO. 23-0414 - RE: AUTHORIZE ALL ACTIONS NECESSARY TO
ACCEPT NORTHEAST OHIO PUBLIC
ENERGY COUNCIL (NOPEC) 2023
ENERGIZED COMMUNITY GRANT(S) FUNDS**

It was moved by Sabrina Christian-Bennett, seconded by Mike Tinlin that the following resolution be adopted:

WHEREAS, the County of Portage, Ohio (the "GRANTEE") is a member of the Northeast Ohio Public Energy Council ("NOPEC") and is eligible for one or more NOPEC Energized Community Grant(s) for 2023 ("NEC Grant(s)") as provided for in the NEC Grant Program guidelines; and

WHEREAS, the GRANTEE wishes to enter into a Grant Agreement with NOPEC, Inc. in substantially the form presented to this Board of Commissioners to receive one or more NEC Grant(s); and

RESOLVED, by the Board of Commissioners of the County of Portage, and State of Ohio, that:

SECTION 1. This Board of Commissioners of the GRANTEE (the "Board") finds and determines that it is in the best interest of the GRANTEE to enter into the Grant Agreement to accept the NEC Grant(s) for 2023, and authorizes the Board President to

execute the Grant Agreement to accept the NEC Grant(s) funds.

SECTION 2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

SECTION 3. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of the GRANTEE; wherefore, this Resolution shall be in full force and effect immediately upon its adoption and approval by the President of Board of Commissioners of the GRANTEE.

Roll call vote as follows:

Anthony J. Badalamenti, Yea; Sabrina Christian-Bennett, Yea; Mike Tinlin, Yea;

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Journal Entries:

1. The Board of Commissioners agree to pay their portion of the consultant fee, not to exceed \$54,400.00, for the City of Ravenna Wastewater Treatment Plant Facility.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

2. The Board of Commissioners signed the application and certificate for payment for the final payment of \$6,001.70 for the Western Reserve WWTP Sludge tank N-1 (22-020) payment to Workman Industrial Services, Inc. as presented by the Water Resources Department.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30(K) of the Ohio Revised Code and this Board's Resolution 21-0396 and this Board's Resolution 21-0878, the Board of Commissioners acknowledges and approves the County Administrator's approval to:

3. Direct the Auditor's Office to pay/process the June 22, 2023 bills/ACH payments, wires, journal vouchers and then & now's, as applicable, contingent upon the verification of the reports as presented by the County Auditor and reviewed by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

Expenditure Review		
County Funds: (0001 – 8399)		
Bill Payment and ACH list totaling:		
Bill Payment list	\$616,893.91	(Includes late fees of: \$193.22)
ACH/Neil Group of	\$20.00	
ACH Payment list totaling:	\$0	
Health Benefit Wire transfers totaling:		
Medical Mutual Admin of	\$0	
Medical Mutual Claims of	\$212,932.81	
Medical Mutual Flex Admin of	\$0	
Medical Mutual Flex Claims of	\$3,689.94	
Journal Vouchers totaling:	\$228,106.24	
Then and Now list totaling:	\$132,336.06	
Debt Service wire list:	\$37,984.06	
BWC Wires:	\$0	

4. Process the June 22, 2023 budget amendments as reviewed and recommended by the Department of Budget and Financial Management.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

In accordance with Section 305.30 of the Ohio Revised Code and this Board's Resolution 21-0396, Part 9(I), the Board of Commissioners acknowledges and approves the County Administrator's approval to:

5. Authorize to promote Zara Burkett, JFS Supervisor Child Support, Portage County Job & Family Services. The tentative start date is Monday, July 17, 2023.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

6. Authorize the internal posting for 3 days and then an external posting of a bargaining position, for Child Support Specialist, for the Portage County Job & Family Services.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

7. Authorize to hire Isaiah Jones, Social Service 3 Group Home, Portage County Job & Family Services. The tentative start date is Wednesday, July 5, 2023. The Board of Commissioners agrees that this hire is contingent upon the applicant passing the required pre-employment screenings.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

8. The Board of Commissioners acknowledged receipt of the Kennel Disposition Report and Intake Report for June 5, 2023 through June 18, 2023 as presented by Chief Dog Warden Dave McIntyre.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

9. The Board of Commissioners acknowledged receipt of the June 22, 2023 Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

10. The Board of Commissioners acknowledged receipt of the June 26, 2023, Certificate of the County Auditor that the Total Annual Appropriations from each fund do not exceed the Amended Official Estimate of Resources for the fiscal year beginning January 1, 2023, as presented by the Portage County Auditor's Office.

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

11. The Board of Commissioners amend Journal Entry #9, adopted on June 22, 2023, acknowledging receipt of the June 15, 2023 notice from Faith Lyon and Theresa Neilson Portage County Board of Elections. There was a clerical error with the correspondence, which should read "...the Board of Elections will be open to the public in preparation for the *Special Election* on Tuesday, August 8, 2023...".

Motion: Commissioner Christian-Bennett

Seconded: Commissioner Tinlin

All in Favor: Commissioner Christian-Bennett, Yea; Commissioner Tinlin, Yea;
Commissioner Badalamenti, Yea;

Motion Carries

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Motion: by Commissioner Badalamenti, seconded by Commissioner Tinlin that the Board adjourns the Meeting of **June 29th, 2023 at 11:01 AM.**

All in Favor: Commissioner Badalamenti, Yea; Commissioner Tinlin, Yea;
Commissioner Christian-Bennett, Yea;

Motion Carries

We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners' meeting of **June 29th, 2023.**


Anthony J. Badalamenti, President


Sabrina Christian-Bennett, Vice President


Mike Tinlin, Board Member


Kassidy Parbel, Clerk